

About ThreeStar

The ThreeStar program is designed to focus on these areas, identified as critical to ensuring the success of Tennessee communities:

- Jobs & Economic Development
- Fiscal Strength & Efficient Government
- Public Safety
- Education & Workforce Development
- Health & Welfare

Participation in the ThreeStar program is based on an annual evaluation and activity plan. Local community leaders and Joint Economic and Community Development Boards are encouraged to implement activities that will impact the community's competitiveness in a global economy.

Participating counties (and cities in these counties) will be eligible for a four percent discount (for eligible projects) on both the business development and community development ability-to-pay calculations (CDBG and FastTrack) each year the county fulfills the requirements of the ThreeStar program. Additionally, only cities and counties that are active participants in the ThreeStar program are eligible to participate in other select TNECD Rural and Community Development programs. Finally, there is an annual grant for counties to serve as seed money for activities (not to offset general operating expenses) focused on improving at least one of the five areas of the program.

Each year, TNECD will provide participating counties with a scorecard that documents progress indicators in the five focus areas. These indicators are used to aid the county in evaluating these key areas, the scorecard will document progress toward achieving the community goals set by local community leaders and JECD Boards.

The scorecard and activity plan is designed to assess and reward each county on its unique progress in the three scored areas identified in their ThreeStar Activity Plan. It is not a competitive system; counties compete only with themselves. Each county can address local issues through proven solutions by collaborating with other communities to share best practices and pool resources.

For more information about ThreeStar, email JCD.ThreeStar@tn.gov or call [615-393-4393](tel:615-393-4393)

**Fiscal Strength and Efficient Government Fiscal Confirmation Letter
2023-2024 ThreeStar Program requirements**

Date: _____

This document confirms that Blount County has taken the following actions in accordance with the requirements of the ThreeStar Program:

- The county mayor has reviewed with the county commission at an official meeting the county's debt management policy that is currently on file with the Comptroller of the Treasury Office. The purpose of this requirement is to ensure that local elected officials are aware and knowledgeable of the county's debt management policy.
- The county mayor and county commission acknowledge that an annual cash flow forecast must be prepared and submitted to the Comptroller prior to the issuance of debt. The purpose of this requirement is to ensure elected officials are aware that prior to the issuance of debt, the county must go through the process of assessing the county's cash flow. This is done to evaluate the county's finances and confirm that sufficient revenues are available to cover additional debt service associated with the proposed issuance of debt.
- The county mayor and county commission acknowledge that all county offices are required to have documented system of internal controls (TCA Section 9-18-102).
- The county has a functioning Audit Committee that meets TN Comptrollers' standards and minutes from the County meeting are attached, along with a list of committee members. The meeting was held on 3/21/2023

County Audit Committee

This is an acknowledgment that the Audit Committee, meeting TN Comptroller Standards, met on 3/21/2023. A list of committee members and the meeting minutes are also required.

- Minutes of this meeting and a list of members have been included as documentation of this agenda item.

Debt Management Policy

This is an acknowledgement that *the Debt Management Policy of Blount County is on file with the Office of the Comptroller of the Treasury* and was reviewed with the members of the Blount County Commission present at the meeting held on the 16th day of February, 2012.

- Minutes of this meeting have been included as documentation of this agenda item.

Annual Cash Flow Forecast

This is an acknowledgment that *prior to the issuance of debt an annual cash flow forecast was prepared for the appropriate fund and submitted to the Comptroller's office* and was reviewed with the members of the Blount County Commission present at the meeting held on the ___ day of _____. **

- Minutes of this meeting have been included as documentation of this agenda item.

**Enclosed is a copy of our Forecasted Cash Flow Statement as submitted to the State of TN. We have no plans to issue debt, therefor this Forecast Statement was not reviewed with Commission.

Confirmation of Documented Internal Controls Requirement

This is an acknowledgment that Blount County Commission understands that all county offices are required to develop a documented system of internal control for all offices, funds, and departments under the authority and administration of the elected officials of Blount County in compliance with Section 9-18-102 (a), Tennessee Code Annotated.

Acknowledged this ___ day of _____, 20__.

County Mayor/Executive Name

Signature

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Audit Committee

T.C.A. 9-3-405

Members serve 2-year term. 2 Commissioners and 3 citizens appointed by the County Legislative Body.

Member	Title	Email Address
Lee Gowan	Citizen (Term expires 9/2023)	lgowan@blounttn.org
Tim Eichhorn	Citizen (Term expires 9/2024)	teichhorn@blounttn.org
Karen McKee	Citizen (Term expires 9/2023)	kmckee@blounttn.org
Ron French	Commissioner (Term expires 9/2024)	rfrench@blounttn.org
Jared Anderson	Commissioner (Term expires 9/2024)	janderson@blounttn.org



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes

Audit Committee

Committee Member Lee Gowan, Chairperson
Committee Member Tim Eichhorn, Vice Chair
Commissioner Jared Anderson
Commissioner Ron French
Committee Member Karen McKee

Tuesday, March 21, 2023

5:30 PM

Blount County Courthouse, Room 430

Live stream via <https://zoom.us/join>
Zoom Meeting ID: 812 2132 3963

ROLL CALL

BE IT REMEMBERED, that the Blount County Audit Committee met on Tuesday, March 21, 2023, at 5:30 p.m. in the Blount County Courthouse of Maryville, TN. Blount County Clerk Gaye Hasty called the meeting to order. There were 4 members present, and 1 absent. The Clerk declared that a quorum did exist. The following proceedings were held, to wit:

Present 4 - Commissioner Jared Anderson, Committee Member Tim Eichhorn, Commissioner Ron French, and Committee Member Lee Gowan
Absent 1 - Committee Member Karen McKee

A. SETTING OF AGENDA.

A motion was made by Commissioner French, seconded by Commissioner Anderson, that the agenda be set. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 4 - Anderson, Eichhorn, French, and Gowan

