



# Blount County Government

359 Court Street  
Maryville, TN 37804-5906

## Meeting Minutes - Draft

### Human Resources Committee

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Tuesday, November 14, 2023

5:00 PM

Blount County Courthouse, Room 430

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Live stream via <https://zoom.us/join>

Zoom Meeting ID: 852 5293 2418

#### ROLL CALL.

The Human Resources Committee met on Tuesday, November 14, 2023 at 5:00pm in the Blount County Courthouse of Maryville, TN. Blount County Clerk Hasty called the meeting to order. A roll call was taken with the following present. The Blount County Clerk declared that a quorum did exist.

- Present** 9 - Chairperson Jared Anderson, Commissioner Richard Carver, Register of Deeds Phyllis Crisp, Trustee Scott Graves, Highway Superintendent Jeff Headrick, Mayor Ed Mitchell, Commissioner Tom Stinnett, School Representative Courtney Whitehead, and Commissioner David Wells
- Absent** 3 - Sheriff Jim Berrong, Commissioner John Giles, and School Representative David Murrell

#### ELECTION OF CHAIRMAN.

Blount County Clerk Hasty opened the floor for nominations for a member to serve as the Chairman of the HR Committee. A motion was made by Mayor Mitchell, seconded by Register of Deeds Crisp, to nominate Commissioner Anderson as Chairman of the HR Committee. Without objection, Clerk Hasty declared the floor closed for nominations. A voice vote was taken with all voting aye, none opposed, and Commissioner Anderson abstaining.

The County Clerk declared Commissioner Anderson as the Chairman of the HR Committee.

#### ELECTION OF VICE CHAIRMAN.

Blount County Clerk Hasty opened the floor for nominations for a member to serve as the Vice Chairman of the HR Committee. A motion was made by Commissioner Carver, seconded by Commissioner Anderson, to nominate Commissioner Wells as Vice Chairman of the HR Committee. Without objection, Clerk Hasty declared the floor closed for nominations. A voice vote was taken with all voting aye, none opposed, and Commissioner Wells abstaining.

The County Clerk declared Commissioner Wells as the Vice Chairman of the HR Committee.

The meeting went into a brief recess to allow elections of the Chair and Vice Chair of the Insurance Committee.

**A. SETTING OF AGENDA.**

A motion was made by Mayor Mitchell, seconded by Trustee Graves to set the agenda. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 9 - Anderson, Carver, Crisp, Graves, Headrick, Mitchell, Stinnett, Whitehead, and Wells

**No:** 0

**Absent:** 3 - Berrong, Giles, and Murrell

**Abstain:** 0

**B. PUBLIC INPUT ON ITEMS ON THE AGENDA.**

No input from the public was received for this Agenda item.

**C. APPROVAL OF MINUTES.**

1. [Human Resources Committee Meeting Minutes - 7/18/2023](#)

**Attachments:** [Human Resources Committee 23-07-18 Meeting Minutes.pdf](#)

A motion was made by Commissioner Carver, seconded by Register of Deeds Crisp, to approve the July 18, 2023 HR Committee Minutes as published. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 9 - Anderson, Carver, Crisp, Graves, Headrick, Mitchell, Stinnett, Whitehead, and Wells

**No:** 0

**Absent:** 3 - Berrong, Giles, and Murrell

**Abstain:** 0

**D. REPORTS (INFORMATION ONLY).**

1. [Fund 264 - Revenue and Expenditures FY 22-23](#)

**Attachments:** [HR Revenue and Expenditures FY23 24.pdf](#)

2. [Employee Summary Report - Sept. 2023](#)

**Attachments:** [Aggregate 2003090 through September 2023.pdf](#)

**E. DISCUSSION AND POSSIBLE ACTION.**

1. [2024 Stop-Loss Renewal](#)

**Attachments:** [Draft Resolution for Stop Loss Vendor effective 01 01 2024.doc](#)  
[CBIZ Presentation Stop loss Renewal - HR Committee Meeting - 11.14.23.pdf](#)

A motion was made by Trustee Graves, seconded by Commissioner Carver, to approve the stop loss renewal for 2024 and forward to the Insurance Committee with a favorable recommendation. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 9 - Anderson, Carver, Crisp, Graves, Headrick, Mitchell, Stinnett, Whitehead, and Wells

**No:** 0

**Absent:** 3 - Berrong, Giles, and Murrell

**Abstain:** 0

2. [2024 Transplant Policy Renewal](#)

**Attachments:** [Draft Resolution for Transplant Policy effective 01 01 2024.doc](#)  
[CBIZ Presentation Transplant Policy Renewal - HR Committee Meeting - 11.14.23.pdf](#)

A motion was made by Trustee Graves seconded by Mayor Mitchell, to approve the Group Organ & Transplant Insurance renewal for 2024 and forward to the Insurance Committee with a favorable recommendation. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 9 - Anderson, Carver, Crisp, Graves, Headrick, Mitchell, Stinnett, Whitehead, and Wells

**No:** 0

**Absent:** 3 - Berrong, Giles, and Murrell

**Abstain:** 0

**F. ANNOUNCEMENTS AND STATEMENTS.**

**G. ADJOURNMENT.**

The Chairman declared the meeting adjourned.