



STATE OF TENNESSEE  
**DEPARTMENT OF FINANCE AND ADMINISTRATION**  
DIVISION OF ADMINISTRATION  
OFFICE OF BUSINESS AND FINANCE  
312 ROSA L. PARKS AVENUE  
WILLIAM R. SNODGRASS TENNESSEE TOWER  
NASHVILLE, TENNESSEE 37243-0294  
(615) 741-4100  
Direct.Grants@tn.gov

**LETTER OF AGREEMENT:  
DIRECT APPROPRIATION GRANT  
FOR GOVERNMENTAL ENTITIES**

Date: September 10, 2025

To: Marvin (Ed) Mitchell  
County Mayor  
341 Court St.  
Maryville, TN 37804-5906

From: **Commissioner James Bryson**

The State's budget for the fiscal year beginning July 1, 2025, includes a direct appropriation grant payable to your organization.

**This appropriation is in addition to any other funding or appropriation provided to you by the State of Tennessee.**

**Section 7, Item 34, of the 2026 Public Chapter 530 Appropriations Act reads as follows:**

*Miscellaneous Appropriations, PC 512 - Transportation of Mental Health Patients, in Section 1, Title 111-22, Item 10.4, shall be paid subject to the provisions of Section 21 of this Act.*

This direct appropriation grant for Blount County Government totals \$64,592.00 and may be applied retroactively to grant qualifying expenses between July 1, 2025 and June 30, 2026.

If you choose to accept this award:

1. Sign this agreement (verify your taxpayer identification number and include a daytime phone number) in the space provided as your acceptance of the following terms and conditions:

- a) If you fail to fulfill your obligations under this agreement, the State shall have the right to seek restitution, pursuant to the laws of the State of Tennessee, from you for payments made to you under this agreement.
- b) Your records and documents, insofar as they relate to the performance of your obligations or to payments received under this agreement, shall be maintained in a manner consistent with the accounting procedures of the Comptroller of the Treasury, pursuant to T.C.A. 4-3-304 and applicable rules and regulations thereunder.
- c) The funds received shall be placed in an interest-bearing account until such time as they are needed for the purposes set out in the Appropriations Act. Funds and interest accrued in this manner must be utilized for valid program expenses. Unspent funds held at the end of the award period shall be deducted from the agency's award for the next year or, if no application for the following year is made, be required to be returned to the state.
- d) Verify the taxpayer identification number provided in the grant application process. You are responsible for and assume the liability for failure to provide the correct taxpayer identification number for IRS purposes.

2. Return This signed Letter of Agreement to the State agency head.

- a) We encourage you to return these materials as soon as possible. The State is prepared to process this agreement and issue payment in a timely fashion, upon receipt of these materials.

**Please return the signed materials to CriminalJustice.Program@tn.gov by 9/24/2025**

3. The Grantee shall comply with all other requirements described in the Grantee's application and in the Office of Criminal Justice Programs Administrative Manual located on the website at <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual/redirect-fund-source-chapters/fund-source-chapters/mental-health-transport.html>. The Grantee agrees to comply with any changes in requirements made in the manual and/or identified in correspondence from the Office of Criminal Justice Programs.

- a) This includes but is not limited to:
  - i. Adopting a Humane Transport Policy.
  - ii. Providing Mental Health Awareness Training to transport staff.
  - iii. Assuring secondary transport agents meet written guidance and state statutes.
  - iv. Quarterly reporting of transports conducted under this program.
  - v. Annual reconciliation of funds spent under this program.
  - vi. Unspent funds at the end of the year must be retained, utilized, and applied to future qualifying Mental Health Transport costs. Unspent funds must be reconciled with the state annually until exhausted.

Please retain a copy of this letter for your records. Payment status and accounting inquiries may be directed to the following staff of this department:

Office of Business and Finance  
312 Rosa L Parks Ave.  
William R. Snodgrass Tennessee Tower 20th Floor  
Nashville, TN 37243-1102  
[OBF.Grants@tn.gov](mailto:OBF.Grants@tn.gov)

If you should have any questions or comments or need any assistance responding to this request, please contact Mike Holt ([Michael.R.Holt@TN.Gov](mailto:Michael.R.Holt@TN.Gov)) at 615-770-3991.

On behalf of Blount County Government, I hereby agree to the aforementioned terms and conditions.

  
\_\_\_\_\_  
Official's Signature

9/11/2025  
\_\_\_\_\_  
Date

Ed Mitchell  
\_\_\_\_\_  
Official's Name (please print)

Mayor  
\_\_\_\_\_  
Official's Title or Position

(865) 273-5700  
\_\_\_\_\_  
Daytime Contact Phone Number

62-6000495  
\_\_\_\_\_  
Federal Taxpayer Identification Number