



Ed Mitchell <emitchell@blounttn.org>

Tennessee Veterans' Treatment Court Initiative (TVTCI) Contract- FY 2018 – for signature

1 message

MHSAS Contracts <MHSAS.Contracts@tn.gov>

Tue, Nov 14, 2017 at 11:06 AM

To: Ed Mitchell <emitchell@blounttn.org>, Amy Galyon <agalyon@blounttn.org>

Dear Grantee,

Welcome to State Fiscal Year 2018! An electronic copy of the grant contract between your agency and the Tennessee Department of Mental Health and Substance Abuse Services for the **Tennessee Veterans' Treatment Court Initiative (TVTCI)** program is attached to this email for your review and signature.

DIRECTIONS

1. The cover sheet of each contract contains a box where "business ownership classification" can be denoted. Please mark the box most accurately representing your entity, and return with signed contract pages.
2. Please have your agency's authorized official provide a hand signature and date the contract (and attachments requiring signature) and print their name and title on the line below signature:

John Doe 4/14/18
GRANTEE SIGNATURE DATE
John Doe, President
PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

RETURNING DOCUMENTS

Return signed pages (by either of the following methods) within 7 business days of receipt:

1. After signing and dating, email signature pages and attachments to: MHSAS.Contracts@tn.gov. Include the program name in the subject line to ensure the document is properly routed.

EXAMPLE:

To: MHSAS Contracts
Cc:
Subject: Signature Page for MMCWM

2. Or, mail signature page and attachments to the following address (via USPS). Include the program name below "Office of Contracts" to ensure the document gets to the proper person:

TENNESSEE DEPARTMENT OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES

DIVISION OF GENERAL COUNSEL, OFFICE OF CONTRACTS

PROGRAM: INPATIENT TARGETED TRANSITIONAL SUPPORT

ANDREW JACKSON BUILDING, 5TH FLOOR

500 DEADERICK STREET

NASHVILLE, TENNESSEE 37243-0675

3. Please submit the "Parent Child Information" (and for non-governmental grantees, the "Notice of Audit Report") attachment directly to the State's Central Procurement Office at cpo.auditnotice@tn.gov, per instructions at the top of each document. Questions related to these attachments should be communicated to your fiscal officer or cpo.auditnotice@tn.gov.

QUESTIONS

Programmatic questions may be directed to your TDMHSAS program contact or contact identified in contract section D.8. For questions related to process, e-mail MHSAS.Contracts@tn.gov with the word "question" in the subject line or call 615-532-6520. Upon receipt of all required approvals, a copy of the executed contract will be sent to your agency via the e-mail address in contract section D.8.

Thank you for your work in providing mental health and substance abuse services to the citizens of Tennessee!



MHSAS Contracts Team

Office of Contracts

Division of General Counsel

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p.(615) 532-6520

MHSAS.Contracts@tn.gov

tn.gov/behavioral-health

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