



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Agenda

Board of Commissioners

Thursday, May 16, 2019

7:00 PM

Blount County Courthouse, Room 430

ROLL CALL

A. SETTING OF AGENDA.

B. CONSENT CALENDAR.

1. [Approval of Minutes - Board of Commissioners Regular Meeting - April 18, 2019.](#)

Attachments: [Minutes 2019-Apr-18](#)

2. [Resolution No. 19-05-016, A Proclamation Honoring the Alcoa High School Graduating Class of 2019 for Their Accomplishment in Scoring a 30 or Above on the ACT Test.](#)

Attachments: [AlcoaClass2019ResProclamation](#)

3. [Resolution No. 19-05-017, A Proclamation Honoring the Heritage High School Graduating Class of 2019 for Their Accomplishment in Scoring a 30 or Above on the ACT Test.](#)

Attachments: [HeritageHSCClass2019ResProclamation](#)

4. [Resolution No. 19-05-018, A Proclamation Honoring the Maryville High School Graduating Class of 2019 for Their Accomplishment in Scoring a 30 or Above on the ACT Test.](#)

Attachments: [MaryvilleClass2019ResProclamation](#)

5. [Resolution No. 19-05-019, A Proclamation Honoring the William Blount High School Graduating Class of 2019 for Their Accomplishment in Scoring a 30 or Above on the ACT Test.](#)

Attachments: [WBSCClass2019ResProclamation](#)

6. [Approval of Bonds and Oaths.](#)

Attachments: [Resolution 19-05-011 Oaths and Bonds](#)

[Oaths of Deputy Clerks](#)

[Oaths of Deputy Sheriffs](#)

[Notary Public Bonds and Oaths](#)

7. [Notaries to be Elected.](#)

Attachments: [Notaries to be Elected - Revised](#)

8. [Receiving of Reports. \(INFORMATION ONLY\)](#)

Attachments: [BCSO 2018 Annual Report](#)
[JailFacilityInspectionReportApril 18, 2019](#)
[Minutes Budget Com 2019-Apr-09](#)
[Minutes Education Com 2019-Apr-02](#)
[Minutes HR Com 2019-Mar-05](#)
[Minutes Ins Com 2019-Mar-05](#)
[Minutes Planning Commission 2019-Mar-28](#)
[Record Requests Jan-Mar 2019](#)
[Trustee Monthly Report April 2019](#)

9. [APRIL FINANCIAL REPORTS. \(INFORMATION ONLY\)](#)

Attachments: [E-Commerce Card Summary and Detail - April 2019.pdf](#)
[YTD Expenses.pdf](#)
[YTD Revenues.pdf](#)

10. [FY19-20 Tax Rate Resolution. \(INFORMATION ONLY\)](#)

Attachments: [19-20 Tax Levy ResolutionRECOMMENDED.docx](#)
[Fund 177 FY19-20 request.pdf](#)
[Recommended Revenue 050719.pdf](#)

11. [FY 19-20 Appropriation Resolution. \(INFORMATION ONLY\)](#)

Attachments: [19-20 Appropriation ResolutionRECOMMENDED.xlsx](#)
[ADA Budget Memo.docx 1 \(1\).pdf](#)
[Blount Co ADA Final SETP Complete \(1\).pdf](#)
[HRMeetingMinutes11-Apr-2019.pdf](#)

12. [A Resolution Establishing Capital Outlay Priorities for FY 19-20. \(INFORMATION ONLY\)](#)

Attachments: [Capital Outlay Prioritization Resolution.docx](#)

13. [Grant Application Request - Recycling \\$40,000 \(Glass Mill\).](#)

Attachments: [2019 Blount EPA Advancing Sustainable Materials Management Grant Informat](#)
[Voluntary cost share.pdf](#)

C. PUBLIC INPUT ON ITEMS ON THE AGENDA.**D. ELECTIONS, APPOINTMENTS, AND CONFIRMATIONS.**

1. [Parks & Recreation Board - Appointment \(4-Year Term\) of Nelson Russell.](#)

Attachments: [Mayor Memo of ParksandRecs Board Appointment](#)
 [Russell resume](#)

2. [Public Records Commission - Confirmation of Mayor Appointment - Timothy Claude Walker, Genealogist.](#)

Attachments: [Public Records Commission](#)

E. UNFINISHED BUSINESS.

1. [Resolution No. 19-04-012, A Resolution of the Blount County Commission Declaring Support of the Second Amendment to the United States Constitution.](#)

Attachments: [Resolution 19-04-012 2nd Amendment Sanctuary County](#)
 [Resolution 13-05-008](#)
 [Oath of County Commissioners](#)

F. NEW BUSINESS.

1. [Resolution No. 19-05-001, Budget Resolution for Veterans Services \\$2,250 \(Donations to be used for food pantry and fuel cards\).](#)

Attachments: [Resolution 19-05-001 Veterans Donations.docx](#)
 [Donations.pdf](#)

2. [Resolution No. 19-05-002, Budget Resolution for Purchasing Dept. \\$10,610 \(Needed funds to cover comp time payouts resulting from Munis implementation\).](#)

Attachments: [Resolution 19-05-002 Purchasing Comp time.docx](#)
 [Memo Budget Increase_Munis 4.26.19.pdf](#)
 [Increase.pdf](#)

3. [Resolution No. 19-05-003, Resolution to Levy a Tax Rate in Excess of the Certified Tax Rate.](#)

Attachments: [RESOLUTION TO LEVY A TAX RATE IN EXCESS OF CERTIFIED.docx](#)
 [Preliminary Blount County 04-29-19.pdf](#)
 [Property Tax Reappraisal and Certified Tax Rate.pdf](#)
 [Reappraisals are intended to be revenue neutral.pdf](#)
 [State Certified Rate guidance.pdf](#)

4. [Resolution No. 19-05-012, A Resolution to Approve a Self-Funded Dental Plan with Delta Dental and Adopting of Contribution Rates for the Dental Plan.](#)

Attachments: [Resolution 19-05-012 Delta Dental Plan](#)
 [Business Associate Addendum Delta Dental](#)
 [Blount County HR Committee Meeting April \(1\)](#)
 [Minutes Insurance Committee 2019-Apr-16](#)
 [Minutes Human Resources Committee 2019-Apr-16](#)

5. [Resolution No. 19-05-013, A Resolution Naming the Bridge on Lane Drive off US Highway 321 in Blount County, Tennessee, the John Greene Memorial Bridge.](#)

Attachments: [RES 19-05-013 John Greene Memorial Bridge](#)

6. [Resolution No. 19-05-015, A Resolution Permitting the Tennessee Wildlife Resource Agency Access to Work Within the Blount County, Tennessee, Right-Of-Way on Old Walland Highway near Coulter Bridge.](#)

Attachments: [Resolution 19-05-015 Hwy Dept-TWRA Agreement](#)
 [Exhibit 1 Memo of Understanding \(Hwy Dept - TWRA\)](#)

7. [Resolution No. 19-05-020, A Resolution to Restructure the Blount County Education Committee.](#)

Attachments: [resolution restructuring the Education Committee](#)

G. ANNOUNCEMENTS AND STATEMENTS.

H. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA.

I. ADJOURNMENT.



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: 19-155 **Version:** 1 **Name:**

Type: Minutes **Status:** Agenda Ready

File created: 5/8/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:**

Title: Approval of Minutes - Board of Commissioners Regular Meeting - April 18, 2019.

Sponsors:

Indexes:

Code sections:

Attachments: [Minutes 2019-Apr-18](#)

Date	Ver.	Action By	Action	Result
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Approval of Minutes - Board of Commissioners Regular Meeting - April 18, 2019.



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes

Board of Commissioners

Thursday, April 18, 2019

7:00 PM

Blount County Courthouse, Room 430

ROLL CALL

BE IT REMEMBERED, that the Blount County Board of Commissioners met in regular session on Thursday, April 18, 2019, at 7:00 p.m. in the Blount County Courthouse of Maryville, Tennessee. Blount County Commission Chairman Ron French called the meeting to order. An electronic roll call was taken by Blount County Clerk Gaye Hasty. There were 20 present and 1 absent with the late arrival of Commissioner Robbie Bennett. The Chairman declared a quorum to exist. The following proceedings were held, to wit:

Present: 20 - Commissioner Jared Anderson, Commissioner Robbie Bennett, Commissioner Brad Bowers, Commissioner Nick Bright, Vice Chair Richard Carver, Commissioner Mike Caylor, Commissioner Dodd Crowe, Chairperson Ron French, Commissioner James Hammontree, Commissioner Jackie Hill, Commissioner Tom Hood, Commissioner Jeff Jopling, Commissioner Scott King, Commissioner Staci Lawhorn, Commissioner Joe McCulley, Commissioner Steve Mikels, Commissioner Dawn Reagan, Commissioner Brian Robbins, Commissioner Tom Stinnett, and Commissioner Linda Webb

Absent: 1 - Commissioner Mike Akard

A. SETTING OF AGENDA.

A motion was made by Commissioner Stinnett, seconded by Vice Chair Carver, to set the agenda. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Anderson, Bowers, Bright, Carver, Caylor, Crowe, French, Hammontree, Hill, Hood, Jopling, King, Lawhorn, McCulley, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 0

Absent: 2 - Akard, and Bennett

Abstain: 0

B. CONSENT CALENDAR.

A motion was made by Vice Chair Carver, seconded by Commissioner Bowers, that the Consent Calendar be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Anderson, Bowers, Bright, Carver, Caylor, Crowe, French, Hammontree, Hill, Hood, Jopling, Lawhorn, McCulley, Reagan, Robbins, Stinnett, and Webb

No: 0

Absent: 2 - Akard, and Bennett

Abstain: 0

Did Not Vote: 2 - King, and Mikels

1. [Approval of Minutes - Board of Commissioners Regular Meeting - March 21, 2019.](#)

Attachments: [Minutes 2019-Mar-21](#)

The minutes were approved.

2. [Approval of Minutes - Zoning Public Hearing - April 9, 2019.](#)

Attachments: [Zoning Public Hearing Minutes 2019-Apr-09](#)

The minutes were approved.

3. [Approval of Bonds and Oaths.](#)

Attachments: [OATHS AND BONDS RESOLUTION 19-04-011](#)

[Oaths Deputy Sheriff 2019- April.docx](#)

[Notary Publics Bonds Oaths 2019- April.docx](#)

The Resolution was adopted.

4. [Notaries to be Elected.](#)

Attachments: [Notaries 2019- April.docx](#)

The notaries were elected.

5. [Receiving of Reports \(INFORMATION ONLY\).](#)

Attachments: [2019-20 Budget of Emergency Communications District](#)

[Jail Facility Inspection Report 2019-Mar-21](#)

[Minutes of Audit Committee 2019-Feb-21 Meeting](#)

[Minutes of Beer Board 2019-Mar-12 Meeting](#)

[Minutes of Budget Committee 2019-Mar-12 Meeting](#)

[Minutes of Education Committee 2019-Feb-05 Meeting](#)

[Minutes of Planning Commission 2019-Feb-28 Meeting](#)

[Trustee Report March 2019](#)

The reports were received and filed.

6. [MARCH FINANCIAL REPORTS \(INFORMATION ONLY\).](#)

Attachments: [E - Commerce Card Summary and Detail Reports - March 2019.pdf](#)

[YTD Expenses.pdf](#)

[YTD Revenues.pdf](#)

The reports were received and filed.

C. PUBLIC INPUT ON ITEMS ON THE AGENDA.**D. ELECTIONS, APPOINTMENTS, AND CONFIRMATIONS.****1. [Board of Construction Appeals: Steve McDaniels; David O. Roberts; Justin Flynn; Doug McClanahan; William B. Steverson; Leon Williams; and Chris Soro.](#)**

Attachments: [Memo Re: Board of Construction Appeals](#)

A motion was made by Commissioner Bowers, seconded by Commissioner Lawhorn, that the appointments be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 20 - Anderson, Bennett, Bowers, Bright, Carver, Caylor, Crowe, French, Hammontree, Hill, Hood, Jopling, King, Lawhorn, McCulley, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 0

Absent: 1 - Akard

Abstain: 0

E. UNFINISHED BUSINESS.**F. NEW BUSINESS.****1. [BCSO THSO GRANTS - RECURRING/NO MATCH \(INFORMATION ONLY\).](#)**

Attachments: [Grant Information Worksheet THSO 19-20 BCSO Alcohol Saturation Patrols-Roadside Sobriety Checkpoints.xls](#)
[Grant Information Worksheet THSO 19-20 BCSO Distracted Driving.xls](#)
[Grant Information Worksheet THSO 19-20 Motorcycle-Motorist Safety The Dragon.xls](#)
[Grant Information Worksheet THSO 19-20 Network Coordinator.xls](#)

There was no action taken as this was for information only.

2. [Grant Application Request - Highway - \\$450,000 over 3 years \(Project Diabetes-Blount County Farmers' Market and Outdoor Exercise Facility 2019-21\).](#)

Attachments: [HWY Grant Information Worksheet Blount County Farmers' Market and Outdoor Exercise Facility 2019-21 \(1\).xlsx](#)
[Application Project Diabetes Blount County Farmers' Market and Outdoor Exercise Facility 2019-2021.pdf](#)
[Blount County Farmers Market and Outdoor Exercise Facility 2019-2021 APPLICATION Questions and attachments.docx](#)
[Blount County Farmers Market and Outdoor Exercise Facility Budget 2019-2020.xls](#)
[Blount County Farmers Market and Outdoor Exercise Facility Budget 2020-2021.xls](#)
[Blount County Farmers Market and Outdoor Exercise Facility Budget 2021-2022.xls](#)

A motion was made by Commissioner Bowers, seconded by Commissioner Jopling, that the grant application request be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Anderson, Bennett, Bowers, Carver, Caylor, Crowe, French, Hammontree, Hill, Hood, Jopling, King, Lawhorn, McCulley, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 0

Absent: 1 - Akard

Abstain: 0

Did Not Vote: 1 - Bright

3. [Resolution No. 19-04-001 BCSO LITTER GRANT - \\$74,300 \(Litter and Trash Collection Grant\).](#)

Attachments: [Resolution 19-04-001 Litter Grant 2019-2020.odt](#)
[WorkProgram 2019 2020.pdf](#)
[Proposed Litter Grant Budget 2019-2020 good.pdf](#)
[Education Goals 19-20 \(1\).pdf](#)

A motion was made by Commissioner Anderson, seconded by Commissioner King, that the Resolution be adopted. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 20 - Anderson, Bennett, Bowers, Bright, Carver, Caylor, Crowe, French, Hammontree, Hill, Hood, Jopling, King, Lawhorn, McCulley, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 0

Absent: 1 - Akard

Abstain: 0

4. [Resolution No. 19-04-002 Animal Center \\$32,778 \(use of donation reserves for purchase of a new animal control vehicle\).](#)

Attachments: [Resolution 19-04-002 AC vehicle.docx](#)
[use of reserve for vehicle.pdf](#)
[new AC vehicle budget increase.pdf](#)
[Animal Shelter Reserve v2.pdf](#)

A motion was made by Vice Chair Carver, seconded by Commissioner Webb, that the Resolution be adopted. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 20 - Anderson, Bennett, Bowers, Bright, Carver, Caylor, Crowe, French, Hammontree, Hill, Hood, Jopling, King, Lawhorn, McCulley, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 0

Absent: 1 - Akard

Abstain: 0

5. [Resolution No. 19-04-003 Health Department \\$20,000 \(appropriate AHHABE grant funds\).](#)

Attachments: [Resolution 19-04-003 Hlth Dept-AHHABE.docx](#)
[Increase.pdf](#)
[Hlth Grant.pdf](#)
[AHHABE Grants Project Proposal FINAL 020419.pdf](#)
[Grant Information Worksheet Built Environ Grant 2019.pdf](#)
[K 34360-66419 Blount Co HBE](#)

A motion was made by Commissioner Lawhorn, seconded by Vice Chair Carver, that the Resolution be adopted. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 20 - Anderson, Bennett, Bowers, Bright, Carver, Caylor, Crowe, French, Hammontree, Hill, Hood, Jopling, King, Lawhorn, McCulley, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 0

Absent: 1 - Akard

Abstain: 0

6. [Resolution No. 19-04-004 Schools \\$2,400 \(increase in "Student Support and Academic Enrichment" state grant\).](#)

Attachments: [Resolution 19-04-004 School - Student Supp.grant.docx](#)
[State grant increase.pdf](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Hammontree, that the Resolution be adopted. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 20 - Anderson, Bennett, Bowers, Bright, Carver, Caylor, Crowe, French, Hammontree, Hill, Hood, Jopling, King, Lawhorn, McCulley, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 0

Absent: 1 - Akard

Abstain: 0

7. [Resolution No. 19-04-005 Schools Capital Fund \\$28,786.27 \(reappropriation of remaining education capital funds left over from Prospect ES project\).](#)

Attachments: [Resolution 19-04-005 Educ Cap reapprop.docx](#)
[Reappropriation of Capital funds.pdf](#)

A motion was made by Commissioner Anderson, seconded by Commissioner Bowers, that the Resolution be adopted. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 20 - Anderson, Bennett, Bowers, Bright, Carver, Caylor, Crowe, French, Hammontree, Hill, Hood, Jopling, King, Lawhorn, McCulley, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 0

Absent: 1 - Akard

Abstain: 0

8. [Resolution No. 19-04-006 Emer. Mgmt. \(\\$13,176.39\) \(decrease in HMEP grant\).](#)

Attachments: [Resolution 19-04-006 EmerMgmt-HMEP.docx](#)
[HEMP grant decrease.pdf](#)

A motion was made by Vice Chair Carver, seconded by Commissioner Webb, that the Resolution be adopted. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 20 - Anderson, Bennett, Bowers, Bright, Carver, Caylor, Crowe, French, Hammontree, Hill, Hood, Jopling, King, Lawhorn, McCulley, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 0

Absent: 1 - Akard

Abstain: 0

9. [Resolution No. 19-04-007 Drug Control Fund \\$70,000 \(for the purchase of gravel and asphalt to complete the parking lot at the new warehouse\).](#)

Attachments: [Resolution 19-04-007 Fund 122-Drug Enforcement.docx](#)
 [363 to 122 use of funds for construction.pdf](#)
 [BCSO as Fiduciary Agency for DTF.pdf](#)
 [BCSO as Fiduciary Agency for DTF JE.pdf](#)

A motion was made by Vice Chair Carver, seconded by Commissioner Robbins, that the Resolution be adopted. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 20 - Anderson, Bennett, Bowers, Bright, Carver, Caylor, Crowe, French, Hammontree, Hill, Hood, Jopling, King, Lawhorn, McCulley, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 0

Absent: 1 - Akard

Abstain: 0

10. [Resolution No. 19-04-012, A Resolution of the Blount County Commission Declaring Support of the Second Amendment to the United States Constitution.](#)

Attachments: [Resolution 19-04-012 2nd Amendment Sanctuary County](#)

A motion was made by Commissioner Bright, seconded by Commissioner Mikels, that the Resolution be adopted.

A motion was made by Commissioner Mikels, seconded by Commissioner Bowers, that the Resolution be postponed until the May meeting. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Anderson, Bennett, Bowers, Bright, Carver, Caylor, Crowe, Hood, Jopling, King, Lawhorn, McCulley, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 3 - French, Hammontree, and Hill

Absent: 1 - Akard

Abstain: 0

11. [Resolution No. 19-04-013, A RESOLUTION TO AMEND THE ZONING MAP OF BLOUNT COUNTY TENNESSEE, from R-1 \(Rural District 1\) to S \(Suburbanizing\) for remainder of an 85.5 acre tract of land at 561 Grey Acres Lane, Friendsville. The property is located at Tax Map 055, Parcel 067.00.](#)

Attachments: [Resolution 19-04-013 R1-S Grey Acres Ln Friendsville](#)

[PH NOTICE - 561 Grey Acres](#)

[Planning Commission Minutes 2019-Feb-28](#)

[REPORT OF ACTION by BCPC 2-28-19 - 561 Grey Acres Lane](#)

[Staff Memo for Rezoning - 561 Grey Acres Ln](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Bright, that the Resolution be adopted. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Anderson, Bennett, Bowers, Bright, Carver, Caylor, French, Hill, Hood, Jopling, King, Lawhorn, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 3 - Crowe, Hammontree, and McCulley

Absent: 1 - Akard

Abstain: 0

12. [Resolution No. 19-04-014, A RESOLUTION TO AMEND THE ZONING MAP OF BLOUNT COUNTY TENNESSEE, from S \(Suburbanizing\) to I \(Industrial\) by the City of Alcoa for a 53.82 Acre Tract of Land at 123 and 157 Sparks Road, Friendsville, TN \(Tax Map 067 Parcel 013.00\).](#)

Attachments: [Res 19-04-014 Rezoning - Sparks Lane AMENDED](#)

[Amended Zoning Request Application](#)

[Sparks Memo 040219 \(1\)](#)

[PH NOTICE - 123-157 Sparks Rd - ad w pic](#)

[Public Hearing - Resolution 123-157 Sparks Rd](#)

[Staff Memo 10-25-18 Public Hearing - Rezoning 123-157 Sparks Road \(1\)](#)

[min102518 - 123-157 Sparks Rd](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Hill, that the Resolution be adopted. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Anderson, Bennett, Bowers, Carver, Caylor, French, Hill, Hood, Jopling, King, Lawhorn, McCulley, Mikels, Reagan, Robbins, Stinnett, and Webb

No: 3 - Bright, Crowe, and Hammontree

Absent: 1 - Akard

Abstain: 0

G. ANNOUNCEMENTS AND STATEMENTS.

H. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA.

I. ADJOURNMENT.

The Chairman declared the Blount County Board of Commissioners meeting to be adjourned at 8:23 p.m. on Thursday, April 18, 2019.



Legislation Details (With Text)

File #: RES 19-169 **Version:** 2 **Name:**

Type: Resolution **Status:** Agenda Ready

File created: 5/1/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:**

Title: Resolution No. 19-05-016, A Proclamation Honoring the Alcoa High School Graduating Class of 2019 for Their Accomplishment in Scoring a 30 or Above on the ACT Test.

Sponsors:

Indexes:

Code sections:

Attachments: [AlcoaClass2019ResProclamation](#)

Date	Ver.	Action By	Action	Result
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Resolution No. 19-05-016, A Proclamation Honoring the Alcoa High School Graduating Class of 2019 for Their Accomplishment in Scoring a 30 or Above on the ACT Test.

RESOLUTION NO. 19-05-016

Sponsored by Commissioners Mike Akard, Dodd Crowe, Brad Bowers, Ron French and Tom Stinnett

**A PROCLAMATION HONORING THE ALCOA HIGH SCHOOL GRADUATING CLASS OF 2019 FOR THEIR
ACCOMPLISHMENT IN SCORING A 30 OR ABOVE ON THE ACT TEST**

BE IT PROCLAIMED, by the Board of Commissioners of Blount County, Tennessee, in regular session assembled this 16th day of May, 2019:

WHEREAS, Blount County citizens are very proud of the accomplishments of the Alcoa High School Seniors of 2019 and their exceptional academic staff; and

WHEREAS, the Alcoa High School seniors whose composite ACT score was a 30 or above were: Johannah Bay, Dylan Clarke, Andrew Davis, Natalie Emert, Jesse Haynes, Sarina Hermanto, Luke Hester, Nicholas Holloway, Avery Lay, Emily Nixon, Skyler Puttre, Hannah Ralston, and Alec Reynolds; and

WHEREAS, there are 4 sections to the ACT being: English, Math, Reading and Science with each section scored out of 36 points; and

WHEREAS, the students, their families, and Principal Rebecca Stone and her entire staff, are to be commended for their academic efforts, commitment, talents, and perseverance.

NOW THEREFORE, WE, THE BLOUNT COUNTY MAYOR AND THE BLOUNT COUNTY BOARD OF COMMISSIONERS, do hereby give honor and recognition to the Alcoa High School graduating class of 2019 and invite all Blount County citizens to join us in applauding their outstanding accomplishments.

CERTIFICATION OF ACTION

Commission Chairman

Approved: _____

Vetoed: _____

County Mayor

ATTEST

County Clerk

Date



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: RES 19-170 **Version:** 1 **Name:**

Type: Resolution **Status:** Agenda Ready

File created: 5/1/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:**

Title: Resolution No. 19-05-017, A Proclamation Honoring the Heritage High School Graduating Class of 2019 for Their Accomplishment in Scoring a 30 or Above on the ACT Test.

Sponsors:

Indexes:

Code sections:

Attachments: [HeritageHSClass2019ResProclamation](#)

Date	Ver.	Action By	Action	Result
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Resolution No. 19-05-017, A Proclamation Honoring the Heritage High School Graduating Class of 2019 for Their Accomplishment in Scoring a 30 or Above on the ACT Test.

RESOLUTION NO. 19-05-017

Sponsored by Commissioners Mike Akard, Dodd Crowe, Brad Bowers, Ron French, and Tom Stinnett

A PROCLAMATION HONORING THE HERITAGE HIGH SCHOOL GRADUATING CLASS OF 2019 FOR THEIR ACCOMPLISHMENT IN SCORING A 30 OR ABOVE ON THE ACT TEST

BE IT PROCLAIMED, by the Board of Commissioners of Blount County, Tennessee, in regular session assembled this 16th day of May, 2019:

WHEREAS, Blount County citizens are very proud of the accomplishments of the Heritage High School Seniors of 2019 and their exceptional academic staff; and

WHEREAS, the Heritage High School seniors whose composite ACT score was a 30 or above were: Cade Braden, Allison Cardwell, Sarah Carver, Kaitlyn Cunningham, Landon Davis, Lauren Dunn, Ethan Hathcock, Tabitha Lindsey, Kati Lowe, Lindsay Talley, and Laura Wigdor; and

WHEREAS, there are 4 sections to the ACT being: English, Math, Reading and Science with each section scored out of 36 points; and

WHEREAS, the students, their families, and Principal Jake Jones and his entire staff, are to be commended for their academic efforts, commitment, talents, and perseverance.

NOW THEREFORE, WE, THE BLOUNT COUNTY MAYOR AND THE BLOUNT COUNTY BOARD OF COMMISSIONERS, do hereby give honor and recognition to the Heritage High School graduating class of 2019 and invite all Blount County citizens to join us in applauding their outstanding accomplishments.

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved: _____

Vetoed: _____

County Mayor

Date



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: RES 19-171 **Version:** 1 **Name:**

Type: Resolution **Status:** Agenda Ready

File created: 5/1/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:**

Title: Resolution No. 19-05-018, A Proclamation Honoring the Maryville High School Graduating Class of 2019 for Their Accomplishment in Scoring a 30 or Above on the ACT Test.

Sponsors:

Indexes:

Code sections:

Attachments: [MaryvilleClass2019ResProclamation](#)

Date	Ver.	Action By	Action	Result
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Resolution No. 19-05-018, A Proclamation Honoring the Maryville High School Graduating Class of 2019 for Their Accomplishment in Scoring a 30 or Above on the ACT Test.

RESOLUTION NO. 19-05-018

Sponsored by Commissioners Mike Akard, Dodd Crowe, Brad Bowers, Ron French and Tom Stinnett

A PROCLAMATION HONORING THE MARYVILLE HIGH SCHOOL GRADUATING CLASS OF 2019 FOR THEIR ACCOMPLISHMENT IN SCORING A 30 OR ABOVE ON THE ACT TEST

BE IT PROCLAIMED, by the Board of Commissioners of Blount County, Tennessee, in regular session assembled this 16th day of May, 2019:

WHEREAS, Blount County citizens are very proud of the accomplishments of the Maryville High School Seniors of 2019 and their exceptional academic staff; and

WHEREAS, the Maryville High School seniors whose composite ACT score was a 30 or above were: Michaela Ace, Kayla Alewine, Adam Alexander, Emma Alexander, Madeleine Anderson, Alexandra Ashmore, Connor Barker, Jake Basil, Noelle Beswick, Jordis Blackburn, Gabriel Bonneville, Egan Casterline, Nicholas Caux, Myers Colclough, James Cone, Shawna Coulter, Samantha Craig, Katie Fair, Leah Falin, Preston Franklin, Alissa Gordon, Malachi Gorga, Clair Green, Colton Griffith, Carter Hatch, Connor Howe, Elaina Hudolin, Malarie Hunter, Jordyn Hursh, Blake Hurst, Taylor Jackson, Jacob Johnson, Cameron Kuhl, Dalton Lonker, Jewel May, Alexander Mays, Jonathan McCaig, James McCord, Georgia McDevitt, Riann McMillan, Mercedes Moore, Emily Morgan, Danielle Netherland, Jack Parrott, Alexandra Pavelcik, Amanda Phillips, Caroline Pope, Sarah Potts, Scott Pringle, Roxanna Ray, Katherine Reed, Keira Reneau, Emma Rice, Jackson Scott, Gregory Shiver, Spencer Shore, Daniel Smith, Garrett Smith, Hope Smith, Siena Spanyer, Elizabeth Sutton, Emily Taguchi, Eli Tate, Nicholas Taylor, Zachary Taylor, Samuel Thomas, Kelcey Tippitt, Katherine Tomiczek, Ernest Trahan, Mary Trentham, Megan Ware, River Webster, and Joshua White; and

WHEREAS, there are 4 sections to the ACT being: English, Math, Reading and Science with each section scored out of 36 points; and

WHEREAS, the students, their families, and Principal Greg Roach and his entire staff, are to be commended for their academic efforts, commitment, talents, and perseverance.

NOW THEREFORE, WE, THE BLOUNT COUNTY MAYOR AND THE BLOUNT COUNTY BOARD OF COMMISSIONERS, do hereby give honor and recognition to the Maryville High School graduating class of 2019 and invite all Blount County citizens to join us in applauding their outstanding accomplishments.

CERTIFICATION OF ACTION

Commission Chairman

Approved: _____

Vetoed: _____

County Mayor

ATTEST

County Clerk

Date



Legislation Details (With Text)

File #: RES 19-172 **Version:** 1 **Name:**

Type: Resolution **Status:** Agenda Ready

File created: 5/1/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:**

Title: Resolution No. 19-05-019, A Proclamation Honoring the William Blount High School Graduating Class of 2019 for Their Accomplishment in Scoring a 30 or Above on the ACT Test.

Sponsors:

Indexes:

Code sections:

Attachments: [WBSCClass2019ResProclamation](#)

Date	Ver.	Action By	Action	Result
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Resolution No. 19-05-019, A Proclamation Honoring the William Blount High School Graduating Class of 2019 for Their Accomplishment in Scoring a 30 or Above on the ACT Test.

RESOLUTION NO. 19-05-019

Sponsored by Commissioners Mike Akard, Dodd Crowe, Brad Bowers, Ron French, and Tom Stinnett

**A PROCLAMATION HONORING THE WILLIAM BLOUNT HIGH SCHOOL GRADUATING CLASS OF 2019 FOR
THEIR ACCOMPLISHMENT IN SCORING A 30 OR ABOVE ON THE ACT TEST**

BE IT PROCLAIMED, by the Board of Commissioners of Blount County, Tennessee, in regular session assembled this 16th day of May, 2019:

WHEREAS, Blount County citizens are very proud of the accomplishments of the William Blount High School Seniors of 2019 and their exceptional academic staff; and

WHEREAS, the William Blount High School seniors whose composite ACT score was a 30 or above were: Tycho Barnard, Anya Best, Jeffrey Boles, Brett Boling, Sarah Bowers, Dylan Bryant, William Combs, Elizabeth Ellsworth, Molly Folger, Caleigh Hall, Madison Jennings, Breann Johnson, Sean Jones, Noah Keck, Kensey Ketron, Peyton King, Samantha Ledbetter, Ethan McMillin, Sarah Moler, Sadie Montague, Carrie Myers, Caroline Pridmore, Bethany Priest, Alex Riegle, Alexandria Shepherd, Kevin Swanger, Corey Thompson, Taylor Waldroup, Aaron Willis, and Joseph Young; and

WHEREAS, there are 4 sections to the ACT being: English, Math, Reading and Science with each section scored out of 36 points; and

WHEREAS, the students, their families, and Principal Rob Clark and his entire staff, are to be commended for their academic efforts, commitment, talents, and perseverance.

NOW THEREFORE, WE, THE BLOUNT COUNTY MAYOR AND THE BLOUNT COUNTY BOARD OF COMMISSIONERS, do hereby give honor and recognition to the William Blount High School graduating class of 2019 and invite all Blount County citizens to join us in applauding their outstanding accomplishments.

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved: _____

Vetoed: _____

County Mayor

Date



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: RES 19-163 **Version:** 1 **Name:**

Type: Resolution **Status:** Agenda Ready

File created: 4/29/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:**

Title: Approval of Bonds and Oaths.

Sponsors:

Indexes:

Code sections:

Attachments: [Resolution 19-05-011 Oaths and Bonds](#)
[Oaths of Deputy Clerks](#)
[Oaths of Deputy Sheriffs](#)
[Notary Public Bonds and Oaths](#)

Date	Ver.	Action By	Action	Result
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Approval of Bonds and Oaths.

RESOLUTION NO. 19-05-011

Sponsored by Commissioners Ron French and Rick Carver

A RESOLUTION TO APPROVE AND ACCEPT THE BONDS AND OATHS OF DEPUTY CLERKS, DEPUTY SHERIFFS, AND NOTARY PUBLICS OF BLOUNT COUNTY, TENNESSEE.

BE IT RESOLVED, by the Board of Commissioners of Blount County, Tennessee, in regular session assembled on May 16, 2019:

WHEREAS, Gaye Hasty, Blount County Clerk, has certified according to the records of her office that the persons named on the attached listing entitled "OATHS OF DEPUTY CLERKS" have taken their oaths of office; and

WHEREAS, Gaye Hasty, Blount County Clerk, has certified according to the records of her office that the persons named on the attached listing entitled "OATHS OF DEPUTY SHERIFFS" have taken their oaths of office; and

WHEREAS, said Gaye Hasty, has certified according to the records of her office that the persons named on the attached listing entitled "NOTARY PUBLIC BONDS AND OATHS" have given approved bonds for the office of Notary Public and have taken their oaths of office.

NOW THEREFORE, BE RESOLVED BY THE BOARD OF COMMISSIONERS OF BLOUNT COUNTY, TENNESSEE:

1. That the persons named on the attached listing entitled "OATHS OF DEPUTY CLERKS" are hereby approved for such and the bonds are accepted and their oaths therefor are approved as taken; and
2. That the persons named on the attached listing entitled "OATHS OF DEPUTY SHERIFFS" are hereby approved for such and the bonds are accepted and their oaths therefor are approved as taken; and
3. That the persons named on the attached listing entitled "NOTARY PUBLIC BONDS AND OATHS" are hereby approved for such and the bonds or sureties are accepted and approved and their oaths therefor are approved as taken; and
4. That each such person named on the listing hereinabove mentioned (which listing is attached hereto and incorporated herein by reference) is hereby deemed to have been individually considered according to the particular matter relating thereto.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved_____

Vetoed_____

County Mayor

Date

**REPORT FROM THE OFFICE OF THE COUNTY CLERK
TO THE BLOUNT COUNTY COMMISSION
OATHS OF DEPUTY CLERKS
May 16, 2019**

Deputy County Clerks

Name

Sandra Norton

Date of Oath

April 30, 2019

**REPORT FROM THE OFFICE OF THE COUNTY CLERK
TO THE BLOUNT COUNTY COMMISSION
OATHS OF DEPUTY SHERIFFS
MAY 16, 2019**

DEPUTY

DATE OF OATH

BETHANY WYLIE

04/08/2019

CHASE MCLAIN

04/15/2019

KIMBERLY JONES RICHARDSON

04/16/2019

REPORT FROM THE OFFICE OF THE COUNTY CLERK
TO THE BLOUNT COUNTY COMMISSION
NOTARY PUBLIC BONDS OATHS.

DATE: MAY 16, 2019

THE FOLLOWING NOTARIES PUBLIC ELECT OF BLOUNT COUNTY APPEARED IN THE COUNTY
CLERK'S OFFICE TO RECEIVE THEIR COMMISSIONS DULY SIGNED BY HONORABLE BILL
LEE GOVERNOR, AND COUNTERSIGNED BY APPROVED BOND OF TEN THOUSAND
DOLLARS AND QUALIFIED AS BY LAW REQUIRED:

New Total: 43 Reappointment Total: 0

NAME OF NOTARY PUBLIC	DATE QUALIFIED	SURETIES
LORI L CLABOUGH	04-02-2019	SURETY BONDING CO. OF AMERICA
EDWARD EMILE PASTO	04-03-2019	MERCHANTS BONDING CO.
LANDON T HUMPHREY	04-03-2019	WESTERN SURETY CO.
LINDA G SHOWN	04-03-2019	STATE FARM FIRE & CASUALTY CO.
CORNELIA RAINWATER	04-04-2019	WESTERN SURETY COMPANY
LYNN K WATERS	04-08-2019	SURETY BONDING CO. OF AMERICA
DANIELLE R HENDERSON	04-08-2019	U S SPECIALTY INSURANCE COMPAN
JERRIE BROWN MCABEE	04-09-2019	RLI INSURANCE CO.
SCARLET A KELLEY	04-09-2019	CHESTER FRANKLIN
		GAIL FRANKLIN
ALLISON DANIELLE WALLS	04-10-2019	SURETY BONDING COMPANY OF AMER
NICHOLAS ANDREW BLACK	04-10-2019	SURETY BONDING COMPANY OF AMER
CARRIE BRIGHT	04-10-2019	RLI INSURANCE COMPANY
TAMARA D MELTON	04-10-2019	THE CINCINNATI INS. CO.
KAREN REBECCA BROOKS	04-11-2019	CRYSTAL MANNING
		ANNETTE M. HECKBER
JOHN DILLY	04-11-2019	STATE FARM FIRE & CASUALTY CO.
ANGELA STUART	04-11-2019	TRAVELERS CASUALTY AND SURETY
L BREEDEN	04-11-2019	AMERICAN BANKERS INS. CO. OF F
PATRICIA K. SMALDONE	04-12-2019	STATE FARM FIRE & CASUALTY CO.
ALENE ATKINS	04-12-2019	RLI INSURANCE CO.
VICTORIA K WAXSTEIN	04-12-2019	SURETY BONDING CO. OF AMERICA
ROBERT W. GOODEN	04-12-2019	TRAVELERS CASUALTY AND SURETY
MARY DENNY	04-15-2019	SURETY BONDING COMPANY OF AMER
JULIA PROCK DWYER	04-15-2019	TRAVELERS CASUALTY AND SURETY
JENNIFER D COFFIN	04-16-2019	THE CINCINNATI INSURANCE COMPA
ANGELA D HAWORTH	04-16-2019	WESTERN SURETY COMPANY
MIKAH N HAWKINS	04-17-2019	SURETY BONDING CO. OF AMERICA
ALEXANDER LOGAN WILLARD	04-17-2019	COLONIAL SURETY COMPANY
JANE C SANDERS	04-17-2019	CINCINNATI INSURANCE COMPANY
HAROLD E. BISHOP	04-18-2019	RLI INSURANCE COMPANY
SHELLY MEDLEY	04-22-2019	STATE FARM FIRE AND CASUALTY C
SELENA COKER	04-22-2019	SURETY BONDING COMPANY OF AMER
EMILY K. CHADWICK	04-23-2019	SURETY BOND COMPANY OF AMERICA
RENEE ALEXANDRA PATTON	04-24-2019	STATE FARM FIRE & CASUALTY CO.
LYDIA D JETER	04-24-2019	STATE FARM FIRE AND CASUALTY C
TERESA H DAVIS	04-24-2019	STATE FARM FIRE & CASUALTY CO.
MELODY L JONES	04-24-2019	RLI INSURANCE COMPANY
SAMUEL CAYWOOD FRENCH	04-25-2019	SURETY BONDING CO. OF AMERICA
KATHRYN HARMON	04-25-2019	THE CINCINNATI INS. CO.
EMILEE SAWICKI	04-25-2019	THE CINCINNATI INS. CO.
KATHLEEN CHRISTY	04-25-2019	THE CINCINNATI INS. CO.
BRENNAN LEQUIRE	04-25-2019	THE CINCINNATI INS. CO.
EMALEE EVERETT	04-26-2019	WESTERN SURETY CO.
NANCY J KIRKLAND	04-29-2019	SHEREE LAPIERRE-O'CONNOR
		TIMOTHY O'CONNOR



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: 19-144 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 4/29/2019 **In control:** Board of Commissioners
On agenda: 5/16/2019 **Final action:**
Title: Notaries to be Elected.
Sponsors:
Indexes:
Code sections:
Attachments: [Notaries to be Elected - Revised](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Commission Workshop		

Notaries to be Elected.

BLOUNT COUNTY CLERK
GAYE HASTY COUNTY CLERK
345 COURT STREET
MARYVILLE TN 37804
Telephone 865-273-5800
Fax 865-273-5815

Notaries to be elected May 16,2019

RICKEY LYNN BRIGHT	TIFFANY ROSE MOGRIDGE
MATTHEW BRYAN	TELLIE D PARKER
CAROLYN YVONNE BRYANT	JACKIE D PARROTT
TONYA CAMPBELL	KELCEE STORME RAMSEY
RHONDA KELLY CARDWELL	CINDY KAY RAYNER
NIKKI COX	MICHAEL CHASE RENO
LEAH GAIL DELANEY	JOHNNY LEE SETTLEMYRE
DAWN E FORTNER	OLIVER SIERRA
SISTER MARY YVETTE GILLEN	SHARI LYNN TAYLOE
LAWRENCE NICHOLAS GODDARD	MICHELE A TELLER
KIMBERLEY C HILL	DEREK JON TELLIER
JANET HOUSER	TIFFANY JILL TIPTON-BOLTON
HEATHER HUFF	DONNA M VAN CAMP
ANGELA YUONNE JACKSON	KAYLA M WARREN
CANDICE ASHLIE KAGAY	STACY WHITE
BEVERLY DIANE LAMBERT	KIMBERLY A WILSON
NICHOLA ANN LANE	BILLIE MILLER WOODS
KAREN STEELE MARTIN	CATHY JO YOUNG
GREGORY SCOTT MARTIN	
DAISY MCGAHA	



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: 19-145 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 4/29/2019 **In control:** Board of Commissioners
On agenda: 5/16/2019 **Final action:**
Title: Receiving of Reports. (INFORMATION ONLY)
Sponsors:
Indexes:
Code sections:
Attachments:

[BCSO 2018 Annual Report](#)
[JailFacilityInspectionReportApril 18, 2019](#)
[Minutes Budget Com 2019-Apr-09](#)
[Minutes Education Com 2019-Apr-02](#)
[Minutes HR Com 2019-Mar-05](#)
[Minutes Ins Com 2019-Mar-05](#)
[Minutes Planning Commission 2019-Mar-28](#)
[Record Requests Jan-Mar 2019](#)
[Trustee Monthly Report April 2019](#)

Date	Ver.	Action By	Action	Result
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Receiving of Reports. (INFORMATION ONLY)



BLOUNT COUNTY SHERIFF'S OFFICE ANNUAL REPORT 2018



*"I wouldn't trade one single day
I'm proud to say I love this place
Here in small town U.S.A"*

Justin Moore, "Small Town U.S.A"



View of the Great Smoky Mountains and McGhee Tyson Air National Guard Base, Louisville, Tennessee. McGhee Tyson Air Base is home to the 134th Air Refueling Wing and the KC 135 Stratotanker. McGhee Tyson Air Base is also host to the Tennessee Army National Guard's 1-230th Assault Helicopter Battalion.

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This report is a publication of the Blount County Sheriff's Office, Office of Public Information. Development, design, and layout by Marian O'Briant.

Photos: Marian O'Briant & Justin Wright Photography



BCSO MISSION STATEMENT

The men and women of the Blount County Sheriff's Office are committed to the citizens of the county, and are committed to providing law enforcement, corrections, and criminal justice services through a partnership with the community that builds trust, reduces crime, creates a safe environment, and enhances the quality of life.

INTEGRITY

The men and women of the Blount County Sheriff's Office foster the highest performance standards, ethical conduct, and truthfulness.

SERVICE

The men and women of the Blount County Sheriff's Office are committed to quality service and are responsive to the needs of the citizens of our community through problem solving partnerships.

RESPECT

The men and women of the Blount County Sheriff's Office value the dignity of every individual who lives in our community, and promise to uphold the principles found in the Constitution of the United States and the laws of the State of Tennessee.

LAW ENFORCEMENT CODE OF ETHICS

As a law enforcement officer, my fundamental duty is to serve mankind: to safeguard lives and property, to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality, and justice.

I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided in me to my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities, or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held as long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession ... law enforcement.



Welcome to the 2018 Blount County Sheriff's Office Annual Report. We hope you enjoy a glimpse of the activities of the BCSO and of the 324 men and women who faithfully execute their duties each day. Another year has come and gone, and it was a busy one. I hope it was a good year for each of you.

We are so blessed in Blount County to live in a supportive community and receive strong backing from our county leaders. Blount County is a great place to live and work because of the high quality of life and a safe environment to work and raise our families. I attribute this in large part to the professional law enforcement officers in Blount County. Our Sheriff's deputies strive to uphold our mission statement, which in part is to provide law enforcement, corrections, and criminal justice services through a partnership with our community. We not only have a robust community partnership, we have strong cooperation with the other law enforcement and first responder agencies in Blount County. These strong ties not only help us do our jobs more effectively, it helps you, the members of our community. We are all in this together, with the ultimate goal of helping our citizens and safeguarding our community. That makes all of us winners.

The Blount County Sheriff's Office continues to tackle challenges head-on. One of those challenges is staffing. The Sheriff's Office has come a long way in terms of a living wage for our deputies, but there is still room for improvement. With the backing of the majority of our

Blount County Commissioners, we've been able to provide decent pay raises to our employees the past couple of fiscal years, and we are working toward bringing our pay scale up even more for the 2019-2020 fiscal year. However, a strong economy and better paying jobs are a lure for some of our young and talented deputies and prospective deputies. Couple that factor with a national sentiment of negativity toward law enforcement, and it makes it harder to retain and recruit high caliber deputies. We are striving to provide a pay scale that is equitable and will allow our deputies to earn a living wage.



It is no secret the opioid epidemic that has overtaken our nation is firmly in place in Blount County. All of our deputies in every function are forced to deal with the consequences of those addicted to opioids and other harmful drugs. Agents with the Fifth Judicial Drug Task Force continue to focus on keeping drugs like heroin, fentanyl, cocaine, and methamphetamine out of the hands of our citizens, but these powerful and dangerous drugs still appeal to some people. It is unfortunate and sad not a day goes by that one of our citizens does not overdose. In 2018, deputies administered their units of Naloxone a record 56 times, and that does NOT include the doses administered daily by other Blount County first responders. That number has more than quadrupled since 2016, our first full year of carrying the lifesaving Naloxone. This is frustrating from a law enforcement perspective, but more importantly, it is difficult to witness good people take this dangerous path. It is my promise to continue to fight this battle for our people.

With that said, there are many good things happening in our agency and in this community. Our economy is in excellent shape and Blount County's leaders are attracting many great businesses and individuals to open up and move here. Our leaders place a high priority on quality of life for all. In February, I, along with other community leaders, signed the Covenant for a Better Community, vowing to uphold the principles of mutual respect, condemns violent hate crimes and promises to support victims. I am very proud to be included in this covenant.

We also more than doubled our EMR (Emergency Medical Responder) program with the addition of 12 new EMRs. This is a program we started in 2017 with the help of Blount County Mayor Ed Mitchell. The first full year of the program was a resounding success, and our EMRs assisted numerous individuals who were in need of medical care until first responders arrived. We are very proud of this one-of-a-kind program.

I am proud and grateful that the citizens re-elected me as Sheriff of Blount County, and we look forward to serving our citizens in the years to come. Please do not hesitate to call on me if there is anything I can do for you.

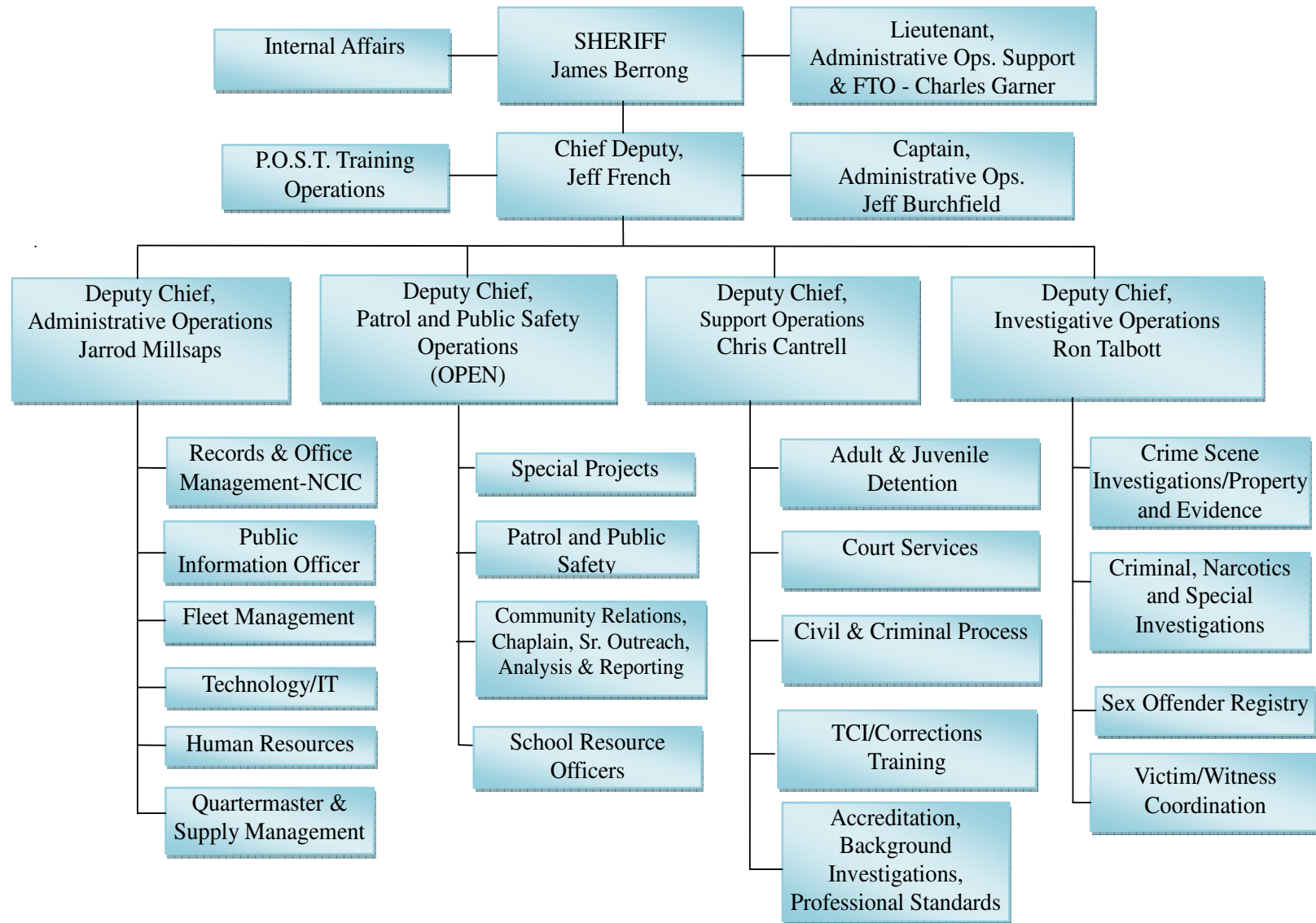
Warmest regards,

A handwritten signature in black ink that reads "James Le Berrong". The signature is written in a cursive, flowing style.

MESSAGE FROM SHERIFF BERRONG

ORGANIZATIONAL CHART

BLOUNT COUNTY SHERIFF'S OFFICE ORGANIZATION CHART – January 1, 2019



SHERIFF'S OFFICE COMMAND STAFF

SHERIFF



JAMES LEE BERRONG

CHIEF DEPUTY



JEFF FRENCH

SUPPORT OPERATIONS



DEPUTY CHIEF
CHRIS CANTRELL

ADMINISTRATION



DEPUTY CHIEF
JARROD MILLSAPS

INVESTIGATIONS



DEPUTY CHIEF
RON TALBOTT

PATROL



CAPTAIN
JEFF CLARK

ADMINISTRATION



CAPTAIN
JEFF BURCHFIELD

JUVENILE



CAPTAIN
JOHN ADAMS

ADULT CORRECTIONS



CAPTAIN
KEITH GREGORY

TECHNOLOGY



KEITH HACKNEY
DIRECTOR

RECORDS



PAM COMER
MANAGER

2018 AWARDS & RECOGNITIONS

Each year, the Sheriff's Office honors the deputies and civilians who have demonstrated exceptional bravery and outstanding efforts at lifesaving. In 2018, five deputies and two civilians qualified for awards, including the Lifesaving Award and the Citizen Service Award. These heroes and heroine displayed extraordinary valor in a wide variety of extreme circumstances. We honor you, and we thank you for your service.

LIFESAVING AWARDS

Deputy Christian Peagler
Deputy Megan Householder
Deputy C.J. Pierce
Deputy Brandon Bailes
Deputy Eric Costner

CITIZEN SERVICE AWARDS

Eric Mohn
Chaplain Brian Bolding

EMPLOYEES OF THE MONTH

Deputy Jim Williams
Deputy Elizabeth Murphy
Deputy Christian Peagler
Deputy Meakayla Stooksbury
Deputy Jeff Ledford
Sgt. Chris Pryor
Mike Ritchey
Deputy Justin Beckman
Bill Hughes
Deputy Mandy Eggers
Deputy Matthew Duchane
Mickenzie Simmons
Investigator Doug Davis
Deputy Brett Orr
Deputy Scott Tipton

EMPLOYEE OF THE YEAR



Investigator Doug Davis

Congratulations to Investigator Doug Davis who was named the BCSO Employee of the Year. Inv. Davis earned the award due to two high profile homicide cases he solved in 2018. He solved a 1998 homicide case in which he spent countless hours and several years developing leads. In November 2018, Inv. Davis developed probable cause to charge an individual in this 20 year old homicide, and gave closure to the victim's family. Inv. Davis was also instrumental in gaining a confession in August from a man in the suffocation death of his infant daughter in 2011, closing another case for a grieving family.

Inv. Davis was the BCSO Employee of the Month in November. Inv. Davis was also the Sheriff's Office 2013 Employee of the Year.

Citizen's Academy

The Sheriff's Citizen Academy is designed to expose citizens to different aspects of law enforcement. Participants learn about the day-to-day operations of the Sheriff's Office by way of demonstrations, lectures, and hands-on activities involving patrol, investigations, and special units such as SWAT, K-9, training, and corrections. The mission of Citizen's Academy is to increase communication between the Sheriff's Office and members of the community to make them more informed. In 2018, the Sheriff's Office held a spring session. For more information, go to bcso.com, click on the *How Do I* tab, and select Sheriff's Citizen's Academy.

Sheriff's Senior Outreach

The Sheriff's Sr. Outreach program is comprised of volunteers who check on elderly and shut-in citizens in Blount County. The program is currently in its 18th year. Sr. Outreach volunteers receive training on police procedures prior to graduating from the training program.

2018 Sr. Outreach Statistics

Active Volunteers	27
Current Clients	80
Total Visits	2,923

Explorer Program

The Explorer program is comprised of youth ages 16 to 21 who are interested in a career in law enforcement. Explorers assist the Sheriff's Office with parades, festivals, and other community events. They meet twice a month to learn about the different aspects of law enforcement. Many current Blount County Sheriff's Office deputies began their careers as Explorers while still in high school.

For additional information about the Explorer program, go to bcso.com, click on the *How Do I* tab, and select Explorer program.

SPECIAL PROGRAMS & SERVICES

R.A.D. - Rape Aggression Defense

Rape Aggression Defense, or R.A.D., is designed for the average women, and basic self-defense techniques are taught in an enjoyable format. The classes are open to women ages 13 and up. Certified R.A.D. instructors teach 12-hour class sessions throughout the year, and will teach special sessions to groups of women of 10 or more upon request, as well as advanced classes for ladies who have gone through the basic class. Class sessions are announced via the Blount County Sheriff's Office Facebook page.

Child Safety Seat Clinics

The Sheriff's Office joins forces with the Blount County Fire Department to hold monthly child safety seat clinics. Trained and certified child passenger safety seat technicians are on hand at the clinics to provide child car seat installation. These clinics are an opportunity to ensure the child seat fits your vehicle, your child, and is safely and securely anchored in the vehicle. In 2018, the Sheriff's Office participated in 10 clinics. The clinics will continue to be held in 2019, and will be announced via the BCSO Facebook page.

Chaplain Corps

The Sheriff's Office Chaplain Corps plays an important role with the Sheriff's Office. All Sheriff's chaplains receive certification through the International Conference of Police Chaplains (ICPC). Chaplains attend a chaplain's academy and receive 36 hours of training, 18 of which are through the ICPC. Chaplains are available to help Sheriff's Office employees as well as citizens served by the Sheriff's Office. Chaplains assist with death notifications, suicide response, grief counseling, and domestic violence victims. Chaplains work under a strict code of confidentiality. In 2018, the Chaplain Corps held one Chaplain Academy. There are currently 28 chaplains serving the Sheriff's Office.

Records Management

Records personnel provide prompt and courteous customer service. The Records Office maintains and archives thousands of records and documents throughout the year. They must comply with annual audits from Tennessee Bureau of Investigations (TBI) and FBI to maintain certification. The Records Office is responsible for processing and ensuring data integrity of all incident reports generated in the course of Sheriff's Office business. All data entry clerks must attend training through TIBRS (Tennessee Incident Based Management System), as well as maintain certification through NCIC (National Crime Information Computer). NCIC Clerks validate

records, train personnel, enter stolen/wanted information, enter missing persons, and check drivers licenses. Records is also responsible for maintaining personnel records, payroll, purchasing, accounts payables/receivables, detention facility records, and adult criminal histories.

Human Resources

Human Resources is responsible for hiring personnel employed by the Sheriff's Office. Prospective deputy sheriffs are put through a vigorous selection and hiring process that includes an extensive background investigation, criminal records check, previous employer checks, psychological evaluation,

physical exam, and drug screen. The Sheriff's Office aggressively recruits prospective candidates for employment at area high schools, universities and community colleges, job finder sites, social media, and by word of mouth to find the best, most qualified candidates. The Sheriff's Office actively recruits minorities and female applicants. Qualified applicants must be 18 for employment as a corrections officer, and 21 for consideration as a patrol deputy applicant. Individuals interested in employment at the BCSO are encouraged to apply at bcso.com. The Blount County Sheriff's Office is an Equal Employment Opportunity Employer.

SUPPORT STAFF



Office of Public Information

The PIO (Public Information Officer) serves as the liaison between the Sheriff's Office and the media to keep the public informed. During breaking or high profile criminal investigations, the PIO coordinates media interviews and press conferences, and provides information to the media. The PIO produces all publications of the Sheriff's Office, including the annual report, employee newsletter, brochures, and other publications as needed. The PIO composes media releases, public service announcements, and other materials relating to the Sheriff's Office. In addition, the PIO maintains the Sheriff's Office social

media sites, and captures daily activity and special events involving Sheriff's Office personnel by way of photos and film. The PIO assists all functions within the Sheriff's Office to promote Sheriff's Office activities and services.



The Blount County Sheriff's Office has been at the forefront of the School Resource Officer (SRO) program initiative, with Sheriff Berrong forming an SRO program in January 1996. It is one of the oldest and longest-running SRO programs in the State of Tennessee. Sheriff Berrong started the SRO program in January 1996 with two deputies, one in each of the county's two high schools. Since then, the Sheriff's Office has formed an even stronger partnership with Blount County Schools. There are now 25 SROs assigned to the SRO program, with two SROs each assigned to William Blount and Heritage high schools.

Sheriff's Office School Resource Officers are trained in tactical response, crisis management, conflict resolution, and child development. SROs also train several times a year on active shooter scenarios.

During the summer months, SROs are assigned to patrol, court services, and special teams.

The Sheriff's Office's Text-a-Tip program started in 2010 as a tool to allow students an anonymous way to report issues. Over the years, Text-a-Tip information has been used by SROs and school officials to collect intelligence regarding bullying, child abuse, drugs, fights, as well as suicide prevention. Since the launch of the program, the Sheriff's Office has expanded Text-a-Tip to include TipSoft, which allows community members to anonymously provide tips to the Blount County Sheriff's Office either online or by text message. For additional information, go to bcso.com, and click on "Submit a Crime Tip" from the home page.



SCHOOL RESOURCE OFFICERS



PATROL & PUBLIC SAFETY

The Sheriff's Office Patrol and Public Safety operations is comprised of uniformed patrol staff, Traffic Safety Unit, School Resource Officers, and the K-9 teams. Patrol is made up of three patrol shifts with a minimum of seven patrol deputies per shift to provide patrol services for Blount County. Services include dispatched calls for service, pro-active patrol, traffic enforcement, traffic accident investigations, and preliminary criminal investigations. Blount County is divided into four geographical patrol zones. Two patrol deputies are assigned to each zone 24 hours a day, 7 days a week. Patrol deputies are responsible for providing patrol services to their assigned areas. There is also a "Zone 5" deputy during week days who is stationed at the Blount County Justice Center to respond to requests for phone calls and walk-in reports. There are 77 P.O.S.T. (Peace Officer's Standards and Training) certified deputies who patrol Blount County's 558 square miles and 1,637 miles of roadway. In 2018, Sheriff's deputies responded to 68,549 calls for service, up substantially from 65,437 in 2017.

The EMR (Emergency Medical Responder) program the Sheriff's Office launched in 2017 continues to grow. In 2018, 12 additional deputies received certification, rounding out the number of EMR deputies to 23. This groundbreaking program is one-of-a-kind in Tennessee. EMR-certified deputies are equipped with additional lifesaving skills and equipment who have the ability to get information more quickly when it comes to life-and-death emergencies.

Sheriff Berrong and Blount County Mayor Ed Mitchell see the EMR program as a way to enhance medical services in Blount County. Often times, Sheriff's deputies are the first to arrive on a scene. EMR-certified deputies are able to provide some medical services to improve emergency medical care in the county and provide a faster time to start life-saving procedures for our citizens. The deputies are spread among the three patrol shifts. The Sheriff's Office plans to add additional deputies as EMRs each year.

Patrol deputies are also receiving certification for Crisis Intervention Training (CIT). CIT is a community partnership of law enforcement, mental health and addiction professionals, to assist individuals who live with mental illness and/or addiction disorders, their families, and other advocates. CIT is an innovative first-responder model of police-based crisis intervention training to help persons with mental disorders and/or addictions access medical treatment rather than place them in the criminal justice system due to illness-related behaviors. It also promotes officer safety and the safety of the individual in crisis.

Traffic Safety

Traffic safety deputies concentrate on traffic-related issues. The Traffic Safety unit is funded in part with the assistance from grants through the Tennessee Highway Safety Office. A portion of the grant is used for saturation efforts on "The Dragon", a section of U.S. Highway 129 that is a popular destination for

motorcycle and car clubs from across the country and world. In 2018, there were nine deputies assigned to the unit. The unit investigated 1,089 crashes, including 12 fatal, 272 injury, 746 property damage, and 68 private property.

Reserve Unit

The Sheriff's Reserve Unit includes 15 reserve deputies. Reserve deputies work special assignments and patrol. Reserve deputies adhere to a strict hiring process, and they must complete a reserve academy and field training program. Reserve deputies worked a trained a total of 4,082 man hours and provided assistance at 28 events during the year.





68,549

Calls for Service in un-incorporated areas
of Blount County.

Homicide	4
Kidnapping	9
Rape	49
Robbery	14
Aggravated Assault	262
Simple Assault	652
Arson	5
Burglary	296
Theft of Property	334
Theft of Motor Vehicle	241
DUI	101
Vandalism	234
Drugs/Narcotics	627
Domestic Violence	1,515
Animal Problem	915
Juvenile Complaint	322
Suspicious Incident	2,144
Missing Persons	106
Property Damage	42
Citizens Assist	310
Traffic Accidents (Injury & Non-Injury)	2,208
Welfare Check	1,329
Fireworks Complaints	49
All Other Codes	8,166



EMR STATISTICS

Medical Calls
600 +

EMRs
Added in 2018
12

Top 5 Complaints
Breathing difficulty
Chest Pain
Overdose
Injuries
Falls

EMR AED
Deployments
10 + successful
deployments

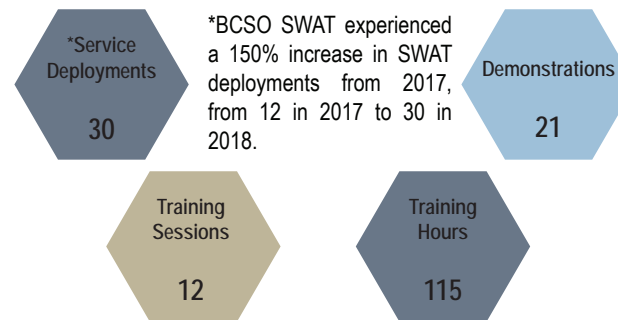
SWAT

The Sheriff's SWAT (Special Weapons & Tactics Team) had a very busy year, deploying for 30 operations. This is up substantially from 2017 when the team deployed 12 times.

The Sheriff's SWAT team is a collateral duty team, meaning all members have primary assignments in other functions. The SWAT team is comprised of highly trained deputies using specialized equipment to resolve critical incidents, while minimizing risk to the community. These incidents include hostage situations, barricaded subjects, suicidal persons, and high risk search warrants. SWAT members are trained to make entry into structures that may contain armed suspects and arrest them. Team members are issued additional personal protective equipment, including ballistic helmets, tactical body armor, and eyewear to protect from chemical exposure. SWAT members are on-call 24/7, and participate in mandatory monthly training.



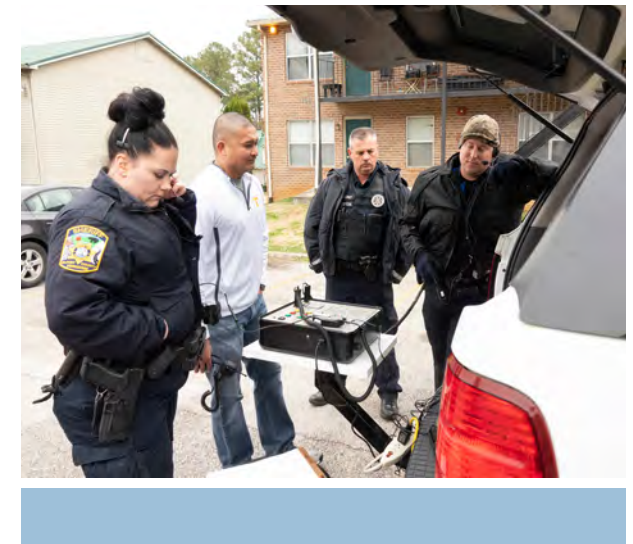
2018 SWAT STATISTICS



Crisis Negotiation Team

The Crisis Negotiation Team uses communication to resolve critical and potentially life threatening incidents. Members receive advanced training in crisis communication and specialized equipment. Their mission is to work with SWAT members toward a peaceful resolution of crisis situations. Negotiators are on-call 24/7, and train monthly. Crisis negotiators represent several areas of the Sheriff's Office, including patrol, adult and juvenile corrections, and court services.

2018 STATISTICS



SWAT & CRISIS NEGOTIATIONS

K-9 & Mounted Patrol

K-9

The Sheriff's K-9 unit is comprised of nine K-9 teams, consisting of four breeds: a Dutch Shepherd, five Belgian Malinois' two Bloodhounds, and a German Shorthair Pointer. All K-9 teams are certified through the North American Police Working Dog Association. The Bloodhound teams are also certified through the National Police Bloodhound Association.

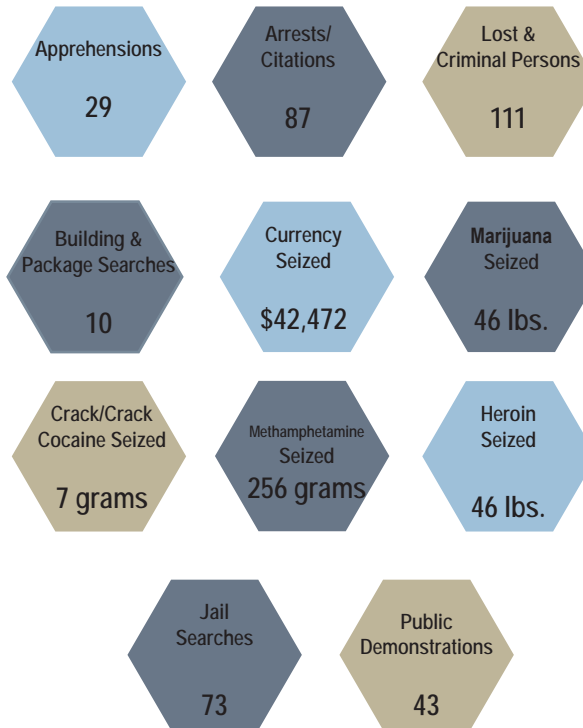
K-9 Teams

Sgt. Gary Perkins
Cpl. Allen Russell

Deputy Ryan Bumbalough
Deputy Nick Nitzband
Deputy Justin Summers
Deputy Michael Bennett
Deputy C.J. Pierce
Deputy Scott Tipton
Deputy Skip Kindig

K-9 Celo
K-9 Renzo
K-9 Daisy
K-9 Gino
K-9 Bak
K-9 Wiskey
K-9 Roxy
K-9 Braum
K-9 Toby
K-9 Luna

2018 K-9 STATISTICS



Mounted Patrol

The Sheriff's Office Mounted Patrol Unit consists of two donated Tennessee Walkers -- *Good Luck Chuck* and *Cookie*. The horses are boarded at Heritage High School. The horses and their equine handlers are utilized for assistance with searches for missing persons in rugged terrain and for special events and parades.



BSORT & MARINE PATROL



BSORT

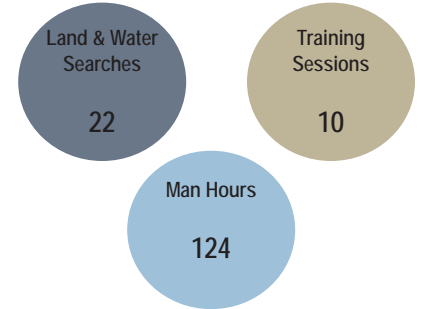
The Sheriff's Office Dive Team also functions as part of a countywide special operations and rescue team. BSORT (Blount Special Operations Response Team) is comprised of members from the Sheriff's Office, Alcoa Fire Department, AMR, Blount County Rescue Squad, Maryville Police Department, Alcoa Police Department, and citizen volunteers. The unit specializes in search and rescue missions both on water and land. Team members are well-trained and equipped, and they are ready to respond when needed in Blount County and across East Tennessee. BSORT trains monthly. BSORT is also in partnership with RAM (Remote Area Medical), an international humanitarian aid organization based in Rockford,

to share resources and training for land and water rescue operations. In Addition, the Gary Lindsey Memorial Fishing Tournament has generated thousands of dollars for BSORT in the way of needed dive and rescue equipment.

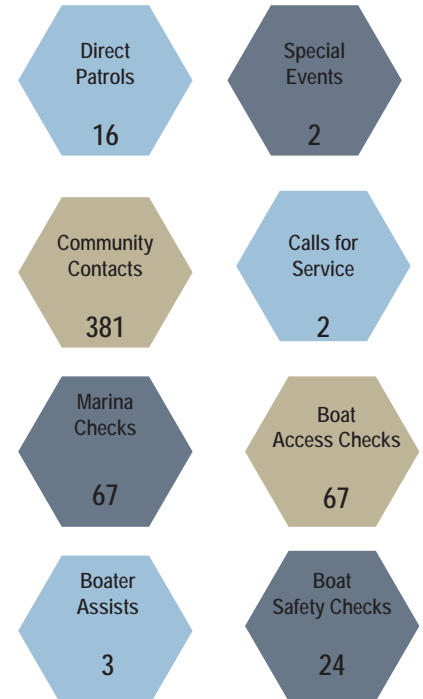
Marine Unit

The Sheriff's Marine Unit patrols the county's waterways seasonally. Marine Patrol deputies assist stranded boaters and inspect private boats to ensure compliance with Tennessee state laws. The unit also acts as support for divers who are assigned to BSORT, assisting with water rescue and recovery operations.

