



Blount County General Services

Maintenance / Custodial / Risk Management / Records

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www.blounttn.org

MEMO

TO: Blount County Budget Committee
FROM: Don Stallions, General Services Director
RE: Justice Center Garage Roof Replacement
DATE: November 16th, 2023

During the FY23-24 Budget Process, the budget committee approved the funds for the capital project for the Justice Center Garage Roof Replacement. The actual cost of the project is \$27,450.00.

The garage, located on the Justice Center campus, is in need of a roof replacement. The garage was an existing structure on the property before construction of the Justice Center. Therefore the actual age of the building is unknown. The building serves as the vehicle service bay for the Sheriff's Office, the Sheriff's Office radio communication shop and the County's maintenance department offices.

We were unable to use the vendor with the lowest quote because the project would put them over their spend limit without a formal bid process. Therefore, we have decided to use the vendor of the second lowest quote. We believe that the price difference in the quotes does not warrant a formal bid process.

Please feel free to contact me with any questions or concerns. Office 865-273-5772. Cell 865-223-4729

A handwritten signature in black ink, appearing to read "Don Stallions", with a long horizontal line extending to the right.

Don Stallions