



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes - Draft

Commission Workshop

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10-B David Wells 865-221-7603 dwells@blounttn.org

Tuesday, August 8, 2023

6:30 PM

Blount County Courthouse, Room 430

Live stream via <https://zoom.us/join>

Zoom Meeting ID: 861 6003 6239

ROLL CALL

BE IT REMEMBERED, that a Blount County Commission Workshop meeting was held on Tuesday, August 8, 2023, at 6:30 p.m. in the Blount County Courthouse of Maryville, Tennessee. Blount County Commission Workshop Chairman Ron French called the meeting to order. An electronic roll call was taken by Blount County Clerk Gaye Hasty. There were 14 members present, and 7 were absent. The Chairman declared that a quorum did exist. The following proceedings were held, to wit:

- Present:** 14 - Jared Anderson, Brad Bowers, Nick Bright, Richard Carver, Mike Caylor, Ron French, John Giles, Jessica Hannah, Jeff Jopling, Staci Martin, Earl McMahan, Steve Mikels, Dawn Reagan and David Wells
- Absent:** 7 - Mike Akard, Robbie Bennett, Dyran Bledsoe, Misty Davis, Scott King, Tom Stinnett and Linda Webb

A. SETTING OF AGENDA.

A motion was made by Commissioner Bright, seconded by Commissioner Martin, that the agenda be set. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

B. PUBLIC INPUT ON ITEMS ON THE AGENDA.

C. APPROVAL OF MINUTES.

1. [Commission Workshop Meeting Minutes for July 11, 2023.](#)

Attachments: [Minutes 2023-July-11](#)

A motion was made by Commissioner Carver, seconded by Commissioner Reagan, that the minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

D. CONSENT CALENDAR.

A motion was made by Commissioner Carver, seconded by Commissioner Reagan, that the Consent Calendar be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 13 - Commissioner Anderson, Commissioner Bowers, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 1 - Commissioner Bright

1. [Update on Transition Facility. \(Information Only\)](#)

2. [Approval of Bonds and Oaths.](#)

Attachments: [BONDS AND OATHS RESOLUTION 23-08-011](#)

[Oaths of Deputy Sheriff 2023-Aug-17](#)

[Public Officials Bonds 2023-Aug-17](#)

[Notary Public Bonds Oaths 2023-Aug-17](#)

3. [Notaries to be Elected.](#)

Attachments: [23-222 Notaries to be Elected 2023-Aug-17](#)

4. [Receiving of Reports. \(Information Only\)](#)

Attachments: [Minutes of AnimalCenterAdvisoryBoard Meeting 2023-Mar-07](#)

[Minutes of BeerBoard Meeting 2023-June-06](#)

[Minutes of BudgetCommittee Meeting 2023-July-11](#)

[Minutes of HumanResourcesCommittee Meeting 2023-June-06](#)

[Minutes of InsuranceCommittee Meeting 2022-Nov-15](#)

[Minutes of PlanningCommission 2023-June-22](#)

[Minutes of PlanningCommission 2023-May-25](#)

[Perishables Report -Q4 FY23](#)

[Chancery Court FY2023 Financial Report](#)

[Trustee FY2023 Financial Report](#)

5. [July 2023 Financial Reports. \(Information Only\)](#)

Attachments: [ARPA Utility Project Update July 2023](#)

[ARPA Tracking 7.31.23](#)

[FY23.24 Capital Exhibit](#)

[July 2023 Expense Report](#)

[July 2023 Revenue Report](#)

[YTD Expense Report as of July 31 2023](#)

[YTD Revenue Report as of July 31 2023](#)

[US BANK REPORT JULY 2023](#)

- 6. [Tennessee Comptroller of the Treasury letter of acknowledgement in receipt of the certified copy of the fiscal year 2024 budget. \(Information Only\)](#)

Attachments: [Blount County Budget-County Metro Letter 07-21-2023](#)

E. UNFINISHED BUSINESS.

F. NEW BUSINESS.

1. Budget Transfers, Increases and/or Decreases.

- a. [Resolution No. 23-08-001. Budget Increase - County Buildings - \\$32,500.00 \(Appropriate Capital funds to hire roofing engineer for roof replacement for probation and recovery court building\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

Attachments: [Resolution County Bldgs Probation Roof2](#)
[Amendment County Bldgs Probation Roof](#)
[Memo County Bldgs Probation Roof Budget](#)
[Background Roof Specification Design and Project Monitoring - Probation \(2\)](#)

A motion was made by Commissioner Giles, seconded by Commissioner Bright, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