2018 BSORT STATISTICS



2018 MARINE UNIT STATISTICS



INVESTIGATIVE OPERATIONS

Investigative Operations includes Criminal Investigations and Narcotics, also known as the Fifth Judicial Drug Task Force. These functions operate jointly.

Investigations is responsible for investigating major crimes, including drugs, homicides, sex crimes, missing persons, domestic violence, robbery, burglary, online crimes, and arson.

In 2018, **Criminal Investigations** was comprised of a total of 10 investigators, 4 crime scene investigators, two victim witness coordinators, one property and evidence technician, and one sex offender registry investigator.

During the year, Criminal Investigations investigated a total of 1,516 new cases. Four of these were new homicide cases. In addition, investigators solved two cold case homicides. One of the cold cases occurred in 1998, and involved the shooting death of a Maryville man. The suspect was already serving time in state prison for another crime. The other cold case that investigators solved involved the suffocation death of an infant girl in 2011 at the hands of her father.

This function also investigates Internet crimes, such as sexual exploitation and identity theft. Another responsibility that falls under this unit is the sex offender registry. The Sheriff's Office handles all sex offender registration in Blount County. At the end of 2018, there were 217 sex offenders residing in Blount County. A list of those registered on the sex offender



registry is available on the Sex Offender Registry link on the Sheriff's Office website at bcsso.com.

Crime scene investigators are responsible for the recovery of evidence at crime scenes. CSIs are important to any investigation. The tangible items of evidence and the descriptive information derived from crime scenes makes a difference between the success and failure when the case is brought to trial. The physical evidence plays a critical role in the overall investigation and resolution of a suspected criminal act. All crime scenes are unique, and CSIs use a step-by-step procedure to approach every type of situation, including locating, recovering, securing, and documenting evidence that will be examined by investigators and/or experts in a crime lab. CSIs also maintain AFIS (Automated Fingerprint Identification System), which tracks fingerprints to identify latent prints found at crime scenes.

In addition, the Sheriff's Office has one full-time polygraph examiner who is certified through the American Polygraph Association and Tennessee Polygraph Association. In 2018, the polygraph examiner conducted 82 polygraph investigations.



2018 INVESTIGATIONS STATISTICS

New Cases Assigned in 2018 1,516	Death Investigations 121 Homicides 4	Domestic Violence w/ Assault 589
Fires Investigated 63 Arsons 3	CSI Activity 2,005	Evidence Processed 2,251 pieces

Narcotics is part of the Fifth Judicial Drug and Violent Crime Task Force

, and is a collaborative team of personnel from the Sheriff's Office, Alcoa and Maryville Police departments, as well as the Office of the Attorney General of Blount County. The Drug Task Force has an officer assigned full-time to the Drug Enforcement Administration (DEA), and the FBI, and officers assigned part-time to task forces with TBI and the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF).

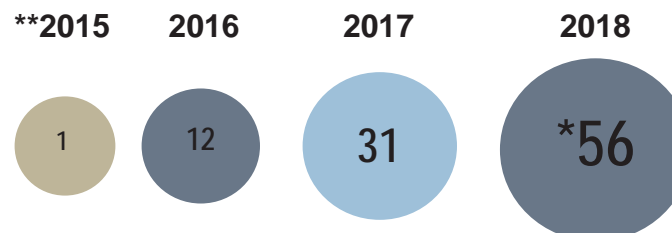
In 2018, Task Force investigators made 357 arrests, with 279 charged with felonies. They opened 491 cases, up from 384 cases in 2017. They also executed nine search warrants. In 2018, investigators maintained a 92% conviction rate.

Unfortunately, the opioid crisis continues to plague Blount County, just as it is across the country. Drug Task Force agents are facing the challenge head-on, and are working on a daily basis to help alleviate the opioid crisis in our community. Drug issues in our community are cyclical. Ten years ago, marijuana, crack cocaine, methamphetamine and clandestine meth labs were our biggest threat. Though we still see these drugs, throughout the years, heroin has made a comeback, and it's not limited to dark corners and alleyways. Overdose deaths from heroin is striking the nation's heartland and suburbia, and it's cutting across all demographic lines. Several factors are contributing to this. High-purity heroin is continually crossing the border from Mexico and is readily available at the street level. The crackdown at the federal and state levels on the prescription drug abuse epidemic and the closing down of "pill



On January 8, 2018, narcotics agents seized 47 pounds of marijuana, six firearms, a large amount of cash, a bill counting machine, and two vehicles from a Blount County residence. Two people were arrested on felony drug charges.

NALOXONE ADMINISTERED 2015 - 2018



*In 2018, deputies administered Naloxone on 41 citizens, with 56 doses administered to these individuals. Of the 41 citizens in which Naloxone was administered, deputies saved the lives of 36 people.

**Naloxone program launched on August 20, 2015 and distributed to 16 deputies.

mills" and "doctor shopping" made prescription drugs such as OxyContin harder to obtain, causing pain pill abusers to turn to heroin because it's cheaper and easier to obtain. According to the DEA, heroin overdoses are also increasing because more people are using the drug at a younger age. Heroin is also being mixed with other potent drugs such as Fentanyl -- heroin's synthetic cousin -- and is up to 100 times more potent than morphine and many times that of heroin. Heroin users do not always know when the heroin they are using is mixed with Fentanyl, so when they inject it, they can inadvertently take a deadly dose.

To help combat the problem, all patrol deputies, SROs, and other front line deputies are equipped with Narcan, a known antidote for opioid overdose. This program was launched in 2015 with the assistance of SAPAT (Substance Abuse Prevention Action Team), and continues to be funded through grant programs.

The Sheriff's Office and the Fifth Judicial Drug Task Force, in conjunction with SAPAT, participate in semi-annual Drug Take Back events at the Blount County Justice Center. There is also a permanent drug drop box located in the 24 hour jail lobby.



Support Operations includes Adult & Juvenile Corrections and Court Services.

ADULT CORRECTIONS is comprised of 90 highly trained corrections deputies who continually meet challenges head-on while achieving the mission of the Sheriff's Office. All corrections officers attend a four week corrections academy at the time they are hired, and receive 40 hours of in-service training each year. All corrections deputies are issued Tasers and special stab resistant vests.

The Blount County Correctional Facility is certified for 350 inmates, but over the past several years, the average daily population has remained well above that. In 2018, the average daily population was 565, with the highest daily population 625 inmates. Corrections officers booked in 6,264 inmates in 2018, up from 6,243 in 2017. This number has steadily increased over the years. The overcrowding issue is not just local, but rather a national trend.

In 2018, the Blount County Corrections Partnership disbanded and was replaced by the CARES (Corrections and Recovery Saves) committee, but their mission is the same: to research and implement a solution for the chronic overcrowding issue. The CARES committee, which is comprised of Sheriff's Office personnel, county commissioners, and members from the community, has recommended a 288 bed transitional facility that will house minimum security inmates who have 188 days or less to serve. The goal of the facility will be to give these individuals what they need to become productive members of society upon release. This transition facility is still in the research phase.



The inmate litter crew continues to be vital in keeping Blount County's roadways litter-free. The crew goes out most days with the exception of inclement weather. In 2018, the crew covered 1,365.4 miles of roadway and picked up 415,820 pounds of trash. The litter crew is made possible by way of grant funding.



Blount County contracts with the U.S. Marshals Service to house inmates, but due to the overcrowding, the numbers of federal inmates has steadily decreased over the past few years. The facility also houses inmates from agencies outside of Blount County.

A full-time jail investigator is assigned to look into incidents that occur in the correctional facility, as well as gather intelligence.

In 2017, the corrections facility acquired K-9 Luna, a German Shorthair Pointer, who is used to keep out and locate tobacco products.

The Corrections Emergency Response Team (CERT) consists of full-time corrections officers who use less-lethal means of control. Members are deployed to high-risk situations in the facility. They also handle crowd control, riot conditions, and security extractions of violent inmates, as well as cell searches for contraband.

Tennessee Bureau Enterprises holds the contract for commissary services, and inmates have access to kiosks to order commissary services. There is also a kiosk in the 24 hour jail lobby in which family members can deposit money into an inmate's account. This service is also available under the "How Do I" tab at bcso.com, or by calling (865)836-3364.

The Sheriff's Office contracts with Southern Health Partners to provide medical services to inmates.

SUPPORT OPERATIONS

JUVENILE CORRECTIONS is located on the second floor of the Blount County Courthouse. It is a 33 bed hardware secure facility used to detain youth who are awaiting adjudication and/or disposition in Juvenile Court. The Center is operated 24 hours a day and is staffed by 25 Sheriff's deputies who have each received training specific to supervision of youth in custody. The facility is available for use on a per diem basis by federal, state, and county agencies, and it is inspected on a regular basis by Department of Children's Services, Tennessee Commission on Children and Youth, Department of Education, U.S. Marshals Service, fire marshal, and the health department. No violations were reported in 2018.

Juvenile Corrections places an emphasis on accountability, education, and rehabilitation, with the mission to encourage positive pro-social behaviors and attitudes that instills a sense of good will, positive self-esteem, and community citizenship characteristics.

Upon intake, each youth is assessed for medical, emotional, and educational needs. Immediate emergency services are available when required, and non-emergency issues are communicated to Juvenile Court to insure the needs of the youth are addressed. Medical services are provided by Southern Health Partners and BCSO Corrections medical staff.

Juvenile inmates continue to receive schooling through Blount County Schools by way of a full-time and part-time teacher.



2018 JUVENILE STATISTICS

388
Youth
Processed

5.64
Average Length
of Detention

6
Average Daily
Population

\$49,640
Billed to other
agencies for youth
detention



COURT SERVICES serves seven court rooms in the Blount County Justice Center and one juvenile court room at the Courthouse. Court Services is not only responsible for the movement of offenders in and out of the court rooms, deputies assigned to Court Services provide support and assistance to agencies and individuals involved in the judicial process. Court Services is also responsible for keeping up with thousands of criminal and civil process papers. In 2018, Court Services deputies served 10,064 civil papers and 7,018 criminal warrants.

Court Services provides security for the Courts and the Justice Center and Courthouse. All persons who enter the Justice Center and Juvenile Court must pass through a metal detector, and all purses, packages, and briefcases are reviewed through an X-ray scanner. Firearms, knives, chemical spray, cell phones, and other electronic devices are prohibited in the facility.

When court is not in session, deputies assigned to court security assist in serving civil judicial documents. Court Services is also responsible for collecting unpaid business, property, and personal taxes. This also extends to seizures mandated by court order.

Warrants deputies are assigned to locate wanted individuals for whom the Court has issued criminal warrants. In addition to arrest warrants, warrants deputies serve all orders of protections.

Court Services also assists citizens serving as jurors. They are responsible for providing protection and transportation for sequestered jurors.



2018 COURT SERVICES ACTIVITY

Civil Papers
Served

10,064

Criminal
Warrants Served

7,018

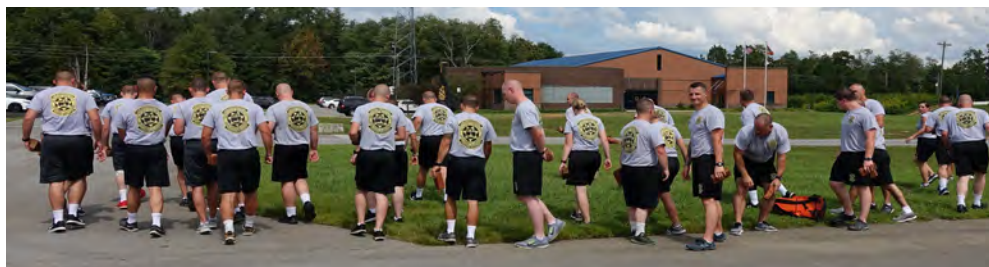


TRAINING officers plan and coordinate all training Sheriff's deputies undertake throughout the year. P.O.S.T. (Peace Officers Standards and Training) and corrections personnel in Tennessee are required to complete 40 hours of continuing education training each year to maintain their certifications. It is the duty of the trainers to assure all P.O.S.T. certified, corrections, and civilian employees receive their required professional development training. P.O.S.T. certified deputies are trained in a variety of specialized law enforcement subjects. The Sheriff's Office also conducts in-service training for Maryville, Alcoa, and Townsend Police departments, as well as security and police officers at Blount Memorial Hospital and Pellissippi State Community College. This assures that all law enforcement officers in Blount County receive the same training, allowing for efficiency and professionalism while working together on joint incidents and operations.

The Sheriff's Office Training Facility is located off William Blount Drive, and encompasses 55 acres and includes a low and high ropes course, a five-acre driving track, and a 21-lane covered firing range. The ropes course and firing range are used by the Sheriff's Office and the military for training. The Air National Guard assisted with the financing and labor for much of the work at the range. In exchange, the ANG from McGhee Tyson Airbase utilizes the range on occasion for their training needs. The Sheriff's Office also utilizes a shooting simulator located at the training facility. This scenario-based virtual reality system is designed to help police officers in realistic events and use of force situations, and develops better communication and de-escalation skills, officer presence, and decision-making skills.



TRAINING & LAW ENFORCEMENT



The Sheriff's **BASIC LAW ENFORCEMENT TRAINING ACADEMY**

has graduated almost 400 recruits from all corners of Tennessee. The first P.O.S.T. (Peace Officer Standards and Training) academy was held in the fall of 2007, and each year the para-military style academy has grown and gained a stellar reputation throughout Tennessee's law enforcement community. For 12 weeks, recruits learn all aspects of law enforcement, including criminal justice, firearms, emergency vehicle operations, report writing, defensive tactics, basic police tactics, DUI, traffic stops, accident reconstruction, as well as other law enforcement related classes. Recruits also go through a rigorous physical fitness regimen, as they are required to meet physical standards set forth by Cooper Institute, a global leader in preventative health research. P.O.S.T. law enforcement academies are scheduled based on need, but at least once a year.

The Sheriff's Office is also certified through the Tennessee Corrections Institute to train our own corrections officers. New corrections personnel are required to attend a three week TCI Basic Training Course. New corrections officers learn defensive tactics techniques, firearms, TASER and chemical spray certifications, transport procedures, as well as other corrections-related topics. New corrections officers also learn the importance of physical fitness for duty. The Sheriff's Office holds one to two corrections academies a year, based on need.

ORCEMENT ACADEMY

INFORMATION TECHNOLOGY

is a rapidly growing field, and the expertise and experience the five member I.T. team brings to the Sheriff's Office is invaluable. As technology gets more advanced, Sheriff's Office I.T. personnel work hard to stay on top of new and innovative changes in the field.

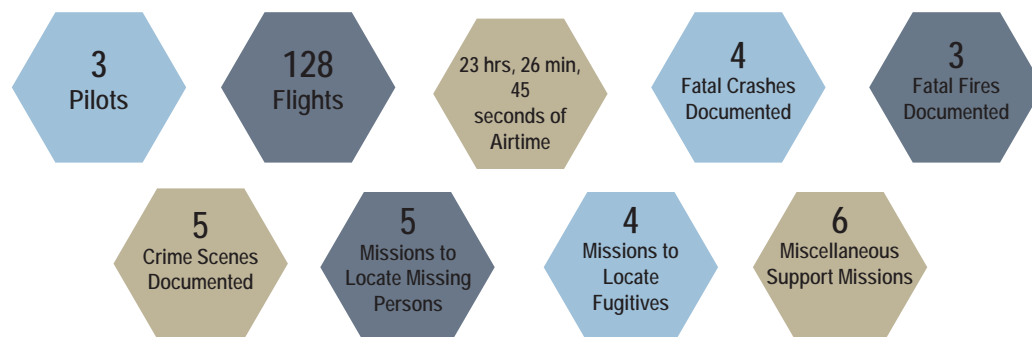
I.T. personnel are responsible for establishing and maintaining all of the computer information systems and their security, as well as software for the Sheriff's Office. Another responsibility of the unit is maintaining the video camera and security systems inside the Justice Center and the communications systems in Sheriff's Office vehicles, including radio and in-car camera systems.

Our I.T. professionals continue to work toward perfecting Spillman Records Management System, which allows for mobile reporting from the mobile data terminals (MDTs) in the patrol cruisers. This system helps to streamline the booking process, and allows personnel to track and manage various records, such as name, property, and incident reports, and it stores it all in a centralized database. The system allows for connectivity of records to one another with the goal of more easily identifying relationships within the data and streamlining the processes within the agency. It is a paperless system, which saves patrolmen time by inputting records directly into the system. All patrol vehicles are outfitted with new MDTs that connect wireless to the Sheriff's Office server.

In 2017, the Sheriff's Office acquired two Small Unmanned Aerial Systems (sUAS), also known as Unmanned Aerial Vehicles. One I.T. professional and two patrol deputies are certified to operate the systems. Two of the pilots have advanced licensing from the FAA. The sUAS is used to obtain an aerial perspective for crime scene documentation, as well as aiding in searching for missing persons and apprehending fugitives.



2018 sUAS ACTIVITY



TOOLS & TECHNOLOGY

OFFICE OF ACCREDITATION

The **OFFICE OF ACCREDITATION** is responsible for maintaining the Sheriff's Office's accreditation through CALEA (Commission on Accreditation for Law Enforcement Agencies). The Sheriff's Office received initial accreditation in 2003, and has consistently been re-awarded accreditation every three years since then. The Sheriff's Office was last accredited in March 2018. The purpose of accreditation is to safeguard all personnel, improve management, provide systematic evaluation of all areas of operation, recognize achievement, and demonstrate accountability to the public. Accreditation is an ongoing program to maintain superior professional standards, and is overseen by a dedicated accreditation manager.

In 2015 and 2018, CALEA awarded the Sheriff's Office the *Gold Standard of Excellence*. This award is reserved for agencies which have gone through multiple re-accreditations, and have not had any compliance issues in the most recent assessment. The Gold Standard assessment focuses on processes and outcomes associated with standards specific to agency policies. It works to measure the impact of accreditation as opposed to simply confirming compliance through a file-by-file review. Assessors spend more time working with and reviewing law enforcement officers in the field, and less time reviewing files. The Sheriff's Office will now undergo re-accreditation every four years, with the next on-site review scheduled for 2021. The accreditation manager will submit files electronically every year to stay current with accreditation.

The Blount County Sheriff's Office is just one of five Sheriff's Offices in Tennessee to hold accreditation through CALEA. In Blount County, Maryville and Alcoa police departments and Blount County 911 are all accredited through CALEA.

The Sheriff's Office is also accredited through the Tennessee Association of Chiefs of Police. In February 2018, the Sheriff's Office accepted its third re-accreditation award through TACP. The BCSO was the first Sheriff's Office in Tennessee to receive state accreditation in 2012. The Tennessee Law Enforcement Accreditation Program exists to improve the quality of law enforcement agencies in Tennessee and the quality of services provided to the citizens of Tennessee.



Sheriff Berrong and Deputy Chief Jeff French received the TACP re-accreditation award in February 2018 from past TACP president and Chief of Police of Brentwood Police Department, Chief Jeff Hughes.

RETIREMENTS



Donna Wheeler, Records Manager, retired effective May 2, 2018 after an impressive 36 year career with the BCSO. She began her career on February 1, 1982. Donna knows the Sheriff's Office better than anyone.



Lt. Scott Thomas, Patrol, finished his career at the Sheriff's Office on December 31, 2018. His calling to law enforcement began April 1, 1985. Lt. Thomas provided outstanding leadership for 33 years, and is a true lawman.



Deputy Terry Sudderth retired December 31, 2018 after serving his community for 25 years. Deputy Sudderth worked honorably for the citizens of Blount County in Court Services, and is loved by those he served with.



Sgt. Jeff Hicks was one of the first SRO's in Blount County in 1996, and is fondly remembered by those who served with him and the students he mentored over the years. He finished his service with the BCSO on December 31, 2018 with 27 years of service.



Lt. Rob Nease served as the Assistant Director of the Fifth Judicial Drug Task Force. He retired December 31, 2018. He began his career at Maryville P.D., and came to work with the BCSO in 2000. He has provided leadership and guidance to those who served with and under him.



Capt. Keith Gregory
Adult Corrections



Lt. Josh Blair
Training



Lt. Wade Hurt
SRO



Lt. Joe Seaton
SRO



Lt. Chuck Ford
Adult Corrections



Lt. Courtney Schaefer
Adult Corrections



Sgt. Rod Myers
Adult Corrections



Sgt. Chris Pryor
Adult Corrections



Cpl. Patrice Jordan
Adult Corrections



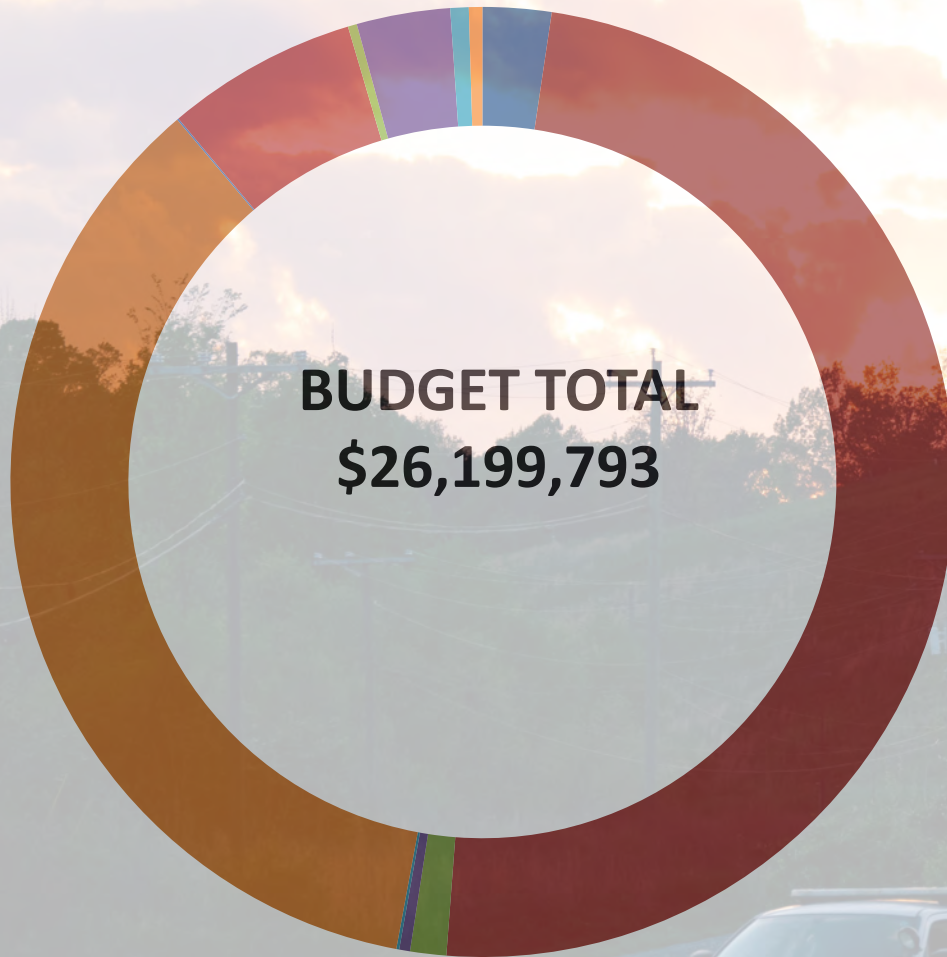
Cpl. Sam Tucker
Court Services



Cpl. Chris Harris
Adult Corrections

PROMOTIONS

BUDGET & FINANCE



■ Adm. Of Justice	\$616,068
■ Sheriff's Office	\$12,803,004
■ COPS Grant (3 Year)	\$323,470
■ Victim Witness Coord (3 Year)	\$96,634
■ Sex Offender Registry	\$26,000
■ Corrections	\$9,402,284
■ Workhouse	\$13,998
■ Juvenile	\$1,713,767
■ Litter Pick-up	\$80,799
■ Public Safety Projects	\$838,768
■ Drug Fund (State)	\$165,000
■ Drug Fund (Federal)	\$120,000

SWAT TEAM ASSISTS IN CAPTURE OF MAN WHO SHOT KPD OFFICER

On January 13, 2018, the Sheriff's Office SWAT team assisted the U.S. Marshals Service Smoky Mountain Fugitive Task Force in **taking the man into custody who shot and injured Knoxville Police Department Officer Jay Williams** January 11. Ronnie Lucas Wilson, the suspect, was hiding out in an abandoned home on Calderwood Highway. A Knox County Grand Jury later indicted Wilson for attempted first degree murder for the attempted murder of Officer Williams.



SHERIFF SIGNS COVENANT FOR A BETTER COMMUNITY

In February, Sheriff James Lee Berrong, along with other community leaders, signed the **Covenant for a Better Community**, a covenant vowing to uphold the principles of mutual respect as well as personal and institutional integrity to enforce with consistency, fairness and equity, upholding the rights of all Blount Countians. The covenant condemns violent hate crimes and vows to support victims.



SEARCHERS LOCATE LOST 6-YEAR-OLD FOLLOWING EXTENSIVE SEARCH

On April 24, 2018, Blount County came together to search for a missing 6-year-old boy, Kaydon Leach, who went missing from his home in the Top of the World community. Around a hundred first responders from multiple local, state, and federal agencies searched throughout the night in a heavily wooded area. Air support was provided by the 1-230th Assault Helicopter Battalion from McGhee Tyson Air Base, further strengthening our partnership with the Air Base. Almost 24 hours later, **searchers found Kaydon Leach safe** approximately a half mile from his residence.



TRAFFIC UNIT MOTORS TRANSITION TO BMW

The Sheriff's Office **Motor Unit** took **delivery of six new BMW Police motorcycles**, replacing the Harley Davidson Police motorcycles the motor deputies started with in October 2004. The motorcycles were purchased locally through Alcoa Good Times. The Sheriff's Office joined more than 450 law enforcement agencies across the country that use the BMW Police Motor.

2018 YEAR

EMR PROGRAM EXPANDS



The Sheriff's Office EMR program more than doubled in 2018 with the edition of 12 new **Emergency Medical Responders** who graduated into the program. The EMR program includes certified deputies who are equipped with additional life-saving skills and equipment. The program began in 2017 by Sheriff Berrong and Blount County Mayor Ed Mitchell as a way to enhance medical services in Blount County.



IN REVIEW

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On September 12, the BCSO celebrated **National Women in Law Enforcement Day** with two events geared toward celebrating our heroes in Blue. The receptions allowed our female deputies to talk with women who are interested in a career in law enforcement. We held a "Coffee with a Cop" at Vienna Coffee House in the morning, and a social at Barley's Taproom & Pizzeria that evening. Our deputies enjoyed meeting with members of the community and sharing their experiences with those who attended.



TRAFFIC UNIT RECOGNIZED FOR CONTRIBUTIONS TO TRAFFIC SAFETY

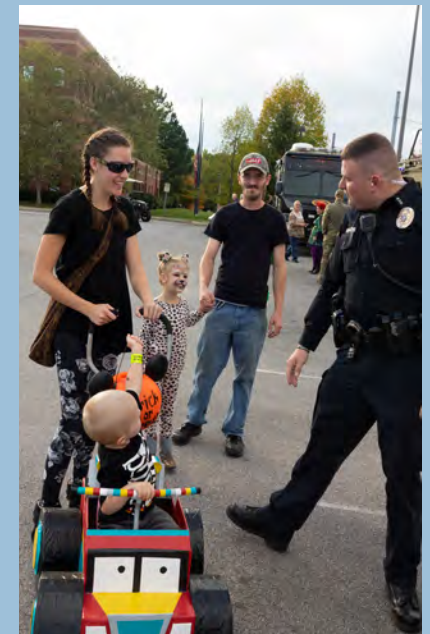
On September 7, the BCSO was awarded **3rd place overall and the Motorcycle Safety Award in the Tennessee Highway Safety Office Law Enforcement Challenge** in September. The judging is based on traffic safety initiatives and agency statistics regarding speed enforcement, impaired driving, officer training, child safety seat initiatives, and other categories. The BCSO has participated in the competition each year since 2003, and continually receives recognition and awards in the area of traffic safety.



OPERATION SAFE HALLOWEEN



Sheriff's deputies participated in our first ever **Operation Safe Halloween** event on October 31. The beautiful weather and a copious amount of candy and treats brought out a large number of families to the community event. Deputies and citizens had a great time, and we plan to carry on the tradition in the coming years.



A HISTORICAL PERSPECTIVE



When many people think about the history of Tennessee, “moonshine” and “bootleggers” often come to mind. It is true that Tennessee and much of Appalachia has a rich history of moonshining, and it has carried on to current times, but legally. Federal laws today allow individuals to make beer for their own use, but not distilled liquor. The state’s first licensed moonshine distillery opened in Gatlinburg in 2010, and since then, other licensed distilleries have opened. The Dixie Highway, running from Michigan to Florida, was a major route for the distribution of moonshine. Moonshiners would often modify their cars in order to outrun law enforcement and “revenue-ers.” These modified cars led to the birth of stock car racing and NASCAR*.

Blount County saw a fair amount of moonshine stills before and after prohibition. In the photo above, Blount County deputies confiscate a moonshine still in the early 1940s. Pictured left to right are Deputies Jim Smith, Hazel Smith, Scott Romine, unknown individual, George Davis, and Sheriff W.B. Carringer.

The Blount County Sheriff’s Office was established in 1795, a year before Tennessee became a state. One of the first orders of business was swearing in a Sheriff to police the community. Blount County’s first Sheriff, Littlepage Sims, served as Sheriff for one year, and was followed by Joseph Colville who served until 1780. The first jail was built along Pistol Creek, and then in 1807, the county built a two-story brick building to house prisoners, close to the spot where McGhee Terrace Apartments on McCammon Avenue is located. It included gallows for hangings. Historians say four hangings took place in that jail. The Sheriff’s Office also had “stocks” for disciplinary measures, which were located on the Courthouse Square. The “stocks” would lock their hands and head securely while passersby shamed them for crimes such as cursing in public.

In 1907, the fourth jail was built at Harper Avenue and Cusick Street. The county eventually purchased the Cate Mansion and surrounding acreage for \$10,000 and that is where the Blount County Courthouse stands today. The Blount County Justice Center opened in 1999, and was built on the site where a Coca-Cola plant once stood. The Justice Center is 169,000 square feet. It also houses the District Attorney General’s Office, Court Clerk’s Office, and the Clerk & Master’s Office, as well as seven courtrooms.

* Information provided by the website of the Tennessee Secretary of State
<https://sharetn.gov.tnsosfiles.com/tsla/exhibits/prohibition/moonshine.htm>.



Spring sunrise over "The Three Sisters", the highest point of the eastern section of Chilhowee Mountain. "The Three Sisters" rises to 2,843 feet, and is a prominent landmark visible from Maryville. Chilhowee Mountain derives its name from a Cherokee Village in the 18th century.



BLOUNT COUNTY SHERIFF'S OFFICE
940 E. LAMAR ALEXANDER PARKWAY
MARYVILLE, TN 37804
865-273-5000
WEBSITE: BCSO.COM

Facility Inspection Report

Blount County Correctional Facility

Date: April 18, 2019
Time: 4:00 p.m.

Members present: Sharon Hannum, James Ferguson, Keith Brock
Members absent:
Others present: Lt. Chuck Ford

Population: total: 609 Male: 482 Female: 127 Male: 79.00% Female: 21.0%

Public Lobby: Excellent

Public Hallways: Clean

***Administrative Office Area:** Clean and orderly

Intake: The common area is in good condition. Primary bathroom is clean. Interview room is empty and clean. **Showers:** Shower curtains need to be cleaned or replaced. Soap wrappers on the floor and both stalls need to be cleaned. The commode also needs cleaning. **Cell #1** – Cell is occupied by 3 males dressed for placement in general population, needs cleaning, has trash on the floor and on the beds/benches, tissue on the air vents, commode dirty. **Cell #2** – This cell is occupied by 2 dressed females waiting for housing, cell is dirty. Trash on the floor and bed/benches. Floor needs to be swept. **Cell #3** – Is occupied by 1 undressed female, this cell has tissue on the ceiling vent, but otherwise in good condition. **Cell #4** - This cell is occupied by 4 undressed males. This cell also has trash on the floor and tissue on the air vents. **Cell #5** is the Garage/SALY Port area and is empty and clean. No cars are being washed at this time. **Cell #6** – (Drunk Tank) This cell has 5 undressed males waiting to be booked/and or classified. Inmates were in the process of eating dinner, and this cell has no noticeable issues. Styrofoam containers and cups waiting to be trashed. **Fingerprint Area** – Is clean and orderly but a few ceiling tile show evidence of previous water leaks. **Cell #7**- is reserved for female car wash crew and supplies, it is fairly organized and occupied by the carwash crew. **Cell #8** has 1 female and is in good condition. **Cell #9** – has 1 male dressed and is clean. **Cell #10** – This cell is occupied by 1 female and has tissue on the ceiling but is otherwise clean.

1. *The total number of inmates in Intake is 18 at the time of this visit.

Medical:

Exam #1 – Lots of medical equipment stored in the exam room.

Exam #2 – Counter top and sink needs to be cleaned.

M-1 – Medical Supply Room – Clean and organized.

M-2 – *This is the low-pressure area and is not used for housing patients. Floor needs to be swept/mopped but is otherwise in good condition.

M-3 – Occupied by 1 male and is clean.

M-4 – Occupied by 1 male in a wheelchair, cell is clean. Concrete floor has rough spots and needs to be repaired and painted.

M-5 – Occupied by 1 male on suicide watch and the concrete floor has some rough spots. It will need to be sanded or a grinder used to smooth out the rough places and patch with new epoxy flooring.

M-6 – Occupied by 1 female, also in a wheelchair. Cell has no noted issues.

M-7 – Occupied by 1 male on suicide watch, trash and tissue paper on the floor, primarily around the commode. Floor is dirty and needs to be mopped and sanitized. Vinyl baseboard is broken/torn off in places.

M-8 – Occupied by 5 males and is in good condition.

M-9 – Occupied by 6 males has tissue paper stuck to air vents and light covers, sink needs to be cleaned.

M-10 – Occupied by 5 females, floor needs to be repainted, light fixture covers also have tissue paper on one of them but otherwise acceptable.

M-11 – Case Management worker's office locked.

M-12 – Office for the Medical Nurse/Supervisor and Psych Nurse. Door is locked.

M-17 – Dental Office - locked.

M-18 – Laboratory trash - locked.

Shower – Soap scum on walls and mold/mildew present in the floor grout and back wall and soap wrappers is littering the floor.

Halls- *Cleaning and trash removal occurs during the night shift by pod workers. Floors need to be mopped and sanitized.

There are 20 inmates housed in medical at the time of this visit.

1 Inmate concern was registered, Casandra Buchanan reported that she is not receiving her Blood Pressure medication.

Kitchen: Clean-up is in progress. The garbage disposer (aerator) out of order at the sinks in the pot wash area. One faucet is dripping.

Laundry: Area is clean, and no laundry was being done at the time of this visit.

Property Room: Mold/Mildew noted on pipe insulation at the ceiling. Room very organized and neat.

C-Pod: *West wall in C-5 has very wide cracks and is separated from the ceiling. *C-6 has the same type of deterioration as C-5. Water comes in at the foundation in C block and around some windows during heavy rain events.

C-1 - Clean - (Female Pod) _____ C-2 _Clean – (Female Pod)_____

C-3 – Evidence of water leaks on ceiling tiles, sled C-4- Clean _____

Beds on the floor.

C-5 – Sled beds on floor, towels on rails

C-6 Towels drying on rails, mold/mildew around windows, several ceiling tiles stained.

C-7 – Trash on floor, shower needs to be

Multipurpose Room – Clean _____

Cleaned, red zone needs to be painted

***Mold/ mildew can be found on the walls, in most cell areas and around windows.**

***C-6, Water still seeps into cells during heavy rain events**

***Pod Hallways – Clean**

***Food tray openings are a continual challenge to keep clean**

***Some cells are more crowded than others, necessitating the use of sleds on the floors**

***Red zone areas in each Pod needs to be repainted when overcrowding allows.**

***CRC Classroom (off the hallway to C Pod) needs sound panels installed on walls to reduce Echoing and noise.**

Budget requests have been made for the following:

Clean Gutters, seal exterior walls, seal and caulk windows, evaluate and repair foundation water intrusion.

D-Pod: Hallways – No issues noted _____

D-1 Some ceiling tile out of place, trash on floor

D-2- Ceiling tile out of place, trash on floor @214 and 215 _____

D-3 Towels on railing, trash on the floor, shower
Dirty, an air vent appears to be rusty.

D-4 – Trash on floor, shower dirty

D-5- Ceiling tile out of place, otherwise clean

D-6 - Trash on the floor, ceiling tile water stained

D-7 (Recovery classroom) – Clean

Multipurpose Room – Needs to be vacuumed

D-11 – Recreation Yard – Some trash collected in the corners, but otherwise clean. No graffiti.

***D1 has what appears to be mold or mildew around windows.**

***No inmate complaints registered during this visit.**

THERE ARE PLANS BEING MADE FOR EVALUATION AND COST ESTIMATES FOR WATER INTRUSION ISSUES.

Library: Clean and organized. Area is also a storage space.

Property Room – Clean and organized.

STATISTICS – Judicial Status

(TDOC) State Department of Corrections: **126** (29 Females, 71 Males)

Federal Inmates: **98** (98 Males)

Pretrial Felon: **148** (Females 28, Males 120)

Pretrial Misdemeanant: **100** (29 Females, 71 Males)

Sentenced Felon: **49** (21 Females, 28 Males)

Sentenced Misdemeanant: **79** (24 Females, 55 Males)

House Other Agency: **9** (2 Females, 7 Males)

Total: **609**

	Present	Capacity	%Full
Females:	127	64	198.44%
Males:	482	286	168.53%

Sex Offenders

Females: 3

Males: 38

Total: 41

Security Class

Minimum: 180

Medium: 327

Maximum: 53

Unclassified: 49

Repeat Offenders *No data



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes

Budget Committee

Commissioner Jared Anderson

Commissioner Mike Caylor

Committee Member Sharon Hannum

Commissioner Tom Stinnett

Mayor Ed Mitchell

Tuesday, April 9, 2019

5:00 PM

Blount County Courthouse, Room 430

A. ROLL CALL

Present 5 - Commissioner Jared Anderson, Commissioner Mike Caylor, Committee Member Sharon Hannum, Chairperson Ed Mitchell, and Commissioner Tom Stinnett

B. EMERGENCY ANNOUNCEMENT

C. INPUT ON ITEMS ON THE AGENDA

None

D. APPROVAL OF MINUTES

This was acted on as follows.

1. [MARCH 12, 2019 MINUTES](#)

Title: MARCH 12, 2019 MINUTES

A motion was made by Committee Member Hannum, seconded by Commissioner Anderson, that the March 12, 2019 Minutes be approved. An voice vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

E. FINANCE - TRANSFERS, INCREASES, DECREASES

1. INCREASES

- a. [Resolution No. 19-04-002 Animal Center \\$32,778 \(use of donation reserves for purchase of a new animal control vehicle\).](#)

Title: Resolution No. 19-04-002 Animal Center \$32,778 (use of donation reserves for purchase of a new animal control vehicle).

A motion was made by Commissioner Anderson, seconded by Commissioner Stinnett, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

- b. [Resolution No. 19-04-003 Health Department \\$20,000 \(appropriate AHHABE grant funds\).](#)

Title: Resolution No. 19-04-003 Health Department \$20,000 (appropriate AHHABE grant funds).

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

- c. [Resolution No. 19-04-004 Schools \\$2,400 \(increase in "Student Support and Academic Enrichment" state grant\).](#)

Title: Resolution No. 19-04-004 Schools \$2,400 (increase in "Student Support and Academic Enrichment" state grant).

A motion was made by Commissioner Anderson, seconded by Commissioner Stinnett, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

- d. [Resolution No. 19-04-005 Schools Capital Fund \\$28,786.27 \(reappropriation of remaining education capital funds left over from Prospect ES project\).](#)

Title: Resolution No. 19-04-005 Schools Capital Fund \$28,786.27
(reappropriation of remaining education capital funds left over from Prospect ES project).

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

- e. [Resolution No. 19-04-007 Drug Control Fund \\$70,000 \(for the purchase of gravel and asphalt to complete the parking lot at the new warehouse\).](#)

Title: Resolution No. 19-04-007 Drug Control Fund \$70,000 (for the purchase of gravel and asphalt to complete the parking lot at the new warehouse).

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

2. DECREASES

- a. [Resolution No. 19-04-006 Emer. Mgmt. \(\\$13,176.39\) \(decrease in HMEP grant\).](#)

Title: Resolution No. 19-04-006 Emer. Mgmt. (\$13,176.39) (decrease in HMEP grant).

A motion was made by Committee Member Hannum, seconded by Commissioner Stinnett, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

F. DISCUSSION/POSSIBLE ACTION ITEMS

1. [BCSO THSO GRANTS - RECURRING/NO MATCH \(INFORMATION ONLY\).](#)

Title: BCSO THSO GRANTS - RECURRING/NO MATCH (INFORMATION ONLY).

2. [Resolution No. 19-04-001 BCSO LITTER GRANT - \\$74,300 \(Litter and Trash Collection Grant\).](#)

Title: Resolution No. 19-04-001 BCSO LITTER GRANT - \$74,300 (Litter and Trash Collection Grant).

A motion was made by Commissioner Stinnett, seconded by Committee Member Hannum, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

3. [Grant Application Request - Highway - \\$450,000 over 3 years \(Project Diabetes-Blount County Farmers' Market and Outdoor Exercise Facility 2019-21\).](#)

Title: Grant Application Request - Highway - \$450,000 over 3 years (Project Diabetes-Blount County Farmers' Market and Outdoor Exercise Facility 2019-21).

A motion was made by Commissioner Anderson, seconded by Commissioner Stinnett, that the Grant Application be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

G. FINANCIAL REPORTS (INFORMATION ONLY)

1. [MARCH FINANCIAL REPORTS \(INFORMATION ONLY\).](#)

Title: MARCH FINANCIAL REPORTS (INFORMATION ONLY).

H. ADJOURNMENT

5:09PM



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes - Final

Education Committee

Tuesday, April 2, 2019

12:00 PM

Blount County Courthouse, Room 430

ROLL CALL

BE IT REMEMBERED, that a meeting of the Blount County Education Committee was held on Tuesday, April 2, 2019 at 12:00 p.m. at the Blount County Courthouse in Maryville Tennessee. Education Committee Chairman Dodd Crowe called the meeting to order. The roll call was taken by County Clerk Gaye Hasty. There were 7 present and 2 absent. The Chairman declared there to be a quorum. In addition to the Education Committee members, others present were: Troy Logan - Fiscal Administrator; Terry "Mutt" Baldwin - Maintenance Foreman; Board of Education members - Diane Bain, Fred Goins, Bill Padgett, Debbie Sudhoff; County Commissioners - Ron French, Jared Anderson, Nick Bright; County Mayor Ed Mitchell; County Finance Director Randy Vineyard; and members of the public; Director of Blount County Schools Rob Britt arrived late. The following proceedings were held, to wit:

- Present** 7 - Commissioner Mike Akard, Vice Chair Brad Bowers, Chairperson Dodd Crowe, Commissioner Staci Lawhorn, Commissioner Joe McCulley, Commissioner Steve Mikels, and Commissioner Dawn Reagan
- Absent** 2 - Commissioner Jim Hammontree, and Commissioner Tom Stinnett

A. SETTING OF AGENDA.

A motion was made by Vice Chair Bowers, seconded by Commissioner Reagan, to set the agenda. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes:** 7 - Commissioner Akard, Vice Chair Bowers, Chairperson Crowe, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, and Commissioner Reagan
- No:** 0
- Absent:** 2 - Commissioner Hammontree, and Commissioner Stinnett
- Abstain:** 0

B. APPROVAL OF MINUTES.

1. [Education Committee Meeting Minutes for February 5, 2019.](#)

Attachments: [Education Committee Meeting Minutes 2019-Feb-05](#)

A motion was made by Commissioner Mikels, seconded by Commissioner Reagan, that the Minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 7 - Commissioner Akard, Vice Chair Bowers, Chairperson Crowe, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, and Commissioner Reagan

No: 0

Absent: 2 - Commissioner Hammontree, and Commissioner Stinnett

Abstain: 0

C. PUBLIC INPUT ON ITEMS ON AGENDA.

D. REPORTS.

1. Maintenance/Construction Report.

Terry "Mutt" Baldwin gave a Maintenance/Construction report of various projects at the schools to include replacements of hot water heaters, a repaired chiller at WBHS and siding on a portable classroom at Fairview Elementary. He reported that there were 219 closed work orders and 131 work orders in progress.

There was no action taken.

2. Financial Report.

Fiscal Administrator Troy Logan stated that two budget increases would be reviewed by the Board of Education at the next meeting.

There was no action taken.

E. UNFINISHED BUSINESS.

F. NEW BUSINESS.

1. Report from the Director of Schools.

Fiscal Administrator Troy Logan spoke on behalf of the Director of Schools Rob Britt. Mr. Logan distributed copies of the budget summary that will be presented to the Budget Committee for the 2019-2020 Fiscal Year.

There was no action taken.

2. Other.

There was no action taken.

G. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA.

3. Next Meeting - April 30, 2019 - location to be announced.

The committee agreed to meet again on April 30, 2019, at 12:00 noon at Montvale Elementary School.

H. ADJOURNMENT.

The Chairman declared the Education committee meeting adjourned at 1:10 p.m. on Tuesday, April 2, 2019.



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes - Final

Human Resources Committee

Mayor Ed Mitchell
James Berrong, Sheriff
Jeff Headrick, Highway Superintendent
Phyllis Crisp, Register of Deeds
Scott Graves, Trustee
David Murrell, Schools
Rob Britt, Schools
Commissioner Jared Anderson - Chair
Commissioner Rick Carver
Commissioner Dodd Crowe - Vice Chair
Commissioner Jim Hammontree
Commissioner Tom Stinnett

Tuesday, March 5, 2019

5:00 PM

Blount County Courthouse, Room 430

Roll Call

- Present** 9 - Mayor Ed Mitchell, Register of Deeds Phyllis Crisp, Trustee Scott Graves, School Representative Rob Britt, Chairperson Jared Anderson, Commissioner Richard Carver, Vice Chair Dodd Crowe, Commissioner Jim Hammontree, and Commissioner Tom Stinnett
- Absent** 3 - Highway Superintendent Jeff Headrick, School Representative David Murrell, and Sheriff Jim Berrong

Emergency Announcement

A. Setting of Agenda

A motion was made by Commissioner Hammontree, seconded by Commissioner Stinnett, to set the agenda. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 9 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett

No: 0

Absent: 3 - Highway Superintendent Headrick, School Representative Murrell, and Sheriff Berrong

Abstain: 0

B. Public Input on Items on the Agenda

None

C. New Business

C.1.

Attachments: [MeetingMinutes03-Jan-2019-12-37-33](#)

A motion was made by Commissioner Hammontree, seconded by School Representative Britt, that the January 2, 2019 Minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 9 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett

No: 0

Absent: 3 - Highway Superintendent Headrick, School Representative Murrell, and Sheriff Berrong

Abstain: 0

C.2.

Attachments: [Specialty Meds Employer Agreement - Blount County \(1\)](#)
[CBIZ Presentation Specialty Pharmacy](#)

A motion was made by Commissioner Stinnett, seconded by School Representative Britt, that the Rx Advocacy Program Resolution be forwarded to the Insurance Committee. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 9 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett

No: 0

Absent: 3 - Highway Superintendent Headrick, School Representative Murrell, and Sheriff Berrong

Abstain: 0

C.3. Dependent Eligibility Verification Audit Proposal (INFORMATION ONLY).

Attachments: [Memo to Commission - Dependent Eligibility Verification](#)
[HMS DEV Proposal - Blount County TN 02142019](#)
[CBIZ Presentation Dependent Eligibility Audit](#)
[1321_M_Insurance_Committee_19-03-05_Meeting_Minutes](#)

A motion was made by Commissioner Hammontree, seconded by Trustee Graves, to approve the Dependent Audit Eligibility Proposal be forwarded to the Insurance Committee. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 9 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett

No: 0

Absent: 3 - Highway Superintendent Headrick, School Representative Murrell, and Sheriff Berrong

Abstain: 0

C.4. Medical Rates Discussion

Attachments: [Revenue and Expenditure Febuary](#)
[Presentation Blount County Government HR Committee 03052019](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Hammontree, to approve a 9.25% increase on the medical rates for 2019/2020 fiscal year be forwarded to the Budget Committee. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 9 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett

No: 0

Absent: 3 - Highway Superintendent Headrick, School Representative Murrell, and Sheriff Berrong

Abstain: 0

D. Adjournment



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes

Insurance Committee

Tuesday, March 5, 2019

5:45 PM

Blount County Courthouse, Room 430

Roll Call

Present 5 - Chairperson Jared Anderson, Commissioner Richard Carver, Vice Chair Dodd Crowe, Commissioner Jim Hammontree, and Commissioner Tom Stinnett

Emergency Announcement

A. Setting of Agenda

A motion was made by Commissioner Carver, seconded by Commissioner Hammontree, to set the agenda. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett

No: 0

Abstain: 0

B. Public Input on Items on the Agenda

None

C. New Business

C.1. [January 2, 2019 Minutes](#)

Attachments: [1223 M Insurance Committee 19-01-02 Meeting Minutes](#)

C.2. [Specialty Pharmacy](#)

Attachments: [Specialty Meds Employer Agreement - Blount County \(1\)](#)
[CBIZ Presentation Specialty Pharmacy](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Hammontree, to approve the Rx Advocacy Program Resolution and be forwarded to Commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett

No: 0

Abstain: 0

C.3. [Dependent Eligibility Verification Audit Proposal \(INFORMATION ONLY\).](#)

Attachments: [HMS DEV Proposal - Blount County TN 02142019](#)

[CBIZ Presentation Dependent Eligibility Audit](#)

[1321 M Insurance Committee 19-03-05 Meeting Minutes](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Carver, to approve the Dependent Audit Eligibility Proposal and forward to Commission as information only. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett

No: 0

Abstain: 0

D. Adjournment



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes

Planning Commission

Thursday, March 28, 2019

5:30 PM

Blount County Courthouse, Room 430

I. CALL TO ORDER: Chairman

II. ROLL CALL: Secretary

Rollcall

Present 7 - Commissioner Geneva Harrison, Commissioner Steve Mikels, Commissioner Linda Webb, Commissioner Roy Gamble, Commissioner Tom Hodge, Commissioner Bruce McClellan, and Commissioner Ed Stucky

Absent 5 - Commissioner Scott King, Commissioner Brian Robbins, Commissioner Jeff Jopling, Commissioner Darrell Tipton, and Commissioner Clifford Walker

III. APPROVAL OF MINUTES:

A motion was made by Commissioner Harrison, seconded by Commissioner McClellan, that the be February 28, 2019 minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 7 - Commissioner Harrison, Commissioner Mikels, Commissioner Webb, Commissioner Gamble, Commissioner Hodge, Commissioner McClellan, and Commissioner Stucky

No: 0

Absent: 5 - Commissioner King, Commissioner Robbins, Commissioner Jopling, Commissioner Tipton, and Commissioner Walker

Abstain: 0

IV. PUBLIC HEARINGS: None

V. PUBLIC INPUT ON ITEMS ON THE AGENDA.

No one spoke and the public input was closed.

VI. SITE PLAN:

1. Site plan review for maintenance building at Little Arrow Outdoor Resort, 118 Stables Drive, Townsend.

Attachments: [Site Plan - 118 Stables Dr Little Arrow Outdoor Resort](#)

A motion was made by Commissioner Hodge, seconded by Commissioner Gamble, that the site plan for Little Arrow Outdoor Resort be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 7 - Commissioner Harrison, Commissioner Mikels, Commissioner Webb, Commissioner Gamble, Commissioner Hodge, Commissioner McClellan, and Commissioner Stucky

No: 0

Absent: 5 - Commissioner King, Commissioner Robbins, Commissioner Jopling, Commissioner Tipton, and Commissioner Walker

Abstain: 0

2. Site plan review for bathroom building at Smoky Mountain Speedway, 809 Brickmill Road, Maryville.

Attachments: [Site Plan - 809 Brickmill Rd Smoky Mtn Speedway](#)

A motion was made by Commissioner Hodge, seconded by Commissioner Webb, that the site plan for Smoky Mountain Speedway be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 7 - Commissioner Harrison, Commissioner Mikels, Commissioner Webb, Commissioner Gamble, Commissioner Hodge, Commissioner McClellan, and Commissioner Stucky

No: 0

Absent: 5 - Commissioner King, Commissioner Robbins, Commissioner Jopling, Commissioner Tipton, and Commissioner Walker

Abstain: 0

VII. HEARINGS:

A. Concept Plans: None

B. Preliminary Plats - Major Subdivisions: None

C. Final Plats - Major Subdivisions:

C1. Farmington View Phase 3 off of Miser Station Road by Farmington View LLC.
80 proposed lots to be served off of new county roads.

Attachments: [C1 - Staff Memo - Farmington View Phase 3](#)

A motion was made by Commissioner Harrison, seconded by Commissioner Gamble, that final plat for Farmington View Phase 3 off of Miser Station Road be approved subject to staff recommendation including the renewal of the preliminary plat.

Outstanding items to be completed:

1. Renewal of Preliminary Plat.
2. Completion of all drainage improvements and site stabilization as listed in staff analysis and final inspection by staff.
3. Final certification (and requested as-builts) from project engineer for road and drainage facilities.
4. A Property Owner's Association shall be required for the storm drainage facilities and the detention lots.
5. Signature plats including electric, water and sewer utilities certifications or a surety posted to each utility that electric, water and sewer is available to each lot.
6. \$40.00 per lot platting fee.

An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 7 - Commissioner Harrison, Commissioner Mikels, Commissioner Webb, Commissioner Gamble, Commissioner Hodge, Commissioner McClellan, and Commissioner Stucky

No: 0

Absent: 5 - Commissioner King, Commissioner Robbins, Commissioner Jopling, Commissioner Tipton, and Commissioner Walker

Abstain: 0

D. Preliminary and Final Plats - Major Subdivisions: None

E. Preliminary and Final Plats - Minor Subdivisions:

[E1. Re-subdivision of the Howard Franklin and Dustin Franklin Property off Calderwood Highway by Howard Franklin and Dustin Franklin: 3 lots off of a state road.](#)

Attachments: [E1 - Staff Memo - H Franklin D Franklin Property](#)

A motion was made by Commissioner McClellan, seconded by Commissioner Webb, that the preliminary and final plat for the re-subdivision of the Howard Franklin and Dustin Franklin property off Calderwood Highway be approved subject to staff recommendation and completion of out standing items.

Outstanding items to be completed:

1. A copy of the state highway entrance permit shall be supplied to staff as well as the improvements shall be completed prior to releasing final plat.
2. Signature plats with all certifications and a \$20.00 per lot platting fee.

An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 7 - Commissioner Harrison, Commissioner Mikels, Commissioner Webb, Commissioner Gamble, Commissioner Hodge, Commissioner McClellan, and Commissioner Stucky

No: 0

Absent: 5 - Commissioner King, Commissioner Robbins, Commissioner Jopling, Commissioner Tipton, and Commissioner Walker

Abstain: 0

[E2. Hudspeth Property by Hudspeth and Leath off of Glover Road: 3 Lots and two lot line adjustments along the county road.](#)

Attachments: [E2 - Staff Memo - Hudspeth Property](#)

A motion was made by Commissioner McClellan, seconded by Commissioner Harrison, that the preliminary and final plat for Hudspeth Property off of Glover Road be approved subject to completion of outstanding tiems.

Outstanding items to be completed:

1. Sight distance improvements including the removal of some vegetation shall be completed prior to releasing the final plat.
2. Signature plats with all certifications and a \$20.00 per lot platting fee.

An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 7 - Commissioner Harrison, Commissioner Mikels, Commissioner Webb, Commissioner Gamble, Commissioner Hodge, Commissioner McClellan, and Commissioner Stucky

No: 0

Absent: 5 - Commissioner King, Commissioner Robbins, Commissioner Jopling,
Commissioner Tipton, and Commissioner Walker

Abstain: 0

VIII. MISCELLANEOUS ITEMS: None

IX. LONG RANGE PLANNING:

1. Staff Reports.

Staff noted that the public hearing notice for the amendment to the Subdivision Regulations was posted in the Daily Times on March 25, 30 days prior to the public hearing in April.

X. REPORTS OF OFFICERS AND COMMITTEES:

XI. UNFINISHED BUSINESS:

XII. OTHER NEW BUSINESS:

XIII. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA.

No one spoke and the public input was closed.

XIV. ADJOURNMENT.

DATE REQUESTED	REQUESTOR'S NAME	REQUEST TYPE	DATE RESPONDED
1/2/2019	Melissa	Divorce Decree	1/3/2019
1/2/2019	Billie Rachel Hodge	Certified Marriage Copy	1/7/2019
1/3/2019	Heather Bader	Tax Sales/1985/86	1/3/2019
1/3/2019	Mary Davis	Marriage Bond/Parents Names	1/3/2019
1/3/2019	Katie Owens	Court Cases/Referred CC & GS	1/4/2019
1/4/2019	Amber/kimberly	Divorce 2014/Referred C & M	1/4/2019
1/4/2019	Tim Walker	Will/Probate 1939	1/4/2019
1/4/2019	Marsha Hughes	Certified copy/Marriage	1/9/2019
1/7/2019	Customer (Phone In)	Certified copy/Divorce	1/7/2019
1/7/2019	Mark Renfro	Certified copy/Marriage	1/7/2019
1/8/2019	Joe Quiett	Certified copy/Divorce	1/8/2019
1/8/2019	Mr. Ritchey (Walk in)	Two certified copies/Marriage	1/8/2019
1/8/2019	Ms. Chew	Deeds/Referred Reg. of Deeds	1/8/2019
1/8/2019	Customer (Phone In)	Marriage info/not found Blt Co.	1/8/2019
1/8/2019	Mr. Dyerley	Deeds/Recent/Refer Reg. Deeds	1/8/2019
1/8/2019	Dorothy/C & M/ Howard Watson	Old Probate/Wills/Badgetts	1/9/2019
1/8/2019	Linda Kelso/Grandaughter WW1	WW1 Vet info/will/probate etc.	1/8/2019
1/9/2019	Jackie Griffin Jones	Marriage/Birth/Death records	1/9/2019
1/9/2019	Diane McClellan/C & M	Conservatorship/Not Found	1/9/2019
1/9/2019	Sue Oliver	Certified copy/Marriage	1/10/2019
1/9/2019	Teresa McCammon	Divorce/Certified copy	1/10/2019
1/10/2019	Customer (Walk in)	Marriage info/not found Blt Co.	1/10/2019
1/11/2019	Lisa L.Marin (USCIS)	Arrest Record/Referred CC & GS	1/11/2019
1/14/2019	Ed Murphy	Info about Property Taxes	1/14/2019
1/14/2019	Ms.Helen Aileen Anderson	3 Certified Copies/Marriage	1/16/2019
1/14/2019	Tanya Greene Garland	Marriage/Certified Copy	1/14/2019
1/15/2019	Mr. Radford/ Walk -in	2 Certified Copies/Divorces	1/15/2019
1/15/2019	Robin Jenkins	Divorce Decree/Copy	1/22/2019
1/15/2019	SS Office-Knoxville	Verification/Marriage	1/15/2019
1/15/2019	Jackie Sands/Justice Department	Records request/Emailed Docs	1/15/2019
1/16/2019	Maya Whitcomb	Copy Marriage Certificate	1/16/2019
1/16/2019	Veroschka Lynn Osgood (Fiegler)	Certified copy/Marriage	1/28/2019
1/16/2019	Wanda Hamilton	Marriage Cert info/Not Found	1/16/2019
1/16/2019	Wanda Defoyd	Copies/Old Deeds/Referred.....	1/17/2019
1/17/2019	Customer/ Phone in	Dates/Divorce Decree/2007-10	1/17/2019
1/17/2019	Ms. Wilson	Tax info 1820-1830/Not Archive:	1/17/2019
1/17/2019	Mr. St. George	Divorce 2014/Referd to website	1/17/2019
1/17/2019	Allison Niccole Click	Immunization Records	1/22/2019
1/18/2019	Sonja Trudgeon	Copy/Divorce Decree	1/18/2019
1/18/2019	Daniel Jordan	Court Record/Referred to CC	1/18/2019
1/22/2019	Betty Welchance	Copies/1928 Marriage	1/22/2019
1/22/2019	Mr. Homer Smith Jr./Walk in	2 Certified Copies Marriage	1/22/2019
1/22/2019	Mark (Phone-in)	Copy/Warrant/Referd Sheriff's	1/22/2019
1/23/2019	Staff Sgt. Mullen	Certified Copy/Marriage	1/25/2019

1/23/2019	Jayne Elizabeth Wagner McGow	Divorce/MDA/Electronic Copy	1/24/2019
1/24/2019	Johnathan Mintz	Divorce/MDA/Electronic Copy	1/24/2019
1/24/2019	Sheketa-Law Office	Inmate Record/Referd Sheriff's	1/24/2019
1/24/2019	Jennie-County Clerk	Marriage/Copy	1/24/2019
1/25/2019	Jack Owens (Walk in)	3 Marriage requests/copies	1/25/2019
1/25/2019	Erin Gregory (Referd Health Dep	Birth Certificate for her child	1/25/2019
1/28/2019	Maya Faye Whitcomb	Certified Copy/Marriage	1/28/2019
1/28/2019	Ms. Wheeler	Arrest Record/Referd Sheriff's	1/28/2019
1/29/2019	Customer (Referd Reg. of Deeds	Info on Property Lein	1/29/2019
1/29/2019	Goddard & Gamble (Nancy)	1946/47/48 Old Court Minutes	1/30/2019
1/29/2019	Missy-Register of Deeds office	Inquiry on name of Rd in Blt Co.	1/29/2019
1/30/2019	Jameson Troutt	Marriage/2014/Certified	1/30/2019
1/31/2019	Customer-(Call in)	Inquiry on Mother's Death Cert	1/31/2019
2/1/2019	Dean Novelli	Marriage Cert/1947-1950	2/1/2019
2/1/2019	Lisa Gaye	Marriage/Divorce certified	3/11/2019
2/5/2019	Bill Minkz (Phone in)	Crime Report/Referd Sheriff's	2/5/2019
2/5/2019	Customer (Phone in)	Sevier Co. Reg. of Deeds info	2/5/2019
2/5/2019	sytha Veal King (Walk in)	Divorce Copies/2 certifications	2/5/2019
2/5/2019	Jerry Moyet	Certified copy marriage	2/7/2019
2/5/2019	Irene Clements (Walk in)	Easement on property/Refered	2/6/2019
2/6/2019	Rick Woods	Genealogical info soldier WWII	2/7/2019
2/7/2019	Thomas Eccles	Genealogical Search	2/8/2019
2/8/2019	Barry Walker	Divorce/Referd to C & M	2/8/2019
2/11/2019	Rhonda Carroll Noah Sullivan	Certified Copy Divorce Decree	2/11/2019
2/11/2019	Ms. Hamilton (Phone in)	2 Certified Copies Marriage	2/11/2019
2/11/2019	Linda Jefferies (Phone in)	Certified Copy Divorce Decree	2/11/2019
2/11/2019	Jeffrey S. Armfield	Copy of Marriage Certificate	2/11/2019
2/11/2019	Patty Campbell (Emailed Reques	Search/ Ancestors Home Place	2/26/2019
2/11/2019	Teresa Johnson (Blount Co.)	Bid file 2011-2180	2/13/2019
2/12/2019	Selena Long (Emailed Request)	Info on Grandparents Property	2/12/2019
2/12/2019	Matt Callahan (Perfection Group	Inspection of CourtHouse plans	2/13/2019
2/12/2019	Star Tumminelli (Emailed Reque	Copy of Judgement/Referd CC	2/13/2019
2/13/2019	Becky (Judge Brewers Office)	Divorce Final Decree/MDA	2/13/2019
2/13/2019	Mary (Phone in)	Car Theft Report/Referd Sheriff	2/13/2019
2/13/2019	Brenda Hancock (Phone in)	2 Certified Copies Marriage	2/15/2019
2/14/2019	Dustin Armentrout (Phone in)	Marriage/Divorce info	2/21/2019
2/14/2019	Justin Queen (Civic Plus Request	Conduct/Write up records/BC	2/15/2019
2/15/2019	Cheryl Sharp(Foothills Mortgage	Divorce Decree/MDA copies	2/15/2019
2/15/2019	Margaret Arwine (Phone in)	Marriage/Genealogical Search	2/15/2019
2/15/2019	Mary Cooper Miller (Phone in)	Genealogical Search (Houstons)	2/26/2019
2/15/2019	Mike-Private Investigator	Divorce/Land records	2/15/2019
2/18/2019	Patricia Holloway	Death Certificate info/Recent	2/18/2019
2/20/2019	Larry Payne (Walk in)	2 Certified Copies Marriage	2/20/2019
2/20/2019	Diane (Phone in)	Copies of Current Estate/Referd	2/20/2019
2/20/2019	Phillip Morton (Phone in)	Marriage cert info 1940's/50's	2/28/2019
2/21/2019	SS Office/Knoxville	Marriage Verification	2/21/2019

2/22/2019 Customer (Phone in)	Arrest/Criminal records/Referd	2/22/2019
2/22/2019 Mary Tucker (Walk in)	Copy of Marriage Certificate	2/22/2019
2/22/2019 Atty. Roderick L. DeAgüero	Divorce decree/Early 90's	4/5/2019
2/22/2019 Vickie Arnold (Phone in)	Copy of Marriage Certificate	2/22/2019
2/25/2019 Customer (Phone in)	25 yr old Court Fine Info/Referd	2/25/2019
2/25/2019 Teresa Johnson (Blount Co.)	Bid File 2016-2437	2/25/2019
2/25/2019 Janice Carpenter (Phone in)	Marriage 1822/Land Grant 1800	2/26/2019
2/26/2019 James Himes (Civic Plus Request)	Weapons Background Check	2/26/2019
2/26/2019 Jennifer McCage (Phone in)	Court Records/referd CC & GS	2/26/2019
2/26/2018 Jack Owens	Marriage/Divorce/1864/1878-79	3/1/2019
2/26/2019 Tim Morton (Volunteer)	Divorce Decree/1947	2/26/2019
2/27/2019 Kaytlynn Watson	Copy of Birth Cert/Referd BCHD	2/27/2019
2/27/2019 Judith Inksetter Toole	Certified Copy of Marriage	2/28/2019
2/27/2019 Roger Kiger (In Just FOIA PRR-92)	Site Plans, Invoices & Emails etc.	2/28/2019
2/28/2019 Customer (Phone in)	Copy of Birth Cert/Referd BCHD	2/28/2019
2/28/2019 Wes Phillips (Emailed Request)	Genealogical Search/1800's	3/4/2019
2/28/2019 Katie Owens/Law Office/Email f:	Criminal Records/Referd CC&GS	3/1/2019
2/28/2019 Shelby L. Watson/US District Court	Marriage verification/Faxed in	3/1/2019
3/1/2019 Customer (Phone in)	Info on Property Taxes/Referd	3/1/2019
3/1/2019 Symone for Atty. DeAgüero's office	Divorce Decree	3/1/2019
3/1/2019 Customer (Phone in)	2019 Marriage Info/Referd	3/1/2019
3/1/2019 Debra Michienzi Jones (Phone in)	Certified Copy Divorce Decree	3/4/2019
3/1/2019 Nancy Pantoga (Phone in)	Lien/Permit info/Referd.....	3/1/2019
3/1/2019 Tammy Hudson (Phone in)	Certified Copy/Divorce Decree	3/4/2019
3/1/2019 William Baldauf (Phone in)	1938 Property Owner Records	3/8/2019
3/1/2019 Sydney Huggins/Emailed Request	Septic Tank Records/Referd-DS	3/4/2019
3/4/2019 Rhonda Parks/ (Phone in)	Copy of Divorce Decree	3/4/2019
3/4/2019 William Lange	Divorce Decree/Referd C & M	3/4/2019
3/4/2019 Danny Breeden	Will/Probate	3/4/2019
3/4/2019 Rachel Glass/CBS Television	Mug Shot Request/Referd	3/5/2019
3/5/2019 Customer (Phone in)	Copy of SSDS/referd to website	3/5/2019
3/5/2019 Dorothy Bowerman Fleischhaue	Genealogy of Bowerman Family	3/8/2019
3/5/2019 Allison White Murphy	Marriage Certificate	3/5/2019
3/5/2019 Nancy (Phone in)	Divorce Decree/Referd C & M	3/5/2019
3/5/2019 James Tyson (emailed Request)	Land Drainage Info/Referd.....	3/6/2019
3/6/2019 Kimberly	Divorce Decree/Marriages	
3/6/2019 Bill Long (Phone in)	Marriage Certificate	3/6/2019
3/6/2019 Donna Hatcher (Blount Co.)	Marriage Certificate	3/6/2019
3/6/2019 James Rodgers (Phone in)	Probate Papers/Auto Titles	3/6/2019
3/7/2019 Spera Keegan (ufl.edu)	Animal Shelter information	3/7/2019
3/8/2019 SS Office/Knoxville	Marriage Verification	3/8/2019
3/8/2019 Sherry (Phone in)	Marriage cert/Not found	3/8/2019
3/11/2019 Arkie Baker	Certified Copy Marriage	3/11/2019
3/11/2019 Ms. Linda Jeffers (Phone in)	2 Certified Copies Marriage	3/13/2019
3/12/2018 Craig Williamson/Emailed Request	Tax Assessor's Map/Property	3/14/2019
3/14/2019 Ms. Kathy Eaves (Walk in)	2 Certified Copies Marriage	3/14/2019

