



**STATE OF TENNESSEE  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
DIVISION OF ADMINISTRATION  
OFFICE OF BUSINESS AND FINANCE  
312 ROSA L. PARKS AVENUE  
WILLIAM R. SNODGRASS TENNESSEE TOWER  
NASHVILLE, TENNESSEE 37243-0294  
(615) 741-4100  
Direct.Grants@tn.gov**

**LETTER OF AGREEMENT:  
DIRECT APPROPRIATION GRANT  
FOR GOVERNMENTAL ENTITIES**

**Date: September 15, 2023**

**To: Jeff French  
Blount County Government  
341 Court Street  
Maryville, TN 37804**

**From: Commissioner James Bryson**

The State's budget for the fiscal year beginning July 1, 2023, includes a direct appropriation grant payable to your organization.

This appropriation is in addition to any other funding or appropriation provided to you by the State of Tennessee. Section 60, Item 39, of the 2023 Appropriations Act reads as follows:

**For the sole purpose of making a grant in such amount to the  
Blount County Sheriff's Office, to be used for the office's Senior  
Outreach Program.**

**24,500**

If you choose to accept this award:

1. Sign this agreement (include your taxpayer identification number and a daytime phone number) in the space provided as your acceptance of the following terms and conditions:
  - a) If you fail to fulfill your obligations under this agreement, the State shall have the right to seek restitution, pursuant to the laws of the State of Tennessee, from you for payments made to you under this agreement.
  - b) Your records and documents, insofar as they relate to the performance of your obligations or to payments received under this agreement, shall be maintained in a manner consistent with the accounting procedures of the Comptroller of the Treasury, pursuant to T.C.A. 4-3-304 and applicable rules and regulations thereunder.

- c) The funds received shall be placed in an interest-bearing account until such time as they are needed for the purposes set out in the Appropriations Act. In the event that any portion of the funds is not expended, the unexpended portion plus any accrued interest shall be returned to the State.
- d) You must complete the attached W-9 Form and return it with this signed Letter of Agreement. You are responsible for and assume the liability for failure to provide the correct taxpayer identification number for IRS purposes.

2. Return to the State agency head the following materials together:

- a) This signed Letter of Agreement; and
- b) W-9 Form.

We encourage you to return these materials as soon as possible. The State is prepared to process this agreement and issue payment in a timely fashion, upon receipt of these materials.

If you should have any questions or comments or need any assistance responding to this request, please contact **Matthew Goins** [Direct.Grants@tn.gov](mailto:Direct.Grants@tn.gov).

Please retain a copy of this letter for your records. Payment status and accounting inquiries may be directed to the following staff of this department:

**Tennessee Department of Finance and Administration**  
**Office of Business and Finance**  
**Attention: Accounts Payable**  
**312 Rosa L. Parks Avenue, 21st floor**  
**Nashville, Tennessee 37243**  
[OBF\\_APUnt@tn.gov](mailto:OBF_APUnt@tn.gov)

On behalf of **Blount County Government**, I hereby agree to the aforementioned terms and conditions.

\_\_\_\_\_  
 Official's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Official's Name (please print)

\_\_\_\_\_  
 Official's Title or Position

\_\_\_\_\_  
 Daytime Contact Phone Number

\_\_\_\_\_  
 Federal Taxpayer Identification Number