



# Blount County Government

TO: Blount County Commissioners

FROM: Brian Baldwin

RE: Appropriate funds for Qualified School Construction Bonds(QSCB) Payments

DATE: May 26, 2023

This memo is a request to budget and appropriate funds for Qualified School Construction Bonds(QSCB) interest payments that were not originally budgeted for FY22-23. This will allow QSCB payments to be made for the current fiscal year.



# Blount County Government

TO: Blount County Commissioners

FROM: Don Stallions

RE: Appropriate funds for Natural Gas and Utilities budget lines for FY2023

DATE: May 26, 2023

Projecting a shortage in the Natural Gas and Utilities lines for FY22-23. The Natural Gas and Utilities lines will need to be increased in the FY22-23 budget year to cover the additional expense. Request to appropriate additional funds to cover Natural Gas and Utilities lines.



# Blount County Government

TO: Blount County Commissioners

FROM: Katie Branham-Kerr

RE: Appropriate funds for Purchasing Departments Supervisor/Director and Purchasing Personnel lines

DATE: May 25, 2023

With a pay increase on the Supervisor/Director and Purchasing Personnel lines, there will be a shortage. The Supervisor/Director Personnel lines will need to be increased in the FY22-23 budget year to cover the additional expense. Request to appropriate additional funds to cover Supervisor/Director and Purchasing Personnel lines.



SOIL & WATER  
CONSERVATION DISTRICT

Blount County Soil & Water Conservation District  
1217 McArthur Road; Maryville, TN 37804  
Phone: (865) 983-2011

<http://www.blounttn.org/soil/>

**Memorandum:**

**To:** Blount County Commissioners

**From:** Erich Henry

**Subject:** Budget increase for health insurance line item.

**Date:** May 25, 2023

**Description:**

The Blount County Soil & Water Conservation District would like to request a budgetary increase of \$1148.00 to prevent a deficit in our health insurance line item (#101-57500-520700) for the remainder of fiscal year 2023.

It is requested that these funds be derived from the Blount County Fund Balance (#101-00000-489900).

Respectfully submitted,

Erich Henry  
Director of Conservation  
Blount County Soil & Water Conservation District

**Board of Supervisors:**

Billy Coning  
*chairman*

Andy Waters  
*Vice-chair*

Jerry Hall  
*Treasurer*

Rachel McCroskey  
*Executive Secretary*

Lonnie Cooper

**District Staff:**

Erich Henry  
*Director of Conservation*  
[Ehenry@blounttn.org](mailto:Ehenry@blounttn.org)

Julie Konkel, Ph.D.  
*Watershed Coordinator*  
[Jkonkel@blounttn.org](mailto:Jkonkel@blounttn.org)

Jerry Frady, MS  
*Conservation Specialist*

**Natural Resources  
Conservation Service:**

Jason Miller  
*District Conservationist*  
[Jason.Miller@tn.usda.gov](mailto:Jason.Miller@tn.usda.gov)

Robert Thomas  
*Soil Conservationist*  
[william.r.thomas@usda.gov](mailto:william.r.thomas@usda.gov)



## GRANT AMENDMENT

Agency Tracking # 34360-15323	Edison ID GG-23-75635-01	Contract # 75635	Amendment # 1		
Contractor Legal Entity Name Blount County Government			Edison Vendor ID 15		
Amendment Purpose & Effect(s) Increase travel funds					
Amendment Changes Contract End Date: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		End Date: 6/30/2023			
TOTAL Contract Amount INCREASE or DECREASE <u>per this Amendment</u> (zero if N/A):			\$ 6,700.00		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2023	\$833,875.00	\$366,825.00			\$1,200,700.00
<b>TOTAL:</b>	<b>\$833,875.00</b>	<b>\$366,825.00</b>			<b>\$1,200,700.00</b>
<p><b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.</p> <p style="text-align: center; font-size: 1.2em; font-style: italic;"><b>Eric Bucholz</b></p>				<p><i>CPO USE</i></p> <p style="font-size: 1.5em; font-weight: bold;">GG-23-75635-01</p>	
Speed Chart (optional) HL00000114		Account Code (optional) 71301000			

**AMENDMENT 1  
OF GRANT CONTRACT GG-23-75635-02**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Health, hereinafter referred to as the "State" and Blount County Government, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section C.1. is deleted in its entirety and replaced with the following:
  - C.1 Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract Exceed One Million Two Hundred Thousand Seven Hundred Dollars (\$1,200,700.00). The Grant Budget, attached and incorporated hereto as Attachment 1, shall constitute the maximum amount due the Grantee for all service and Grantee obligations hereunder. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
2. Grant Contract Attachment 1 is deleted in its entirety and replaced with the new Attachment 1 attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective once all required approvals are obtained. All other terms and conditions of this Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**BLOUNT COUNTY GOVERNMENT:**



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**GRANTEE SIGNATURE**

**DATE**

**ED MITCHELL, COUNTY MAYOR**

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**PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)**

**DEPARTMENT OF HEALTH:**

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**RALPH ALVARADO, MD, FACP, COMMISSIONER**