No: 0

Absent: 1 - McKee

Abstain: 0

B. APPROVAL OF MINUTES.

1. [Minutes for Audit Committee Meeting on November 17, 2022.](#)

Attachments: [Minutes 2022-Nov-17](#)

A motion was made by Commissioner Anderson, seconded by Commissioner French, that the minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 4 - Anderson, Eichhorn, French, and Gowan

No: 0

Absent: 1 - McKee

Abstain: 0

C. PUBLIC INPUT ON ITEMS ON THE AGENDA.

D. UNFINISHED BUSINESS.

E. NEW BUSINESS.

1. [Review of Blount County, Tennessee, Annual Financial Report for the Year Ended June 30, 2022.](#)

Attachments: [FY22BlountHotSheet](#)

[FY22BlountAFR](#)

The Chairman recognized the Tennessee Comptroller Office to report on the audit of Blount County. Ms. Heather Cook Lead Auditor for the schools reported of an unmodified opinion with no findings. On behalf of the lead auditor for the county, Jake Roberts, Mr. Mark Treece reported of an unmodified opinion with no findings. Commissioners French and Anderson commended Blount County Mayor Ed Mitchell, county offices and the school system on another clean audit.

A motion was made by Commissioner Anderson, seconded by Commissioner French, that the audit report be accepted and approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 4 - Anderson, Eichhorn, French, and Gowan

No: 0

Absent: 1 - McKee

Abstain: 0

2. [Setting of the Next Audit Committee Meeting.](#)

There was no discussion or action taken.

F. ADJOURNMENT.

A motion was made by Commissioner Anderson to adjourn. The Chairman declared the meeting to be adjourned. The Blount County Audit Committee meeting adjourned on Tuesday, March 21, 2023, at 5:46 p.m.

RESOLUTION NO. 12-02-005

Sponsored by: Commissioners Kenneth Melton and Mike Lewis

**A RESOLUTION TO ADOPT A DEBT MANAGEMENT POLICY
FOR BLOUNT COUNTY, TENNESSEE**

WHEREAS, *Tennessee Code Annotated*, Section 9-21-151(b)(1), authorizes the State Funding Board to develop model financial transaction policies for local governments and local government instrumentalities;

WHEREAS, the State Funding Board has adopted a statement on debt management and directed local governments and government entities that borrow money to draft their own debt management policies with certain mandatory provisions; and

WHEREAS, the Blount County Board of Commissioners has prepared a debt management policy that includes the mandatory provisions relative to transparency, professionals and conflicts.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Blount County, Tennessee, assembled in regular session, this 16th day of February, 2012, that:

SECTION 1. The debt management policy attached as Exhibit A to this resolution, incorporated herein by reference, is hereby adopted.

SECTION 2. This resolution shall take effect upon passage, the public welfare requiring it.

Duly authorized and approved this 16th day of February, 2012.

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved: _____

Vetoed: _____

County Mayor

Date



**STATE OF TENNESSEE
COUNTY OF BLOUNT**

BE IT REMEMBERED that a meeting of the Blount County Board of Commissioners was held on Thursday, February 16, 2012 at 7:00 pm at the courthouse in Maryville, Tennessee.

Roll call was taken by Roy Crawford, Jr., County Clerk:

Tonya Burchfield - absent	Roy Gamble - present	Peggy Lambert - present
Tab Burkhalter - present	Tom Greene - present	Mike Lewis - present
Rick Carver - present	Brad Harrison - absent	Kenneth Melton - present
Mike Caylor - present	Mark Hasty - present	Jerome Moon - present
Gary Farmer - present	Scott Helton - present	Monika Murrell - absent
Jim Folts - present	Gerald Kirby - present	Steve Samples - present
Ron French - present	Holden Lail - present	Gordon Wright - present

There were 18 present and 3 absent. Commissioner Burchfield arrived after the roll was taken. Chairman Moon declared a quorum to exist. The following proceedings were held to-wit:

IN RE: SETTING OF AGENDA.

Commissioner Lambert made a motion to set the agenda. Commissioner Carver seconded the motion.

A vote was taken on the motion:

Burchfield - absent	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 18 voting yes, and 3 absent. Chairman Moon declared the motion to have passed.

IN RE: CONSENT CALENDAR:

MINUTES OF JANUARY 19, 2012 MEETING and APPROVAL OF DEPUTY SHERIFF AND NOTARY PUBLIC BONDS AND OATHS and ELECTION OF NOTARIES and PROCLAMATION HONORING SHOP WITH A COP PROGRAM and ACCEPTANCE OF RESIGNATION OF JIM MELTON FROM BOARD OF ZONING APPEALS and RESOLUTION INCREASING ANIMAL CENTER ADVISORY COMMITTEE BY TWO MEMBERS and APPOINTMENT OF BRUCE DAMROW TO THE BOARD OF ZONING APPEALS and APPOINTMENT OF RICK CARVER TO THE BLOUNT COUNTY CHILDREN'S HOME BOARD OF DIRECTORS and APPOINTMENT OF KENNETH MELTON AND RICK CARVER TO THE ANIMAL CENTER ADVISORY COMMITTEE.

Commissioner Folts made a motion to approve the consent calendar. Commissioner Lail seconded the motion.

A vote was taken on the motion:

Burchfield - absent	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 18 voting yes, and 3 absent. Chairman Moon declared the motion to have passed.

IN RE: RE-APPOINTMENT OF GARY HALL AND CECIL "BUSTER" SAFFLES TO THE SHERIFF'S MERIT BOARD.

Commissioner Helton made a motion to approve the reappointments. Commissioner Caylor seconded the motion.

Commissioner Farmer called for the previous question. Commissioner Lambert seconded the call.

A vote was taken on the call for the previous question:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - no	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - no	Helton - yes	Moon - yes	

There were 17 voting yes, 2 voting no, and 2 absent. Chairman Moon declared the call for the previous question to have passed.