3/14/2019	Rodger Schell (Phone in)	Business information/Referd....	3/14/2019
3/14/2019	Christopher Carbone (Emailed)	Certified Copy of Conviction	3/14/2019
3/15/2019	Sandra Gann	Will/Probate 1850's	3/15/2019
3/15/2019	Jonathan Wright	Divorce Decree/Was Dismissed	3/15/2019
3/18/2019	Symone for Atty. DeAguero's off	Divorce Decree/MSA/Certified	3/18/2019
3/18/2019	Patricia Sellars Yow	Certified Copy/Marriage Cert	3/18/2019
3/18/2019	Customer (Phone in)	Police Report/Referd Sheriff's	3/18/2019
3/18/2019	Atty Bart Williams	Hot Tub Inspection/Gym	3/18/2019
3/18/2019	Kendal Hill	Probate/Recent Death Info	3/18/2019
3/18/2019	SS Office/Knoxville	Marriage Verification	3/18/2019
3/18/2019	Melissa L. Brinley (Walnut Kitch€	Old Photos of Their Building	3/19/2019
3/19/2019	Sharon A. LeQuire	Certified Copy/Divorce Decree	3/19/2019
3/19/2019	Deborah Hampton Sellers	Marriage Date Only	3/19/2019
3/19/2019	Marti Millsaps	2 Certified Copies Marriage	3/20/2019
3/19/2019	Polly McArthur	Certified Copy Marriage	3/21/2019
3/20/2019	Atty Horace Brown	Court Cases Online/Referd.....	3/20/2019
3/20/2019	Ben Meds	Divorce	3/20/2019
3/21/2019	Customer (Phone in)	Septic Layout/Referd to DS	3/21/2019
3/22/2019	Victor Dance (Walk in)	Marriage Certificate/1958	3/22/2019
3/22/2019	Russell Vanermeeden	Divorce Decree/Referd C & M	3/22/2019
3/22/2019	Stephanie A. Jayne	2 Divorces/MDAs/Electronic	3/22/2019
3/25/2019	Carleen Stephens	Marriage Certified Copy	3/25/2019
3/25/2019	Brenda Kadic Nardi/Brown CO.D	Criminal Background Check	3/25/2019
3/25/2019	Barbara Cogdill Weaver	Certified copy/Marriage	4/1/2019
3/26/2019	SS Office/Knoxville	Marriage Verification	3/26/2019
3/26/2019	SS Office/Knoxville/Katrina	Marriage date	3/26/2019
3/26/2019	Rowlings Company	Court Case inquiry/Referd BCCC	3/26/2019
3/26/2019	Eric Rud	Property inquiry/referred.....	3/26/2019
3/26/2019	George Pitts	Court Case inquiry/Referd C&M	3/26/2019
3/26/2019	Bryan/Law Office	GS Criminal Case inquiry	3/26/2019
3/26/2019	Deborah Graham/Annette Blt. C	Divorce/Marriage info	3/27/2019
3/26/2019	Tammy Pickett	Certified Copy/Marriage	3/27/2019
3/27/2019	James Bond (City of Maryville)	Property inquiry/Ownership	3/27/2019
3/27/2019	Mr. McBee	Court Judgement/Referd BCCC	3/27/2019
3/27/2019	Stewart Onley	Property Survey/Referred.....	3/27/2019
3/27/2019	Danny Stewart	Will/Copy	3/27/2019
3/28/2019	Kathy Taylor/Realty Exec.	Plat/Subdivision info	3/28/2019
3/29/2019	Nancy Tenpenney	Marriages/copies/1750's-1890's	3/29/2019
3/29/2019	Randi Greene	2 copies Marriage/1 certified	4/1/2019
3/29/2019	Customer (Phone in)	Juvenile Custody Docs/Referd..	3/29/2019
3/30/2019	Lisa Davidson	History/ Nursing Home/Blt. Co.	4/2/2019
3/31/2019	Leslie White	Court Custody Documents	4/1/2019

DATE REQUESTED	REQUESTOR'S NAME	REQUEST TYPE	DATE RESPONDED
1/2/2019	Kathy Jean Hilbert	GS-State	1/4/2019
1/2/2019		Juvenile	1/4/2019
1/2/2019		Juvenile	1/4/2019
1/2/2019		Juvenile	1/4/2019
1/2/2019	Lowell Clayton Gredig Jr.	Circuit Court	1/4/2019
1/2/2019	Lowell Clayton Gredig Jr.	Circuit Court	1/4/2019
1/2/2019	Lowell Clayton Gredig Jr./Loy	GS-State	1/4/2019
1/2/2019		Juvenile	Not Found/ Not in ck-in-out log
1/2/2019	Ben Willard Watkins/ Benjam	Circuit Court	1/4/2019
1/2/2019	Albert Bellony Hatfield	GS-State	1/4/2019
1/3/2019	Richard Charles Fisher	GS-State	1/4/2019
1/3/2019	Richard Charles Fisher	GS-State	1/4/2019
1/3/2019	Richard Charles Fisher	GS-State	1/4/2019
1/3/2019	Joshua Shaunte Booker	Circuit Court	1/4/2019
1/3/2019	Joshua Shaunte Booker	Circuit Court	1/4/2019
1/3/2019	Joshua Shaunte Booker	Circuit Court	1/4/2019
1/3/2019	Joshua Shaunte Booker	Circuit Court	1/4/2019
1/3/2019	Andy Terryl White Jr.	Circuit Court	1/4/2019
1/3/2019	Tony Edwin McClurg	Circuit Court	1/4/2019
1/3/2019	Tony Edwin McClurg	Circuit Court	1/4/2019
1/3/2019	Tony Edwin McClurg	Circuit Court	1/4/2019
1/3/2019	Tony Edwin McClurg	Circuit Court	1/4/2019
1/3/2019	Tony Edwin McClurg	Circuit Court	1/4/2019
1/3/2019	Donald G. Cooper	GS-State	1/4/2019
1/2/2019	Sergio Castillo Murillo	GS-State	1/4/2019
1/2/2019	Sergio Castillo Murillo	GS-State	1/4/2019
1/2/2019	Sergio Castillo Murillo	GS-State	1/4/2019
1/2/2019	Sergio Castillo Murillo	GS-State	1/4/2019
1/2/2019	Sergio Castillo Murillo	GS-State	1/4/2019
1/7/2019	Shawn Martin	GS-State	1/8/2019
1/7/2019	Brandon D. Orange	GS-State	1/8/2019
1/8/2019	Ernest Ray England	Circuit Court	1/8/2019
1/8/2019	John newton/AKA Aaron Way	Circuit Court	1/8/2019
1/8/2019	Ernest Ray England	Circuit Court	1/8/2019
1/8/2019	Richard Allen Littleton	Circuit Court	1/8/2019
1/8/2019	Charles Lynn Latham	GS-State	1/8/2019
1/8/2019	Charles Lynn Latham	GS-Traffic	1/8/2019
1/8/2019	James T. Huffstetler	Circuit Civil	Not Found/ Not in ck-in-out log
1/8/2019	Wayne Keith wallen	Circuit-Criminal	1/8/2019
1/8/2019	Tywan Montrease Sykes	Circuit-Criminal	1/8/2019
1/8/2019	Jeffrey Blaine Roddam/or/Ro	Circuit Court	1/8/2019
1/8/2019	Robert Jay Bridwell	Circuit Court	1/8/2019
1/8/2019	Audley Tecumseh Payne	Circuit Court	1/8/2019
1/8/2019	Cynthia Robin S. Napier	Circuit Civil	1/8/2019

1/8/2019 Joe Howard Osborne	Circuit Civil	1/8/2019
1/8/2019 Kenneth Schrimsher	Circuit Civil	1/8/2019
1/8/2019 David Charles Markley	Circuit Court	1/8/2019
1/9/2019 Timber Jeanette Rhea	GS-State	1/16/2019
1/9/2019 Timber Jeanette Rhea	Circuit Court	1/16/2019
1/9/2019 Shirelle Ann Cooper	GS-State	Not Found/ Not in ck-in-out log
1/9/2019 Shirelle Ann Cooper	Circuit Court	1/16/2019
1/10/2019 Brian Caylor	GS-State	1/16/2019
1/10/2019 Johnny Ernest Richardson Jr.	GS-State	1/16/2019
1/10/2019 William Kyle Johnson III	GS-State	1/16/2019
1/10/2019 Patrick Allen Smith	GS-State	1/16/2019
1/11/2019 Jason Dewayne Walker	Circuit Court	1/16/2019
1/11/2019 Jason Dewayne Walker	Circuit Court	1/16/2019
1/14/2019 Debra Lou Dick	GS-State	1/16/2019
1/14/2019 Benjamin Franklin Christophe	GS-State	1/16/2019
1/14/2019 Benjamin Franklin Christophe	GS-State	1/16/2019
1/14/2019 Derek Brandon Lee	GS-State	1/16/2019
1/14/2019 Harvey Levi Payne	Circuit Court	1/16/2019
1/14/2019 Zackary Day Newton	GS-Traffic	1/16/2019
1/14/2019 Zackary Day Newton	GS-Traffic	1/16/2019
1/15/2019 Melody Leanne Beasley	Circuit Court	1/16/2019
1/15/2019 Gene Aurthur Sauls	GS-State	1/16/2019
1/15/2019 Gene Arthur Sauls	GS-State	1/16/2019
1/15/2019 Gene Arthur Sauls	GS-State	1/16/2019
1/16/2019 Brandon lee Jones	Circuit Court	1/16/2019
1/16/2019 Brandon lee Jones	Circuit Court	1/16/2019
1/16/2019 Brandon lee Jones	Circuit Court	1/16/2019
1/16/2019 Brandon lee Jones	Circuit Court	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon White/ Alias Brando	GS-State	1/16/2019
1/16/2019 Brandon Lee Jones	GS-State	1/16/2019

1/16/2019 Brandon Lee Jones	GS-State	1/16/2019
1/16/2019 Brandon Lee Jones	GS-State	1/16/2019
1/16/2019 Brandon Lee Jones	GS-State	1/16/2019
1/16/2019 Brandon Lee Jones	GS-State	1/16/2019
1/16/2019 Brandon Lee Jones/maybe di	GS-State	1/16/2019
1/16/2019 Brandon Lee Jones/maybe di	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Brandon Shawn Jones aka WI	GS-State	1/16/2019
1/16/2019 Logan Zellmer	GS-State	1/16/2019
1/22/2019 Nicholas Venditti	GS-State	1/23/2019
1/22/2019 Clemmer Ervin Adams	GS-State	1/23/2019
1/22/2019 Phillip Wayne Hardin Jr.	GS-State	1/23/2019
1/22/2019 Phillip Wayne Hardin Jr.	GS-State	1/23/2019
1/22/2019 Phillip Wayne Hardin Jr.	GS-State	1/23/2019
1/22/2019 Phillip Wayne Hardin Jr.	GS-State	1/23/2019
1/22/2019 Phillip Wayne Hardin Jr.	GS-State	1/23/2019
1/22/2019 Phillip Wayne Hardin Jr.	GS-State	1/23/2019
1/22/2019 Luis Ernesto Plascensia	GS-State	1/23/2019
1/22/2019 Ronald Lee Brown	Circuit Court	1/23/2019
1/22/2019 Ronald Lee Brown	GS-State	1/23/2019
1/22/2019 Dewey Lee Boles(S0068331 in	GS-State	1/23/2019
1/23/2019 Jada Nicole Flowers	GS-State	1/23/2019
1/23/2019 Duane Carroll Monroe Jr.	GS-State	1/30/2019
1/28/2019 Travis Ashton Portner	GS-Traffic	1/30/2019
1/28/2019 Travis Ashton Portner	GS-Traffic	1/30/2019
1/28/2019 Carolyn Hurst Douglas	GS-State	1/30/2019
1/28/2019 Carolyn Hurst Douglas	GS-State	1/30/2019
1/28/2019 Carolyn Hurst Douglas	GS-State	1/30/2019
1/28/2019 Shawn T. O'Malley	Circuit Court	1/30/2019
1/28/2019 David William Dowd (Not Found)	GS-State	Not Found/ Not in ck-in-out log
1/30/2019 Michael Lee Stegall	GS-State	1/30/2019
1/30/2019 Robert Brian Stegall	GS-State	1/30/2019
1/30/2019 Robert Brian Stegall	GS-State	1/30/2019
1/30/2019 Robert Brian Stegall	GS-State	1/30/2019
1/30/2019 Robert Brian Stegall	GS-State	1/30/2019
1/30/2019 Robert Brian Stegall	GS-State	1/30/2019
1/30/2019 Brian Whitman	Circuit Court	1/30/2019
1/30/2019 Brian Whitman	Circuit Court	1/30/2019
1/30/2019 Fred William Kincaid Jr.	Circuit Court	1/30/2019
1/30/2019 Sean Michael Burnett	GS-State	1/30/2019
1/30/2019 Theresa L. McCullough	GS-State	1/30/2019
1/31/2019 Melissa Carol Watson	GS-State	2/6/2019
2/1/2019 Albert Bellony Hatfield	GS-State	not found
2/1/2019 Albert Bellony Hatfield	GS-State	2/6/2019
2/1/2019 Albert Bellony Hatfield	GS-State	2/6/2019
2/6/2019 Charles Lynn Latham	GS-State	2/6/2019

2/6/2019	Juvenile	2/6/2019
2/6/2019 Mariya Levonovna Reagan	GS-Traffic	2/6/2019
2/6/2019 Mariya Levonovna Reagan	GS-Traffic	2/6/2019
2/6/2019 Pamela Sue McCaffrey-Spind	GS-State	2/6/2019
2/6/2019 Pamela Sue McCaffrey-Spind	GS-State	2/6/2019
2/6/2019 Samuel Wynn	GS-State	2/6/2019
2/6/2019 William K. & Terry W. Flynn a	Circuit Court	2/6/2019
2/6/2019 Anthony B. Hatfield (aka Albe	GS-State	2/6/2019
2/7/2019 Judy Gibbs vs Wesley Jones		2/7/2019
2/7/2019 Shirelle Cooper (Sparks)	Circuit Court	2/13/2019
2/12/2019 Rik Ashika Scudder	Circuit Court	2/13/2019
2/12/2019 Reginald Johnson	Circuit Court	2/13/2019
2/12/2019 James c. Walker	Circuit Court	2/13/2019
2/12/2019 James C. Walker	Circuit Court	2/13/2019
2/12/2019 Jon M. Burnett	Circuit Court	2/13/2019
2/12/2019 Donald L. Davis (Name on file	Circuit Court	2/13/2019
2/12/2019 Sigeal Dwayne Stockton	Circuit Court	2/13/2019
2/12/2019 Ernest Ray England	Circuit Court	2/13/2019
2/12/2019 Marshall Henry Middlebrook	Circuit Court	not found
2/12/2019 Marshall Henry Middlebrook	Circuit Court	not found
2/12/2019 Dale Jay Olsen	GS-State	2/13/2019
2/12/2019 Dale Jay Olsen	GS-State	2/13/2019
2/12/2019 Dale Jay Olsen	GS-State	2/13/2019
2/12/2019 Dale Jay Olsen	GS-State	2/13/2019
2/12/2019 Vladimir Eugene Brown	GS-State	2/13/2019
2/12/2019 Vladimir Eugene Brown	GS-State	2/13/2019
2/12/2019 Vladimir Eugene Brown	GS-State	2/13/2019
2/12/2019 Vladimir Eugene Brown	GS-State	2/13/2019
2/12/2019 Vladimir Eugene Brown	GS-State	2/13/2018
2/12/2019 Vladimir Eugene Brown	GS-State	2/13/2019
2/12/2019 Kenneth Edward Anderson Jr	GS-State	2/13/2019
2/12/2019 Kenneth Edward Anderson Jr	GS-State	2/13/2019
2/12/2019 Kenneth Edward Anderson Jr	GS-State	2/13/2019
2/12/2019 Marc Robert Winters	GS-State	2/13/2019
2/12/2019 Robert Ian Sutherland	GS-State	2/13/2019
2/12/2019 Robert Ian Sutherland	GS-State	2/13/2019
2/12/2019 Robert Ian Sutherland	GS-State	2/13/2019
2/12/2019 Randall Ledon Tate Sr.	GS-State	2/13/2019
2/12/2019 Randall Ledon Tate Sr.	GS-State	2/13/2019
2/12/2019 Randall Ledon Tate Sr.	GS-State	2/13/2019
2/12/2019 Randall Ledon Tate Sr.	GS-State	2/13/2019
2/12/2019 Randall Ledon Tate Sr.	GS-State	2/13/2019
2/12/2019 Randall Ledon Tate Sr.	GS-State	2/13/2019
2/12/2019 Randall Ledon Tate Sr.	GS-State	2/13/2019
2/12/2019 Teresa Renee Hodge	Circuit Court	2/13/2019
2/12/2019 Teresa Renee Hodge	Circuit Court	2/13/2019
2/12/2019 Teresa Renee Hodge	Circuit Court	2/13/2019

2/12/2019	Teresa Renee Hodge	Circuit Court	2/13/2019
2/12/2019	Teresa Renee Hodge	Circuit Court	2/13/2019
2/13/2019	Marlon Geronimo	GS-State	2/13/2019
2/13/2019	Gregory Kendle Russell	GS-State	2/13/2019
2/13/2019	Kristopher Shane Parks	Circuit Court	2/13/2019
2/13/2019		Juvenile	2/13/2019
2/13/2019		Juvenile	2/13/2019
2/13/2019		Juvenile	2/13/2019
2/15/2019	Scott michael Allen	GS-State	2/20/2019
2/20/2019	Marc Robert Winters	GS-State	2/20/2019
2/20/2019	Marc Robert Winters	GS-State	2/20/2019
2/20/2019	Marc Robert Winters	GS-State	2/20/2019
2/20/2019	Marc Robert Winters	GS-State	2/20/2019
2/20/2019	Marc Robert Winters	GS-State	2/20/2019
2/20/2019	Marc Robert Winters	GS-State	2/20/2019
2/20/2019	Marc Robert Winters	GS-State	Cked out 2/13/19
2/20/2019	Marc Robert Winters	GS-State	Not Found
2/20/2019	Marc Robert Winters	GS-State	Not Found
2/20/2019	Jason Kenneth Arp	GS-State	2/20/2019
2/20/2019	Jason Kenneth Arp	GS-State	2/20/2019
2/20/2019	Jason Kenneth Arp	GS-State	2/20/2019
2/20/2019	Jason Kenneth Arp	GS-State	2/20/2019
2/20/2019	Jason Kenneth Arp	GS-State	Not Found
2/20/2019	Jason Kenneth Arp	GS-State	Not Found
2/20/2019	Jason Kenneth Arp	GS-State	2/20/2019
2/20/2019	Jason Kenneth Arp	GS-State	2/20/2019
2/20/2019	Jason Kenneth Arp	GS-State	2/20/2019
2/20/2019	Jason Kenneth Arp	GS-State	2/20/2019
2/20/2019	Jason Kenneth Arp	GS-State	2/20/2019
2/20/2019	Jason Kenneth Arp	GS-State	2/20/2019
2/20/2019	Jason Kenneth Arp	GS-State	2/20/2019
2/20/2019	Leslie Cordova	GS-Traffic	2/20/2019
2/20/2019	Michael Brock	GS-State	2/20/2019
2/20/2019	Michael Brock	GS-State	2/20/2019
2/20/2019	Michael Brock	GS-State	2/20/2019
2/20/2019	Claude Massey	GS-State	2/20/2019
2/20/2019	Claude Massey	GS-State	2/20/2019
2/20/2019	Claude Massey	GS-State	2/20/2019
2/20/2019	Claude Massey	GS-State	2/20/2019
2/20/2019	Claude Massey	GS-State	2/20/2019
2/20/2019	Claude Massey	GS-State	2/20/2019
2/20/2019	Claude Massey	GS-State	2/20/2019
2/20/2019	Claude Massey	GS-State	2/20/2019
2/22/2019	Jerryann Jeanat Bartosh	GS-State	2/27/2019
2/26/2019		Juvenile	No such records w/"P" series at Ar
2/26/2019	Mendy Leann Barnett	GS-State	2/27/2019
2/26/2019		Juvenile	2/27/2019
2/26/2019		Juvenile	2/27/2019

2/26/2019	Juvenile	2/27/2019
2/26/2019	Juvenile	2/27/2019
2/26/2019 Debra Danielle Coursey	GS-Traffic	2/27/2019
2/26/2019 Debra Danielle Coursey	GS-Traffic	2/27/2019
2/26/2019 Debra Danielle Coursey	GS-Traffic	2/27/2019
2/26/2019 Debra Danielle Coursey	GS-Traffic	2/27/2019
2/26/2019 Jeffrey Mark Cable``	GS-State	2/27/2019
2/27/2019 Kristie Michell Walters	GS-State	2/27/2019
2/27/2019 Roger Dale Vance	GS-State	Not Found
2/27/2019 Roger Dale Vance	GS-Traffic	Did Not Take/Empty Shuck
2/27/2019 Roger Dale Vance	GS-State	Did Not Take/Empty Shuck
2/27/2019 Roger Dale Vance	GS-State	Did Not Take/Empty Shuck
2/27/2019 Roger Dale Vance	GS-State	Did Not Take/Empty Shuck
2/27/2019 Dale Ted Atkins	Circuit Court	3/5/2019
2/27/2019 Dale Ted Atkins	Circuit Court	3/5/2019
2/27/2019 Dale Ted Atkins	Circuit Court	3/5/2019
2/27/2019 Dale Ted Atkins	GS-State	3/5/2019
2/27/2019 Dale Ted Atkins	GS-State	3/5/2019
2/27/2019 Dale Ted Atkins	GS-State	3/5/2019
2/27/2019	Juvenile	3/5/2019
2/28/2019 Tamir Greenlee	GS-State	3/5/2019
3/4/2019 James Travis Lewis	Circuit Court	3/5/2019
3/4/2019 James Travis Lewis	Circuit Court	3/5/2019
3/4/2019 William Thomas Lacy jr.	GS-State	Already Cked Out
3/4/2019 William Thomas Lacy jr.	GS-State	Already Cked Out
3/4/2019 James R. Shinpaugh	GS-State	Not Found
3/4/2019 James R. Shinpaugh	GS-State	3/5/2019
3/4/2019 Duane carroll Monroe jr.	GS-State	3/5/2019
3/5/2019 Mary Amanda Hearon	GS-State	3/5/2019
3/5/2019 Rebekah Grace McGaha	GS-State	Not Found
3/5/2019 Mary Amanda Hearon	GS-State	3/13/2019
3/5/2019 Mary Amanda Hearon	GS-State	3/13/2019
3/5/2019 Marianne Elizabeth Welch	GS-Traffic	3/13/2019
3/5/2019 Marianne Elizabeth Welch	GS-State	3/13/2019
3/5/2019 Marianne Elizabeth Welch	GS-State	3/13/2019
3/7/2019 Jonathan Thomas Hicks	GS-State	3/13/2019
3/8/2019 Heather Leiann Hall	GS-State	3/13/2019
3/11/2019 Melissa Dawn Henry Davis	GS-State	3/13/2019
3/11/2019 Melissa Dawn Henry Davis	GS-State	3/13/2019
3/11/2019 Melissa Dawn Henry Davis	GS-State	3/13/2019
3/11/2019 Deana Jane Mullins	GS-State	3/13/2019
3/11/2019 Michael D. Doherty/alias Mic	GS-State	3/13/2019
3/11/2019 Misty Lynn Thomas//Not at A	GS-Traffic	Not Found
3/12/2019 Robert Allen Amburn//Richar	GS-State	3/13/2019
3/12/2019 Robert Allen Amburn//Richar	GS-State	3/13/2019
3/12/2019 James T. Huffstetler	Circuit-Civil	Not Found

3/12/2019 David Leque // aka David Liq	GS-State	3/13/2019
3/12/2019 David Lique // aka David Leq	GS-State	3/13/2019
3/12/2019 Hilario Sanchez	GS-State	3/13/2019
3/13/2019 Green Bank vs Billy Willocks	GS-Civil	3/13/2019
3/13/2019 Denny(Maintenance)Pked up 74/76 CourtHouse Plar		3/14/2019
3/18/2019 James R. Shinpaugh	Circuit Court	3/20/2019
3/18/2019 James R. Shinpaugh	GS-State	3/20/2019
3/18/2019 Bryce Lee McWhorter	Circuit Court	3/20/2019
3/18/2019 Jerome Coates	GS-State	3/20/2019
3/18/2019 Jerome Coates	GS-State	3/20/2019
3/18/2019 Jerome Coates	GS-State	3/20/2019
3/18/2019 Ruth Ann Banks	GS-State	3/20/2019
3/18/2019 Ruth Ann Banks	GS-State	3/20/2019
3/18/2019 Darrell L. Tate	GS-State	3/20/2019
3/19/2019 Keith Anthony Hurst	GS-State	3/20/2019
3/19/2019 Stephen Marwan Sykes	GS-State	3/20/2019
3/19/2019 Stephen Marwan Sykes	GS-State	3/20/2019
3/19/2019 Stephen Marwan Sykes	GS-State	3/20/2019
3/19/2019	Juvenile	3/20/2019
3/19/2019 Shelda Darlene Henry/Owens	GS-Traffic	3/20/2019
3/19/2019 Shelda Darlene Henry/Owens	GS-Traffic	3/20/2019
3/19/2019 Shelda Darlene Henry/Owens	GS-Traffic	3/20/2019
3/19/2019 Shelda Darlene Henry/Owens	GS-Traffic	3/20/2019
3/19/2019 Brian keith Cagle	Circuit Court	3/20/2019
3/19/2019 Marco Antonio Hernandez	GS-Traffic	3/20/2019
3/19/2019 Marco Antonio Hernandez	GS-Traffic	3/20/2019
3/19/2019 Marco Antonio Hernandez	GS-Traffic	3/20/2019
3/19/2019 Warren D. Wells	GS-State	3/20/2019
3/19/2019 David Leque // aka David Liq	GS-Traffic	Already Cked Out
3/19/2019 James Patrick Johnson	Circuit Court	3/20/2019
3/21/2019 Daniel Albert Arnold	GS-Traffic	3/27/2019
3/21/2019 Daniel Albert Arnold	GS-Traffic	3/27/2019
3/21/2019 Phillip Jay Neaderhiser Jr.	GS-State	3/27/2019
3/22/2019 Clifton S. Ward	GS-State	3/27/2019
3/22/2019 Stephen Marwan Sykes	GS-State	3/27/2019
3/22/2019 Debra M. Grey	GS-State	3/27/2019
3/25/2019 Darin/aka Darian Richard Thc	GS-State	3/27/2019
3/25/2019 Darin/aka Darrin/Darian Rich	GS-State	3/27/2019
3/25/2019 Darin/aka Darian Richard Thc	GS-State	3/27/2019
3/25/2019 Darin/aka Darian Richard Thc	GS-State	3/27/2019
3/25/2019 Darin/aka Darian Richard Thc	GS-State	3/27/2019
3/25/2019 Darin/aka Darian Richard Thc	GS-State	3/27/2019
3/25/2019 Darin/aka Darian Richard Thc	GS-State	3/27/2019
3/25/2019 Darin/aka Darian Richard Thc	GS-State	3/27/2019
3/25/2019 Darin/aka Darian Richard Thc	GS-State	3/27/2019
3/25/2019 Darin/aka Darian Richard Thc	GS-State	3/27/2019
3/25/2019 Darrin R. Thompson/aka Dari	GS-State	3/27/2019

3/26/2019 Jennifer Ogle	GS-State	3/27/2019
3/26/2019 James Leon Stuart III	GS-State	3/27/2019
3/26/2019 Alyssa Leshea Bright	GS-State	3/27/2019
3/26/2019 Alyssa Leshea Bright	GS-State	3/27/2019
3/26/2019 Alyssa Leshea Bright	GS-State	3/27/2019
3/27/2019	Juvenile	Not Found
3/28/2019 Bernard Gifford Gladden	GS-State	4/3/2019
3/28/2019 Tracy Lee Oliver	GS-State	4/3/2019
3/28/2019 Rafiq Rahnatullah Tejani	GS-Traffic	4/3/2019
3/28/2019 Rafiq Rahnatullah Tejani	GS-Traffic	4/3/2019
3/29/2019 Darin Thompson (Not at Arch	GS-State	Not Found
3/29/2019 Darin Thompson (Not at Arch	GS-State	Not Found
3/29/2019 Darin Thompson (Not at Arch	GS-State	Not Found

DATE REQUESTED	REQUESTOR'S NAME	TYPE OF RECORD	DATE RESPONDED
12/27/2018	Yvonnca Landes	SSDS/Env. Dev.	1/3/2019
12/28/2018	Harry McIntosh	SSDS/Env. Dev.	1/3/2019
12/28/2018	Brittany Grigsby	SSDS/Env. Dev.	1/3/2019
12/28/2018	Yvonnca Landes	SSDS/Env. Dev.	1/3/2019
1/2/2019	Pat McGill	SSDS/Env. Dev.	1/7/2019
1/2/2019	Jacob Price	SSDS/Env. Dev.	1/7/2019
1/2/2019	Todd Reed	SSDS/Env. Dev.	1/7/2019
1/2/2019	Pat Dittmar	SSDS/Env. Dev.	1/2/2019
1/2/2019	Martha McCampbell	SSDS/Env. Dev.	1/3/2019
1/2/2019	Jay Blevins	SSDS/Env. Dev.	1/3/2019
1/2/2019	Jenny Moyihan	SSDS/Env. Dev.	1/3/2019
1/2/2019	Casey Kashif	SSDS/Env. Dev.	1/3/2019
1/3/2019	Kathy Hmielewski	SSDS/Env. Dev.	1/7/2019
1/3/2019	Tim Ivens	SSDS/Env. Dev.	1/7/2019
1/3/2019	Debra Whaley	SSDS/Env. Dev.	1/7/2019
1/4/2019	Christy Blanco Redmond	SSDS/Env. Dev.	1/9/2019
1/7/2019	Brittany Grigsby	SSDS/Env. Dev.	1/10/2019
1/7/2019	Gina Grah	SSDS/Env. Dev.	1/9/2019
1/7/2019	Somer Ray	SSDS/Env. Dev.	1/9/2019
1/7/2019	Jordan Hodnett	SSDS/Env. Dev.	1/9/2019
1/7/2019	Martin Bryan	SSDS/Env. Dev.	1/9/2019
1/7/2019	Jeremy Logan	SSDS/Env. Dev.	1/9/2019
1/7/2019	Connie McNamara	SSDS/Env. Dev.	1/9/2019
1/7/2019	Tony Cassell	SSDS/Env. Dev.	1/9/2019
1/7/2019	Todd Reed	SSDS/Env. Dev.	1/9/2019
1/7/2019	Robin Myrick	SSDS/Env. Dev.	1/9/2019
1/8/2019	Bethany Simmerly	SSDS/Env. Dev.	1/10/2019
1/8/2019	Darlene Dehart	SSDS/Env. Dev.	1/10/2019
1/8/2019	Dwight Price	SSDS/Env. Dev.	1/10/2019
1/8/2019	Wanda Hendryx	SSDS/Env. Dev.	1/10/2019
1/8/2019	Dwight Price	SSDS/Env. Dev.	1/10/2019
1/8/2019	Amie Dearing	SSDS/Env. Dev.	1/10/2019
1/9/2019	Nancy Hodge	SSDS/Env. Dev.	1/10/2019
1/9/2019	K Parker	SSDS/Env. Dev.	1/10/2019
1/9/2019	Kristie Trentham	SSDS/Env. Dev.	1/10/2019
1/9/2019	Debra Whaley	SSDS/Env. Dev.	1/10/2019
1/9/2019	Tim Tallent	SSDS/Env. Dev.	1/9/2019
1/10/2019	Dwight Price	SSDS/Env. Dev.	1/10/2019
1/10/2019	Hallee Bivens	SSDS/Env. Dev.	1/10/2019

1/10/2019	Hallee Bivens	SSDS/Env. Dev.	1/10/2019
1/10/2019	Big T's	SSDS/Env. Dev.	1/10/2019
1/10/2019	Mark Russell	SSDS/Env. Dev.	1/10/2019
1/11/2019	Tim Ivens	SSDS/Env. Dev.	1/14/2019
1/11/2019	Taylor Kagley	SSDS/Env. Dev.	1/11/2019
1/11/2019	Kimberly Hazel	SSDS/Env. Dev.	1/11/2019
1/11/2019	Neal Thompson	SSDS/Env. Dev.	1/11/2019
1/11/2019	Dwight Price	SSDS/Env. Dev.	1/11/2019
1/11/2019	Brandon Williams	SSDS/Env. Dev.	1/11/2019
1/14/2019	Jay Blevins	SSDS/Env. Dev.	1/15/2019
1/14/2019	Susie Frost	SSDS/Env. Dev.	1/15/2019
1/15/2019	Ellen Tallent	SSDS/Env. Dev.	1/15/2019
1/15/2019	Jenny Moyihan	SSDS/Env. Dev.	1/15/2019
1/15/2019	Cindy Dickerson	SSDS/Env. Dev.	1/15/2019
1/16/2019	Millicent Blalock	SSDS/Env. Dev.	1/16/2019
1/16/2019	Millicent Blalock	SSDS/Env. Dev.	1/16/2019
1/17/2019	William Prichard	SSDS/Env. Dev.	1/17/2019
1/17/2019	Jeanne Scott	SSDS/Env. Dev.	1/17/2019
1/17/2019	Andy Rochelle	SSDS/Env. Dev.	1/17/2019
1/18/2019	Ellen Tallent	SSDS/Env. Dev.	1/18/2019
1/18/2019	Tona Musgrave	SSDS/Env. Dev.	1/18/2019
1/22/2019	Realtor-1812 Hughes Loop	SSDS/Env. Dev.	1/22/2019
1/22/2019	Brian Shaffer	SSDS/Env. Dev.	1/24/2019
1/22/2019	Michael Vanderkooy	SSDS/Env. Dev.	1/22/2019
1/22/2019	Taylor Kagley	SSDS/Env. Dev.	1/24/2019
1/22/2019	Christy Blanco Redmond	SSDS/Env. Dev.	1/24/2019
1/22/2019	Randy Temple	SSDS/Env. Dev.	1/24/2019
1/22/2019	Sherry Paul	SSDS/Env. Dev.	1/24/2019
1/22/2019	Jody Neubauer	SSDS/Env. Dev.	1/24/2019
1/22/2019	Dean Palombi	SSDS/Env. Dev.	1/22/2019
1/23/2019	melissa Stuart	SSDS/Env. Dev.	1/25/2019
1/23/2019	Renee Honeycutt	SSDS/Env. Dev.	1/25/2019
1/23/2019	Ellen Tallent	SSDS/Env. Dev.	1/24/2019
1/23/2019	Kings of Realestate	SSDS/Env. Dev.	1/24/2019
1/23/2019	Dick Cutler	SSDS/Env. Dev.	1/23/2019
1/24/2019	Jessica Self	SSDS/Env. Dev.	1/25/2019
1/24/2019	Amie Dearing	SSDS/Env. Dev.	1/25/2019
1/24/2019	Ellen Tallent	SSDS/Env. Dev.	1/25/2019
1/24/2019	Michael Vanderkooy	SSDS/Env. Dev.	1/24/2019
1/25/2019	R Bell	SSDS/Env. Dev.	1/25/2019
1/25/2019	Laura Hall	SSDS/Env. Dev.	1/25/2019

1/25/2019	Tom Fethe	SSDS/Env. Dev.	1/25/2019
1/28/2019	Somer Ray	SSDS/Env. Dev.	2/1/2019
1/28/2019	Kimberly Hazel	SSDS/Env. Dev.	2/1/2019
1/28/2019	Amie Dearing	SSDS/Env. Dev.	2/1/2019
1/28/2019	Aaron Fowler	SSDS/Env. Dev.	2/1/2019
1/29/2019	Kelli Cruess	SSDS/Env. Dev.	2/1/2019
1/29/2019	Ladonna Bell	SSDS/Env. Dev.	2/1/2019
1/29/2019	Debra Whaley	SSDS/Env. Dev.	2/1/2019
1/30/2019	B J Swinehart-819 Springtime Tr	SSDS/Env. Dev.	2/10/19
1/30/2019	Billy Loope	SSDS/Env. Dev.	2/1/2019
1/31/2019	Realtor-2625 Old Niles Ferry	SSDS/Env. Dev.	1/31/2019
1/31/2019	contractor-702 valleyview	SSDS/Env. Dev.	1/31/2019
1/31/2019	Lafollette - 547 & 549 Self Hollow	SSDS/Env. Dev.	1/31/2019
1/31/2019	Doyle Duncan	SSDS/Env. Dev.	2/1/2019
1/31/2019	Crystal Curran	SSDS/Env. Dev.	2/1/2019
2/1/2019	Sherry Paul	SSDS/Env. Dev.	2/1/2019
2/1/2019	Aaron Fowler	SSDS/Env. Dev.	2/1/2019
2/1/2019	Somer Ray	SSDS/Env. Dev.	2/1/2019
2/1/2019	Somer Ray	SSDS/Env. Dev.	2/1/2019
2/1/2019	David Hibbard	SSDS/Env. Dev.	2/1/2019
2/1/2019	Nola Collins	SSDS/Env. Dev.	2/1/2019
2/4/2019	Jay Blevins	SSDS/Env. Dev.	2/4/2019
2/4/2019	Jenny Moyihan	SSDS/Env. Dev.	2/4/2019
2/4/2019	Nancy Pelfrey	SSDS/Env. Dev.	2/4/2019
2/4/2019	Brett Heppner	SSDS/Env. Dev.	2/4/2019
2/5/2019	Tia Cooper	SSDS/Env. Dev.	2/11/2019
2/5/2019	Lynn Rucker	SSDS/Env. Dev.	2/6/2019
2/5/2019	Nola Collins	SSDS/Env. Dev.	2/5/2019
2/6/2019	Tia Cooper	SSDS/Env. Dev.	2/8/2019
2/6/2019	Debbie McBee	SSDS/Env. Dev.	2/6/2019
2/6/2019	AG Development	SSDS/Env. Dev.	2/7/2019
2/6/2019	Tabitha Castro	SSDS/Env. Dev.	2/6/2019
2/6/2019	Tammy Evans	SSDS/Env. Dev.	2/6/2019
2/6/2019	Jody Neubauer	SSDS/Env. Dev.	2/6/2019
2/7/2019	Jenny Moyihan	SSDS/Env. Dev.	2/8/2019
2/11/2019	Amy Davis	SSDS/Env. Dev.	2/11/2019
2/11/2019	Robbie Kidd	SSDS/Env. Dev.	2/12/2019
2/11/2019	Dwight Price	SSDS/Env. Dev.	2/12/2019
2/11/2019	Elizabeth Hamil	SSDS/Env. Dev.	2/11/2019
2/11/2019	Debra Whaley	SSDS/Env. Dev.	2/11/2019

2/11/2019	Tatiana Holman	SSDS/Env. Dev.	2/11/2019
2/12/2019	Gregg Wright - 525 Homer Ave	SSDS/Env. Dev.	2/12/2019
	Lorrie Charette - 1123 Parkbrook		
2/12/2019	Rd	SSDS/Env. Dev.	2/12/2019
2/12/2019	Amy Davis	SSDS/Env. Dev.	2/13/2019
2/12/2019	Agent	SSDS/Env. Dev.	2/12/2019
2/12/2019	Melissa Stuart	SSDS/Env. Dev.	2/12/2019
2/12/2019	Dwight Price	SSDS/Env. Dev.	2/12/2019
2/12/2019	John Hampshire	SSDS/Env. Dev.	2/12/2019
2/12/2019	Jenny Moyihan	SSDS/Env. Dev.	2/12/2019
2/13/2019	Sandy Jones	SSDS/Env. Dev.	2/13/2019
2/13/2019	Jackie - Rivertrace Blvd	SSDS/Env. Dev.	2/13/2019
2/13/2019	A Jans	SSDS/Env. Dev.	2/14/2019
2/13/2019	Kelli Cruess	SSDS/Env. Dev.	2/14/2019
2/13/2019	Michael Vanderkooy	SSDS/Env. Dev.	2/14/2019
2/13/2019	Sheri Anthony	SSDS/Env. Dev.	2/14/2019
2/13/2019	Jenny Moyihan	SSDS/Env. Dev.	2/14/2019
2/13/2019	Nola Collins	SSDS/Env. Dev.	2/14/2019
2/14/2019	Tia Cooper	SSDS/Env. Dev.	2/14/2019
2/14/2019	Tia Cooper	SSDS/Env. Dev.	2/14/2019
2/14/2019	Bob Hamilton	SSDS/Env. Dev.	2/15/2019
2/14/2019	Melissa Stuart	SSDS/Env. Dev.	2/15/2019
2/14/2019	Nola Collins	SSDS/Env. Dev.	2/15/2019
2/14/2019	Nola Collins	SSDS/Env. Dev.	2/15/2019
2/14/2019	Dwight Price	SSDS/Env. Dev.	2/15/2019
2/14/2019	Jackie Mills	SSDS/Env. Dev.	2/15/2019
2/14/2019	Dwight Price	SSDS/Env. Dev.	2/15/2019
2/14/2019	Jackie Mills	SSDS/Env. Dev.	2/15/2019
2/14/2019	Jackie Mills	SSDS/Env. Dev.	2/15/2019
2/14/2019	Allison Walker	SSDS/Env. Dev.	2/15/2019
2/14/2019	Jay Blevins	SSDS/Env. Dev.	2/15/2019
2/15/2019	Jackie Mills	SSDS/Env. Dev.	2/21/2019
2/15/2019	Patti Baesch	SSDS/Env. Dev.	2/21/2019
2/15/2019	John Hampshire	SSDS/Env. Dev.	2/21/2019
2/15/2019	John Hampshire	SSDS/Env. Dev.	2/21/2019
2/15/2019	Laura Hall	SSDS/Env. Dev.	2/20/2019
2/15/2019	Keller Williams	SSDS/Env. Dev.	2/15/2019
2/15/2019	Joanne Smith	SSDS/Env. Dev.	2/15/2019
	Sandra, Baldwin Const - 7641		
2/19/2019	Powderhorn Tr.	SSDS/Env. Dev.	2/19/2019

	Inquiry - 259 Black Mash Hollow -		
2/19/2019	No Info	SSDS/Env. Dev.	2/19/2019
2/19/2019	Melissa Stuart	SSDS/Env. Dev.	2/21/2019
2/19/2019	Debra Whaley	SSDS/Env. Dev.	2/21/2019
2/19/2019	Dwight Price	SSDS/Env. Dev.	2/21/2019
2/19/2019	Aaron Fowler	SSDS/Env. Dev.	2/21/2019
2/19/2019	Jackie Mills	SSDS/Env. Dev.	2/21/2019
	Inquiry - 5557 Ashbrook Ln -		
2/20/2019	emailed	SSDS/Env. Dev.	2/20/2019
2/20/2019	Sherry Paul	SSDS/Env. Dev.	2/21/2019
2/20/2019	Sherry Paul	SSDS/Env. Dev.	2/21/2019
2/20/2019	Jennifer Welch	SSDS/Env. Dev.	2/21/2019
2/20/2019	Melissa Stuart	SSDS/Env. Dev.	2/21/2019
2/20/2019	Bedros Bozdogan	SSDS/Env. Dev.	2/21/2019
2/20/2019	Jackie Mills	SSDS/Env. Dev.	2/21/2019
2/20/2019	Wanda Hendryx	SSDS/Env. Dev.	2/21/2019
2/20/2019	Dwight Price	SSDS/Env. Dev.	2/21/2019
2/21/2019	Tabitha Castro	SSDS/Env. Dev.	2/22/2019
2/21/2019	Angie Cody	SSDS/Env. Dev.	2/22/2019
2/21/2019	Derek Maples	SSDS/Env. Dev.	2/22/2019
2/21/2019	Keller Williams	SSDS/Env. Dev.	2/22/2019
2/21/2019	Tabitha Castro	SSDS/Env. Dev.	2/22/2019
2/21/2019	Jackie Mills	SSDS/Env. Dev.	2/22/2019
2/21/2019	Lynn Rucker	SSDS/Env. Dev.	2/22/2019
2/21/2019	Amy King	SSDS/Env. Dev.	2/22/2019
2/21/2019	Jay Blevins	SSDS/Env. Dev.	2/22/2019
2/21/2019	Jacob Price	SSDS/Env. Dev.	2/22/2019
2/21/2019	Lloyd Cooper	SSDS/Env. Dev.	2/21/2019
2/21/2019	Jenny Moyihan	SSDS/Env. Dev.	2/21/2019
2/22/2019	Jeri Webb	SSDS/Env. Dev.	2/22/2019
2/22/2019	Mike Howell	SSDS/Env. Dev.	2/22/2019
2/22/2019	Debra Whaley	SSDS/Env. Dev.	2/22/2019
2/23/2019	Sonya Dodd	SSDS/Env. Dev.	2/23/2019
2/25/2019	Laura Hall	SSDS/Env. Dev.	2/26/2019
2/25/2019	Jason Fields	SSDS/Env. Dev.	2/25/2019
2/25/2019	Richard Smith	SSDS/Env. Dev.	2/25/2019
2/25/2019	Shelby Gunion	SSDS/Env. Dev.	2/26/2019
2/25/2019	Bonnie Harris	SSDS/Env. Dev.	2/25/2019
2/25/2019	Ellen Tallent	SSDS/Env. Dev.	2/25/2019
2/25/2019	Marie	SSDS/Env. Dev.	2/25/2019
2/25/2019	Sonya Dodd	SSDS/Env. Dev.	2/25/2019

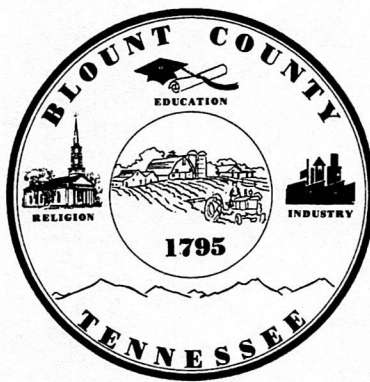
2/25/2019	Sherry Paul	SSDS/Env. Dev.	2/25/2019
2/26/2019	Jacob Price	SSDS/Env. Dev.	2/27/2019
2/26/2019	Rachel Warren	SSDS/Env. Dev.	2/26/2019
2/26/2019	Aaron Fowler	SSDS/Env. Dev.	2/26/2019
2/26/2019	Sonya Dodd	SSDS/Env. Dev.	2/26/2019
2/26/2019	Jennifer Himes	SSDS/Env. Dev.	2/27/2019
2/26/2019	Jan Maness	SSDS/Env. Dev.	2/27/2019
2/26/2019	Kelly Brooks	SSDS/Env. Dev.	2/27/2019
2/26/2019	Wendy Westerfield	SSDS/Env. Dev.	2/26/2019
2/27/2019	Martha McCampbell	SSDS/Env. Dev.	3/1/2019
2/27/2019	Karla Sells	SSDS/Env. Dev.	3/1/2019
2/27/2019	Karla Sells	SSDS/Env. Dev.	3/1/2019
2/27/2019	Randy Temple	SSDS/Env. Dev.	2/27/2019
2/27/2019	Amie Dearing	SSDS/Env. Dev.	2/27/2019
2/27/2019	Amie Dearing	SSDS/Env. Dev.	2/27/2019
2/28/2019	Ira Smith	SSDS/Env. Dev.	3/1/2019
2/28/2019	Susan Saunders	SSDS/Env. Dev.	3/1/2019
2/28/2019	Amy King	SSDS/Env. Dev.	3/1/2019
2/28/2019	Kelly Stone	SSDS/Env. Dev.	3/1/2019
2/28/2019	James Sturgill	SSDS/Env. Dev.	3/1/2019
2/28/2019	Tia Cooper	SSDS/Env. Dev.	3/1/2019
2/28/2019	James Kagley	SSDS/Env. Dev.	3/1/2019
2/28/2019	Taylor Kagley	SSDS/Env. Dev.	3/1/2019
3/1/2019	Gina Grah	SSDS/Env. Dev.	3/5/2019
3/1/2019	Jackie Mills	SSDS/Env. Dev.	3/1/2019
3/1/2019	Cindy Dickerson	SSDS/Env. Dev.	3/1/2019
3/1/2019	Jackie Mills	SSDS/Env. Dev.	3/1/2019
3/4/2019	Cindy Dickerson	SSDS/Env. Dev.	3/5/2019
3/4/2019	Jackie Mills	SSDS/Env. Dev.	3/5/2019
3/4/2019	Gloria Graziano	SSDS/Env. Dev.	3/5/2019
3/4/2019	Pardy Hobbs	SSDS/Env. Dev.	3/5/2019
3/4/2019	James Satterfield	SSDS/Env. Dev.	3/5/2019
3/4/2019	Taylor Kagley	SSDS/Env. Dev.	3/4/2019
3/4/2019	James Kagley	SSDS/Env. Dev.	3/4/2019
	Andrew Adcox - 1407 Crestwood		
3/5/2019	Dr.	SSDS/Env. Dev.	3/5/2019
3/5/2019	Debra Whaley	SSDS/Env. Dev.	3/8/2019
3/5/2019	Debbie McBee	SSDS/Env. Dev.	3/5/2019
3/5/2019	Gina Grah	SSDS/Env. Dev.	3/5/2019
3/5/2019	Alice Burrows	SSDS/Env. Dev.	3/5/2019
3/5/2019	Debra Whaley	SSDS/Env. Dev.	3/5/2019

3/5/2019	Mike Howell	SSDS/Env. Dev.	3/5/2019
3/5/2019	Candice Penney	SSDS/Env. Dev.	3/5/2019
3/5/2019	Andy Rochelle	SSDS/Env. Dev.	3/5/2019
3/5/2019	Keller Williams	SSDS/Env. Dev.	3/5/2019
3/6/2019	Tyler Fogarty	SSDS/Env. Dev.	3/7/2019
3/6/2019	Hope Cudd	SSDS/Env. Dev.	3/7/2019
3/6/2019	Richard Smith	SSDS/Env. Dev.	3/6/2019
3/7/2019	William Prichard	SSDS/Env. Dev.	3/7/2019
3/7/2019	Fred Defoe	SSDS/Env. Dev.	3/7/2019
3/7/2019	Jenny Moyihan	SSDS/Env. Dev.	3/7/2019
3/7/2019	Inquiry - 4009 Big Springs Rd	SSDS/Env. Dev.	3/7/2019
3/8/2019	Jackie Mills	SSDS/Env. Dev.	3/8/2019
3/8/2019	Jay Blevins	SSDS/Env. Dev.	3/8/2019
3/8/2019	Jay Blevins	SSDS/Env. Dev.	3/8/2019
3/8/2019	Richard Smith	SSDS/Env. Dev.	3/8/2019
3/11/2019	Debbie Richesin	SSDS/Env. Dev.	3/12/2019
3/11/2019	John Weston	SSDS/Env. Dev.	3/12/2019
3/11/2019	Amanda McCarver	SSDS/Env. Dev.	3/12/2019
3/11/2019	Melissa Stuart	SSDS/Env. Dev.	3/12/2019
3/11/2019	Billy Loope	SSDS/Env. Dev.	3/11/2019
3/11/2019	Dick Cutler	SSDS/Env. Dev.	3/11/2019
3/12/2019	Laina Lorah	SSDS/Env. Dev.	3/12/2019
3/12/2019	David Connors	SSDS/Env. Dev.	3/12/2019
3/12/2019	Lara Gresham	SSDS/Env. Dev.	3/12/2019
3/13/2019	Mandy Street	SSDS/Env. Dev.	3/13/2019
3/13/2019	Mandy Street	SSDS/Env. Dev.	3/13/2019
3/13/2019	Robert Tipton	SSDS/Env. Dev.	3/13/2019
3/13/2019	Brandon Ketton	SSDS/Env. Dev.	3/13/2019
3/14/2019	Macy King	SSDS/Env. Dev.	3/14/2019
3/14/2019	Nancy Hodge	SSDS/Env. Dev.	3/14/2019
3/14/2019	Justin Box, 136 Chestnut Rd	SSDS/Env. Dev.	3/14/2019
3/14/2019	Jay Blevins	SSDS/Env. Dev.	3/14/2019
3/14/2019	Leslie Woodall	SSDS/Env. Dev.	3/14/2019
3/14/2019	Liz Coffied	SSDS/Env. Dev.	3/14/2019
3/14/2019	Lane Shuler	SSDS/Env. Dev.	3/14/2019
3/15/2019	Jennifer King	SSDS/Env. Dev.	3/15/2019
3/15/2019	Bl Ervin	SSDS/Env. Dev.	3/15/2019
3/15/2019	Matt Davidson	SSDS/Env. Dev.	3/15/2019
3/15/2019	Dwight Price	SSDS/Env. Dev.	3/15/2019
3/15/2019	Darla Bush	SSDS/Env. Dev.	3/15/2019
3/18/2019	Nola Collins	SSDS/Env. Dev.	3/18/2019

3/18/2019	Jay Blevins	SSDS/Env. Dev.	3/19/2019
3/18/2019	Darla Bush	SSDS/Env. Dev.	3/19/2019
3/18/2019	Dwight Price	SSDS/Env. Dev.	3/18/2019
3/18/2019	Laura Hall	SSDS/Env. Dev.	3/18/2019
3/18/2019	Kathy Hmielski	SSDS/Env. Dev.	3/18/2019
3/19/2019	Courtney Melton	SSDS/Env. Dev.	3/19/2019
3/19/2019	Amy King	SSDS/Env. Dev.	3/19/2019
3/19/2019	Kimberly Hazel	SSDS/Env. Dev.	3/19/2019
3/19/2019	Tabitha Castro	SSDS/Env. Dev.	3/19/2019
3/19/2019	Tabitha Castro	SSDS/Env. Dev.	3/19/2019
3/19/2019	Karen Robertson	SSDS/Env. Dev.	3/19/2019
3/20/2019	Vickie Everbach	SSDS/Env. Dev.	3/21/2019
3/20/2019	Laura Hall	SSDS/Env. Dev.	3/21/2019
3/20/2019	Jody Neubauer	SSDS/Env. Dev.	3/21/2019
3/20/2019	Vickie Everbach	SSDS/Env. Dev.	3/21/2019
3/20/2019	Vickie Everbach	SSDS/Env. Dev.	3/21/2019
3/21/2019	Joe Bryant	SSDS/Env. Dev.	3/21/2019
3/21/2019	Michael McConnel	SSDS/Env. Dev.	3/21/2019
3/21/2019	Keller Williams	SSDS/Env. Dev.	3/21/2019
3/21/2019	Matt Hearon	SSDS/Env. Dev.	3/21/2019
3/21/2019	Leslie Woodall	SSDS/Env. Dev.	3/21/2019
3/21/2019	Jody Neubauer	SSDS/Env. Dev.	3/21/2019
3/21/2019	Christy Blanco	SSDS/Env. Dev.	3/21/2019
3/21/2019	Melanie Hunley	SSDS/Env. Dev.	3/21/2019
3/21/2019	Kasey Mayes	SSDS/Env. Dev.	3/21/2019
3/22/2019	Brian Shaffer	SSDS/Env. Dev.	3/22/2019
3/22/2019	Sherry Paul	SSDS/Env. Dev.	3/22/2019
3/22/2019	Macy King	SSDS/Env. Dev.	3/22/2019
3/22/2019	Carol Buchanan	SSDS/Env. Dev.	3/26/2019
3/25/2019	Mike Owens	SSDS/Env. Dev.	3/26/2019
3/26/2019	Vickie Everbach	SSDS/Env. Dev.	3/26/2019
3/26/2019	Vickie Everbach	SSDS/Env. Dev.	3/26/2019
3/26/2019	Vickie Everbach	SSDS/Env. Dev.	3/26/2019
3/26/2019	Vickie Everbach	SSDS/Env. Dev.	3/26/2019
3/26/2019	Alexis Guindi	SSDS/Env. Dev.	3/26/2019
3/26/2019	Michael Vanderkooy	SSDS/Env. Dev.	3/26/2019
3/26/2019	William Prichard	SSDS/Env. Dev.	3/26/2019
3/26/2019	Jessica Diaz	SSDS/Env. Dev.	3/26/2019
3/26/2019	Lisa McCurry	SSDS/Env. Dev.	3/26/2019
3/26/2019	Alexis Guindi	SSDS/Env. Dev.	3/27/2019
3/26/2019	Keller Williams	SSDS/Env. Dev.	3/26/2019

3/26/2019	Gina Grah	SSDS/Env. Dev.	3/26/2019
3/26/2019	Debra Whaley	SSDS/Env. Dev.	3/26/2019
3/27/2019	Donna Tallent	SSDS/Env. Dev.	3/27/2019
3/27/2019	Debra Whaley	SSDS/Env. Dev.	3/27/2019
3/28/2019	Brandond Williams	SSDS/Env. Dev.	3/28/2019
3/27/2019	Doyle Dundean	SSDS/Env. Dev.	3/28/2018
3/27/2019	Wanda Hendryx	SSDS/Env. Dev.	3/28/2019
3/28/2019	Jessica Schroeder	SSDS/Env. Dev.	3/28/2019
3/27/2019	Teresa Luttrell	SSDS/Env. Dev.	3/28/2019
3/28/2019	Robert Saunders	SSDS/Env. Dev.	3/28/2019
3/28/2019	Tracy Whittington	SSDS/Env. Dev.	3/28/2019
3/27/2019	Jackie Mills	SSDS/Env. Dev.	3/28/2019
3/27/2019	Debra Whaley	SSDS/Env. Dev.	3/28/2019
3/27/2019	Tia Cooper	SSDS/Env. Dev.	3/28/2019
3/28/2019	Mandy Hembree	SSDS/Env. Dev.	3/28/2019
3/27/2019	Mike Owens	SSDS/Env. Dev.	3/27/2019
3/28/2019	Brandon Williams	SSDS/Env. Dev.	3/28/2019

Blount County Trustee Scott Graves



Trustee's Monthly Report
April 2019

Contents

Section I	Property Tax Collections Report for the Month
Section II	Report of Property Tax Paid Under Protest
Section III	Report of Local Option Sales Tax to Date
Section IV	Financial Summary
Section V	Trustee's Investment Portfolio
Section VI	Trustee's Interest Earned Report
Section VII	Trustee's Commission Report

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Blount County Trustee
Receipts Employee Balance Report

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Region	Tax Relief Amount	Section
BLOUNT	\$930.00	
ALCOA	\$465.00	
GRAND TOTALS	\$1,395.00	

Bracket	# Transactions	Cash	Check	Credit	eCheck	Direct	Adjust	Total
Property Tax	835	\$57,608.50	\$451,522.95	\$49,234.00	\$22,154.00	\$0.00	\$0.00	\$0.00
Accounting	374	\$50.00	\$1,785,830.81	\$13,840.00	\$0.00	\$12,327,991.10	\$0.00	\$0.00
GRAND TOTALS	1209	\$57,658.50	\$2,237,353.76	\$63,074.00	\$22,154.00	\$12,327,991.10	\$0.00	\$14,708,231.36

Bracket	# Transactions	Cash	Check	Credit	eCheck	Direct	Adjust	Total
Blount County	1178	\$57,658.50	\$2,237,353.76	\$57,610.00	\$22,154.00	\$12,327,991.10	\$0.00	\$0.00
HWY-PLANNING	31	\$0.00	\$0.00	\$5,464.00	\$0.00	\$0.00	\$0.00	\$0.00
GRAND TOTALS	1209	\$57,658.50	\$2,237,353.76	\$63,074.00	\$22,154.00	\$12,327,991.10	\$0.00	\$14,708,231.36

Tax Year	Region	Account	Credits	Section
2018	BLOUNT	40110	\$544,751.58	
2018	BLOUNT	40140	\$22,552.99	
2018	BLOUNT	40125	\$2,850.88	
2018			\$570,155.45	2018 Total
2017	BLOUNT	40120	\$8,504.00	
2017	BLOUNT	40140	\$1,724.00	
2017			\$10,228.00	2017 Total
2016	BLOUNT	40120	\$38.00	

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Blount County Trustee
Receipts Employee Balance Report

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Tax Year	Region	Account	Credits	Section
2016	BLOUNT	40140	\$15.00	
2016			\$53.00	2016 Total
2011	BLOUNT	40120	\$6.00	
2011	BLOUNT	40140	\$5.00	
2011			\$11.00	2011 Total
2011		GRAND TOTALS	\$580,447.45	

The following view filters where applied to this report.

From date - 04/01/19, To Date - 04/30/19, Hide Receipt List - 1

Blount County Trustee
Scott Graves

Property Tax Paid Under Protest
FY 2018-2019

Month Paid	Year	Name Listed	Bill #	Parcel ID	Property Description
July	2018	NONE TO REPORT			
August	2018	NONE TO REPORT			
September	2018	NONE TO REPORT			
October	2018	NONE TO REPORT			
November	2018	NONE TO REPORT			
December	2018	NONE TO REPORT			
January	2019	NONE TO REPORT			
February	2019	NONE TO REPORT			
March	2019	NONE TO REPORT			
April	2019	NONE TO REPORT			
May	2019				
June	2019				

**Blount County Trustee
Scott Graves**

**Annual Report of Local Option Sales Tax Distribution
FY 2018-2019**

<u>Month Received</u>	<u>Month of Sale</u>	<u>Total Received</u>	<u>County Schools</u>	<u>Alcoa Schools</u>	<u>Maryville Schools</u>	<u>Highway Dept.</u>	<u>County Debt</u>	<u>City of Alcoa</u>	<u>City of Maryville</u>	<u>City of Friendsville</u>	<u>City of Louisville</u>	<u>City of Rockford</u>	<u>City of Townsend</u>
July	May	\$4,519,277.45	1,332,499.93	248,354.63	678,784.18	345,787.01	76,841.56	833,927.33	910,564.24	9,178.04	14,800.24	17,456.52	51,083.77
August	June	\$4,656,422.34	1,372,936.84	255,891.36	699,383.00	367,048.28	81,566.28	867,693.02	910,040.46	9,038.11	14,594.19	15,349.12	62,881.68
September	July	\$4,714,358.20	1,390,019.09	259,075.20	708,084.82	384,698.81	85,488.63	863,969.41	907,822.58	9,095.39	14,639.85	14,402.73	77,061.69
October	Aug.	\$4,598,404.08	1,355,830.25	252,703.00	690,668.80	395,317.22	87,848.27	831,109.31	891,074.17	7,771.82	17,626.77	16,153.56	52,300.91
November	Sept.	\$4,402,237.94	1,297,991.05	241,922.79	661,205.14	329,649.27	73,255.39	807,527.59	892,284.74	9,108.23	17,153.74	18,054.79	54,085.21
December	Oct.	\$4,891,366.66	1,442,209.68	268,802.61	734,671.05	441,906.64	98,201.47	853,812.79	937,937.26	10,926.35	17,664.63	16,343.62	68,890.56
January	Nov.	\$4,801,722.68	1,415,778.33	263,876.27	721,206.75	387,117.61	86,026.14	822,777.05	1,011,648.42	9,258.79	20,652.47	14,652.00	48,728.85
February	Dec.	\$5,931,960.20	1,749,026.60	325,987.91	890,965.60	441,645.05	98,143.34	1,134,814.89	1,199,100.19	9,992.60	25,536.45	15,314.82	41,432.75
March	Jan.	\$3,943,317.50	1,162,679.29	216,703.04	592,276.44	290,723.16	64,605.15	755,631.23	794,999.75	8,808.86	20,610.85	13,169.78	23,109.95
April	Feb.	\$3,938,085.06	1,161,136.51	216,415.50	591,490.53	295,055.99	65,568.00	747,488.86	798,340.72	8,134.21	18,499.03	13,617.60	22,338.11
May	March	\$0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
June	April	\$0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GROSS TOTAL		\$46,397,152.11	13,680,107.57	2,549,732.31	6,968,736.31	3,678,949.04	817,544.23	8,518,751.48	9,253,812.53	91,312.40	181,778.22	154,514.54	501,913.48
LESS COMMISSION		463,971.53	136,801.08	25,497.33	69,687.37	36,789.50	8,175.45	85,187.52	92,538.13	913.13	1,817.79	1,545.15	5,019.14
NET TOTAL		\$45,933,180.58	\$13,543,306.49	\$2,524,234.98	\$6,899,048.94	\$3,642,159.54	\$809,368.78	\$8,433,563.96	\$9,161,274.40	\$90,399.27	\$179,960.43	\$152,969.39	\$496,894.34

Blount County Trustee's Office Fund Report

Financial Summary Report - April 01, 2019 to April 30, 2019

Fund	Name	Starting Balance	Receipts	Disbursements	Transfers In	Transfers Out	Commission adjustment	Commission	Ending Balance
101	GENERAL FUND	34,900,030.31	2,436,149.21	4,132,633.93	6,055.43	0.00	(1.41)	10,757.82	33,198,844.61
112	COURTHOUSE & JAIL MAINTENANCE	182,238.05	19,159.26	7,170.00	0.00	0.00	0.00	191.60	194,035.71
114	LAW LIBRARY	52,391.44	899.81	760.00	0.00	0.00	0.00	9.00	52,522.25
115	PUBLIC LIBRARY	902,336.02	286,069.48	281,815.86	88.12	0.00	0.00	48.59	906,629.17
122	DRUG CONTROL	1,503,835.05	32,184.45	1,343.26	0.00	0.00	0.00	200.36	1,534,475.88
131	HIGHWAY/PUBLIC WORKS	3,673,414.84	639,965.52	391,411.49	436.64	0.00	0.00	6,368.80	3,916,036.71
141	GENERAL PURPOSE SCHOOL	18,585,949.50	6,544,130.68	7,462,822.48	838,386.36	0.00	(3,076.83)	28,564.22	18,480,156.67
142	SCHOOL FEDERAL PROJECTS	161,369.67	686,935.08	672,772.97	0.00	0.00	0.00	0.00	175,531.78
143	CAFETERIA	727,524.55	510,900.55	603,889.04	0.00	0.00	0.00	0.00	634,536.06
146	EXTENDED DAYCARE	614,555.05	167,294.07	139,659.00	0.00	0.00	0.00	1,573.60	640,616.52
151	GENERAL DEBT SERVICE	25,605,968.75	314,260.13	143,795.62	0.00	0.00	(0.77)	4,249.65	25,772,184.38
176	HIGHWAY CAPITAL PROJECTS	550,180.58	0.00	22,392.50	0.00	0.00	0.00	0.00	527,788.08
177	EDUCATION CAPITAL PROJECTS	1,248,978.33	18,241.16	70,544.86	0.00	0.00	(0.06)	273.96	1,196,400.73
189	GENERAL CONSTRUCTION PROJECTS	2,865,971.63	0.00	126,502.78	0.00	0.00	0.00	0.00	2,739,468.85
191	ENDOWMENT PRINCIPAL/REVENUE	508,991.86	0.00	0.00	0.00	0.00	0.00	0.00	508,991.86
263	GENERAL LIABILITY	1,805,903.57	3,947.07	275.00	0.00	0.00	0.00	0.00	1,809,575.64
264	EMPLOYEE HEALTH INSURANCE	2,276,910.52	1,999,843.38	2,718,170.58	0.00	0.00	0.00	0.00	1,558,583.32
266	WORKERS COMPENSATION	2,941,898.49	6,729.96	0.00	0.00	0.00	0.00	0.00	2,948,628.45
336	TAX TRUST FUND	1,044.36	0.00	0.00	0.00	0.00	0.00	0.00	1,044.36
351	CITIES - SALES TAX	0.00	1,608,418.53	1,592,334.34	0.00	0.00	0.00	16,084.19	0.00
355	ALCOA SCHOOLS	0.00	476,225.33	214,251.34	0.00	0.00	(0.19)	6,336.67	255,637.51
356	MARYVILLE SCHOOLS	0.00	693,063.59	585,575.62	0.00	0.00	(369.06)	7,905.79	99,951.24
363	DRUG TASK FORCE	939,851.61	17,027.50	17,428.22	0.00	0.00	0.00	105.36	939,345.53
364	DISTRICT ATTORNEY	216,755.92	2,392.89	0.00	0.00	0.00	0.00	23.92	219,124.89
365	SMOKY MTN TOURISM BOARD	0.00	100,798.57	99,790.58	0.00	0.00	0.00	1,007.99	0.00
920	PAYROLL CLEARING	125,473.54	4,377.79	67,222.51	529,741.26	0.00	0.00	0.00	592,370.08
22200	OVERPAYMENTS	0.00	72.00	72.00	0.00	0.00	0.00	0.00	0.00
28310	UNDISTRIBUTED TAXES	0.00	0.00	0.00	(3,394.00)	(3,394.00)	0.00	0.00	0.00
29900	FEE/COMMISSION	0.00	80,297.16	0.00	0.00	80,297.16	0.00	0.00	0.00
		100,391,573.64	16,649,383.17	19,352,633.98	1,371,313.81	76,903.16	(3,448.32)	83,701.52	98,902,480.28

Blount County Trustee
Scott Graves

Trustee's Investment Portfolio

April 30, 2019

BANK NAME	MAIN ACCOUNT	Interest Rate	TAX PAY ACCOUNTS	Interest Rate	CDs / ICS	Interest Rate	Maturity Date	OTHER INVESTMENTS
BB & T			\$200,000.44	0.01%				<u>Local Government Investment Pool (State)</u>
CBBC			\$3,766,894.82	2.20%				
First Century			\$245,634.82	2.55%	\$5,000,000.00	2.57%	ICS *	
First Tennessee	\$71,022,278.04	2.55%	\$50,000.96	2.55%				<u>Local Government Investment Pool (Retainage)</u>
SmartBank			\$5,960,667.86	2.55%	\$485,402.97	2.55%	ICS *	\$179,707.90 2.40%
					\$550,000.00	1.50%	3-7-20	
Home Federal			\$196,402.73	0.55%				<u>LGIP TOTAL</u>
Pinnacle Bank			\$253,802.10	1.04%				\$637,385.66
Regions			\$30,000.56	0.05%				<u>Other Investments</u>
Renasant *			\$182,668.13	0.03%				
Simmons Bank			\$8,802,852.36	2.55%				
SunTrust			\$130,384.62	0.02%				<u>TYPE/BANK</u> <u>AMOUNT</u> <u>MATURITY</u>
TnBank			\$193,940.76	0.15%	\$1,000,000.00	2.60%	1-9-20	\$0.00
United Community			\$143,364.95	0.02%				
US Bank			\$146,339.08	0.10%				TOTAL \$0.00
Account Totals →	<u>\$71,022,278.04</u>		<u>\$20,302,954.19</u>		<u>\$7,035,402.97</u>			<u>LGIP+OTHER INVESTMENTS</u>
								<u>\$637,385.66</u>

GRAND TOTAL

\$98,998,020.86

* FDIC & other collateral if applicable - all other banks are members of the State Collateral Pool

NOTE: \$550,000 CD held jointly with State Commissioner of Commerce & Insurance (W.C.)

