



# Blount County Government

359 Court Street  
Maryville, TN 37804-5906

## Meeting Minutes - Final

### Animal Center Advisory Board

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Tuesday, November 28, 2023

6:00 PM

Blount County Animal Center

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#### Roll Call

BE IT REMEMBERED, that a meeting of the Blount County Animal Center Advisory Board was held on Tuesday, November 28, 2023, at 6:00 p.m. in the Blount County Animal Center of Maryville, Tennessee. Blount County Animal Center Advisory Board Chairman Rick Carver called the meeting to order. There were 7 members present, with the late arrival of Commissioner Jessica Hannah, and 2 were absent. The Chairman declared that a quorum did exist. The following proceedings were held, to wit:

- Present** 7 - Commissioner Mike Akard, Commissioner Richard Carver, Commissioner Jessica Hannah, Board Member Carl Koella, Commissioner Staci Martin, Board Member Chris Protzman, and Board Member Pam Ragon
- Absent** 2 - Board Member Angie Holley, and Commissioner Linda Webb

#### A. Setting of Agenda.

A motion was made by Commissioner Akard, seconded by Board Member Koella, that the agenda be set. A voice vote was taken with all voting aye, and none were opposed. The Chairman declared the motion to have passed.

#### B. Public Input on Items on the Agenda.

There was none.

#### C. Approval of Minutes.

1. [Animal Center Advisory Board Meeting Minutes for August 29, 2023.](#)

**Attachments:** [Minutes of Animal Center Advisory Board Meeting 2023-Aug-29](#)

A motion was made by Board Member Koella, seconded by Commissioner Martin, that the minutes be approved. A voice vote was taken with all voting aye, and none were opposed. The Chairman declared the motion to have passed.

#### D. Old Business.

#### E. New Business.

**1. Report from the Blount County Animal Center Staff.**

Blount County Animal Center Director Ron Crowe gave the quarterly report that included the budget review for the fiscal year-to-date (approximately 36% used); statistics of intakes (increased 11%) and outcomes (increased 8%) with average stay of 60 days; office supervisor vacancy (posted on 11/09/2023); they continue to operate at or over capacity; training for staff and volunteers (kennel interactions - seeing and understanding body language, CPR/first aid, and treating/rewarding - behavior based interactions); SOP update and volunteer manual; and planning for a Volunteer Appreciation Day in Spring 2024.

There was no action taken.

**2. Other.**

SMACF Representative Pam Ragon briefed the members on the Animal Center's expansion project. A motion was made by Commissioner Akard, seconded by Commissioner Martin, that the Animal Center Advisory Board favorably recommends that the county provides the additional funds needed to make up the difference for the Animal Center's expansion. A voice vote was taken with all voting aye, and none were opposed. The Chairman declared the motion to have passed.

**F. Public Input on Items Not on Agenda.**

There was none.

**G. Adjournment.**

A motion was made by Commissioner Akard, seconded by Commissioner Martin, that the meeting be adjourned. The Chairman declared the meeting to be adjourned. The Blount County Animal Center Advisory Board adjourned on Tuesday, November 28, 2023, at 6:28 p.m.