



# Blount County Government

359 Court Street  
Maryville, TN 37804-5906

## Agenda - Final

### Board of Commissioners

- 1-A Jessica Hannah 865-978-7049 [jhannah@blounttn.org](mailto:jhannah@blounttn.org)  
1-B Earl McMahan 865-216-3160 [emcmahan@blounttn.org](mailto:emcmahan@blounttn.org)  
2-A Mike Akard 865-982-6369 [makard@blounttn.org](mailto:makard@blounttn.org)  
2-B Dyran Bledsoe 865-806-7091 [dbledsoe@blounttn.org](mailto:dbledsoe@blounttn.org)  
3-A Scott King 865-455-7335 [sking@blounttn.org](mailto:sking@blounttn.org)  
3-B Mike Caylor 865-323-3143 [maylor@blounttn.org](mailto:maylor@blounttn.org)  
4-A Robbie Bennett 865-806-8869 [rbennett@blounttn.org](mailto:rbennett@blounttn.org)  
4-B Dawn Reagan 865-567-5415 [dreagan@blounttn.org](mailto:dreagan@blounttn.org)  
4-C John Giles 865-250-0438 [jgiles@blounttn.org](mailto:jgiles@blounttn.org)  
5-A Jared Anderson 865-272-9455 [janderson@blounttn.org](mailto:janderson@blounttn.org)  
5-B Rick Carver 865-964-9945 [rcarver@blounttn.org](mailto:rcarver@blounttn.org)  
6-A Nick Bright 865-254-0637 [nbright@blounttn.org](mailto:nbright@blounttn.org)  
6-B Misty Davis 865-363-1001 [mddavis@blounttn.org](mailto:mddavis@blounttn.org)  
7-A Tom Stinnett 865-310-8606 [tstinnett@blounttn.org](mailto:tstinnett@blounttn.org)  
7-B Staci Martin 865-719-6765 [slawhorn@blounttn.org](mailto:slawhorn@blounttn.org)  
8-A Brad Bowers 865-659-7711 [bbowers@blounttn.org](mailto:bbowers@blounttn.org)  
8-B Jeff Jopling 865-719-9480 [jjopling@blounttn.org](mailto:jjopling@blounttn.org)  
9-A Ron French 865-577-8393 [rfrench@blounttn.org](mailto:rfrench@blounttn.org)  
9-B Steve Mikels 865-755-6958 [smikels@blounttn.org](mailto:smikels@blounttn.org)  
10-A Linda Webb 865-389-0541 [lwebb@blounttn.org](mailto:lwebb@blounttn.org)  
10-B David Wells 865-221-7603 [dwells@blounttn.org](mailto:dwells@blounttn.org)

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Thursday, August 17, 2023

6:30 PM

Blount County Courthouse, Room 430

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Live stream via <https://zoom.us/join>  
Zoom Meeting ID: 843 7286 2333

## ROLL CALL

### A. SETTING OF AGENDA.

### B. CONSENT CALENDAR.

1. [Update on Transition Facility. \(Information Only\)](#)
2. [Minutes of Regular Commission Meeting on July 20, 2023.](#)  
**Attachments:** [Meeting Minutes 2023-Jul-20](#)
3. [Minutes of Zoning Public Hearing on August 8, 2023.](#)  
**Attachments:** [ZPH Minutes 2023-Aug-08](#)

**4. [Approval of Bonds and Oaths.](#)**

**Attachments:**      [BONDS AND OATHS RESOLUTION 23-08-011](#)  
[Oaths of Deputy Sheriff 2023-Aug-17](#)  
[Public Officials Bonds 2023-Aug-17](#)  
[Notary Public Bonds Oaths 2023-Aug-17](#)

**5. [Notaries to be Elected.](#)**

**Attachments:**      [23-222 Notaries to be Elected 2023-Aug-17](#)

**6. [Receiving of Reports. \(Information Only\)](#)**

**Attachments:**      [Minutes of AnimalCenterAdvisoryBoard Meeting 2023-Mar-07](#)  
[Minutes of BeerBoard Meeting 2023-June-06](#)  
[Minutes of BudgetCommittee Meeting 2023-July-11](#)  
[Minutes of HumanResourcesCommittee Meeting 2023-June-06](#)  
[Minutes of InsuranceCommittee Meeting 2022-Nov-15](#)  
[Minutes of PlanningCommission 2023-June-22](#)  
[Minutes of PlanningCommission 2023-May-25](#)  
[Perishables Report -Q4 FY23](#)  
[Chancery Court FY2023 Financial Report](#)  
[Trustee Report July 2023](#)  
[Trustee FY2023 Financial Report](#)