A vote was taken on the original motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - no	Helton - yes	Moon - yes	

There were 18 voting yes, 1 voting no, and 2 absent. Chairman Moon declared the motion to have passed.

IN RE: RESOLUTION TO ASK LEGISLATIVE DELEGATION TO MAKE THE SALE OF SYNTHETIC DRUGS A FELONY AND REQUEST SUPPORT BY SURROUNDING COUNTIES.

Commissioner French made a motion to approve the resolution. Commissioner Lail seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 19 voting yes, and 2 absent. Chairman Moon declared the motion to have passed.

IN RE: BUDGET TRANSFER – GENERAL COUNTY FUND BUDGET \$13,794.00.

Commissioner Hasty made a motion to approve the transfer. Commissioner Lail seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 19 voting yes, and 2 absent. Chairman Moon declared the motion to have passed.

IN RE: RESOLUTION APPROVING JP MORGAN CHASE BANK, N.A. AS THE SUBSTITUTE PROVIDER OF THE LETTER OF CREDIT IN CONNECTION WITH THE LOCAL GOVERNMENT PUBLIC IMPROVEMENT BONDS, SERIES E-3-B OF THE PUBLIC BUILDING AUTHORITY OF BLOUNT COUNTY, TENNESSEE AND THE SERIES E-3-B LOAN AGREEMENT WITH BLOUNT COUNTY, TENNESSEE; AUTHORIZING THE EXECUTION AND DELIVERY OF THE REIMBURSEMENT AGREEMENT IN CONNECTION THEREWITH; AND APPROVING THE DISTRIBUTION OF A REMARKETING CIRCULAR IN CONNECTION THEREWITH.

Commissioner Melton made a motion to approve the resolution. Commissioner Lewis seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - no	Helton - yes	Moon - yes	

There were 18 voting yes, 1 voting no, and 2 absent. Chairman Moon declared the motion to have passed.

* **IN RE: RESOLUTION TO ADOPT A DEBT MANAGEMENT POLICY FOR BLOUNT COUNTY, TENNESSEE.**

Commissioner Lewis made a motion to approve the resolution. Commissioner Samples seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - no	Helton - yes	Moon - yes	

There were 18 voting yes, 1 voting no, and 2 absent. Chairman Moon declared the motion to have passed.

IN RE: REQUEST FOR OFFICE SPACE IN THE BLOUNT COUNTY COURTHOUSE FOR THE STATE DIVISION OF COUNTY AUDIT.

Commissioner Burkhalter made a motion to approve the request. Commissioner Lambert seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 19 voting yes, and 2 absent. Chairman Moon declared the motion to have passed.

IN RE: SETTING OF PUBLIC HEARING REGARDING AMENDMENTS TO THE ZONING REGULATIONS REGARDING RIDGE-TOP AND HILLSIDE DEVELOPMENT STANDARDS.

Commissioner Wright made a motion to set the public hearing for April 12, 2012 at 6:30 pm in room 430. Commissioner Lambert seconded the motion.

A vote was taken on the motion:

Burchfield - yes	French - yes	Kirby - yes	Murrell - absent
Burkhalter - yes	Gamble - yes	Lail - yes	Samples - yes
Carver - yes	Greene - yes	Lambert - yes	Wright - yes
Caylor - yes	Harrison - absent	Lewis - yes	
Farmer - yes	Hasty - yes	Melton - yes	
Folts - yes	Helton - yes	Moon - yes	

There were 19 voting yes, and 2 absent. Chairman Moon declared the motion to have passed.

IN RE: ADJOURNMENT.

Chairman Moon declared the meeting to be adjourned.

Exhibit A - Introduction

The purpose of this debt policy is to establish a set of parameters by which debt obligations will be undertaken by the Blount County Government. This policy articulates a commitment by the County Legislative Body to manage the financial affairs of the County so as to minimize risks, avoid conflicts of interest and ensure transparency while still meeting the capital needs of the County. A debt management policy signals to the public and the rating agencies that the County is using a disciplined and defined approach to financing capital needs and fulfills the requirements of the State of Tennessee regarding the adoption of a debt management policy.

The goal of this policy is to assist decision makers in planning, issuing and managing debt obligations by providing clear direction as to the steps, substance and outcomes desired. In addition, greater stability over the long-term will be generated by the use of consistent guidelines in issuing debt.

Long Term Goals and Strategy

Debt Level

At the time of adoption of this policy, Blount County Government has debt obligations totaling \$225 million payable from the Debt Service Fund and an additional \$2.1 million Capital Lease payable from the General Purpose School Fund.

To put this in perspective, we have benchmarked Blount County's debt against three separate peer groups...1) Moody's Median of 78 counties nationwide that have the Aa2 credit rating and population between 100,000 and 200,000, 2) the Moody's median of all Tennessee Counties and 3) The Moody's median of five Counties in Tennessee with the same credit rating and similar populations (Montgomery, Sullivan, Sumner, Washington, and Wilson). Blount County compares to these three separate peer groups as follows:

Metric (Moody's data based on 2010)	Moody's 78 County Nationwide Median	Moody's TN Counties Median	Moody's TN 5 County Peer Group	6-30-11 Blount County
Debt per Capita	325	1,420	1,250	1,820
Debt as % of Actual Taxable Value	0.5%	1.6%	1.5%	1.9%
Debt Service as % of Total Expenditures	8.5%	11.0%	9.5%	10.9%

It should be noted that the 78 county nationwide median numbers may not be a fair comparison, because not all states require the Primary Government to carry the debt for the discretely presented school system, as does the state of Tennessee. However, this set of statistics is in the comparison because the rating agencies use nationwide data in their comparisons.