- b. [Resolution No. 23-08-002. Budget Increase - Elections - \\$14,600.00 \(Appropriate general county fund balance to support legislative change to voting machines; update ballot scanners and renew maintenance agreements.\) These expenses are reimbursable by the state. Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

Attachments: [Resolution Elections Ofc Supplies & Maintenance Agreements](#)
[Amendment Elections - Ofc Supplies & Main Agree](#)
[Memo Elections - Ofc Supplies & Main Agree](#)

A motion was made by Commissioner Reagan, seconded by Commissioner Giles, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

- c. [Resolution No. 23-08-003. Budget Increase - Schools - \\$300,000.00 \(Appropriate education capital funds for contingency allowances on capital projects\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

Attachments: [Resolution 177 Schools Contingencies](#)
[Amendment 177 Schools Contingencies](#)
[Memo 177 Schools Contingencies](#)

A motion was made by Commissioner Bright, seconded by Commissioner Carver, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

- d. [Resolution No. 23-08-004. Budget Increase - Schools - \\$53,000.00 \(Appropriate education capital funds for roof design, bid specifications, and consultation oversight of new roof for Friendsville and Walland Elementary gymnasiums\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

Attachments: [Resolution_177 Schools_Roof Architect_Fville and Walland gyms](#)
[Amendment_177 Schools_Roof Architect Fville & Walland gyms](#)
[Memo_177 Schools_Roof Architect Fville & Walland gyms](#)

A motion was made by Commissioner Wells, seconded by Commissioner Reagan, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

- e. [Resolution No. 23-08-005. Budget Increase - Highway - \\$32,208.00 \(Appropriate Insurance recovery funds to repair the traffic signal at Big Springs and William Blount Roads\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

Attachments: [Resolution-Hwy Ins Recovery Funds](#)
[Amendment hwy Ins Recovery Funds](#)
[Memo-Hwy Ins Recovery Funds](#)
[Backup-Hwy Ins Recovery Funds](#)

A motion was made by Commissioner Carver, seconded by Commissioner Giles, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

- f. [Resolution No. 23-08-006. Budget Increase - Highway - \\$58,036.98 \(Appropriate highway capital funds for two road message boards for upcoming highway projects\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

Attachments: [Resolution-Hwy Message Boards](#)
[Amendment-Hwy Message Boards](#)
[Memo-Hwy Message Boards](#)

A motion was made by Commissioner Carver, seconded by Commissioner Giles, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

- g. [Resolution No. 23-08-007. Budget Increase - Highway - \\$1,000,000.00 \(Appropriate Multimodal grant awarded funds to continue design phase for the walking trail from Helton Road to Melrose Bridge; project requires 5% match\). Referred to full commission with a favorable recommendation by the Budget Committee \(4-1\).](#)

Attachments: [Resolution-Hwy Multimodal Grant for Walking Trail](#)
[Amendment-Hwy Multimodal Grant Walking Trail](#)
[Memo-Hwy Multimodal Grant Walking Trail](#)
[Multimodal Approval from Commission](#)

A motion was made by Commissioner Reagan, seconded by Commissioner Carver, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 12 - Commissioner Anderson, Commissioner Bowers, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 1 - Commissioner Bright

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 1 - Commissioner Jopling

- h. [Resolution No. 23-08-008. Budget Increase - Highway - \\$43,713.20 \(Appropriate highway capital fund balance for a set of automatic signal lights to support upcoming highway projects\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

Attachments: [Resolution-Hwy Signal Lights](#)
[Amendment-Hwy Signal Lights](#)
[Memo-Hwy Signal Lights](#)

A motion was made by Commissioner Reagan, seconded by Commissioner Carver, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

- i. [Resolution No. 23-08-009. Budget Increase - Highway - \\$3,763,642.40 \(Re-appropriate the use of highway capital fund balance from FY23 to FY24 for ongoing highway projects and previously approved equipment purchases\). Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

Attachments: [Resolution-Hwy Reappropriate Projects](#)
[Amendment Hwy Reappropriate Projects](#)
[Memo-Hwy Reappropriate Projects](#)

A motion was made by Commissioner Reagan, seconded by Commissioner Wells, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

2. Other Budget Items.

- a. [Resolution No. 23-08-010. To authorize a two-dollar filing fee for documents filed electronically in the Register of Deeds' Office in Blount County, Tennessee. Referred to full commission with a favorable recommendation by the Budget Committee \(5-0\).](#)

Attachments: [Resolution 23_08_010 Reg of Deeds ROD Efile fee Resolution](#)

