

**Blount County, Tennessee
Grant (Contract) Worksheet**

(adopted February 21, 2013)

Please provide the information below for any Grant being applied for or recently awarded.

Once completed, return the worksheet via e-mail to the Grant Accountant at accounting@blounttn.org.

Requesting Department: Blount County Juvenile Court
Contact Person's Name, email, phone # (person applying for grant): Judge Kenlyn Foster kfoster@blounttn.org 865-273-5951
Financial Reporting Person's information (if different than contact): Blount County Juvenile Court, Judge Kenlyn Foster and Juvenile Court Services Director Sarah Dunn

Project/Program Director's Name, email, phone # _____

Name of Granting Agency: Department of Mental Health and Substance Abuse Services

Grant Name: Safe Baby Court

Is a grant application required? YES ____ NO X__

Is this a one-time grant? YES ____ NO X__ If no, is the grant recurring? Yes

Grant Funds Requested: \$100,000

Are County Funds Required (Match)? If so when approved, a budget amendment for match will need to be included with this form
No match

Total Amount of Grant: \$ 100,000

Brief Description for Use of Grant Funds:
(Equipment, Gear, Personnel, etc.)

Funds will be used for the implementation and operation of the program.

If the grant is in the application processes, what is the submission deadline? _____

Worksheet reviewed by - _____

Grant Accountant and/or Finance Director: _____

Date of Commission approval: _____

Please provide the remaining information once the Grant is approved.

Grant CFDA# (Catalog of Federal Domestic Assistance): _____

Date of Grant Award: _____

Grant Period: (such as: Oct 1 - Sept 30) _____

Expiration Date of Grant, as established by the Granting Agency: _____

Anticipated Closing Date of Grant Project: _____

How will we receive the Grant Funds? (direct deposit, check, other) _____

How often will the Grant Funds be sent? (monthly, quarterly, one payment, other) _____

****** Attach Budget Amendment(s) to this form when grant approved ******



December 20, 2024

Judge Kenlyn Foster
Blount County Courthouse
335 Court Street, Second Floor
Maryville, TN 37804

Judge Foster:

Pursuant to Tenn. Code Ann. 37-1-903(b)(1), the Administrative Office of the Courts, in consultation with the Department of Children's Services and the Department of Mental Health and Substance Abuse Services, is responsible for determining the location of each Safe Baby Court location. Please let this letter serve as confirmation that Blount County Juvenile Court has been selected by the Tennessee Statewide Safe Baby Court Leadership Team to implement a Safe Baby Court. The legislature has appropriated \$100,000 in recurring funding for the implementation and operation of the program.

We look forward to working with you.

Please let us know if you have any questions.

Sincerely,

Tennessee Statewide Safe Baby Court Leadership Team

A handwritten signature in blue ink, appearing to read "SE", written over a horizontal line.

Stephanie Etheridge
Juvenile Court Manager/Statewide Judicial Safe Baby Court Coordinator

A handwritten signature in blue ink, appearing to read "SM", written over a horizontal line.

Sammi Maifair
Deputy General Counsel/Statewide DCS Safe Baby Court Coordinator

A handwritten signature in blue ink, appearing to read "Elizabeth", written over a horizontal line.

Elizabeth Setty Reeve
Director of Juvenile Justice Programs/Statewide DMHSAS Safe Baby Court Coordinator