



# Blount County Government

359 Court Street  
Maryville, TN 37804-5906

## Agenda - Final

### Commission Workshop

- 1-A Jessica Hannah 865-978-7049 [jhannah@blounttn.org](mailto:jhannah@blounttn.org)
- 1-B Earl McMahan 865-216-3160 [emcmahan@blounttn.org](mailto:emcmahan@blounttn.org)
- 2-A Mike Akard 865-982-6369 [makard@blounttn.org](mailto:makard@blounttn.org)
- 2-B Dyran Bledsoe 865-806-7091 [dbledsoe@blounttn.org](mailto:dbledsoe@blounttn.org)
- 3-A Scott King 865-455-7335 [sking@blounttn.org](mailto:sking@blounttn.org)
- 3-B Mike Caylor 865-323-3143 [mccaylor@blounttn.org](mailto:mccaylor@blounttn.org)
- 4-A Robbie Bennett 865-806-8869 [rbennett@blounttn.org](mailto:rbennett@blounttn.org)
- 4-B Dawn Reagan 865-567-5415 [dreagan@blounttn.org](mailto:dreagan@blounttn.org)
- 4-C John Giles 865-250-0438 [jgiles@blounttn.org](mailto:jgiles@blounttn.org)
- 5-A Jared Anderson 865-272-9455 [janderson@blounttn.org](mailto:janderson@blounttn.org)
- 5-B Rick Carver 865-964-9945 [rcarver@blounttn.org](mailto:rcarver@blounttn.org)
- 6-A Nick Bright 865-254-0637 [nbright@blounttn.org](mailto:nbright@blounttn.org)
- 6-B Misty Davis 865-363-1001 [mddavis@blounttn.org](mailto:mddavis@blounttn.org)
- 7-A Tom Stinnett 865-310-8606 [tstinnett@blounttn.org](mailto:tstinnett@blounttn.org)
- 7-B Staci Martin 865-719-6765 [slawhorn@blounttn.org](mailto:slawhorn@blounttn.org)
- 8-A Brad Bowers 865-659-7711 [bbowers@blounttn.org](mailto:bbowers@blounttn.org)
- 8-B Jeff Jopling 865-719-9480 [jjopling@blounttn.org](mailto:jjopling@blounttn.org)
- 9-A Ron French 865-577-8393 [rfrench@blounttn.org](mailto:rfrench@blounttn.org)
- 9-B Steve Mikels 865-755-6958 [smikels@blounttn.org](mailto:smikels@blounttn.org)
- 10-A Linda Webb 865-389-0541 [lwebb@blounttn.org](mailto:lwebb@blounttn.org)
- 10-B David Wells 865-221-7603 [dwells@blounttn.org](mailto:dwells@blounttn.org)

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Tuesday, August 6, 2024

6:30 PM

Blount County Courthouse, Room 430

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Live stream via <https://zoom.us/join>  
Zoom Meeting ID: 899 1470 6897

## ROLL CALL

### A. SETTING OF AGENDA.

### B. PUBLIC INPUT ON ITEMS ON THE AGENDA.

### C. APPROVAL OF MINUTES.

1. [Commission Workshop Meeting Minutes for July 9, 2024.](#)

Attachments: [MeetingMinutes26-Jul-2024-12-33-16](#)

### D. CONSENT CALENDAR.

1. [Approval of Bonds and Oaths.](#)

**Attachments:**      [BONDS AND OATHS RESOLUTION 24-08-011](#)  
[Oaths of Deputy Clerk 2024-Aug-15](#)  
[Oaths of Deputy Sheriff 2024-Aug-15](#)  
[Public Officials Bonds 2024-Aug-15](#)  
[Notary Public Bonds Oaths 2024-Aug-15](#)

2. [Notaries to be Elected.](#)

**Attachments:**      [Notaries to be Elected 2024-Aug-15](#)

3. [Receiving of Reports. \(INFORMATION ONLY\)](#)