**7. [July 2023 Financial Reports. \(Information Only\)](#)**

**Attachments:**      [ARPA Utility Project Update July 2023](#)  
[ARPA Tracking 7.31.23](#)  
[FY23.24 Capital Exhibit](#)  
[July 2023 Expense Report](#)  
[July 2023 Revenue Report](#)  
[YTD Expense Report as of July 31 2023](#)  
[YTD Revenue Report as of July 31 2023](#)  
[US BANK REPORT JULY 2023](#)

**8. [Tennessee Comptroller of the Treasury letter of acknowledgement in receipt of the certified copy of the fiscal year 2024 budget. \(Information Only\)](#)**

**Attachments:**      [Blount County Budget-County Metro Letter 07-21-2023](#)

**C. PUBLIC INPUT ON ITEMS ON THE AGENDA.****D. ELECTIONS, APPOINTMENTS, AND CONFIRMATIONS.**

1. [Confirmation of Mayoral Appointment for Blount County Purchasing Agent Charles Rafford.](#)

**Attachments:**      [Appointment of Charles Rafford Memo 2023](#)

## **E. UNFINISHED BUSINESS.**

## **F. NEW BUSINESS.**

1. [Resolution No. 23-08-001. Budget Increase - County Buildings - \\$32,500.00 \(Appropriate Capital funds to hire roofing engineer for roof replacement for probation and recovery court building\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

**Attachments:**      [Resolution County Bldgs Probation Roof2](#)  
[Amendment County Bldgs Probation Roof](#)  
[Memo County Bldgs Probation Roof Budget](#)  
[Background Roof Specification Design and Project Monitoring - Probation \(2\)](#)

2. [Resolution No. 23-08-002. Budget Increase - Elections - \\$14,600.00 \(Appropriate general county fund balance to support legislative change to voting machines; update ballot scanners and renew maintenance agreements.\) These expenses are reimbursable by the state. Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

**Attachments:**      [Resolution Elections Ofc Supplies & Maintenance Agreements](#)  
[Amendment Elections - Ofc Supplies & Main Agree](#)  
[Memo Elections - Ofc Supplies & Main Agree](#)

3. [Resolution No. 23-08-003. Budget Increase - Schools - \\$300,000.00 \(Appropriate education capital funds for contingency allowances on capital projects\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

**Attachments:**      [Resolution 177 Schools Contingencies](#)  
[Amendment 177 Schools Contingencies](#)  
[Memo 177 Schools Contingencies](#)

4. [Resolution No. 23-08-004. Budget Increase - Schools - \\$53,000.00 \(Appropriate education capital funds for roof design, bid specifications, and consultation oversight of new roof for Friendsville and Walland Elementary gymnasiums\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

**Attachments:**      [Resolution 177 Schools Roof Architect Fville and Walland gyms](#)  
[Amendment 177 Schools Roof Architect Fville & Walland gyms](#)  
[Memo 177 Schools Roof Architect Fville & Walland gyms](#)

5. [Resolution No. 23-08-005. Budget Increase - Highway - \\$32,208.00 \(Appropriate Insurance recovery funds to repair the traffic signal at Big Springs and William Blount Roads\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)
- Attachments:**      [Resolution-Hwy Ins Recovery Funds](#)  
                                 [Amendment hwy Ins Recovery Funds](#)  
                                 [Memo-Hwy Ins Recovery Funds](#)  
                                 [Backup-Hwy Ins Recovery Funds](#)
6. [Resolution No. 23-08-006. Budget Increase - Highway - \\$58,036.98 \(Appropriate highway capital funds for two road message boards for upcoming highway projects\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)
- Attachments:**      [Resolution-Hwy Message Boards](#)  
                                 [Amendment-Hwy Message Boards](#)  
                                 [Memo-Hwy Message Boards](#)
7. [Resolution No. 23-08-007. Budget Increase - Highway - \\$1,000,000.00 \(Appropriate Multimodal grant awarded funds to continue design phase for the walking trail from Helton Road to Melrose Bridge; project requires 5% match\). Referred to full commission with a favorable recommendation by the Budget Committee \(4-1\).](#)
- Attachments:**      [Resolution-Hwy Multimodal Grant for Walking Trail](#)  
                                 [Amendment-Hwy Multimodal Grant Walking Trail](#)  
                                 [Memo-Hwy Multimodal Grant Walking Trail](#)  
                                 [Multimodal Approval from Commission](#)
8. [Resolution No. 23-08-008. Budget Increase - Highway - \\$43,713.20 \(Appropriate highway capital fund balance for a set of automatic signal lights to support upcoming highway projects\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)
- Attachments:**      [Resolution-Hwy Signal Lights](#)  
                                 [Amendment-Hwy Signal Lights](#)  
                                 [Memo-Hwy Signal Lights](#)
9. [Resolution No. 23-08-009. Budget Increase - Highway - \\$3,763,642.40 \(Re-appropriate the use of highway capital fund balance from FY23 to FY24 for ongoing highway projects and previously approved equipment purchases\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)
- Attachments:**      [Resolution-Hwy Reappropriate Projects](#)  
                                 [Amendment Hwy Reappropriate Projects](#)  
                                 [Memo-Hwy Reappropriate Projects](#)

