



Blount County

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes

Human Resources Committee

*Grady Caskey - Chairman, Jim Berrong, Rob Britt, Rick Carver,
Mike Caylor, Phyllis Crisp, Scott Graves, Jeff Headrick,
Mike Lewis, Ed Mitchell,
David Murrell, and Tom Stinnett*

Tuesday, April 17, 2018

5:00 PM

Blount County Courthouse, Room 430

Emergency Announcement

A. Rollcall

Chairman Grady Caskey called the meeting to order. There were 8 present and 4 absent. Chairman Caskey declared a quorum to exist.

- Present** 8 - School Representative Rob Britt, Commissioner Richard Carver, Commissioner Grady Caskey, Register of Deeds Phyllis Crisp, Highway Superintendent Jeff Headrick, Commissioner Mike Lewis, Mayor Ed Mitchell, and Commissioner Tom Stinnett
- Absent** 4 - Sheriff Jim Berrong, Commissioner Mike Caylor, Trustee Scott Graves, and School Representative David Murrell

B. Setting the Agenda

A motion was made by Commissioner Carver, seconded by Highway Superintendent Headrick, to set the agenda. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes:** 8 - School Representative Britt, Commissioner Carver, Commissioner Caskey, Register of Deeds Crisp, Highway Superintendent Headrick, Commissioner Lewis, Mayor Mitchell, and Commissioner Stinnett
- No:** 0
- Absent:** 4 - Sheriff Berrong, Commissioner Caylor, Trustee Graves, and School Representative Murrell
- Abstain:** 0

C. Public Input on Items on the Agenda

D. Approval of November 16, 2017 Minutes

1.

Attachments: [November 16, 2017 Minutes](#)

A motion was made by Commissioner Lewis, seconded by Commissioner Carver, that the November 16, 2017 Minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 8 - School Representative Britt, Commissioner Carver, Commissioner Caskey, Register of Deeds Crisp, Highway Superintendent Headrick, Commissioner Lewis, Mayor Mitchell, and Commissioner Stinnett

No: 0

Absent: 4 - Sheriff Berrong, Commissioner Caylor, Trustee Graves, and School Representative Murrell

Abstain: 0

E. Financial Reports

1.

Attachments: [Member Summary Report 2017-2018](#)
[Revenue and Expenditures \(1\)](#)

F. Discussion and possible action to correct resolution 17-06-015

1.

Attachments: [Resolution to adopt premium rate structure for the dental plan 01 01 2018.pdf](#)

2.

Attachments: [Corrected Resolution to adopt premium rate structure for the dental plan 01 01 2018](#)

A motion was made by Commissioner Lewis, seconded by School Representative Britt, to forward the Corrected Resolution to the Agenda Committee as amended. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 8 - School Representative Britt, Commissioner Carver, Commissioner Caskey, Register of Deeds Crisp, Highway Superintendent Headrick, Commissioner Lewis, Mayor Mitchell, and Commissioner Stinnett

No: 0

Absent: 4 - Sheriff Berrong, Commissioner Caylor, Trustee Graves, and School Representative Murrell

Abstain: 0

G. Discussion and possible action on adopting Military Leave Policy

1.

Attachments: [Military Leave Policy Updates 1.22.18.docx](#)

A motion was made by Highway Superintendent Headrick, seconded by Commissioner Carver, to make the recommendation to adopt a Military Leave Policy and to forward to County Commission for approval. An electronic vote was

taken. The Chairman declared the motion to have passed by the following vote:

Yes: 8 - School Representative Britt, Commissioner Carver, Commissioner Caskey, Register of Deeds Crisp, Highway Superintendent Headrick, Commissioner Lewis, Mayor Mitchell, and Commissioner Stinnett

No: 0

Absent: 4 - Sheriff Berrong, Commissioner Caylor, Trustee Graves, and School Representative Murrell

Abstain: 0

H. Discussion and possible action on adopting Background Policy

1.

Attachments: [Background Checks for Job Applicants Policy 1.22.18.docx](#)

A motion was made by Commissioner Carver, seconded by Commissioner Lewis, to make the recommendation to adopt a Background Check Policy and to forward to County Commission for approval.. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 8 - School Representative Britt, Commissioner Carver, Commissioner Caskey, Register of Deeds Crisp, Highway Superintendent Headrick, Commissioner Lewis, Mayor Mitchell, and Commissioner Stinnett

No: 0

Absent: 4 - Sheriff Berrong, Commissioner Caylor, Trustee Graves, and School Representative Murrell

Abstain: 0

I. Discussion and possible action on adopting Drug Testing Policy and Amendent with BMPG

1.

Attachments: [Drug Testing Policy for Applicants 1.22.18.docx](#)
[Blount Memorial Physicians Group Drug Testing Amendment 07.2018](#)

A motion was made by Commissioner Lewis, seconded by Highway Superintendent Headrick, to make the recommendation to adopt a Drug Testing Policy and Amendment to the Blount Memorial Physicians Group Agreement to include Drug Screening and to forward to County Commission for approval. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 8 - School Representative Britt, Commissioner Carver, Commissioner Caskey, Register of Deeds Crisp, Highway Superintendent Headrick, Commissioner Lewis, Mayor Mitchell, and Commissioner Stinnett

No: 0

Absent: 4 - Sheriff Berrong, Commissioner Caylor, Trustee Graves, and School Representative Murrell

Abstain: 0

J. CBIZ Benefits Presentation

1.

Attachments: [Blount County Government HR Committee 04-17-18](#)

K. Discussion and possible action on Committee request for Purchasing Department to issue RFP for Broker Services for 2019

Failed due to lack of a motion.

L. Announcements/Next Meeting

Chairman Caskey stated a special called meeting will be needed for May 2018.

M. Input on items not on the agenda

N. Adjournment