

Sara M. Slovak
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Education

Keene State College

September 2008 – May 2012

Keene, New Hampshire

Bachelors of Science; Occupational Safety and Health

Job History

Denso Manufacturing, TN

May 2018 - Present

North America Safety, Health and Environment

Advanced Safety Specialist

Maryville, TN

- North American Subject Matter Expert on Fire and Explosion
- Develop and implement safety standards for local, regional and North American facilities
- Ensure compliance with local, state and federal requirements
- Manage robust waste and recycling program; Diverting over 30,000,000 lbs. of material from the landfill annually
- Oversee onsite total waste management company; Driving continual improvement initiatives to manage monthly costs and cost reductions
- Developing, forecasting and implementing department budget
- Identification, sampling and profiling of process waste, including hazardous and non-hazardous waste
- Ensure regulatory requirements are met to maintain status as Large Quantity Generators
- Developed contingency plan to meet requirements of EPA Generator Improvement Rule; including identification and mapping of over 200 hazardous waste satellite accumulation generation points on campus
- Review, package, prepare Bill of Lading and ship HAZMAT in accordance with DOT and IATA regulations
- Prepare and submit regulatory reports including, TRI, Tier II, Annual hazardous waste, waste minimization and special waste permits
- Spill response and spill cleanups; Identifying gaps and areas for improvement

Spectra Recycling, Inc.

May 2014 – May 2018

Recycling and Transportation Manager

Maryville, TN

- Managed day to day operations of material processing facility, employees and customers including routing and scheduling; Managing multiple local, state and federal solid waste contracts
- Designed/Implemented accounting system for the intake of Household Hazardous Waste
- Ensured compliance with local, state and federal waste management and transportation regulations
- Developed and executed a comprehensive training program and mentorship for new hires
- Redesigned routing system, enhancing employee performance and customer satisfaction while reducing overall cost of fuel and wasted time

- Developed and distributed safety procedures, vehicle preventative maintenance programs and guidelines for equipment operations

Spectra Environmental Group, Inc.

September 2013 – May 2018

Environmental Safety and Health Officer

Maryville, TN

- Developed and implemented environmental, safety and health programs, policies and systems (including Stormwater, Used Oil Transporter and Hazardous Waste Transporter Permits, Spill Contingency Plans, Emergency Action Plans)
- Modernized company training programs and requirements, bringing company into compliance with governmental requirements
- Drafted regulatory reports for the State of Tennessee Department of Environment and Conservation
- Formulated and continuously evaluated company procedures to ensure practices are consistent with prescribed laws, standards and company goals
- Participated in voluntary OSHA inspections and ensured 100% compliance post inspection
- Developed safety awareness and communication between employees and management, resulting in increased hazard awareness and reduced safety concerns
- Conducted training for new hires, post-accident and annual requirements
- Completed accident investigations, facilitated root cause determination, and implemented corrective actions
- Completed and maintained OSHA 300 Logs
- Oversaw workers compensation program; Including claims, associate follow-up and insurance requirements
- Implemented the Globally Harmonized System for HAZCOM across the organization
- Maintained company Safety Data Sheet inventory database

CAC AmeriCorps

August 2012 – June 2013

City of Knoxville Parks and Recreation

Knoxville, TN

Affiliations

Keep Blount Beautiful

September 2016-2022

Alcoa, TN

Board of Directors Member, Secretary of Board (2017-2019), Vice President (2019-2020)