**Attachments:**      [Jail Facility Inspection Report 2024-Jul-10](#)  
[Minutes of Human Resources Committee 2023-Nov-14](#)  
[Minutes of Insurance Committee 2023-Nov-14](#)  
[Minutes of Planning Commission 2024-May-23](#)  
[Sheriff Annual Financial Report year end 2024-Jun-30](#)  
[Trustee Annual Financial Report FY23-2024](#)

a. [July 2024 Financial Reports. \(INFORMATION ONLY\)](#)

**Attachments:**      [ARPA Utility Project Update July 2024](#)  
[ARPA Tracking 7.31.24](#)  
[FY24.25 Capital Exhibit Master](#)  
[July 2024 Expense Report](#)  
[July 2024 Revenue Report](#)  
[YTD Expense Report as of July 31 2024](#)  
[YTD Revenue Report as of July 31 2024](#)  
[US Bank Report July 2024](#)

4. [Blount County Highway Department's Employee Handbook. \(INFORMATION ONLY\)](#)

**Attachments:**      [Memo outlining changes to the BCHD Employee Handbook](#)  
[BCHD Employee Handbook](#)

5. [Blount County Sheriff's Office Employee Policy and Procedure Manual. \(INFORMATION ONLY\)](#)

**Attachments:**      [Memo Outlining Changes to the BCSO Employee Policy and Procedure Manual](#)  
[BCSO Employee Policy and Procedure Manual](#)

6. [Blount County Public Library Employee Handbook. \(INFORMATION ONLY\)](#)

**Attachments:** [Memo - No changes to the BCPL Employee Handbook](#)  
[BCPL Employee Handbook](#)

7. [Tuckaleechee Utility District of Blount County, Tennessee, Order Appointing Commissioner Kenny Myers to Serve a 4-Year Term. \(INFORMATION ONLY\)](#)

**Attachments:** [TUD - Kenny Myers Reappointment 7.2024](#)

**E. UNFINISHED BUSINESS.**

**F. NEW BUSINESS.**

**1. Budget Increases, Decreases and/or Adjustments.**

- a. [Resolution No. 24-08-001, Budget Increase - Animal Center -\\$16,740.00 \(Appropriate grant funds for the health care benefit line for the veterinarian position recently filled\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

**Attachments:** [Amendment Animal Center Budget Adj](#)  
[Resolution - Animal Center Budget Adj](#)  
[Memo - Animal Center Budget Adj](#)

- b. [Resolution No. 24-08-002, Budget Increase – BCSO - \\$157,817.00 \(Appropriate funds for a Juvenile Court officer \(\\$80,317.00\) and a vehicle \(\\$77,500.00\) to support full-time operations for a third courtroom\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

**Attachments:** [Amendment BCSO Juvenile Court Support](#)  
[Resolution BCSO Juvenile Court Support](#)  
[Memo Request for Juvenile Court Support](#)  
[Back up BCSO Court Support req Statutes](#)

- c. [Resolution No. 24-08-003, Budget Increase – Development - \\$144,000.00 \(Appropriate funds approved during FY25 Budget process to purchase three vehicles nearing end of useful life\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

**Attachments:** [Amendment Dev Svcs Vehicle](#)  
[Resolution Dev Svcs Vehicles](#)  
[Memo Dev Svcs Vehicle](#)  
[Back up F150 REGULAR CAB](#)  
[Back up SUV Quote](#)

- d. [Resolution No. 24-08-004, Budget Increase – Highway Capital - \\$234,612.33 \(Appropriate funds to purchase a triaxle dump truck to meet increased paving demands by transporting more product and finishing projects more quickly than with the current equipment\). Referred to full commission with a favorable recommendation by the Budget Committee \(4-1\).](#)

**Attachments:**     [Amendment HWY Capital TriAxle](#)  
                          [Resolution HWY Capital TriAxle](#)  
                          [Memo HWY Capital TriAxle](#)  
                          [Back up HWY Capital TriAxle Quote](#)