The County recognizes as a goal to achieve a reasonable level of long term debt with an acceptable level of cost risk is the overarching goal of the County's debt policy. Zero debt will likely never be achieved, nor should it be an objective. Citizens and taxpayers move into and out of the County over time. While they are here, they should contribute to the cost of long term capital infrastructure such as schools, bridges, roads, general county buildings, justice centers and jails. If infrastructure needs are paid entirely with cash reserves accumulated from prior tax collections, then new residents are not required to pay for these facilities. On the other extreme, if too much debt is issued because no cash equity was utilized in the construction of required infrastructure, then long term residents have enjoyed artificially low property taxes, causing the funding burden to be too heavily placed on future generations of taxpayers.

County Goals

- 1) Reduce and maintain the level of debt obligations within the target ranges set forth herein
- 2) Maintain a Capital Projects Fund with sufficient equity so as to build new infrastructure with a combination of cash and debt.
- 3) Maintain the County's credit rating at a solid AA to low AAA rating

Target Ranges

	<u>Minimum</u>	<u>Maximum</u>	<u>Current</u>
Debt per Capita	\$900	\$1,250	\$1,820
Debt as % of Taxable Value	0.85%	1.25%	1.90%

Note: Debt per Capita and Net Debt as a percentage of total assessable market value, excludes the overlapping debt of the Cities of Maryville and Alcoa.

Exhibit A - Introduction

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The goal of this policy is to assist decision makers in planning, issuing and managing debt obligations by providing clear direction as to the steps, substance and outcomes desired. In addition, greater stability over the long-term will be generated by the use of consistent guidelines in issuing debt.

Long Term Goals and Strategy

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Target Ranges

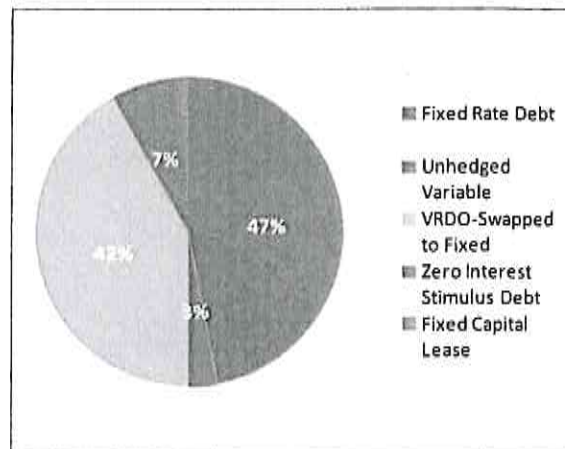
	<u>Minimum</u>	<u>Maximum</u>	<u>Current</u>
Debt per Capita	\$900	\$1,250	\$1,820
Debt as % of Taxable Value	0.85%	1.25%	1.90%

Note: Debt per Capita and Net Debt as a percentage of total assessable market value. excludes the overlapping debt of the Cities of Maryville and Alcoa.

Risk Profile

Fiscal Year 2010-11 had a weighted average cost of Capital of 3.8%. The County's debt portfolio profile as of June 30, 2011 is detailed below:

		Wgt Avg Rate
Fixed Rate Debt	105,721,260	4.2
VRDO-Swapped to Fixed	94,000,000	4.2
Unhedged Variable Rate	6,755,000	1.5
Zero Interest Stimulus Debt	15,161,256	0.0
Fixed Capital Lease	3,236,470	4.3
Total Debt Outstanding	224,873,986	3.8



The County has \$100.7 million of Variable Rate Demand Obligations issued thru the Blount County Public Building Authority and the TN-Loans Program. There are five interest rate swaps with notional value totaling \$94 million, for which the counterparty is the Deutsche Bank, entered into to hedge the interest rate risk inherent with variable rate debt. These swaps have been deemed to be ineffective for GASB 53 reporting purposes, primarily because the swaps are based on 5 yr CMS (or 5 Year LIBOR) while the underlying debt is traded weekly based on SIFMA and the trading value of our credit support (BB&T and KBC Banks). The swaps being judged ineffective as cash flow hedges if evidenced by the fact that interest rate MMD yield curve over the past 10 years has been relatively steep between the front month and the 5 year point. Consequently, these swaps have served as an effective tool to lower the cost of capital vs. the traditional GO fixed rate debt alternative.

The synthetic structures of these debt obligations bear inherent risks to the County:

- Interest Rate Volatility Risk – The risk of rising interest rates on the unhedged VRDO
- Liquidity Risk – The cost of credit support (LOC or Reimbursement Agreement)
- Counterparty Risk – risk of Deutsche Bank being able to pay (when LIBOR is high)
- Renewal Risk – ability to renew LOC or Reimbursement Agreement
- Basis Risk – difference between SIFMA (underlying VRDO rate) and 5 Year LIBOR
- Swap termination risk – the cost of terminating interest rate swaps

County Goals:

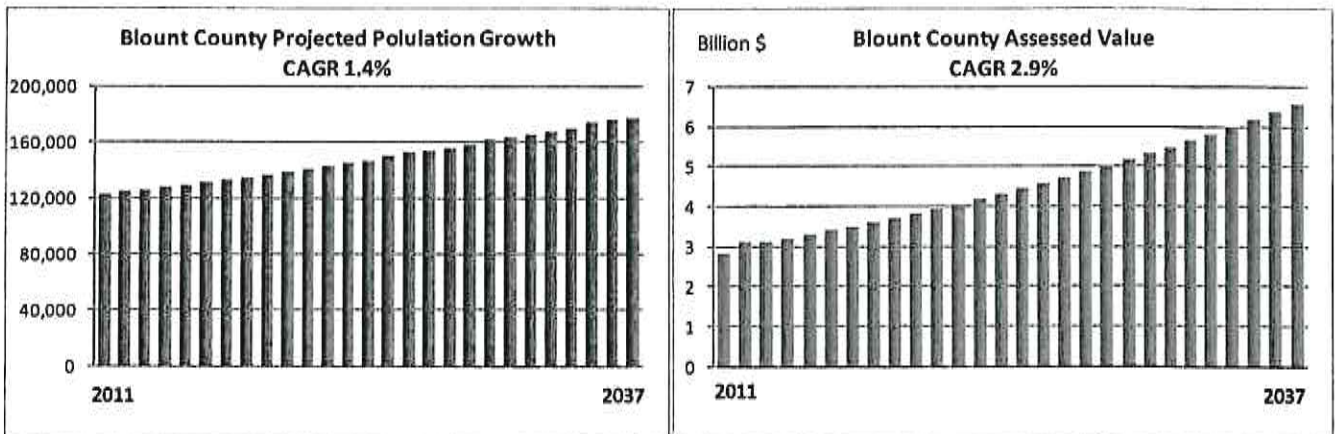
- 4) Reduce the risk profile by terminating swaps and converting the synthetically fixed structures to traditional GO Fixed Rate Debt when market conditions are optimal.
- 5) The target is to have no more than 20% Variable interest rate debt.
- 6) Reduce use of interest rate derivatives to 0%.

