

# BLOUNT COUNTY ELECTION COMMISSION

BLOUNT COUNTY COURTHOUSE  
383 COURT STREET, MARYVILLE, TN 37804-5906  
(865) 273-5920 / FAX (865) 273-5927

H. LARRY GARNER, Chairman  
BOB CARROLL, Secretary  
SUSAN KNOPF, Administrator of Elections



PATSY LUNDE, Member  
DAN MCCORD, Member  
RICK SHEPARD, Member

## MEMORANDUM

To: Budget Committee

From: Susan Knopf, Administrator of Elections *SK*

Date: July 12, 2023

Re: Budget Amendment to comply with T.C.A. § 2-9-101(d)

The 2022 Legislative session in Nashville brought about a statewide change in the voting process requiring a Voter Verifiable Paper Audit Trail (VVPAT) beginning January 1, 2024. As a result, this mandate will require a budget amendment to cover added expenses not included in the state grant.

The request for additional funds will cover the added expenses for ballot paper in the Office Supplies line and an increase in the Maintenance Agreements for the additional 40 ballot scanners. The requested increases are Office Supplies (\$10,000) and Maintenance Agreements (\$4,600) totaling \$14,600.

Thank you for your assistance with this budget amendment.

**Blount County Government  
Budget Amendment Request**

FY 23-24

Department: Elections

Account: 10-51500

**Type of Amendment: (check one)**

- Transfer** (no overall change to adopted budget)
- Decrease** (reducing adopted budget due to unforeseen effect on "revenue" or "expense")
- Increase** (raising adopted budget due to unforeseen effect on "revenue" or "expense")
- Adjustment** (correction to adopted budget due to "grant award" or "budgetary adjustment")

**\*\*\*IF an Increase or Decrease, a memo explaining the need or purpose MUST accompany amendment form\*\*\***

	Account Number	Description	Amount
<b>TO</b>	101-51500-533400	Maintenance Agreements	4,600.00
	101-51500-543500	Office Supplies	10,000.00
		<b>TOTAL</b>	14,600.00

	Account Number	Description	Amount
<b>FROM</b>	101-00000-489900-0	Fund Balance	14,600.00
		<b>TOTAL</b>	14,600.00

Explanation: Legislative change to voting machines requires paper ballots (\$10,000) and 40 ballot scanners which requires more for Maintenance Agreements (\$4,600).

*Susan Knopf* 7/12/23

Signature of Official/Department Head/Date

Signature of County Mayor/Date

**\*All requests requiring committee approval are due to Sr. Financial Analyst's Office by noon on the Tuesday before the Budget Committee Meeting.**

**RESOLUTION NO. 23-\_\_\_\_\_**

**Sponsored by: Commissioners \_\_\_\_\_**

**RESOLUTION TO AMEND Blount County Election Commissions Budget for Office Supplies (\$10,000) and Maintenance Agreements (\$4600) per year.**

**WHEREAS**, Blount County would like to amend the Election Commissions budget to meet the new legislation requiring paper ballots and scanners for voting purposes and,

**WHEREAS**, legislative changes to voting machines require paper ballots and scanners at each precinct which require the Blount County Commission to amend the Office Supplies and Maintenance Agreements budget lines as requested.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Blount County, Tennessee assembled in regular session this 17th day of August, 2023 that the Election Commission budget shall be amended as follows:

1. Increase Office Supplies budget line by \$10,000
2. Increase Maintenance Agreements budget line by \$4,600

Duly authorized and approved this 17th day of August, 2023.

CERTIFICATION OF ACTION:

ATTEST:

\_\_\_\_\_  
Commission Chairman

\_\_\_\_\_  
County Clerk

Approved: \_\_\_\_\_

Vetoed: \_\_\_\_\_

\_\_\_\_\_  
County Mayor

\_\_\_\_\_  
Date