- e. [Resolution No. 24-08-005, Budget Increase – Highway Capital - \\$174,627.45 \(Appropriate funds to purchase a second skid steer to increase efficiency by avoiding work crews having to wait on equipment. Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

**Attachments:**     [Amendment HWY Capital Skid Steer](#)  
                          [Resolution HWY Capital Skid Steer](#)  
                          [Memo HWY Capital Skid Steer](#)  
                          [Back up Skid Steer Quote](#)

- f. [Resolution No. 24-08-006, Budget Increase - Highway Capital - \\$155,794.88 \(Appropriate funds to purchase a mini excavator for the tiling crews to work in tight areas to reduce the amount of work being done by shovels\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

**Attachments:**     [Amendment HWY Capital Mini Ex](#)  
                          [Resolution HWY Capital Mini Ex](#)  
                          [Memo HWY Capital Mini Ex](#)  
                          [Back up Mini Ex Quote](#)

- e. [Resolution No. 24-08-007, Budget Increase - Highway - \\$150,000.00 \(Appropriate funds approved during FY25 Budget process to purchase salt and road treatment materials for winter storm preparation\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

**Attachments:**     [Amendment HWY Salt](#)  
                          [Resolution HWY Salt](#)  
                          [Memo HWY Salt](#)

- g. [Resolution No. 24-08-008, Budget Increase – Highway Capital - \\$89,515.00 \(Appropriate funds to purchase a Ford F550 \(shop truck\) to make fleet repairs in the field, reducing the amount of down time on the job site\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)
- Attachments:**      [Amendment HWY Capital F550](#)  
[Resolution HWY Capital F550](#)  
[Memo HWY Capital F550](#)  
[Back up Shop Truck Quote](#)
- h. [Resolution No. 24-08-009, Budget Increase – Highway - \\$4,078.85 \(Appropriate Insurance recovery funds for guardrail repairs following a motor vehicle accident on Peterson Lane\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)
- Attachments:**      [Amendment HWY Insurance Recovery](#)  
[Resolution HWY Insurance Recovery](#)  
[Memo HWY Insurance Recovery](#)

## 2. Other Budget Items.

## 3. Appointments.

- a. [Audit Committee \(Term to Expire 09/01/2025\) Reappointment of Ms. Karen McKee.](#)
- Attachments:**      [Karen McKee 2019](#)
- b. [Audit Committee \(Term to Expire 09/01/2025\) Appointment of Mr. Nick Meals to Fill the Vacancy of Mr. Lee Gowan.](#)
- Attachments:**      [Nick Meals Resume](#)
- c. [Board of Zoning Appeals \(5-Year Term\) Reappointment of Joe Everett.](#)
- Attachments:**      [Joe Everett revised resume](#)
- d. [Library Board of Trustees \(3-Year Term\) Appointment to Begin September 1, 2024.](#)
- Attachments:**      [Mayor Recommendation for Library Board July 2024](#)  
[Megan King Womack Bio](#)  
[Megan King Womack Library Board Info Sheet Redacted](#)

4. [Resolution No. 24-08-012, A Resolution That Approves an Agreement Term Which Extends Beyond the End of the Fiscal Year with Caremark and EHPC for the Administration of Employee Prescription Benefits.](#)  
**Attachments:** [Resolution 24-08-012 Pharmacy Benefit Manager 2025](#)  
[CBIZ Presentation - PBM Employers Health\\_CVS Caremark.pdf](#)  
[Prescription Benefit Services Agreement.pdf](#)  
[Minutes of HR Committee 2024-Jul-16](#)  
[Minutes of Insurance Committee 2024-Jul-16](#)
  
5. [Resolution No. 24-08-013, A Resolution to Adopt the Medical Premium Rate Structure for Blount County, Tennessee, Effective January 1, 2025.](#)  
**Attachments:** [Resolution 24-08-013 Medical Premium Rates 2025](#)  
[CBIZ Presentation - 2025 Medical Rates.pdf](#)  
[Minutes of HR Committee 2024-Jul-16](#)  
[Minutes of Insurance Committee 2024-Jul-16](#)
  
