



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes - Final

Human Resources Committee

Chairperson Jared Anderson
Sheriff Jim Berrong
Commissioner Richard Carver
Register of Deeds Phyllis Crisp
Commissioner John Giles
Trustee Scott Graves
Highway Superintendent Jeff Headrick
Mayor Ed Mitchell
School Representative David Murrell
Commissioner Tom Stinnett
School Representative Courtney Whitehead
Commissioner David Wells

Tuesday, November 15, 2022

5:00 PM

Blount County Courthouse, Room 430

Live stream via <https://zoom.us/join>

Zoom Meeting ID: 891 9262 6109

ROLL CALL.

The Human Resources Committee met on Tuesday, November 15, 2022 at 5:00pm in the Blount County Courthouse of Maryville, TN. Blount County Clerk Hasty called the meeting to order. A roll call was taken with the following present. The Blount County Clerk declared that a quorum did exist.

- Present** 10 - Chairperson Jared Anderson, Sheriff Jim Berrong, Commissioner Richard Carver, Register of Deeds Phyllis Crisp, Commissioner John Giles, Trustee Scott Graves, Highway Superintendent Jeff Headrick, Mayor Ed Mitchell, School Representative David Murrell, and School Representative Courtney Whitehead
- Absent** 2 - Commissioner Tom Stinnett, and Commissioner David Wells

ELECTION OF CHAIRMAN.

Blount County Clerk Hasty opened the floor for nominations for a member to serve as the Chairman of the HR Committee. A motion was made by Mayor Mitchell, seconded by Highway Superintendent Headrick, to nominate Commissioner Anderson as Chairman of the HR Committee. Register of Deeds Crisp made the motion to cease nominations, seconded by Sheriff Berrong. With no objections, the nominations ceased. A voice vote was taken with all voting aye, none opposed, and Commissioner Anderson abstaining.

The County Clerk declared Commissioner Anderson as the Chairman of the HR Committee.

ELECTION OF VICE CHAIRMAN.

Blount County Clerk Hasty opened the floor for nominations for a member to serve as the Vice Chairman of the HR Committee. A motion was made by Commissioner Carver, seconded by Register of Deeds Crisp, to nominate Commissioner Giles as Vice Chairman of the HR Committee. Mayor Mitchell made the motion to cease nominations, seconded by Commissioner Anderson. With no objections, the nominations ceased. A voice vote was taken with all voting aye, none opposed, and Commissioner Giles abstaining.

The County Clerk declared Commissioner Giles as the Vice Chairman of the HR Committee.

The meeting went into a brief recess to allow elections of the Chair and Vice Chair of the Insurance Committee.

A. SETTING OF AGENDA.

A motion was made by Commissioner Carver, seconded by Sheriff Berrong to set the agenda. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 10 - Anderson, Berrong, Carver, Crisp, Giles, Graves, Headrick, Mitchell, Murrell, and Whitehead

No: 0

Absent: 2 - Stinnett, and Wells

Abstain: 0

B. PUBLIC INPUT ON ITEMS ON THE AGENDA.

No input from the public was received for this Agenda item.

C. APPROVAL OF MINUTES.

1. [Human Resources Committee Meeting Minutes - 7/19/2022](#)

Attachments: [Human Resources Committee 22-07-19 Meeting Minutes](#)

A motion was made by Trustee Graves, seconded by Commissioner Carver, to approve the July 19, 2022 HR Committee Minutes as published. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 9 - Anderson, Berrong, Carver, Crisp, Graves, Headrick, Mitchell, Murrell, and Whitehead

No: 0

Absent: 2 - Stinnett, and Wells

Abstain: 1 - Giles

D. REPORTS (INFORMATION ONLY).1. [Fund 264 - Revenue and Expenditures FY 22-23](#)

Attachments: [Fund264 Revenue and Expenditures FY22 23.pdf](#)

2. [Employee Summary Report - October 2022](#)

Attachments: [Employee Summary Report - Oct. 2022](#)

E. DISCUSSION AND POSSIBLE ACTION.1. [2023 Stop-Loss Carrier](#)

Attachments: [DRAFT RESOLUTION APPROVING AN AGREEMENT FOR THE STOP LOSS INSURANCE CARRIER FOR BLOUNT COUNTY, TN](#)
[CBIZ Presentation](#)

A motion was made by Mayor Mitchell, seconded by Trustee Graves, to approve the stop loss carrier for 2023 and forward to the Insurance Committee with a favorable recommendation. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 10 - Anderson, Berrong, Carver, Crisp, Giles, Graves, Headrick, Mitchell, Murrell, and Whitehead

No: 0

Absent: 2 - Stinnett, and Wells

Abstain: 0

2. [Group Organ & Tissue Transplant Insurance](#)

Attachments: [DRAFT RESOLUTION APPROVING AN AGREEMENT FOR GROUP ORGAN & TISSUE TRANSPLANT INSURANCE FOR BLOUNT COUNTY, TN](#)
[CBIZ Presentation](#)

A motion was made by Commissioner Carver, seconded by Register of Deeds Crisp, to approve Group Organ & Transplant Insurance for 2023 and forward to the Insurance Committee with a favorable recommendation. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 9 - Anderson, Berrong, Carver, Crisp, Giles, Headrick, Mitchell, Murrell, and Whitehead

No: 1 - Graves

Absent: 2 - Stinnett, and Wells

Abstain: 0

3. [Resolution No. 22-11-017, A Resolution to Amend Highway Department Employee Handbook Supplement.](#)

Attachments: [RESOLUTION APPROVING AMENDMENTS TO THE BLOUNT COUNTY HANDBOOK](#)
[Attachment A - Highway Employee Handbook Supplement 11-2022](#)
[Memo Highway Employee Handbook Supplement Amendment](#)

A motion was made by Commissioner Carver, seconded by Register of Deeds Crisp, to approve the amendments to the Highway Department Employee Handbook Supplement and forward to the full Commission with a favorable recommendation. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 10 - Anderson, Berrong, Carver, Crisp, Giles, Graves, Headrick, Mitchell, Murrell, and Whitehead

No: 0

Absent: 2 - Stinnett, and Wells

Abstain: 0

F. ANNOUNCEMENTS AND STATEMENTS.

G. ADJOURNMENT.

The Chairman declared the meeting adjourned.