



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes

Budget Committee

Tuesday, April 6, 2021

5:00 PM

Blount County Courthouse, Room 430

<https://zoom.us/join>
Meeting ID: 923 1743 2827

A. ROLL CALL

Present 5 - Commissioner Jared Anderson, Commissioner Mike Caylor, Committee Member Sharon Hannum, Chairperson Ed Mitchell, and Commissioner Tom Stinnett

B. INPUT ON ITEMS ON THE AGENDA

C. APPROVAL OF MINUTES

1. March 9, 2021 Minutes

Attachments: [March 9, 2021 Minutes](#)

A motion was made by Committee Member Hannum, seconded by Commissioner Anderson, that the minutes be approved. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

D. FINANCE - TRANSFERS, INCREASES, DECREASES

1. TRANSFERS

- a. Budget Transfer - Veterans Services to County Buildings - \$3,000 (Transfer Veterans funds to the County Buildings budget to assist in funding for Veterans Services new flooring)

Attachments: [Veterans Flooring Budget Amendment Request - Signed](#)

A motion was made by Commissioner Caylor, seconded by Commissioner Anderson, that the transfer be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

- b. Budget Transfer - Debt Service Fund - \$78,000 (To cover QSCB 7/1/2020 payment that should have been recorded in FY2020)

Attachments: [Debt Service Transfer Budget Amendment Request & Backup](#)

A motion was made by Committee Member Hannum, seconded by Commissioner Stinnett, that the transfer be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

- c. Budget Transfer - General County - \$392,532.25 (To transfer funds to appropriate departments for employees who elected to opt in to the Voluntary Retirement Incentive Program)

Attachments: [VRIP Transfer Budget Amendment Request - 101 - Signed](#)

[Final VRIP Election Memo](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the transfer be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken at once for items D1c, D2a, and D2b. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

2. INCREASES

- a. Resolution No. 21-04-001, Budget Increase - Library - \$95,710.55 (To appropriate funds for the Voluntary Retirement Incentive Program for those employees who have elected to retiree within the Library department)

Attachments: [Resolution 21-04-001 Library VRIP](#)
[VRIP Increase Budget Amendment Request - 115 - Signed](#)
[Final VRIP Election Memo](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Resolution be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken at once for items D1c, D2a, and D2b. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

- b. Resolution No. 21-04-002, Budget Increase - Highway - \$68,388.37 (To appropriate funds for the Voluntary Retirement Incentive Program for those employees who have elected to retiree within the Highway department)

Attachments: [Resolution 21-04-002 Highway VRIP](#)
[VRIP Transfer Budget Amendment Request - 131 - Signed](#)
[Final VRIP Election Memo](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Resolution be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken at once for items D1c, D2a, and D2b. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

- c. Resolution No. 21-04-007, Budget Increase - General County - \$318,170.00 (To appropriate funds for a one-time supplement for all General County employees - FT at \$550, PT at \$275)

Attachments: [Resolution 21-04-007 - General County Supplements](#)

[GC Supplement Accounts](#)

[GC Supplements Budget Amendment Request - Signed](#)

[Mayor Memo to Commissioners 3.31.21 re One-Time Employee Supplement](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Resolution be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken at once for items D2c and D2d. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

- d. Resolution No. 21-04-008, Budget Increase - Highway - \$32,132.00 (To appropriate funds for a one-time supplement for all Highway employees - FT at \$550, PT at \$275)

Attachments: [Resolution 21-04-008 - Highway Supplements](#)

[HWY Supplement Accounts](#)

[HWY Supplements Budget Amendment Request - Signed](#)

[Mayor Memo to Commissioners 3.31.21 re One-Time Employee Supplement](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Resolution be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken at once for items D2c and D2d. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

- e. Resolution No. 21-04-003, Budget Increase - General County - \$34,340.01 (To appropriate funds for remaining project amounts not reimbursed through the Coronavirus Relief Fund)

Attachments: [Resolution 21-04-003 CRF Projects Not Reimbursed](#)
[CRF Remaining Amt's Not Reimbursed - Budget Amendment Request - Signed](#)
[CRF Memo Payroll Decrease & Other CRF Spending](#)
[CRF Budget Committee Presentation April 2021](#)

