

Blount County Budget Process Calendar FY 2024-2025

(Subject to change as needed)

December 5	December Budget Committee Meeting - Budget Calendar approval
January 9	January Budget Committee Meeting
January 25	Informational Budget Process Meetings: Budget Manual and Guidelines - session via Zoom - 9:00 AM (Session will be recorded and available online)
January 31	Munis available to enter FY 24-25 operating budget requests, and Finance posts budget manual, including guidelines on the County website in accordance with TCA 5-12-206
February 5	Budget estimates (revenues & expenditures) for the remainder of FY 23-24 to be sent out for review
February 6	February Budget Committee Meeting
February 12	Budget adjustments needed (revenues & expenditures) for the remainder of FY 23-24 due back to Finance by noon
February 16	Additional Requests due to Finance via email and Munis no longer available to enter operating budget requests for FY 24-25
March 12	March Budget Committee Meeting - Mayor to recommend value of penny on tax rate to the Budget Committee for approval (<i>March 15 - TCA 5-12-207 deadline for penny on tax rate recommendation</i>)
March 22 & April 5	Meetings between Departments and Budget Committee/Finance Dept. Discussion and justification of requested budgets (Location to be determined)
April 1	Deadline for the <i>Director of Schools</i> and the <i>Highway Superintendent</i> to present their proposed budgets and proposed tax rate to fund their proposed budgets to the Budget Committee (Per TCA 5-12-208(b))
April 9	April Budget Committee Meeting - Budget Committee provides feedback on Budget Meetings and decides if more work is necessary. If so, Finance Director will provide schedule for additional work to conclude by April 19 th .

- May 7** **May Budget Committee Meeting**
- The Budget Committee shall review and make the final recommendation for the annual Budget along with the appropriations and tax rate resolution
- Per TCA 5-12-208(c), May 13 is the deadline for any amendments to the submitted budgets – but because the regular budget meeting is May 7th, please stick to the schedule presented
- May 15** Budget Committee's proposed budget and public notice published in the newspaper
- May 16** **Commission Meeting**
- Consolidated budget, appropriations and tax rate resolution shall be presented to the County Legislative Body for review only
- June 10** **Monday Public Hearing on Proposed 2024-25 Budget**
June Budget Committee Meeting
- June 20** **County Commission to vote on the 2024-2025 Tax Rate and the recommended 2024-25 Budget from the Budget Committee**