

Blount County Budget Process Calendar

FY 2025-2026

(Subject to change as needed)

December 11	December Budget Committee Meeting - Budget Calendar approval
January 8	January Budget Committee Meeting
January 20	Informational Budget Process Meetings: Budget Manual and Guidelines - session via Zoom - 11:00 AM (Session will be recorded and available online)
January 26	Budget Items From Finance to Departments: <ul style="list-style-type: none">• Personnel Reconciliation: department's personnel file will be sent out.• Munis available to enter FY 26-27 operating budget requests, and Finance posts budget manual, including guidelines on the County website in accordance with TCA 5-12-206• Budget estimates (revenues & expenditures) for the remainder of FY 25-26 to be sent out for review
February 12	February Budget Committee Meeting
February 17	Items due from Departments to Finance: <ul style="list-style-type: none">• Budget entry for all operational items due and Munis no longer available to enter operating budget requests for FY 25-26• Personnel Reconciliation: department's personnel file is due. This file should include updated information on all current staff, recent hires, terminations, vacancies, and any position changes• Additional Requests due to Finance via email
March 12	March Budget Committee Meeting
March 15	- Mayor to recommend value of penny on tax rate to the Budget Committee for approval (<i>March 15 - TCA 5-12-207 deadline for penny on tax rate recommendation</i>)
March 20 & 27	Budget Workshop Meetings at Blount County Courthouse
April 1	Deadline for the <i>Director of Schools</i> and the <i>Highway Superintendent</i> to present their proposed budgets and proposed tax rate to fund their proposed budgets to the Budget Committee (Per TCA 5-12-208(b))

April 9	April Budget Committee Meeting
May 14	May Budget Committee Meeting - The Budget Committee shall review and make the final recommendation for the following: Appropriation Resolution, Capital Outlay Resolution and Tax Rate Resolution.
May 21	Commission Meeting - Consolidated budget, appropriations and tax rate resolution shall be presented to the County Legislative Body for <u>information only</u>
June 8	Monday Public Hearing on Proposed 2026-27 Budget June Budget Committee Meeting
June 18	County Commission to vote on the 2026-2027 Appropriation Resolution, Capital Outlay Resolution and Tax Rate Resolution and the recommended 2026-2027 Budget.