

Blount County

Highway Department

1227 McArthur Road

Maryville, TN 37804-5906

Phone: 865-982-4652



From: Jeff Headrick, Superintendent, Blount County Highway Department

To: Joe Huff, Executive Director, Maryville Alcoa Blount County Parks & Recreation
Commission

Subject: **MEMORANDUM OF UNDERSTANDING BETWEEN THE BLOUNT COUNTY HIGHWAY
DEPARTMENT AND MARYVILLE ALCOA BLOUNT COUNTY PARKS & RECREATION COMMISSION**

This document establishes a Memorandum of Understanding (MOU) between the MARYVILLE ALCOA BLOUNT COUNTY PARKS & RECREATION COMMISSION, hereafter referred to as PARKS & REC, and the Blount County Highway Department, hereafter referred to as BCHD.

PURPOSE: This MOU establishes the conditions and responsibilities of the signatories to the agreement under which PARKS & REC may acquire materials and services from BCHD or BCHD may acquire certain materials and services from PARKS & REC.

SCOPE AND CONDITIONS: The scope and conditions under which support will be rendered are contained in this memorandum. This MOU has been coordinated between the Executive Director of PARKS & REC, the BCHD Official and Blount County Government.

GENERAL AGREEMENT: PARKS & REC and the BCHD agree that reevaluation and renegotiation of this provisions of this MOU may be initiated and will be effective upon request of either party concerned.

DURATION, CANCELLATION, AMENDMENT: This memorandum is effective on the date that the memorandum is signed by the last signatory. This agreement will expire immediately upon written request by either party.

SCOPE OF SERVICE AND RESPONSIBILITIES:

(1) BCHD may:

- (a) Provide PARKS & REC with equipment, labor and or materials for the purposes of maintaining, repairing or constructing infrastructure owned or operated by PARKS & REC. This provision will/could normally be described as construction

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equipment, vegetation control equipment, or road salt as designated or mutually agreed by BCHD and PARKS & REC.

- (b) PARKS & REC will compensate BCHD for any and all expenses related to the provisions of equipment, material or services at a rate at least equal to the actual cost of provision plus any administrative or processing costs. All estimated costs will be coordinated and agreed to by agency representatives prior to delivery of any services.

(2) PARKS & REC may:

- (a) Provide BCHD with equipment, labor and/or materials for the purposes of maintaining, repairing or constructing infrastructure owned or operated by BCHD. This provision will/could normally be described as construction equipment, vegetation control equipment, or road salt as designated or mutually agreed by BCHD and PARKS & REC.
- (b) BCHD will compensate PARKS & REC for any and all expenses related to the provision of equipment, material or services at a rate at least equal to the actual cost of provision plus any administrative or processing costs. All estimated costs will be coordinated and agreed to by agency representatives prior to delivery of any services.

Jeff Headrick, Superintendent

Blount County Highway Department

Blount County Operations Center

1227 McArthur Rd

Maryville, TN 37804

Date

Joe Huff, Executive Director

Maryville Alcoa Blount County

Parks & Recreation Commission

316 S Everett High Rd

Date

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