Feasibility and Action Plan

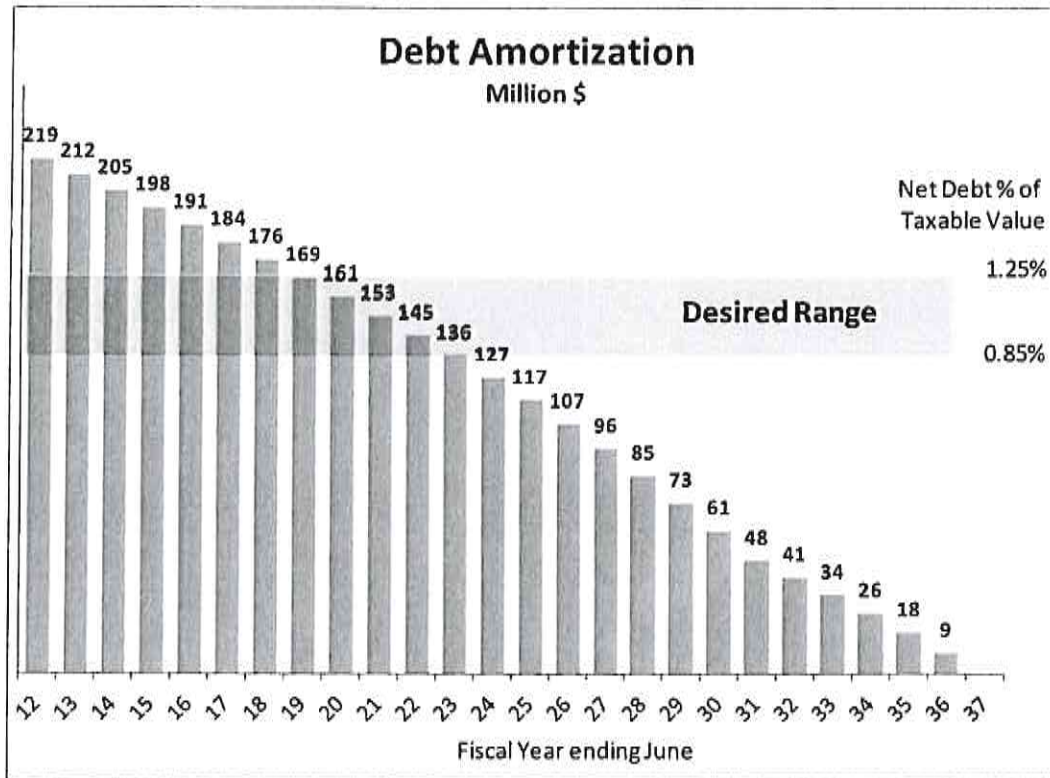
The County's total taxable value is projected over time by the following:

- i. Population growth projections by the Center for Business and Economic Research at the University of Tennessee.
- ii. Assumption that taxable value will grow along population growth
- iii. Assumption that inflation will also increase the taxable value by 1.5% per year

Depicted below are projections of population growth and taxable value which are required to project Debt per Capita and Debt as a percentage of Taxable Value into the future



Based on the current amortization of Blount County's Debt Obligations, and the projected growth in population and taxable value, the chart below indicates that the County's total debt will make it into its target debt range by June 30, 2019 and would be at the bottom of the desired range at the end of fiscal 2023.



	<u>Minimum</u>	<u>Maximum</u>	<u>Current</u>	<u>6/30/2019</u>	<u>6/30/2023</u>
Debt per Capita	\$900	\$1,250	\$1,820	\$1,211	\$921
Debt as % of Taxable Value	0.85%	1.25%	1.90%	1.20%	0.86%

Analysis Assumptions

- i. No new debt obligations are undertaken.
- ii. When the economy begins to grow significantly again, the County Legislative Body will consider tax increases or budget reductions to accelerate debt retirement. This opportunity will be evaluated each year with the adoption of the new fiscal year budget.

Debt Policies

Definition of Debt: All obligations of the County to repay, with or without interest, in installments and/or at a later date, some amount of money utilized for the purchase, construction, or operation of County resources. This includes but is not limited to notes, bond issues, capital leases, and loans of any type (whether from an outside source such as a bank or from another internal fund).

Types of Debt:

Security Structure -

General Obligation Bonds

The County may issue general obligation bonds supported by the full faith and credit of the County. General Obligation bonds shall be used to finance capital projects that do not have independent creditworthiness and significant ongoing revenue streams. The County may also use its General Obligation pledge to support other revenue-supported bond issues, if such support improves the economics of the other bond issue and is used in accordance with these guidelines.

Revenue Bonds

The County may issue revenue bonds, where repayment of the debt service obligations of the bonds will be made through revenues generated from specifically designated sources. Revenue bonds will typically be issued for capital projects which can be supported from project or enterprise-related revenues.

Capital Leases

The County may use capital leases to finance short-term projects.

Duration

Long-Term Debt (maturing after 3 years)

The County may issue long-term debt where it is deemed that capital improvements should not be financed from current revenues or short-term borrowings. Long-term borrowing will not be used to finance current operations or normal maintenance. Long-term debt will be self-supporting and structured such that financial obligations do not exceed the expected useful life of the project(s).