A motion was made by Commissioner Anderson, seconded by Commissioner Stinnett, that the Resolution be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

3. DECREASES

- a. Resolution No. 21-04-004, Budget Decrease - General County - (\$229,801.75) (To decrease department payroll budgets originally budgeted within the FY20-21 budget but reimbursed by the Coronavirus Relief Fund)

Attachments: [Resolution 21-04-004 Payroll decrease for CRF Reimbursements](#)
[CRF Payroll Decrease Budget Amendment Request - Signed](#)
[CRF Memo Payroll Decrease & Other CRF Spending](#)
[CRF Budget Committee Presentation April 2021](#)

A motion was made by Committee Member Hannum, seconded by Commissioner Anderson, that the Resolution be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

E. DISCUSSION/POSSIBLE ACTION

1. Resolution No. 21-04-005 - To reconcile a reserve to recognize first offender fees for Officer Training purposes that were approved by Commission action on Sept. 20, 2007 but that have not been "Committed" for such purposes

Attachments: [Resolution 21-04-005 Officer Training Reserve correction](#)
[Memo to Committ \(true-up\) Officer training \(Res 21-04-005\)](#)
[Blount County Government Mail - Sheriff Training Reserve](#)
[Training Reserve backup](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Resolution be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

2. Resolution No. 21-04-006 - To recognize training tuition revenue as an additional component to the reserve and corresponding "Committed" fund balance for Officer Training purposes retroactively back to FY2017 and forward

Attachments: [Resolution 21-04-006 Officer Training Reserve - add trng tuition](#)
[Memo to Committ Office training \(Res 21-04-006\)](#)

A motion was made by Commissioner Anderson, seconded by Commissioner Stinnett, that the Resolution be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

3. Resolution No. 21-04-009 - To approve a multi-year contract with Debtbook to assist the County in analyzing and reporting on all Debt and Contractual obligations for compliance with GASB 87 reporting

Attachments: [DebtBook Resolution multi year 4.21](#)
[Memo- Debtbook software 3.31.2021](#)
[DebtBook Quote Blount County, TN 3 year Contract](#)
[DebtBook Quote Blount County, TN May 1, 2021 - July 1, 2021](#)
[DebtBook Sole Source](#)

A motion was made by Commissioner Stinnett, seconded by Committee Member Hannum, that the Resolution be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Resolution be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

4. Grant Application Request - BCSO - CESF Video Arraignment Grant (Up to \$100,000, no match)

Attachments: [Grant-Information-Worksheet-CESF](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Grant Application be forwarded to the full Commission with a favorable recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

(For Information Only)

5. BCSO THSO Grants - Recurring/No Match (Information Only)

Attachments: [Grant Information Worksheet THSO 2021-2022 BCSO Alcohol Saturation Patrols](#)
[Grant Information Worksheet THSO 2021-2022 BCSO Distracted Driving](#)
[Grant Information Worksheet THSO 2021-2022 BCSO Network Coordinator](#)
[Grant Information Worksheet THSO 2021-2022 Police Traffic Services Motorcycle](#)

6. Juvenile Court TN Department of Children's Services Prevention Grant - Recurring/No Match (Information Only)

Attachments: [Juvenile Grant Information Worksheet](#)

7. BCSO - TDOT Litter Grant - Recurring/No Match (Information Only)

Attachments: [2021 Litter Grant Education Plan](#)
[Proposed Litter Grant Budget 2021-2022](#)
[WorkProgram 2021- 2022](#)

F. FINANCIAL REPORTS (INFORMATION ONLY)

1. March 2021 Financial Reports (Information Only)

Attachments: [March 2021 Expenses](#)
[March 2021 Revenues](#)
[US Bank Report - March 2021](#)

2. Sales Tax Revenue Update (Information Only)

Attachments: [Sales Tax Update - March 2021](#)

3. Property Tax Update (Information Only)

Attachments: [Property Tax Update- March 2021](#)

G. ADJOURNMENT

5:28 P.M.