6. [Resolution No. 24-08-014, A Resolution to Adopt the Dental Premium Rate Structure for Blount County, Tennessee, Effective January 1, 2025.](#)  
**Attachments:** [Resolution 24-08-014 Dental Premium Rates 2025](#)  
[CBIZ Presentation - 2025 Dental Rates.pdf](#)  
[Minutes of HR Committee 2024-Jul-16](#)  
[Minutes of Insurance Committee 2024-Jul-16](#)
  
7. [Resolution No. 24-08-015, A Resolution Amending the Blount County, Tennessee, Employee Handbook of Policies and Work Rules](#)  
**Attachments:** [Resolution 24-08-015 Amendment to Employee Handbook](#)  
[Exhibit A - BCG Employee Handbook](#)  
[Memo Outlining Changes to the Blount County Handbook](#)  
[Minutes of HR Committee 2024-Jul-16](#)
  
8. [Resolution No. 24-08-016, A Resolution Amending the Classification and Compensation Policy for Blount County, Tennessee.](#)  
**Attachments:** [Resolution 24-08-016 Amending the Classification and Compensation Policy](#)  
[Exhibit A - Blount County Government Compensation Policy](#)  
[Memo outlining Classification and Compensation Plan Changes](#)  
[Minutes of HR Committee 2024-Jul-16](#)

9. [Resolution No. 24-08-017, Illicit Discharge: A Resolution Adopting Regulations to Protect Water Quality in the Unincorporated Areas of Blount County, Tennessee, by Prohibiting, Suppressing, and Preventing the Contamination of Storm Water by Illicit Discharge of Pollutants.](#)
- Attachments:** [Illicit Discharge Resolution\\_WSPrevised\\_draft2](#)  
[Stormwater Memo](#)
10. [Resolution No. 24-08-018, Water Quality Buffer: A Resolution Establishing a Water Quality Buffer and Related Regulation of Streams, Rivers, Wetlands, Ponds and Lakes in Blount County, Tennessee.](#)
- Attachments:** [Water Quality Buffer](#)  
[Stormwater Memo](#)
11. [Resolution No. 24-08-019, Storm Water Quality Management: A Resolution Establishing Storm Water Quality Management Criteria in the Urbanized Area of Blount County, Tennessee.](#)
- Attachments:** [Stormwater Quality Management](#)  
[Stormwater Memo](#)
12. [Resolution No. 24-08-020, Water Quality Protection: A Resolution Adopting Regulations to Protect Water Quality in the Urbanized Area of Blount County, Tennessee, by Prohibiting, Suppressing, and Preventing the Contamination of Storm Water by Grading, Erosion, and Sedimentation.](#)
- Attachments:** [Protect Water Quality](#)  
[Stormwater Memo](#)
13. [Resolution No. 24-08-021, A Resolution for the Blount County Highway Department to Enter Into an Inter Local Agreement with the Maryville-Alcoa Central Traffic Operations \(MACTO\) Group.](#)
- Attachments:** [24-08-021 Interlocal Agreement - MACTO](#)  
[Exhibit A - Interlocal Agreement MACTO](#)  
[MACTO Memo](#)
14. [Setting of a Zoning Public Hearing to Amend the Zoning Map of Blount County, Tennessee, from R-1 \(Rural District 1\) to RAC \(Rural Arterial Commercial\) for a 3.194 Acre Portion of a 5.014 Parcel Located at 5212 U.S. Highway 411S. The property is identified as part of tax map 100 parcel 009.02.](#)
- Attachments:** [Memo to Request Zoning Public Haring R-1 to RAC 5212 US411S-6](#)  
[Draft Resolution to Amend Zoning Map R-1 to RAC 5212 US411S](#)  
[Report of Action for Request to Amend Zoning Map R-1 to RAC 5212 US411S-7](#)  
[Staff Memo for Rezoning Request to Amend 5212 US411S-5](#)

## G. ANNOUNCEMENTS AND STATEMENTS.

**H. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA.**

**I. ADJOURNMENT.**