NOTE: \$485,402.97 ICS held per Ellis Trust

Blount County Trustee
Scott Graves
Interest Earned Report
April 2019

Date	Financial Institution	Account	Interest
4/1/19	BB&T	Money Market	\$2.91
4/1/19	CBBC	Money Market	\$6,811.37
4/1/19	First Century	Money Market	\$1,785.37
4/1/19	First Tennessee	Money Market	\$547.47
4/1/19	SmartBank (W.C.)	CD	\$700.69
4/1/19	SmartBank	Money Market	\$12,509.22
4/1/19	SmartBank (Children's Home)	CD	\$1,133.56
4/1/19	Home Federal	Money Market	\$88.80
4/1/19	LGIP (State)	Investment Pool	\$712.79
4/1/19	First Tennessee	Main Account	\$149,161.60
4/1/19	First Tennessee	Clearing Account	\$2,556.98
4/1/19	First Tennessee	Payroll Account	\$2,825.59
4/1/19	First Tennessee	Medical/Dental	\$39.97
4/1/19	First Tennessee	General Liability	\$160.78
4/1/19	First Tennessee	Worker's Comp.	\$136.57
4/1/19	Pinnacle Bank	Money Market	\$292.05
4/1/19	Regions	Money Market	\$7.09
4/1/19	Simmons Bank	Money Market	\$18,449.81
4/1/19	Renasant	Money Market	\$3.75
4/1/19	SunTrust	Money Market	\$2.14
4/1/19	TnBank	Money Market	\$25.70
4/1/19	TnBank	CD	\$2,208.51
4/1/19	US Bank	Money Market	\$12.02
4/1/19	United Community	Money Market	\$2.51

TOTAL INTEREST EARNED THIS MONTH

\$200,177.25

FISCAL YEAR TO DATE INTEREST EARNED

\$1,628,583.91

Report Date / Time
05/07/2019 2:18 PM

Blount County Trustee
Account Analysis of Posted Transactions
All Modules All Payments
07/01/18 to 04/30/19
Month is Closed

Page 1 of 1

101-45610 TRUSTEE

Jrnl Date	Rcpt/Ck Trns	User	Description	Debit	Credit	Balance
			Starting Balance			\$ 0.00
T 7/31/2018	529251	KC	TRANSFER COMMISSION TO TRUSTEE	\$ 0.00	\$ 75,875.83	\$ 75,875.83
T 8/31/2018	532099	KC	TRANSFER COMMISSION TO TRUSTEE	\$ 0.00	\$ 93,104.97	\$ 168,980.80
T 9/30/2018	548815	KC	TRANSFER COMMISSION TO TRUSTEE	\$ 0.00	\$ 245,738.65	\$ 414,719.45
T 10/31/2018	617708	KC	TRANSFER COMMISSION TO TRUSTEE	\$ 0.00	\$ 1,147,444.83	\$ 1,562,164.28
T 11/30/2018	623075	KC	TRANSFER COMMISSION TO TRUSTEE	\$ 0.00	\$ 214,383.96	\$ 1,776,548.24
T 12/31/2018	625629	KC	TRANSFER COMMISSION TO TRUSTEE	\$ 0.00	\$ 117,190.21	\$ 1,893,738.45
T 1/31/2019	628620	KC	TRANSFER COMMISSION TO TRUSTEE	\$ 0.00	\$ 133,469.93	\$ 2,027,208.38
T 2/28/2019	634193	KC	TRANSFER COMMISSION TO TRUSTEE	\$ 0.00	\$ 259,246.45	\$ 2,286,454.83
T 3/31/2019	636675	KC	TRANSFER COMMISSION TO TRUSTEE	\$ 0.00	\$ 127,593.61	\$ 2,414,048.44
T 4/30/2019	638098	KC	TRANSFER COMMISSIONS TO TRUSTEE	\$ 0.00	\$ 80,293.20	\$ 2,494,341.64
			Period Balance	\$ 0.00	\$ 2,494,341.64	\$ 2,494,341.64
			Fiscal Year To Date	\$ 0.00	\$ 2,494,341.64	\$ 2,494,341.64



Legislation Details (With Text)

File #: 19-150 **Version:** 1 **Name:**

Type: Report **Status:** Agenda Ready

File created: 5/2/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:**

Title: APRIL FINANCIAL REPORTS. (INFORMATION ONLY)

Sponsors:

Indexes:

Code sections:

Attachments: [E-Commerce Card Summary and Detail - April 2019.pdf](#)
[YTD Expenses.pdf](#)
[YTD Revenues.pdf](#)

Date	Ver.	Action By	Action	Result
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APRIL FINANCIAL REPORTS. (INFORMATION ONLY)

E-Commerce Card Summary - April 2019

Company Unit	Debit Total	Credit Total
Animal Control	\$835.43	\$109.59
Circuit Court Clerk	\$932.53	\$0.00
County Clerk	\$212.77	\$0.00
Department of General Services	\$1,790.44	\$0.00
Development Services	\$43.89	\$0.00
Drug Task Force	\$62.45	\$0.00
Election	\$36.29	\$0.00
Emergency Management Agency	\$3,632.16	\$0.00
Extended School - Schools	\$366.78	\$5.99
Food Service - Schools	\$440.00	\$0.00
General Sessions Judge Div III	\$885.00	\$0.00
Health Dept	\$29.00	\$0.00
Highway Dept	\$11,592.64	\$287.24
Human Resources	\$141.30	\$0.00
Information Technology	\$460.27	\$0.00
Juvenile Court	\$3.37	\$0.00
Mayor/Accounting	\$633.50	\$0.00
Probation	\$68.10	\$0.00
Property Assessor	\$1,208.84	\$0.00
Public Library	\$1,959.15	\$57.64
Purchasing Dept	\$310.00	\$0.00
Recovery Court	\$1,886.62	\$0.00
School Maintenance	\$10,278.25	\$0.00
School Technology	\$5,688.95	\$0.00
Schools	\$9,498.11	\$1,100.77
Sheriff's Office	\$6,226.93	\$0.00
Soil Conservation	\$104.78	\$0.00
Special Ed - Schools	\$4,441.39	\$0.00
Veterans Treatment Court	\$1,550.34	\$0.00
Total	\$65,319.28	\$1,561.23

E-Commerce Card Detail - April 2019

Alisa Teffeteller - Schools

Posting Date	Tran Date	Supplier	Amount
4/2/2019	4/1/2019	Barnes&noble.Com-Bn	122.83
4/2/2019	4/1/2019	Food Lion #1362	197.6
4/2/2019	4/1/2019	Human Relations Media	343.89
4/3/2019	4/1/2019	Kroger #5683	325.27
4/3/2019	4/2/2019	Barnes&noble.Com-Bn	3.73
4/3/2019	4/2/2019	Barnes&noble.Com-Bn	59.55
4/3/2019	4/2/2019	Nationalinstruments	-272.9
4/3/2019	4/2/2019	Nationalinstruments	-272.9
4/3/2019	4/2/2019	Nationalinstruments	-545.81
4/4/2019	4/2/2019	Kroger #5862	177.34
4/5/2019	4/3/2019	Office Depot #623	24.92
4/7/2019	4/6/2019	Marriott S Diego Marin	1,685.75
4/9/2019	4/7/2019	Food City #651	45.57
4/9/2019	4/7/2019	Food City #651	54.99
4/9/2019	4/8/2019	Super Teacher Worksheets	19.95
4/12/2019	4/11/2019	Asset Genie	144.95
4/14/2019	4/11/2019	Food City #626	44.41
4/14/2019	4/12/2019	Educational Innovations,	349.75
4/16/2019	4/15/2019	Terrapin	343.8
4/26/2019	4/24/2019	Food City #647	42.42
4/26/2019	4/24/2019	Food City #651	97.61
4/26/2019	4/25/2019	Panera Bread #203893	46.91
4/26/2019	4/25/2019	Resouces For Educators	229
4/26/2019	4/26/2019	Treasure Bay, Inc.	1,084.62
4/28/2019	4/24/2019	Sirchie Finger Print Labo	1,142.41
4/28/2019	4/26/2019	Lakeshore Learning Mater	304.66
4/28/2019	4/27/2019	Dollar Tree	13
4/28/2019	4/27/2019	Dollar Tree	17
4/28/2019	4/27/2019	Lakeshore Learning Mater	298.94
4/29/2019	4/27/2019	The Party Corner	10.47
4/29/2019	4/28/2019	The Mailbox *infobase	29.95
		Debit Total USD	7,261.29
		Credit Total USD	-1,091.61
		Total USD	6,169.68

Amy Galyon - Veterans Treatment Court

Posting Date	Tran Date	Supplier	Amount
4/9/2019	4/8/2019	Wm Supercenter #4223	48.18
4/9/2019	4/8/2019	Wal-Mart #4223	49.84
4/16/2019	4/15/2019	Nadcp	670
4/21/2019	4/19/2019	Nadcp	60
4/21/2019	4/19/2019	Nadcp	670
4/28/2019	4/26/2019	Ez Stop Food Mart 27	22.94
4/28/2019	4/26/2019	Enterprise Rent-A-Car	29.38
		Debit Total USD	1,550.34
		Credit Total USD	0
		Total USD	1,550.34

Amy Galyon - Recovery Court

Posting Date	Tran Date	Supplier	Amount
4/9/2019	4/7/2019	Exxonmobil 47242581	30.01
4/11/2019	4/9/2019	Gas N Go # 626	19.8
4/11/2019	4/10/2019	Enterprise Rent-A-Car	88.14
4/14/2019	4/12/2019	Wm Supercenter #2065	24.48
4/16/2019	4/15/2019	Nadcp	670
4/19/2019	4/18/2019	Kroger #683	360
4/21/2019	4/19/2019	Nadcp	670
4/30/2019	4/29/2019	Ez Stop Food Mart 27	24.19
		Debit Total USD	1,886.62
		Credit Total USD	0
		Total USD	1,886.62

Chad Wasmundt - Dept. of General Services - Custodial

Posting Date	Tran Date	Supplier	Amount
4/7/2019	4/4/2019	Mr Ts Rapid Flow Propane	14.13
4/26/2019	4/24/2019	Northern Tool Equipmnt	134.99
		Debit Total USD	149.12
		Credit Total USD	0
		Total USD	149.12

Denny Garner - Dept. of General Services - Bldg. & Grounds Maint.

Posting Date	Tran Date	Supplier	Amount
4/2/2019	4/1/2019	Lowes #00638*	29.94
4/3/2019	4/1/2019	The Home Depot #0724	67.33
4/3/2019	4/1/2019	The Home Depot #0724	159.47
4/4/2019	4/3/2019	Lowes #00638*	23.96
4/7/2019	4/4/2019	The Home Depot #0724	61.91
4/7/2019	4/4/2019	The Home Depot #0724	159
4/10/2019	4/9/2019	Maryville Rural King	6.99
4/10/2019	4/9/2019	Holston Gases Knoxville	18.98
4/11/2019	4/9/2019	Tractor-Supply-Co #0388	64.99
4/12/2019	4/9/2019	The Home Depot #0724	8.76
4/14/2019	4/11/2019	The Home Depot #0724	34.21
4/14/2019	4/12/2019	The Home Depot #0724	42.6
4/17/2019	4/15/2019	The Home Depot #0724	34.89
4/17/2019	4/15/2019	The Home Depot #0724	145.95
4/17/2019	4/16/2019	Lowes #00638*	71.92
4/18/2019	4/16/2019	Lowes #00638*	19.03
4/18/2019	4/16/2019	Lowes #00638*	21.4
4/19/2019	4/18/2019	Lowes #00638*	113.99
4/23/2019	4/22/2019	Lowes #00638*	22.09
4/25/2019	4/24/2019	Lowes #00638*	78.66
4/26/2019	4/25/2019	Lowes #00638*	23.45
4/28/2019	4/25/2019	The Home Depot #0724	16.44
4/28/2019	4/26/2019	Lowes #00638*	0.78
		Debit Total USD	1,226.74
		Credit Total USD	0
		Total USD	1,226.74

Erich Henry - Soil Conservation

Posting Date	Tran Date	Supplier	Amount
4/12/2019	4/10/2019	Office Depot #1214	76.79
4/21/2019	4/18/2019	Office Depot #1214	12.99
4/26/2019	4/25/2019	Zips #17	15
		Debit Total USD	104.78
		Credit Total USD	0
		Total USD	104.78

Gaye Hasty - County Clerk

Posting Date	Tran Date	Supplier	Amount
4/4/2019	4/2/2019	Doubletree Hotels	50
4/18/2019	4/15/2019	Dollywoods Dm	162.77
		Debit Total USD	212.77
		Credit Total USD	0
		Total USD	212.77

Jackie Glenn - Dept. of General Services - Records Mgmt. & Archives

Posting Date	Tran Date	Supplier	Amount
4/19/2019	4/17/2019	Office Depot #623	39.58
		Debit Total USD	39.58
		Credit Total USD	0
		Total USD	39.58

Jaclyn Johnson - HR & Payroll

Posting Date	Tran Date	Supplier	Amount
4/10/2019	4/9/2019	Accurate Background Llc	141.3
		Debit Total USD	141.3
		Credit Total USD	0
		Total USD	141.3

Jarrold Millsaps - Sheriff's Office

Posting Date	Tran Date	Supplier	Amount
4/2/2019	4/1/2019	Simplemdm	48
4/4/2019	4/2/2019	Drury Inns	129
4/4/2019	4/3/2019	Bestbuycom476	1,513.35
4/4/2019	4/4/2019	Piedmont Plastics	1,376.00
4/5/2019	4/3/2019	Drury Inns	258
4/5/2019	4/3/2019	Drury Inns	258
4/5/2019	4/3/2019	Drury Inns	258
4/7/2019	4/5/2019	Gaylord Opryland Retai	237.53
4/7/2019	4/5/2019	Lexisnexis Risk Sol Epic	634.56
4/11/2019	4/10/2019	Unity Tactical	66
4/11/2019	4/10/2019	Gaylord Opryland Retai	80
4/11/2019	4/10/2019	Blount Discount Pharma	765.76
4/17/2019	4/16/2019	L2g*polygraphcommissio	100
4/19/2019	4/17/2019	Quality Inns	74.2
4/24/2019	4/23/2019	Wv Corrections Training	100
4/25/2019	4/24/2019	L2g*emrgcy Med Pers	65

4/26/2019	4/24/2019	Hobby Lobby #282	14.99
4/26/2019	4/25/2019	Shoneys #19	74.34
4/28/2019	4/26/2019	Wal-Mart #0672	54.36
4/28/2019	4/26/2019	Lowes #00638*	119.84
		Debit Total USD	6,226.93
		Credit Total USD	0
		Total USD	6,226.93

Jeff Headrick - Highway Dept.

Posting Date	Tran Date	Supplier	Amount
4/2/2019	4/1/2019	Lowes #00638*	-10.34
4/2/2019	4/1/2019	Batteries + Bulbs-#0803	54.48
4/2/2019	4/1/2019	Lowes #00638*	116.36
4/3/2019	4/1/2019	Northern Tool Equipmnt	39.99
4/3/2019	4/2/2019	Wal-Mart #0672	11.26
4/3/2019	4/2/2019	Batteries + Bulbs-#0803	12.25
4/3/2019	4/2/2019	Lowes #00638*	26.17
4/3/2019	4/2/2019	Vistapr*vistaprint.Com	39.99
4/3/2019	4/2/2019	Batteries + Bulbs-#0803	76.72
4/3/2019	4/2/2019	Airgas South	192.25
4/3/2019	4/2/2019	Sigma Training	625
4/4/2019	4/3/2019	Mhc-Kw-Knoxville	33.16
4/4/2019	4/3/2019	Garner Brothers Auto Part	50.85
4/4/2019	4/3/2019	Lowes #00638*	63.31
4/4/2019	4/3/2019	Stowers Machinery Corpor	107.77
4/4/2019	4/3/2019	Mhc-Kw-Knoxville	184.67
4/4/2019	4/3/2019	Garner Brothers Auto Part	215.1
4/5/2019	4/4/2019	Zips #17	7
4/5/2019	4/4/2019	Wal-Mart #0672	11.94
4/5/2019	4/4/2019	Vistapr*vistaprint.Com	33.49
4/5/2019	4/4/2019	Harbor Freight Tools2975	36.99
4/5/2019	4/4/2019	Vistapr*vistaprint.Com	46.99
4/5/2019	4/4/2019	Turner Industrial Supply	129.39
4/5/2019	4/4/2019	Garner Brothers Auto Part	261.18
4/7/2019	4/4/2019	Rogers Manufacturing	81.7
4/7/2019	4/6/2019	Apl*itunes.Com/Bill	0.99
4/9/2019	4/8/2019	Lowes #00638*	6.42
4/9/2019	4/8/2019	Grainger	12.07
4/9/2019	4/8/2019	Turner Industrial Supply	141.07
4/9/2019	4/9/2019	Auto Parts And Service	103
4/10/2019	4/9/2019	Lowes #00638*	36.13
4/10/2019	4/9/2019	Garner Brothers Auto Part	46.27
4/11/2019	4/10/2019	Zips #17	5

4/11/2019	4/10/2019	Garner Brothers Auto Part	20.7
4/11/2019	4/10/2019	Oreilly Auto #1060	33.98
4/11/2019	4/10/2019	Grainger	186.49
4/11/2019	4/10/2019	Ces 586	196.9
4/11/2019	4/10/2019	Garner Brothers Auto Part	241.17
4/11/2019	4/10/2019	Lance Cunningham Ford	977.21
4/12/2019	4/11/2019	Lowes #00638*	18.52
4/12/2019	4/11/2019	Oreilly Auto #1060	33.98
4/14/2019	4/12/2019	Garner Brothers Auto Part	45.55
4/14/2019	4/13/2019	Apl*itunes.Com/Bill	0.99
4/16/2019	4/15/2019	Ces 586	-196.9
4/16/2019	4/16/2019	Auto Parts And Service	225.88
4/17/2019	4/16/2019	Turner Industrial Supply	12.7
4/17/2019	4/16/2019	Lowes #00638*	268.12
4/17/2019	4/16/2019	Cummins Inc - K6	684.78
4/17/2019	4/17/2019	Gih*globalindustrialeq	2,036.58
4/18/2019	4/17/2019	Lowes #00638*	639.44
4/19/2019	4/18/2019	Lance Cunningham Ford	-80
4/19/2019	4/18/2019	Lowes #00638*	93.09
4/19/2019	4/18/2019	Tcsa	125
4/19/2019	4/18/2019	Lance Cunningham Ford	204.4
4/19/2019	4/18/2019	Vanhoooseco Ready Mix Llc	283.5
4/19/2019	4/18/2019	Lowes #00638*	334.14
4/24/2019	4/23/2019	Oreilly Auto #1060	2.99
4/24/2019	4/23/2019	Garner Brothers Auto Part	4.22
4/24/2019	4/23/2019	Tractor-Supply-Co #0388	35.98
4/24/2019	4/23/2019	Sherwin Williams 702381	49.99
4/24/2019	4/23/2019	Garner Brothers Auto Part	53.35
4/24/2019	4/23/2019	Mhc-Kw-Knoxville	140.64
4/25/2019	4/24/2019	Garner Brothers Auto Part	5.19
4/25/2019	4/24/2019	Broadway Outdoor Power Eq	29.99
4/25/2019	4/24/2019	Subs And Such Inc	33.8
4/25/2019	4/24/2019	Garner Brothers Auto Part	67.13
4/26/2019	4/24/2019	West Chevrolet Inc	118.63
4/26/2019	4/25/2019	Garner Brothers Auto Part	18.84
4/26/2019	4/25/2019	Harbor Freight Tools2975	26.98
4/26/2019	4/25/2019	Garner Brothers Auto Part	89.89
4/26/2019	4/25/2019	Vistapr*vistaprint.Com	91.99
4/26/2019	4/25/2019	Lowes #00638*	217.32
4/26/2019	4/25/2019	Airgas South	239.1
4/28/2019	4/26/2019	Grainger	29.45
4/28/2019	4/26/2019	Puremagic Carwash Of Alco	45.99
4/28/2019	4/26/2019	Tcat Knoxville	125
4/28/2019	4/26/2019	Grainger	176.24

4/28/2019	4/26/2019	Grainger	247.65
4/30/2019	4/29/2019	Wal-Mart #0672	23.52
4/30/2019	4/29/2019	Outlet Key Shop 2	37.5
4/30/2019	4/29/2019	Cabletiesandmore	49.25
4/30/2019	4/29/2019	Versalift Southeast	52.8
4/30/2019	4/29/2019	Lowes #00638*	107.13
		Debit Total USD	11,592.64
		Credit Total USD	-287.24
		Total USD	11,305.40

Jim Naelitz - Animal Control

Posting Date	Tran Date	Supplier	Amount
4/1/2019	3/30/2019	Dunkin Donuts 4ny44	5.35
4/1/2019	3/30/2019	Sheetz 00001453	5.79
4/1/2019	3/30/2019	Sheetz 00001453	14.82
4/1/2019	3/30/2019	Jonny`s Pizza	16.85
4/1/2019	3/31/2019	Sheetz 00003533	4.28
4/1/2019	3/31/2019	Ikea Pittsburgh	6.36
4/1/2019	3/31/2019	Sheetz 00004432	8.14
4/1/2019	3/31/2019	Ikea Pittsburgh	8.81
4/1/2019	3/31/2019	Sheetz 00004432	11.63
4/1/2019	3/31/2019	Applebees 971845700465	32.38
4/1/2019	3/31/2019	Friendlys Ice Cre	33.31
4/2/2019	3/31/2019	Exxonmobil 99605016	4.14
4/2/2019	3/31/2019	Hotel At Batavia Downs	104.34
4/2/2019	4/2/2019	Il Tollway-Autoreplenish	20
4/3/2019	4/1/2019	Exxonmobil 42356444	3.28
4/3/2019	4/2/2019	Walmart.Com 8009666546	109.59
4/3/2019	4/2/2019	Walmart.Com 8009666546	109.59
4/11/2019	4/10/2019	Lowes #00638*	33.06
4/14/2019	4/12/2019	Lowes #00638*	22.76
4/15/2019	4/11/2019	Wal-Mart #0672 Se2	-109.59
4/24/2019	4/23/2019	Jiffy Lube #3888	138.55
4/28/2019	4/26/2019	Exxonmobil 99025033	13.95
4/28/2019	4/27/2019	Dunkin #336534 Q35	2.52
4/28/2019	4/27/2019	Dunkin #336534 Q35	4.93
4/28/2019	4/27/2019	Potbelly #428	7.25
4/28/2019	4/27/2019	Potbelly #428	13.84
4/29/2019	4/27/2019	Exxonmobil 99025033	13.95
4/29/2019	4/28/2019	Usa*canteen Vending	1.1
4/29/2019	4/28/2019	Usa*canteen Vending	1.1
4/29/2019	4/28/2019	Dunkin #336534 Q35	4.93
4/30/2019	4/28/2019	2708pepsiven9147678600	2

4/30/2019	4/28/2019	2708pepsiven9147678600	2
4/30/2019	4/28/2019	0780 Planet Fitness	7.79
4/30/2019	4/28/2019	Exxonmobil 99025033	13.34
4/30/2019	4/28/2019	Exxonmobil 99025033	13.95
4/30/2019	4/29/2019	Usa*canteen Vending	1.1
4/30/2019	4/29/2019	Usa*canteen Vending	1.1
4/30/2019	4/29/2019	Usa*canteen Vending	1.1
4/30/2019	4/29/2019	Usa*canteen Vending	1.35
4/30/2019	4/29/2019	Dunkin #336534 Q35	4.4
4/30/2019	4/29/2019	Dunkin #336534 Q35	4.93
4/30/2019	4/29/2019	Wm Supercenter #5965	10.41
4/30/2019	4/29/2019	Potbelly #472	15.36
		Debit Total USD	835.43
		Credit Total USD	-109.59
		Total USD	725.84

John Herron - School Technology

Posting Date	Tran Date	Supplier	Amount
4/4/2019	4/3/2019	Asset Genie	757.85
4/10/2019	4/9/2019	Asset Genie	889.65
4/11/2019	4/10/2019	Wm Supercenter #672	418.96
4/11/2019	4/10/2019	Wal-Mart #0672	1,148.64
4/12/2019	4/11/2019	Transaction Fees - Foreign Currency Fee	8.44
4/12/2019	4/11/2019	Www.Ikea.Com	844.46
4/14/2019	4/12/2019	Pc Parts Plus DbA Chromeb	314.94
4/16/2019	4/15/2019	Cdw Govt #rwc8414	145.32
4/17/2019	4/16/2019	Cdw Govt #rwn5701	39.9
4/17/2019	4/16/2019	Pc Parts Plus DbA Chromeb	104.98
4/17/2019	4/16/2019	Cdw Govt #rwq8277	310.38
4/18/2019	4/17/2019	Cdw Govt #rwv6481	435.96
4/23/2019	4/22/2019	Lowes #00638*	69.28
4/26/2019	4/25/2019	Screen Surgeons	120
4/28/2019	4/26/2019	Office Depot #623	19.99
4/28/2019	4/26/2019	Office Depot #1214	60.2
		Debit Total USD	5,688.95
		Credit Total USD	0
		Total USD	5,688.95

Joni Seratt - Probation

Posting Date	Tran Date	Supplier	Amount
4/28/2019	4/26/2019	American Paper & Twine C	68.1
		Debit Total USD	68.1
		Credit Total USD	0
		Total USD	68.1

Judy Coppenger - Schools - Special Education

Posting Date	Tran Date	Supplier	Amount
4/4/2019	4/3/2019	American Institute Of Hea	150
4/10/2019	4/8/2019	Music Road Inn Front Desk	144.8
4/10/2019	4/8/2019	Music Road Inn Front Desk	144.8
4/10/2019	4/8/2019	Music Road Inn Front Desk	144.8
4/10/2019	4/9/2019	Wilsonlangu	429
4/10/2019	4/9/2019	Wilsonlangu	429
4/11/2019	4/9/2019	Delta Air 0062366302848	463
4/11/2019	4/10/2019	Wal-Mart #0672	27
4/11/2019	4/10/2019	Travel Insurance Policy	30.1
4/12/2019	4/9/2019	The Home Depot 724	436.78
4/14/2019	4/12/2019	Cdw Govt #rvw8499	56.7
4/17/2019	4/16/2019	Wm Supercenter #672	36.42
4/17/2019	4/16/2019	Etsu Early Childhood	540
4/19/2019	4/18/2019	Ltvec	595
4/23/2019	4/22/2019	Pokeys Engraving Shop	330
4/24/2019	4/23/2019	American Institute Of Hea	150
4/25/2019	4/24/2019	Dollar Tree	10
4/25/2019	4/24/2019	Dollar Tree	114
4/25/2019	4/24/2019	American Institute Of Hea	150
4/26/2019	4/25/2019	Dollar Tree	12
4/30/2019	4/29/2019	Wm Supercenter #672	47.99
		Debit Total USD	4,441.39
		Credit Total USD	0
		Total USD	4,441.39

Kathy Smith - Schools - Extended School Program

Posting Date	Tran Date	Supplier	Amount
4/1/2019	3/29/2019	Otc Brands, Inc.	68.03
4/7/2019	4/5/2019	Dollar General #13895	2.85
4/7/2019	4/5/2019	Dollar General #13895	7.25
4/10/2019	4/8/2019	Aldi 70013	32.76
4/12/2019	4/11/2019	Target 00012500	-2.79
4/12/2019	4/11/2019	Target 00012500	39.97
4/12/2019	4/11/2019	Target 00012500	42.96
4/12/2019	4/11/2019	In *artistic Pops	120
4/16/2019	4/15/2019	Target 00012500	3
4/16/2019	4/15/2019	Target 00012500	-3.2
4/19/2019	4/17/2019	The Home Depot #0724	49.96
		Debit Total USD	366.78
		Credit Total USD	-5.99
		Total USD	360.79

Katie Kerr - Purchasing Dept.

Posting Date	Tran Date	Supplier	Amount
4/19/2019	4/17/2019	National Insitute Of Gove	310
		Debit Total USD	310
		Credit Total USD	0
		Total USD	310

KC Williams - Public Library

Posting Date	Tran Date	Supplier	Amount
4/3/2019	4/2/2019	Lowes #00638*	65.36
4/3/2019	4/2/2019	Anderson Lumber Company	179.2
4/3/2019	4/2/2019	Costco Whse #1116	202.27
4/4/2019	4/2/2019	Aldi 70013	56.74
4/4/2019	4/3/2019	Lowes #00638*	-57.64
4/4/2019	4/3/2019	Lowes #00638*	137.66
4/10/2019	4/8/2019	Food City #626	35.02
4/10/2019	4/8/2019	Aldi 70013	121.67
4/11/2019	4/9/2019	Lowes #00638*	136.6
4/12/2019	4/10/2019	The Home Depot #0724	27.56
4/12/2019	4/11/2019	Batteries + Bulbs-#0803	240.25
4/17/2019	4/16/2019	Lowes #00638*	103.82

4/18/2019	4/16/2019	The Home Depot #0724	10.39
4/18/2019	4/16/2019	Food City #626	18.82
4/18/2019	4/16/2019	Aldi 70013	91.51
4/19/2019	4/17/2019	Food City #626	10.63
4/19/2019	4/17/2019	Homedepot.Com	172.35
4/19/2019	4/17/2019	Homedepot.Com	199
4/21/2019	4/18/2019	Homedepot.Com	39.6
4/25/2019	4/23/2019	Food City #626	22.46
4/25/2019	4/23/2019	Aldi 70013	55.06
4/28/2019	4/26/2019	Office Depot #623	33.18
		Debit Total USD	1,959.15
		Credit Total USD	-57.64
		Total USD	1,901.51

Kenlyn Foster - Juvenile Court

Posting Date	Tran Date	Supplier	Amount
4/3/2019	4/1/2019	Office Depot #623	3.37
		Debit Total USD	3.37
		Credit Total USD	0
		Total USD	3.37

Lance Coleman - EMA

Posting Date	Tran Date	Supplier	Amount
4/3/2019	4/1/2019	Food City #651	14.92
4/10/2019	4/8/2019	Salsaritas - 50 - Hamilito	290.75
4/14/2019	4/12/2019	Pokeys Sports	300
4/18/2019	4/16/2019	Salsaritas - 50 - Hamilito	243.76
		Debit Total USD	849.43
		Credit Total USD	0
		Total USD	849.43

Mike Cain - Information Technology

Posting Date	Tran Date	Supplier	Amount
4/3/2019	4/1/2019	Office Depot #623	33.43
4/3/2019	4/2/2019	Google *google Storage	1.99
4/3/2019	4/2/2019	Dnh*godaddy.Com	239.76
4/4/2019	4/3/2019	Dnh*godaddy.Com	36.34
4/10/2019	4/8/2019	Office Depot #623	16
4/14/2019	4/11/2019	Office Depot #623	46.19
4/15/2019	4/13/2019	Office Depot #623	46.71
4/16/2019	4/15/2019	The Ups Store 3376	14.43

4/19/2019	4/17/2019	Office Depot #623	25.42
		Debit Total USD	460.27
		Credit Total USD	0
		Total USD	460.27

Randy Vineyard - Mayor/Accounting

Posting Date	Tran Date	Supplier	Amount
4/1/2019	4/1/2019	Payment - Payment - Thank You	-87,484.67
4/7/2019	4/5/2019	Olive Garden 100018440	181
4/26/2019	4/25/2019	Association Of Government	107.5
4/28/2019	4/25/2019	Nasact	345
		Debit Total USD	633.5
		Credit Total USD	-87,484.67
		Total USD	-86,851.17

Ron Talbott - 5th JDTF

Posting Date	Tran Date	Supplier	Amount
4/11/2019	4/10/2019	Usps Po 4755440800	14.9
4/12/2019	4/11/2019	Usps Po 4755440800	7
4/14/2019	4/12/2019	Usps Po 4755440800	22.35
4/18/2019	4/17/2019	Usps Po 4755440800	7
4/28/2019	4/26/2019	Usps Po 4755440800	7
4/30/2019	4/29/2019	Nest Labs	4.2
		Debit Total USD	62.45
		Credit Total USD	0
		Total USD	62.45

Rosemary Trent - Schools - Food Service

Posting Date	Tran Date	Supplier	Amount
4/17/2019	4/16/2019	Dollar Tree	21
4/25/2019	4/24/2019	Lowes #00638*	419
		Debit Total USD	440
		Credit Total USD	0
		Total USD	440

Steven Cardwell - EMA

Posting Date	Tran Date	Supplier	Amount
4/3/2019	4/2/2019	Alg*air 7zf2s9	195.5
4/4/2019	4/2/2019	Nena Online	75
4/15/2019	4/13/2019	Staybridge Suites	396.27

4/24/2019	4/23/2019	Sq *rcn Communicati	2,115.96
		Debit Total USD	2,782.73
		Credit Total USD	0
		Total USD	2,782.73

Susan Hughes - Election

Posting Date	Tran Date	Supplier	Amount
4/19/2019	4/18/2019	Usps Po 4755440800	14
4/23/2019	4/22/2019	Wal-Mart #0672	22.29
		Debit Total USD	36.29
		Credit Total USD	0
		Total USD	36.29

Sylvia Dunlap - Health Dept.

Posting Date	Tran Date	Supplier	Amount
4/18/2019	4/17/2019	L2g*tbi Background Ck	29
		Debit Total USD	29
		Credit Total USD	0
		Total USD	29

Terry Baldwin - School Maintenance

Posting Date	Tran Date	Supplier	Amount
4/2/2019	4/1/2019	Maryville Fastner An	13.62
4/3/2019	4/2/2019	Tractor-Supply-Co #0388	5.96
4/3/2019	4/2/2019	Advance Auto Parts #5631	19.98
4/3/2019	4/2/2019	A 1 Automotive Repair	64.16
4/3/2019	4/2/2019	Lowes #00638*	277.14
4/4/2019	4/2/2019	The Home Depot #0724	25.34
4/4/2019	4/2/2019	Gray Hodges Corp	62.45
4/4/2019	4/3/2019	Broadway Glass & Door	10
4/4/2019	4/3/2019	Fastenal Company01	20.84
4/4/2019	4/3/2019	Lowes #00638*	109
4/5/2019	4/3/2019	Northern Tool Equipmnt	179.99
4/5/2019	4/3/2019	Trane Supply-115625	364.32
4/5/2019	4/4/2019	Tractor-Supply-Co #0388	32.94
4/5/2019	4/4/2019	Tractor-Supply-Co #0388	71.98
4/5/2019	4/4/2019	Lowes #00638*	90.56
4/5/2019	4/4/2019	Grainger	117.2
4/5/2019	4/4/2019	Lowes #00638*	119.93
4/5/2019	4/4/2019	Grainger	241.28
4/5/2019	4/4/2019	Gillenwater Flooring Ctr	256

4/7/2019	4/5/2019 Agcentral Farmers Co-Op M	4.42
4/7/2019	4/5/2019 Tractor-Supply-Co #0388	6.49
4/7/2019	4/5/2019 Turner Industrial Supply	15.13
4/7/2019	4/5/2019 Anderson Lumber Company	44.94
4/7/2019	4/5/2019 Ces 586	52.4
4/7/2019	4/5/2019 Agcentral Farmers Co-Op M	87.05
4/7/2019	4/5/2019 Agcentral Farmers Co-Op M	105.12
4/7/2019	4/5/2019 Gillenwater Flooring Ctr	128.03
4/7/2019	4/5/2019 Lowes #00638*	144.63
4/9/2019	4/8/2019 Lowes #00638*	54.92
4/9/2019	4/8/2019 Kenny Pipe And Supply	59.08
4/9/2019	4/8/2019 Smoky View Auto Parts	74.7
4/9/2019	4/8/2019 Lowes #00638*	87.9
4/9/2019	4/8/2019 Tractor-Supply-Co #0388	109.99
4/9/2019	4/8/2019 Lowes #00638*	454.48
4/9/2019	4/8/2019 Air Distributors Company	636.43
4/10/2019	4/9/2019 Lowes #00638*	76.52
4/10/2019	4/9/2019 Lowes #00638*	103.91
4/10/2019	4/9/2019 Kendall Electric Inc	146.18
4/10/2019	4/9/2019 Overhead Door	318
4/11/2019	4/9/2019 Tractor-Supply-Co #0388	11.99
4/11/2019	4/9/2019 Lowes #00638*	19.31
4/11/2019	4/9/2019 Tractor-Supply-Co #0388	44.34
4/11/2019	4/10/2019 Tractor-Supply-Co #0388	19.99
4/11/2019	4/10/2019 Outlet Key Shop 2	20
4/12/2019	4/11/2019 Smoky View Auto Parts	10.06
4/12/2019	4/11/2019 Smoky View Auto Parts	10.37
4/12/2019	4/11/2019 A 1 Automotive Repair	39.53
4/12/2019	4/11/2019 Lowes #00638*	70.01
4/12/2019	4/11/2019 Tractor-Supply-Co #0388	184.95
4/14/2019	4/12/2019 Computer Catering	5
4/14/2019	4/12/2019 Agcentral Farmers Co-Op M	6.09
4/14/2019	4/12/2019 Lowes #00638*	11.16
4/14/2019	4/12/2019 Maryville Rural King	14.96
4/14/2019	4/12/2019 Agcentral Farmers Co-Op M	101.34
4/14/2019	4/12/2019 Tractor-Supply-Co #0388	103.96
4/16/2019	4/15/2019 Lowes #00638*	32.3
4/16/2019	4/15/2019 Lowes #00638*	33.23
4/16/2019	4/15/2019 Ces 586	45.29
4/16/2019	4/15/2019 Daktronics	375
4/17/2019	4/15/2019 Trane Supply-115625	18.58
4/17/2019	4/15/2019 Battery Services	426.92
4/17/2019	4/15/2019 Trane Supply-115625	505.33
4/17/2019	4/16/2019 United Refrig Br #w8	331.26

4/18/2019	4/16/2019	Gray Hodges Corp	84.28
4/18/2019	4/17/2019	Lowes #00638*	11.96
4/18/2019	4/17/2019	Fastenal Company01	24.26
4/18/2019	4/17/2019	Smoky View Auto Parts	26.19
4/18/2019	4/17/2019	Lowes #00638*	32.96
4/18/2019	4/17/2019	Oreilly Auto Parts #5195	89.95
4/18/2019	4/17/2019	Hayes Alignment And	477.51
4/19/2019	4/18/2019	Coastal Supply Co Inc	21.05
4/19/2019	4/18/2019	Tractor-Supply-Co #0388	43.98
4/19/2019	4/18/2019	Kendall Electric Inc	478.04
4/23/2019	4/22/2019	Lowes #00638*	68.67
4/23/2019	4/22/2019	Coastal Supply Co Inc	121.99
4/23/2019	4/22/2019	Lowes #00638*	183.78
4/24/2019	4/22/2019	Gray Hodges Corp	62.33
4/24/2019	4/22/2019	Trane Supply-115625	474.66
4/25/2019	4/24/2019	Broadway Outdoor Power Eq	88.98
4/26/2019	4/24/2019	The Home Depot #0724	9.74
4/26/2019	4/24/2019	Trane Supply-115625	134.45
4/26/2019	4/24/2019	Johnstone Supply	138.28
4/26/2019	4/25/2019	Lowes #00638*	21.99
4/26/2019	4/25/2019	Farragut Lawn And Trac	119.95
4/28/2019	4/26/2019	Grainger	329.27
		Debit Total USD	10,278.25
		Credit Total USD	0
		Total USD	10,278.25

Thomas Lloyd - Development Services

Posting Date	Tran Date	Supplier	Amount
4/30/2019	4/29/2019	Maryville Rural King	43.89
		Debit Total USD	43.89
		Credit Total USD	0
		Total USD	43.89

Tim Helton - Property Assessor

Posting Date	Tran Date	Supplier	Amount
4/12/2019	4/11/2019	Kroger Fuel #9578	19.32
4/14/2019	4/12/2019	Holiday Inn Express & Su	512.3
4/14/2019	4/12/2019	Holiday Inn Express & Su	512.3
4/18/2019	4/17/2019	Kroger #683	14.92
4/28/2019	4/26/2019	Realtor Association/mls	150
		Debit Total USD	1,208.84
		Credit Total USD	0
		Total USD	1,208.84

Tim Tipton - Dept. of General Services - Risk Mgmt.

Posting Date	Tran Date	Supplier	Amount
4/7/2019	4/5/2019	lwcf	375
		Debit Total USD	375
		Credit Total USD	0
		Total USD	375

Tom Hatcher - Circuit Court

Posting Date	Tran Date	Supplier	Amount
4/7/2019	4/5/2019	Red Robin No 702	14.74
4/7/2019	4/5/2019	The Chop House Murfreesbo	31.14
4/7/2019	4/5/2019	Embassy Suites Murfrees	309.6
4/11/2019	4/10/2019	Fredpryor Careertrack	119
4/12/2019	4/11/2019	Wm Supercenter #672	17.98
4/12/2019	4/11/2019	Wm Supercenter #672	27.01
4/17/2019	4/16/2019	Pilot_04597	20.3
4/18/2019	4/16/2019	Arbys #8304 Gordonsville	9.2
4/18/2019	4/16/2019	Hardees 1501879	19.76
4/18/2019	4/16/2019	Premier Parking - Mta	24
4/18/2019	4/16/2019	Club House Inn And Sui	94.95
4/22/2019	4/21/2019	Txtsignal.Com	71
4/24/2019	4/23/2019	Kroger #862	8.99
4/26/2019	4/24/2019	Chick-Fil-A #01235	155
4/26/2019	4/25/2019	Harbor Freight Tools2975	9.86
		Debit Total USD	932.53
		Credit Total USD	0
		Total USD	932.53

Troy Logan - Schools

Posting Date	Tran Date	Supplier	Amount
4/2/2019	4/1/2019	Food Lion #1362	46.93
4/3/2019	4/1/2019	Food City #626	171.84
4/4/2019	4/3/2019	Pp*tnattendsupervisors	170
4/7/2019	4/6/2019	Marriott Franklin Hote	339.12
4/12/2019	4/10/2019	Embassy Suites Cool Sp	515.16
4/12/2019	4/10/2019	Embassy Suites Cool Sp	515.16
4/14/2019	4/12/2019	The Ups Store 3376	18.17
4/19/2019	4/18/2019	Chatt The Chattanooga	16.99
4/21/2019	4/18/2019	Office Depot #623	27.43
4/22/2019	4/21/2019	Wm Supercenter #1320	184.64

4/23/2019	4/16/2019	Music Road Hotel Front De	-9.16
4/23/2019	4/22/2019	Pokeys Engraving Shop	12
4/24/2019	4/23/2019	Food Lion #1362	39.38
4/26/2019	4/25/2019	Paypal *tennesseeas	130
4/30/2019	4/29/2019	Cell Phone Repair Alcoa	50
		Debit Total USD	2,236.82
		Credit Total USD	-9.16
		Total USD	2,227.66

William Brewer, Jr. - General Sessions Judge Div III

Posting Date	Tran Date	Supplier	Amount
4/5/2019	4/5/2019	Tennessee Bar Assoc	295
4/5/2019	4/5/2019	Tennessee Bar Assoc	295
4/5/2019	4/5/2019	Tennessee Bar Assoc	295
		Debit Total USD	885
		Credit Total USD	0
		Total USD	885

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Blount County, TN
ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-51300-510100-00000-000-00000-0000-10-00000 County Official	.00	122,719.26	5,335.62	117,383.64	117,383.64
101-51500-510100-00000-000-00000-0000-10-00000 County Official	.00	72,443.79	3,149.73	69,294.06	69,294.06
101-51600-510100-00000-000-00000-0000-10-00000 County Official	.00	80,492.87	3,499.69	76,993.18	76,993.18
101-53120-510100-00000-000-00000-0000-10-00000 County Official	.00	88,541.95	3,849.65	84,692.30	84,692.30
101-53400-510100-00000-420-00000-0000-10-00000 County Official	.00	80,492.87	3,499.69	76,993.18	76,993.18
101-54110-510100-00000-000-00000-0000-10-00000 County Official	.00	97,395.80	4,234.60	93,161.20	93,161.20
101-52300-510100-00000-000-00000-0000-10-00000 County Official	.00	80,492.87	3,499.69	76,993.18	76,993.18
101-52400-510100-00000-000-00000-0000-10-00000 County Official	.00	80,492.87	3,499.69	76,993.18	76,993.18
101-52500-510100-00000-000-00000-0000-10-00000 County Official	.00	80,492.87	3,499.69	76,993.18	76,993.18
101-54220-510100-00000-000-00000-0000-10-00000 County Official	.00	9,739.12	423.44	9,315.68	9,315.68
101-53310-510200-00000-000-00000-0000-10-00000 Judges	.00	591,039.28	25,697.36	565,341.92	565,341.92
101-53120-510300-00000-000-00000-0000-10-00000 Assistant	.00	186,265.91	16,571.50	169,694.41	169,694.41
101-54110-510300-00000-000-00000-0000-10-00000 Assistant	.00	79,953.95	4,380.31	75,573.64	75,573.64
101-51300-510300-00000-000-00000-0000-10-00000 Assistant	.00	8,436.60	750.60	7,686.00	7,686.00
101-58300-510300-00000-000-00000-0000-10-00000 Assistant	.00	72,188.39	6,422.20	65,766.19	65,766.19
101-54210-510300-00000-000-00000-0000-10-00000 Assistant	.00	37,106.14	1,589.30	35,516.84	35,516.84
101-54410-510300-00000-000-00000-0000-10-00000 Assistant	.00	24,305.66	2,145.40	22,160.26	22,160.26
101-52300-510300-00000-000-00000-0000-10-00000 Assistant	.00	289,701.26	38,765.20	250,936.06	250,936.06
101-52310-510300-00000-000-00000-0000-10-00000 Assistant	.00	149,491.01	13,299.40	136,191.61	136,191.61
101-54410-510500-00000-000-00000-0000-10-00000 Supervisor/Director	.00	52,483.07	4,669.40	47,813.67	47,813.67
101-54210-510500-00000-000-00000-0000-10-00000 Supervisor/Director	.00	43,060.48	2,004.59	41,055.89	41,055.89
101-55120-510500-00000-000-00000-0000-10-00000 Supervisor/Director	.00	49,693.36	4,421.20	45,272.16	45,272.16
101-57500-510500-00000-000-00000-0000-10-00000 Supervisor/Director	.00	60,724.15	5,402.60	55,321.55	55,321.55
101-58300-510500-00000-000-00000-0000-10-00000 Supervisor/Director	.00	48,189.82	4,287.20	43,902.62	43,902.62
101-51900-510500-00000-000-00000-0000-10-00000 Supervisor/Director	.00	66,123.74	5,883.00	60,240.74	60,240.74
101-51910-510500-00000-000-00000-0000-10-00000 Supervisor/Director	.00	41,974.00	3,734.20	38,239.80	38,239.80
101-51800-510500-00000-000-00000-0000-10-00000					

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Blount County, TN
ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Supervisor/Director	.00	28,874.30	1,346.10	27,528.20	27,528.20
101-51310-510500-00000-000-00000-0000-10-00000					
Supervisor/Director	.00	59,854.65	5,186.80	54,667.85	54,667.85
101-51710-510500-00000-000-00000-0000-10-00000					
Supervisor/Director	.00	71,793.02	6,387.40	65,405.62	65,405.62
101-54110-510500-00000-000-00000-0000-10-00000					
Supervisor/Director	.00	257,321.23	11,979.80	245,341.43	245,341.43
101-51920-510500-00000-000-00000-0000-10-00000					
Supervisor/Director	.00	48,893.71	4,349.80	44,543.91	44,543.91
101-52100-510500-00000-000-00000-0000-10-00000					
Supervisor/Director	.00	78,366.10	6,972.20	71,393.90	71,393.90
101-52200-510500-00000-000-00000-0000-10-00000					
Supervisor/Director	.00	57,261.25	5,186.80	52,074.45	52,074.45
101-53200-510500-00000-128-00000-0000-10-00000					
Supervisor/Director	.00	48,893.65	4,349.80	44,543.85	44,543.85
101-53910-510500-00000-000-00000-0000-10-00000					
Supervisor/Director	.00	58,026.51	5,162.60	52,863.91	52,863.91
101-54110-510600-00000-000-00000-0000-10-00000					
Deputies	.00	3,405,815.43	151,291.62	3,254,523.81	3,254,523.81
101-54113-510600-00000-000-00000-0000-00-00000					
Deputies	.00	128,694.30	5,073.99	123,620.31	123,620.31
101-54110-510700-00000-000-00000-0000-10-00000					
Detectives	.00	313,372.82	14,556.20	298,816.62	298,816.62
101-54110-510800-00000-000-00000-0000-10-00000					
Investigators	.00	29,572.71	1,376.70	28,196.01	28,196.01
101-54110-510900-00000-000-00000-0000-10-00000					
Captain	.00	99,868.85	4,649.20	95,219.65	95,219.65
101-53900-510900-00000-000-00000-0000-10-00000					
Captain	.00	51,307.09	2,388.50	48,918.59	48,918.59
101-54210-510900-00000-000-00000-0000-10-00000					
Captain	.00	49,616.52	2,309.81	47,306.71	47,306.71
101-54240-510900-00000-000-00000-0000-10-00000					
Captain	.00	57,111.29	2,658.71	54,452.58	54,452.58
101-54240-511000-00000-000-00000-0000-10-00000					
Lieutenants	.00	47,176.28	2,196.20	44,980.08	44,980.08
101-54210-511000-00000-000-00000-0000-10-00000					
Lieutenants	.00	138,869.58	6,464.80	132,404.78	132,404.78
101-53900-511000-00000-000-00000-0000-10-00000					
Lieutenants	.00	43,258.12	2,013.80	41,244.32	41,244.32
101-54110-511000-00000-000-00000-0000-10-00000					
Lieutenants	.00	272,666.92	14,788.52	257,878.40	257,878.40
101-53500-511100-00000-647-00000-0000-10-00000					
Probation Officer	.00	13,240.00	.00	13,240.00	13,240.00
101-53910-511100-00000-000-00000-0000-10-00000					
Probation Officer	.00	225,191.70	20,564.00	204,627.70	204,627.70
101-53200-511100-00000-128-00000-0000-10-00000					
Probation Officer	.00	182,331.22	16,221.02	166,110.20	166,110.20
101-53500-511200-00000-000-00000-0000-10-00000					
Youth Service Officers	.00	207,542.04	15,561.42	191,980.62	191,980.62
101-53900-511500-00000-000-00000-0000-10-00000					
Sergeants	.00	39,868.50	1,856.00	38,012.50	38,012.50
101-54110-511500-00000-000-00000-0000-10-00000					
Sergeants	.00	356,481.86	15,673.51	340,808.35	340,808.35

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-54210-511500-00000-000-00000-0000-10-00000 Sergeants	.00	147,227.03	7,091.39	140,135.64	140,135.64
101-54240-511500-00000-000-00000-0000-10-00000 Sergeants	.00	121,633.76	5,661.40	115,972.36	115,972.36
101-52100-511900-00000-000-00000-0000-10-00000 Accountants and Bookkeepers	.00	255,335.05	23,258.92	232,076.13	232,076.13
101-53910-511900-00000-000-00000-0000-10-00000 Accountants and Bookkeepers	.00	32,531.19	2,902.44	29,628.75	29,628.75
101-54210-512000-00000-000-00000-0000-10-00000 Computer Programmers	.00	195,940.47	10,074.60	185,865.87	185,865.87
101-52600-512100-00000-000-00000-0000-10-00000 Data Processing Personnel	.00	224,555.84	19,113.78	205,442.06	205,442.06
101-52200-512200-00000-000-00000-0000-10-00000 Purchasing Personnel	.00	128,071.07	11,359.54	116,711.53	116,711.53
101-54210-513000-00000-000-00000-0000-10-00000 Social Workers	.00	32,352.00	1,617.60	30,734.40	30,734.40
101-54240-513100-00000-000-00000-0000-10-00000 Medical Personnel	.00	13,935.34	1,195.53	12,739.81	12,739.81
101-55120-513100-00000-512-00000-0000-10-00000 Medical Personnel	.00	65,442.60	5,822.40	59,620.20	59,620.20
101-55110-513100-00000-511-00000-0000-10-00000 Medical Personnel	.00	440,247.46	36,287.10	403,960.36	403,960.36
101-54240-514000-00000-000-00000-0000-10-00000 Salary Supplements	.00	9,739.35	423.45	9,315.90	9,315.90
101-54210-514000-00000-000-00000-0000-10-00000 Salary Supplements	.00	1,250.00	.00	1,250.00	1,250.00
101-54110-514000-00000-000-00000-0000-10-00000 Salary Supplements	.00	61,250.00	.00	61,250.00	61,250.00
101-53500-514000-00000-647-00000-0000-10-00000 Salary Supplements	.00	15,924.48	1,327.04	14,597.44	14,597.44
101-51710-514100-00000-000-00000-0000-10-00000 Foreman	.00	110,525.29	4,879.00	105,646.29	105,646.29
101-54110-514200-00000-000-00000-0000-10-00000 Mechanics	.00	34,328.45	1,598.10	32,730.35	32,730.35
101-55120-514700-00000-512-00000-0000-10-00000 Transporters	.00	6,435.00	370.00	6,065.00	6,065.00
101-54210-516000-00000-000-00000-0000-10-00000 Transport Guards	.00	132,710.47	7,159.50	125,550.97	125,550.97
101-54240-516000-00000-000-00000-0000-10-00000 Transport Guards	.00	102,598.37	4,808.50	97,789.87	97,789.87
101-53910-516100-00000-000-00000-0000-10-00000 Secretary	.00	24,557.32	2,183.60	22,373.72	22,373.72
101-53500-516100-00000-000-00000-0000-10-00000 Secretary	.00	23,018.57	2,423.04	20,595.53	20,595.53
101-53310-516100-00000-000-00000-0000-10-00000 Secretary	.00	105,815.93	9,192.60	96,623.33	96,623.33
101-53200-516100-00000-128-00000-0000-10-00000 Secretary	.00	27,620.01	2,457.20	25,162.81	25,162.81
101-51710-516100-00000-000-00000-0000-10-00000 Secretary	.00	86,779.09	7,683.80	79,095.29	79,095.29
101-51300-516100-00000-000-00000-0000-10-00000 Secretary	.00	41,565.08	3,696.60	37,868.48	37,868.48
101-51310-516200-00000-000-00000-0000-10-00000					

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Blount County, TN
ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Clerical Personnel	.00	122,036.62	11,099.50	110,937.12	110,937.12
101-51600-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	264,067.05	23,339.82	240,727.23	240,727.23
101-51500-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	79,470.21	6,945.08	72,525.13	72,525.13
101-53400-516200-00000-420-00000-0000-10-00000					
Clerical Personnel	.00	214,776.34	19,121.60	195,654.74	195,654.74
101-53610-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	24,375.78	1,107.99	23,267.79	23,267.79
101-53700-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	126,001.19	11,016.50	114,984.69	114,984.69
101-54110-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	184,329.31	8,693.50	175,635.81	175,635.81
101-52100-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	42,973.45	13,382.74	29,590.71	29,590.71
101-54210-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	138,932.85	5,787.14	133,145.71	133,145.71
101-53120-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	1,081,204.29	96,159.96	985,044.33	985,044.33
101-52500-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	594,822.53	51,481.54	543,340.99	543,340.99
101-52400-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	213,820.13	19,022.40	194,797.73	194,797.73
101-52310-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	63,413.98	5,624.60	57,789.38	57,789.38
101-52300-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	100,743.97	8,943.00	91,800.97	91,800.97
101-55110-516200-00000-000-00000-0000-10-00000					
Clerical Personnel	.00	71,344.08	6,303.98	65,040.10	65,040.10
101-57500-516300-00000-000-00000-0000-10-00000					
Educational Assistant	.00	49,740.75	4,421.40	45,319.35	45,319.35
101-54117-516400-00000-000-00000-0000-10-00000					
Attendants	.00	50,518.34	2,498.80	48,019.54	48,019.54
101-54210-516400-00000-000-00000-0000-10-00000					
Attendants	.00	2,301,510.61	114,269.02	2,187,241.59	2,187,241.59
101-54240-516400-00000-000-00000-0000-10-00000					
Attendants	.00	568,274.51	26,833.60	541,440.91	541,440.91
101-54110-516400-00000-000-00000-0000-10-00000					
Attendants	.00	156,374.63	7,488.99	148,885.64	148,885.64
101-53900-516400-00000-000-00000-0000-10-00000					
Attendants	.00	214,119.26	8,691.30	205,427.96	205,427.96
101-64000-516400-00000-000-00000-0000-10-00000					
Attendants	.00	30,056.00	1,399.20	28,656.80	28,656.80
101-54210-516500-00000-000-00000-0000-10-00000					
Cafeteria Personnel	.00	87,715.69	4,131.50	83,584.19	83,584.19
101-51800-516600-00000-000-00000-0000-10-00000					
Custodial Personnel	.00	133,143.37	11,342.04	121,801.33	121,801.33
101-51800-516700-00000-000-00000-0000-10-00000					
Maintenance Personnel	.00	116,485.77	9,793.42	106,692.35	106,692.35
101-51500-516800-00000-000-00000-0000-10-00000					
Temporary Personnel	.00	13,127.95	575.04	12,552.91	12,552.91
101-51240-516800-00000-000-00000-0000-10-00000					
Temporary Personnel	.00	39,488.75	3,587.50	35,901.25	35,901.25

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Blount County, TN
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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-53500-516800-00000-000-00000-0000-10-00000 Temporary Personnel	.00	340.00	.00	340.00	340.00
101-52400-516800-00000-000-00000-0000-10-00000 Temporary Personnel	.00	2,842.25	1,161.00	1,681.25	1,681.25
101-52500-516800-00000-000-00000-0000-10-00000 Temporary Personnel	.00	155.10	.00	155.10	155.10
101-52500-516900-00000-000-00000-0000-10-00000 Part time Personnel	.00	17,135.68	1,938.44	15,197.24	15,197.24
101-54210-516900-00000-000-00000-0000-10-00000 Part time Personnel	.00	148,700.54	8,383.59	140,316.95	140,316.95
101-55110-516900-00000-000-00000-0000-10-00000 Part time Personnel	.00	34,200.71	2,766.50	31,434.21	31,434.21
101-55110-516900-00000-511-00000-0000-10-00000 Part time Personnel	.00	21,977.50	1,454.06	20,523.44	20,523.44
101-55120-516900-00000-512-00000-0000-10-00000 Part time Personnel	.00	5,037.16	513.30	4,523.86	4,523.86
101-55120-516900-00000-000-00000-0000-10-00000 Part time Personnel	.00	374.33	.00	374.33	374.33
101-55751-516900-00000-000-00000-0000-10-00000 Part time Personnel	.00	12,029.06	1,023.78	11,005.28	11,005.28
101-53200-516900-00000-128-00000-0000-10-00000 Part time Personnel	.00	12,626.94	1,132.80	11,494.14	11,494.14
101-53120-516900-00000-000-00000-0000-10-00000 Part time Personnel	.00	29,292.76	1,683.02	27,609.74	27,609.74
101-54110-516900-00000-000-00000-0000-10-00000 Part time Personnel	.00	31,902.16	1,200.70	30,701.46	30,701.46
101-52100-516900-00000-000-00000-0000-10-00000 Part time Personnel	.00	1,961.02	1,961.02	.00	.00
101-51600-516900-00000-000-00000-0000-10-00000 Part time Personnel	.00	2,858.56	392.00	2,466.56	2,466.56
101-51800-516900-00000-000-00000-0000-10-00000 Part time Personnel	.00	11,288.49	1,031.96	10,256.53	10,256.53
101-51710-516900-00000-000-00000-0000-10-00000 Part time Personnel	.00	1,662.38	.00	1,662.38	1,662.38
101-54110-518600-00000-000-00000-0000-10-00000 Longevity Pay	.00	53,055.93	34.10	53,021.83	53,021.83
101-54110-518700-00000-000-00000-0000-10-00000 Overtime Pay	.00	498,010.48	18,645.54	479,364.94	479,364.94
101-52100-518700-00000-000-00000-0000-10-00000 Overtime Pay	.00	1,868.93	1,868.93	.00	.00
101-52200-518700-00000-000-00000-0000-10-00000 Overtime Pay	.00	1,287.73	255.95	1,031.78	1,031.78
101-54113-518700-00000-000-00000-0000-10-00000 Overtime	.00	1,688.64	582.70	1,105.94	1,105.94
101-53900-518700-00000-000-00000-0000-10-00000 Overtime Pay	.00	88.61	.00	88.61	88.61
101-51800-518700-00000-000-00000-0000-10-00000 Overtime Pay	.00	1,117.24	415.98	701.26	701.26
101-51500-518700-00000-000-00000-0000-10-00000 Overtime Pay	.00	7,050.76	.00	7,050.76	7,050.76
101-51240-518700-00000-000-00000-0000-10-00000 Overtime Pay	.00	249.38	.00	249.38	249.38
101-51310-518700-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Overtime Pay	.00	9.37	.00	9.37	9.37
101-55120-518700-00000-000-00000-0000-10-00000					
Overtime Pay	.00	10,980.22	810.76	10,169.46	10,169.46
101-54210-518700-00000-000-00000-0000-10-00000					
Overtime Pay	.00	216,257.85	7,505.66	208,752.19	208,752.19
101-54240-518700-00000-000-00000-0000-10-00000					
Overtime Pay	.00	17,018.84	1,222.65	15,796.19	15,796.19
101-54240-518900-00000-000-00000-0000-10-00000					
Other Salaries and Wages	.00	19,650.19	901.27	18,748.92	18,748.92
101-55120-518900-00000-000-00000-0000-10-00000					
Other Salaries and Wages	.00	158,452.44	12,821.82	145,630.62	145,630.62
101-51710-518900-00000-000-00000-0000-10-00000					
Other Salaries and Wages	.00	209,149.00	21,477.78	187,671.22	187,671.22
101-51910-518900-00000-000-00000-0000-10-00000					
Other Salaries and Wages	.00	21,632.60	1,966.60	19,666.00	19,666.00
101-53910-518900-00000-000-00000-0000-10-00000					
Other Salaries and Wages	.00	4,350.00	600.00	3,750.00	3,750.00
101-53500-518900-00000-000-00000-0000-10-00000					
Other Salaries and Wages	.00	67,256.70	6,060.40	61,196.30	61,196.30
101-53310-518900-00000-000-00000-0000-10-00000					
Other Salaries and Wages	.00	5,100.00	300.00	4,800.00	4,800.00
101-51920-518900-00000-000-00000-0000-10-00000					
Other Salaries and Wages	.00	38,180.16	3,389.94	34,790.22	34,790.22
101-54110-518900-00000-000-00000-0000-10-00000					
Other Salaries and Wages	.00	9,555.00	910.00	8,645.00	8,645.00
101-53330-518900-00000-000-00000-0000-00-00000					
Other Salaries and Wages	.00	45,420.92	4,845.40	40,575.52	40,575.52
101-51210-519100-00000-000-00000-0000-10-00000					
Board and Committee Members	.00	.00	255.00	-255.00	-255.00
101-51100-519100-00000-000-00000-0000-10-00000					
Board and Committee Members	.00	93,555.00	8,505.00	85,050.00	85,050.00
101-51500-519200-00000-000-00000-0000-10-00000					
Election Commission	.00	28,823.50	969.25	27,854.25	27,854.25
101-51500-519300-00000-000-00000-0000-10-00000					
Election Workers	.00	186,237.25	175.00	186,062.25	186,062.25
101-53110-519400-00000-000-00000-0000-10-00000					
Jury and Witness Wages	.00	3,590.00	170.00	3,420.00	3,420.00
101-51500-519600-00000-000-00000-0000-10-00000					
InServivce Training	.00	12,975.00	.00	12,975.00	12,975.00
101-51500-520100-00000-000-00000-0000-10-00000					
Social Security	.00	18,217.39	699.19	17,518.20	17,518.20
101-51310-520100-00000-000-00000-0000-10-00000					
Social Security	.00	10,503.52	936.85	9,566.67	9,566.67
101-51300-520100-00000-000-00000-0000-10-00000					
Social Security	.00	10,040.33	578.36	9,461.97	9,461.97
101-51100-520100-00000-000-00000-0000-10-00000					
Social Security	.00	5,800.40	527.31	5,273.09	5,273.09
101-51240-520100-00000-000-00000-0000-10-00000					
Social Security	.00	2,464.26	222.43	2,241.83	2,241.83
101-51600-520100-00000-000-00000-0000-10-00000					
Social Security	.00	20,330.80	1,586.12	18,744.68	18,744.68
101-51710-520100-00000-000-00000-0000-10-00000					
Social Security	.00	29,034.78	2,444.26	26,590.52	26,590.52

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-58300-520100-00000-000-00000-0000-10-00000 Social Security	.00	7,124.14	628.87	6,495.27	6,495.27
101-51910-520100-00000-000-00000-0000-10-00000 Social Security	.00	3,881.81	352.04	3,529.77	3,529.77
101-51900-520100-00000-000-00000-0000-10-00000 Social Security	.00	3,941.89	348.76	3,593.13	3,593.13
101-51800-520100-00000-000-00000-0000-10-00000 Social Security	.00	17,157.26	1,392.55	15,764.71	15,764.71
101-64000-520100-00000-000-00000-0000-10-00000 Social Security	.00	1,795.62	83.69	1,711.93	1,711.93
101-53330-520100-00000-000-00000-0000-00-00000 Social Security	.00	2,730.99	288.17	2,442.82	2,442.82
101-54113-520100-00000-000-00000-0000-00-00000 Social Security	.00	7,619.66	328.42	7,291.24	7,291.24
101-53500-520100-00000-647-00000-0000-10-00000 Social Security	.00	1,730.89	77.26	1,653.63	1,653.63
101-54110-520100-00000-000-00000-0000-10-00000 Social Security	.00	346,231.04	15,192.89	331,038.15	331,038.15
101-51920-520100-00000-000-00000-0000-10-00000 Social Security	.00	5,035.36	445.12	4,590.24	4,590.24
101-52200-520100-00000-000-00000-0000-10-00000 Social Security	.00	10,918.03	966.72	9,951.31	9,951.31
101-52100-520100-00000-000-00000-0000-10-00000 Social Security	.00	21,864.82	1,996.88	19,867.94	19,867.94
101-53310-520100-00000-000-00000-0000-10-00000 Social Security	.00	33,757.17	2,084.11	31,673.06	31,673.06
101-53400-520100-00000-420-00000-0000-10-00000 Social Security	.00	17,373.82	1,336.88	16,036.94	16,036.94
101-53500-520100-00000-000-00000-0000-10-00000 Social Security	.00	17,866.81	1,402.89	16,463.92	16,463.92
101-53610-520100-00000-000-00000-0000-10-00000 Social Security	.00	1,442.60	68.70	1,373.90	1,373.90
101-53910-520100-00000-000-00000-0000-10-00000 Social Security	.00	20,106.08	1,820.66	18,285.42	18,285.42
101-53900-520100-00000-000-00000-0000-10-00000 Social Security	.00	20,563.43	872.46	19,690.97	19,690.97
101-53700-520100-00000-000-00000-0000-10-00000 Social Security	.00	7,249.17	637.00	6,612.17	6,612.17
101-53120-520100-00000-000-00000-0000-10-00000 Social Security	.00	80,577.80	6,817.76	73,760.04	73,760.04
101-55120-520100-00000-512-00000-0000-00-00000 Social Security	.00	4,708.76	409.62	4,299.14	4,299.14
101-53200-520100-00000-128-00000-0000-10-00000 Social Security	.00	16,378.62	1,452.45	14,926.17	14,926.17
101-52600-520100-00000-000-00000-0000-10-00000 Social Security	.00	13,337.04	1,128.98	12,208.06	12,208.06
101-52500-520100-00000-000-00000-0000-10-00000 Social Security	.00	40,237.35	3,270.30	36,967.05	36,967.05
101-52400-520100-00000-000-00000-0000-10-00000 Social Security	.00	17,316.82	1,375.19	15,941.63	15,941.63
101-52300-520100-00000-000-00000-0000-10-00000 Social Security	.00	27,858.78	3,009.73	24,849.05	24,849.05
101-52310-520100-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Social Security	.00	12,280.51	1,081.73	11,198.78	11,198.78
101-54240-520100-00000-000-00000-0000-10-00000					
Social Security	.00	55,624.99	2,625.13	52,999.86	52,999.86
101-54410-520100-00000-000-00000-0000-10-00000					
Social Security	.00	4,536.38	401.27	4,135.11	4,135.11
101-55110-520100-00000-000-00000-0000-10-00000					
Social Security	.00	5,501.37	458.14	5,043.23	5,043.23
101-54210-520100-00000-000-00000-0000-10-00000					
Social Security	.00	212,103.82	10,237.40	201,866.42	201,866.42
101-54220-520100-00000-000-00000-0000-10-00000					
Social Security	.00	582.81	25.51	557.30	557.30
101-54117-520100-00000-000-00000-0000-10-00000					
Social Security	.00	3,015.30	148.66	2,866.64	2,866.64
101-55120-520100-00000-000-00000-0000-10-00000					
Social Security	.00	13,387.45	1,503.89	11,883.56	11,883.56
101-55751-520100-00000-000-00000-0000-10-00000					
Social Security	.00	745.80	63.48	682.32	682.32
101-55110-520100-00000-511-00000-0000-10-00000					
Social Security	.00	26,773.91	2,147.34	24,626.57	24,626.57
101-57500-520100-00000-000-00000-0000-10-00000					
Social Security	.00	6,642.62	586.80	6,055.82	6,055.82
101-57500-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	5,410.29	677.86	4,732.43	4,732.43
101-58300-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	8,307.42	738.94	7,568.48	7,568.48
101-55110-520400-00000-511-00000-0000-10-00000					
State Retirement	.00	26,795.22	2,171.26	24,623.96	24,623.96
101-55120-520400-00000-512-00000-0000-10-00000					
State Retirement	.00	4,515.48	401.74	4,113.74	4,113.74
101-55120-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	12,671.59	1,245.68	11,425.91	11,425.91
101-54117-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	3,464.75	172.42	3,292.33	3,292.33
101-54210-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	236,077.72	10,861.86	225,215.86	225,215.86
101-55110-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	4,922.92	435.00	4,487.92	4,487.92
101-54410-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	5,291.84	470.22	4,821.62	4,821.62
101-54220-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	1,012.92	44.04	968.88	968.88
101-54240-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	68,527.09	3,351.31	65,175.78	65,175.78
101-52310-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	14,690.53	1,305.76	13,384.77	13,384.77
101-52300-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	31,983.86	3,533.34	28,450.52	28,450.52
101-52400-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	20,308.00	1,554.06	18,753.94	18,753.94
101-52500-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	44,289.40	3,650.64	40,638.76	40,638.76
101-52600-520400-00000-000-00000-0000-10-00000					
State Retirement	.00	14,993.56	1,318.86	13,674.70	13,674.70

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-53200-520400-00000-128-00000-0000-10-00000 State Retirement	.00	17,860.14	1,588.92	16,271.22	16,271.22
101-53120-520400-00000-000-00000-0000-10-00000 State Retirement	.00	92,396.96	8,012.41	84,384.55	84,384.55
101-53700-520400-00000-000-00000-0000-10-00000 State Retirement	.00	4,417.74	379.90	4,037.84	4,037.84
101-53900-520400-00000-000-00000-0000-10-00000 State Retirement	.00	35,094.83	1,507.54	33,587.29	33,587.29
101-53910-520400-00000-000-00000-0000-10-00000 State Retirement	.00	22,405.36	1,984.72	20,420.64	20,420.64
101-53500-520400-00000-000-00000-0000-10-00000 State Retirement	.00	17,744.41	1,261.39	16,483.02	16,483.02
101-53310-520400-00000-000-00000-0000-10-00000 State Retirement	.00	47,300.60	2,407.42	44,893.18	44,893.18
101-53400-520400-00000-420-00000-0000-10-00000 State Retirement	.00	19,875.38	1,560.86	18,314.52	18,314.52
101-52100-520400-00000-000-00000-0000-10-00000 State Retirement	.00	28,036.80	7,505.06	20,531.74	20,531.74
101-52200-520400-00000-000-00000-0000-10-00000 State Retirement	.00	12,847.31	1,159.36	11,687.95	11,687.95
101-54113-520400-00000-000-00000-0000-00-00000 Pensions	.00	10,961.66	543.89	10,417.77	10,417.77
101-54110-520400-00000-000-00000-0000-10-00000 State Retirement	.00	578,464.05	25,900.57	552,563.48	552,563.48
101-53500-520400-00000-647-00000-0000-10-00000 State Retirement	.00	893.02	45.80	847.22	847.22
101-53330-520400-00000-000-00000-0000-00-00000 Pensions	.00	2,003.96	175.10	1,828.86	1,828.86
101-64000-520400-00000-000-00000-0000-10-00000 State Retirement	.00	2,073.78	96.54	1,977.24	1,977.24
101-51800-520400-00000-000-00000-0000-10-00000 State Retirement	.00	16,401.28	1,388.48	15,012.80	15,012.80
101-51900-520400-00000-000-00000-0000-10-00000 State Retirement	.00	4,562.46	405.92	4,156.54	4,156.54
101-51910-520400-00000-000-00000-0000-10-00000 State Retirement	.00	3,439.01	393.36	3,045.65	3,045.65
101-51920-520400-00000-000-00000-0000-10-00000 State Retirement	.00	6,008.32	534.04	5,474.28	5,474.28
101-51710-520400-00000-000-00000-0000-10-00000 State Retirement	.00	30,049.68	2,561.34	27,488.34	27,488.34
101-51600-520400-00000-000-00000-0000-10-00000 State Retirement	.00	23,319.91	1,851.94	21,467.97	21,467.97
101-51300-520400-00000-000-00000-0000-10-00000 State Retirement	.00	3,450.35	306.88	3,143.47	3,143.47
101-51310-520400-00000-000-00000-0000-10-00000 State Retirement	.00	12,246.12	1,123.74	11,122.38	11,122.38
101-51500-520400-00000-000-00000-0000-10-00000 State Retirement	.00	10,054.06	696.55	9,357.51	9,357.51
101-51500-520600-00000-000-00000-0000-10-00000 Life Insurance ER Cost	.00	144.56	11.58	132.98	132.98
101-51310-520600-00000-000-00000-0000-10-00000 Life Insurance ER Cost	.00	186.71	18.84	167.87	167.87
101-51300-520600-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Life Insurance ER Cost	.00	99.64	7.12	92.52	92.52
101-51710-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	462.52	45.52	417.00	417.00
101-51600-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	354.94	32.56	322.38	322.38
101-51920-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	94.48	9.32	85.16	85.16
101-51910-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	71.98	7.44	64.54	64.54
101-51900-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	50.84	4.96	45.88	45.88
101-51800-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	304.54	28.27	276.27	276.27
101-64000-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	34.36	1.83	32.53	32.53
101-53500-520600-00000-647-00000-0000-10-00000					
Life Insurance ER Cost	.00	30.87	1.55	29.32	29.32
101-54113-520600-00000-000-00000-0000-00-00000					
Life Insurance ER Cost	.00	137.91	6.46	131.45	131.45
101-53330-520600-00000-000-00000-0000-00-00000					
Life Insurance ER Cost	.00	46.76	6.32	40.44	40.44
101-54110-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	5,827.39	298.99	5,528.40	5,528.40
101-52200-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	186.84	18.44	168.40	168.40
101-52100-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	468.02	162.84	305.18	305.18
101-53400-520600-00000-420-00000-0000-10-00000					
Life Insurance ER Cost	.00	282.64	25.62	257.02	257.02
101-53310-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	329.01	21.90	307.11	307.11
101-53500-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	273.71	26.67	247.04	247.04
101-53910-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	377.27	38.42	338.85	338.85
101-53900-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	378.70	18.60	360.10	360.10
101-53700-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	94.24	10.02	84.22	84.22
101-53120-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	1,496.27	148.88	1,347.39	1,347.39
101-53200-520600-00000-128-00000-0000-10-00000					
Life Insurance ER Cost	.00	295.07	29.20	265.87	265.87
101-54220-520600-00000-000-00000-0000-00-00000					
Life Insurance ER Cost	.00	1.68	.21	1.47	1.47
101-52600-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	216.06	21.12	194.94	194.94
101-52500-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	717.36	67.38	649.98	649.98
101-52400-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	298.57	27.04	271.53	271.53
101-52310-520600-00000-000-00000-0000-10-00000					
Life Insurance ER Cost	.00	244.35	24.66	219.69	219.69

