

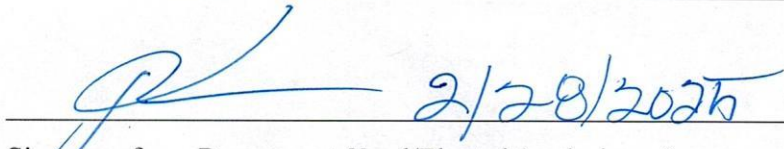


Blount County Budget Committee Memo

TO: Blount County Commissioners
FROM: Judge Kenlyn Foster, Blount County Juvenile Court
RE: Step Increase for Judicial Assistant who is now a Paralegal
DATE: February 27, 2025

1. Background The Blount County Juvenile Court Judicial Assistant (JA), Brandi Moss, supports 3 judges, unlike the county's other JAs, who support only 1 judge each. Ms. Moss has recently graduated college and is now a credentialed Paralegal.
2. History (tell if the item has been brought to the budget committee previously) This item has NOT been brought previously to the budget committee.
3. Current Operations (how are operations without the requested item/service) Now that Ms. Moss has become a Paralegal, she has been approached, unsolicited, by 2 law firms seeking to hire her at salaries of \$61,000 and \$59,000, respectively.
4. Proposal (what is the new item/service being requested) Ms. Moss is a long-time, experienced Blount County employee who has agreed to remain if the County can adjust compensation from Grade 107 Step 5 \$43,941 to Grade 107 Step 13 \$50,285.
5. Impact if not funded (provide a summary on impact to the mission if the item/service is not approved) Ms. Moss was employed by the Circuit Court Clerk before this position. Her intimate knowledge of the juvenile court process is nearly impossible to replace.

Budget Impact	
Original Budget	
Amendment Impact	\$ 2,546.00
Proposed Revised Budget	\$ 2,546.00


Signature from Department Head/Elected (or designee)

Reset Form