**DATE**

**ATTACHMENT 1**  
**GRANT BUDGET**  
(BUDGET PAGE 1)

<b>BLOUNT COUNTY GOVERNMENT - LOCAL HEALTH SERVICES</b>				
<b>APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning July 1, 2022, and ending June 30, 2023.</b>				
<b>POLICY 03 Object Line-Item Reference</b>	<b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup> (detail schedule(s) attached as applicable)</b>	<b>GRANT CONTRACT</b>	<b>GRANTEE PARTICIPATION</b>	<b>TOTAL PROJECT</b>
1	Salaries <sup>2</sup>	\$784,000.00	\$0.00	\$784,000.00
2	Benefits & Taxes	\$399,800.00	\$0.00	\$399,800.00
4. 15	Professional Fee/ Grant & Award <sup>2</sup>	\$400.00	\$0.00	\$400.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11. 12	Travel/ Conferences & Meetings <sup>2</sup>	\$10,500.00	\$0.00	\$10,500.00
13	Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
14	Insurance	\$6,000.00	\$0.00	\$6,000.00
16	Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
17	Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
20	Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	<b>GRAND TOTAL</b>	<b>\$1,200,700.00</b>	<b>\$0.00</b>	<b>\$1,200,700.00</b>

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <http://www.tn.gov/finance/act/documents/policy3.pdf>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

**ATTACHMENT 1 (continued)**  
**GRANT BUDGET LINE-ITEM DETAIL**  
 (BUDGET PAGE 2)

Position #	SALARIES						AMOUNT
05DGA002	Jennifer Pitts, PH Office Assistant	\$ 2,873.72	x	12	x	100%	\$34,484.64
05DGA003	Deanna Fields, Nutrition Educator	\$ 3,670.54	x	12	x	100%	\$44,046.48
05DGA004	Janell Waller, RN 2	\$ 3,848.00	x	12	x	100%	\$46,176.00
05DGA005	Martha Ruble, Nutritionist 2	\$ 3,042.00	x	12	x	40%	\$14,601.60
05DGA006	Melody Harrah, PH Office Assistant (Bilingual)	\$ 2,668.54	x	12	x	100%	\$32,022.48
05DGA007	Jennifer Valentine, Dental Assistant 3	\$ 3,300.46	x	12	x	100%	\$39,605.52
05DGA008	Sandra Morris, PH Office Assistant (Bilingual)	\$ 2,358.60	x	12	x	100%	\$28,303.20
05DGA009	Vacant, Social Counselor 2	\$ 3,012.59	x	12	x	100%	\$36,151.08
05DGA010	Vacant, RN 2	\$ 3,848.00	x	12	x	100%	\$46,176.00
05DGA011	Vacant, Nutrition Educator	\$ 3,012.59	x	12	x	60%	\$21,690.65
05DGA012	Ronnie Scott Word, Dentist	\$ 11,297.68	x	12	x	100%	\$135,572.16
05DGA013	Vacant, NA 2	\$ 2,173.78	x	12	x	100%	\$26,085.36
05DGA014	Alice Comptom, RN 2	\$ 5,048.91	x	12	x	100%	\$60,586.92
05DGA015	Vacant, PH Office Assistant	\$ 2,358.60	x	12	x	100%	\$28,303.20
05DGA016	Taylor Fisher, PH Office Assistant	\$ 2,358.60	x	12	x	100%	\$28,303.20
05DGA017	Vacant, PH Office Assistant	\$ 2,358.60	x	12	x	100%	\$28,303.20
05DGA020	Vacant, Counseling Assistant (BFPC)	\$ 2,358.60	x	12	x	100%	\$28,303.20
05DGA021	Colby Beach, PH Educator 2	\$ 3,325.33	x	12	x	100%	\$39,903.96
05DGA022	Vacant, Counseling Assistant (BFPC)	\$ 2,358.60	x	12	x	100%	\$28,303.20
05DGA023	Emily Ward, Social Counselor 2	\$ 3,087.90	x	12	x	100%	\$37,054.80
<b>TOTAL ROUNDED</b>							<b>\$784,000.00</b>

PROFESSIONAL FEE / GRANT & AWARD	AMOUNT
Professional Privilege Tax for Dentist	\$400.00
<b>TOTAL</b>	<b>\$400.00</b>

TRAVEL / CONFERENCES & MEETINGS	AMOUNT
Routine travel	\$10,500.00
<b>TOTAL</b>	<b>\$10,500.00</b>





## Blount County Highway Department

TO: Blount County Commissioners


FROM: Jeff Headrick / Chico Messer

RE: Appropriate funds to medical account

DATE: May 25, 2023

With new hires electing to take medical coverage where departing employees did not elect for coverage, there will be a shortage of funds. The Highway Department's Health Insurance line will need to be increased in the FY22-23 budget year to cover the additional expense. Request to appropriate additional funds to cover healthcare insurance line.

To: Blount County Commissioners

From: Jeff Headrick   
Blount County Superintendent

Re: Allocation of budget increases for previous approved monies for  
Clover Hill Bridge, Big Springs Bridge, Carrs Creek Bridge, and  
Wildwood Rd Bridge  
Approved at 12/15/2022 Commission Meeting  
Resolution NO 22-12-004



**Blount County  
Highway Dept.  
Jeff Headrick  
Superintendent  
1227 McArthur Rd  
Maryville, TN 37807  
(865) 982-4652**

A resolution was passed at the December 14, 2022 County Commission meeting to appropriate previously approved monies to repair O Clover Hill Bridge, Big Springs Bridge, Carrs Creek Bridge, and Wildwood Rd Bridge. It is necessary to appropriate the remaining monies to complete the construction of the bridges. These repairs need to be completed to make the roads safe for the citizens of Blount County to travel.