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-52300-520600-00000-000-00000-0000-10-00000 Life Insurance ER Cost	.00	486.35	58.26	428.09	428.09
101-54240-520600-00000-000-00000-0000-10-00000 Life Insurance ER Cost	.00	1,023.86	54.23	969.63	969.63
101-54410-520600-00000-000-00000-0000-10-00000 Life Insurance ER Cost	.00	77.40	7.54	69.86	69.86
101-55110-520600-00000-000-00000-0000-10-00000 Life Insurance ER Cost	.00	89.57	8.34	81.23	81.23
101-54210-520600-00000-000-00000-0000-10-00000 Life Insurance ER Cost	.00	3,603.68	198.89	3,404.79	3,404.79
101-54117-520600-00000-000-00000-0000-10-00000 Life Insurance ER Cost	.00	56.75	3.26	53.49	53.49
101-55120-520600-00000-000-00000-0000-10-00000 Life Insurance ER Cost	.00	216.72	20.80	195.92	195.92
101-55120-520600-00000-512-00000-0000-10-00000 Life Insurance ER Cost	.00	50.84	4.96	45.88	45.88
101-55110-520600-00000-511-00000-0000-10-00000 Life Insurance ER Cost	.00	427.20	42.22	384.98	384.98
101-57500-520600-00000-000-00000-0000-10-00000 Life Insurance ER Cost	.00	95.48	9.92	85.56	85.56
101-58300-520600-00000-000-00000-0000-10-00000 Life Insurance ER Cost	.00	135.09	13.28	121.81	121.81
101-58300-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	17,560.00	1,640.00	15,920.00	15,920.00
101-57500-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	15,390.00	1,640.00	13,750.00	13,750.00
101-55110-520700-00000-511-00000-0000-10-00000 Health Insurance ER Cost	.00	131,271.50	12,260.00	119,011.50	119,011.50
101-55120-520700-00000-512-00000-0000-10-00000 Health Insurance ER Cost	.00	5,350.00	500.00	4,850.00	4,850.00
101-55120-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	57,367.50	4,920.00	52,447.50	52,447.50
101-54117-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	9,012.50	500.00	8,512.50	8,512.50
101-54210-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	741,975.02	39,173.42	702,801.60	702,801.60
101-55110-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	34,110.00	2,780.00	31,330.00	31,330.00
101-54410-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	11,751.26	1,092.80	10,658.46	10,658.46
101-54240-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	179,269.60	8,715.19	170,554.41	170,554.41
101-52310-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	59,540.00	5,560.00	53,980.00	53,980.00
101-52300-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	84,230.00	10,370.00	73,860.00	73,860.00
101-52400-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	64,320.00	5,490.00	58,830.00	58,830.00
101-52500-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	175,960.00	15,830.00	160,130.00	160,130.00
101-52600-520700-00000-000-00000-0000-10-00000 Health Insurance ER Cost	.00	33,360.00	3,140.00	30,220.00	30,220.00
101-54220-520700-00000-000-00000-0000-00-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Health Insurance ER Cost	.00	166.64	20.83	145.81	145.81
101-53200-520700-00000-128-00000-0000-10-00000					
Health Insurance ER Cost	.00	45,820.00	4,280.00	41,540.00	41,540.00
101-53120-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	300,805.00	27,960.00	272,845.00	272,845.00
101-53700-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	3,450.00	500.00	2,950.00	2,950.00
101-53900-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	68,018.00	3,297.42	64,720.58	64,720.58
101-53910-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	72,625.00	7,200.00	65,425.00	65,425.00
101-53500-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	48,202.48	4,587.75	43,614.73	43,614.73
101-53310-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	62,930.00	4,100.00	58,830.00	58,830.00
101-53400-520700-00000-420-00000-0000-10-00000					
Health Insurance ER Cost	.00	50,350.00	4,210.00	46,140.00	46,140.00
101-52100-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	53,971.73	6,093.51	47,878.22	47,878.22
101-52200-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	22,910.00	2,140.00	20,770.00	20,770.00
101-51920-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	17,560.00	1,640.00	15,920.00	15,920.00
101-54110-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	1,297,464.92	62,977.87	1,234,487.05	1,234,487.05
101-53330-520700-00000-000-00000-0000-00-00000					
Health Insurance ER Cost	.00	6,850.00	1,000.00	5,850.00	5,850.00
101-54113-520700-00000-000-00000-0000-00-00000					
Health Insurance ER Cost	.00	37,077.08	1,619.40	35,457.68	35,457.68
101-53500-520700-00000-647-00000-0000-10-00000					
Health Insurance ER Cost	.00	4,732.52	332.25	4,400.27	4,400.27
101-64000-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	5,063.15	250.00	4,813.15	4,813.15
101-51900-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	12,210.00	1,140.00	11,070.00	11,070.00
101-51800-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	69,204.29	6,320.61	62,883.68	62,883.68
101-51910-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	3,325.00	.00	3,325.00	3,325.00
101-51710-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	70,660.52	5,832.46	64,828.06	64,828.06
101-51600-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	64,640.00	5,810.00	58,830.00	58,830.00
101-51300-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	23,048.02	1,635.12	21,412.90	21,412.90
101-51310-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	41,551.38	3,920.00	37,631.38	37,631.38
101-51500-520700-00000-000-00000-0000-10-00000					
Health Insurance ER Cost	.00	16,990.00	1,070.00	15,920.00	15,920.00
101-51500-520800-00000-000-00000-0000-10-00000					
Dental Insurance ER Cost	.00	405.56	31.56	374.00	374.00
101-51310-520800-00000-000-00000-0000-10-00000					
Dental Insurance ER Cost	.00	810.93	84.16	726.77	726.77

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-51300-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	391.82	30.18	361.64	361.64
101-51600-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	1,653.80	157.80	1,496.00	1,496.00
101-51710-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	1,722.50	185.68	1,536.82	1,536.82
101-51920-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	416.08	42.08	374.00	374.00
101-51910-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	225.18	21.04	204.14	204.14
101-51800-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	1,706.85	173.13	1,533.72	1,533.72
101-51900-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	208.04	21.04	187.00	187.00
101-64000-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	196.02	10.52	185.50	185.50
101-53500-520800-00000-647-00000-0000-10-00000 Dental Insurance ER Cost	.00	122.64	4.41	118.23	118.23
101-54113-520800-00000-000-00000-0000-00-00000 Dental Insurance ER Cost	.00	666.97	31.18	635.79	635.79
101-53330-520800-00000-000-00000-0000-00-00000 Dental Insurance ER Cost	.00	271.16	42.08	229.08	229.08
101-54110-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	27,669.10	1,434.47	26,234.63	26,234.63
101-52200-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	624.12	63.12	561.00	561.00
101-52100-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	6,470.01	5,314.42	1,155.59	1,155.59
101-53400-520800-00000-420-00000-0000-10-00000 Dental Insurance ER Cost	.00	1,643.28	157.80	1,485.48	1,485.48
101-53310-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	1,414.20	105.20	1,309.00	1,309.00
101-53500-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	1,060.12	79.75	980.37	980.37
101-53910-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	1,612.90	168.32	1,444.58	1,444.58
101-53900-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	1,434.04	72.62	1,361.42	1,361.42
101-53700-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	139.48	21.04	118.44	118.44
101-53200-520800-00000-128-00000-0000-10-00000 Dental Insurance ER Cost	.00	1,145.40	126.24	1,019.16	1,019.16
101-54220-520800-00000-000-00000-0000-00-00000 Dental Insurance ER Cost	.00	7.04	.88	6.16	6.16
101-53120-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	7,659.30	778.48	6,880.82	6,880.82
101-52600-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	1,029.68	105.20	924.48	924.48
101-52500-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	4,089.88	389.24	3,700.64	3,700.64
101-52400-520800-00000-000-00000-0000-10-00000 Dental Insurance ER Cost	.00	1,445.76	136.76	1,309.00	1,309.00
101-52300-520800-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Dental Insurance ER Cost	.00	1,830.38	238.06	1,592.32	1,592.32
101-52310-520800-00000-000-00000-0000-10-00000					
Dental Insurance ER Cost	.00	1,248.24	126.24	1,122.00	1,122.00
101-54240-520800-00000-000-00000-0000-10-00000					
Dental Insurance ER Cost	.00	4,548.61	244.92	4,303.69	4,303.69
101-54410-520800-00000-000-00000-0000-10-00000					
Dental Insurance ER Cost	.00	317.08	31.98	285.10	285.10
101-55110-520800-00000-000-00000-0000-10-00000					
Dental Insurance ER Cost	.00	484.64	42.08	442.56	442.56
101-54210-520800-00000-000-00000-0000-10-00000					
Dental Insurance ER Cost	.00	18,015.67	1,023.22	16,992.45	16,992.45
101-54117-520800-00000-000-00000-0000-10-00000					
Dental Insurance ER Cost	.00	352.19	21.04	331.15	331.15
101-55120-520800-00000-000-00000-0000-10-00000					
Dental Insurance ER Cost	.00	1,333.17	126.24	1,206.93	1,206.93
101-55120-520800-00000-512-00000-0000-10-00000					
Dental Insurance ER Cost	.00	208.04	21.04	187.00	187.00
101-55110-520800-00000-511-00000-0000-10-00000					
Dental Insurance ER Cost	.00	2,690.87	273.52	2,417.35	2,417.35
101-57500-520800-00000-000-00000-0000-10-00000					
Dental Insurance ER Cost	.00	381.80	42.08	339.72	339.72
101-58300-520800-00000-000-00000-0000-10-00000					
Dental Insurance ER Cost	.00	624.12	63.12	561.00	561.00
101-58300-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	88.63	4.62	84.01	84.01
101-57500-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	84.00	.00	84.00	84.00
101-55110-521000-00000-511-00000-0000-10-00000					
Unemployment Compensation	.00	519.65	80.14	439.51	439.51
101-55120-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	262.17	26.37	235.80	235.80
101-55120-521000-00000-512-00000-0000-10-00000					
Unemployment Compensation	.00	72.72	3.54	69.18	69.18
101-55751-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	19.30	4.10	15.20	15.20
101-51100-521000-00000-000-00000-0000-00-00000					
Unemployment Compensation	.00	1.62	.00	1.62	1.62
101-54117-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	66.02	10.00	56.02	56.02
101-53120-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	1,494.12	250.14	1,243.98	1,243.98
101-54210-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	4,329.65	451.95	3,877.70	3,877.70
101-55110-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	165.09	36.26	128.83	128.83
101-54240-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	952.02	94.30	857.72	857.72
101-54410-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	42.56	.00	42.56	42.56
101-52400-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	199.67	24.92	174.75	174.75
101-52310-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	186.30	18.30	168.00	168.00

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-52300-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	333.77	53.78	279.99	279.99
101-52500-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	827.92	145.25	682.67	682.67
101-52600-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	152.98	12.97	140.01	140.01
101-53200-521000-00000-128-00000-0000-10-00000 Unemployment Compensation	.00	290.62	49.83	240.79	240.79
101-53400-521000-00000-420-00000-0000-00-00000 Unemployment Compensation	.00	239.02	43.03	195.99	195.99
101-53700-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	237.14	33.17	203.97	203.97
101-53900-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	297.60	22.99	274.61	274.61
101-53910-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	347.39	41.87	305.52	305.52
101-54110-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	4,907.48	382.20	4,525.28	4,525.28
101-53610-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	38.05	4.43	33.62	33.62
101-53500-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	232.21	14.68	217.53	217.53
101-53310-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	94.44	10.46	83.98	83.98
101-52200-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	111.99	.00	111.99	111.99
101-51920-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	56.54	.54	56.00	56.00
101-52100-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	286.85	20.96	265.89	265.89
101-53330-521000-00000-000-00000-0000-00-00000 Unemployment Compensation	.00	82.69	16.94	65.75	65.75
101-54113-521000-00000-000-00000-0000-00-00000 Unemployment Compensation	.00	147.45	20.77	126.68	126.68
101-53500-521000-00000-647-00000-0000-10-00000 Unemployment Compensation	.00	62.84	.76	62.08	62.08
101-64000-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	33.31	5.46	27.85	27.85
101-51800-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	422.27	53.16	369.11	369.11
101-51910-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	89.95	7.86	82.09	82.09
101-51900-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	28.00	.00	28.00	28.00
101-51600-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	282.55	42.66	239.89	239.89
101-51710-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	381.46	35.92	345.54	345.54
101-51500-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	458.55	29.70	428.85	428.85
101-51300-521000-00000-000-00000-0000-10-00000 Unemployment Compensation	.00	26.15	.00	26.15	26.15
101-51240-521000-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Unemployment Compensation	.00	28.01	.00	28.01	28.01
101-51100-521000-00000-000-00000-0000-10-00000					
Unemployment Compensation	.00	.81	.00	.81	.81
101-51310-521000-00000-00000-0000-10-00000					
Unemployment Compensation	.00	114.64	2.67	111.97	111.97
101-52220-521100-00000-000-00000-0000-10-00000					
Retiree Benefits	.00	217,850.42	.00	217,850.42	217,850.42
101-52300-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	6,515.28	703.88	5,811.40	5,811.40
101-52310-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	2,872.20	252.98	2,619.22	2,619.22
101-52600-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	3,119.17	264.04	2,855.13	2,855.13
101-52500-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	9,429.82	764.83	8,664.99	8,664.99
101-52400-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	4,050.11	321.65	3,728.46	3,728.46
101-54240-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	13,216.78	631.36	12,585.42	12,585.42
101-55110-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	1,433.74	123.16	1,310.58	1,310.58
101-54410-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	1,060.86	93.84	967.02	967.02
101-54210-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	50,679.83	2,447.04	48,232.79	48,232.79
101-54220-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	136.33	5.97	130.36	130.36
101-54117-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	705.13	34.76	670.37	670.37
101-55751-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	174.41	14.84	159.57	159.57
101-55120-521200-00000-512-00000-0000-10-00000					
Employer Medicare Cost	.00	1,101.20	95.80	1,005.40	1,005.40
101-55120-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	3,026.96	247.70	2,779.26	2,779.26
101-55110-521200-00000-511-00000-0000-10-00000					
Employer Medicare Cost	.00	6,261.64	502.20	5,759.44	5,759.44
101-57500-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	1,553.57	137.24	1,416.33	1,416.33
101-51500-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	4,260.67	163.54	4,097.13	4,097.13
101-51310-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	2,456.42	219.10	2,237.32	2,237.32
101-51240-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	576.34	52.02	524.32	524.32
101-51100-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	1,358.28	123.48	1,234.80	1,234.80
101-51300-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	2,405.16	135.25	2,269.91	2,269.91
101-51600-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	4,772.74	370.93	4,401.81	4,401.81
101-51710-521200-00000-000-00000-0000-10-00000					
Employer Medicare Cost	.00	6,790.60	571.66	6,218.94	6,218.94

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-51910-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	907.73	82.32	825.41	825.41
101-58300-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	1,666.22	147.08	1,519.14	1,519.14
101-51920-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	1,177.60	104.10	1,073.50	1,073.50
101-51800-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	4,012.51	325.67	3,686.84	3,686.84
101-51900-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	921.94	81.56	840.38	840.38
101-64000-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	419.92	19.57	400.35	400.35
101-53500-521200-00000-647-00000-0000-10-00000 Employer Medicare Cost	.00	404.95	18.08	386.87	386.87
101-54113-521200-00000-000-00000-0000-00-00000 Employer Medicare Cost	.00	1,781.97	76.81	1,705.16	1,705.16
101-53330-521200-00000-000-00000-0000-00-00000 Employer Medicare Cost	.00	638.72	67.40	571.32	571.32
101-54110-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	81,335.41	3,549.44	77,785.97	77,785.97
101-52200-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	2,553.41	226.09	2,327.32	2,327.32
101-52100-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	16,747.87	12,101.44	4,646.43	4,646.43
101-53310-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	9,853.41	491.77	9,361.64	9,361.64
101-53400-521200-00000-420-00000-0000-10-00000 Employer Medicare Cost	.00	4,063.22	312.65	3,750.57	3,750.57
101-53610-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	337.26	16.06	321.20	321.20
101-53500-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	4,182.68	328.09	3,854.59	3,854.59
101-53910-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	4,702.26	425.80	4,276.46	4,276.46
101-53700-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	1,813.53	158.46	1,655.07	1,655.07
101-53900-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	4,809.22	204.04	4,605.18	4,605.18
101-53200-521200-00000-128-00000-0000-10-00000 Employer Medicare Cost	.00	3,830.57	339.70	3,490.87	3,490.87
101-53120-521200-00000-000-00000-0000-10-00000 Employer Medicare Cost	.00	18,879.93	1,601.18	17,278.75	17,278.75
101-54110-530200-00000-000-00000-0000-00-00000 Advertising	.00	990.00	.00	990.00	990.00
101-51710-530200-00000-000-00000-0000-10-00000 Advertising	.00	98.00	.00	98.00	98.00
101-51710-530700-00000-000-00000-0000-10-00000 Communication	.00	8,466.04	.00	8,466.04	8,466.04
101-51600-530700-00000-000-00000-0000-10-00000 Communication	.00	3,248.92	.00	3,248.92	3,248.92
101-51500-530700-00000-000-00000-0000-10-00000 Communication	.00	5,051.79	48.00	5,003.79	5,003.79
101-51300-530700-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Communication	.00	1,913.29	232.46	1,680.83	1,680.83
101-51240-530700-00000-000-00000-0000-10-00000					
Communication	.00	729.37	.00	729.37	729.37
101-51100-530700-00000-000-00000-0000-10-00000					
Communication	.00	522.63	.00	522.63	522.63
101-51310-530700-00000-000-00000-0000-10-00000					
Communication	.00	1,123.76	.00	1,123.76	1,123.76
101-51800-530700-00000-000-00000-0000-10-00000					
Communication	.00	3,830.92	.00	3,830.92	3,830.92
101-51920-530700-00000-000-00000-0000-10-00000					
Communication	.00	1,550.12	48.07	1,502.05	1,502.05
101-51910-530700-00000-000-00000-0000-10-00000					
Communication	.00	1,824.52	.00	1,824.52	1,824.52
101-51900-530700-00000-000-00000-0000-10-00000					
Communication	.00	1,144.33	48.07	1,096.26	1,096.26
101-53200-530700-00000-128-00000-0000-10-00000					
Communication	.00	3,618.28	.00	3,618.28	3,618.28
101-53700-530700-00000-000-00000-0000-10-00000					
Communication	.00	480.70	.00	480.70	480.70
101-54110-530700-00000-000-00000-0000-10-00000					
Communication	.00	185,384.40	494.03	184,890.37	184,890.37
101-53910-530700-00000-000-00000-0000-10-00000					
Communication	.00	7,521.27	.00	7,521.27	7,521.27
101-53500-530700-00000-000-00000-0000-10-00000					
Communication	.00	5,742.55	.00	5,742.55	5,742.55
101-53400-530700-00000-420-00000-0000-10-00000					
Communication	.00	5,132.72	.00	5,132.72	5,132.72
101-53310-530700-00000-000-00000-0000-10-00000					
Communication	.00	2,592.19	.00	2,592.19	2,592.19
101-52100-530700-00000-000-00000-0000-10-00000					
Communication	.00	3,350.39	.00	3,350.39	3,350.39
101-53500-530700-00000-647-00000-0000-10-00000					
Communication	.00	441.47	.00	441.47	441.47
101-57500-530700-00000-000-00000-0000-10-00000					
Communication	.00	1,317.71	.00	1,317.71	1,317.71
101-58300-530700-00000-000-00000-0000-10-00000					
Communication	.00	2,627.60	.00	2,627.60	2,627.60
101-55120-530700-00000-000-00000-0000-10-00000					
Communication	.00	4,428.59	.00	4,428.59	4,428.59
101-57100-530700-00000-000-00000-0000-10-00000					
Communication	.00	3,065.13	.00	3,065.13	3,065.13
101-55751-530700-00000-000-00000-0000-10-00000					
Communication	.00	355.18	.00	355.18	355.18
101-53120-530700-00000-000-00000-0000-10-00000					
Communication	.00	19,412.55	.00	19,412.55	19,412.55
101-54410-530700-00000-000-00000-0000-10-00000					
Communication	.00	3,529.26	73.99	3,455.27	3,455.27
101-55110-530700-00000-000-00000-0000-10-00000					
Communication	.00	18,255.74	323.06	17,932.68	17,932.68
101-53110-530700-00000-000-00000-0000-10-00000					
Communication	.00	1,171.84	.00	1,171.84	1,171.84
101-52600-530700-00000-000-00000-0000-10-00000					
Communication	.00	43,244.51	6,716.07	36,528.44	36,528.44

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-52500-530700-00000-000-00000-0000-10-00000 Communication	.00	5,637.37	299.35	5,338.02	5,338.02
101-52400-530700-00000-000-00000-0000-10-00000 Communication	.00	3,735.93	.00	3,735.93	3,735.93
101-52300-530700-00000-000-00000-0000-10-00000 Communication	.00	6,725.39	.00	6,725.39	6,725.39
101-52220-530700-00000-000-00000-0000-10-00000 Communication	.00	12,723.17	12,654.55	68.62	68.62
101-52200-530700-00000-000-00000-0000-10-00000 Communication	.00	2,552.58	.00	2,552.58	2,552.58
101-52220-530800-00000-000-00000-0000-10-00000 Consultant	.00	18,750.00	.00	18,750.00	18,750.00
101-52220-530900-00000-000-00000-0000-10-00000 Contracts with Govt Agencies	.00	75,322.36	.00	75,322.36	75,322.36
101-54490-530900-00000-000-00000-0000-10-00000 Contracts with Government Agen	.00	343,801.00	.00	343,801.00	343,801.00
101-55110-530900-00000-000-00000-0000-10-00000 Contracts with Government Agen	.00	1,080.39	.00	1,080.39	1,080.39
101-56700-530900-00000-000-00000-0000-10-00000 Contracts with Government Agen	.00	693,977.00	.00	693,977.00	693,977.00
101-57100-530900-00000-000-00000-0000-10-00000 Contracts with Government Agen	.00	83,340.12	.00	83,340.12	83,340.12
101-53910-530900-00000-000-00000-0000-10-00000 Contracts with Government Agen	.00	8,175.00	.00	8,175.00	8,175.00
101-54110-530900-00000-000-00000-0000-10-00000 Contracts with Government Agen	.00	1,000.00	.00	1,000.00	1,000.00
101-64000-531000-00000-000-00000-0000-10-00000 Contracts with Other Public Ag	.00	14,920.00	.00	14,920.00	14,920.00
101-52220-531000-00000-000-00000-0000-10-00000 Contracts with Other Govt Agcy	.00	144,586.71	.00	144,586.71	144,586.71
101-52500-531200-00000-000-00000-0000-10-00000 Contracts with Private Agencie	.00	119.70	.00	119.70	119.70
101-54310-531200-00000-000-00000-0000-10-00000 Contracts with Private Agencie	.00	46,250.00	8,250.00	38,000.00	38,000.00
101-53120-531200-00000-000-00000-0000-10-00000 Contracts with Private Agencie	.00	2,472.06	.00	2,472.06	2,472.06
101-54210-531200-00000-000-00000-0000-10-00000 Contracts with Private Agencie	.00	26,119.22	.00	26,119.22	26,119.22
101-51310-531200-00000-000-00000-0000-10-00000 Contracts with Private Agencie	.00	1,043.42	60.00	983.42	983.42
101-51240-531200-00000-000-00000-0000-10-00000 Contracts with Private Agencie	.00	9,168.57	.00	9,168.57	9,168.57
101-53930-531600-00000-000-00000-0000-10-00000 Contributions	.00	21,464.82	.00	21,464.82	21,464.82
101-58500-531600-00000-000-00000-0000-00-00000 Contributions	.00	126,982.52	.00	126,982.52	126,982.52
101-52220-531600-00000-000-00000-0000-10-00000 Contributions	.00	1,500.00	.00	1,500.00	1,500.00
101-52300-531700-00000-000-00000-0000-10-00000 Data Processing Services	.00	36,278.00	.00	36,278.00	36,278.00
101-52600-531700-00000-000-00000-0000-10-00000 Data Processing Services	.00	350,091.41	1,870.00	348,221.41	348,221.41
101-53120-531700-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Data Processing Services	.00	20,000.00	.00	20,000.00	20,000.00
101-54410-531700-00000-000-00000-0000-10-00000					
Data Processing Services	.00	4,944.45	.00	4,944.45	4,944.45
101-52100-531700-00000-000-00000-0000-00-00000					
Data Processing Services	.00	2,654.58	.00	2,654.58	2,654.58
101-53200-532000-00000-128-00000-0000-10-00000					
Dues and Memberships	.00	850.00	.00	850.00	850.00
101-58300-532000-00000-000-00000-0000-00-00000					
Dues and Memberships	.00	12.00	.00	12.00	12.00
101-53910-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	1,383.21	348.21	1,035.00	1,035.00
101-54110-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	7,500.00	290.00	7,210.00	7,210.00
101-53310-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	2,157.00	.00	2,157.00	2,157.00
101-53400-532000-00000-420-00000-0000-10-00000					
Dues and Memberships	.00	1,103.00	.00	1,103.00	1,103.00
101-53500-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	1,920.00	.00	1,920.00	1,920.00
101-51920-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	75.00	.00	75.00	75.00
101-52100-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	1,645.00	.00	1,645.00	1,645.00
101-51300-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	150.00	.00	150.00	150.00
101-51100-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	2,200.00	.00	2,200.00	2,200.00
101-51310-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	430.00	.00	430.00	430.00
101-51500-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	450.00	.00	450.00	450.00
101-51600-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	815.00	.00	815.00	815.00
101-51710-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	7,654.22	.00	7,654.22	7,654.22
101-55110-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	200.00	.00	200.00	200.00
101-53120-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	1,699.00	12.00	1,687.00	1,687.00
101-52500-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	1,183.00	.00	1,183.00	1,183.00
101-52220-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	30,265.40	.00	30,265.40	30,265.40
101-52200-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	1,641.07	.00	1,641.07	1,641.07
101-52300-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	2,805.00	.00	2,805.00	2,805.00
101-52400-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	1,328.00	.00	1,328.00	1,328.00
101-55120-532000-00000-000-00000-0000-10-00000					
Dues and Memberships	.00	190.00	.00	190.00	190.00
101-55751-532100-00000-000-00000-0000-00-00000					
Engineering Services	.00	4,000.00	.00	4,000.00	4,000.00

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-53500-532200-00000-000-00000-0000-10-00000 Evaluation and Testing	.00	1,199.04	.00	1,199.04	1,199.04
101-54110-532200-00000-000-00000-0000-10-00000 Evaluation and Testing	.00	11,948.00	.00	11,948.00	11,948.00
101-54210-532200-00000-000-00000-0000-10-00000 Evaluation and Testing	.00	65.00	.00	65.00	65.00
101-53120-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	10,208.27	.00	10,208.27	10,208.27
101-53110-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	625.50	.00	625.50	625.50
101-54410-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	1,066.84	.00	1,066.84	1,066.84
101-52400-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	888.75	.00	888.75	888.75
101-52200-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	13,514.95	.00	13,514.95	13,514.95
101-52300-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	19,005.26	1,526.73	17,478.53	17,478.53
101-52600-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	1,073.37	.00	1,073.37	1,073.37
101-52500-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	7,720.70	.00	7,720.70	7,720.70
101-55120-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	7,551.28	.00	7,551.28	7,551.28
101-57100-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	975.37	530.06	445.31	445.31
101-58300-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	746.90	.00	746.90	746.90
101-57500-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	655.07	.00	655.07	655.07
101-53910-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	746.90	.00	746.90	746.90
101-54110-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	15,994.56	.00	15,994.56	15,994.56
101-53700-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	779.80	.00	779.80	779.80
101-53500-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	2,024.30	.00	2,024.30	2,024.30
101-53610-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	7,000.00	.00	7,000.00	7,000.00
101-53400-533000-00000-410-00000-0000-10-00000 Lease Payments	.00	1,081.18	.00	1,081.18	1,081.18
101-53200-533000-00000-128-00000-0000-10-00000 Lease Payments	.00	597.52	.00	597.52	597.52
101-53310-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	694.80	.00	694.80	694.80
101-53400-533000-00000-420-00000-0000-00-00000 Lease Payments	.00	1,464.00	.00	1,464.00	1,464.00
101-51920-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	6,524.23	991.02	5,533.21	5,533.21
101-52100-533000-00000-000-00000-0000-10-00000 Lease Payments	.00	2,705.03	.00	2,705.03	2,705.03
101-51710-533000-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Lease Payments	.00	35,152.64	3,069.76	32,082.88	32,082.88
101-51600-533000-00000-000-00000-0000-10-00000					
Lease Payments	.00	2,197.90	.00	2,197.90	2,197.90
101-51500-533000-00000-000-00000-0000-10-00000					
Lease Payments	.00	1,131.20	.00	1,131.20	1,131.20
101-51310-533000-00000-000-00000-0000-10-00000					
Lease Payments	.00	1,082.43	.00	1,082.43	1,082.43
101-51100-533000-00000-000-00000-0000-10-00000					
Lease Payments	.00	904.40	.00	904.40	904.40
101-51910-533000-00000-000-00000-0000-10-00000					
Lease Payments	.00	623.70	.00	623.70	623.70
101-51800-533000-00000-000-00000-0000-10-00000					
Lease Payments	.00	10,131.88	.00	10,131.88	10,131.88
101-51310-533100-00000-000-00000-0000-10-00000					
Legal Services	.00	171.00	.00	171.00	171.00
101-54110-533100-00000-000-00000-0000-10-00000					
Legal Services	.00	755.00	.00	755.00	755.00
101-52220-533100-00000-000-00000-0000-10-00000					
Legal Services	.00	24,729.75	.00	24,729.75	24,729.75
101-52300-533100-00000-000-00000-0000-10-00000					
Legal Services	.00	750.16	.00	750.16	750.16
101-52400-533100-00000-000-00000-0000-10-00000					
Legal Services	.00	1,850.00	.00	1,850.00	1,850.00
101-52400-533200-00000-000-00000-0000-10-00000					
Legal Notices and Recording Co	.00	432.00	216.00	216.00	216.00
101-52220-533200-00000-519-00000-0000-10-00000					
Legal Notices and Recording Co	.00	1,094,626.88	113,595.00	981,031.88	981,031.88
101-53110-533200-00000-000-00000-0000-10-00000					
Legal Notices and Recording Co	.00	250.00	.00	250.00	250.00
101-54110-533200-00000-000-00000-0000-10-00000					
Legal Notices and Recording Co	.00	97.00	.00	97.00	97.00
101-53310-533200-00000-000-00000-0000-10-00000					
Legal Notices and Recording Co	.00	338.20	.00	338.20	338.20
101-52200-533200-00000-000-00000-0000-10-00000					
Legal Notices and Recording Co	.00	1,172.90	135.90	1,037.00	1,037.00
101-51240-533200-00000-000-00000-0000-00-00000					
Legal Notices, Recording, and	.00	900.15	.00	900.15	900.15
101-51100-533200-00000-000-00000-0000-10-00000					
Legal Notices and Recording Co	.00	1,756.30	.00	1,756.30	1,756.30
101-51220-533200-00000-000-00000-0000-10-00000					
Legal Notices and Recording Co	.00	418.60	.00	418.60	418.60
101-51500-533200-00000-000-00000-0000-10-00000					
Legal Notices and Recording Co	.00	14,555.25	31.85	14,523.40	14,523.40
101-51710-533200-00000-000-00000-0000-10-00000					
Legal Notices and Recording Co	.00	2,118.20	.00	2,118.20	2,118.20
101-51900-533200-00000-000-00000-0000-10-00000					
Legal Notices and Recording Co	.00	345.80	.00	345.80	345.80
101-51500-533300-00000-000-00000-0000-10-00000					
Licenses	.00	22,770.00	.00	22,770.00	22,770.00
101-54110-533300-00000-000-00000-0000-10-00000					
Licenses	.00	14,983.37	.00	14,983.37	14,983.37
101-53910-533300-00000-000-00000-0000-10-00000					
Licenses	.00	3,000.00	.00	3,000.00	3,000.00

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-53110-533300-00000-000-00000-0000-10-00000 Licenses	.00	568.00	.00	568.00	568.00
101-52600-533300-00000-000-00000-0000-10-00000 Licenses	.00	5,475.69	.00	5,475.69	5,475.69
101-55120-533300-00000-000-00000-0000-10-00000 Licenses	.00	490.00	.00	490.00	490.00
101-55751-533400-00000-000-00000-0000-10-00000 Maintenance Agreements	.00	19,964.08	104.26	19,859.82	19,859.82
101-58300-533400-00000-000-00000-0000-10-00000 Maintenance Agreements	.00	1,379.04	10.68	1,368.36	1,368.36
101-52500-533400-00000-000-00000-0000-10-00000 Maintenance Agreements	.00	22,893.66	.00	22,893.66	22,893.66
101-52400-533400-00000-000-00000-0000-10-00000 Maintenance Agreements	.00	9,327.50	.00	9,327.50	9,327.50
101-53120-533400-00000-000-00000-0000-10-00000 Maintenance Agreements	.00	38,685.00	.00	38,685.00	38,685.00
101-54210-533400-00000-000-00000-0000-10-00000 Maintenance Agreements	.00	32,867.80	.00	32,867.80	32,867.80
101-54240-533400-00000-000-00000-0000-10-00000 Maintenance Agreements	.00	8,005.00	.00	8,005.00	8,005.00
101-55110-533400-00000-000-00000-0000-10-00000 Maintenance Agreements	.00	3,091.67	.00	3,091.67	3,091.67
101-54110-533400-00000-000-00000-0000-10-00000 Maintenance Agreements	.00	101,452.90	.00	101,452.90	101,452.90
101-51800-533400-00000-000-00000-0000-10-00000 Maintenance Agreements	.00	39,925.58	2,028.78	37,896.80	37,896.80
101-51800-533500-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Buildi	.00	53,831.34	.00	53,831.34	53,831.34
101-54110-533500-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Buildi	.00	2,465.46	91.00	2,374.46	2,374.46
101-55110-533500-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Buildi	.00	2,216.10	.00	2,216.10	2,216.10
101-54210-533500-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Buildi	.00	9,963.55	.00	9,963.55	9,963.55
101-55120-533500-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Buildi	.00	4,557.16	.00	4,557.16	4,557.16
101-55120-533600-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Equipm	.00	3,571.56	.00	3,571.56	3,571.56
101-54210-533600-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Equipm	.00	17,468.45	.00	17,468.45	17,468.45
101-55110-533600-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Equipm	.00	90.00	.00	90.00	90.00
101-52600-533600-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Equipm	.00	3,014.95	.00	3,014.95	3,014.95
101-54110-533600-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Equipm	.00	14,741.57	1,704.00	13,037.57	13,037.57
101-51800-533600-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Equipm	.00	45,892.48	.00	45,892.48	45,892.48
101-51710-533700-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Office	.00	20.67	.00	20.67	20.67
101-51600-533700-00000-000-00000-0000-10-00000 Maint. And Repair Svc - Office	.00	572.60	.00	572.60	572.60
101-53310-533700-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Maint. And Repair Svc - Office	.00	49.90	.00	49.90	49.90
101-54110-533800-00000-000-00000-0000-10-00000					
Maint. And Repair Svc - Vehicl	.00	58,656.12	.00	58,656.12	58,656.12
101-57500-533800-00000-000-00000-0000-00-00000					
Maint. And Repair Svc - Vehicl	.00	994.50	.00	994.50	994.50
101-51710-533800-00000-000-00000-0000-10-00000					
Maint. And Repair Svc - Vehicl	.00	100.00	.00	100.00	100.00
101-52500-533800-00000-000-00000-0000-10-00000					
Maint. And Repair Svc - Vehicl	.00	19.74	.00	19.74	19.74
101-52300-533800-00000-000-00000-0000-10-00000					
Maint. And Repair Svc - Vehicl	.00	156.56	.00	156.56	156.56
101-55120-533800-00000-000-00000-0000-10-00000					
Maint. And Repair Svc - Vehicl	.00	3,812.24	529.00	3,283.24	3,283.24
101-54110-533900-00000-000-00000-0000-10-00000					
Matching Share - Judicial Task	.00	53,750.00	.00	53,750.00	53,750.00
101-53500-534000-00000-647-00000-0000-10-00000					
Medical and Dental Services	.00	3,200.00	400.00	2,800.00	2,800.00
101-53500-534000-00000-000-00000-0000-10-00000					
Medical and Dental Services	.00	10,000.00	.00	10,000.00	10,000.00
101-54210-534000-00000-000-00000-0000-10-00000					
Medical and Dental Services	.00	1,635,683.86	83,331.96	1,552,351.90	1,552,351.90
101-52220-534100-00000-000-00000-0000-10-00000					
Pauper Burials	.00	1,650.00	550.00	1,100.00	1,100.00
101-55110-534700-00000-000-00000-0000-10-00000					
Pest Control	.00	350.00	.00	350.00	350.00
101-51800-534700-00000-000-00000-0000-10-00000					
Pest Control	.00	1,465.00	.00	1,465.00	1,465.00
101-51800-534800-00000-000-00000-0000-10-00000					
Postal Charges	.00	2.13	.00	2.13	2.13
101-51920-534800-00000-000-00000-0000-10-00000					
Postal Charges	.00	11.98	.00	11.98	11.98
101-58300-534800-00000-000-00000-0000-10-00000					
Postal Charges	.00	322.27	.00	322.27	322.27
101-51600-534800-00000-000-00000-0000-10-00000					
Postal Charges	.00	622.86	.00	622.86	622.86
101-51710-534800-00000-000-00000-0000-10-00000					
Postal Charges	.00	1,060.37	.00	1,060.37	1,060.37
101-51300-534800-00000-000-00000-0000-10-00000					
Postal Charges	.00	10.37	.00	10.37	10.37
101-51310-534800-00000-000-00000-0000-10-00000					
Postal Charges	.00	1,695.92	.00	1,695.92	1,695.92
101-51500-534800-00000-000-00000-0000-10-00000					
Postal Charges	.00	7,129.49	.00	7,129.49	7,129.49
101-53400-534800-00000-420-00000-0000-10-00000					
Postal Charges	.00	9,736.81	.00	9,736.81	9,736.81
101-53500-534800-00000-000-00000-0000-10-00000					
Postal Charges	.00	40.00	.00	40.00	40.00
101-53120-534800-00000-000-00000-0000-10-00000					
Postal Charges	.00	12,374.27	.00	12,374.27	12,374.27
101-52200-534800-00000-000-00000-0000-10-00000					
Postal Charges	.00	24.96	.00	24.96	24.96
101-52100-534800-00000-000-00000-0000-10-00000					
Postal Charges	.00	3,222.30	.00	3,222.30	3,222.30

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-54110-534800-00000-000-00000-0000-10-00000 Postal Charges	.00	5,683.16	.00	5,683.16	5,683.16
101-54410-534800-00000-000-00000-0000-10-00000 Postal Charges	.00	36.93	.00	36.93	36.93
101-52220-534800-00000-000-00000-0000-10-00000 Postal Charges	.00	2,156.48	.00	2,156.48	2,156.48
101-52300-534800-00000-000-00000-0000-10-00000 Postal Charges	.00	3,627.79	.00	3,627.79	3,627.79
101-52400-534800-00000-000-00000-0000-10-00000 Postal Charges	.00	24,259.09	.00	24,259.09	24,259.09
101-52500-534800-00000-000-00000-0000-10-00000 Postal Charges	.00	25,792.56	.00	25,792.56	25,792.56
101-53110-534800-00000-000-00000-0000-10-00000 Postal Charges	.00	8,896.27	.00	8,896.27	8,896.27
101-55120-534800-00000-000-00000-0000-10-00000 Postal Charges	.00	4.81	.00	4.81	4.81
101-57500-534800-00000-000-00000-0000-10-00000 Postal Charges	.00	276.66	.00	276.66	276.66
101-53110-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	3,148.00	.00	3,148.00	3,148.00
101-52500-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	85.00	.00	85.00	85.00
101-52400-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	3,334.86	.00	3,334.86	3,334.86
101-52300-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	329.00	.00	329.00	329.00
101-54210-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	4,738.07	.00	4,738.07	4,738.07
101-53120-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	16,817.16	.00	16,817.16	16,817.16
101-52100-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	3,495.80	.00	3,495.80	3,495.80
101-52200-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	290.00	.00	290.00	290.00
101-53500-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	41.65	.00	41.65	41.65
101-53310-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	737.93	.00	737.93	737.93
101-53400-534900-00000-410-00000-0000-10-00000 Printing Stationery and Forms	.00	872.39	.00	872.39	872.39
101-53400-534900-00000-420-00000-0000-10-00000 Printing Stationery and Forms	.00	9,645.23	.00	9,645.23	9,645.23
101-54110-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	10,088.39	.00	10,088.39	10,088.39
101-53910-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	3,894.29	38.25	3,856.04	3,856.04
101-51300-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	704.99	.00	704.99	704.99
101-51100-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	225.00	.00	225.00	225.00
101-51710-534900-00000-000-00000-0000-10-00000 Printing Stationery and Forms	.00	1,926.50	.00	1,926.50	1,926.50
101-51500-534900-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Printing Stationery and Forms	.00	3,000.00	.00	3,000.00	3,000.00
101-51600-534900-00000-000-00000-0000-10-00000					
Printing Stationery and Forms	.00	589.00	.00	589.00	589.00
101-51500-535100-00000-000-00000-0000-10-00000					
Rentals	.00	2,167.35	.00	2,167.35	2,167.35
101-54110-535100-00000-000-00000-0000-10-00000					
Rentals	.00	2,879.00	.00	2,879.00	2,879.00
101-55120-535400-00000-512-00000-0000-00-00000					
Transportation NonStudents	.00	7,035.13	.00	7,035.13	7,035.13
101-55120-535500-00000-512-00000-0000-00-00000					
Travel	.00	.00	11,784.00	-11,784.00	-11,784.00
101-53200-535500-00000-128-00000-0000-10-00000					
Travel	.00	3,608.88	.00	3,608.88	3,608.88
101-53910-535500-00000-000-00000-0000-10-00000					
Travel	.00	14.71	.00	14.71	14.71
101-54110-535500-00000-000-00000-0000-10-00000					
Travel	.00	53,307.64	.00	53,307.64	53,307.64
101-53400-535500-00000-420-00000-0000-10-00000					
Travel	.00	132.25	56.71	75.54	75.54
101-53310-535500-00000-000-00000-0000-10-00000					
Travel	.00	2,353.79	.00	2,353.79	2,353.79
101-53500-535500-00000-000-00000-0000-10-00000					
Travel	.00	13,397.25	34.78	13,362.47	13,362.47
101-51240-535500-00000-000-00000-0000-00-00000					
Travel	.00	226.21	.00	226.21	226.21
101-53330-535500-00000-000-00000-0000-00-00000					
Travel	.00	520.72	.00	520.72	520.72
101-53500-535500-00000-647-00000-0000-10-00000					
Travel	.00	571.15	.00	571.15	571.15
101-52200-535500-00000-000-00000-0000-10-00000					
Travel	.00	3,714.39	.00	3,714.39	3,714.39
101-52100-535500-00000-000-00000-0000-10-00000					
Travel	.00	1,032.68	.00	1,032.68	1,032.68
101-51920-535500-00000-000-00000-0000-10-00000					
Travel	.00	1,080.29	.00	1,080.29	1,080.29
101-51500-535500-00000-000-00000-0000-10-00000					
Travel	.00	2,096.99	78.21	2,018.78	2,018.78
101-51600-535500-00000-000-00000-0000-10-00000					
Travel	.00	1,949.43	.00	1,949.43	1,949.43
101-51100-535500-00000-000-00000-0000-10-00000					
Travel	.00	5,646.12	30.65	5,615.47	5,615.47
101-51300-535500-00000-000-00000-0000-10-00000					
Travel	.00	774.25	.00	774.25	774.25
101-51310-535500-00000-000-00000-0000-10-00000					
Travel	.00	68.69	.00	68.69	68.69
101-51910-535500-00000-000-00000-0000-10-00000					
Travel	.00	89.23	.00	89.23	89.23
101-53120-535500-00000-000-00000-0000-10-00000					
Travel	.00	4,499.51	1,191.35	3,308.16	3,308.16
101-54210-535500-00000-000-00000-0000-10-00000					
Travel	.00	6,428.40	.00	6,428.40	6,428.40
101-54240-535500-00000-000-00000-0000-10-00000					
Travel	.00	483.00	.00	483.00	483.00

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-55110-535500-00000-000-00000-0000-10-00000 Travel	.00	321.33	42.27	279.06	279.06
101-54410-535500-00000-000-00000-0000-10-00000 Travel	.00	2,362.35	.00	2,362.35	2,362.35
101-52400-535500-00000-000-00000-0000-10-00000 Travel	.00	1,016.04	.00	1,016.04	1,016.04
101-52310-535500-00000-000-00000-0000-10-00000 Travel	.00	374.00	.00	374.00	374.00
101-52300-535500-00000-000-00000-0000-10-00000 Travel	.00	2,423.30	.00	2,423.30	2,423.30
101-52500-535500-00000-000-00000-0000-10-00000 Travel	.00	1,814.94	.00	1,814.94	1,814.94
101-52600-535500-00000-000-00000-0000-10-00000 Travel	.00	892.57	60.48	832.09	832.09
101-57500-535500-00000-000-00000-0000-10-00000 Travel	.00	111.58	.00	111.58	111.58
101-58300-535500-00000-000-00000-0000-10-00000 Travel	.00	78.37	.00	78.37	78.37
101-55110-535500-00000-511-00000-0000-10-00000 Travel	.00	3,252.46	335.69	2,916.77	2,916.77
101-55120-535600-00000-000-00000-0000-10-00000 Tuition	.00	267.63	.00	267.63	267.63
101-57500-535600-00000-000-00000-0000-10-00000 Tuition	.00	570.00	.00	570.00	570.00
101-52600-535600-00000-000-00000-0000-10-00000 Tuition	.00	3,595.00	.00	3,595.00	3,595.00
101-52500-535600-00000-000-00000-0000-10-00000 Tuition	.00	80.00	.00	80.00	80.00
101-52400-535600-00000-000-00000-0000-10-00000 Tuition	.00	1,045.00	80.00	965.00	965.00
101-52300-535600-00000-000-00000-0000-10-00000 Tuition	.00	645.00	.00	645.00	645.00
101-54240-535600-00000-000-00000-0000-10-00000 Tuition	.00	60.00	.00	60.00	60.00
101-54210-535600-00000-000-00000-0000-10-00000 Tuition	.00	1,640.00	.00	1,640.00	1,640.00
101-53120-535600-00000-000-00000-0000-10-00000 Tuition	.00	6,378.00	.00	6,378.00	6,378.00
101-51300-535600-00000-000-00000-0000-10-00000 Tuition	.00	575.00	.00	575.00	575.00
101-51100-535600-00000-000-00000-0000-10-00000 Tuition	.00	1,345.00	.00	1,345.00	1,345.00
101-51600-535600-00000-000-00000-0000-10-00000 Tuition	.00	250.00	.00	250.00	250.00
101-51500-535600-00000-000-00000-0000-10-00000 Tuition	.00	2,975.00	.00	2,975.00	2,975.00
101-51710-535600-00000-000-00000-0000-10-00000 Tuition	.00	1,047.00	45.00	1,002.00	1,002.00
101-51800-535600-00000-000-00000-0000-10-00000 Tuition	.00	2,509.00	.00	2,509.00	2,509.00
101-51920-535600-00000-000-00000-0000-10-00000 Tuition	.00	1,184.00	.00	1,184.00	1,184.00
101-52200-535600-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Tuition	.00	3,314.90	.00	3,314.90	3,314.90
101-53500-535600-00000-647-00000-0000-10-00000					
Tuition	.00	760.00	.00	760.00	760.00
101-53330-535600-00000-000-00000-0000-00-00000					
Tuition	.00	870.00	.00	870.00	870.00
101-55751-535600-00000-000-00000-0000-00-00000					
Tuition	.00	125.00	.00	125.00	125.00
101-53500-535600-00000-000-00000-0000-10-00000					
Tuition	.00	5,492.00	.00	5,492.00	5,492.00
101-53310-535600-00000-000-00000-0000-10-00000					
Tuition	.00	825.00	.00	825.00	825.00
101-54110-535600-00000-000-00000-0000-10-00000					
Tuition	.00	50,575.24	.00	50,575.24	50,575.24
101-53200-535600-00000-128-00000-0000-10-00000					
Tuition	.00	3,380.00	.00	3,380.00	3,380.00
101-51800-536100-00000-000-00000-0000-10-00000					
Permits	.00	585.00	.00	585.00	585.00
101-58120-536400-00000-000-00000-0000-10-00000					
Contracts for Development	.00	1,080,930.00	.00	1,080,930.00	1,080,930.00
101-57500-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	4,627.50	.00	4,627.50	4,627.50
101-53120-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	566.66	.00	566.66	566.66
101-54410-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	300.00	.00	300.00	300.00
101-52220-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	.00	60,425.00	-60,425.00	-60,425.00
101-52400-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	7,995.87	.00	7,995.87	7,995.87
101-52600-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	32,693.40	.00	32,693.40	32,693.40
101-51710-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	955.52	55.92	899.60	899.60
101-51600-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	1,350.00	.00	1,350.00	1,350.00
101-51310-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	10,455.00	.00	10,455.00	10,455.00
101-51910-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	5,674.48	.00	5,674.48	5,674.48
101-64000-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	6,000.00	.00	6,000.00	6,000.00
101-53200-539900-00000-128-00000-0000-10-00000					
Other Contracted Services	.00	724.40	.00	724.40	724.40
101-51900-539900-00000-000-00000-0000-00-00000					
Other Contracted Services	.00	35,000.00	.00	35,000.00	35,000.00
101-53910-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	1,619.20	.00	1,619.20	1,619.20
101-53500-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	279.00	.00	279.00	279.00
101-54110-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	24,262.42	.00	24,262.42	24,262.42
101-52200-539900-00000-000-00000-0000-10-00000					
Other Contracted Services	.00	2,099.00	150.00	1,949.00	1,949.00

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-51920-539900-00000-000-00000-0000-10-00000 Other Contracted Services	.00	139.98	.00	139.98	139.98
101-55120-540100-00000-512-00000-0000-00-00000 Animal Food and Supplies	.00	7,964.47	.00	7,964.47	7,964.47
101-55120-540100-00000-000-00000-0000-10-00000 Animal Food and Supplies	.00	613.04	40.00	573.04	573.04
101-54110-540600-00000-000-00000-0000-10-00000 Basic Skill Materials	.00	8,937.00	.00	8,937.00	8,937.00
101-54110-541000-00000-000-00000-0000-10-00000 Custodial Supplies	.00	1,535.11	.00	1,535.11	1,535.11
101-51800-541000-00000-000-00000-0000-10-00000 Custodial Supplies	.00	20,399.79	.00	20,399.79	20,399.79
101-55120-541000-00000-000-00000-0000-10-00000 Custodial Supplies	.00	4,059.73	.00	4,059.73	4,059.73
101-55110-541000-00000-000-00000-0000-10-00000 Custodial Supplies	.00	792.39	.00	792.39	792.39
101-53120-541000-00000-000-00000-0000-10-00000 Custodial Supplies	.00	193.69	.00	193.69	193.69
101-54210-541000-00000-000-00000-0000-10-00000 Custodial Supplies	.00	75,119.86	.00	75,119.86	75,119.86
101-54210-541100-00000-000-00000-0000-10-00000 Data Processing Supplies	.00	5,941.20	.00	5,941.20	5,941.20
101-53120-541100-00000-000-00000-0000-10-00000 Data Processing Supplies	.00	17,766.29	896.11	16,870.18	16,870.18
101-52600-541100-00000-000-00000-0000-10-00000 Data Processing Supplies	.00	1,240.66	.00	1,240.66	1,240.66
101-51600-541100-00000-000-00000-0000-10-00000 Data Processing Supplies	.00	256.49	.00	256.49	256.49
101-54110-541100-00000-000-00000-0000-10-00000 Data Processing Supplies	.00	31,248.58	.00	31,248.58	31,248.58
101-52200-541100-00000-000-00000-0000-10-00000 Data Processing Supplies	.00	705.45	.00	705.45	705.45
101-53110-541100-00000-000-00000-0000-00-00000 Data Processing Supplies	.00	694.95	.00	694.95	694.95
101-55120-541300-00000-512-00000-0000-00-00000 Drugs and Medical Supplies	.00	35,189.40	.00	35,189.40	35,189.40
101-53200-541300-00000-128-00000-0000-10-00000 Drugs and Medical Supplies	.00	40,081.83	1,817.00	38,264.83	38,264.83
101-53910-541300-00000-000-00000-0000-10-00000 Drugs and Medical Supplies	.00	5,447.52	.00	5,447.52	5,447.52
101-54110-541300-00000-000-00000-0000-10-00000 Drugs and Medical Supplies	.00	4,130.41	.00	4,130.41	4,130.41
101-53200-541300-00000-000-00000-0000-00-00000 Drugs and Medical Supplies	.00	441.00	441.00	.00	.00
101-54210-541300-00000-000-00000-0000-10-00000 Drugs and Medical Supplies	.00	2,193.45	.00	2,193.45	2,193.45
101-55120-541300-00000-000-00000-0000-10-00000 Drugs and Medical Supplies	.00	44,904.49	8,440.00	36,464.49	36,464.49
101-58300-541400-00000-000-00000-0000-10-00000 Duplicating Supplies	.00	387.00	.00	387.00	387.00
101-53120-541400-00000-000-00000-0000-10-00000 Duplicating Supplies	.00	4,619.61	.00	4,619.61	4,619.61
101-53110-541400-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Duplicating Supplies	.00	59.80	.00	59.80	59.80
101-52400-541400-00000-000-00000-0000-10-00000					
Duplicating Supplies	.00	505.41	.00	505.41	505.41
101-52300-541400-00000-000-00000-0000-10-00000					
Duplicating Supplies	.00	1,655.00	.00	1,655.00	1,655.00
101-51710-541400-00000-000-00000-0000-10-00000					
Duplicating Supplies	.00	270.00	.00	270.00	270.00
101-51100-541400-00000-000-00000-0000-10-00000					
Duplicating Supplies	.00	137.76	.00	137.76	137.76
101-54110-541500-00000-000-00000-0000-10-00000					
Electricity	.00	10,021.99	1,222.43	8,799.56	8,799.56
101-52600-541700-00000-000-00000-0000-10-00000					
Equipment Parts Light	.00	4,994.68	.00	4,994.68	4,994.68
101-54110-541800-00000-000-00000-0000-10-00000					
Equipment and Machinery Parts	.00	2,663.41	.00	2,663.41	2,663.41
101-53120-542100-00000-000-00000-0000-00-00000					
Food Preparation Supplies	.00	26.05	.00	26.05	26.05
101-53110-542100-00000-000-00000-0000-00-00000					
Food Preparation Supplies	.00	119.99	.00	119.99	119.99
101-54210-542100-00000-000-00000-0000-10-00000					
Food Preparation Supplies	.00	17,186.49	.00	17,186.49	17,186.49
101-54210-542200-00000-000-00000-0000-10-00000					
Food Supplies	.00	554,322.63	.00	554,322.63	554,322.63
101-53120-542200-00000-000-00000-0000-10-00000					
Food Supplies	.00	1,542.24	.00	1,542.24	1,542.24
101-55110-542200-00000-000-00000-0000-10-00000					
Food Supplies	.00	339.60	.00	339.60	339.60
101-54410-542200-00000-000-00000-0000-10-00000					
Food Supplies	.00	3,300.83	.00	3,300.83	3,300.83
101-54240-542200-00000-000-00000-0000-10-00000					
Food Supplies	.00	1,660.73	.00	1,660.73	1,660.73
101-53110-542200-00000-000-00000-0000-10-00000					
Food Supplies	.00	748.75	.00	748.75	748.75
101-51310-542200-00000-000-00000-0000-00-00000					
Food Supplies	.00	284.56	.00	284.56	284.56
101-52100-542200-00000-000-00000-0000-00-00000					
Food Supplies	.00	1,049.88	.00	1,049.88	1,049.88
101-53200-542200-00000-128-00000-0000-10-00000					
Food Supplies	.00	159.92	.00	159.92	159.92
101-54110-542200-00000-000-00000-0000-10-00000					
Food Supplies	.00	829.25	.00	829.25	829.25
101-53500-542200-00000-000-00000-0000-10-00000					
Food Supplies	.00	645.96	13.20	632.76	632.76
101-53310-542200-00000-000-00000-0000-10-00000					
Food Supplies	.00	31.08	.00	31.08	31.08
101-51240-542200-00000-000-00000-0000-00-00000					
Food Supplies	.00	68.57	.00	68.57	68.57
101-51300-542200-00000-000-00000-0000-10-00000					
Food Supplies	.00	504.69	.00	504.69	504.69
101-51500-542200-00000-000-00000-0000-10-00000					
Food Supplies	.00	277.95	.00	277.95	277.95
101-54110-542400-00000-000-00000-0000-10-00000					
Garage Supplies	.00	65.62	.00	65.62	65.62

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-54110-542500-00000-000-00000-0000-10-00000 Gasoline	.00	322,157.26	.00	322,157.26	322,157.26
101-53120-542500-00000-000-00000-0000-10-00000 Gasoline	.00	651.25	.00	651.25	651.25
101-55120-542500-00000-512-00000-0000-00-00000 Gasoline	.00	4,638.05	.00	4,638.05	4,638.05
101-57500-542500-00000-000-00000-0000-00-00000 Gasoline	.00	247.55	.00	247.55	247.55
101-51500-542500-00000-000-00000-0000-10-00000 Gasoline	.00	91.88	.00	91.88	91.88
101-51300-542500-00000-000-00000-0000-10-00000 Gasoline	.00	409.14	.00	409.14	409.14
101-51710-542500-00000-000-00000-0000-10-00000 Gasoline	.00	11,648.23	.00	11,648.23	11,648.23
101-58300-542500-00000-000-00000-0000-10-00000 Gasoline	.00	432.63	.00	432.63	432.63
101-51920-542500-00000-000-00000-0000-10-00000 Gasoline	.00	1,645.77	.00	1,645.77	1,645.77
101-51800-542500-00000-000-00000-0000-10-00000 Gasoline	.00	3,112.12	.00	3,112.12	3,112.12
101-55120-542500-00000-000-00000-0000-10-00000 Gasoline	.00	5,135.77	.00	5,135.77	5,135.77
101-52500-542500-00000-000-00000-0000-10-00000 Gasoline	.00	600.68	.00	600.68	600.68
101-52300-542500-00000-000-00000-0000-10-00000 Gasoline	.00	1,275.35	.00	1,275.35	1,275.35
101-54410-542500-00000-000-00000-0000-10-00000 Gasoline	.00	939.87	.00	939.87	939.87
101-54240-542900-00000-000-00000-0000-10-00000 Instructional Supplies and Mat	.00	2,150.50	.00	2,150.50	2,150.50
101-51710-542900-00000-000-00000-0000-10-00000 Instructional Supplies and Mat	.00	800.00	.00	800.00	800.00
101-53200-542900-00000-128-00000-0000-10-00000 Instructional Supplies and Mat	.00	2,591.90	.00	2,591.90	2,591.90
101-54110-543100-00000-000-00000-0000-10-00000 Law Enforcement Supplies	.00	50,249.95	62.00	50,187.95	50,187.95
101-53120-543200-00000-000-00000-0000-10-00000 Library Books	.00	1,054.24	21.16	1,033.08	1,033.08
101-53310-543200-00000-000-00000-0000-10-00000 Library Books	.00	1,824.64	.00	1,824.64	1,824.64
101-53500-543200-00000-000-00000-0000-10-00000 Library Books	.00	469.71	.00	469.71	469.71
101-53110-543200-00000-000-00000-0000-10-00000 Library Books	.00	162.95	.00	162.95	162.95
101-54110-543300-00000-000-00000-0000-10-00000 Lubricants	.00	4,384.67	.00	4,384.67	4,384.67
101-51800-543400-00000-000-00000-0000-10-00000 Natural Gas	.00	62,542.28	10,731.62	51,810.66	51,810.66
101-51800-543500-00000-000-00000-0000-10-00000 Office Supplies	.00	394.60	.00	394.60	394.60
101-51900-543500-00000-000-00000-0000-10-00000 Office Supplies	.00	79.58	.00	79.58	79.58
101-51920-543500-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Office Supplies	.00	1,249.96	.00	1,249.96	1,249.96
101-51910-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	323.85	.00	323.85	323.85
101-58300-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	343.52	.00	343.52	343.52
101-51710-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	865.64	.00	865.64	865.64
101-51600-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	2,368.69	.00	2,368.69	2,368.69
101-51300-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	634.57	.00	634.57	634.57
101-51100-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	137.38	.00	137.38	137.38
101-51500-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	7,727.43	.00	7,727.43	7,727.43
101-51310-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	719.99	.00	719.99	719.99
101-54110-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	22,420.66	.00	22,420.66	22,420.66
101-53500-543500-00000-647-00000-0000-10-00000					
Office Supplies	.00	45.68	.00	45.68	45.68
101-52200-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	968.96	32.99	935.97	935.97
101-52100-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	1,216.58	.00	1,216.58	1,216.58
101-53500-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	2,123.74	.00	2,123.74	2,123.74
101-53310-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	3,259.08	.00	3,259.08	3,259.08
101-53400-543500-00000-410-00000-0000-10-00000					
Office Supplies	.00	601.01	.00	601.01	601.01
101-53400-543500-00000-420-00000-0000-10-00000					
Office Supplies	.00	4,662.21	.00	4,662.21	4,662.21
101-53910-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	2,540.71	.00	2,540.71	2,540.71
101-53700-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	2,495.54	.00	2,495.54	2,495.54
101-53120-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	3,121.33	.00	3,121.33	3,121.33
101-53200-543500-00000-128-00000-0000-10-00000					
Office Supplies	.00	2,213.80	163.54	2,050.26	2,050.26
101-53110-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	241.23	.00	241.23	241.23
101-52600-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	280.00	14.00	266.00	266.00
101-52500-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	7,827.63	.00	7,827.63	7,827.63
101-52400-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	1,091.50	30.99	1,060.51	1,060.51
101-52300-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	1,514.47	72.83	1,441.64	1,441.64
101-52310-543500-00000-000-00000-0000-10-00000					
Office Supplies	.00	1,052.05	.00	1,052.05	1,052.05

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-52220-543500-00000-000-00000-0000-10-00000 Office Supplies	.00	4,352.90	.00	4,352.90	4,352.90
101-54410-543500-00000-000-00000-0000-10-00000 Office Supplies	.00	510.78	.00	510.78	510.78
101-55120-543500-00000-000-00000-0000-10-00000 Office Supplies	.00	1,722.61	93.69	1,628.92	1,628.92
101-55110-543500-00000-000-00000-0000-10-00000 Office Supplies	.00	555.78	.00	555.78	555.78
101-55751-543500-00000-000-00000-0000-10-00000 Office Supplies	.00	206.22	10.99	195.23	195.23
101-57500-543500-00000-000-00000-0000-10-00000 Office Supplies	.00	788.23	.00	788.23	788.23
101-52500-543700-00000-000-00000-0000-10-00000 Periodicals	.00	300.00	.00	300.00	300.00
101-54240-544100-00000-000-00000-0000-10-00000 Prisoners Clothing	.00	2,478.24	.00	2,478.24	2,478.24
101-54210-544100-00000-000-00000-0000-10-00000 Prisoners Clothing	.00	11,086.21	.00	11,086.21	11,086.21
101-54110-544600-00000-000-00000-0000-10-00000 Small Tools	.00	2,941.80	.00	2,941.80	2,941.80
101-54110-545000-00000-000-00000-0000-10-00000 Tires and Tubes	.00	38,992.96	.00	38,992.96	38,992.96
101-54110-545100-00000-000-00000-0000-10-00000 Uniforms	.00	109,371.95	.00	109,371.95	109,371.95
101-51710-545100-00000-000-00000-0000-10-00000 Uniforms	.00	496.83	.00	496.83	496.83
101-51800-545100-00000-000-00000-0000-10-00000 Uniforms	.00	4,607.57	.00	4,607.57	4,607.57
101-54210-545100-00000-000-00000-0000-10-00000 Uniforms	.00	16,159.42	.00	16,159.42	16,159.42
101-54240-545100-00000-000-00000-0000-10-00000 Uniforms	.00	8,899.99	.00	8,899.99	8,899.99
101-54410-545100-00000-000-00000-0000-10-00000 Uniforms	.00	132.00	.00	132.00	132.00
101-55120-545100-00000-000-00000-0000-10-00000 Uniforms	.00	2,124.28	.00	2,124.28	2,124.28
101-55120-545200-00000-000-00000-0000-10-00000 Utilities	.00	115.23	.00	115.23	115.23
101-55110-545200-00000-000-00000-0000-10-00000 Utilities	.00	42,458.24	4,776.52	37,681.72	37,681.72
101-51800-545200-00000-000-00000-0000-10-00000 Utilities	.00	543,298.51	58,648.75	484,649.76	484,649.76
101-54110-545300-00000-000-00000-0000-10-00000 Vehicle Parts	.00	47,544.67	45.00	47,499.67	47,499.67
101-51800-546300-00000-000-00000-0000-10-00000 Testing	.00	110.00	.00	110.00	110.00
101-53500-546300-00000-647-00000-0000-10-00000 Testing	.00	1,600.00	.00	1,600.00	1,600.00
101-53500-546300-00000-000-00000-0000-10-00000 Testing	.00	600.00	.00	600.00	600.00
101-53500-549900-00000-000-00000-0000-10-00000 Other Supplies and Materials	.00	140.55	.00	140.55	140.55
101-53400-549900-00000-410-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Other Supplies and Materials	.00	300.00	.00	300.00	300.00
101-53120-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	2,612.99	48.50	2,564.49	2,564.49
101-52200-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	253.15	.00	253.15	253.15
101-54110-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	30,957.23	53.94	30,903.29	30,903.29
101-53330-549900-00000-000-00000-0000-00-00000					
Other Supplies and Materials	.00	1,560.88	.00	1,560.88	1,560.88
101-51910-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	2,815.75	.00	2,815.75	2,815.75
101-64000-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	374.80	.00	374.80	374.80
101-51600-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	686.35	.00	686.35	686.35
101-51310-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	2,157.69	.00	2,157.69	2,157.69
101-51100-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	150.00	.00	150.00	150.00
101-54210-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	41,676.76	.00	41,676.76	41,676.76
101-54410-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	10,401.63	.00	10,401.63	10,401.63
101-54240-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	1,496.84	.00	1,496.84	1,496.84
101-52400-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	586.73	.00	586.73	586.73
101-53110-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	755.80	.00	755.80	755.80
101-52300-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	2,394.10	.00	2,394.10	2,394.10
101-52310-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	921.95	.00	921.95	921.95
101-55120-549900-00000-000-00000-0000-10-00000					
Other Supplies and Materials	.00	52.00	.00	52.00	52.00
101-51900-550600-00000-000-00000-0000-10-00000					
Liability Insurance	.00	514,712.00	.00	514,712.00	514,712.00
101-52220-551000-00000-000-00000-0000-10-00000					
Trustee Commissions	.00	692,880.04	.00	692,880.04	692,880.04
101-52300-551300-00000-000-00000-0000-10-00000					
Workers Compensation Insurance	.00	1,860.00	.00	1,860.00	1,860.00
101-52310-551300-00000-000-00000-0000-10-00000					
Workers Compensation Insurance	.00	930.00	.00	930.00	930.00
101-53110-551300-00000-000-00000-0000-10-00000					
Workers Compensation Insurance	.00	155.00	.00	155.00	155.00
101-52600-551300-00000-000-00000-0000-10-00000					
Workers Compensation Insurance	.00	1,085.00	.00	1,085.00	1,085.00
101-52400-551300-00000-000-00000-0000-10-00000					
Workers Compensation Insurance	.00	1,395.00	.00	1,395.00	1,395.00
101-52500-551300-00000-000-00000-0000-10-00000					
Workers Compensation Insurance	.00	3,720.00	.00	3,720.00	3,720.00
101-54220-551300-00000-000-00000-0000-10-00000					
Workers Compensation Insurance	.00	1,000.00	.00	1,000.00	1,000.00

