



Tel: 865-982-4652

Blount County Highway Department

Blount County Operations Center

1227 McArthur Rd. Maryville, Tn. 37804



Fax: 865-681-8928

From: Jeff Headrick, Superintendent, Blount County Highway Department
To: Trevis Gardner, Metropolitan Knoxville Airport Authority

Subject: **MEMORANDUM OF UNDERSTANDING BETWEEN THE BLOUNT COUNTY HIGHWAY DEPARTMENT AND Metropolitan Knoxville Airport Authority.**

This document establishes a Memorandum of Understanding (MOU) between Knox Airport Authority, government entity, hereafter referred to as MKAA, and the Blount County Highway Department, hereafter referred to as BCHD.

PURPOSE: This MOU establishes the conditions and responsibilities of the signatories to the agreement under which MKAA may acquire certain materials and services from BCHD or BCHD may acquire certain materials and services from MKAA.

SCOPE AND CONDITIONS: The scope and conditions under which support will be rendered are contained in this memorandum. This MOU has been coordinated between MKAA and the BCHD Official and Blount County Government.

GENERAL AGREEMENT: MKAA and the BCHD agree that reevaluation and renegotiation of the provisions of this MOU may be initiated and will be effective upon request of either party concerned.

DURATION, CANCELLATION, AMENDMENT: This memorandum is effective on the date that the memorandum is signed by the last signatory. This agreement will expire immediately upon written request by either party.

SCOPE OF SERVICE AND RESPONSIBILITIES:

(1) BCHD may:

- (a) Provide MKAA with equipment, labor and or materials for the purposes of maintaining, repairing or constructing infrastructure owned or operated by MKAA. This provision will / could normally be described as construction equipment, vegetation control equipment, or road salt as designated or mutually agreed by BCHD and MKAA.
- (b) MKAA will compensate BCHD for any and all expenses related to the provisions of equipment, material or services at a rate at least equal to the actual cost of provision plus any administrative or processing costs. All estimated costs will be coordinated and agreed to by agency representatives prior to delivery of any services.

(2) MKAA may:

- (a) Provide BCHD with equipment, labor and or materials for the purposes of maintaining, repairing or constructing infrastructure owned or operated by BCHD. This provision will / could normally be described as construction equipment, vegetation control equipment, or road salt as designated or mutually agreed by BCHD and MKAA.
- (b) BCHD will compensate MKAA for any and all expenses related to the provisions of equipment, material or services at a rate at least equal to the actual cost of provision plus any administrative or processing costs. All estimated costs will be coordinated and agreed to by agency representatives prior to delivery of any services.

Jeff Headrick, Superintendent
Blount County Highway Department
Blount County Operations Center
1227 McArthur Rd.
Maryville, Tn. 37804

Date

Trevis Gardner
Vice President, Operations
Metropolitan Knoxville Airport Authority
PO Box 15600
Knoxville, TN 37901

Date