



# Blount County Government

TO: Blount County Commissioners

FROM: Library

RE: Reappropriation of Foundation Funds for the Automated Materials Handler

DATE: March, 21, 2024

During the last quarter of fiscal year 2022-23, the Blount County Public Library (BCPL) received a donation from the Foundation of the Blount County Public Library, in the amount of \$152,639.99 for the purchase, and installation of an automatic materials handling (AMH) system.

In May of 2023, this donation was brought to Commission to be appropriated to the Capital Maintenance Equipment line (115-91110-571700) and was approved.

It was then learned that the Foundation wrote a check for half of the total amount of the equipment, \$76,320.00 and mailed directly to the vendor. The County requested that the vendor refund those funds but production of the equipment was already under way. The vendor said that the County could write a check for the amount paid and once received by the vendor, they would refund the check to the Foundation. The Foundation would then write another check in the amount of \$76,319.99 over to the County. The County would then pay the final bill once the equipment was delivered, installed, implemented and training had occurred.

It was believed that the project incurred an expense of \$76,320.00 in fiscal year 2023, and was moving forward with the expected completion date occurring in fiscal year 2024. At the time of the first Memorandum it was believed that the County had expensed \$76,320.00. We have now learned that that was not the case because the purchase order was never raised. We are working with the Purchasing Office to get this completed.

It is with this in mind that we request the remaining amount of the AMH Foundation donation, in the amount of \$76,320.00 be reappropriated to the Capital Maintenance Equipment line (115-91110-571700).

Please let me know if you have any questions or need any additional information.

Thank you.

*M.Leite*

Manny Leite  
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