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-54240-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	32,000.00	.00	32,000.00	32,000.00
101-54410-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	310.00	.00	310.00	310.00
101-54210-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	136,093.00	.00	136,093.00	136,093.00
101-54117-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	2,000.00	.00	2,000.00	2,000.00
101-55110-551300-00000-511-00000-0000-10-00000 Workers Compensation Insurance	.00	3,255.00	.00	3,255.00	3,255.00
101-55110-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	1,085.00	.00	1,085.00	1,085.00
101-55120-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	1,240.00	.00	1,240.00	1,240.00
101-57500-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	310.00	.00	310.00	310.00
101-55751-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	155.00	.00	155.00	155.00
101-51900-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	155.00	.00	155.00	155.00
101-51800-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	1,860.00	.00	1,860.00	1,860.00
101-51910-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	310.00	.00	310.00	310.00
101-51920-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	310.00	.00	310.00	310.00
101-58300-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	465.00	.00	465.00	465.00
101-64000-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	1,000.00	.00	1,000.00	1,000.00
101-51300-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	310.00	.00	310.00	310.00
101-51310-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	620.00	.00	620.00	620.00
101-51500-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	775.00	.00	775.00	775.00
101-51600-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	1,705.00	.00	1,705.00	1,705.00
101-51710-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	1,705.00	.00	1,705.00	1,705.00
101-54110-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	197,000.00	.00	197,000.00	197,000.00
101-52100-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	1,395.00	.00	1,395.00	1,395.00
101-52200-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	620.00	.00	620.00	620.00
101-53330-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	310.00	.00	310.00	310.00
101-54113-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	6,000.00	.00	6,000.00	6,000.00
101-53120-551300-00000-000-00000-0000-10-00000 Workers Compensation Insurance	.00	7,285.00	.00	7,285.00	7,285.00
101-53200-551300-00000-128-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Workers Compensation Insurance	.00	1,395.00	.00	1,395.00	1,395.00
101-55120-551300-00000-512-00000-0000-00-00000					
Workers Compensation Insurance	.00	620.00	.00	620.00	620.00
101-53910-551300-00000-000-00000-0000-00-00000					
Workers Compensation Insurance	.00	1,550.00	.00	1,550.00	1,550.00
101-53400-551300-00000-420-00000-0000-00-00000					
Workers Compensation Insurance	.00	1,240.00	.00	1,240.00	1,240.00
101-53310-551300-00000-000-00000-0000-10-00000					
Workers Compensation Insurance	.00	1,240.00	.00	1,240.00	1,240.00
101-53500-551300-00000-000-00000-0000-10-00000					
Workers Compensation Insurance	.00	1,085.00	.00	1,085.00	1,085.00
101-53700-551300-00000-000-00000-0000-10-00000					
Workers Compensation Insurance	.00	1,550.00	.00	1,550.00	1,550.00
101-53900-551300-00000-000-00000-0000-10-00000					
Workers Compensation Insurance	.00	10,000.00	.00	10,000.00	10,000.00
101-53120-552400-00000-000-00000-0000-10-00000					
Inservice Staff Development	.00	245.27	30.20	215.07	215.07
101-99100-559000-00000-000-00000-0000-10-00000					
Transfers to Other Funds	.00	5,120,291.00	.00	5,120,291.00	5,120,291.00
101-51240-559900-00000-000-00000-0000-10-00000					
Other Charges	.00	8,938.51	500.00	8,438.51	8,438.51
101-51300-559900-00000-000-00000-0000-10-00000					
Other Charges	.00	139.95	.00	139.95	139.95
101-53120-559900-00000-000-00000-0000-10-00000					
Other Charges	.00	50.00	.00	50.00	50.00
101-58300-559900-00000-000-00000-0000-00-00000					
Other Charges	.00	50.00	.00	50.00	50.00
101-53500-559900-00000-647-00000-0000-10-00000					
Other Charges	.00	273.41	.00	273.41	273.41
101-52100-559900-00000-000-00000-0000-10-00000					
Other Charges	.00	143.04	47.02	96.02	96.02
101-53330-559900-00000-000-00000-0000-00-00000					
Others Charges	.00	3,212.00	.00	3,212.00	3,212.00
101-55110-559900-00000-511-00000-0000-10-00000					
Other Charges	.00	1,436.00	.00	1,436.00	1,436.00
101-54160-559900-00000-000-00000-0000-10-00000					
Other Charges	.00	3,950.00	.00	3,950.00	3,950.00
101-52220-559900-00000-000-00000-0000-10-00000					
Other Charges	.00	49,558.52	49,182.06	376.46	376.46
101-52300-559900-00000-000-00000-0000-10-00000					
Other Charges	.00	64,589.86	16,164.00	48,425.86	48,425.86
101-55751-570600-00000-000-00000-0000-10-00000					
Building Construction	.00	6,962.05	.00	6,962.05	6,962.05
101-51710-570700-00000-000-00000-0000-00-00000					
Building Improvements	.00	3,738.00	.00	3,738.00	3,738.00
101-54110-570700-00000-000-00000-0000-10-00000					
Building Improvements	.00	23,310.12	.00	23,310.12	23,310.12
101-53120-570700-00000-000-00000-0000-10-00000					
Building Improvements	.00	17,662.32	.00	17,662.32	17,662.32
101-53110-570700-00000-000-00000-0000-00-00000					
Building Improvements	.00	39,653.95	.00	39,653.95	39,653.95
101-53500-570700-00000-000-00000-0000-10-00000					
Building Improvements	.00	2,200.00	.00	2,200.00	2,200.00

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-51800-570700-00000-000-00000-0000-10-00000 Building Improvements	.00	101,843.65	.00	101,843.65	101,843.65
101-91130-570800-00000-000-00000-0000-10-00000 Communication Equipment	.00	73,950.31	.00	73,950.31	73,950.31
101-51500-570900-00000-000-00000-0000-10-00000 Data Processing Equipment	.00	1,439.67	.00	1,439.67	1,439.67
101-53120-570900-00000-000-00000-0000-10-00000 Data Processing Equipment	.00	7,611.40	.00	7,611.40	7,611.40
101-52500-570900-00000-000-00000-0000-10-00000 Data Processing Equipment	.00	4,807.13	.00	4,807.13	4,807.13
101-54210-571000-00000-000-00000-0000-10-00000 Food Service Equipment	.00	2,532.37	.00	2,532.37	2,532.37
101-53110-571100-00000-000-00000-0000-10-00000 Furniture and Fixtures	.00	3,500.00	.00	3,500.00	3,500.00
101-52500-571100-00000-000-00000-0000-00-00000 Furniture And Fixtures	.00	2,352.63	.00	2,352.63	2,352.63
101-53500-571100-00000-000-00000-0000-00-00000 Furniture and Fixtures	.00	1,812.26	.00	1,812.26	1,812.26
101-53700-571100-00000-000-00000-0000-00-00000 Furniture And Fixtures	.00	548.73	.00	548.73	548.73
101-54110-571100-00000-000-00000-0000-10-00000 Furniture and Fixtures	.00	3,325.85	.00	3,325.85	3,325.85
101-52100-571100-00000-000-00000-0000-10-00000 Furniture and Fixtures	.00	4,991.26	.00	4,991.26	4,991.26
101-58300-571100-00000-000-00000-0000-10-00000 Furniture and Fixtures	.00	968.97	.00	968.97	968.97
101-54210-571600-00000-000-00000-0000-10-00000 Law Enforcement Equipment	.00	6,591.24	.00	6,591.24	6,591.24
101-54110-571600-00000-000-00000-0000-10-00000 Law Enforcement Equipment	.00	24,829.69	.00	24,829.69	24,829.69
101-51800-571700-00000-000-00000-0000-10-00000 Maintenance Equipment	.00	3,899.66	.00	3,899.66	3,899.66
101-91130-571800-00000-000-00000-0000-10-00000 Motor Vehicles Purchased	.00	552,251.26	.00	552,251.26	552,251.26
101-52300-571900-00000-000-00000-0000-10-00000 Office Equipment Purchased	.00	1,049.99	.00	1,049.99	1,049.99
101-55751-572000-00000-000-00000-0000-10-00000 Plant Operation Equipment	.00	15,013.00	.00	15,013.00	15,013.00
101-55751-573300-00000-552-00000-0000-10-00000 Solid Waste Equipment	.00	29,838.02	.00	29,838.02	29,838.02
101-55751-573300-00000-575-00000-0000-00-00000 Solid Waste Equipment	.00	51,643.84	.00	51,643.84	51,643.84
101-51900-573500-00000-000-00000-0000-10-00000 Health Equipment	.00	2,082.00	.00	2,082.00	2,082.00
101-51710-573500-00000-000-00000-0000-10-00000 Health Equipment	.00	4,730.06	.00	4,730.06	4,730.06
101-54110-579000-00000-000-00000-0000-10-00000 Other Equipment	.00	31,701.10	.00	31,701.10	31,701.10
101-55120-579000-00000-000-00000-0000-10-00000 Other Equipment	.00	13,446.96	.00	13,446.96	13,446.96
101-54210-579000-00000-000-00000-0000-10-00000 Other Equipment	.00	539.99	.00	539.99	539.99
101-52500-599000-00000-000-00000-0000-00-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Other Charges	.00	256.09	.00	256.09	256.09
TOTALS FOR FUND 101 Gen County	.00	45,885,883.19	2,234,214.15	43,651,669.04	43,651,669.04

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
112 CH/Jail Maintenance					
112-51800-551000-00000-000-00000-0000-20-00000					
Trustee Commissions	.00	1,816.08	.00	1,816.08	1,816.08
112-51800-570700-00000-000-00000-0000-20-00000					
Building Improvements	.00	177,234.88	.00	177,234.88	177,234.88
TOTALS FOR FUND 112					
CH/Jail Maintenance	.00	179,050.96	.00	179,050.96	179,050.96

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
114 Law Library					
114-58400-533300-00000-000-00000-0000-20-00000 Licenses	.00	7,578.00	.00	7,578.00	7,578.00
114-58400-551000-00000-000-00000-0000-20-00000 Trustee Commissions	.00	80.76	.00	80.76	80.76
TOTALS FOR FUND 114 Law Library	.00	7,658.76	.00	7,658.76	7,658.76

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
115 Library					
115-56500-510100-00000-000-00000-0000-20-00000					
County Official	.00	67,602.72	3,147.29	64,455.43	64,455.43
115-56500-510500-00000-000-00000-0000-20-00000					
Supervisor/Director	.00	81,076.74	3,890.30	77,186.44	77,186.44
115-56500-511900-00000-000-00000-0000-00-00000					
Accountants and Bookkeepers	.00	22,212.88	.00	22,212.88	22,212.88
115-56500-512100-00000-000-00000-0000-00-00000					
PC Specialist	.00	26,337.77	1,308.50	25,029.27	25,029.27
115-56500-512900-00000-000-00000-0000-00-00000					
Librarian	.00	324,865.14	15,007.85	309,857.29	309,857.29
115-56500-513300-00000-000-00000-0000-00-00000					
Paraprofessionals	.00	118,220.32	5,546.29	112,674.03	112,674.03
115-56500-513600-00000-000-00000-0000-00-00000					
Online Services Coordinator	.00	30,621.07	1,425.50	29,195.57	29,195.57
115-56500-516100-00000-000-00000-0000-00-00000					
Secretarys	.00	81,326.28	3,703.09	77,623.19	77,623.19
115-56500-516500-00000-000-00000-0000-00-00000					
Cafeteria Personnel	.00	24,054.21	1,119.80	22,934.41	22,934.41
115-56500-516700-00000-000-00000-0000-00-00000					
Maintenance Personnel	.00	79,918.15	3,724.81	76,193.34	76,193.34
115-56500-516900-00000-000-00000-0000-20-00000					
Part time Personnel	.00	259,969.42	11,812.08	248,157.34	248,157.34
115-56500-518700-00000-000-00000-0000-20-00000					
Overtime Pay	.00	5.72	.00	5.72	5.72
115-56500-518700-00000-000-00000-0000-00-00000					
Overtime Pay	.00	108.68	.00	108.68	108.68
115-56500-518900-00000-000-00000-0000-20-00000					
Other Salaries and Wages	.00	.00	.01	-.01	-.01
115-56500-520100-00000-000-00000-0000-20-00000					
Social Security	.00	65,511.61	2,949.08	62,562.53	62,562.53
115-56500-520400-00000-000-00000-0000-20-00000					
State Retirement	.00	18,962.27	918.30	18,043.97	18,043.97
115-56500-520600-00000-000-00000-0000-20-00000					
Life Insurance ER Cost	.00	888.02	46.72	841.30	841.30
115-56500-520700-00000-000-00000-0000-20-00000					
Health Insurance ER Cost	.00	161,544.28	8,267.14	153,277.14	153,277.14
115-56500-520800-00000-000-00000-0000-20-00000					
Dental Insurance ER Cost	.00	4,666.84	241.96	4,424.88	4,424.88
115-56500-521000-00000-000-00000-0000-20-00000					
Unemployment Compensation	.00	1,494.44	135.58	1,358.86	1,358.86
115-56500-521100-00000-000-00000-0000-20-00000					
Retiree Benefits	.00	13,427.42	.00	13,427.42	13,427.42
115-56500-521200-00000-000-00000-0000-20-00000					
Employer Medicare Cost	.00	15,585.70	702.97	14,882.73	14,882.73
115-56500-530600-00000-000-00000-0000-20-00000					
Bank Charges	.00	1,893.67	.00	1,893.67	1,893.67
115-56500-530700-00000-000-00000-0000-20-00000					
Communication	.00	35,577.72	.00	35,577.72	35,577.72
115-56500-531700-00000-000-00000-0000-20-00000					
Data Processing Services	.00	440.00	.00	440.00	440.00
115-56500-531800-00000-000-00000-0000-20-00000					
Debt Collection Services	.00	1,208.25	.00	1,208.25	1,208.25

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
115-56500-532000-00000-000-00000-0000-20-00000 Dues and Memberships	.00	2,715.50	.00	2,715.50	2,715.50
115-56500-533000-00000-000-00000-0000-20-00000 Lease Payments	.00	8,270.62	.00	8,270.62	8,270.62
115-56500-533100-00000-000-00000-0000-20-00000 Legal Services	.00	3,683.12	179.06	3,504.06	3,504.06
115-56500-533300-00000-000-00000-0000-20-00000 Licenses	.00	39,807.46	.00	39,807.46	39,807.46
115-56500-533400-00000-000-00000-0000-20-00000 Maintenance Agreements	.00	15,737.00	.00	15,737.00	15,737.00
115-56500-533500-00000-000-00000-0000-00-00000 Maintenance and Repair - Build	.00	1,833.61	.00	1,833.61	1,833.61
115-56500-533600-00000-000-00000-0000-00-00000 Maintenance and Repair - Equip	.00	22,882.05	1,350.00	21,532.05	21,532.05
115-56500-534700-00000-000-00000-0000-20-00000 Pest Control	.00	420.00	.00	420.00	420.00
115-56500-534800-00000-000-00000-0000-20-00000 Postal Charges	.00	699.87	.00	699.87	699.87
115-56500-535500-00000-000-00000-0000-20-00000 Travel	.00	1,045.54	.00	1,045.54	1,045.54
115-56500-535600-00000-000-00000-0000-20-00000 Tuition	.00	1,525.00	.00	1,525.00	1,525.00
115-56500-536100-00000-000-00000-0000-20-00000 Permits	.00	55.00	.00	55.00	55.00
115-56500-539900-00000-000-00000-0000-20-00000 Other Contracted Services	.00	1,603.40	.00	1,603.40	1,603.40
115-56500-541000-00000-000-00000-0000-20-00000 Custodial Supplies	.00	6,313.04	.00	6,313.04	6,313.04
115-56500-541100-00000-000-00000-0000-20-00000 Data Processing Supplies	.00	11,407.21	.00	11,407.21	11,407.21
115-56500-542100-00000-000-00000-0000-20-00000 Food Preparation Supplies	.00	4,666.46	.00	4,666.46	4,666.46
115-56500-542200-00000-000-00000-0000-00-00000 Food Supplies	.00	31,557.97	1,479.70	30,078.27	30,078.27
115-56500-543200-00000-000-00000-0000-20-00000 Library Books	.00	159,638.09	4,809.25	154,828.84	154,828.84
115-56500-543500-00000-000-00000-0000-20-00000 Office Supplies	.00	19,995.87	56.46	19,939.41	19,939.41
115-56500-543700-00000-000-00000-0000-20-00000 Periodicals	.00	15,542.71	201.19	15,341.52	15,341.52
115-56500-545200-00000-000-00000-0000-20-00000 Utilities	.00	138,666.52	12,839.50	125,827.02	125,827.02
115-56500-547100-00000-000-00000-0000-20-00000 Computer Software	.00	16,000.71	.00	16,000.71	16,000.71
115-56500-549900-00000-000-00000-0000-20-00000 Other Supplies and Materials	.00	1,864.75	.00	1,864.75	1,864.75
115-56500-550600-00000-000-00000-0000-20-00000 Liability Insurance	.00	27,000.00	.00	27,000.00	27,000.00
115-56500-551000-00000-000-00000-0000-20-00000 Trustee Commissions	.00	847.39	.00	847.39	847.39
115-56500-551300-00000-000-00000-0000-20-00000 Workers Compensation Insurance	.00	2,500.00	.00	2,500.00	2,500.00
115-91110-570700-00000-000-00000-0000-20-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Building Improvements	.00	138,777.00	8,500.00	130,277.00	130,277.00
115-56500-570900-00000-000-00000-0000-20-00000					
Data Processing Equipment	.00	3,825.00	.00	3,825.00	3,825.00
115-91110-571700-00000-000-00000-0000-20-00000					
Maintenance Equipment	.00	15,605.26	.00	15,605.26	15,605.26
TOTALS FOR FUND 115					
Library	.00	2,132,005.47	93,362.43	2,038,643.04	2,038,643.04

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
122 Drug Control					
122-54110-539900-00000-000-00000-0000-20-00000					
Other Contracted Services	.00	4,314.46	.00	4,314.46	4,314.46
122-54110-540100-00000-000-00000-0000-20-00000					
Animal Food and Supplies	.00	7,996.52	.00	7,996.52	7,996.52
122-54110-549900-00000-000-00000-0000-20-00000					
Other Supplies and Materials	.00	266.00	.00	266.00	266.00
122-54110-551000-00000-000-00000-0000-20-00000					
Trustee Commissions	.00	1,286.07	.00	1,286.07	1,286.07
122-54110-559900-00000-000-00000-0000-20-00000					
Other Charges	.00	3,000.00	.00	3,000.00	3,000.00
122-54110-571600-00000-000-00000-0000-20-00000					
Law Enforcement Equipment	.00	98,898.42	.00	98,898.42	98,898.42
TOTALS FOR FUND 122					
Drug Control	.00	115,761.47	.00	115,761.47	115,761.47

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
131 Highway					
131-61000-510100-00000-000-00000-0000-20-00000					
County Official	.00	97,396.26	4,234.62	93,161.64	93,161.64
131-61000-510300-00000-000-00000-0000-20-00000					
Assistant	.00	73,766.12	3,434.24	70,331.88	70,331.88
131-61000-510500-00000-000-00000-0000-20-00000					
Supervisor/Director	.00	59,374.84	2,764.08	56,610.76	56,610.76
131-62000-510500-00000-000-00000-0000-20-00000					
Supervisor/Director	.00	263,062.56	12,538.95	250,523.61	250,523.61
131-63100-510500-00000-000-00000-0000-20-00000					
Supervisor/Director	.00	57,613.60	2,638.59	54,975.01	54,975.01
131-61000-511900-00000-000-00000-0000-20-00000					
Accountants and Bookkeepers	.00	41,671.17	1,939.92	39,731.25	39,731.25
131-63100-513200-00000-000-00000-0000-20-00000					
Materials Supervisor	.00	30,068.11	1,399.76	28,668.35	28,668.35
131-62000-513500-00000-000-00000-0000-20-00000					
Assessment Personnel	.00	58,613.28	19,263.27	39,350.01	39,350.01
131-63100-514200-00000-000-00000-0000-20-00000					
Mechanics	.00	141,972.12	7,481.92	134,490.20	134,490.20
131-62000-514300-00000-000-00000-0000-20-00000					
Equipment Operators	.00	1,213,279.74	73,272.19	1,140,007.55	1,140,007.55
131-62000-514900-00000-000-00000-0000-20-00000					
Laborers	.00	57,324.72	3,780.63	53,544.09	53,544.09
131-61000-516700-00000-000-00000-0000-20-00000					
Maintenance Personnel	.00	37,392.60	1,732.64	35,659.96	35,659.96
131-62000-518700-00000-000-00000-0000-20-00000					
Overtime Pay	.00	68,568.89	14,412.82	54,156.07	54,156.07
131-63100-518700-00000-000-00000-0000-20-00000					
Overtime Pay	.00	5,504.06	1,126.17	4,377.89	4,377.89
131-61000-518700-00000-000-00000-0000-00-00000					
Overtime Pay	.00	346.52	.00	346.52	346.52
131-63100-520100-00000-000-00000-0000-20-00000					
Social Security	.00	13,890.33	748.36	13,141.97	13,141.97
131-61000-520100-00000-000-00000-0000-20-00000					
Social Security	.00	18,596.52	829.93	17,766.59	17,766.59
131-62000-520100-00000-000-00000-0000-20-00000					
Social Security	.00	96,709.69	6,187.83	90,521.86	90,521.86
131-62000-520400-00000-000-00000-0000-20-00000					
State Retirement	.00	101,019.24	5,907.20	95,112.04	95,112.04
131-61000-520400-00000-000-00000-0000-20-00000					
State Retirement	.00	21,386.21	973.27	20,412.94	20,412.94
131-63100-520400-00000-000-00000-0000-20-00000					
State Retirement	.00	15,057.21	872.60	14,184.61	14,184.61
131-63100-520600-00000-000-00000-0000-20-00000					
Life Insurance ER Cost	.00	243.27	12.79	230.48	230.48
131-61000-520600-00000-000-00000-0000-20-00000					
Life Insurance ER Cost	.00	240.04	12.20	227.84	227.84
131-62000-520600-00000-000-00000-0000-20-00000					
Life Insurance ER Cost	.00	1,665.47	100.76	1,564.71	1,564.71
131-61000-520700-00000-000-00000-0000-20-00000					
Health Insurance ER Cost	.00	45,197.67	2,280.00	42,917.67	42,917.67
131-62000-520700-00000-000-00000-0000-20-00000					
Health Insurance ER Cost	.00	359,705.16	20,010.00	339,695.16	339,695.16

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
131-63100-520700-00000-000-00000-0000-20-00000 Health Insurance ER Cost	.00	50,355.00	2,460.00	47,895.00	47,895.00
131-63100-520800-00000-000-00000-0000-20-00000 Dental Insurance ER Cost	.00	1,167.98	63.12	1,104.86	1,104.86
131-62000-520800-00000-000-00000-0000-20-00000 Dental Insurance ER Cost	.00	7,491.34	468.32	7,023.02	7,023.02
131-61000-520800-00000-000-00000-0000-20-00000 Dental Insurance ER Cost	.00	987.60	52.60	935.00	935.00
131-61000-521000-00000-000-00000-0000-20-00000 Unemployment Compensation	.00	84.19	.18	84.01	84.01
131-62000-521000-00000-000-00000-0000-20-00000 Unemployment Compensation	.00	1,204.11	105.68	1,098.43	1,098.43
131-63100-521000-00000-000-00000-0000-20-00000 Unemployment Compensation	.00	155.38	11.76	143.62	143.62
131-61000-521100-00000-000-00000-0000-20-00000 Retiree Benefits	.00	87,724.16	.00	87,724.16	87,724.16
131-62000-521200-00000-000-00000-0000-20-00000 Employer Medicare Cost	.00	22,617.75	1,447.14	21,170.61	21,170.61
131-61000-521200-00000-000-00000-0000-20-00000 Employer Medicare Cost	.00	4,349.16	194.10	4,155.06	4,155.06
131-63100-521200-00000-000-00000-0000-20-00000 Employer Medicare Cost	.00	3,248.46	175.02	3,073.44	3,073.44
131-61000-530700-00000-000-00000-0000-20-00000 Communication	.00	14,131.69	735.38	13,396.31	13,396.31
131-61000-532000-00000-000-00000-0000-20-00000 Dues and Memberships	.00	5,797.54	.00	5,797.54	5,797.54
131-62000-533000-00000-000-00000-0000-20-00000 Lease Payments	.00	7,260.17	.00	7,260.17	7,260.17
131-61000-533300-00000-000-00000-0000-20-00000 Licenses	.00	1,100.47	.00	1,100.47	1,100.47
131-61000-533400-00000-000-00000-0000-20-00000 Maintenance Agreements	.00	4,402.31	.00	4,402.31	4,402.31
131-63100-533800-00000-000-00000-0000-20-00000 Maint. And Repair Svc - Vehicl	.00	2,699.27	.00	2,699.27	2,699.27
131-61000-534800-00000-000-00000-0000-20-00000 Postal Charges	.00	30.74	.00	30.74	30.74
131-61000-535500-00000-000-00000-0000-20-00000 Travel	.00	2,882.39	.00	2,882.39	2,882.39
131-61000-535600-00000-000-00000-0000-20-00000 Tuition	.00	7,477.32	350.00	7,127.32	7,127.32
131-62000-539900-00000-000-00000-0000-20-00000 Other Contracted Services	.00	143,983.65	.00	143,983.65	143,983.65
131-62000-540400-00000-000-00000-0000-20-00000 Asphalt Hot Mix	.00	1,337,182.32	.00	1,337,182.32	1,337,182.32
131-62000-540500-00000-000-00000-0000-20-00000 Ashphalt Liquid	.00	69,144.17	.00	69,144.17	69,144.17
131-62000-540800-00000-000-00000-0000-20-00000 Concrete	.00	24,304.26	.00	24,304.26	24,304.26
131-62000-540900-00000-000-00000-0000-20-00000 Crushed Stone	.00	165,570.77	.00	165,570.77	165,570.77
131-61000-541000-00000-000-00000-0000-20-00000 Custodial Supplies	.00	3,374.12	.00	3,374.12	3,374.12
131-63100-541100-00000-000-00000-0000-20-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Data Processing Supplies	.00	379.99	.00	379.99	379.99
131-63100-541200-00000-000-00000-0000-20-00000					
Diesel Fuel	.00	92,780.73	.00	92,780.73	92,780.73
131-61000-541300-00000-000-00000-0000-20-00000					
Drugs and Medical Supplies	.00	114.22	.00	114.22	114.22
131-61000-541500-00000-000-00000-0000-20-00000					
Electricity	.00	1,863.14	106.43	1,756.71	1,756.71
131-63100-541800-00000-000-00000-0000-20-00000					
Equipment and Machinery Parts	.00	92,605.77	.00	92,605.77	92,605.77
131-62000-542000-00000-000-00000-0000-20-00000					
Fertilizer Lime and Seed	.00	3,910.19	.00	3,910.19	3,910.19
131-62000-542200-00000-000-00000-0000-20-00000					
Food Supplies	.00	4,471.82	.00	4,471.82	4,471.82
131-63100-542500-00000-000-00000-0000-20-00000					
Gasoline	.00	32,261.06	.00	32,261.06	32,261.06
131-63100-543300-00000-000-00000-0000-20-00000					
Lubricants	.00	4,296.95	.00	4,296.95	4,296.95
131-61000-543500-00000-000-00000-0000-20-00000					
Office Supplies	.00	5,937.23	.00	5,937.23	5,937.23
131-63100-544000-00000-000-00000-0000-20-00000					
Pipe Metal	.00	17.80	.00	17.80	17.80
131-62000-544000-00000-000-00000-0000-20-00000					
Pipe Metal	.00	162,399.37	.00	162,399.37	162,399.37
131-63100-544200-00000-000-00000-0000-20-00000					
Propane Gas	.00	3,408.08	.00	3,408.08	3,408.08
131-62000-544300-00000-000-00000-0000-20-00000					
Road Signs	.00	22,185.13	.00	22,185.13	22,185.13
131-62000-544400-00000-000-00000-0000-20-00000					
Salt	.00	8,435.70	.00	8,435.70	8,435.70
131-62000-544700-00000-000-00000-0000-20-00000					
Structural Steel	.00	3,330.90	.00	3,330.90	3,330.90
131-63100-545000-00000-000-00000-0000-20-00000					
Tires and Tubes	.00	12,848.83	.00	12,848.83	12,848.83
131-63100-545100-00000-000-00000-0000-20-00000					
Uniforms	.00	4,577.87	.00	4,577.87	4,577.87
131-62000-545100-00000-000-00000-0000-20-00000					
Uniforms	.00	11,858.16	.00	11,858.16	11,858.16
131-61000-545400-00000-000-00000-0000-00-00000					
Water and Sewer	.00	25.00	.00	25.00	25.00
131-62000-545900-00000-000-00000-0000-20-00000					
Drainage Materials	.00	667.16	.00	667.16	667.16
131-61000-547100-00000-000-00000-0000-20-00000					
Computer Software	.00	579.46	.00	579.46	579.46
131-61000-550600-00000-000-00000-0000-20-00000					
Liability Insurance	.00	99,199.00	.00	99,199.00	99,199.00
131-61000-551000-00000-000-00000-0000-20-00000					
Trustee Commissions	.00	67,912.45	.00	67,912.45	67,912.45
131-61000-551300-00000-000-00000-0000-20-00000					
Workers Compensation Insurance	.00	12,971.00	.00	12,971.00	12,971.00
131-62000-551300-00000-000-00000-0000-20-00000					
Workers Compensation Insurance	.00	99,630.00	.00	99,630.00	99,630.00
131-63100-551300-00000-000-00000-0000-20-00000					
Workers Compensation Insurance	.00	15,565.00	.00	15,565.00	15,565.00

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
131-62000-559000-00000-000-00000-0000-20-00000 Transfers to Other Funds	.00	412,657.00	.00	412,657.00	412,657.00
131-68000-559000-00000-000-00000-0000-20-00000 Transfers to Other Funds	.00	750,000.00	.00	750,000.00	750,000.00
131-61000-570700-00000-000-00000-0000-20-00000 Building Improvements	.00	76,088.82	.00	76,088.82	76,088.82
131-68000-571400-00000-000-00000-0000-20-00000 Highway Equipment	.00	995,338.30	.00	995,338.30	995,338.30
131-62000-571400-00000-000-00000-0000-20-00000 Highway Equipment	.00	1,750.00	.00	1,750.00	1,750.00
131-63100-571700-00000-000-00000-0000-20-00000 Maintenance Equipment	.00	4,548.16	.00	4,548.16	4,548.16
131-62000-572600-00000-000-00000-0000-20-00000 State Aid Projects	.00	614,623.65	.00	614,623.65	614,623.65
TOTALS FOR FUND 131 Highway	.00	8,467,629.66	194,124.47	8,273,505.19	8,273,505.19

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
141 GPSF					
141-72320-510100-00000-000-00000-0000-50-00000					
County Official	.00	112,342.43	5,056.93	107,285.50	107,285.50
141-72320-510300-00000-000-00000-0000-50-00000					
Assistant	.00	177,451.35	8,253.55	169,197.80	169,197.80
141-72410-510400-00000-000-00000-0000-50-00000					
Principals	.00	1,507,248.33	80,406.23	1,426,842.10	1,426,842.10
141-72320-510500-00000-000-00000-0000-50-00000					
Supervisor/Director	.00	92,983.20	4,324.80	88,658.40	88,658.40
141-72210-510500-00000-000-00000-0000-50-00000					
Supervisor/Director	.00	79,823.48	3,712.72	76,110.76	76,110.76
141-72250-510500-00000-000-00000-0000-50-00000					
Supervisor/Director	.00	81,026.80	3,776.80	77,250.00	77,250.00
141-72110-510500-00000-000-00000-0000-50-00000					
Supervisor/Director	.00	49,162.47	.00	49,162.47	49,162.47
141-72710-510500-00000-000-00000-0000-50-00000					
Supervisor/Director	.00	81,307.16	52,944.20	28,362.96	28,362.96
141-72620-510500-00000-000-00000-0000-50-00000					
Supervisor/Director	.00	59,185.20	2,752.80	56,432.40	56,432.40
141-73400-511600-00000-000-00000-0000-50-00000					
Teachers	.00	319,286.23	15,100.30	304,185.93	304,185.93
141-71300-511600-00000-000-00000-0000-50-00000					
Teachers	.00	2,164,332.06	102,930.37	2,061,401.69	2,061,401.69
141-71100-511600-00000-000-00000-0000-50-00000					
Teachers	.00	23,371,750.20	1,103,341.54	22,268,408.66	22,268,408.66
141-71200-511600-00000-000-00000-0000-50-00000					
Teachers	.00	3,767,314.47	213,973.09	3,553,341.38	3,553,341.38
141-71200-511700-00000-000-00000-0000-50-00000					
Career Ladder Program	.00	7,000.00	.00	7,000.00	7,000.00
141-71100-511700-00000-000-00000-0000-50-00000					
Career Ladder Program	.00	75,400.00	.00	75,400.00	75,400.00
141-71300-511700-00000-000-00000-0000-50-00000					
Career Ladder Program	.00	5,000.00	.00	5,000.00	5,000.00
141-72510-511900-00000-000-00000-0000-50-00000					
Accountants and Bookkeepers	.00	123,297.80	5,627.20	117,670.60	117,670.60
141-72410-511900-00000-000-00000-0000-50-00000					
Accountants and Bookkeepers	.00	71,231.20	3,310.40	67,920.80	67,920.80
141-72250-512000-00000-000-00000-0000-50-00000					
Computer Programmers	.00	210,424.40	9,758.40	200,666.00	200,666.00
141-72130-512300-00000-000-00000-0000-50-00000					
Guidance Personnel	.00	979,809.49	46,622.28	933,187.21	933,187.21
141-72220-512400-00000-000-00000-0000-50-00000					
Psychological Personnel	.00	295,769.95	14,346.20	281,423.75	281,423.75
141-72210-512900-00000-000-00000-0000-50-00000					
Librarians	.00	967,333.03	61,648.26	905,684.77	905,684.77
141-72130-513000-00000-000-00000-0000-50-00000					
Social Workers	.00	35,902.00	1,795.10	34,106.90	34,106.90
141-72120-513100-00000-000-00000-0000-50-00000					
Medical Personnel	.00	516,923.73	25,654.72	491,269.01	491,269.01
141-72410-513900-00000-000-00000-0000-50-00000					
Assistant Principal	.00	1,103,108.81	54,013.86	1,049,094.95	1,049,094.95
141-71100-514000-00000-000-00000-0000-50-00000					
Salary Supplements	.00	525,688.53	29,934.92	495,753.61	495,753.61

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
141-72410-516100-00000-000-00000-0000-50-00000 Secretary	.00	956,647.92	87,672.90	868,975.02	868,975.02
141-72320-516100-00000-000-00000-0000-50-00000 Secretary	.00	109,377.00	5,088.00	104,289.00	104,289.00
141-72120-516100-00000-000-00000-0000-50-00000 Secretary	.00	11,266.00	563.30	10,702.70	10,702.70
141-72130-516100-00000-000-00000-0000-50-00000 Secretary	.00	36,762.00	1,819.70	34,942.30	34,942.30
141-72210-516100-00000-000-00000-0000-50-00000 Secretary	.00	13,877.37	746.58	13,130.79	13,130.79
141-72230-516100-00000-000-00000-0000-50-00000 Secretary	.00	44,813.99	2,240.70	42,573.29	42,573.29
141-72620-516100-00000-000-00000-0000-50-00000 Secretary	.00	34,925.61	1,598.40	33,327.21	33,327.21
141-72710-516200-00000-000-00000-0000-50-00000 Clerical Personnel	.00	33,592.70	1,579.20	32,013.50	32,013.50
141-72250-516200-00000-000-00000-0000-50-00000 Clerical Personnel	.00	30,530.00	1,420.00	29,110.00	29,110.00
141-72110-516200-00000-000-00000-0000-50-00000 Clerical Personnel	.00	35,606.00	1,780.30	33,825.70	33,825.70
141-71100-516300-00000-000-00000-0000-50-00000 Educational Assistant	.00	1,446,805.27	72,086.09	1,374,719.18	1,374,719.18
141-71200-516300-00000-000-00000-0000-50-00000 Educational Assistant	.00	757,851.81	36,417.76	721,434.05	721,434.05
141-73400-516300-00000-000-00000-0000-50-00000 Educational Assistant	.00	70,960.50	3,529.80	67,430.70	67,430.70
141-72610-516600-00000-000-00000-0000-50-00000 Custodial Personnel	.00	2,016,656.29	93,497.53	1,923,158.76	1,923,158.76
141-72620-516700-00000-000-00000-0000-50-00000 Maintenance Personnel	.00	477,295.01	22,645.08	454,649.93	454,649.93
141-71100-518700-00000-000-00000-0000-00-00000 Overtime Pay	.00	.00	8,600.00	-8,600.00	-8,600.00
141-72710-518900-00000-000-00000-0000-50-00000 Other Salaries and Wages	.00	40,236.00	2,011.80	38,224.20	38,224.20
141-71100-518900-00000-000-00000-0000-50-00000 Other Salaries and Wages	.00	58,913.18	.00	58,913.18	58,913.18
141-72250-518900-00000-000-00000-0000-50-00000 Other Salaries and Wages	.00	106,827.84	5,042.24	101,785.60	101,785.60
141-72210-518900-00000-000-00000-0000-50-00000 Other Salaries and Wages	.00	95,009.34	4,472.35	90,536.99	90,536.99
141-72120-518900-00000-000-00000-0000-50-00000 Other Salaries and Wages	.00	51,234.01	2,561.70	48,672.31	48,672.31
141-72320-518900-00000-000-00000-0000-50-00000 Other Salaries and Wages	.00	46,959.94	2,186.50	44,773.44	44,773.44
141-72310-518900-00000-000-00000-0000-50-00000 Other Salaries and Wages	.00	73,189.64	5,082.07	68,107.57	68,107.57
141-72310-519100-00000-000-00000-0000-50-00000 Board and Committee Members	.00	25,852.40	1,292.62	24,559.78	24,559.78
141-72310-520100-00000-000-00000-0000-50-00000 Social Security	.00	3,969.41	295.22	3,674.19	3,674.19
141-72320-520100-00000-000-00000-0000-50-00000 Social Security	.00	32,150.55	1,489.19	30,661.36	30,661.36
141-72410-520100-00000-000-00000-0000-50-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Social Security	.00	214,591.45	13,410.46	201,180.99	201,180.99
141-72510-520100-00000-000-00000-0000-50-00000					
Social Security	.00	6,997.37	313.30	6,684.07	6,684.07
141-72120-520100-00000-000-00000-0000-50-00000					
Social Security	.00	34,459.08	1,704.44	32,754.64	32,754.64
141-72130-520100-00000-000-00000-0000-50-00000					
Social Security	.00	60,913.54	2,896.68	58,016.86	58,016.86
141-72250-520100-00000-000-00000-0000-50-00000					
Social Security	.00	25,705.35	1,195.44	24,509.91	24,509.91
141-72230-520100-00000-000-00000-0000-50-00000					
Social Security	.00	2,538.57	126.17	2,412.40	2,412.40
141-72210-520100-00000-000-00000-0000-50-00000					
Social Security	.00	67,176.01	4,168.58	63,007.43	63,007.43
141-72220-520100-00000-000-00000-0000-50-00000					
Social Security	.00	17,600.68	850.10	16,750.58	16,750.58
141-71200-520100-00000-000-00000-0000-50-00000					
Social Security	.00	261,453.78	14,530.26	246,923.52	246,923.52
141-71100-520100-00000-000-00000-0000-50-00000					
Social Security	.00	1,483,820.65	70,007.32	1,413,813.33	1,413,813.33
141-72110-520100-00000-000-00000-0000-50-00000					
Social Security	.00	4,884.89	93.81	4,791.08	4,791.08
141-71300-520100-00000-000-00000-0000-50-00000					
Social Security	.00	127,346.01	6,008.97	121,337.04	121,337.04
141-72710-520100-00000-000-00000-0000-50-00000					
Social Security	.00	9,573.64	3,428.19	6,145.45	6,145.45
141-73400-520100-00000-000-00000-0000-50-00000					
Social Security	.00	22,690.08	1,079.46	21,610.62	21,610.62
141-72620-520100-00000-000-00000-0000-50-00000					
Social Security	.00	33,590.92	1,585.43	32,005.49	32,005.49
141-72610-520100-00000-000-00000-0000-50-00000					
Social Security	.00	116,675.37	5,398.50	111,276.87	111,276.87
141-72610-520400-00000-000-00000-0000-50-00000					
State Retirement	.00	124,743.89	5,750.84	118,993.05	118,993.05
141-72620-520400-00000-000-00000-0000-50-00000					
State Retirement	.00	36,523.90	1,778.56	34,745.34	34,745.34
141-72510-520400-00000-000-00000-0000-50-00000					
State Retirement	.00	8,507.61	388.28	8,119.33	8,119.33
141-72710-520400-00000-000-00000-0000-50-00000					
State Retirement	.00	14,087.05	5,785.75	8,301.30	8,301.30
141-73400-520400-00000-000-00000-0000-50-00000					
State Retirement	.00	38,293.69	1,823.05	36,470.64	36,470.64
141-72110-520400-00000-000-00000-0000-50-00000					
State Retirement	.00	7,599.21	122.84	7,476.37	7,476.37
141-72120-520400-00000-000-00000-0000-50-00000					
State Retirement	.00	22,193.49	1,134.94	21,058.55	21,058.55
141-71200-520400-00000-000-00000-0000-50-00000					
State Retirement	.00	400,884.76	22,711.98	378,172.78	378,172.78
141-71300-520400-00000-000-00000-0000-50-00000					
State Retirement	.00	221,985.96	10,534.20	211,451.76	211,451.76
141-71100-520400-00000-000-00000-0000-50-00000					
State Retirement	.00	2,444,073.27	115,305.45	2,328,767.82	2,328,767.82
141-72220-520400-00000-000-00000-0000-50-00000					
State Retirement	.00	28,974.24	1,408.05	27,566.19	27,566.19

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
141-72230-520400-00000-000-00000-0000-50-00000 State Retirement	.00	3,092.00	154.60	2,937.40	2,937.40
141-72130-520400-00000-000-00000-0000-50-00000 State Retirement	.00	100,127.61	4,762.37	95,365.24	95,365.24
141-72210-520400-00000-000-00000-0000-50-00000 State Retirement	.00	119,287.67	7,245.84	112,041.83	112,041.83
141-72410-520400-00000-000-00000-0000-50-00000 State Retirement	.00	340,475.07	20,292.47	320,182.60	320,182.60
141-72320-520400-00000-000-00000-0000-50-00000 State Retirement	.00	47,983.02	2,203.46	45,779.56	45,779.56
141-72310-520400-00000-000-00000-0000-50-00000 State Retirement	.00	3,779.07	328.56	3,450.51	3,450.51
141-72250-520400-00000-000-00000-0000-50-00000 State Retirement	.00	31,938.35	1,492.34	30,446.01	30,446.01
141-72250-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	391.73	20.67	371.06	371.06
141-72310-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	31.52	3.76	27.76	27.76
141-72320-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	1,192.41	62.59	1,129.82	1,129.82
141-72210-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	1,046.08	55.98	990.10	990.10
141-72130-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	991.40	53.88	937.52	937.52
141-72230-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	61.99	3.31	58.68	58.68
141-72220-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	262.48	14.88	247.60	247.60
141-71100-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	24,513.42	1,310.13	23,203.29	23,203.29
141-71300-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	2,239.08	119.27	2,119.81	2,119.81
141-71200-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	4,274.88	228.50	4,046.38	4,046.38
141-72120-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	393.44	20.88	372.56	372.56
141-72110-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	78.58	2.63	75.95	75.95
141-73400-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	407.79	21.56	386.23	386.23
141-72710-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	125.41	36.45	88.96	88.96
141-72510-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	131.36	6.94	124.42	124.42
141-72410-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	3,142.45	169.41	2,973.04	2,973.04
141-72620-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	611.37	33.43	577.94	577.94
141-72610-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	2,147.25	116.97	2,030.28	2,030.28
141-72610-520700-00000-000-00000-0000-50-00000 Health Insurance ER Cost	.00	488,419.78	26,521.60	461,898.18	461,898.18
141-72620-520700-00000-000-00000-0000-50-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Health Insurance ER Cost	.00	98,905.00	5,420.00	93,485.00	93,485.00
141-72510-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	20,720.00	1,070.00	19,650.00	19,650.00
141-72710-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	19,790.27	3,930.27	15,860.00	15,860.00
141-73400-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	84,744.19	4,420.00	80,324.19	80,324.19
141-72110-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	23,970.27	1,140.00	22,830.27	22,830.27
141-72120-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	62,025.00	3,350.00	58,675.00	58,675.00
141-71200-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	810,792.87	43,542.31	767,250.56	767,250.56
141-71300-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	379,451.53	20,644.96	358,806.57	358,806.57
141-71100-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	4,184,664.95	226,953.26	3,957,711.69	3,957,711.69
141-72220-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	26,595.25	1,890.00	24,705.25	24,705.25
141-72230-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	15,180.00	820.00	14,360.00	14,360.00
141-72130-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	148,551.71	8,118.18	140,433.53	140,433.53
141-72210-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	147,009.55	7,692.12	139,317.43	139,317.43
141-72320-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	46,793.07	2,547.08	44,245.99	44,245.99
141-72410-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	564,295.62	31,029.27	533,266.35	533,266.35
141-72310-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	7,099.94	621.78	6,478.16	6,478.16
141-72250-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	48,860.00	2,640.00	46,220.00	46,220.00
141-72310-520800-00000-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	154.89	18.17	136.72	136.72
141-72320-520800-00000-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	1,228.90	73.64	1,155.26	1,155.26
141-72410-520800-00000-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	12,566.34	736.79	11,829.55	11,829.55
141-72130-520800-00000-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	3,658.80	218.24	3,440.56	3,440.56
141-72210-520800-00000-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	4,128.36	240.81	3,887.55	3,887.55
141-72220-520800-00000-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	769.04	42.08	726.96	726.96
141-72250-520800-00000-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	1,262.66	73.64	1,189.02	1,189.02
141-72230-520800-00000-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	360.76	21.04	339.72	339.72
141-71100-520800-00000-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	91,479.40	5,342.83	86,136.57	86,136.57
141-71300-520800-00000-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	8,013.51	466.14	7,547.37	7,547.37

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
141-71200-520800-00000-000-00000-0000-50-00000 Dental Insurance ER Cost	.00	17,271.62	1,006.44	16,265.18	16,265.18
141-72110-520800-00000-000-00000-0000-50-00000 Dental Insurance ER Cost	.00	466.97	21.04	445.93	445.93
141-72120-520800-00000-000-00000-0000-50-00000 Dental Insurance ER Cost	.00	1,443.04	84.16	1,358.88	1,358.88
141-73400-520800-00000-000-00000-0000-50-00000 Dental Insurance ER Cost	.00	1,895.53	115.72	1,779.81	1,779.81
141-72620-520800-00000-000-00000-0000-50-00000 Dental Insurance ER Cost	.00	2,654.28	157.80	2,496.48	2,496.48
141-72710-520800-00000-000-00000-0000-50-00000 Dental Insurance ER Cost	.00	540.61	137.77	402.84	402.84
141-72510-520800-00000-000-00000-0000-50-00000 Dental Insurance ER Cost	.00	541.14	31.56	509.58	509.58
141-72610-520800-00000-000-00000-0000-50-00000 Dental Insurance ER Cost	.00	12,233.72	712.32	11,521.40	11,521.40
141-72320-520900-00000-000-00000-0000-50-00000 Disability Insurance ER Cost	.00	891.66	42.46	849.20	849.20
141-72310-521000-00000-000-00000-0000-50-00000 Unemployment Compensation	.00	5,353.09	.00	5,353.09	5,353.09
141-71900-521100-00000-000-00000-0000-50-00000 Retiree Benefits	.00	803,045.99	.00	803,045.99	803,045.99
141-72110-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	1,142.46	21.94	1,120.52	1,120.52
141-72120-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	8,058.62	398.60	7,660.02	7,660.02
141-71300-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	29,782.58	1,405.30	28,377.28	28,377.28
141-71100-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	352,228.17	16,588.25	335,639.92	335,639.92
141-71200-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	62,186.72	3,437.58	58,749.14	58,749.14
141-72310-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	1,392.62	113.61	1,279.01	1,279.01
141-72320-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	7,582.17	348.28	7,233.89	7,233.89
141-72410-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	50,291.46	3,136.33	47,155.13	47,155.13
141-72510-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	1,636.43	73.27	1,563.16	1,563.16
141-72230-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	593.59	29.50	564.09	564.09
141-72250-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	6,011.61	279.57	5,732.04	5,732.04
141-72220-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	4,116.34	198.81	3,917.53	3,917.53
141-72210-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	15,947.02	985.74	14,961.28	14,961.28
141-72130-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	14,718.34	699.20	14,019.14	14,019.14
141-72610-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	27,438.66	1,262.53	26,176.13	26,176.13
141-72620-521200-00000-000-00000-0000-50-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Employer Medicare Cost	.00	7,855.92	370.77	7,485.15	7,485.15
141-72710-521200-00000-000-00000-0000-50-00000					
Employer Medicare Cost	.00	2,239.03	801.80	1,437.23	1,437.23
141-73400-521200-00000-000-00000-0000-50-00000					
Employer Medicare Cost	.00	5,306.57	252.46	5,054.11	5,054.11
141-72320-530200-00000-000-00000-0000-50-00000					
Advertising	.00	6,630.39	91.00	6,539.39	6,539.39
141-72310-530500-00000-000-00000-0000-50-00000					
Audit Services	.00	32,000.00	.00	32,000.00	32,000.00
141-72410-530700-00000-000-00000-0000-50-00000					
Communication	.00	84,073.23	3,193.31	80,879.92	80,879.92
141-72210-530900-00000-000-00000-0000-50-00000					
Contracts with Government Agen	.00	39,312.00	.00	39,312.00	39,312.00
141-71100-530900-00000-000-00000-0000-50-00000					
Contracts with Govt Agencies	.00	10,000.00	.00	10,000.00	10,000.00
141-73400-531000-00000-000-00000-0000-50-00000					
Contracts with Other Public Ag	.00	15,616.51	.00	15,616.51	15,616.51
141-72610-531000-00000-000-00000-0000-50-00000					
Contracts with Other Govt Agcy	.00	24,168.35	.00	24,168.35	24,168.35
141-71200-531200-00000-000-00000-0000-50-00000					
Contracts with Private Agencie	.00	3,797.00	.00	3,797.00	3,797.00
141-72220-531200-00000-000-00000-0000-50-00000					
Contracts with Private Agencie	.00	288,557.85	.00	288,557.85	288,557.85
141-72710-531300-00000-000-00000-0000-50-00000					
Contracts with Parents	.00	538.31	.00	538.31	538.31
141-72710-531500-00000-000-00000-0000-50-00000					
Contracts with Vehicle Owners	.00	3,553,051.35	322,676.52	3,230,374.83	3,230,374.83
141-72210-531500-00000-000-00000-0000-00-00000					
Contracts with Vehicle Owners	.00	2,000.00	.00	2,000.00	2,000.00
141-72120-532000-00000-000-00000-0000-50-00000					
Dues and Memberships	.00	150.00	.00	150.00	150.00
141-72410-532000-00000-000-00000-0000-50-00000					
Dues and Memberships	.00	1,800.00	.00	1,800.00	1,800.00
141-72320-532000-00000-000-00000-0000-50-00000					
Dues and Memberships	.00	5,371.26	10.00	5,361.26	5,361.26
141-72310-532000-00000-000-00000-0000-50-00000					
Dues and Memberships	.00	8,828.99	.00	8,828.99	8,828.99
141-72130-532200-00000-000-00000-0000-50-00000					
Evaluation and Testing	.00	2,257.00	.00	2,257.00	2,257.00
141-72610-532200-00000-000-00000-0000-50-00000					
Evaluation and Testing	.00	660.00	110.00	550.00	550.00
141-72310-532400-00000-000-00000-0000-50-00000					
Financial Advisory Services	.00	1,060.00	.00	1,060.00	1,060.00
141-72320-533000-00000-000-00000-0000-50-00000					
Lease Payments	.00	10,406.60	.00	10,406.60	10,406.60
141-72220-533000-00000-000-00000-0000-50-00000					
Lease Payments	.00	2,060.42	.00	2,060.42	2,060.42
141-72310-533100-00000-000-00000-0000-50-00000					
Legal Services	.00	26,439.05	140.00	26,299.05	26,299.05
141-72210-533300-00000-000-00000-0000-50-00000					
Licenses	.00	7,014.00	.00	7,014.00	7,014.00
141-72250-533300-00000-000-00000-0000-50-00000					
Licenses	.00	519,606.27	.00	519,606.27	519,606.27

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
141-72610-533400-00000-000-00000-0000-50-00000 Maintenance Agreements	.00	144,118.29	251.32	143,866.97	143,866.97
141-72620-533400-00000-000-00000-0000-50-00000 Maintenance Agreements	.00	111,370.00	.00	111,370.00	111,370.00
141-72620-533500-00000-000-00000-0000-50-00000 Maint. And Repair Svc - Buildi	.00	117,678.07	4,000.00	113,678.07	113,678.07
141-72620-533600-00000-000-00000-0000-50-00000 Maint. And Repair Svc - Equipm	.00	206,392.00	9,293.70	197,098.30	197,098.30
141-72610-533600-00000-000-00000-0000-50-00000 Maint. And Repair Svc - Equipm	.00	12,982.54	.00	12,982.54	12,982.54
141-72250-533600-00000-000-00000-0000-50-00000 Maint. And Repair Svc - Equipm	.00	13,057.47	.00	13,057.47	13,057.47
141-71300-533600-00000-000-00000-0000-50-00000 Maint. And Repair Svc - Equipm	.00	1,077.30	.00	1,077.30	1,077.30
141-72620-533800-00000-000-00000-0000-50-00000 Maint. And Repair Svc - Vehicl	.00	14,588.26	68.19	14,520.07	14,520.07
141-72320-534000-00000-000-00000-0000-50-00000 Medical and Dental Services	.00	3,978.00	320.00	3,658.00	3,658.00
141-72120-534000-00000-000-00000-0000-50-00000 Medical and Dental Services	.00	2,000.00	.00	2,000.00	2,000.00
141-72620-534700-00000-000-00000-0000-50-00000 Pest Control	.00	6,900.00	.00	6,900.00	6,900.00
141-72320-534800-00000-000-00000-0000-50-00000 Postal Charges	.00	3,560.51	109.34	3,451.17	3,451.17
141-72320-534900-00000-000-00000-0000-50-00000 Printing Stationery and Forms	.00	1,748.87	.00	1,748.87	1,748.87
141-72310-534900-00000-000-00000-0000-50-00000 Printing Stationery and Forms	.00	1,345.86	.00	1,345.86	1,345.86
141-71100-534900-00000-000-00000-0000-50-00000 Printing Stationery and Forms	.00	1,268.97	.00	1,268.97	1,268.97
141-72410-535000-00000-000-00000-0000-50-00000 Internet Connectivity	.00	114,144.36	.00	114,144.36	114,144.36
141-72410-535100-00000-000-00000-0000-50-00000 Rentals	.00	6,000.00	.00	6,000.00	6,000.00
141-72250-535100-00000-000-00000-0000-00-00000 Rentals	.00	251,768.45	.00	251,768.45	251,768.45
141-72320-535500-00000-000-00000-0000-50-00000 Travel	.00	457.85	.00	457.85	457.85
141-72310-535500-00000-000-00000-0000-50-00000 Travel	.00	2,722.04	.00	2,722.04	2,722.04
141-72120-535500-00000-000-00000-0000-50-00000 Travel	.00	2,163.24	.00	2,163.24	2,163.24
141-72210-535500-00000-000-00000-0000-50-00000 Travel	.00	16,250.83	480.23	15,770.60	15,770.60
141-72220-535500-00000-000-00000-0000-50-00000 Travel	.00	11,363.39	516.54	10,846.85	10,846.85
141-71200-535500-00000-000-00000-0000-50-00000 Travel	.00	478.40	478.40	.00	.00
141-72310-535600-00000-000-00000-0000-50-00000 Tuition	.00	272.00	.00	272.00	272.00
141-71100-535600-00000-000-00000-0000-00-00000 Tuition	.00	2,050.00	.00	2,050.00	2,050.00
141-72610-536100-00000-000-00000-0000-50-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Permits	.00	1,390.00	.00	1,390.00	1,390.00
141-72620-536100-00000-000-00000-0000-50-00000					
Permits	.00	1,340.00	.00	1,340.00	1,340.00
141-71100-536900-00000-000-00000-0000-50-00000					
Contracts for Substitute Teach	.00	1,095,078.95	789.33	1,094,289.62	1,094,289.62
141-72310-539900-00000-000-00000-0000-50-00000					
Other Contracted Services	.00	4,861.43	.00	4,861.43	4,861.43
141-72250-539900-00000-000-00000-0000-50-00000					
Other Contracted Services	.00	4,898.00	.00	4,898.00	4,898.00
141-72320-539900-00000-000-00000-0000-50-00000					
Other Contracted Services	.00	2,000.00	.00	2,000.00	2,000.00
141-72120-539900-00000-000-00000-0000-50-00000					
Other Contracted Services	.00	328.00	.00	328.00	328.00
141-72620-539900-00000-000-00000-0000-50-00000					
Other Contracted Services	.00	30,369.55	.00	30,369.55	30,369.55
141-72610-539900-00000-000-00000-0000-50-00000					
Other Contracted Services	.00	1,622.50	323.50	1,299.00	1,299.00
141-72710-539900-00000-000-00000-0000-50-00000					
Other Contracted Services	.00	831,184.00	82,393.00	748,791.00	748,791.00
141-72610-541000-00000-000-00000-0000-50-00000					
Custodial Supplies	.00	212,187.49	.00	212,187.49	212,187.49
141-72250-541100-00000-000-00000-0000-50-00000					
Data Processing Supplies	.00	132,993.90	.00	132,993.90	132,993.90
141-72120-541300-00000-000-00000-0000-50-00000					
Drugs and Medical Supplies	.00	14,583.53	.00	14,583.53	14,583.53
141-72610-541500-00000-000-00000-0000-50-00000					
Electricity	.00	2,634,810.16	312,420.14	2,322,390.02	2,322,390.02
141-72620-541800-00000-000-00000-0000-50-00000					
Equipment and Machinery Parts	.00	150,597.36	107.61	150,489.75	150,489.75
141-72210-542200-00000-000-00000-0000-00-00000					
Food Supplies	.00	54.00	.00	54.00	54.00
141-72120-542200-00000-000-00000-0000-50-00000					
Food Supplies	.00	364.40	.00	364.40	364.40
141-72320-542200-00000-000-00000-0000-50-00000					
Food Supplies	.00	5,131.87	1,105.00	4,026.87	4,026.87
141-72620-542500-00000-000-00000-0000-50-00000					
Gasoline	.00	35,769.02	.00	35,769.02	35,769.02
141-72620-542600-00000-000-00000-0000-50-00000					
General Construction Materials	.00	483.00	.00	483.00	483.00
141-72210-542900-00000-000-00000-0000-00-00000					
Instructional Supplies and Mat	.00	2,607.26	.00	2,607.26	2,607.26
141-73400-542900-00000-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	26,392.83	.00	26,392.83	26,392.83
141-72120-542900-00000-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	26,720.00	.00	26,720.00	26,720.00
141-72130-542900-00000-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	4,360.00	.00	4,360.00	4,360.00
141-71100-542900-00000-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	298,387.34	2,025.00	296,362.34	296,362.34
141-71200-542900-00000-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	55,327.42	195.48	55,131.94	55,131.94
141-71300-542900-00000-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	42,207.96	257.28	41,950.68	41,950.68

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
141-72610-543400-00000-000-00000-0000-50-00000 Natural Gas	.00	187,603.84	37,109.21	150,494.63	150,494.63
141-72620-543500-00000-000-00000-0000-50-00000 Office Supplies	.00	266.38	.00	266.38	266.38
141-72120-543500-00000-000-00000-0000-50-00000 Office Supplies	.00	865.69	.00	865.69	865.69
141-72130-543500-00000-000-00000-0000-50-00000 Office Supplies	.00	57.49	.00	57.49	57.49
141-72320-543500-00000-000-00000-0000-50-00000 Office Supplies	.00	4,381.14	.00	4,381.14	4,381.14
141-71100-544900-00000-000-00000-0000-50-00000 Textbooks	.00	343,995.92	.00	343,995.92	343,995.92
141-72620-545300-00000-000-00000-0000-50-00000 Vehicle Parts	.00	2,507.71	.00	2,507.71	2,507.71
141-72610-545400-00000-000-00000-0000-50-00000 Water and Sewer	.00	258,676.49	19,187.62	239,488.87	239,488.87
141-72250-547100-00000-000-00000-0000-50-00000 Computer Software	.00	82,165.97	.00	82,165.97	82,165.97
141-72320-549900-00000-000-00000-0000-50-00000 Other Supplies and Materials	.00	3,945.12	.00	3,945.12	3,945.12
141-72410-549900-00000-000-00000-0000-50-00000 Other Supplies and Materials	.00	1,825.45	.00	1,825.45	1,825.45
141-72310-549900-00000-000-00000-0000-50-00000 Other Supplies and Materials	.00	301.48	.00	301.48	301.48
141-71300-549900-00000-000-00000-0000-50-00000 Other Supplies and Materials	.00	1,299.96	649.98	649.98	649.98
141-71200-549900-00000-000-00000-0000-50-00000 Other Supplies and Materials	.00	172.29	.00	172.29	172.29
141-72620-549900-00000-000-00000-0000-50-00000 Other Supplies and Materials	.00	115,248.79	.00	115,248.79	115,248.79
141-71300-550600-00000-000-00000-0000-50-00000 Liability Insurance	.00	1,084.00	.00	1,084.00	1,084.00
141-72310-550600-00000-000-00000-0000-50-00000 Liability Insurance	.00	353,511.35	64.00	353,447.35	353,447.35
141-72310-551000-00000-000-00000-0000-50-00000 Trustee Commissions	.00	656,234.42	.00	656,234.42	656,234.42
141-72310-551300-00000-000-00000-0000-50-00000 Workers Compensation Insurance	.00	354,000.00	.00	354,000.00	354,000.00
141-72310-552400-00000-000-00000-0000-50-00000 Inservice Staff Development	.00	4,596.17	367.31	4,228.86	4,228.86
141-72320-552400-00000-000-00000-0000-50-00000 Inservice Staff Development	.00	3,810.16	.00	3,810.16	3,810.16
141-72250-552400-00000-000-00000-0000-50-00000 Inservice Staff Development	.00	9,949.48	.00	9,949.48	9,949.48
141-72220-552400-00000-000-00000-0000-50-00000 Inservice Staff Development	.00	19,945.86	.00	19,945.86	19,945.86
141-72120-552400-00000-000-00000-0000-50-00000 Inservice Staff Development	.00	1,018.77	.00	1,018.77	1,018.77
141-72130-552400-00000-000-00000-0000-50-00000 Inservice Staff Development	.00	1,980.49	.00	1,980.49	1,980.49
141-72210-552400-00000-000-00000-0000-50-00000 Inservice Staff Development	.00	20,216.57	187.84	20,028.73	20,028.73
141-71200-552400-00000-000-00000-0000-50-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Inservice Staff Development	.00	7,500.00	.00	7,500.00	7,500.00
141-71100-552400-00000-000-00000-0000-50-00000					
Inservice Staff Development	.00	1,019.45	.00	1,019.45	1,019.45
141-72510-552400-00000-000-00000-0000-50-00000					
Inservice Staff Development	.00	2,227.92	.00	2,227.92	2,227.92
141-73400-552400-00000-000-00000-0000-50-00000					
Inservice Staff Development	.00	3,603.26	.00	3,603.26	3,603.26
141-72310-553300-00000-000-00000-0000-50-00000					
Licenses	.00	40,032.20	.00	40,032.20	40,032.20
141-72320-559900-00000-000-00000-0000-50-00000					
Other Charges	.00	4,139.23	.00	4,139.23	4,139.23
141-72410-559900-00000-000-00000-0000-50-00000					
Other Charges	.00	200,000.00	.00	200,000.00	200,000.00
141-82330-562000-00000-000-00000-0000-50-00000					
Education Debt Svc Contributio	.00	334,923.00	.00	334,923.00	334,923.00
141-72620-570100-00000-000-00000-0000-50-00000					
Administration Equipment	.00	67,990.50	.00	67,990.50	67,990.50
141-72620-570700-00000-000-00000-0000-50-00000					
Building Improvements	.00	35,524.17	.00	35,524.17	35,524.17
141-76100-570700-00000-000-00000-0000-50-00000					
Building Improvements	.00	962,964.57	.00	962,964.57	962,964.57
141-76100-570800-00000-000-00000-0000-50-00000					
Communication Equipment	.00	52,022.09	.00	52,022.09	52,022.09
141-71100-570900-00000-000-00000-0000-00-00000					
Data Processing Equipment	.00	23,175.00	.00	23,175.00	23,175.00
141-72250-570900-00000-000-00000-0000-50-00000					
Data Processing Equipment	.00	141,784.37	.00	141,784.37	141,784.37
141-71100-571100-00000-000-00000-0000-50-00000					
Furniture and Fixtures	.00	29,778.20	.00	29,778.20	29,778.20
141-72620-571200-00000-000-00000-0000-50-00000					
Heating and Air Conditioning	.00	4,554.58	.00	4,554.58	4,554.58
141-72620-571700-00000-000-00000-0000-50-00000					
Maintenance Equipment	.00	33,000.00	.00	33,000.00	33,000.00
141-72620-571800-00000-000-00000-0000-50-00000					
Motor Vehicles Purchased	.00	31,789.30	.00	31,789.30	31,789.30
141-71300-573000-00000-000-00000-0000-50-00000					
Vocational Instruction Equipme	.00	593.44	.00	593.44	593.44
141-72320-579000-00000-000-00000-0000-50-00000					
Other Equipment	.00	1,299.00	.00	1,299.00	1,299.00
141-72610-579000-00000-000-00000-0000-50-00000					
Other Equipment	.00	2,984.25	.00	2,984.25	2,984.25
141-72620-579900-00000-000-00000-0000-50-00000					
Other Capital Outlay	.00	59,415.82	.00	59,415.82	59,415.82
TOTALS FOR FUND 141					
GPSPF	.00	74,445,546.20	3,778,523.50	70,667,022.70	70,667,022.70

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
142 Federal School					
01018 ECIA-Chapter I					
142-72210-552400-01018-000-00000-0000-50-00000					
Inservice Staff Development	.00	93.74	.00	93.74	93.74
142-72210-510500-01019-000-00000-0000-50-00000					
Supervisor/Director	.00	83,680.97	3,892.14	79,788.83	79,788.83
142-72210-516100-01019-000-00000-0000-50-00000					
Secretary	.00	36,825.20	1,712.80	35,112.40	35,112.40
142-72210-520100-01019-000-00000-0000-50-00000					
Social Security	.00	7,196.04	335.02	6,861.02	6,861.02
142-72210-520400-01019-000-00000-0000-50-00000					
State Retirement	.00	11,374.23	525.30	10,848.93	10,848.93
142-72210-520600-01019-000-00000-0000-50-00000					
Life Insurance ER Cost	.00	89.21	4.71	84.50	84.50
142-72210-520700-01019-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	15,118.24	820.00	14,298.24	14,298.24
142-72210-520800-01019-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	359.78	21.04	338.74	338.74
142-72210-521200-01019-000-00000-0000-50-00000					
Employer Medicare Cost	.00	1,683.09	78.36	1,604.73	1,604.73
142-72210-535500-01019-000-00000-0000-50-00000					
Travel	.00	696.45	.00	696.45	696.45
142-72210-539900-01019-000-00000-0000-50-00000					
Other Contracted Services	.00	655.86	.00	655.86	655.86
142-72210-549900-01019-000-00000-0000-50-00000					
Other Supplies and Materials	.00	762.77	.00	762.77	762.77
142-72210-552400-01019-000-00000-0000-50-00000					
Inservice Staff Development	.00	763.66	.00	763.66	763.66
142-72210-535500-10018-000-00000-0000-50-00000					
Travel	.00	75.17	.00	75.17	75.17
142-71100-542900-10018-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	587.43	.00	587.43	587.43
142-71100-511600-10019-000-00000-0000-50-00000					
Teachers	.00	537,644.72	27,210.95	510,433.77	510,433.77
142-71100-516300-10019-000-00000-0000-50-00000					
Educational Assistant	.00	447,153.29	22,309.88	424,843.41	424,843.41
142-72210-518900-10019-000-00000-0000-50-00000					
Other Salaries and Wages	.00	171,467.01	7,906.09	163,560.92	163,560.92
142-72210-520100-10019-000-00000-0000-50-00000					
Social Security	.00	10,399.72	477.50	9,922.22	9,922.22
142-71100-520100-10019-000-00000-0000-50-00000					
Social Security	.00	50,964.96	2,555.34	48,409.62	48,409.62
142-71100-520400-10019-000-00000-0000-50-00000					
State Retirement	.00	62,862.75	3,101.32	59,761.43	59,761.43
142-72210-520400-10019-000-00000-0000-50-00000					
State Retirement	.00	16,799.07	776.56	16,022.51	16,022.51
142-72210-520600-10019-000-00000-0000-50-00000					
Life Insurance ER Cost	.00	145.92	7.44	138.48	138.48
142-71100-520600-10019-000-00000-0000-50-00000					
Life Insurance ER Cost	.00	537.91	30.55	507.36	507.36
142-71100-520700-10019-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	113,167.01	6,461.54	106,705.47	106,705.47
142-72210-520700-10019-000-00000-0000-50-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Health Insurance ER Cost	.00	15,655.00	820.00	14,835.00	14,835.00
142-72210-520800-10019-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	377.90	21.04	356.86	356.86
142-71100-520800-10019-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	2,483.27	147.28	2,335.99	2,335.99
142-71100-521200-10019-000-00000-0000-50-00000					
Employer Medicare Cost	.00	13,720.81	685.93	13,034.88	13,034.88
142-72210-521200-10019-000-00000-0000-50-00000					
Employer Medicare Cost	.00	2,432.21	111.68	2,320.53	2,320.53
142-72210-535500-10019-000-00000-0000-50-00000					
Travel	.00	2,796.87	147.66	2,649.21	2,649.21
142-71100-542900-10019-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	223,991.78	5,810.00	218,181.78	218,181.78
142-72210-552400-10019-000-00000-0000-50-00000					
Inservice Staff Development	.00	93,924.32	2,419.55	91,504.77	91,504.77
142-72130-559900-10019-000-00000-0000-50-00000					
Other Charges	.00	16,875.71	.00	16,875.71	16,875.71
142-71100-572200-10019-000-00000-0000-50-00000					
Regular Instructional Equipmen	.00	63,906.96	.00	63,906.96	63,906.96
142-72210-539900-15018-000-00000-0000-50-00000					
Other Contracted Services	.00	2,513.41	.00	2,513.41	2,513.41
142-72210-539900-15019-000-00000-0000-50-00000					
Other Contracted Services	.00	50,588.37	.00	50,588.37	50,588.37
142-71100-542900-15019-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	27,169.44	.00	27,169.44	27,169.44
142-72210-552400-15019-000-00000-0000-50-00000					
Inservice Staff Development	.00	5,750.82	.00	5,750.82	5,750.82
142-71100-572200-15019-000-00000-0000-50-00000					
Regular Instruction Equipment	.00	15,172.18	.00	15,172.18	15,172.18
142-72210-539900-16019-000-00000-0000-50-00000					
Other Contracted Services	.00	507.00	.00	507.00	507.00
142-71100-542900-16019-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	2,001.04	.00	2,001.04	2,001.04
142-72210-543200-16019-000-00000-0000-50-00000					
Library Books	.00	392.91	.00	392.91	392.91
142-72210-552400-20018-000-00000-0000-50-00000					
Inservice Staff Development	.00	1,083.32	.00	1,083.32	1,083.32
142-72210-518900-20019-000-00000-0000-50-00000					
Other Salaries and Wages	.00	151,304.36	7,827.67	143,476.69	143,476.69
142-72210-520100-20019-000-00000-0000-50-00000					
Social Security	.00	9,041.75	464.82	8,576.93	8,576.93
142-72210-520400-20019-000-00000-0000-50-00000					
State Retirement	.00	14,661.22	749.30	13,911.92	13,911.92
142-72210-520600-20019-000-00000-0000-50-00000					
Life Insurance ER Cost	.00	124.70	7.20	117.50	117.50
142-72210-520700-20019-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	18,300.67	1,046.19	17,254.48	17,254.48
142-72210-520800-20019-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	487.08	30.56	456.52	456.52
142-72210-521200-20019-000-00000-0000-50-00000					
Employer Medicare Cost	.00	2,114.56	108.71	2,005.85	2,005.85
142-72210-535500-20019-000-00000-0000-50-00000					
Travel	.00	999.59	101.06	898.53	898.53