- a) *Serial and Term Bonds* may be issued in either fixed or variable rate modes to finance capital infrastructure projects with an expected life of three years or greater.

- b) *Capital Outlay Notes* may be issued to finance capital infrastructure projects with an expected life of three to seven years.

Short-Term Debt (maturing within three years)

Short-term borrowing may be utilized for the construction period of a long-term project or for the temporary funding of operational cash flow deficits or anticipated revenues (defined as an assured source with the anticipated amount based on conservative estimates) subject to the following policies:

- a) *Bond Anticipation Notes (BANs)*, including commercial paper notes issued as BANs, may be issued instead of capitalizing interest to reduce the debt service during the construction period of a project or facility. The BANs shall not mature more than 2 years from the date of issuance. BANs can be rolled in accordance with federal law and State statute. BANs shall mature within 6 months after substantial completion of the financed facility.
- b) *Revenue Anticipation Notes (RANs) and Tax Anticipation Notes (TANs)* shall be issued only to meet cash flow needs consistent with a finding by bond counsel that the sizing of the issue fully conforms to Federal IRS and state requirements and limitations.
- c) *Lines of Credit* shall be considered as an alternative to other short-term borrowing options. A line of credit shall be structured to limit concerns as to the Internal Revenue Code.
- d) *Inter-fund Loans* shall only be used to fund operational deficiencies among accounts or for capital projects to be paid from current fiscal year revenues. Such intrafund loans shall in no event extend beyond twelve (12) months and shall only be issued in compliance with state regulations and limitations.
- e) *Other Short-Term Debt*, including commercial paper notes, may be used when it provides an interest rate advantage or as interim financing until market conditions are more favorable to issue debt in a fixed rate mode. The County will determine and utilize the least costly method for short-term borrowing. The County may issue short-term debt when there is a defined repayment source or amortization of principal.

Interest Rate Modes

Fixed Rate Debt

To achieve the goals stated herein and to maintain a predictable debt service burden, the County may give preference to debt that carries a fixed interest rate.

Variable Rate Debt

The percentage of net variable rate debt outstanding (excluding (1) debt which has been converted to synthetic fixed rate debt and (2) an amount of debt considered to be naturally hedged to short-term assets in the Unreserved Fund Balance) shall not exceed 20% of the County's total outstanding debt and will take into consideration the amount and investment strategy of the County's operating cash.

The following circumstances may result in the consideration of issuing variable rate debt:

- a) Asset-Liability Matching
- b) Construction Period Funding
- c) High Interest Rates. Interest rates are above historic averages.
- d) Variable Revenue Stream. The revenue stream for repayment is variable, and is anticipated to move in the same direction as market-generated variable interest rates, or the dedication of revenues allows capacity for variability.
- e) Adequate Safeguards Against Risk. Financing structure and budgetary safeguards are in place to prevent adverse impacts from interest rate shifts; such structures could include, but are not limited to, interest rate caps and short-term cash investments in the County's General Fund.
- f) Financial Advisor Analysis. An analysis from the County's Financial Advisor evaluating and quantifying the risks and returns involved in the variable rate financing and recommending variable rate as the lowest cost option.
- g) As a Component to Synthetic Fixed Rate Debt. Variable rate bonds may be used in conjunction with a financial strategy, which results in synthetic fixed rate debt. Prior to using synthetic fixed rate debt, the County shall certify that present value savings of at least 3% results from issuing synthetic fixed rate debt relative to traditional fixed rate debt.

Role of Debt

- Long-term debt **shall not** be used to finance current operations. Long-term debt may be used for capital purchases or construction identified through the capital improvement, regional development, transportation, or master process or plan. Short-term debt may be used for certain projects and equipment financing as well as for operational borrowing; however, the County will minimize the use of short-term cash flow borrowings by maintaining adequate working capital and close budget management.

- The final maturity will not exceed 25 years from issuance or the useful life of the assets purchased or built with the debt, whichever term is shorter.
- Debt issued for operating expenses must be repaid within the same fiscal year of issuance or incurrence.
- Any new use of interest rate derivatives must be approved by the CLB within 30 days of issuance

Refinancing Outstanding Debt:

- The County will refund debt when it is in the best financial interest of the County to do so, and the Mayor or his/her designee shall have the responsibility to analyze outstanding bond issues for refunding opportunities. The decision to refinance must be explicitly approved by the governing body, and all plans for current or advance refunding of debt must be in compliance with state laws and regulations.
- Debt Service Savings: Absent other compelling considerations such as the opportunity to eliminate onerous or restrictive covenants contained in existing debt documents, the County Mayor or his/her designee establishes a minimum present value savings threshold of 3.0% of the advanced refunded bond principal amount. The present value savings will be net of all costs related to the refinancing. If present value savings is less than 3.0%, the County Mayor or his/her designee may consider the option value captured as a percent of total savings. If the option value exceeds 70% and present value savings is less than 3.0%, the Finance Director may opt to complete a refunding. If the present value savings per maturity is at least 3.0% but less than 70% of the option value, the County Mayor or his/her designee may opt to complete a refunding. The decision to take savings on an upfront or deferred basis must be explicitly approved by the CLB. Current refunding opportunities will be considered by the County Mayor or his/her designee if the refunding generates positive present value savings.
- The County Mayor or his/her designee will consider the following issues when analyzing possible refunding opportunities:
 1. Onerous Restrictions – Debt may be refinanced to eliminate onerous or restrictive covenants contained in existing debt documents.
 2. Refinancing for Economic Purposes – The County will refund debt when it is in the best financial interest of the County to do so. Current and advance refunding opportunities may be considered if the refunding generates positive present value savings, or if it is necessary to lower the risk profile of the County. All refunding plans and the business case for change will be presented by the Mayor or his/her designee to County Commission, and the preliminary plan of refinancing shall be presented in a public meeting.

