



# Blount County Government

359 Court Street  
Maryville, TN 37804-5906

## Meeting Minutes - Draft

### Animal Center Advisory Board

*Commissioner Mike Akard*  
*Chairperson Richard Carver*  
*Commissioner Jessica Hannah*  
*Board Member Angie Holley*  
*Commissioner Staci Lawhorn*  
*Board Member Carl Koella*  
*Board Member Chris Protzman*  
*Board Member Pam Ragon*  
*Commissioner Linda Webb*

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Tuesday, March 7, 2023

5:45 PM

Blount County Courthouse, Room 433

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#### Roll Call

**BE IT REMEMBERED**, that a meeting of the Blount County Animal Center Advisory Board was held on Tuesday, March 7, 2023, at 5:45 p.m. in the Blount County Courthouse of Maryville, Tennessee. Blount County Board of Commissioners Chairman Jared Anderson called the meeting to order. There were 8 members present, with the late arrival of Commissioner Jessica Hannah, and 1 absent. Chairman Anderson declared that a quorum did exist. The following proceedings were held, to wit:

- Present** 8 - Commissioner Mike Akard, Chairperson Richard Carver, Commissioner Jessica Hannah, Commissioner Staci Lawhorn, Board Member Carl Koella, Board Member Chris Protzman, Board Member Pam Ragon, and Commissioner Linda Webb
- Absent** 1 - Board Member Angie Holley

#### Election of Animal Center Advisory Board Chairperson

Chairman Anderson opened the floor for nominations. Board Member Koella nominated Rick Carver for Chairman of the Animal Center Advisory Board. The motion was seconded by Commissioner Lawhorn. With no objection, Chairman Anderson declared nominations to cease.

A voice vote was taken on the nomination of Rick Carver for Chairman of the Animal Center Advisory Board with all voting aye, and none opposed. Chairman Anderson declared Commissioner Carver to be elected as Chairman of the Animal Center Advisory Board.

Chairman Anderson turned the floor over to the Animal Center Advisory Board Chairman Rick Carver.

## Election of Animal Center Advisory Board Vice Chair

The Chairman opened the floor for nominations. Board Member Koella nominated Mike Akard for Vice Chair of the Animal Center Advisory Board. The motion was seconded by Commissioner Webb. Nominations were ceased. A voice vote was taken on the nomination of Mike Akard for Vice Chair of the Animal Center Advisory Board with all voting aye, and none opposed. The Chairman declared Commissioner Akard to be elected as Vice Chair of the Animal Center Advisory Board.

### A. Setting of Agenda.

A motion was made by Commissioner Lawhorn, seconded by Commissioner Webb, that the agenda be set. A voice vote was taken with all voting aye, and none opposed. The Chairman declared the motion to have passed.

### B. Public Input on Items on the Agenda.

There was none.

### C. Approval of Minutes.

1. [Animal Center Advisory Board Meeting Minutes for August 30, 2022.](#)

**Attachments:** [ACAB Minutes 2022-Aug-30](#)

A motion was made by Commissioner Akard, seconded by Board Member Protzman, that the minutes be approved. A voice vote was taken with all voting aye, and none opposed. The Chairman declared the motion to have passed.

### D. Old Business.

### E. New Business.

1. Report from the Blount County Animal Center Staff.

Blount County Animal Center Director Charles Rafford gave a quarterly report that included: Year-to-date budget review and line items of concern (overtime, animal food/supplies, custodial supplies and office supplies); proposed FY2023-24 budget adjustment; statistics of animal intakes/outcomes; center expansion and architect plan drawings; mandatory meetings for volunteers; update of ACAB website; animal capacities; staff kitchen renovation project (use of donated funds); and proposed changes to the local animal control ordinance.

There was no action taken.

2. Other.

There was none.

**F. Public Input on Items Not on the Agenda.**

There was none.

**G. Adjournment.**

A motion was made by Board Member Protzman, seconded by Board Member Koella, to adjourn. The Chairman declared the meeting to be adjourned. The Blount County Animal Center Advisory Board meeting adjourned on Tuesday, March 7, 2023, at 6:17 p.m.