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
142-72210-552400-20019-000-00000-0000-50-00000 Inservice Staff Development	.00	90,642.78	772.53	89,870.25	89,870.25
142-72210-552400-30018-000-00000-0000-50-00000 Inservice Staff Development	.00	117.63	.00	117.63	117.63
142-71100-542900-30019-000-00000-0000-50-00000 Instructional Supplies and Mat	.00	7,583.26	.00	7,583.26	7,583.26
142-72210-552400-30019-000-00000-0000-50-00000 Inservice Staff Development	.00	7,642.95	.00	7,642.95	7,642.95
142-71100-572200-30019-000-00000-0000-50-00000 Regular Instructional Equipmen	.00	3,465.00	.00	3,465.00	3,465.00
142-72130-535500-80018-000-00000-0000-50-00000 Travel	.00	1,847.10	.00	1,847.10	1,847.10
142-72230-535500-80018-000-00000-0000-50-00000 Travel	.00	929.17	.00	929.17	929.17
142-72130-539900-80018-000-00000-0000-50-00000 Other Contracted Services	.00	2,500.00	.00	2,500.00	2,500.00
142-71300-542900-80018-000-00000-0000-50-00000 Instructional Supplies and Mat	.00	74.67	.00	74.67	74.67
142-72130-552400-80018-000-00000-0000-50-00000 Inservice Staff Development	.00	1,517.55	.00	1,517.55	1,517.55
142-72230-552400-80018-000-00000-0000-50-00000 Inservice Staff Development	.00	276.66	.00	276.66	276.66
142-71300-573000-80018-000-00000-0000-50-00000 Vocational Instruction Equipme	.00	2,507.82	.00	2,507.82	2,507.82
142-72130-535500-80019-000-00000-0000-50-00000 Travel	.00	11,508.38	25.00	11,483.38	11,483.38
142-72230-535500-80019-000-00000-0000-50-00000 Travel	.00	428.47	.00	428.47	428.47
142-72130-539900-80019-000-00000-0000-50-00000 Other Contracted Services	.00	12,150.00	800.00	11,350.00	11,350.00
142-71300-542900-80019-000-00000-0000-50-00000 Instructional Supplies and Mat	.00	17,425.86	.00	17,425.86	17,425.86
142-72130-552400-80019-000-00000-0000-50-00000 Inservice Staff Development	.00	13,608.55	.00	13,608.55	13,608.55
142-72230-552400-80019-000-00000-0000-50-00000 Inservice Staff Development	.00	2,539.14	270.38	2,268.76	2,268.76
142-71300-573000-80019-000-00000-0000-50-00000 Vocational Instruction Equipme	.00	73,530.42	.00	73,530.42	73,530.42
142-71300-518900-81018-000-00000-0000-50-00000 Other Salaries and Wages	.00	.00	3,655.64	-3,655.64	-3,655.64
142-71300-518900-81019-000-00000-0000-50-00000 Other Salaries and Wages	.00	88,257.66	4,002.90	84,254.76	84,254.76
142-71300-520100-81019-000-00000-0000-50-00000 Social Security	.00	5,283.35	236.87	5,046.48	5,046.48
142-71300-520400-81019-000-00000-0000-50-00000 State Retirement	.00	5,800.01	241.38	5,558.63	5,558.63
142-71300-520600-81019-000-00000-0000-50-00000 Life Insurance ER Cost	.00	126.21	5.56	120.65	120.65
142-71300-520700-81019-000-00000-0000-50-00000 Health Insurance ER Cost	.00	16,411.36	910.06	15,501.30	15,501.30
142-71300-520800-81019-000-00000-0000-50-00000 Dental Insurance ER Cost	.00	106.74	.00	106.74	106.74
142-71300-521200-81019-000-00000-0000-50-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Employer Medicare Cost	.00	1,235.49	55.40	1,180.09	1,180.09
142-71300-542900-81119-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	334.88	.00	334.88	334.88
142-72130-549900-81119-000-00000-0000-50-00000					
Other Supplies and Materials	.00	11,720.25	.00	11,720.25	11,720.25
142-71300-573000-81119-000-00000-0000-50-00000					
Vocational Instruction Equipme	.00	34,197.84	.00	34,197.84	34,197.84
142-72210-531500-81319-000-00000-0000-50-00000					
Contracts with Vehicle Owners	.00	2,275.00	.00	2,275.00	2,275.00
142-72210-536900-81319-000-00000-0000-50-00000					
Contracts for Substitute Teach	.00	783.06	.00	783.06	783.06
142-72210-542900-81319-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	992.01	.00	992.01	992.01
142-72210-552400-81319-000-00000-0000-50-00000					
Inservice Staff Development	.00	1,472.82	.00	1,472.82	1,472.82
142-71200-542900-89119-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	10,000.00	.00	10,000.00	10,000.00
142-72220-539900-89219-000-00000-0000-50-00000					
Other Contracted Services	.00	51,728.43	.00	51,728.43	51,728.43
142-72220-549900-89319-000-00000-0000-50-00000					
Other Supplies and Materials	.00	7,620.29	.00	7,620.29	7,620.29
142-72220-552400-89319-000-00000-0000-50-00000					
Inservice Staff Development	.00	6,000.00	.00	6,000.00	6,000.00
142-72220-518900-89419-000-00000-0000-50-00000					
Other Salaries and Wages	.00	9,000.00	.00	9,000.00	9,000.00
142-72220-520100-89419-000-00000-0000-50-00000					
Social Security	.00	556.90	.00	556.90	556.90
142-72220-520400-89419-000-00000-0000-50-00000					
State Retirement	.00	829.08	.00	829.08	829.08
142-72220-521200-89419-000-00000-0000-50-00000					
Employer Medicare Cost	.00	130.03	.00	130.03	130.03
142-72220-542900-89419-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	7,315.18	.00	7,315.18	7,315.18
142-72220-552400-90018-000-00000-0000-50-00000					
Inservice Staff Development	.00	346.56	.00	346.56	346.56
142-71200-572500-90018-000-00000-0000-50-00000					
Special Education Equipment	.00	1,972.95	.00	1,972.95	1,972.95
142-72220-510500-90019-000-00000-0000-50-00000					
Supervisor/Director	.00	149,075.69	7,394.96	141,680.73	141,680.73
142-71200-511600-90019-000-00000-0000-50-00000					
Teachers	.00	134,416.65	53,322.22	81,094.43	81,094.43
142-72220-512400-90019-000-00000-0000-50-00000					
Psychological Personnel	.00	98,080.08	4,572.51	93,507.57	93,507.57
142-72220-516100-90019-000-00000-0000-50-00000					
Secretary	.00	6,851.20	6,851.20	.00	.00
142-72220-516200-90019-000-00000-0000-50-00000					
Clerical Personnel	.00	95,996.60	5,369.80	90,626.80	90,626.80
142-71200-516200-90019-000-00000-0000-50-00000					
Clerical Personnel	.00	65,011.52	3,217.80	61,793.72	61,793.72
142-71200-516300-90019-000-00000-0000-50-00000					
Educational Assistant	.00	934,914.69	47,965.66	886,949.03	886,949.03
142-71200-517100-90019-000-00000-0000-50-00000					
Speech Pathologist	.00	35,360.83	1,683.85	33,676.98	33,676.98

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
142-71200-520100-90019-000-00000-0000-50-00000 Social Security	.00	66,846.74	6,171.90	60,674.84	60,674.84
142-72220-520100-90019-000-00000-0000-50-00000 Social Security	.00	20,697.41	1,046.63	19,650.78	19,650.78
142-72220-520400-90019-000-00000-0000-50-00000 State Retirement	.00	30,362.37	1,534.23	28,828.14	28,828.14
142-71200-520400-90019-000-00000-0000-50-00000 State Retirement	.00	50,823.30	7,274.08	43,549.22	43,549.22
142-71200-520600-90019-000-00000-0000-50-00000 Life Insurance ER Cost	.00	867.05	75.55	791.50	791.50
142-72220-520600-90019-000-00000-0000-50-00000 Life Insurance ER Cost	.00	300.01	15.86	284.15	284.15
142-72220-520700-90019-000-00000-0000-50-00000 Health Insurance ER Cost	.00	34,912.81	1,890.00	33,022.81	33,022.81
142-71200-520700-90019-000-00000-0000-50-00000 Health Insurance ER Cost	.00	168,446.29	15,552.81	152,893.48	152,893.48
142-71200-520800-90019-000-00000-0000-50-00000 Dental Insurance ER Cost	.00	6,024.88	452.76	5,572.12	5,572.12
142-72220-520800-90019-000-00000-0000-50-00000 Dental Insurance ER Cost	.00	806.08	42.08	764.00	764.00
142-72220-521200-90019-000-00000-0000-50-00000 Employer Medicare Cost	.00	4,840.74	244.79	4,595.95	4,595.95
142-71200-521200-90019-000-00000-0000-50-00000 Employer Medicare Cost	.00	16,232.38	1,471.14	14,761.24	14,761.24
142-72710-531300-90019-000-00000-0000-50-00000 Contracts with Parents	.00	805.06	.00	805.06	805.06
142-72710-539900-90019-000-00000-0000-50-00000 Other Contracted Services	.00	350,538.00	35,423.00	315,115.00	315,115.00
142-72220-539900-90019-000-00000-0000-50-00000 Other Contracted Services	.00	1,525.00	640.00	885.00	885.00
142-71200-542900-90019-000-00000-0000-50-00000 Instructional Supplies and Mat	.00	10,646.34	.00	10,646.34	10,646.34
142-72220-552400-90019-000-00000-0000-50-00000 Inservice Staff Development	.00	27,497.31	529.05	26,968.26	26,968.26
142-71200-572500-90019-000-00000-0000-50-00000 Special Education Equipment	.00	9,165.54	.00	9,165.54	9,165.54
142-71200-516300-91018-000-00000-0000-50-00000 Educational Assistant	.00	.00	11,224.09	-11,224.09	-11,224.09
142-71200-520600-91018-000-00000-0000-50-00000 Life Insurance ER Cost	.00	.00	10.90	-10.90	-10.90
142-71200-520700-91018-000-00000-0000-50-00000 Health Insurance ER Cost	.00	.00	1,233.00	-1,233.00	-1,233.00
142-72220-552400-91018-000-00000-0000-50-00000 Inservice Staff Development	.00	396.08	.00	396.08	396.08
142-71200-516300-91019-000-00000-0000-50-00000 Educational Assistant	.00	62,802.42	3,778.40	59,024.02	59,024.02
142-71200-520100-91019-000-00000-0000-50-00000 Social Security	.00	3,597.47	219.77	3,377.70	3,377.70
142-71200-520400-91019-000-00000-0000-50-00000 State Retirement	.00	3,195.60	190.83	3,004.77	3,004.77
142-71200-520600-91019-000-00000-0000-50-00000 Life Insurance ER Cost	.00	70.74	3.96	66.78	66.78
142-71200-520700-91019-000-00000-0000-50-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Health Insurance ER Cost	.00	19,805.00	1,070.00	18,735.00	18,735.00
142-71200-520800-91019-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	541.14	31.56	509.58	509.58
142-71200-521200-91019-000-00000-0000-50-00000					
Employer Medicare Cost	.00	841.24	51.39	789.85	789.85
142-72220-552400-91019-000-00000-0000-50-00000					
Inservice Staff Development	.00	2,899.32	.00	2,899.32	2,899.32
TOTALS FOR FUND 142					
Federal School	.00	5,239,466.54	330,256.69	4,909,209.85	4,909,209.85

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
143 Café					
143-73100-510500-00000-000-00000-0000-50-00000 Supervisor/Director	.00	48,128.40	2,233.60	45,894.80	45,894.80
143-73100-511900-00000-000-00000-0000-50-00000 Accountants and Bookkeepers	.00	36,486.59	1,694.40	34,792.19	34,792.19
143-73100-516500-00000-000-00000-0000-50-00000 Cafeteria Personnel	.00	1,713,798.27	88,895.39	1,624,902.88	1,624,902.88
143-73100-520100-00000-000-00000-0000-50-00000 Social Security	.00	105,594.34	5,388.43	100,205.91	100,205.91
143-73100-520400-00000-000-00000-0000-50-00000 State Retirement	.00	62,945.45	3,220.71	59,724.74	59,724.74
143-73100-520600-00000-000-00000-0000-50-00000 Life Insurance ER Cost	.00	1,378.02	74.81	1,303.21	1,303.21
143-73100-520700-00000-000-00000-0000-50-00000 Health Insurance ER Cost	.00	316,580.38	17,565.70	299,014.68	299,014.68
143-73100-520800-00000-000-00000-0000-50-00000 Dental Insurance ER Cost	.00	7,264.08	468.93	6,795.15	6,795.15
143-73100-521200-00000-000-00000-0000-50-00000 Employer Medicare Cost	.00	24,826.79	1,265.44	23,561.35	23,561.35
143-73100-532000-00000-000-00000-0000-50-00000 Dues and Memberships	.00	8,681.00	.00	8,681.00	8,681.00
143-73100-533000-00000-000-00000-0000-50-00000 Lease Payments	.00	9,899.20	.00	9,899.20	9,899.20
143-73100-533400-00000-000-00000-0000-50-00000 Maintenance Agreements	.00	45,764.66	.00	45,764.66	45,764.66
143-73100-533600-00000-000-00000-0000-50-00000 Maint. And Repair Svc - Equipm	.00	134,689.63	.00	134,689.63	134,689.63
143-73100-534900-00000-000-00000-0000-50-00000 Printing Stationery and Forms	.00	1,119.80	.00	1,119.80	1,119.80
143-73100-535400-00000-000-00000-0000-50-00000 Transportation NonStudents	.00	30,056.12	.00	30,056.12	30,056.12
143-73100-535500-00000-000-00000-0000-50-00000 Travel	.00	2,244.19	57.00	2,187.19	2,187.19
143-73100-536100-00000-000-00000-0000-50-00000 Permits	.00	1,680.00	.00	1,680.00	1,680.00
143-73100-539900-00000-000-00000-0000-50-00000 Other Contracted Services	.00	850.00	.00	850.00	850.00
143-73100-541000-00000-000-00000-0000-50-00000 Custodial Supplies	.00	49,138.14	.00	49,138.14	49,138.14
143-73100-542100-00000-000-00000-0000-50-00000 Food Preparation Supplies	.00	112,679.34	.00	112,679.34	112,679.34
143-73100-542200-00000-000-00000-0000-50-00000 Food Supplies	.00	1,784,601.43	280.20	1,784,321.23	1,784,321.23
143-73100-543500-00000-000-00000-0000-50-00000 Office Supplies	.00	3,678.49	.00	3,678.49	3,678.49
143-73100-545100-00000-000-00000-0000-50-00000 Uniforms	.00	561.84	.00	561.84	561.84
143-73100-547100-00000-000-00000-0000-50-00000 Computer Software	.00	14,954.00	.00	14,954.00	14,954.00
143-73100-549900-00000-000-00000-0000-50-00000 Other Supplies and Materials	.00	3,001.54	.00	3,001.54	3,001.54
143-73100-551300-00000-000-00000-0000-50-00000 Workers Compensation Insurance	.00	66,500.00	.00	66,500.00	66,500.00

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
143-73100-552400-00000-000-00000-0000-50-00000 Inservice Staff Development	.00	7,491.99	.00	7,491.99	7,491.99
143-73100-571000-00000-000-00000-0000-50-00000 Food Service Equipment	.00	98,193.89	.00	98,193.89	98,193.89
TOTALS FOR FUND 143 Café	.00	4,692,787.58	121,144.61	4,571,642.97	4,571,642.97

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
146 Ext Daycare					
146-73300-510300-00000-000-00000-0000-50-00000					
Assistant	.00	73,220.40	3,405.60	69,814.80	69,814.80
146-73300-516900-00000-000-00000-0000-50-00000					
Part time Personnel	.00	759,461.22	31,929.66	727,531.56	727,531.56
146-73300-520100-00000-000-00000-0000-50-00000					
Social Security	.00	49,440.08	2,080.02	47,360.06	47,360.06
146-73300-520400-00000-000-00000-0000-50-00000					
State Retirement	.00	29,593.87	1,368.97	28,224.90	28,224.90
146-73300-520600-00000-000-00000-0000-50-00000					
Life Insurance ER Cost	.00	460.13	25.50	434.63	434.63
146-73300-520700-00000-000-00000-0000-50-00000					
Health Insurance ER Cost	.00	102,027.06	5,729.10	96,297.96	96,297.96
146-73300-520800-00000-000-00000-0000-50-00000					
Dental Insurance ER Cost	.00	2,345.83	137.42	2,208.41	2,208.41
146-73300-521200-00000-000-00000-0000-50-00000					
Employer Medicare Cost	.00	11,698.16	492.69	11,205.47	11,205.47
146-73300-531500-00000-000-00000-0000-50-00000					
Contracts with Vehicle Owners	.00	5,233.00	.00	5,233.00	5,233.00
146-73300-533000-00000-000-00000-0000-50-00000					
Lease Payments	.00	3,663.00	.00	3,663.00	3,663.00
146-73300-535500-00000-000-00000-0000-50-00000					
Travel	.00	779.41	.00	779.41	779.41
146-73300-539900-00000-000-00000-0000-50-00000					
Other Contracted Services	.00	16,545.45	195.00	16,350.45	16,350.45
146-73300-542200-00000-000-00000-0000-50-00000					
Food Supplies	.00	55,142.18	320.24	54,821.94	54,821.94
146-73300-542900-00000-000-00000-0000-50-00000					
Instructional Supplies and Mat	.00	5,698.76	.00	5,698.76	5,698.76
146-73300-547100-00000-000-00000-0000-50-00000					
Computer Software	.00	2,340.00	.00	2,340.00	2,340.00
146-73300-549900-00000-000-00000-0000-50-00000					
Other Supplies and Materials	.00	4,397.28	.00	4,397.28	4,397.28
146-73300-551000-00000-000-00000-0000-50-00000					
Trustee Commissions	.00	9,557.13	.00	9,557.13	9,557.13
146-73300-559900-00000-000-00000-0000-50-00000					
Other Charges	.00	588.43	.00	588.43	588.43
TOTALS FOR FUND 146					
Ext Daycare	.00	1,132,191.39	45,684.20	1,086,507.19	1,086,507.19

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
151 Gen Debt Service					
151-82310-532400-00000-000-00000-0000-10-00000 Financial Advisory Services	.00	9,000.00	.00	9,000.00	9,000.00
151-82310-551000-00000-000-00000-0000-10-00000 Trustee Commissions	.00	355,290.58	.00	355,290.58	355,290.58
151-82110-560100-00000-000-00000-0000-10-00000 Principal on Bonds	.00	772,440.70	.00	772,440.70	772,440.70
151-82210-560300-00000-000-00000-0000-10-00000 Interest on Bonds	.00	4,097,416.36	.00	4,097,416.36	4,097,416.36
151-82110-561000-00000-000-00000-0000-10-00000 Principal Capital Lease	.00	329,375.76	.00	329,375.76	329,375.76
151-82210-561100-00000-000-00000-0000-10-00000 Interest on Capital Leases	.00	40,806.64	.00	40,806.64	40,806.64
151-82110-561200-00000-000-00000-0000-10-00000 Principal on Loans	.00	39,274.72	.00	39,274.72	39,274.72
151-82210-561300-00000-000-00000-0000-00-00000 Interest on Loans	.00	18,000.00	.00	18,000.00	18,000.00
151-82310-569900-00000-000-00000-0000-10-00000 Other Debt Service	.00	14,353.30	.00	14,353.30	14,353.30
TOTALS FOR FUND 151 Gen Debt Service	.00	5,675,958.06	.00	5,675,958.06	5,675,958.06

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Blount County, TN
 ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
 FUND

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
176 Highway Capital 176-91200-539900-00000-000-00000-0000-60-00000 Other Contracted Services	.00	228,303.31	.00	228,303.31	228,303.31
TOTALS FOR FUND 176 Highway Capital	.00	228,303.31	.00	228,303.31	228,303.31

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
177 Education Capital					
177-91300-530400-00000-305-00000-0000-60-00000					
Architects	.00	7,300.00	.00	7,300.00	7,300.00
177-91300-551000-00000-305-00000-0000-60-00000					
Trustee Commissions	.00	28,667.95	.00	28,667.95	28,667.95
177-91300-570700-00000-305-00000-0000-60-00000					
Building Improvements	.00	100,984.76	.00	100,984.76	100,984.76
177-91301-570700-00000-000-00000-0000-60-00000					
Building Improvements	.00	10,264.00	.00	10,264.00	10,264.00
177-91301-571000-00000-000-00000-0000-60-00000					
Food Service Equipment	.00	130,844.44	.00	130,844.44	130,844.44
177-91300-571200-00000-305-00000-0000-60-00000					
Heating and Air Conditioning	.00	404,266.42	.00	404,266.42	404,266.42
177-91301-571200-00000-000-00000-0000-60-00000					
Heating and Air Conditioning	.00	82,580.00	.00	82,580.00	82,580.00
177-91300-579900-00000-305-00000-0000-60-00000					
Other Capital Outlay	.00	14,960.00	.00	14,960.00	14,960.00
TOTALS FOR FUND 177					
Education Capital	.00	779,867.57	.00	779,867.57	779,867.57

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
189 Gen Construction					
189-91200-570500-00000-000-00000-0000-60-00000					
Bridge Construction	.00	85,688.75	.00	85,688.75	85,688.75
189-91110-570900-00000-526-00000-0000-00-00000					
Data Processing Equipment	.00	924,284.18	.00	924,284.18	924,284.18
189-91120-571600-00000-000-00000-0000-60-00000					
Law Enforcement Equipment	.00	21,057.22	.00	21,057.22	21,057.22
189-91190-579900-00000-000-00000-0000-00-00000					
Other Capital Outlay	.00	624,147.00	.00	624,147.00	624,147.00
TOTALS FOR FUND 189					
Gen Construction	.00	1,655,177.15	.00	1,655,177.15	1,655,177.15

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
263 Gen Liability					
263-58900-532500-00000-000-00000-0000-30-00000					
Fiscal Agent Charges	.00	390.00	195.00	195.00	195.00
263-58900-533100-00000-000-00000-0000-30-00000					
Legal Services	.00	35.00	.00	35.00	35.00
263-58900-550200-00000-000-00000-0000-30-00000					
Building and Contents Insuranc	.00	324,845.00	.00	324,845.00	324,845.00
263-58900-550600-00000-000-00000-0000-30-00000					
Liability Insurance	.00	38,492.86	.00	38,492.86	38,492.86
263-58900-551600-00000-000-00000-0000-30-00000					
Self Insured Claims	.00	731,534.96	714.98	730,819.98	730,819.98
263-99100-559000-00000-000-00000-0000-30-00000					
Transfers to Other Funds	.00	78,936.00	.00	78,936.00	78,936.00
263-58900-559900-00000-000-00000-0000-30-00000					
Other Charges	.00	9,051.35	.00	9,051.35	9,051.35
TOTALS FOR FUND 263					
Gen Liability	.00	1,183,285.17	909.98	1,182,375.19	1,182,375.19

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
264 Health					
264-58600-520700-00000-000-00000-0000-30-00000					
Health Insurance ER Cost	.00	434,619.32	170.11	434,449.21	434,449.21
264-58600-531200-00000-000-00000-0000-30-00000					
Contracts with Private Agencie	.00	283,957.52	18,796.59	265,160.93	265,160.93
264-58600-532500-00000-000-00000-0000-30-00000					
Fiscal Agent Charges	.00	382,494.65	.00	382,494.65	382,494.65
264-58600-549900-00000-000-00000-0000-30-00000					
Other Supplies and Materials	.00	.00	2,208.02	-2,208.02	-2,208.02
264-58600-550700-00000-000-00000-0000-30-00000					
Medical Claims	.00	15,328,542.22	185,506.62	15,143,035.60	15,143,035.60
264-58600-553000-00000-000-00000-0000-30-00000					
Fines Assessments and Penaltie	.00	12,008.38	.00	12,008.38	12,008.38
264-99100-559000-00000-000-00000-0000-30-00000					
Transfers to Other Funds	.00	75,635.00	.00	75,635.00	75,635.00
TOTALS FOR FUND 264					
Health	.00	16,517,257.09	206,681.34	16,310,575.75	16,310,575.75

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
266 Workers Comp					
266-58600-532500-00000-000-00000-0000-30-00000					
Fiscal Agent Charges	.00	31,570.04	12,285.02	19,285.02	19,285.02
266-58600-550700-00000-000-00000-0000-30-00000					
Medical Claims	.00	240,419.17	421.64	239,997.53	239,997.53
266-58600-551300-00000-000-00000-0000-30-00000					
Workers Compensation Insurance	.00	149,685.00	13,865.00	135,820.00	135,820.00
266-99100-559000-00000-000-00000-0000-30-00000					
Transfers to Other Funds	.00	78,936.00	.00	78,936.00	78,936.00
TOTALS FOR FUND 266					
Workers Comp	.00	500,610.21	26,571.66	474,038.55	474,038.55

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
351 City Sales Tax					
351-58700-535800-00000-000-00000-0000-40-00000					
Remittance of Revenue Collecte	.00	16,922,727.46	.00	16,922,727.46	16,922,727.46
351-58700-551000-00000-000-00000-0000-40-00000					
Trustee Commissions	.00	170,936.66	.00	170,936.66	170,936.66
TOTALS FOR FUND 351					
City Sales Tax	.00	17,093,664.12	.00	17,093,664.12	17,093,664.12

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 ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
355 City School-Alcoa					
355-58700-535800-00000-000-00000-0000-40-00000					
Remittance of Revenue Collecte	.00	6,496,367.26	.00	6,496,367.26	6,496,367.26
355-58700-551000-00000-000-00000-0000-40-00000					
Trustee Commissions	.00	108,197.96	.00	108,197.96	108,197.96
TOTALS FOR FUND 355					
City School-Alcoa	.00	6,604,565.22	.00	6,604,565.22	6,604,565.22

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
356 City School-Maryville					
356-58700-535800-00000-000-00000-0000-40-00000					
Remittance of Revenue Collecte	.00	17,500,593.64	.00	17,500,593.64	17,500,593.64
356-58700-551000-00000-000-00000-0000-40-00000					
Trustee Commissions	.00	293,147.33	.00	293,147.33	293,147.33
TOTALS FOR FUND 356					
City School-Maryville	.00	17,793,740.97	.00	17,793,740.97	17,793,740.97

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
363 5TH JDDTF					
363-54150-530500-00000-000-00000-0000-40-00000					
Audit Services	.00	1,748.00	.00	1,748.00	1,748.00
363-54150-530700-00000-000-00000-0000-40-00000					
Communication	.00	20,753.88	1,257.45	19,496.43	19,496.43
363-54150-531700-00000-000-00000-0000-40-00000					
Data Processing Services	.00	8,436.00	3,700.00	4,736.00	4,736.00
363-54150-531900-00000-000-00000-0000-40-00000					
Drug Control Payments	.00	50,000.00	5,000.00	45,000.00	45,000.00
363-54150-532000-00000-000-00000-0000-40-00000					
Dues and Memberships	.00	535.00	.00	535.00	535.00
363-54150-532800-00000-000-00000-0000-40-00000					
Janitorial Services	.00	2,750.00	.00	2,750.00	2,750.00
363-54150-533000-00000-000-00000-0000-40-00000					
Lease Payments	.00	1,934.01	.00	1,934.01	1,934.01
363-54150-533300-00000-000-00000-0000-40-00000					
Licenses	.00	1,207.34	.00	1,207.34	1,207.34
363-54150-533400-00000-000-00000-0000-40-00000					
Maintenance Agreements	.00	1,104.00	.00	1,104.00	1,104.00
363-54150-533600-00000-000-00000-0000-40-00000					
Maint. And Repair Svc - Equipm	.00	870.44	.00	870.44	870.44
363-54150-533800-00000-000-00000-0000-40-00000					
Maint. And Repair Svc - Vehicl	.00	434.00	.00	434.00	434.00
363-54150-534700-00000-000-00000-0000-40-00000					
Pest Control	.00	410.40	.00	410.40	410.40
363-54150-534800-00000-000-00000-0000-40-00000					
Postal Charges	.00	373.82	.00	373.82	373.82
363-54150-534900-00000-000-00000-0000-40-00000					
Printing Stationery and Forms	.00	1,201.98	.00	1,201.98	1,201.98
363-54150-535100-00000-000-00000-0000-40-00000					
Rentals	.00	240.00	.00	240.00	240.00
363-54150-535500-00000-000-00000-0000-40-00000					
Travel	.00	8,846.25	.00	8,846.25	8,846.25
363-54150-535600-00000-000-00000-0000-40-00000					
Tuition	.00	3,735.00	.00	3,735.00	3,735.00
363-54150-541000-00000-000-00000-0000-40-00000					
Custodial Supplies	.00	535.23	.00	535.23	535.23
363-54150-541100-00000-000-00000-0000-00-00000					
Data Processing Supplies	.00	253.40	.00	253.40	253.40
363-54150-543100-00000-000-00000-0000-40-00000					
Law Enforcement Supplies	.00	2,810.42	.00	2,810.42	2,810.42
363-54150-543500-00000-000-00000-0000-40-00000					
Office Supplies	.00	1,769.38	.00	1,769.38	1,769.38
363-54150-545000-00000-000-00000-0000-40-00000					
Tires and Tubes	.00	952.64	.00	952.64	952.64
363-54150-545200-00000-000-00000-0000-40-00000					
Utilities	.00	6,202.04	.00	6,202.04	6,202.04
363-54150-550800-00000-000-00000-0000-40-00000					
Premiums Corporate Surety	.00	376.34	20.00	356.34	356.34
363-54150-551000-00000-000-00000-0000-40-00000					
Trustee Commissions	.00	1,042.65	.00	1,042.65	1,042.65
363-54150-559900-00000-000-00000-0000-40-00000					
Other Charges	.00	493.42	.00	493.42	493.42

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 ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
363-91130-570600-00000-000-00000-0000-40-00000 Building Construction	.00	65,144.32	.00	65,144.32	65,144.32
363-54150-570900-00000-000-00000-0000-40-00000 Data Processing Equipment	.00	250.00	.00	250.00	250.00
363-91130-571200-00000-000-00000-0000-40-00000 Heating and Air Conditioning	.00	7,525.04	.00	7,525.04	7,525.04
363-54150-571600-00000-000-00000-0000-40-00000 Law Enforcement Equipment	.00	6,722.00	.00	6,722.00	6,722.00
363-91130-571800-00000-000-00000-0000-40-00000 Motor Vehicles Purchased	.00	38,985.00	.00	38,985.00	38,985.00
TOTALS FOR FUND 363 5TH JDDTF	.00	237,642.00	9,977.45	227,664.55	227,664.55

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
364 District Attorney General 364-53600-551000-00000-000-00000-0000-40-00000 Trustee Commissions	.00	150.21	.00	150.21	150.21
TOTALS FOR FUND 364 District Attorney General	.00	150.21	.00	150.21	150.21

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
365 Other Agency Fund - Tourism					
365-58110-531200-00000-000-00000-0000-40-00000					
Contracts with Private Agencie	.00	1,712,971.50	.00	1,712,971.50	1,712,971.50
365-58110-551000-00000-000-00000-0000-40-00000					
Trustee Commissions	.00	17,302.74	.00	17,302.74	17,302.74
TOTALS FOR FUND 365					
Other Agency Fund - Tourism	.00	1,730,274.24	.00	1,730,274.24	1,730,274.24

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
REPORT TOTALS	.00	212,298,476.54	7,041,450.48	205,257,026.06	205,257,026.06

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REPORT OPTIONS

Print (D)etail or (S)ummary:	S
Fiscal year-to-date version:	Y
Reporting year:	2019
Reporting from period:	1 JUL to 10 APR
Journal Detail from	to
(B)alance sheet or (A)ll accounts:	A
Roll up projects to object level:	N
Omit zero balance accounts:	Y
Sort by 3 Org-Obj-Project	
Print Org Code? (Y/N)	N
Print Fund Header and Org/Obj	Y
Include page break between funds	Y
Include page break between each subfund	N
Print subfund totals	N
Print report options	Y
Exclude fund balance YEC/AJE for prior years	N

Find Criteria

Field Name	Field Value
------------	-------------

Fund	
Department	
Object	
Project	
Program	
Location	
Sub/Grade	
CAFR	
Future	
Character code	
Account type	Expense
Account status	
Rollup Code	

** END OF REPORT - Generated by Angelie Shankle **

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-00000-401100-00000-000-00000-0000-10-00000 Current Property Taxes	.00	20,739.83	30,326,052.61	-30,305,312.78	-30,305,312.78
101-00000-401150-00000-000-00000-0000-10-00000 Discount on Property Taxes	.00	480,561.61	.00	480,561.61	480,561.61
101-00000-401200-00000-000-00000-0000-10-00000 Trustee Collections - Prior Ye	.00	.00	551,550.04	-551,550.04	-551,550.04
101-00000-401250-00000-000-00000-0000-10-00000 Trustee Collections - Bankrupt	.00	.00	113,473.38	-113,473.38	-113,473.38
101-00000-401300-00000-000-00000-0000-10-00000 Circuit Clerk and Clerk Master	.00	.00	215,584.51	-215,584.51	-215,584.51
101-00000-401400-00000-000-00000-0000-10-00000 Interest and Penalty	.00	.00	87,022.44	-87,022.44	-87,022.44
101-00000-401630-00000-000-00000-0000-10-00000 Payments in Lieu of Taxes - Ot	.00	.00	1,663,348.81	-1,663,348.81	-1,663,348.81
101-00000-402200-00000-000-00000-0000-10-00000 Hotel Motel Tax	.00	.00	698,355.58	-698,355.58	-698,355.58
101-00000-402503-00000-000-00000-0000-10-00000 Litigation Tax General - Equit	.00	.00	18,679.56	-18,679.56	-18,679.56
101-00000-402504-00000-000-00000-0000-10-00000 Litigation Tax General - Circu	.00	.00	1,684.48	-1,684.48	-1,684.48
101-00000-402505-00000-000-00000-0000-10-00000 Litigation Tax General - Sessi	.00	.00	227,334.18	-227,334.18	-227,334.18
101-00000-402505-00000-128-00000-0000-10-00000 Litigation Tax General - Sessi	.00	.00	42,800.15	-42,800.15	-42,800.15
101-00000-402506-00000-000-00000-0000-10-00000 Litigation Tax General - Chanc	.00	.00	2,403.40	-2,403.40	-2,403.40
101-00000-402507-00000-000-00000-0000-10-00000 Litigation Tax General - Clerk	.00	.00	20,850.74	-20,850.74	-20,850.74
101-00000-402681-00000-000-00000-0000-10-00000 Litigation Tax Courthouse Secu	.00	.00	123,139.61	-123,139.61	-123,139.61
101-00000-402682-00000-000-00000-0000-10-00000 Litigation Tax Courthouse Secu	.00	.00	6,923.78	-6,923.78	-6,923.78
101-00000-402700-00000-000-00000-0000-10-00000 Business Tax	.00	.00	185,515.98	-185,515.98	-185,515.98
101-00000-402750-00000-000-00000-0000-10-00000 Mixed Drink Tax	.00	.00	107,558.00	-107,558.00	-107,558.00
101-00000-403200-00000-000-00000-0000-10-00000 Bank Excise Tax	.00	.00	143,961.53	-143,961.53	-143,961.53
101-00000-403300-00000-000-00000-0000-10-00000 Wholesale Beer Tax	.00	.00	187,040.90	-187,040.90	-187,040.90
101-00000-411400-00000-000-00000-0000-10-00000 Cable TV Franchise	.00	.00	364,409.09	-364,409.09	-364,409.09
101-00000-415200-00000-000-00000-0000-10-00000 Building Permits	.00	985.00	389,606.00	-388,621.00	-388,621.00
101-00000-415900-00000-000-00000-0000-10-00000 Other Permits	.00	.00	1,150.00	-1,150.00	-1,150.00
101-00000-421200-00000-000-00000-0000-10-00000 Officers Costs	.00	.00	8,944.66	-8,944.66	-8,944.66
101-00000-421410-00000-128-00000-0000-10-00000 Drug Court Fees	.00	.00	20,991.22	-20,991.22	-20,991.22
101-00000-421801-00000-128-00000-0000-10-00000 DUI Excess - Circuit Court	.00	.00	902.50	-902.50	-902.50
101-00000-421900-00000-519-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Data Entry Fee - Circuit Court	.00	.00	31,168.00	-31,168.00	-31,168.00
101-00000-421900-00000-000-00000-0000-10-00000					
Data Entry Fee - Circuit Court	.00	.00	64,232.62	-64,232.62	-64,232.62
101-00000-422101-00000-000-00000-0000-10-00000					
Criminal Court Fines - Circuit	.00	.00	2,872.70	-2,872.70	-2,872.70
101-00000-422200-00000-000-00000-0000-10-00000					
Criminal Court - Officers Cost	.00	.00	24,555.88	-24,555.88	-24,555.88
101-00000-422200-00000-519-00000-0000-10-00000					
Criminal Court - Officers Cost	.00	.00	9,938.00	-9,938.00	-9,938.00
101-00000-422920-00000-000-00000-0000-10-00000					
Data Entry Fee - Criminal Cour	.00	.00	5,750.98	-5,750.98	-5,750.98
101-00000-423101-00000-000-00000-0000-10-00000					
General Sessions Court Fines	.00	.00	22,068.86	-22,068.86	-22,068.86
101-00000-423105-00000-000-00000-0000-10-00000					
General Sessions Court Fines -	.00	.00	7,038.55	-7,038.55	-7,038.55
101-00000-423201-00000-000-00000-0000-10-00000					
General Sessions Court - Offic	.00	.00	219,272.57	-219,272.57	-219,272.57
101-00000-423201-00000-519-00000-0000-10-00000					
General Sessions Court - Offic	.00	.00	365,112.00	-365,112.00	-365,112.00
101-00000-423202-00000-000-00000-0000-10-00000					
General Sessions Court - Offic	.00	.00	3,488.45	-3,488.45	-3,488.45
101-00000-423203-00000-000-00000-0000-10-00000					
General Sessions Court - Offic	.00	.00	18,652.93	-18,652.93	-18,652.93
101-00000-423203-00000-519-00000-0000-10-00000					
General Sessions Court - Offic	.00	.00	19,208.00	-19,208.00	-19,208.00
101-00000-423300-00000-000-00000-0000-10-00000					
General Sessions - Game and Fi	.00	.00	41.93	-41.93	-41.93
101-00000-423500-00000-000-00000-0000-10-00000					
General Sessions - Jail Fines	.00	.00	24,623.49	-24,623.49	-24,623.49
101-00000-423601-00000-000-00000-0000-10-00000					
General Sessions - Public Defe	.00	.00	39,711.17	-39,711.17	-39,711.17
101-00000-423801-00000-128-00000-0000-10-00000					
General Sessions - DUI Treatme	.00	.00	7,649.43	-7,649.43	-7,649.43
101-00000-423910-00000-519-00000-0000-10-00000					
General Sessions - Courtroom S	.00	.00	3,747.00	-3,747.00	-3,747.00
101-00000-423910-00000-000-00000-0000-10-00000					
General Sessions - Courtroom S	.00	.00	14,365.56	-14,365.56	-14,365.56
101-00000-423920-00000-000-00000-0000-10-00000					
General Sessions - Victims Ass	.00	.00	30,124.75	-30,124.75	-30,124.75
101-00000-424100-00000-137-00000-0000-00-00000					
Juvenile Fines	.00	.00	2,504.20	-2,504.20	-2,504.20
101-00000-424101-00000-000-00000-0000-10-00000					
Juvenile Court - Fines	.00	.00	8,658.30	-8,658.30	-8,658.30
101-00000-424102-00000-000-00000-0000-10-00000					
Juvenile Court - Alcohol and D	.00	.00	770.00	-770.00	-770.00
101-00000-424103-00000-000-00000-0000-10-00000					
Juvenile Court Fees	.00	.00	1,935.00	-1,935.00	-1,935.00
101-00000-424200-00000-137-00000-0000-00-00000					
Juvenile Officer Cost	.00	.00	15,209.97	-15,209.97	-15,209.97
101-00000-424201-00000-137-00000-0000-00-00000					
Juvenile Office Svc DP	.00	.00	718.20	-718.20	-718.20
101-00000-424202-00000-137-00000-0000-00-00000					
Juvenile Clerk	.00	.00	31,362.63	-31,362.63	-31,362.63

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-00000-424203-00000-137-00000-0000-00-00000 Juvenile Clerk DP	.00	.00	960.00	-960.00	-960.00
101-00000-424410-00000-000-00000-0000-10-00000 Juvenile Court - Drug Court Co	.00	.00	333.45	-333.45	-333.45
101-00000-424910-00000-137-00000-0000-00-00000 Juvenile Courtroom Security	.00	.00	316.35	-316.35	-316.35
101-00000-425200-00000-000-00000-0000-10-00000 Chancery Court - Officers Cost	.00	.00	6,689.97	-6,689.97	-6,689.97
101-00000-429900-00000-000-00000-0000-10-00000 Other Fines, Forfeitures and P	.00	.00	110,000.00	-110,000.00	-110,000.00
101-00000-429901-00000-000-00000-0000-10-00000 Other Fines, Forfeitures and P	.00	.00	450.00	-450.00	-450.00
101-00000-431900-00000-000-00000-0000-10-00000 Other General Service Charges	.00	.00	200.00	-200.00	-200.00
101-00000-431901-00000-000-00000-0000-10-00000 Other General Service Charges	.00	250.00	123,845.00	-123,595.00	-123,595.00
101-00000-431902-00000-000-00000-0000-10-00000 Other General Service Charges	.00	.00	11,419.00	-11,419.00	-11,419.00
101-00000-431905-00000-000-00000-0000-10-00000 Other General Service Charges	.00	.00	15,750.00	-15,750.00	-15,750.00
101-00000-431906-00000-000-00000-0000-10-00000 Other General Service Charges	.00	.00	6,720.00	-6,720.00	-6,720.00
101-00000-433500-00000-000-00000-0000-10-00000 Copy Fees	.00	.00	4,631.00	-4,631.00	-4,631.00
101-00000-433700-00000-000-00000-0000-10-00000 Telephone Commissions	.00	.00	89,838.49	-89,838.49	-89,838.49
101-00000-433920-00000-000-00000-0000-10-00000 Data Processing Fee - Register	.00	.00	31,818.00	-31,818.00	-31,818.00
101-00000-433930-00000-000-00000-0000-10-00000 Probation Fees	.00	540.00	411,697.66	-411,157.66	-411,157.66
101-00000-433950-00000-000-00000-0000-10-00000 Sexual Offender Registration F	.00	.00	20,250.00	-20,250.00	-20,250.00
101-00000-433960-00000-000-00000-0000-10-00000 Data Processing Fee - Clerk an	.00	.00	4,156.00	-4,156.00	-4,156.00
101-00000-433961-00000-000-00000-0000-10-00000 Data Processing Fee - County C	.00	.00	6,023.00	-6,023.00	-6,023.00
101-00000-433990-00000-000-00000-0000-00-00000 Electronic Ins Verification	.00	.00	1,805.00	-1,805.00	-1,805.00
101-00000-439908-00000-128-00000-0000-10-00000 Recovery Court - Participant C	.00	.00	1,695.94	-1,695.94	-1,695.94
101-00000-441100-00000-000-00000-0000-10-00000 Recurring Items - Investment I	.00	.00	508,070.11	-508,070.11	-508,070.11
101-00000-441200-00000-000-00000-0000-10-00000 Recurring Items -Lease or Rent	.00	.00	275.00	-275.00	-275.00
101-00000-441300-00000-000-00000-0000-10-00000 Recurring Items -Sale of Mater	.00	.00	2,231.01	-2,231.01	-2,231.01
101-00000-441400-00000-000-00000-0000-10-00000 Recurring Items -Sale of Maps	.00	.00	86.00	-86.00	-86.00
101-00000-441401-00000-000-00000-0000-10-00000 Recurring Items - Speciality M	.00	.00	377.63	-377.63	-377.63
101-00000-441700-00000-000-00000-0000-10-00000 Recurring Items - Miscellaneous	.00	.00	10,581.38	-10,581.38	-10,581.38
101-00000-445300-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Nonrecurring Items - Sale of E	.00	.00	1,372.00	-1,372.00	-1,372.00
101-00000-445401-00000-000-00000-0000-10-00000					
Nonrecurring Items - Sale of V	.00	.00	29,077.08	-29,077.08	-29,077.08
101-00000-445600-00000-000-00000-0000-10-00000					
Nonrecurring Items - Damage Re	.00	.00	4,770.58	-4,770.58	-4,770.58
101-00000-445700-00000-000-00000-0000-10-00000					
Nonrecurring Items - Contribut	.00	.00	687.86	-687.86	-687.86
101-00000-449900-00000-000-00000-0000-10-00000					
Other Local Revenue	.00	.00	91,099.32	-91,099.32	-91,099.32
101-00000-449900-00000-575-00000-0000-00-00000					
Other Local Revenue	.00	.00	5,696.53	-5,696.53	-5,696.53
101-00000-449901-00000-000-00000-0000-10-00000					
Other Local Revenue - Records	.00	.00	485.45	-485.45	-485.45
101-00000-449902-00000-000-00000-0000-10-00000					
Other Local Revenue - Animal S	.00	40.00	47,748.94	-47,708.94	-47,708.94
101-00000-449903-00000-000-00000-0000-10-00000					
Other Local Revenue - Cerifica	.00	.00	41.00	-41.00	-41.00
101-00000-449904-00000-000-00000-0000-10-00000					
Other Local Revenue - Recovery	.00	.00	2,049.73	-2,049.73	-2,049.73
101-00000-449904-00000-128-00000-0000-10-00000					
Other Local Revenue - Recovery	.00	.00	715.00	-715.00	-715.00
101-00000-449905-00000-000-00000-0000-10-00000					
Other Local Revenue - Circuit	.00	.00	18,331.67	-18,331.67	-18,331.67
101-00000-449906-00000-000-00000-0000-10-00000					
Other Local Revenue - General	.00	.00	6,227.11	-6,227.11	-6,227.11
101-00000-449907-00000-000-00000-0000-10-00000					
Other Local Revenue - Data Pro	.00	.00	466.60	-466.60	-466.60
101-00000-449908-00000-000-00000-0000-00-00000					
Other Local Revenue	.00	.00	141.25	-141.25	-141.25
101-00000-455101-00000-000-00000-0000-10-00000					
Excess Fees - County Clerk	.00	.00	964,844.53	-964,844.53	-964,844.53
101-00000-455102-00000-000-00000-0000-10-00000					
Excess Fees - County Clerk Int	.00	.00	1,149.53	-1,149.53	-1,149.53
101-00000-455201-00000-000-00000-0000-10-00000					
Excess Fees - Circuit Court Cl	.00	.00	362,632.21	-362,632.21	-362,632.21
101-00000-455201-00000-519-00000-0000-10-00000					
Excess Fees - Circuit Court Cl	.00	.00	51,644.38	-51,644.38	-51,644.38
101-00000-455401-00000-519-00000-0000-10-00000					
Excess Fees - General Sessions	.00	.00	530,074.50	-530,074.50	-530,074.50
101-00000-455401-00000-000-00000-0000-10-00000					
Excess Fees - General Sessions	.00	.00	1,152,064.84	-1,152,064.84	-1,152,064.84
101-00000-455501-00000-000-00000-0000-10-00000					
Excess Fees - Clerk and Master	.00	.00	240,621.33	-240,621.33	-240,621.33
101-00000-455502-00000-000-00000-0000-10-00000					
Excess Fees - Clerk and Master	.00	.00	148.94	-148.94	-148.94
101-00000-455801-00000-000-00000-0000-10-00000					
Excess Fees - Register of Deed	.00	.00	431,863.29	-431,863.29	-431,863.29
101-00000-455802-00000-000-00000-0000-10-00000					
Excess Fees - Register of Deed	.00	.00	370.77	-370.77	-370.77
101-00000-455803-00000-000-00000-0000-10-00000					
Excess Fees - Register of Deed	.00	.00	77,773.24	-77,773.24	-77,773.24
101-00000-455901-00000-000-00000-0000-10-00000					
Excess Fees - Sheriff Fees	.00	.00	91,108.87	-91,108.87	-91,108.87

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
101-00000-456100-00000-000-00000-0000-10-00000 Excess Fees - Trustee	.00	.00	2,414,048.44	-2,414,048.44	-2,414,048.44
101-00000-461101-00000-000-00000-0000-10-00000 Gen Govt Grants - Juvenile Ser	.00	.00	4,500.00	-4,500.00	-4,500.00
101-00000-463100-00000-511-00000-0000-10-00000 Health and Welfare Grants	.00	.00	600,719.76	-600,719.76	-600,719.76
101-00000-464300-00000-000-00000-0000-10-00000 Public Works Grants - Litter P	.00	.00	42,254.88	-42,254.88	-42,254.88
101-00000-468300-00000-000-00000-0000-10-00000 Other State Revenues - Beer Ta	.00	.00	17,959.46	-17,959.46	-17,959.46
101-00000-468350-00000-000-00000-0000-10-00000 Other State Revenues - Vehicle	.00	.00	90,726.00	-90,726.00	-90,726.00
101-00000-468400-00000-000-00000-0000-10-00000 Other State Revenues - Alcohol	.00	.00	109,610.83	-109,610.83	-109,610.83
101-00000-468520-00000-000-00000-0000-10-00000 Committed for Telecom Privileg	.00	.00	255.47	-255.47	-255.47
101-00000-468521-00000-000-00000-0000-00-00000 Interstate Telecommunication T	.00	.00	32,485.58	-32,485.58	-32,485.58
101-00000-469150-00000-000-00000-0000-10-00000 Other State Revenues - Contrac	.00	.00	1,615,302.00	-1,615,302.00	-1,615,302.00
101-00000-469600-00000-000-00000-0000-10-00000 Other State Revenues - Registr	.00	.00	11,373.00	-11,373.00	-11,373.00
101-00000-469800-00000-128-00000-0000-10-00000 Other State Revenues - Other S	.00	.00	46,446.68	-46,446.68	-46,446.68
101-00000-469800-00000-647-00000-0000-10-00000 Other State Revenues - Other S	.00	.00	35,071.46	-35,071.46	-35,071.46
101-00000-469800-00000-575-00000-0000-00-00000 Other State Grants - TDEC Used	.00	.00	74,828.83	-74,828.83	-74,828.83
101-00000-469800-00000-535-00000-0000-00-00000 Other State Grants - Juvenile	.00	.00	12,170.70	-12,170.70	-12,170.70
101-00000-469800-00000-513-00000-0000-00-00000 Other State Revenues - Other S	.00	.00	1,000.00	-1,000.00	-1,000.00
101-00000-469900-00000-000-00000-0000-10-00000 Other State Revenues	.00	.00	12,922.39	-12,922.39	-12,922.39
101-00000-469901-00000-000-00000-0000-00-00000 Other State Rev - Fantasy Foot	.00	.00	759.95	-759.95	-759.95
101-00000-471000-00000-000-00000-0000-00-00000 Federal through State	.00	.00	36,701.00	-36,701.00	-36,701.00
101-00000-475900-00000-000-00000-0000-10-00000 Fed. Through State - Other	.00	.00	152,282.08	-152,282.08	-152,282.08
101-00000-475900-00000-128-00000-0000-10-00000 Fed. Through State - Other	.00	.00	34,374.50	-34,374.50	-34,374.50
101-00000-475900-00000-458-00000-0000-10-00000 Fed. Through State - Other	.00	.00	57,500.00	-57,500.00	-57,500.00
101-00000-475900-00000-330-00000-0000-00-00000 Federal Thru State - VTC	.00	.00	63,333.67	-63,333.67	-63,333.67
101-00000-475900-00000-113-00000-0000-00-00000 Other Federal - State	.00	.00	186,889.81	-186,889.81	-186,889.81
101-00000-475900-00000-117-00000-0000-00-00000 Other Federal - State	.00	.00	31,633.25	-31,633.25	-31,633.25
101-00000-477150-00000-000-00000-0000-10-00000 Direct Federal Revenue - Tax C	.00	.00	676,298.08	-676,298.08	-676,298.08
101-00000-479900-00000-000-00000-0000-10-00000					

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
Direct Federal Revenue - Other	.00	.00	2,181,110.41	-2,181,110.41	-2,181,110.41
101-00000-481100-00000-000-00000-0000-10-00000					
Prisoner Board	.00	.00	45,390.00	-45,390.00	-45,390.00
101-00000-481400-00000-000-00000-0000-10-00000					
Contrated Services	.00	2,070.80	5,097.20	-3,026.40	-3,026.40
101-00000-481400-00000-000-00000-0000-00-00000					
Contrated Services	.00	.00	1,375.00	-1,375.00	-1,375.00
101-00000-481401-00000-000-00000-0000-00-00000					
Contrated Services - City of M	.00	.00	30,915.00	-30,915.00	-30,915.00
101-00000-481402-00000-000-00000-0000-10-00000					
Contrated Services - City Elec	.00	.00	7,500.00	-7,500.00	-7,500.00
101-00000-481403-00000-000-00000-0000-00-00000					
Contrated Services - City of A	.00	.00	12,953.00	-12,953.00	-12,953.00
101-00000-481404-00000-000-00000-0000-10-00000					
Contrated Services - Louisvill	.00	.00	12,500.00	-12,500.00	-12,500.00
101-00000-481405-00000-000-00000-0000-10-00000					
Contrated Services - Probation	.00	.00	1,634.00	-1,634.00	-1,634.00
101-00000-486100-00000-000-00000-0000-10-00000					
Donations	.00	.00	8,191.40	-8,191.40	-8,191.40
101-00000-486100-00000-512-00000-0000-10-00000					
Donations	.00	.00	111,850.00	-111,850.00	-111,850.00
101-00000-489901-00000-000-00000-0000-10-00000					
Other - BCSO Training	.00	.00	124,115.00	-124,115.00	-124,115.00
101-00000-497000-00000-000-00000-0000-00-00000					
Insurance Recovery	.00	.00	22,589.29	-22,589.29	-22,589.29
101-00000-498000-00000-000-00000-0000-10-00000					
Transfers IN	.00	.00	233,507.00	-233,507.00	-233,507.00
TOTALS FOR FUND 101					
Gen County	.00	505,187.24	51,127,665.98	-50,622,478.74	-50,622,478.74

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
112 CH/Jail Maintenance					
112-00000-402605-00000-000-00000-0000-20-00000 Litigation Tax Special Purpose	.00	.00	56.73	-56.73	-56.73
112-00000-402606-00000-000-00000-0000-20-00000 Litigation Tax Special Purpose	.00	.00	441.75	-441.75	-441.75
112-00000-402608-00000-000-00000-0000-20-00000 Litigation Tax Special Purpose	.00	.00	358.98	-358.98	-358.98
112-00000-402609-00000-000-00000-0000-20-00000 Litigation Tax Special Purpose	.00	.00	145.08	-145.08	-145.08
112-00000-402661-00000-000-00000-0000-20-00000 Litigation Tax Jail, Workhouse	.00	.00	161,914.31	-161,914.31	-161,914.31
112-00000-402662-00000-000-00000-0000-20-00000 Litigation Tax Jail, Workhouse	.00	.00	7,517.25	-7,517.25	-7,517.25
TOTALS FOR FUND 112 CH/Jail Maintenance	.00	.00	170,434.10	-170,434.10	-170,434.10

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
114 Law Library					
114-00000-402603-00000-000-00000-0000-20-00000 Litigation Tax Special Purpose	.00	.00	441.75	-441.75	-441.75
114-00000-402604-00000-000-00000-0000-20-00000 Litigation Tax Special Purpose	.00	.00	355.95	-355.95	-355.95
114-00000-402605-00000-000-00000-0000-20-00000 Litigation Tax Special Purpose	.00	.00	6,822.57	-6,822.57	-6,822.57
114-00000-402606-00000-000-00000-0000-20-00000 Litigation Tax Special Purpose	.00	.00	56.73	-56.73	-56.73
114-00000-402607-00000-000-00000-0000-20-00000 Litigation Tax Special Purpose	.00	.00	145.08	-145.08	-145.08
114-00000-402608-00000-000-00000-0000-20-00000 Litigation Tax Special Purpose	.00	.00	358.98	-358.98	-358.98
TOTALS FOR FUND 114 Law Library	.00	.00	8,181.06	-8,181.06	-8,181.06

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
115 Library					
115-00000-433500-00000-000-00000-0000-20-00000					
Copy Fees	.00	.00	17,717.30	-17,717.30	-17,717.30
115-00000-433600-00000-000-00000-0000-20-00000					
Library Fees	.00	.00	51,150.90	-51,150.90	-51,150.90
115-00000-441100-00000-000-00000-0000-20-00000					
Recurring Items - Investment I	.00	.00	15,077.86	-15,077.86	-15,077.86
115-00000-445300-00000-000-00000-0000-00-00000					
Nonrecurring Items - Sale of E	.00	.00	606.00	-606.00	-606.00
115-00000-445700-00000-000-00000-0000-20-00000					
Nonrecurring Items - Contribut	.00	.00	957.50	-957.50	-957.50
115-00000-449901-00000-000-00000-0000-20-00000					
Other Local Revenues_Misc	.00	.00	12,394.69	-12,394.69	-12,394.69
115-00000-449904-00000-000-00000-0000-20-00000					
Other Local Revenues_Resale	.00	.00	1,923.39	-1,923.39	-1,923.39
115-00000-449908-00000-000-00000-0000-20-00000					
Other Local Revenues_Cafe	.00	.00	62,799.18	-62,799.18	-62,799.18
115-00000-449909-00000-000-00000-0000-20-00000					
Other Local Revenues_Meet Room	.00	.00	28,385.99	-28,385.99	-28,385.99
115-00000-481401-00000-000-00000-0000-20-00000					
Contracted Services_Maryville	.00	.00	877,026.00	-877,026.00	-877,026.00
115-00000-481403-00000-000-00000-0000-20-00000					
Contracted Services_Alcoa	.00	.00	219,257.00	-219,257.00	-219,257.00
115-00000-486100-00000-000-00000-0000-20-00000					
Citizens Groups_Donations	.00	.00	1,806.12	-1,806.12	-1,806.12
115-00000-498002-00000-000-00000-0000-20-00000					
Transfers In	.00	.00	1,096,283.00	-1,096,283.00	-1,096,283.00
TOTALS FOR FUND 115					
Library	.00	.00	2,385,384.93	-2,385,384.93	-2,385,384.93

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
122 Drug Control					
122-00000-421400-00000-000-00000-0000-20-00000					
Drug Control Fines	.00	.00	1,087.29	-1,087.29	-1,087.29
122-00000-423400-00000-000-00000-0000-20-00000					
General Sessions- Drug Control	.00	.00	15,501.13	-15,501.13	-15,501.13
122-00000-429100-00000-000-00000-0000-20-00000					
Proceeds from Confiscated Prop	.00	.00	750.00	-750.00	-750.00
122-00000-433700-00000-000-00000-0000-20-00000					
Telephone Commissions	.00	.00	89,838.46	-89,838.46	-89,838.46
122-00000-441100-00000-000-00000-0000-20-00000					
Recurring Items - Investment I	.00	.00	25,512.99	-25,512.99	-25,512.99
TOTALS FOR FUND 122					
Drug Control	.00	.00	132,689.87	-132,689.87	-132,689.87

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
131 Highway					
131-00000-401620-00000-000-00000-0000-20-00000					
Payments in Lieu of Taxes - Lo	.00	.00	7,651.16	-7,651.16	-7,651.16
131-00000-402100-00000-000-00000-0000-20-00000					
Local Option Sales Tax	.00	.00	2,966,113.75	-2,966,113.75	-2,966,113.75
131-00000-402800-00000-000-00000-0000-20-00000					
Mineral Severance Tax	.00	.00	76,087.77	-76,087.77	-76,087.77
131-00000-411400-00000-000-00000-0000-20-00000					
Cable TV Franchise	.00	.00	240,000.00	-240,000.00	-240,000.00
131-00000-415900-00000-000-00000-0000-20-00000					
Other Permits	.00	.00	127,178.15	-127,178.15	-127,178.15
131-00000-441100-00000-000-00000-0000-20-00000					
Recurring Items - Investment I	.00	.00	52,181.18	-52,181.18	-52,181.18
131-00000-441300-00000-000-00000-0000-20-00000					
Recurring Items -Sale of Mater	.00	.00	11,190.25	-11,190.25	-11,190.25
131-00000-441450-00000-000-00000-0000-20-00000					
Recurring Items - Sale of Anim	.00	.00	2,440.35	-2,440.35	-2,440.35
131-00000-445300-00000-000-00000-0000-20-00000					
Nonrecurring Items - Sale of E	.00	.00	127.66	-127.66	-127.66
131-00000-445401-00000-000-00000-0000-20-00000					
Nonrecurring Items - Sale of V	.00	.00	304,670.00	-304,670.00	-304,670.00
131-00000-449900-00000-000-00000-0000-00-00000					
Other Local Revenue	.00	.00	1,800.63	-1,800.63	-1,800.63
131-00000-464200-00000-000-00000-0000-20-00000					
Public Works Grants - State Ai	.00	.00	859,097.35	-859,097.35	-859,097.35
131-00000-469200-00000-000-00000-0000-20-00000					
Other State Revenues - Gasolin	.00	.00	2,285,289.59	-2,285,289.59	-2,285,289.59
131-00000-469300-00000-000-00000-0000-20-00000					
Other State Revenues - Petrole	.00	.00	59,171.52	-59,171.52	-59,171.52
131-00000-481200-00000-000-00000-0000-20-00000					
Paving and Maintenance	.00	.00	4,575.86	-4,575.86	-4,575.86
131-00000-497000-00000-000-00000-0000-20-00000					
Insurance Recovery	.00	.00	345.00	-345.00	-345.00
TOTALS FOR FUND 131					
Highway	.00	.00	6,997,920.22	-6,997,920.22	-6,997,920.22

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
141 GPSF					
141-00000-401100-00000-000-00000-0000-50-00000					
Current Property Taxes	.00	14,870.80	21,744,251.85	-21,729,381.05	-21,729,381.05
141-00000-401150-00000-000-00000-0000-50-00000					
Discount on Property Taxes	.00	344,526.40	.00	344,526.40	344,526.40
141-00000-401200-00000-000-00000-0000-50-00000					
Trustee Collections - Prior Ye	.00	.00	395,662.68	-395,662.68	-395,662.68
141-00000-401250-00000-000-00000-0000-50-00000					
Trustee Collections - Bankrupt	.00	.00	81,362.26	-81,362.26	-81,362.26
141-00000-401300-00000-000-00000-0000-50-00000					
Circuit Clerk and Clerk Master	.00	.00	154,577.61	-154,577.61	-154,577.61
141-00000-401400-00000-000-00000-0000-50-00000					
Interest and Penalty	.00	.00	62,448.16	-62,448.16	-62,448.16
141-00000-401610-00000-000-00000-0000-50-00000					
Payments in Lieu of Taxes - T.	.00	.00	11,065.48	-11,065.48	-11,065.48
141-00000-401620-00000-000-00000-0000-50-00000					
Payments in Lieu of Taxes - Lo	.00	.00	5,486.01	-5,486.01	-5,486.01
141-00000-402100-00000-000-00000-0000-50-00000					
Local Option Sales Tax	.00	.00	10,974,670.80	-10,974,670.80	-10,974,670.80
141-00000-402700-00000-000-00000-0000-50-00000					
Business Tax	.00	.00	133,019.84	-133,019.84	-133,019.84
141-00000-402750-00000-000-00000-0000-50-00000					
Mixed Drink Tax	.00	.00	107,558.00	-107,558.00	-107,558.00
141-00000-411100-00000-000-00000-0000-50-00000					
Marriage Licenses	.00	.00	3,971.89	-3,971.89	-3,971.89
141-00000-439900-00000-000-00000-0000-50-00000					
Other Charges for Services	.00	.00	16,117.00	-16,117.00	-16,117.00
141-00000-441100-00000-000-00000-0000-50-00000					
Recurring Items - Investment I	.00	.00	239,242.06	-239,242.06	-239,242.06
141-00000-441200-00000-000-00000-0000-50-00000					
Recurring Items -Lease or Rent	.00	.00	12,000.00	-12,000.00	-12,000.00
141-00000-441300-00000-000-00000-0000-00-00000					
Sale of Material and Supplies	.00	.00	163.00	-163.00	-163.00
141-00000-445300-00000-000-00000-0000-50-00000					
Nonrecurring Items - Sale of E	.00	.00	7,536.65	-7,536.65	-7,536.65
141-00000-445401-00000-000-00000-0000-00-00000					
Nonrecurring Items - Sale of V	.00	.00	4,617.66	-4,617.66	-4,617.66
141-00000-445700-00000-000-00000-0000-50-00000					
Nonrecurring Items - Contribut	.00	.00	2,750.00	-2,750.00	-2,750.00
141-00000-449900-00000-000-00000-0000-50-00000					
Other Local Revenue	.00	.00	70,928.52	-70,928.52	-70,928.52
141-00000-465110-00000-000-00000-0000-50-00000					
State Education - Basic Educat	.00	.00	43,200,000.00	-43,200,000.00	-43,200,000.00
141-00000-465150-00000-000-00000-0000-50-00000					
State Education - Early Childh	.00	.00	464,166.03	-464,166.03	-464,166.03
141-00000-465900-00000-000-00000-0000-50-00000					
State Education - Other Educat	.00	.00	103,039.60	-103,039.60	-103,039.60
141-00000-466100-00000-000-00000-0000-50-00000					
State Education - Career Ladde	.00	.00	126,054.54	-126,054.54	-126,054.54
141-00000-468510-00000-000-00000-0000-50-00000					
Other State Revenues - Revenue	.00	.00	1,153,501.32	-1,153,501.32	-1,153,501.32
141-00000-468521-00000-000-00000-0000-00-00000					
Interstate Telecommunication T	.00	.00	23,292.69	-23,292.69	-23,292.69

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
141-00000-469800-00000-000-00000-0000-50-00000 Other State Revenues - Other S	.00	.00	15,000.00	-15,000.00	-15,000.00
141-00000-471430-00000-000-00000-0000-50-00000 Fed. Through State - Special E	.00	.00	118,493.25	-118,493.25	-118,493.25
141-00000-476400-00000-000-00000-0000-50-00000 Direct Federal Revenue - ROTC	.00	.00	98,044.73	-98,044.73	-98,044.73
TOTALS FOR FUND 141 GPSF	.00	359,397.20	79,329,021.63	-78,969,624.43	-78,969,624.43

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
142 Federal School					
01019 Consolidated Administration					
142-00000-471410-01019-000-00000-0000-50-00000					
Fed. Through State - Title I G	.00	.00	144,381.61	-144,381.61	-144,381.61
142-00000-471410-10019-000-00000-0000-50-00000					
Fed. Through State - Title I G	.00	.00	1,676,357.55	-1,676,357.55	-1,676,357.55
142-00000-471410-15019-000-00000-0000-50-00000					
Fed. Through State - Title I G	.00	.00	98,680.81	-98,680.81	-98,680.81
142-00000-471410-16019-000-00000-0000-50-00000					
Fed. Through State - Title I G	.00	.00	2,900.95	-2,900.95	-2,900.95
142-00000-471890-20019-000-00000-0000-50-00000					
Fed. Through State - Eisnehowe	.00	.00	264,974.66	-264,974.66	-264,974.66
142-00000-471460-30019-000-00000-0000-50-00000					
Fed. Through State - English L	.00	.00	18,638.27	-18,638.27	-18,638.27
142-00000-471310-80019-000-00000-0000-50-00000					
Fed. Through State - Voc Ed Ba	.00	.00	106,989.89	-106,989.89	-106,989.89
142-00000-475906-81019-000-00000-0000-50-00000					
Fed. Through State - Voc. Tran	.00	.00	80,026.73	-80,026.73	-80,026.73
142-00000-471310-81119-000-00000-0000-50-00000					
Fed. Through State - Voc Ed Ba	.00	.00	45,577.97	-45,577.97	-45,577.97
142-00000-471430-89119-000-00000-0000-50-00000					
Fed. Through State - Special E	.00	.00	10,000.00	-10,000.00	-10,000.00
142-00000-471430-89219-000-00000-0000-50-00000					
Fed. Through State - Special E	.00	.00	35,637.91	-35,637.91	-35,637.91
142-00000-471430-89319-000-00000-0000-50-00000					
Fed. Through State - Special E	.00	.00	13,620.29	-13,620.29	-13,620.29
142-00000-471430-89419-000-00000-0000-50-00000					
Fed. Through State - Special E	.00	.00	12,544.07	-12,544.07	-12,544.07
142-00000-471430-90019-000-00000-0000-50-00000					
Fed. Through State - Special E	.00	.00	1,884,703.25	-1,884,703.25	-1,884,703.25
142-00000-471430-91019-000-00000-0000-50-00000					
Fed. Through State - Special E	.00	.00	78,777.23	-78,777.23	-78,777.23
TOTALS FOR FUND 142					
Federal School	.00	.00	4,473,811.19	-4,473,811.19	-4,473,811.19

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
143 Café					
143-00000-435700-00000-000-00000-0000-50-00000 Receipts from Individual Schoo	.00	303.90	1,441,029.86	-1,440,725.96	-1,440,725.96
143-00000-441100-00000-000-00000-0000-50-00000 Recurring Items - Investment I	.00	.00	15,137.33	-15,137.33	-15,137.33
143-00000-441300-00000-000-00000-0000-00-00000 Sale of Material and Supplies	.00	.00	27.00	-27.00	-27.00
143-00000-445300-00000-000-00000-0000-50-00000 Nonrecurring Items - Sale of E	.00	.00	2,872.99	-2,872.99	-2,872.99
143-00000-445700-00000-000-00000-0000-50-00000 Nonrecurring Items - Contribut	.00	.00	1,000.00	-1,000.00	-1,000.00
143-00000-465200-00000-000-00000-0000-50-00000 State Education - School Food	.00	.00	46,183.85	-46,183.85	-46,183.85
143-00000-471110-00000-000-00000-0000-50-00000 Fed. Through State - USDA Scho	.00	.00	1,672,519.44	-1,672,519.44	-1,672,519.44
143-00000-471130-00000-000-00000-0000-50-00000 Fed. Through State - Breakfast	.00	.00	681,305.31	-681,305.31	-681,305.31
143-00000-471140-00000-000-00000-0000-00-00000 USDA - Other	.00	.00	15,208.00	-15,208.00	-15,208.00
TOTALS FOR FUND 143 Café	.00	303.90	3,875,283.78	-3,874,979.88	-3,874,979.88

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
146 Ext Daycare					
146-00000-435810-00000-000-00000-0000-50-00000					
Community Service Fees - Child	.00	5,711.77	1,108,557.95	-1,102,846.18	-1,102,846.18
146-00000-441100-00000-000-00000-0000-50-00000					
Recurring Items - Investment I	.00	.00	10,635.81	-10,635.81	-10,635.81
146-00000-465900-00000-000-00000-0000-50-00000					
State Education - Other Educat	.00	.00	48,108.06	-48,108.06	-48,108.06
146-00000-465901-00000-000-00000-0000-50-00000					
State Education - Other Ed Chi	.00	.00	66,278.51	-66,278.51	-66,278.51
TOTALS FOR FUND 146					
Ext Daycare	.00	5,711.77	1,233,580.33	-1,227,868.56	-1,227,868.56

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
151 Gen Debt Service					
151-00000-401100-00000-000-00000-0000-10-00000					
Current Property Taxes	.00	11,312.71	16,541,437.73	-16,530,125.02	-16,530,125.02
151-00000-401150-00000-000-00000-0000-10-00000					
Discount on Property Taxes	.00	262,081.03	.00	262,081.03	262,081.03
151-00000-401200-00000-000-00000-0000-10-00000					
Trustee Collections - Prior Ye	.00	.00	300,858.50	-300,858.50	-300,858.50
151-00000-401250-00000-000-00000-0000-10-00000					
Trustee Collections - Bankrupt	.00	.00	61,894.59	-61,894.59	-61,894.59
151-00000-401300-00000-000-00000-0000-10-00000					
Circuit Clerk and Clerk Master	.00	.00	117,592.27	-117,592.27	-117,592.27
151-00000-401400-00000-000-00000-0000-10-00000					
Interest and Penalty	.00	.00	47,473.52	-47,473.52	-47,473.52
151-00000-401620-00000-000-00000-0000-10-00000					
Payments in Lieu of Taxes - Lo	.00	.00	4,173.39	-4,173.39	-4,173.39
151-00000-402100-00000-000-00000-0000-10-00000					
Local Option Sales Tax	.00	.00	659,136.39	-659,136.39	-659,136.39
151-00000-402700-00000-000-00000-0000-10-00000					
Business Tax	.00	.00	101,191.15	-101,191.15	-101,191.15
151-00000-441100-00000-000-00000-0000-10-00000					
Recurring Items - Investment I	.00	.00	584,645.34	-584,645.34	-584,645.34
151-00000-441200-00000-000-00000-0000-10-00000					
Recurring Items -Lease or Rent	.00	.00	43,000.00	-43,000.00	-43,000.00
151-00000-441700-00000-000-00000-0000-00-00000					
Recurring Items - Miscellaneous	.00	.00	39.52	-39.52	-39.52
151-00000-445400-00000-000-00000-0000-00-00000					
Nonrecurring Items - Sale of P	.00	.00	366,453.00	-366,453.00	-366,453.00
151-00000-468521-00000-000-00000-0000-00-00000					
Other State Revenues - TelComT	.00	.00	17,719.51	-17,719.51	-17,719.51
151-00000-481401-00000-000-00000-0000-10-00000					
Contrated Services - City of M	.00	.00	113,133.37	-113,133.37	-113,133.37
151-00000-481403-00000-000-00000-0000-10-00000					
Contrated Services - City of A	.00	.00	92,544.11	-92,544.11	-92,544.11
151-00000-498000-00000-000-00000-0000-10-00000					
Transfers IN	.00	.00	840,803.00	-840,803.00	-840,803.00
TOTALS FOR FUND 151					
Gen Debt Service	.00	273,393.74	19,892,095.39	-19,618,701.65	-19,618,701.65