A motion was made by Commissioner Bright, seconded by Commissioner Reagan, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

3. Appointments.

- a. [Confirmation of Mayoral Appointment for Blount County Purchasing Agent Charles Rafford.](#)

Attachments: [Appointment of Charles Rafford Memo 2023](#)

A motion was made by Commissioner Carver, seconded by Commissioner Reagan, that the appointment be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

4. [Resolution No. 23-08-012, A Resolution that Approves Blount County, Tennessee, Human Resources Department Agreements that Extend Beyond the End of the Fiscal Year Term.](#)

Attachments: [Resolution for HR Agmts extending beyond FY - 8.17.23](#)

A motion was made by Commissioner Anderson, seconded by Commissioner Giles, that the Resolutions in items F.4 through F.9 be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

5. [Resolution No. 23-08-013, A Resolution to Adopt the Medical Premium Rate Structure for Blount County, Tennessee, Effective January 1, 2024.](#)

Attachments: [RESOLUTION TO ADOPT THE MEDICAL PREMIUM RATE STRUCTURE FOR 2024](#)

This Resolution was forwarded to full commission according to the action taken in item F.4 above.

6. [Resolution No. 23-08-014, A Resolution to Adopt the Dental Premium Rate Structure for Blount County, Tennessee, Effective January 1, 2024.](#)

Attachments: [RESOLUTION APPROVING THE DENTAL PREMIUM RATE STRUCTURE EFFECTIVE JANUARY 1, 2024](#)

This Resolution was forwarded to full commission according to the action taken in item F.4 above.

7. [Resolution No. 23-08-015, A Resolution Amending the Blount County, Tennessee, Employee Handbook.](#)

Attachments: [A RESOLUTION AMENDING THE BLOUNT COUNTY TN EMPLOYEE HANDBOOK 2023](#)
[Exhibit A - BCG Handbook 2023](#)
[Summary of Proposed Changes to the Blount County Handbook](#)

This Resolution was forwarded to full commission according to the action taken in item F.4 above.

8. [Resolution No. 23-08-016, A Resolution Amending the Highway Department's Addendum to the Blount County, Tennessee, Handbook.](#)

Attachments: [A RESOLUTION AMENDING THE HIGHWAY DEPARTMENT'S ADDENDUM TO THE BLOUNT COUNTY, TN HANDBOOK](#)
[Exhibit A - BC Highway Dept Handbook Addendum \(1\)](#)
[Summary of Proposed Changes to the BCHD Supplemental Handbook \(1\)](#)

This Resolution was forwarded to full commission according to the action taken in item F.4 above.

9. [Resolution No. 23-08-017, A Resolution Amending the Blount County Sheriff's Office Employee Policy and Procedure Manual.](#)

Attachments: [A RESOLUTION AMENDING THE BLOUNT COUNTY SHERIFF'S OFFICE EMPLOYEE POLICY AND PROCEDURE MANUAL](#)
[Exhibit A - BCSO HR Manual 2023](#)
[Summary of Proposed Changes to the Blount County Sheriff's Office Employee Handbook](#)

This Resolution was forwarded to full commission according to the action taken in item F.4 above.

10. [Resolution No. 23-08-018, A Resolution to Amend the Zoning Resolution of Blount County, Tennessee by Modifying Article 7 to Add a New Section Which Further Defines and Regulates Cluster Development.](#)

Attachments: [23-08-018 RESOLUTION 7.20 cluster development - FINAL](#)
[RESOLUTION 7.20 cluster - DRAFT](#)
[Cluster7.20draft to CC 052523](#)
[NOTICE OF ZONING PUBLIC HEARING 2023-AUG-08](#)

A motion was made by Commissioner Giles, seconded by Commissioner Carver, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 14 - Commissioner Anderson, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Chairperson French, Commissioner Giles, Commissioner Hannah, Commissioner Jopling, Commissioner Martin, Commissioner McMahan, Commissioner Mikels, Commissioner Reagan and Commissioner Wells

No: 0

Absent: 7 - Commissioner Akard, Commissioner Bennett, Commissioner Bledsoe, Commissioner Davis, Commissioner King, Vice Chair Stinnett and Commissioner Webb

Abstain: 0

G. ANNOUNCEMENTS AND STATEMENTS.

H. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA.

I. ADJOURNMENT.

A motion was made by Commissioner French that the meeting be adjourned. With no objection, the Chairman declared the meeting to be adjourned. The Blount County Commission Workshop Committee meeting adjourned on Tuesday, August 8, 2023, at 6:48 p.m.