3. Term of Refunding Issues – The County will refund bonds within the term of the originally issued debt. In no case shall the County consider maturity extension unless the total debt obligations of the County are within this policy’s stated target range, and extension is necessary to achieve an economically desired outcome (provided such extension is legally permissible.) The County may also consider shortening the term of the originally issued debt to realize greater savings and to move into the target range sooner than scheduled.
4. Escrow Structuring – The County shall utilize the least costly securities available in structuring refunding escrows. Under no circumstances shall an underwriter, agent or financial advisor sell escrow securities to the County from its own account.
5. Arbitrage – The County shall consult with persons familiar with the arbitrage rules to determine applicability, legal responsibility, and potential consequences associated with any refunding.

Approval of Debt: Bond anticipation notes, capital outlay notes, grant anticipation notes, and tax and revenue anticipation notes will be submitted to the State of Tennessee Comptroller’s Office and approved by County Legislative Body prior to issuance or entering into the obligation. A plan for refunding debt issues will also be submitted to the Comptroller’s Office prior to issuance. Capital or equipment leases may be entered into by the County Commission; however, details on the lease agreement will be forwarded to the Comptroller’s Office on the specified form within 45 days.

Transparency

- The County shall comply with legal requirements for notice and for public meetings related to debt issuance.
- All notices shall be posted in the customary and required posting locations, including as required in local newspapers.
- The County Mayor or his/her designee shall present at a public meeting of the County Legislative Body the following aspects of the transaction
 - All costs, including principal, interest, issuance, continuing, and one-time
 - The terms and life of each debt issue
 - A debt service schedule outlining the rate of retirement for the principal amount
 - The specific source of payment for the resulting principal and interest costs. Examples of sufficient disclosure include increases in taxes or decreases in operating expenses to pay for the debt service without an increase to taxes or rates.

- o Any costs and/or commissions paid in conjunction with the issuance of derivatives must be disclosed, identifying the payee as well as the payer, even if it is a third party pass through transaction.

Methods of Issuance

The Mayor or his/her designee will determine the method of issuance on a case-by-case basis.

Competitive Sale

In a competitive sale, the County's bonds shall be awarded to the bidder providing the lowest true interest cost as long as the bid adheres to the requirements set forth in the official notice of sale.

Negotiated Sale

While the County prefers the use of a competitive process, the County recognizes that some securities are best sold through negotiation. In its consideration of a negotiated sale, the County shall assess the following circumstances:

- a) State prohibitions against negotiated sales,
- b) A structure which may require a strong pre-marketing effort such as a complex transaction or a "story" bond,
- c) Size of the issue which may limit the number of potential bidders,
- d) Market volatility is such that the County would be better served by flexibility in timing a sale,
- e) Whether the Bonds are issued as variable rate demand obligations,
- f) Whether an idea or financing structure is a proprietary product of a single firm.
- g) Private Placement - From time to time the County may elect to privately place its debt. Such placement shall only be considered if this method is demonstrated to result in a cost savings to the County relative to other methods of debt issuance.
- h) Any negotiated sale requires specific authorization by the CLB

Underwriter Selection (Negotiated Transaction)

Senior Manager Selection

The County Mayor or his/her designee shall select the senior manager for a proposed negotiated sale. The selection criteria shall include but not be limited to the following:

- The firm's ability and experience in managing complex transactions
- Prior knowledge and experience with the County
- The firm's willingness to risk capital and demonstration of such risk
- Quality and experience of personnel assigned to the County's engagement
- Financing ideas presented
- Underwriting fees

Co-Manager Selection

Co-managers will be selected on the same basis as the senior manager. In addition to their qualifications, co-managers appointed to specific transactions will be a function of transaction size and the necessity to ensure maximum distribution of the County's bonds.

Selling Groups

The County may use selling groups in certain transactions. To the extent that selling groups are used, the Finance Director at his or her discretion may make appointments to selling groups as the transaction dictates.

Underwriter's Counsel

In any negotiated sale of County debt in which legal counsel is required to represent the underwriter, the appointment will be made by the Senior Manager with input from the County.

Underwriter's Discount

The Finance Director will evaluate the proposed underwriter's discount against comparable issues in the market. If there are multiple underwriters in the transaction, the Finance Director will determine the allocation of fees with respect to the management fee, if any. The determination will be based upon participation in the structuring phase of the transaction.

All fees and allocation of the management fee will be determined prior to the sale date; a cap on management fee, expenses and underwriter's counsel will be established and communicated to all parties by the Finance Director. The senior manager shall submit an itemized list of expenses charged to members of the underwriting group. Any additional expenses must be substantiated.

Evaluation of Underwriter Performance

The Finance Director with assistance of an independent Financial Advisor will evaluate each bond sale after completion to assess the following: costs of issuance including underwriters' compensation, pricing of the bonds in terms of the overall interest cost and on a maturity-by-maturity basis, and the distribution of bonds and sales credits. Following each sale, the Finance Director shall provide a report to the County Commission on the results of the sale.

Syndicate Policies

For each negotiated transaction, the Finance Director will prepare syndicate policies that will describe the designation policies governing the upcoming sale. The Finance Director shall ensure receipt of each member's acknowledgement of the syndicate policies for the upcoming sale prior to the sale date.

Designation Policies

To encourage the pre-marketing efforts of each member of the underwriting team, orders for the County's bonds will be net designated, unless otherwise expressly stated.

