



# Blount County Government

359 Court Street  
Maryville, TN 37804-5906

## Meeting Minutes - Final

### Human Resources Committee

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Tuesday, July 19, 2022

5:00 PM

Blount County Courthouse, Room 430

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Live stream via <https://zoom.us/join>

Zoom Meeting ID: 889 5183 0720

#### ROLL CALL

The Human Resources Committee met on Tuesday, July 19, 2022 at 5:00pm in the Blount County Courthouse of Maryville, TN. Chairperson Anderson called the meeting to order. A roll call was taken with the following present. Chairperson Anderson declared that a quorum did exist.

- Present** 9 - Chairperson Jared Anderson, Commissioner Richard Carver, Register of Deeds Phyllis Crisp, Trustee Scott Graves, Commissioner Jim Hammontree, Highway Superintendent Jeff Headrick, Mayor Ed Mitchell, School Representative David Murrell, and School Representative Courtney Whitehead
- Absent** 3 - Sheriff Jim Berrong, Vice Chair Dodd Crowe, and Commissioner Tom Stinnett

#### A. SETTING OF AGENDA.

A motion was made by Commissioner Carver, seconded by Register of Deeds Crisp, to set the agenda as published. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 9 - Anderson, Carver, Crisp, Graves, Hammontree, Headrick, Mitchell, Murrell, and Whitehead

**No:** 0

**Absent:** 3 - Berrong, Crowe, and Stinnett

**Abstain:** 0

#### B. INPUT ON ITEMS ON THE AGENDA.

No input from the public was received for this Agenda item.

#### C. APPROVAL OF MINUTES.

1. [Human Resources Committee Minutes 4/19/2022](#)

**Attachments:** [Human Resources Committee 22-04-19 Meeting Minutes](#)

A motion was made by Commissioner Carver, seconded by Highway Superintendent Headrick, to approve the April 19, 2022 HR Committee Minutes as published. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 9 - Anderson, Carver, Crisp, Graves, Hammontree, Headrick, Mitchell, Murrell, and Whitehead

**No:** 0

**Absent:** 3 - Berrong, Crowe, and Stinnett

**Abstain:** 0

#### D. REPORTS (FOR INFORMATION ONLY).

1. [Fund 264 - Revenue and Expenditures FY 21-22](#)

**Attachments:** [HR Revenue and Expenditures FY21 22](#)

2. [Employee Summary Report](#)

**Attachments:** [Aggregate Report - June 2022](#)

3. [2023 Voluntary Benefits](#)

**Attachments:** [Memo - 2023 Voluntary Benefits.docx](#)

#### E. DISCUSSION AND POSSIBLE ACTION.

1. [Medical Premium Rate Structure Effective January 1, 2023](#)

**Attachments:** [DRAFT RESOLUTION TO ADOPT THE MEDICAL PREMIUM RATE STRUCTURE FOR 2023](#)  
[CBIZ Presentation](#)

**A motion was made by Register of Deeds Crisp, seconded by Commissioner Carver, to approve the medical premium rate structure for the 2023 plan year and forward the resolution to the Insurance Committee with a favorable recommendation. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:**

**Yes:** 9 - Anderson, Carver, Crisp, Graves, Hammontree, Headrick, Mitchell, Murrell, and Whitehead

**No:** 0

**Absent:** 3 - Berrong, Crowe, and Stinnett

**Abstain:** 0

**2. [Dental Premium Rate Structure Effective January 1, 2023](#)**

**Attachments:** [DRAFT RESOLUTION APPROVING THE DENTAL PREMIUM RATE STRUCTURE EFFECTIVE JANUARY 1, 2023](#)  
[CBIZ Presentation](#)

A motion was made by Commissioner Hammontree, seconded by Register of Deeds Crisp, to approve the dental premium rate structure for the 2023 plan year and forward to the Insurance Committee with a favorable recommendation. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 9 - Anderson, Carver, Crisp, Graves, Hammontree, Headrick, Mitchell, Murrell, and Whitehead

**No:** 0

**Absent:** 3 - Berrong, Crowe, and Stinnett

**Abstain:** 0

**3. [Approval of the Revised Employee Handbook](#)**

**Attachments:** [DRAFT RESOLUTION APPROVING AMENDMENTS TO THE BLOUNT COUNTY HANDBOOK](#)  
[Summary of Proposed Handbook Changes](#)  
[Attachment A: Amended BCG Employee Handbook](#)  
[Attachment B: BCSO Employee Handbook](#)  
[Attachment C: Highway Employee Handbook](#)

A motion was made by Commissioner Carver, seconded by Commissioner Hammontree, to approve the revised employee handbook and forward to the Board of Commission with a favorable recommendation. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 9 - Anderson, Carver, Crisp, Graves, Hammontree, Headrick, Mitchell, Murrell, and Whitehead

**No:** 0

**Absent:** 3 - Berrong, Crowe, and Stinnett

**Abstain:** 0

4. [Approval for the continuation of health insurance benefits for post-certified personnel impacted by the Supplemental Bridge Benefit up to age sixty-five \(65\)](#)

**Attachments:** [Retiree Health Insurance for Post Cert Personnel - Memo](#)

[Draft Resolution for Health Benefits for Post-Certified Personnel](#)

A motion was made by Trustee Graves, seconded by Mayor Mitchell, to approve the continuation of health insurance benefits for post certified personnel impacted by the supplemental bridge benefit and forward to the Insurance Committee with a favorable recommendation. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 9 - Anderson, Carver, Crisp, Graves, Hammontree, Headrick, Mitchell, Murrell, and Whitehead

**No:** 0

**Absent:** 3 - Berrong, Crowe, and Stinnett

**Abstain:** 0

**F. ANNOUNCEMENTS AND STATEMENTS.**

**G. ADJOURNMENT.**

The Chairman declared the meeting adjourned.