10. [Resolution No. 23-08-010. To authorize a two-dollar filing fee for documents filed electronically in the Register of Deeds' Office in Blount County, Tennessee. Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)  
**Attachments:** [Resolution 23\\_08\\_010 Reg of Deeds ROD Efile fee Resolution](#)
11. [Resolution No. 23-08-012, A Resolution that Approves Blount County, Tennessee, Human Resources Department Agreements that Extend Beyond the End of the Fiscal Year Term.](#)  
**Attachments:** [Resolution for HR Agmts extending beyond FY - 8.17.23](#)
12. [Resolution No. 23-08-013, A Resolution to Adopt the Medical Premium Rate Structure for Blount County, Tennessee, Effective January 1, 2024. Referred to full commission with a favorable recommendation by the Insurance Committee \(4-0\).](#)  
**Attachments:** [RESOLUTION TO ADOPT THE MEDICAL PREMIUM RATE STRUCTURE FOR Blount County, Tennessee, Effective January 1, 2024](#)  
[Minutes of Insurance Committee 2023-Jul-18](#)  
[Minutes of HR Committee 2023-Jul-18](#)
13. [Resolution No. 23-08-014, A Resolution to Adopt the Dental Premium Rate Structure for Blount County, Tennessee, Effective January 1, 2024. Referred to full commission with a favorable recommendation by the Insurance Committee \(4-0\).](#)  
**Attachments:** [RESOLUTION APPROVING THE DENTAL PREMIUM RATE STRUCTURE EFFECTIVE JANUARY 1, 2024](#)  
[Minutes of Insurance Committee 2023-Jul-18](#)  
[Minutes of HR Committee 2023-Jul-18](#)
14. [Resolution No. 23-08-015, A Resolution Amending the Blount County, Tennessee, Employee Handbook. Referred to full commission with a favorable recommendation by the Human Resources Committee \(11-0\).](#)  
**Attachments:** [A RESOLUTION AMENDING THE BLOUNT COUNTY TN EMPLOYEE HANDBOOK](#)  
[Exhibit A - BCG Handbook 2023](#)  
[Summary of Proposed Changes to the Blount County Handbook](#)  
[Minutes of HR Committee 2023-Jul-18](#)
15. [Resolution No. 23-08-016, A Resolution Amending the Highway Department's Addendum to the Blount County, Tennessee, Handbook. Referred to full commission with a favorable recommendation by the Human Resources Committee \(10-0\).](#)  
**Attachments:** [A RESOLUTION AMENDING THE HIGHWAY DEPARTMENT'S ADDENDUM 1](#)  
[Exhibit A - BC Highway Dept Handbook Addendum \(1\)](#)  
[Summary of Proposed Changes to the BCHD Supplemental Handbook \(1\)](#)  
[Minutes of HR Committee 2023-Jul-18](#)

16. [Resolution No. 23-08-017, A Resolution Amending the Blount County Sheriff's Office Employee Policy and Procedure Manual. Referred to full commission with a favorable recommendation by the Human Resources Committee \(10-0\).](#)

**Attachments:** [A RESOLUTION AMENDING THE BLOUNT COUNTY SHERIFF'S OFFICE EM](#)  
[Exhibit A - BCSO HR Manual 2023](#)  
[Summary of Proposed Changes to the Blount County Sheriff's Office Employee](#)  
[Minutes of HR Committee 2023-Jul-18](#)

17. [Resolution No. 23-08-018, A Resolution to Amend the Zoning Resolution of Blount County, Tennessee by Modifying Article 7 to Add a New Section Which Further Defines and Regulates Cluster Development.](#)

**Attachments:** [23-08-018 RESOLUTION 7.20 cluster development - FINAL](#)  
[RESOLUTION 7.20 cluster - DRAFT](#)  
[Cluster7.20draft to CC\\_052523](#)  
[NOTICE OF ZONING PUBLIC HEARING 2023-AUG-08](#)

## **G. ANNOUNCEMENTS AND STATEMENTS.**

## **H. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA.**

## **I. ADJOURNMENT.**