The County shall require the senior manager to:

- a) Equitably allocate bonds to other managers and the selling group
- b) Comply with Municipal Securities Rulemaking Board (MSRB) regulations governing the priority of orders and allocations
- c) Within 10 working days after the sale date, submit to the Finance Director a detail of orders, allocations and other relevant information pertaining to the County's sale

Other Debt Guidelines going forward

- The status of total outstanding debt in regards to this policy must be reviewed and reported to County Legislative Body by the Mayor or his/her designee prior to the approval of debt for new projects.
- The County's total outstanding debt obligation will be monitored and reported annually to the County Legislative Body by the Mayor or his/her designee (as of June 30 fiscal close) no later than October 31 of each year. This report shall include all costs related to the repayment of debt, including liabilities for future years.
- As a rule, the County shall not backload, use balloon payments or other exotic formats to structure the repayment of capital projects. The County may utilize non-level debt methods, but in such circumstances the structure must be presented in a public meeting to determine that such use is justified and in the best interest of the County.
- The County has outstanding debt issued through a conduit issuer... the Blount County Public Building Authority. The County may continue to issue debt through conduit issuers, but in such circumstances the decision to do so must be presented in a public meeting to determine that such use is justified and in the best interest of the County.
- Records of all costs associated with the initial issuance or incurrence of debt shall be maintained and available for public inspection by contacting the Finance Director

Professional Services:

The County shall require all professionals engaged in the process of issuing debt to clearly disclose all compensation and consideration received related to services provided in the debt issuance process by both the County and the lender or conduit issuer, if any. This includes "soft" costs or compensations in lieu of direct payments.

- **Counsel:** The County shall enter into an engagement letter agreement with each lawyer or law firm representing the County in a debt transaction. (No engagement letter is required for any lawyer who is an employee of the County or lawyer or law firm which is under a general appointment or contract to serve as counsel to the County. The County does not need an engagement letter with counsel not representing the County, such as underwriters' counsel.)
- **Financial Advisor:** The County shall enter into a written agreement with each firm serving as financial advisor for debt management and transactions.
 - Whether in a competitive sale or negotiated sale, the financial advisor shall not be permitted to bid on, privately place or underwrite an issue for which they are or have been providing advisory services for the issuance or broker any other debt transactions for the County
- **Underwriter:** The County shall require the Underwriter to clearly identify itself in writing as an underwriter and not as a financial advisor from the earliest stages of its relationship with the County with respect to that issue. The Underwriter must clarify its primary role as a purchaser of securities in an arm's-length commercial transaction and that it has financial and other interests that differ from those of the Entity. The Underwriter in a publicly offered, negotiated sale shall be required to provide pricing information both as to interest rates and to takedown per maturity to the County Mayor or his/her designee in advance of the pricing of the debt.

Conflicts:

- Professionals involved in a debt transaction hired or compensated by the County shall be required to disclose to the County existing client and business relationships between and among the professionals to a transaction (including but not limited to financial advisor, bond counsel, trustee, paying agent, liquidity or credit enhancement provider, underwriter, and remarketing agent), as well as conduit issuers, sponsoring organizations and program administrators. This disclosure shall include that information reasonably sufficient to allow the County to appreciate the significance of the relationships.
- Professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry standard, electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.

Compliance:

The County Mayor is responsible for ensuring compliance with this policy.

TCA References: TCA 9, Chapter 21 – Local Government Public Obligations Law

Cash Flow Forecast Schedule
Blount County
FY 2021

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
143-Federal Projects - Schools	7%	8%	9%	7%	9%	8%	8%	7%	8%	15%	9%	5%	
Cash Receipts	\$ 484,260.00	\$ 553,440.00	\$ 622,620.00	\$ 484,260.00	\$ 622,620.00	\$ 553,440.00	\$ 484,260.00	\$ 553,440.00	\$ 622,620.00	\$ 1,037,700.00	\$ 622,620.00	\$ 345,900.00	\$ 6,918,000
Debit Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Inflows	484,260	553,440	622,620	484,260	622,620	553,440	553,440	484,260	553,440	1,037,700	622,620	345,900	6,918,000
Req Cash Bal	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Available Cash	\$ 734,260	\$ 803,440	\$ 872,620	\$ 734,260	\$ 872,620	\$ 803,440	\$ 803,440	\$ 734,260	\$ 803,440	\$ 1,287,700	\$ 872,620	\$ 595,900	\$ 7,168,000
Cash Payments	\$ 484,260.00	\$ 553,440.00	\$ 622,620.00	\$ 484,260.00	\$ 622,620.00	\$ 553,440.00	\$ 553,440.00	\$ 484,260.00	\$ 553,440.00	\$ 1,037,700.00	\$ 622,620.00	\$ 345,900.00	\$ 6,918,000
Debit Service	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer Out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Outflows	484,260	553,440	622,620	484,260	622,620	553,440	553,440	484,260	553,440	1,037,700	622,620	345,900	6,918,000
Ending Balance	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Cash Inflows - Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
143-CapEx - Schools													
Cash Receipts	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 6,072,000
Debit Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Inflows	607,200	607,200	607,200	607,200	607,200	607,200	607,200	607,200	607,200	607,200	607,200	607,200	6,072,000
Req Cash Bal	456,480	456,480	456,480	456,480	456,480	456,480	456,480	456,480	456,480	456,480	456,480	456,480	456,480
Available Cash	\$ 456,480	\$ 1,063,680	\$ 1,063,680	\$ 1,063,680	\$ 1,063,680	\$ 1,063,680	\$ 1,063,680	\$ 1,063,680	\$ 1,063,680	\$ 1,063,680	\$ 1,063,680	\$ 456,480	\$ 6,528,480
Cash Payments	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 607,200.00	\$ 6,072,000
Debit Service	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer Out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Outflows	607,200	607,200	607,200	607,200	607,200	607,200	607,200	607,200	607,200	607,200	607,200	607,200	6,072,000
Ending Balance	\$ 456,480	\$ 456,480	\$ 456,480	\$ 456,480	\$ 456,480	\$ 456,480	\$ 456,480	\$ 456,480	\$ 456,480	\$ 456,480	\$ 456,480	\$ 456,480	\$ 456,480
Cash Inflows - Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-

In order to determine that a budget is balanced throughout the year as prescribed by T.C.A. § 9-21-403, if the County has a fund that is estimated to end with 10% or less in cash as a percentage of expenditures, then a cash flow forecast is required for that fund. This excludes capital project funds.