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
176 Highway Capital					
176-00000-475900-00000-000-00000-0000-60-00000					
Fed. Through State - Other	.00	.00	5,000.00	-5,000.00	-5,000.00
176-00000-498000-00000-000-00000-0000-60-00000					
Transfers IN	.00	.00	1,150,000.00	-1,150,000.00	-1,150,000.00
TOTALS FOR FUND 176					
Highway Capital	.00	.00	1,155,000.00	-1,155,000.00	-1,155,000.00

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
177 Education Capital					
177-00000-401100-00000-000-00000-0000-60-00000					
Current Property Taxes	.00	942.70	1,378,447.64	-1,377,504.94	-1,377,504.94
177-00000-401150-00000-000-00000-0000-60-00000					
Discount on Property Taxes	.00	21,835.89	.00	21,835.89	21,835.89
177-00000-401200-00000-000-00000-0000-60-00000					
Trustee Collections - Prior Ye	.00	.00	25,061.20	-25,061.20	-25,061.20
177-00000-401250-00000-000-00000-0000-60-00000					
Trustee Collections - Bankrupt	.00	.00	5,157.87	-5,157.87	-5,157.87
177-00000-401300-00000-000-00000-0000-60-00000					
Circuit Clerk and Clerk Master	.00	.00	9,799.09	-9,799.09	-9,799.09
177-00000-401400-00000-000-00000-0000-60-00000					
Interest and Penalty	.00	.00	3,950.15	-3,950.15	-3,950.15
177-00000-401620-00000-000-00000-0000-60-00000					
Payments in Lieu of Taxes - Lo	.00	.00	347.77	-347.77	-347.77
177-00000-402700-00000-000-00000-0000-60-00000					
Business Tax	.00	.00	8,429.32	-8,429.32	-8,429.32
177-00000-441100-00000-000-00000-0000-60-00000					
Recurring Items - Investment I	.00	.00	16,079.29	-16,079.29	-16,079.29
177-00000-468521-00000-000-00000-0000-00-00000					
Interstate Telecommunication T	.00	.00	1,476.60	-1,476.60	-1,476.60
TOTALS FOR FUND 177					
Education Capital	.00	22,778.59	1,448,748.93	-1,425,970.34	-1,425,970.34

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
189 Gen Construction					
189-00000-498000-00000-587-00000-0000-60-00000					
Transfers IN	.00	.00	478,552.00	-478,552.00	-478,552.00
189-00000-498000-00000-588-00000-0000-60-00000					
Transfers IN	.00	.00	407,772.00	-407,772.00	-407,772.00
189-00000-498000-00000-304-00000-0000-00-00000					
Transfers in Other Sources	.00	.00	12,657.00	-12,657.00	-12,657.00
189-00000-498000-00000-526-00000-0000-00-00000					
Transfers IN	.00	.00	2,296,881.00	-2,296,881.00	-2,296,881.00
TOTALS FOR FUND 189					
Gen Construction	.00	.00	3,195,862.00	-3,195,862.00	-3,195,862.00

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
191 Endowment					
191-00000-441100-00000-000-00000-0000-20-00000					
Recurring Items - Investment I	.00	.00	5,591.37	-5,591.37	-5,591.37
TOTALS FOR FUND 191					
Endowment	.00	.00	5,591.37	-5,591.37	-5,591.37

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
263 Gen Liability					
263-00000-431010-00000-000-00000-0000-30-00000 Self Insurance Premiums Contri	.00	.00	984,911.00	-984,911.00	-984,911.00
263-00000-441100-00000-000-00000-0000-30-00000 Recurring Items - Investment I	.00	.00	27,761.84	-27,761.84	-27,761.84
263-00000-497000-00000-000-00000-0000-30-00000 Insurance Recovery	.00	.00	14,061.72	-14,061.72	-14,061.72
TOTALS FOR FUND 263 Gen Liability	.00	.00	1,026,734.56	-1,026,734.56	-1,026,734.56

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Blount County, TN
ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
264 Health					
264-00000-431010-00000-000-00000-0000-30-00000 Self Insurance Premiums Contri	.00	.00	8,450,017.50	-8,450,017.50	-8,450,017.50
264-00000-431020-00000-000-00000-0000-30-00000 Other Employee Benefit Contrib	.00	55,525.00	6,601,210.27	-6,545,685.27	-6,545,685.27
264-00000-441100-00000-000-00000-0000-30-00000 Recurring Items - Investment I	.00	.00	45,398.02	-45,398.02	-45,398.02
264-00000-441600-00000-000-00000-0000-30-00000 Recurring Items - Retiree Insu	.00	.00	1,385,398.52	-1,385,398.52	-1,385,398.52
264-00000-441610-00000-000-00000-0000-30-00000 Recurring Items - COBRA Insura	.00	1,264.64	61,394.38	-60,129.74	-60,129.74
TOTALS FOR FUND 264 Health	.00	56,789.64	16,543,418.69	-16,486,629.05	-16,486,629.05

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Blount County, TN
 ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
 FUND

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
266 Workers Comp					
266-00000-431010-00000-000-00000-0000-30-00000					
Self Insurance Premiums Contri	.00	.00	978,264.00	-978,264.00	-978,264.00
266-00000-441100-00000-000-00000-0000-30-00000					
Recurring Items - Investment I	.00	.00	43,742.95	-43,742.95	-43,742.95
TOTALS FOR FUND 266					
Workers Comp	.00	.00	1,022,006.95	-1,022,006.95	-1,022,006.95

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Blount County, TN
 ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
 FUND

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
336 Tax Trust Fund					
336-00000-489900-00000-000-00000-0000-40-00000					
Other	.00	325.43	607.31	-281.88	-281.88
TOTALS FOR FUND 336					
Tax Trust Fund	.00	325.43	607.31	-281.88	-281.88

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Blount County, TN
ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
351 City Sales Tax					
351-00000-402101-00000-000-00000-0000-40-00000					
Local Option Sales Tax - City	.00	.00	9,253,812.53	-9,253,812.53	-9,253,812.53
351-00000-402103-00000-000-00000-0000-40-00000					
Local Option Sales Tax - City	.00	.00	8,518,751.48	-8,518,751.48	-8,518,751.48
351-00000-402105-00000-000-00000-0000-40-00000					
Local Option Sales Tax - City	.00	.00	91,312.40	-91,312.40	-91,312.40
351-00000-402106-00000-000-00000-0000-40-00000					
Local Option Sales Tax - City	.00	.00	154,514.54	-154,514.54	-154,514.54
351-00000-402107-00000-000-00000-0000-40-00000					
Local Option Sales Tax - City	.00	.00	501,913.48	-501,913.48	-501,913.48
351-00000-402108-00000-000-00000-0000-40-00000					
Local Option Sales Tax - City	.00	.00	181,778.22	-181,778.22	-181,778.22
TOTALS FOR FUND 351					
City Sales Tax	.00	.00	18,702,082.65	-18,702,082.65	-18,702,082.65

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Blount County, TN
ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
FUND

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
355 City School-Alcoa					
355-00000-401100-00000-000-00000-0000-40-00000					
Current Property Taxes	.00	2,771.64	4,052,770.50	-4,049,998.86	-4,049,998.86
355-00000-401150-00000-000-00000-0000-40-00000					
Discount on Property Taxes	.00	64,220.29	.00	64,220.29	64,220.29
355-00000-401200-00000-000-00000-0000-40-00000					
Trustee Collections - Prior Ye	.00	.00	73,687.91	-73,687.91	-73,687.91
355-00000-401250-00000-000-00000-0000-40-00000					
Trustee Collections - Bankrupt	.00	.00	15,164.50	-15,164.50	-15,164.50
355-00000-401300-00000-000-00000-0000-40-00000					
Circuit Clerk and Clerk Master	.00	.00	33,657.53	-33,657.53	-33,657.53
355-00000-401400-00000-000-00000-0000-40-00000					
Interest and Penalty	.00	.00	11,628.97	-11,628.97	-11,628.97
355-00000-401620-00000-000-00000-0000-40-00000					
Payments in Lieu of Taxes - Lo	.00	.00	32,049.79	-32,049.79	-32,049.79
355-00000-401630-00000-000-00000-0000-40-00000					
Payments in Lieu of Taxes - Ot	.00	.00	2,047.29	-2,047.29	-2,047.29
355-00000-402100-00000-000-00000-0000-40-00000					
Local Option Sales Tax	.00	.00	2,549,732.31	-2,549,732.31	-2,549,732.31
355-00000-402700-00000-000-00000-0000-40-00000					
Business Tax	.00	.00	31,993.19	-31,993.19	-31,993.19
355-00000-411100-00000-000-00000-0000-40-00000					
Marriage Licenses	.00	.00	835.31	-835.31	-835.31
355-00000-449900-00000-000-00000-0000-40-00000					
Other Local Revenue	.00	.00	57.79	-57.79	-57.79
355-00000-468521-00000-000-00000-0000-40-00000					
Other State Revenues - TelComT	.00	.00	5,473.38	-5,473.38	-5,473.38
355-00000-469900-00000-000-00000-0000-40-00000					
Other State Revenues	.00	.00	94,074.35	-94,074.35	-94,074.35
TOTALS FOR FUND 355					
City School-Alcoa	.00	66,991.93	6,903,172.82	-6,836,180.89	-6,836,180.89

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Blount County, TN
 ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
 FUND

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
356 City School-Maryville					
356-00000-401100-00000-000-00000-0000-40-00000					
Current Property Taxes	.00	7,575.32	11,076,568.09	-11,068,992.77	-11,068,992.77
356-00000-401150-00000-000-00000-0000-40-00000					
Discount on Property Taxes	.00	175,430.77	.00	175,430.77	175,430.77
356-00000-401200-00000-000-00000-0000-40-00000					
Trustee Collections - Prior Ye	.00	.00	201,339.17	-201,339.17	-201,339.17
356-00000-401250-00000-000-00000-0000-40-00000					
Trustee Collections - Bankrupt	.00	.00	41,446.41	-41,446.41	-41,446.41
356-00000-401300-00000-000-00000-0000-40-00000					
Circuit Clerk and Clerk Master	.00	.00	91,991.24	-91,991.24	-91,991.24
356-00000-401400-00000-000-00000-0000-40-00000					
Interest and Penalty	.00	.00	31,765.23	-31,765.23	-31,765.23
356-00000-401620-00000-000-00000-0000-40-00000					
Payments in Lieu of Taxes - Lo	.00	.00	87,574.62	-87,574.62	-87,574.62
356-00000-401630-00000-000-00000-0000-40-00000					
Payments in Lieu of Taxes - Ot	.00	.00	5,518.14	-5,518.14	-5,518.14
356-00000-402100-00000-000-00000-0000-40-00000					
Local Option Sales Tax	.00	.00	6,968,736.31	-6,968,736.31	-6,968,736.31
356-00000-402700-00000-000-00000-0000-40-00000					
Business Tax	.00	.00	87,442.29	-87,442.29	-87,442.29
356-00000-411100-00000-000-00000-0000-40-00000					
Marriage Licenses	.00	.00	2,283.01	-2,283.01	-2,283.01
356-00000-449900-00000-000-00000-0000-40-00000					
Other Local Revenue	.00	.00	157.92	-157.92	-157.92
356-00000-468521-00000-000-00000-0000-40-00000					
Other State Revenues - TelComT	.00	.00	14,959.58	-14,959.58	-14,959.58
TOTALS FOR FUND 356					
City School-Maryville	.00	183,006.09	18,609,782.01	-18,426,775.92	-18,426,775.92

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Blount County, TN
ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
FUND

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
363 5TH JDDTF					
363-00000-428100-00000-000-00000-0000-40-00000 Judicial District - Meth Clean	.00	.00	266.00	-266.00	-266.00
363-00000-428101-00000-000-00000-0000-40-00000 Judicial District - General Fi	.00	.00	20,672.24	-20,672.24	-20,672.24
363-00000-428102-00000-000-00000-0000-40-00000 Judicial District - Circuit Fi	.00	.00	52,024.95	-52,024.95	-52,024.95
363-00000-428651-00000-000-00000-0000-40-00000 Drug Task Force Forfeitures an	.00	.00	91,818.63	-91,818.63	-91,818.63
363-00000-441100-00000-000-00000-0000-40-00000 Recurring Items - Investment I	.00	.00	17,867.92	-17,867.92	-17,867.92
363-00000-441300-00000-000-00000-0000-40-00000 Recurring Items -Sale of Mater	.00	.00	3,301.00	-3,301.00	-3,301.00
363-00000-445401-00000-000-00000-0000-40-00000 Nonrecurring Items - Sale of V	.00	.00	4,365.00	-4,365.00	-4,365.00
363-00000-449904-00000-000-00000-0000-40-00000 Other Local Revenue - Recovery	.00	.00	4,265.00	-4,265.00	-4,265.00
363-00000-481309-00000-000-00000-0000-40-00000 5th - Contributions	.00	.00	53,750.00	-53,750.00	-53,750.00
TOTALS FOR FUND 363 5TH JDDTF	.00	.00	248,330.74	-248,330.74	-248,330.74

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Blount County, TN
 ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
 FUND

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
364 District Attorney General					
364-00000-423600-00000-000-00000-0000-40-00000					
General Sessions - District At	.00	.00	12,294.47	-12,294.47	-12,294.47
364-00000-441100-00000-000-00000-0000-40-00000					
Recurring Items - Investment I	.00	.00	3,893.18	-3,893.18	-3,893.18
TOTALS FOR FUND 364					
District Attorney General	.00	.00	16,187.65	-16,187.65	-16,187.65

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Blount County, TN
 ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
 FUND

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
365 Other Agency Fund - Tourism 365-00000-402200-00000-000-00000-0000-40-00000 Hotel Motel Tax	.00	.00	1,831,072.81	-1,831,072.81	-1,831,072.81
TOTALS FOR FUND 365 Other Agency Fund - Tourism	.00	.00	1,831,072.81	-1,831,072.81	-1,831,072.81

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Blount County, TN
 ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR
 FUND

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
REPORT TOTALS	.00	1,473,885.53	240,334,666.97	-238,860,781.44	-238,860,781.44

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Blount County, TN
ACCOUNT SUMMARY TRIAL BALANCE FOR FY19/JUL TO APR

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REPORT OPTIONS

Print (D)etail or (S)ummary:	S
Fiscal year-to-date version:	Y
Reporting year:	2019
Reporting from period:	1 JUL to 10 APR
Journal Detail from	to
(B)alance sheet or (A)ll accounts:	A
Roll up projects to object level:	N
Omit zero balance accounts:	Y
Sort by 3 Org-Obj-Project	
Print Org Code? (Y/N)	N
Print Fund Header and Org/Obj	Y
Include page break between funds	Y
Include page break between each subfund	N
Print subfund totals	N
Print report options	Y
Exclude fund balance YEC/AJE for prior years	N

Find Criteria

Field Name	Field Value
------------	-------------

Fund	
Department	
Object	
Project	
Program	
Location	
Sub/Grade	
CAFR	
Future	
Character code	
Account type	Revenue
Account status	
Rollup Code	

** END OF REPORT - Generated by Angelie Shankle **



Legislation Details (With Text)

File #: 19-152 **Version:** 1 **Name:**

Type: Report **Status:** Agenda Ready

File created: 5/2/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:** 5/7/2019

Title: FY19-20 Tax Rate Resolution. (INFORMATION ONLY)

Sponsors:

Indexes:

Code sections:

Attachments: [19-20 Tax Levy ResolutionRECOMMENDED.pdf](#)
[Fund 177 FY19-20 request.pdf](#)
[Recommended Revenue 050719.pdf](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Budget Committee	forwarded to full commission	Pass

FY19-20 Tax Rate Resolution. (INFORMATION ONLY)

**RESOLUTION FIXING THE TAX LEVY IN
BLOUNT COUNTY, TENNESSEE
FOR THE YEAR BEGINNING JULY 1, 2019**

Resolution No. 19-06-001

Resolution Sponsors: Commissioners

SECTION 1. BE IT RESOLVED by the Board of County Commissioners of Blount County, Tennessee, assembled in regular session on this 20th day of June, 2019, that the combined property tax rate for Blount County, Tennessee for the year beginning July 1, 2019, shall be **\$2.47** on each \$100 of assessed taxable property, which is to provide revenue for each of the following funds and otherwise conform to the following levies:

Fund	Rate
General County	\$0.88
Debt Service	\$0.45
Gen. Admin. Capital Projects	\$0.03
General Purpose Schools	\$0.97
<u>Education Capital Projects</u>	<u>\$0.14</u>
Total	\$2.47

SECTION 2. BE IT FURTHER RESOLVED it is further ordered that all business and occupations that are taxable privileges by the State of Tennessee, as provided by existing State Law or laws, be, and the same are hereby declared taxable privileges for County purposes at the same rate and amounts provided by Statutes of the State for State purposes.

SECTION 3. BE IT FURTHER RESOLVED there is also imposed on the sale of beer at wholesale a tax equal to thirty-five dollars and sixty cents (\$35.60) per barrel of thirty-one liquid gallons of beer sold as provided by Chapter 189 of the Public Acts of 2013, approved April 23, 2013, effective July 1, 2013. The tax upon barrels containing more or less than thirty-one gallons shall be taxed at a proportionate rate.

SECTION 4. BE IT FURTHER RESOLVED in accordance with the Chapter 63 Private Act of 2012 there is levied a privilege tax of five percent (5%) on the occupancy of any rooms, lodgings, or accommodations furnished to transients by any hotel, inn, tourist court, tourist cabin, campground, motel or any place in which rooms, lodgings or accommodations are furnished transients for a consideration in Blount County.

SECTION 5. BE IT FURTHER RESOLVED that the Trustee may accept property taxes at any time after July 10th as prescribed in Tennessee Code Annotated in Section 67-1-702.

SECTION 6. BE IT FURTHER RESOLVED that this resolution take effect from and after its passage, the public welfare requiring it. This resolution shall be spread upon the minutes of the Board of County Commissioners.

Duly passed and approved on this 20th day of June, 2019.

Certification of Action

Attest

Commission Chairman

County Clerk

Approved: _____

Vetoed: _____

County Mayor

Date

Director of Schools

Rob Britt

831 Grandview Drive
Maryville, TN 37803
(865) 984-1212
Fax: (865) 980-1002



Board of Education

Diane Bain
James Compton
Fred Goins
Scott Helton
Robbie Kirkland
Bill Padgett
Debbie Sudhoff

~Educational Excellence For All Students~

To: Budget Committee, Blount County Commission
From: Board of Education, Blount County Schools
Director of Schools, Rob Britt
Date: 4/18/2019
Re: Fund 177 – Additional FY 2019-2020 Budget Request of the Board of Education

The Board of Education respectfully submits an additional request for Educational Capital Fund 177 budget for FY 2019-2020 for \$11,104,000 with a proposed additional tax rate of \$0.32. These funds will be used for capital renovations of our High Schools.

Sincerely,

A handwritten signature in black ink, appearing to read "Debbie Sudhoff".

Debbie Sudhoff, BOE Chairman

A handwritten signature in black ink, appearing to read "Rob Britt".

Rob Britt, Director of Schools

~Uncompromising Educational Service~

REVENUE

PROJECTION: 20201 FY 19-20 Budget

FOR PERIOD 10

ACCOUNTS FOR:

Gen County

2019

ORIG BUD

2020

Requested

2020

Recommended

TOTAL	Gen County	(55,030,103)	(57,229,890)	(57,229,890)
TOTAL	CH/Jail Maintenance	(199,100)	(225,572)	(225,572)
TOTAL	Law Library	(10,430)	(10,530)	(10,530)
TOTAL	Library	(2,472,566)	(2,517,288)	(2,517,288)
TOTAL	Drug Control	(285,000)	(285,000)	(285,000)
TOTAL	Highway	(7,981,189)	(9,191,200)	(9,191,200)
TOTAL	GPSF	(90,801,000)	(95,078,800)	(95,078,800)
TOTAL	Federal School	(6,848,800)	(6,834,081)	(6,834,081)
TOTAL	Café	(6,100,000)	(6,080,000)	(6,080,000)
TOTAL	Ext Daycare	(1,636,000)	(1,760,000)	(1,760,000)
TOTAL	Gen Debt Service	(19,867,270)	(20,889,305)	(19,736,027)
TOTAL	Education Capital	(1,726,000)	(1,750,000)	(5,465,740)
TOTAL	Gen Construction	(3,869,099)	(297,059)	(1,411,781)
		\$ (196,826,556.9)	\$ (202,148,724.3)	\$ (205,825,908.3)

TOTAL	Gen Liability	(1,082,230)	(1,221,098)	(1,221,098)
TOTAL	Health	(20,040,000)	(24,739,596)	(24,739,596)
TOTAL	Workers Comp	(1,076,452)	(1,009,654)	(1,009,654)
TOTAL	City Sales Tax	(21,717,800)	(21,717,800)	(21,717,800)
TOTAL	City School-Alcoa	(6,663,000)	(7,562,500)	(7,562,500)
TOTAL	City School-Maryville	(17,300,000)	(19,815,450)	(19,815,450)
TOTAL	5TH JDDTF	(240,690)	(246,338)	(246,338)
TOTAL	District Attorney Gene	(17,850)	(21,500)	(21,500)
TOTAL	Other Agency Fund - To	(2,222,000)	(2,250,000)	(2,250,000)

REVENUE

PROJECTION: 20201 FY 19-20 Budget

FOR PERIOD 10

ACCOUNTS FOR:

Gen County

2019

ORIG BUD

2020

Requested

2020

Recommended

10100010	401100	0 Current Property Taxes	(30,140,000)	(33,264,000)	(33,264,000)
10100010	401150	0 Discount on Property Taxes	527,450	565,488	565,488
10100010	401200	0 Trustee Collections - Prior Ye	(540,000)	(500,000)	(500,000)
10100010	401250	0 Trustee Collections - Bankrupt	(135,000)	(130,000)	(130,000)
10100010	401300	0 Circuit Clerk and Clerk Master	(242,204)	(250,000)	(250,000)
10100010	401400	0 Interest and Penalty	(90,000)	(90,000)	(90,000)
10100010	401630	0 Payments in Lieu of Taxes - Ot	(1,466,857)	(1,500,000)	(1,500,000)
10100010	402200	0 Hotel Motel Tax	(701,000)	(750,000)	(750,000)
10100010	402503	0 Litigation Tax General - Equit	(23,000)	(23,660)	(23,660)
10100010	402504	0 Litigation Tax General - Circu	(1,983)	(1,824)	(1,824)
10100010	402505	0 Litigation Tax General - Sessi	(263,515)	(299,410)	(299,410)
10100040	402505	0 Litigation Tax General - Sessi	(52,250)	(55,000)	(55,000)
10100010	402506	0 Litigation Tax General - Chanc	(3,000)	(3,380)	(3,380)
10100010	402507	0 Litigation Tax General - Clerk	(25,000)	(26,813)	(26,813)
10100010	402681	0 Litigation Tax Courthouse Secu	(139,173)	(163,586)	(163,586)
10100010	402682	0 Litigation Tax Courthouse Secu	(8,677)	(8,640)	(8,640)
10100010	402700	0 Business Tax	(575,000)	(600,000)	(600,000)
10100010	402750	0 Mixed Drink Tax	(120,000)	(140,000)	(140,000)
10100010	403200	0 Bank Excise Tax	(140,000)	(160,000)	(160,000)
10100010	403300	0 Wholesale Beer Tax	(235,000)	(250,000)	(250,000)
10100010	411400	0 Cable TV Franchise	(550,000)	(450,000)	(450,000)
10100010	415200	0 Building Permits	(528,000)	(528,000)	(528,000)
10100010	415201	0 Building Permits - Clean up Fe	(1,500)	-	-
10100010	415900	0 Other Permits	(2,200)	(2,200)	(2,200)
10100010	421200	0 Officers Costs	(7,300)	(8,300)	(8,300)
10100040	421410	0 Drug Court Fees	(20,000)	(25,000)	(25,000)
10100040	421801	0 DUI Excess - Circuit Court	(1,750)	(900)	(900)
10100010	421900	0 Data Entry Fee - Circuit Court	(73,703)	(84,353)	(84,353)
10100260	421900	0 Data Entry Fee - Circuit Court	(35,997)	(41,859)	(41,859)
10100010	422101	0 Criminal Court Fines - Circuit	(5,385)	(3,939)	(3,939)
10100010	422200	0 Criminal Court - Officers Cost	(26,064)	(31,766)	(31,766)
10100260	422200	0 Criminal Court - Officers Cost	(16,701)	(10,217)	(10,217)
10100010	422920	0 Data Entry Fee - Criminal Cour	(7,902)	(6,667)	(6,667)
10100010	423101	0 General Sessions Court Fines	(39,057)	(30,917)	(30,917)
10100010	423105	0 General Sessions Court Fines -	(15,293)	(10,046)	(10,046)
10100010	423106	0 General Sessions Court Fines -	(600)	-	-
10100010	423201	0 General Sessions Court - Offic	(295,945)	(273,855)	(273,855)
10100260	423201	0 General Sessions Court - Offic	(451,342)	(496,810)	(496,810)
10100010	423202	0 General Sessions Court - Offic	(6,000)	(5,000)	(5,000)
10100010	423203	0 General Sessions Court - Offic	(25,339)	(23,673)	(23,673)
10100260	423203	0 General Sessions Court - Offic	(23,601)	(26,242)	(26,242)
10100010	423300	0 General Sessions - Game and Fi	(48)	(36)	(36)
10100010	423500	0 General Sessions - Jail Fines	(25,357)	(28,934)	(28,934)
10100010	423601	0 General Sessions - Public Defe	(51,593)	(51,588)	(51,588)
10100040	423801	0 General Sessions - DUI Treatme	(16,000)	(9,000)	(9,000)
10100010	423910	0 General Sessions - Courtroom S	(15,655)	(18,408)	(18,408)
10100260	423910	0 General Sessions - Courtroom S	(8,721)	(5,419)	(5,419)
10100010	423920	0 General Sessions - Victims Ass	(39,654)	(37,035)	(37,035)
10100010	424101	0 Juvenile Court - Fines	(8,000)	(10,000)	(10,000)
10100010	424102	0 Juvenile Court - Alcohol and D	(500)	(500)	(500)

10100010	424103	0 Juvenile Court Fees	(1,000)	(1,000)	(1,000)
10100010	424410	0 Juvenile Court - Drug Court Co	(1,000)	(500)	(500)
10100010	425200	0 Chancery Court - Officers Cost	(4,500)	(6,000)	(6,000)
10100010	429900	0 Other Fines, Forfeitures and P	(15,000)	(50,000)	(50,000)
10100010	429901	0 Other Fines, Forfeitures and P	-	-	-
10100010	431900	0 Other General Service Charges	-	-	-
10100010	431901	0 Other General Service Charges	(155,000)	(155,000)	(155,000)
10100010	431902	0 Other General Service Charges	(25,000)	(15,000)	(15,000)
10100010	431905	0 Other General Service Charges	(15,750)	(15,000)	(15,000)
10100010	431906	0 Other General Service Charges	(10,000)	(10,000)	(10,000)
10100010	433500	0 Copy Fees	(5,000)	(5,000)	(5,000)
10100010	433700	0 Telephone Commissions	(100,000)	(100,000)	(100,000)
10100010	433920	0 Data Processing Fee - Register	(42,000)	(43,983)	(43,983)
10100010	433930	0 Probation Fees	(518,600)	(502,600)	(502,600)
10100010	433950	0 Sexual Offender Registration F	(15,000)	(16,000)	(16,000)
10100010	433960	0 Data Processing Fee - Clerk an	(5,200)	(6,000)	(6,000)
10100010	433961	0 Data Processing Fee - County C	(9,700)	(6,750)	(6,750)
101	433990	0 Electronic Ins Verification	-	(1,000)	(1,000)
10100040	439908	0 Recovery Court - Participant C	(5,500)	(2,000)	(2,000)
10100010	441100	0 Recurring Items - Investment I	(350,000)	(365,000)	(365,000)
10100010	441200	0 Recurring Items -Lease or Rent	(300)	(200)	(200)
10100010	441300	0 Recurring Items -Sale of Mater	(1,500)	(1,500)	(1,500)
10100010	441400	0 Recurring Items -Sale of Maps	(100)	(75)	(75)
10100010	441401	0 Recurring Items - Speciality M	(300)	(375)	(375)
10100010	441450	0 Recurring Items - Sale of Anim	(1,000)	-	-
10100010	441700	0 Recurring Items - Miscellaneou	(37,000)	(20,000)	(20,000)
10100010	445300	0 Nonrecurring Items - Sale of E	(1,650)	(1,650)	(1,650)
10100010	445400	0 Nonrecurring Items - Sale of P	(10,000)	-	-
10100010	445401	0 Nonrecurring Items - Sale of V	-	(30,000)	(30,000)
10100010	445600	0 Nonrecurring Items - Damage Re	(3,000)	(1,500)	(1,500)
10100010	445700	0 Nonrecurring Items - Contribut	(350)	(1,000)	(1,000)
10100010	449900	0 Other Local Revenue	(130,000)	(130,000)	(130,000)
10005030	449900	0 Other Local Revenue	-	-	-
10100010	449901	0 Other Local Revenue - Records	(150)	(500)	(500)
10100010	449902	0 Other Local Revenue - Animal S	(84,200)	(65,000)	(65,000)
10100010	449903	0 Other Local Revenue - Cerifica	(30)	-	-
10100010	449904	0 Other Local Revenue - Recovery	(1,000)	(2,000)	(2,000)
10100040	449904	0 Other Local Revenue - Recovery	(3,500)	(2,000)	(2,000)
10100010	449905	0 Other Local Revenue - Circuit	(25,097)	(22,843)	(22,843)
10100010	449906	0 Other Local Revenue - General	(14,887)	(7,622)	(7,622)
10100260	449906	0 Other Local Revenue - General	(811)	-	-
10100010	449907	0 Other Local Revenue - Data Pro	(1,200)	(1,000)	(1,000)
101	449908	0 Other Local Revenue	-	-	-
10100010	449909	0 Other Local Revenue - Telephon	(1,600)	-	-
10100010	455101	0 Excess Fees - County Clerk	(1,375,000)	(1,375,000)	(1,375,000)
10100010	455102	0 Excess Fees - County Clerk Int	(350)	(1,000)	(1,000)
10100010	455201	0 Excess Fees - Circuit Court Cl	(426,278)	(473,703)	(473,703)
10100260	455201	0 Excess Fees - Circuit Court Cl	(81,617)	(78,064)	(78,064)
10100010	455401	0 Excess Fees - General Sessions	(1,471,097)	(1,513,346)	(1,513,346)
10100260	455401	0 Excess Fees - General Sessions	(631,571)	(731,757)	(731,757)
10100010	455501	0 Excess Fees - Clerk and Master	(410,000)	(400,000)	(400,000)
10100010	455502	0 Excess Fees - Clerk and Master	(81)	(175)	(175)
10100010	455801	0 Excess Fees - Register of Deed	(600,000)	(599,753)	(599,753)
10100010	455802	0 Excess Fees - Register of Deed	(125)	(527)	(527)
10100010	455803	0 Excess Fees - Register of Deed	(90,000)	(111,264)	(111,264)
10100010	455901	0 Excess Fees - Sheriff Fees	(90,000)	(90,000)	(90,000)
10100010	456100	0 Excess Fees - Trustee	(2,525,000)	(2,625,000)	(2,625,000)

10100010	461101	0 Gen Govt Grants - Juvenile Ser	(9,000)	(9,000)	(9,000)
10100200	463100	0 Health and Welfare Grants	(918,867)	(1,004,943)	(1,004,943)
10100010	464300	0 Public Works Grants - Litter P	(54,000)	(74,300)	(74,300)
10100010	468200	0 Other State Revenues - Income	(133,250)	(66,625)	(66,625)
10100010	468300	0 Other State Revenues - Beer Ta	(18,500)	(18,000)	(18,000)
10100010	468350	0 Other State Revenues - Vehicle	(50,000)	(50,000)	(50,000)
10100010	468400	0 Other State Revenues - Alcohol	(200,000)	(192,000)	(192,000)
10100010	468520	0 Committed for Telecom Privileg	-	-	-
101	468521	0 Interstate Telecommunication T	-	(50,000)	(50,000)
10100010	469150	0 Other State Revenues - Contrac	(1,500,000)	(1,800,000)	(1,800,000)
10100010	469600	0 Other State Revenues - Registr	(18,000)	(15,164)	(15,164)
10100010	469800	0 Other State Revenues - Other S	(110,000)	-	-
10100040	469800	0 Other State Revenues - Other S	(70,000)	(70,000)	(70,000)
10003040	469800	0 Other State Revenues - Other S	-	-	-
10100230	469800	0 Other State Revenues - Other S	-	-	-
10005020	469800	0 Other State Grants - Juvenile	-	-	-
10005070	469800	0 Other State Revenues - Other S	-	-	-
10005030	469800	0 Other State Grants - TDEC Used	-	-	-
10006020	469800	0 Other State Revenues - Other S	-	(98,000)	(98,000)
10100010	469900	0 Other State Revenues	(19,500)	(19,380)	(19,380)
101	469901	0 Other State Rev - Fantasy Foot	(380)	(300)	(300)
101	469904	0 Other State Revenues - OT TBI	(1,500)	-	-
101	471000	0 Federal through State	(36,701)	(36,701)	(36,701)
10100010	475900	0 Fed. Through State - Other	(200,000)	(200,000)	(200,000)
10001020	475900	0 Other Federal - State	(244,559)	(239,389)	(239,389)
10001030	475900	0 Other Federal - State	(96,634)	(80,800)	(80,800)
10100040	475900	0 Fed. Through State - Other	(12,000)	(12,000)	(12,000)
10003010	475900	0 Federal Thru State - VTC	(84,996)	(98,091)	(98,091)
10100120	475900	0 Fed. Through State - Other	(57,500)	(57,500)	(57,500)
10100140	475900	0 Fed. Through State - Other	(37,200)	(37,200)	(37,200)
10100160	475900	0 Fed. Through State - Other	(21,167)	-	-
10100010	477150	0 Direct Federal Revenue - Tax C	(670,000)	(670,000)	(670,000)
10100010	479900	0 Direct Federal Revenue - Other	(2,250,000)	(2,250,000)	(2,250,000)
10100010	481100	0 Prisoner Board	(2,500)	(25,000)	(25,000)
101	481400	0 Contrated Services	-	-	-
10100010	481400	0 Contrated Services	(25,000)	(2,500)	(2,500)
10100010	481402	0 Contrated Services - City Elec	(1,250)	(1,250)	(1,250)
10100010	481404	0 Contrated Services - Louisvill	(12,500)	(12,500)	(12,500)
10100010	481405	0 Contrated Services - Probation	(2,000)	(2,000)	(2,000)
10100010	486100	0 Donations	(9,500)	(7,000)	(7,000)
10100220	486100	0 Donations	(186,898)	(194,291)	(194,291)
10100010	489900	0 Other	(1,672,734)	-	-
10100010	489901	0 Other - BCSO Training	(100,000)	(100,000)	(100,000)
101	497000	0 Insurance Recovery	-	(20,000)	(20,000)
10100010	498000	0 Transfers IN	(233,507)	(256,780)	(256,780)

TOTAL	Gen County		(55,030,103)	(57,229,890)	(57,229,890)
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ACCOUNTS FOR:
CH/Jail Maintenance

2019	2020	2020
ORIG BUD	Requested	Recommended

11200010	402605	0 Litigation Tax Special Purpose	(80)	(80)	(80)
11200010	402606	0 Litigation Tax Special Purpose	(500)	(560)	(560)
11200010	402608	0 Litigation Tax Special Purpose	(200)	(250)	(250)
11200010	402609	0 Litigation Tax Special Purpose	(210)	(400)	(400)
11200010	402661	0 Litigation Tax Jail, Workhouse	(188,510)	(214,728)	(214,728)

11200010	402662	0 Litigation Tax Jail, Workhouse	(9,600)	(9,554)	(9,554)
TOTAL	CH/Jail Maintenance		(199,100)	(225,572)	(225,572)
ACCOUNTS FOR:			2019	2020	2020
Law Library			ORIG BUD	Requested	Recommended
11400010	402603	0 Litigation Tax Special Purpose	(544)	(560)	(560)
11400010	402604	0 Litigation Tax Special Purpose	(742)	(400)	(400)
11400010	402605	0 Litigation Tax Special Purpose	(8,063)	(8,440)	(8,440)
11400010	402606	0 Litigation Tax Special Purpose	(75)	(80)	(80)
11400010	402607	0 Litigation Tax Special Purpose	(600)	(650)	(650)
11400010	402608	0 Litigation Tax Special Purpose	(406)	(400)	(400)
TOTAL	Law Library		(10,430)	(10,530)	(10,530)
ACCOUNTS FOR:			2019	2020	2020
Library			ORIG BUD	Requested	Recommended
11500010	433500	0 Copy Fees	(23,000)	(22,000)	(22,000)
11500010	433600	0 Library Fees	(80,000)	(70,000)	(70,000)
11500010	441100	0 Recurring Items - Investment I	(7,500)	(5,000)	(5,000)
115	445300	0 Nonrecurring Items - Sale of E	-	-	-
11500010	445700	0 Nonrecurring Items - Contribut	(1,500)	(1,000)	(1,000)
11500010	449901	0 Other Local Revenues_ Misc	(30,000)	(15,000)	(15,000)
11500010	449904	0 Other Local Revenues_Resale	(2,000)	(7,000)	(7,000)
11500010	449908	0 Other Local Revenues_Cafe	(80,000)	(80,000)	(80,000)
11500010	449909	0 Other Local Revenues_Meet Room	(36,000)	(25,000)	(25,000)
11500010	461900	0 Gen Govt Grants_ Others	(20,000)	(10,000)	(10,000)
11500010	481401	0 Contracted Services_Maryville	(877,026)	(877,026)	(877,026)
11500010	481403	0 Contracted Services_Alcoa	(219,257)	(264,118)	(264,118)
11500010	486100	0 Citizens Groups_Donations	-	-	-
11500010	489900	0 Other	-	-	-
11500010	498002	0 Transfers In	(1,096,283)	(1,141,144)	(1,141,144)
TOTAL	Library		(2,472,566)	(2,517,288)	(2,517,288)
ACCOUNTS FOR:			2019	2020	2020
Drug Control			ORIG BUD	Requested	Recommended
12200010	421400	0 Drug Control Fines	(977)	(1,848)	(1,848)
12200010	423400	0 General Sessions- Drug Control	(10,859)	(16,956)	(16,956)
12200010	429100	0 Proceeds from Confiscated Prop	(10,000)	(5,000)	(5,000)
12200010	433700	0 Telephone Commissions	(45,000)	(50,000)	(50,000)
12200010	441100	0 Recurring Items - Investment I	(13,000)	(15,000)	(15,000)
12200010	477000	0 Direct Federal Revenue - Asset	(15,000)	(15,000)	(15,000)
12200010	489900	0 Other	(190,164)	(181,196)	(181,196)
TOTAL	Drug Control		(285,000)	(285,000)	(285,000)
ACCOUNTS FOR:			2019	2020	2020
Highway			ORIG BUD	Requested	Recommended

13100010	401620	0 Payments in Lieu of Taxes - Lo	(220,000)	(220,000)	(220,000)
13100010	402100	0 Local Option Sales Tax	(3,052,000)	(4,000,000)	(4,000,000)
13100010	402800	0 Mineral Severance Tax	(65,000)	(100,000)	(100,000)
13100010	411400	0 Cable TV Franchise	(240,000)	(240,000)	(240,000)
13100010	415900	0 Other Permits	(120,000)	(120,000)	(120,000)
13100010	441100	0 Recurring Items - Investment I	(30,000)	(50,000)	(50,000)
13100010	441300	0 Recurring Items -Sale of Mater	(6,000)	(2,000)	(2,000)
13100010	441450	0 Recurring Items - Sale of Anim	(7,000)	(9,000)	(9,000)
13100010	445300	0 Nonrecurring Items - Sale of E	-	-	-
13100010	445401	0 Nonrecurring Items - Sale of V	-	(10,000)	(10,000)
13100010	464200	0 Public Works Grants - State Ai	(1,000,000)	(1,000,000)	(1,000,000)
13100010	469200	0 Other State Revenues - Gasolin	(3,162,989)	(3,350,000)	(3,350,000)
13100010	469300	0 Other State Revenues - Petrole	(73,000)	(85,000)	(85,000)
13006020	475900	0 Fed. Through State - Other	-	-	-
13100010	481200	0 Paving and Maintenance	(5,000)	(5,000)	(5,000)
131	489900	0 Other	-	-	-
13006020	489900	0 Use of Fund Balance-Other	-	-	-
13100010	497000	0 Insurance Recovery	(200)	(200)	(200)
TOTAL	Highway		(7,981,189)	(9,191,200)	(9,191,200)
ACCOUNTS FOR:			2019	2020	2020
GPSF			ORIG BUD	Requested	Recommended
14100010	401100	0 Current Property Taxes	(21,720,000)	(22,000,000)	(22,000,000)
14100010	401150	0 Discount on Property Taxes	328,000	346,000	346,000
14100010	401200	0 Trustee Collections - Prior Ye	(525,000)	(400,000)	(400,000)
14100010	401250	0 Trustee Collections - Bankrupt	(125,000)	(100,000)	(100,000)
14100010	401300	0 Circuit Clerk and Clerk Master	(200,000)	(215,000)	(215,000)
14100010	401400	0 Interest and Penalty	(115,000)	(90,000)	(90,000)
14100010	401610	0 Payments in Lieu of Taxes - T.	(13,000)	(13,300)	(13,300)
14100010	401620	0 Payments in Lieu of Taxes - Lo	(190,000)	(190,000)	(190,000)
14100010	401630	0 Payments in Lieu of Taxes - Ot	(14,000)	(14,000)	(14,000)
14100010	402100	0 Local Option Sales Tax	(15,900,000)	(16,952,000)	(16,952,000)
14100010	402700	0 Business Tax	(503,000)	(503,000)	(503,000)
14100010	402750	0 Mixed Drink Tax	(140,000)	(230,000)	(230,000)
14100010	403500	0 Interstate Telecommunications	(36,000)	(45,000)	(45,000)
14100010	411100	0 Marriage Licenses	(5,500)	(5,500)	(5,500)
14100010	435420	0 Instructional Service Contract	(46,000)	(47,000)	(47,000)
14100010	439900	0 Other Charges for Services	(136,000)	(140,000)	(140,000)
14100010	441100	0 Recurring Items - Investment I	(175,000)	(390,000)	(390,000)
14100010	441200	0 Recurring Items -Lease or Rent	(13,500)	(14,200)	(14,200)
141	441300	0 Sale of Material and Supplies	-	-	-
14100010	441460	0 Recurring Items - Telecommunic	(75,000)	-	-
14100010	445300	0 Nonrecurring Items - Sale of E	(12,000)	(16,200)	(16,200)
141	445401	0 Nonrecurring Items - Sale of V	-	-	-
14100010	445600	0 Nonrecurring Items - Damage Re	(10,000)	(10,000)	(10,000)
14100010	445700	0 Nonrecurring Items - Contribut	(50,000)	(50,000)	(50,000)
14100010	449900	0 Other Local Revenue	(108,000)	(110,000)	(110,000)
14100010	465110	0 State Education - Basic Educat	(48,050,000)	(49,080,000)	(49,080,000)
14100010	465150	0 State Education - Early Childh	(597,000)	(597,000)	(597,000)
14100010	465900	0 State Education - Other Educat	(203,000)	(203,000)	(203,000)
14100010	466100	0 State Education - Career Ladde	(250,000)	(205,000)	(205,000)
14100010	468510	0 Other State Revenues - Revenue	(1,478,000)	(1,550,000)	(1,550,000)
141	468521	0 Interstate Telecommunication T	-	-	-
14100010	469800	0 Other State Revenues - Other S	(82,000)	(100,000)	(100,000)

14100010	471430	0 Fed. Through State - Special E	(235,000)	(235,000)	(235,000)
14100010	476400	0 Direct Federal Revenue - ROTC	(122,000)	(140,800)	(140,800)
14100010	489900	0 Other	-	(1,778,800)	(1,778,800)
TOTAL	GPSF		(90,801,000)	(95,078,800)	(95,078,800)

ACCOUNTS FOR:
Federal School

2019
ORIG BUD

2020
Requested

2020
Recommended

14200010	471310	80019 Fed. Through State - Voc Ed Ba	(162,000)	-	-
14200010	471310	80020 Fed. Through State - Voc Ed Ba	-	(162,000)	(162,000)
14200010	471310	81119 Fed. Through State - Voc Ed Ba	(55,000)	-	-
14200010	471310	81120 Fed. Through State - Voc Ed Ba	-	(50,000)	(50,000)
14200010	471410	1019 Fed. Through State - Title I G	(245,000)	-	-
14200010	471410	1020 Fed. Through State - Title I G	-	(250,000)	(250,000)
14200010	471410	10019 Fed. Through State - Title I G	(2,393,200)	-	-
14200010	471410	10020 Fed. Through State - Title I G	-	(2,353,095)	(2,353,095)
14200010	471410	15019 Fed. Through State - Title I G	(93,600)	-	-
14200010	471410	15020 Fed. Through State - Title I G	-	(112,399)	(112,399)
14200010	471410	16019 Fed. Through State - Title I G	(25,000)	-	-
14200010	471410	16020 Fed. Through State - Title I G	-	(14,611)	(14,611)
14200010	471430	89119 Fed. Through State - Special E	-	-	-
14200010	471430	89219 Fed. Through State - Special E	(93,000)	-	-
14200010	471430	89220 Fed. Through State - Special E	-	(94,000)	(94,000)
14200010	471430	89319 Fed. Through State - Special E	(13,500)	-	-
14200010	471430	89320 Fed. Through State - Special E	-	(13,500)	(13,500)
14200010	471430	89419 Fed. Through State - Special E	(20,000)	-	-
14200010	471430	89420 Fed. Through State - Special E	-	(20,000)	(20,000)
14200010	471430	90019 Fed. Through State - Special E	(3,142,000)	-	-
14200010	471430	90020 Fed. Through State - Special E	-	(3,150,000)	(3,150,000)
14200010	471430	91019 Fed. Through State - Special E	(103,700)	-	-
14200010	471430	91020 Fed. Through State - Special E	-	(100,478)	(100,478)
14200010	471460	30019 Fed. Through State - English L	(24,000)	-	-
14200010	471460	30020 Fed. Through State - English L	-	(21,346)	(21,346)
14200010	471890	20019 Fed. Through State - Eisnehowe	(300,000)	-	-
14200010	471890	20020 Fed. Through State - Eisnehowe	-	(334,652)	(334,652)
14200010	475900	71920 Fed. Through State - Other	(26,800)	-	-
14200010	475900	81319 Fed. Through State - Other	(18,000)	-	-
14200010	475900	81320 Fed. Through State - Other	-	(18,000)	(18,000)
14200010	475906	81019 Fed. Through State - Voc. Tran	(134,000)	-	-
14200010	475906	81020 Fed. Through State - Voc. Tran	-	(140,000)	(140,000)
14200010	498000	1019 Transfers IN	-	-	-

TOTAL	Federal School		(6,848,800)	(6,834,081)	(6,834,081)
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ACCOUNTS FOR:
Café

2019
ORIG BUD

2020
Requested

2020
Recommended

14300010	435700	0 Receipts from Individual Schoo	(1,720,000)	(1,750,000)	(1,750,000)
14300010	441100	0 Recurring Items - Investment I	(11,000)	(22,000)	(22,000)
143	441300	0 Sale of Material and Supplies	-	-	-
14300010	445300	0 Nonrecurring Items - Sale of E	(2,000)	(5,000)	(5,000)
14300010	445700	0 Nonrecurring Items - Contribut	(5,000)	(5,000)	(5,000)
14300010	465200	0 State Education - School Food	(47,000)	(47,000)	(47,000)
14300010	471110	0 Fed. Through State - USDA Scho	(2,584,000)	(2,500,000)	(2,500,000)

14300010	471120	0 Fed. Through State - USDA Comm	(400,000)	(400,000)	(400,000)
14300010	471130	0 Fed. Through State - Breakfast	(1,036,000)	(1,030,000)	(1,030,000)
143	471140	0 USDA - Other	-	-	-
14300010	489900	0 Other	(295,000)	(321,000)	(321,000)
TOTAL	Café		(6,100,000)	(6,080,000)	(6,080,000)
ACCOUNTS FOR:			2019	2020	2020
Ext Daycare			ORIG BUD	Requested	Recommended
14600010	435810	0 Community Service Fees - Child	(1,367,000)	(1,446,000)	(1,446,000)
14600010	441100	0 Recurring Items - Investment I	(4,000)	(19,000)	(19,000)
14600010	449901	0 Other Local Revenue - Records	(1,000)	(1,000)	(1,000)
14600010	465900	0 State Education - Other Educat	(50,000)	(60,000)	(60,000)
14600010	465901	0 State Education - Other Ed Chi	(70,000)	(80,000)	(80,000)
14600010	489900	0 Other	(144,000)	(154,000)	(154,000)
TOTAL	Ext Daycare		(1,636,000)	(1,760,000)	(1,760,000)
ACCOUNTS FOR:			2019	2020	2020
Gen Debt Service			ORIG BUD	Requested	Recommended
15100010	401100	0 Current Property Taxes	(16,440,000)	(18,144,000)	(17,010,000)
15100010	401150	0 Discount on Property Taxes	255,000	310,000	329,278
15100010	401200	0 Trustee Collections - Prior Ye	(278,460)	(280,000)	(280,000)
15100010	401250	0 Trustee Collections - Bankrupt	(71,400)	(72,000)	(72,000)
15100010	401300	0 Circuit Clerk and Clerk Master	(112,200)	(114,000)	(114,000)
15100010	401400	0 Interest and Penalty	(64,260)	(66,000)	(66,000)
15100010	401620	0 Payments in Lieu of Taxes - Lo	(120,000)	(120,000)	(120,000)
15100010	402100	0 Local Option Sales Tax	(710,000)	(720,000)	(720,000)
15100010	402700	0 Business Tax	(306,000)	(300,000)	(300,000)
15100010	441100	0 Recurring Items - Investment I	(84,150)	(100,000)	(100,000)
15100010	441200	0 Recurring Items -Lease or Rent	(38,000)	-	-
151	441700	0 Recurring Items - Miscellaneou	-	-	-
151	445400	0 Nonrecurring Items - Sale of P	(25,000)	-	-
151	468521	0 Other State Revenues - TelComT	-	(36,000)	(36,000)
15100010	481300	0 Contributions	(310,000)	-	-
15100010	481401	0 Contrated Services - City of M	(114,000)	(115,000)	(115,000)
15100010	481403	0 Contrated Services - City of A	(93,000)	(94,000)	(94,000)
15100010	489900	0 Other	(329,000)	-	-
151	492000	0 Notes Issued	(189,800)	(189,800)	(189,800)
15100010	498000	0 Transfers IN	(837,000)	(848,505)	(848,505)
TOTAL	Gen Debt Service		(19,867,270)	(20,889,305)	(19,736,027)
ACCOUNTS FOR:			2019	2020	2020
Education Capital			ORIG BUD	Requested	Recommended
17700010	401100	0 Current Property Taxes	(1,398,000)	(1,450,000)	(5,230,000)
17700010	401150	0 Discount on Property Taxes	21,000	21,300	85,560
17700010	401200	0 Trustee Collections - Prior Ye	(25,000)	(30,000)	(30,000)
17700010	401250	0 Trustee Collections - Bankrupt	(8,000)	(10,000)	(10,000)
17700010	401300	0 Circuit Clerk and Clerk Master	(13,000)	(14,500)	(14,500)
17700010	401400	0 Interest and Penalty	(5,000)	(5,500)	(5,500)

17700010	401620	0 Payments in Lieu of Taxes - Lo	(11,000)	(11,000)	(11,000)
17700010	401630	0 Payments in Lieu of Taxes - Ot	(700)	(800)	(800)
17700010	402700	0 Business Tax	(30,500)	(32,700)	(32,700)
177	403500	0 Interstate Telecommunications	(2,000)	(3,000)	(3,000)
17700010	441100	0 Recurring Items - Investment I	(12,000)	(24,000)	(24,000)
177	468521	0 Interstate Telecommunication T	(2,000)	-	-
177	489900	0 Other	(50,000)	-	-
177	498001	0 Transfers IN	(189,800)	(189,800)	(189,800)
TOTAL	Education Capital		(1,726,000)	(1,750,000)	(5,465,740)
ACCOUNTS FOR:			2019	2020	2020
Gen Construction			ORIG BUD	Requested	Recommended
18900010	401100	0 Current Property Taxes			(1,134,000)
18900010	401150	0 Discount on Property Taxes			19,278
18900010	469800	0 Other State Revenues - Other S	(72,500)	-	-
18900080	489900	0 Other	(600,737)	-	-
18003010	498000	0 Transfers in Other Sources	(12,657)	(90,000)	(90,000)
18900080	498000	0 Transfers IN	(2,296,881)	(207,059)	(207,059)
18005020	498000	0 Transfers IN	(478,552)	-	-
18005040	498000	0 Transfers IN	(407,772)	-	-
TOTAL	Gen Construction		(3,869,099)	(297,059)	(1,411,781)
ACCOUNTS FOR:			2019	2020	2020
Gen Liability			ORIG BUD	Requested	Recommended
26300010	431010	0 Self Insurance Premiums Contri	(1,071,730)	(1,210,598)	(1,210,598)
26300010	441100	0 Recurring Items - Investment I	(10,000)	(10,000)	(10,000)
26300010	497000	0 Insurance Recovery	(500)	(500)	(500)
TOTAL	Gen Liability		(1,082,230)	(1,221,098)	(1,221,098)
ACCOUNTS FOR:			2,019	2,020	2,020
Health			ORIG BUD	Requested	Recommended
26400010	431010	0 Self Insurance Premiums Contri	(10,000,000)	(13,218,912)	(13,218,912)
26400010	431020	0 Other Employee Benefit Contrib	(8,330,000)	(9,705,684)	(9,705,684)
26400010	441100	0 Recurring Items - Investment I	(30,000)	(50,000)	(50,000)
26400010	441600	0 Recurring Items - Retiree Insu	(1,600,000)	(1,686,000)	(1,686,000)
26400010	441610	0 Recurring Items - COBRA Insura	(80,000)	(79,000)	(79,000)
TOTAL	Health		(20,040,000)	(24,739,596)	(24,739,596)
ACCOUNTS FOR:			2,019	2,020	2,020
Workers Comp			ORIG BUD	Requested	Recommended
26600010	431010	0 Self Insurance Premiums Contri	(1,066,452)	(996,586)	(996,586)
26600010	441100	0 Recurring Items - Investment I	(10,000)	(13,068)	(13,068)
TOTAL	Workers Comp		(1,076,452)	(1,009,654)	(1,009,654)
ACCOUNTS FOR:			2,019	2,020	2,020
City Sales Tax			ORIG BUD	Requested	Recommended
35100010	402101	0 Local Option Sales Tax - City	(10,095,457)	(10,500,000)	(10,500,000)
35100010	402103	0 Local Option Sales Tax - City	(10,544,143)	(10,057,800)	(10,057,800)

35100010	402105	0 Local Option Sales Tax - City	(100,955)	(110,000)	(110,000)
35100010	402106	0 Local Option Sales Tax - City	(163,257)	(200,000)	(200,000)
35100010	402107	0 Local Option Sales Tax - City	(573,973)	(600,000)	(600,000)
35100010	402108	0 Local Option Sales Tax - City	(240,015)	(250,000)	(250,000)
TOTAL	City Sales Tax		(21,717,800)	(21,717,800)	(21,717,800)
ACCOUNTS FOR:			2,019	2,020	2,020
City School-Alcoa			ORIG BUD	Requested	Recommended
35500010	401100	0 Current Property Taxes	(3,750,000)	(4,140,000)	(4,140,000)
35500010	401150	0 Discount on Property Taxes	75,000	-	-
35500010	401200	0 Trustee Collections - Prior Ye	(50,000)	(50,000)	(50,000)
35500010	401250	0 Trustee Collections - Bankrupt	(23,000)	(15,000)	(15,000)
35500010	401300	0 Circuit Clerk and Clerk Master	(30,000)	(30,000)	(30,000)
35500010	401400	0 Interest and Penalty	(10,000)	(10,000)	(10,000)
35500010	401620	0 Payments in Lieu of Taxes - Lo	(40,000)	(32,000)	(32,000)
35500010	401630	0 Payments in Lieu of Taxes - Ot	(3,000)	(2,000)	(2,000)
35500010	402100	0 Local Option Sales Tax	(2,700,000)	(3,100,000)	(3,100,000)
35500010	402700	0 Business Tax	(30,000)	(75,000)	(75,000)
35500010	402750	0 Mixed Drink Tax	(10,000)	-	-
35500010	403500	0 Interstate Telecommunications	(1,100)	-	-
35500010	411100	0 Marriage Licenses	(825)	(1,000)	(1,000)
35500010	449900	0 Other Local Revenue	(75)	-	-
35500010	468521	0 Other State Revenues - TelComT	-	(7,500)	(7,500)
35500010	469900	0 Other State Revenues	(90,000)	(100,000)	(100,000)
TOTAL	City School-Alcoa		(6,663,000)	(7,562,500)	(7,562,500)
ACCOUNTS FOR:			2,019	2,020	2,020
City School-Maryville			ORIG BUD	Requested	Recommended
35600010	401100	0 Current Property Taxes	(9,900,000)	(11,000,000)	(11,000,000)
35600010	401150	0 Discount on Property Taxes	175,000	-	-
35600010	401200	0 Trustee Collections - Prior Ye	(100,000)	(125,000)	(125,000)
35600010	401250	0 Trustee Collections - Bankrupt	(45,000)	(57,300)	(57,300)
35600010	401300	0 Circuit Clerk and Clerk Master	(50,000)	(100,000)	(100,000)
35600010	401400	0 Interest and Penalty	(20,000)	(20,000)	(20,000)
35600010	401620	0 Payments in Lieu of Taxes - Lo	(100,000)	(85,000)	(85,000)
35600010	401630	0 Payments in Lieu of Taxes - Ot	(15,000)	(6,000)	(6,000)
35600010	402100	0 Local Option Sales Tax	(7,170,000)	(8,300,000)	(8,300,000)
35600010	402700	0 Business Tax	(65,000)	(100,000)	(100,000)
35600010	402750	0 Mixed Drink Tax	(5,000)	-	-
35600010	403500	0 Interstate Telecommunications	(2,500)	-	-
35600010	411100	0 Marriage Licenses	(2,200)	(2,000)	(2,000)
35600010	449900	0 Other Local Revenue	(145)	(150)	(150)
35600010	449906	0 Other Local Revenue - General	(155)	-	-
35600010	468521	0 Other State Revenues - TelComT	-	(20,000)	(20,000)
TOTAL	City School-Maryville		(17,300,000)	(19,815,450)	(19,815,450)
ACCOUNTS FOR:			2,019	2,020	2,020
5TH JDDTF			ORIG BUD	Requested	Recommended
36300010	428100	0 Judicial District - Meth Clean	(1,000)	(500)	(500)
36300010	428101	0 Judicial District - General Fi	(25,000)	(30,000)	(30,000)
36300010	428102	0 Judicial District - Circuit Fi	(70,000)	(70,000)	(70,000)
36300010	428651	0 Drug Task Force Forfeitures an	(76,440)	(78,000)	(78,000)
36300010	441100	0 Recurring Items - Investment I	(5,000)	(5,088)	(5,088)
36300010	441300	0 Recurring Items -Sale of Mater	-	-	-

36300010	445401	0 Nonrecurring Items - Sale of V	(8,500)	(9,000)	(9,000)
36300010	449904	0 Other Local Revenue - Recovery	-	-	-
36300020	462200	0 Public Safety Grants - Drug Co	(31,000)	-	-
36002060	462200	0 Public Safety Grants - Drug Co	-	-	-
36300010	481309	0 5th - Contributions	(23,750)	(53,750)	(53,750)
TOTAL	5TH JDDTF		(240,690)	(246,338)	(246,338)
ACCOUNTS FOR:			2,019	2,020	2,020
District Attorney General			ORIG BUD	Requested	Recommended
36400010	423600	0 General Sessions - District At	(16,050)	(19,000)	(19,000)
36400010	441100	0 Recurring Items - Investment I	(1,800)	(2,500)	(2,500)
TOTAL	District Attorney Gene		(17,850)	(21,500)	(21,500)
ACCOUNTS FOR:			2,019	2,020	2,020
Other Agency Fund - Tourism			ORIG BUD	Requested	Recommended
36500010	402200	0 Hotel Motel Tax	(2,222,000)	(2,250,000)	(2,250,000)
TOTAL	Other Agency Fund - To		(2,222,000)	(2,250,000)	(2,250,000)



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: 19-153 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 5/2/2019 **In control:** Board of Commissioners
On agenda: 5/16/2019 **Final action:** 5/7/2019
Title: FY 19-20 Appropriation Resolution. (INFORMATION ONLY)

Sponsors:

Indexes:

Code sections:

Attachments: [19-20 Appropriation ResolutionRECOMMENDED.pdf](#)
[ADA Budget Memo.docx 1 \(1\).pdf](#)
[Blount Co ADA Final SETP Complete \(1\).pdf](#)
[HRMeetingMinutes11-Apr-2019.pdf](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Budget Committee	forwarded to full commission	Pass

FY 19-20 Appropriation Resolution. (INFORMATION ONLY)

**A RESOLUTION MAKING APPROPRIATIONS FOR THE VARIOUS FUNDS,
DEPARTMENTS, INSTITUTIONS, OFFICES, AND AGENCIES OF
BLOUNT COUNTY, TENNESSEE FOR THE YEAR
BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020**

Resolution No. 19-06-002

Resolution Sponsors: Commissioners

Section 1. Be it resolved by the Board of County Commissioners of Blount County, Tennessee, assembled in regular session on the 21st day of June, 2019, that the amounts hereafter set out are hereby appropriated for the purpose of meeting the expenses of the various funds, departments, institutions, offices, and agencies of Blount County, Tennessee, for the capital outlay, and for meeting the payment of principal and interest on the County's debt maturing during the year beginning July 1, 2019 and ending June 30, 2020, according to the following schedule:

<u>General Fund</u>	Proposed
County Commission	133,123.00
Board of Equalization	6,997.00
Beer Board	1,000.00
Other Boards & Committees	68,812
County Mayor	306,225
Personnel	521,020
Election Commission	656,898
Register of Deeds	599,661
Planning & Development Services	1,232,921
County Building Maintenance	1,531,979.00
Other General Administration	750,349.00
Preservation of Records	121,177.00
Risk Management	175,917.00
Accounting and Budgeting	643,313.00
Purchasing	361,195.96
Central Services	1,940,382.00
Indigent Billing	1,390,368
Property Assessor	907,674.00
Reappraisal	402,568.00
County Trustee	572,398.00
County Clerk	1,399,841.00
Data Processing	1,114,105.00
Circuit Court Judge	89,316
Circuit Court Clerk	2,791,804
Recovery/Criminal Court	639,553
General Sessions Judge	1,068,334
Veterans Treatment Court	98,091
Chancery Court - Clerk and Master	615,418
Juvenile Court	696,707
Public Defender	50,437
Judicial Commissioners	267,156
Other Administration of Justice	659,678
Probation	644,976
Victim Assistance	43,702
Sheriff's Department	13,679,419
COPS Grant	341,128

Victim Coordinator	97,299
Sex Offender Registry	26,000
Jail	9,739,217
Workhouse	14,677
Juvenile Services	1,862,811
Fire Prevention	46,250
Civil Defense	175,738
Civil Defense - EMPG Grant	37,200
Other Emergency Management	397,801
Local Health Center	438,818
Local Health Center-DGA grant	1,004,943
Animal Control	566,317
Animal Shelter Grant - SMACF	194,291
Recycling	59,808.00
Parks and Recreation	715,916.00
Agriculture Extension Service	183,998.08
Soil Conservation	196,345.00
Industrial Development	1,190,679.00
Veteran Services	229,581.00
Contributions to Other Agencies	131,928.17
Litter & Trash Grant	88,571.00
Public Safety Projects	838,768.00
Transfers Out - Library & QSCB	2,286,708.00

Total General Fund	\$ 57,047,307
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Total Courthouse & Jail Maintenance	\$ 225,572
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Total Law Library	\$ 9,240
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Public Library

Libraries	2,478,788
General Administration Projects	38,500

Total Public Library	\$ 2,517,288
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Total Drug Control Fund	\$ 285,000
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Highway/Public Works Fund

Administration	1,075,065
Highway and Bridge Maintenance	6,517,075
Operation and Maintenance of Equipment	745,904
Capital Outlay	750,000

Total Highway/Public Works Fund	\$ 9,088,044
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General Purpose School Fund

Regular Education	46,473,052
Special Education	8,161,800
Vocational Education	3,961,400
Retiree Benefits	1,370,000
Attendance	152,400
Health Services-Clinic Personnel	967,900
Other Student Support-Guidance	2,027,900

Regular Education Support	2,146,500
Special Education Support	977,600
Vocational Education Support	124,700
Board of Education Services	1,962,100
Director of Schools	968,750
Office of the Principal	6,936,700
Fiscal Services	219,400
Operation of Plant	7,991,900
Maintenance of Plant	2,165,500
Transportation	5,019,300
Technology	2,499,300
Early Childhood Education	762,800
Transfers Outs	189,798

Total General Purpose School Fund	\$ 95,078,800
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Federal School Projects Fund

Regular Instruction Program	\$ 2,789,103
Special Education Program	3,012,978
Vocational Education Program	301,000
Other Student Support	366,000
Transportation	365,000

Total Federal School Projects Fund	\$ 6,834,081
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Total Central Cafeteria Fund	\$ 6,080,000
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Total Extended Day Care Program Fund	\$ 1,760,000
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General Debt Service Fund

General Government Principal	9,734,000
General Government Interest	6,628,000
General Government Other	542,000

Total General Debt Service Fund	\$ 16,904,000
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Education Capital Projects	\$ 5,465,740
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General Administration Capital Projects	\$ 1,270,719
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Total Budget FY 19-20	\$ 202,565,791
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Inter-agency Funds

General Liability	\$ 1,219,557
Health	\$ 21,436,463
Workers Compensation	\$ 967,959

Section 2. Be it further resolved that the budget for the School Federal Projects Fund shall be the budget approved for separate projects within the fund by the Tennessee Department of Education.

Section 3. Be it further resolved that there are also hereby appropriated certain portions of the commissions and fees for collecting taxes and licenses and for administering other

of the commissions and fees for collecting taxes and licenses and for administering other funds which the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master, Register, and the Sheriff and their officially-authorized deputies and assistants may severally be entitled to receive under State laws heretofore or hereafter enacted, expenditures out of commissions, and/or fees collected by the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master, Register, and the Sheriff may be made for such purposes and in such amounts as may be authorized by existing laws or by valid order of any court having power to make such appropriations. Any excess commissions and/or fees collected over and above the expenditures duly and conclusively authorized shall be paid over to the Trustee and converted into the General Fund as provided by law.

Section 4. Be it further resolved that if any fee officials, as enumerated in Section 8-22-102, T.C.A., operate under provisions of Section 8-22-104, T.C.A., provisions of the preceding paragraph shall not apply to those particular officials.

Section 5. Be it further resolved, that any amendment to the budget shall be approved as provided in Section 5-9-407, T.C.A.

One copy of each amendment shall be filed with the County Clerk, one copy with the Chairman of the Budget Committee, and one copy with each divisional or departmental head concerned. The reason(s) for each transfer shall be clearly stated; however, this section shall in no case whatsoever be construed as authorizing transfer from one fund to another, but shall apply solely to transfers within a certain fund.

Section 6. Be it further resolved that any appropriations made by this resolution which cover the same purpose for which a specific appropriation is made by statute is made in lieu of but not in addition to said statutory appropriation. The salary, wages, or remuneration of each officer, employee, or agent of the County shall not be in excess of the amounts authorized by existing law or as set forth in the estimate of expenditures which accompanies this resolution. Provided, however, that appropriations for such salaries, wages, or other remuneration hereby authorized shall in no case be construed as permitting expenditures for an office, agency, institution, division or department of the County in excess of the appropriation made herein for such office, agency, institution, division or department of the County. Such appropriation shall constitute the limit to the expenditures of any office, agency, institution, division or department for the year ending June 30, 2020. The aggregate expenditures for any item of appropriation shall in no instance be more than the amount herein appropriated for such item.

Section 7. Be it further resolved that the County Mayor and County Clerk are hereby authorized to borrow money on revenue anticipation notes, provided such notes are first approved by the Director of Local Finance, to pay for the expenses herein authorized until the taxes and other revenue for the year 2019-20 have been collected. The proceeds of loans for each individual fund shall not exceed 60% of the appropriations of each individual fund and shall be used only to pay the expenses and other requirements of the fund for which the loan is made.

The loan shall be paid out of revenue from the fund for which money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the applicable sections of Title 9, Chapter 21, Tennessee Code Annotated. Said notes shall be signed by the County Mayor and countersigned by the County Clerk and shall mature and be paid in full without renewal not later than June 30, 2020.

Section 8. Be it further resolved that the delinquent County property taxes for the year 2018 and prior years and the interest and penalty hereon collected during the year ending

June 30, 2020 shall be apportioned to the various County funds according to the subdivision of the tax levy for the year 2020. The Clerk and Master and the Trustee are hereby authorized and directed to make such apportionment accordingly.

Section 9. Be it further resolved, that all unencumbered balances of appropriations remaining at the end of the year shall lapse, and be of no further effect at the end of the year at June 30, 2020.

Section 10. Be it further resolved, that any resolution or part of a resolution which has heretofore been passed by the Board of County Commissioners which is in conflict with any provision in this resolution be and the same is hereby repealed.

Section 11. Be it further resolved, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2019. This resolution shall be spread upon the minutes of the Board of County Commissioners.

Section 12. Be it further resolved that the interest earned on funds held temporarily idle for the Blount County Library and Library fines collected be designated toward the Blount County Library Capital uses.

Section 13. Be it further resolved, that the property tax discounts as authorized by T.C.A. 67-5-1804 (a) for early payment for real property payments shall be 2% of the ad valorem real property taxes currently due if such taxes are paid within thirty (30) days and 1% if paid after more than thirty (30) but less than sixty (60) under the guidelines of T.C.A. 67-5-1804 (a).

Section 14. Be it further resolved, the Blount County Commission is committed to long-term solutions for the County's needs including the orderly and systematic financing and acquisition of public improvements. To achieve that goal, the Commission recognizes the value of a long-term capital plan and reaffirms its commitment to the 3-5 year capital improvements concept to address those issues.

Section 15. Be it further resolved, Interest Earnings would be credited to the General County, Library, Drug Control, Highway, General Purpose Schools, Cafeteria, Extended Care, Educ. Cap. Projects, General Liability, Worker's Compensation, Employee Health and Dental, Drug Task Force, and District Attorney Funds based on the average month-end balances per the Trustee's Report, and the interest rate earned by the Trustee for all funds. Interest Earnings not credited as above will be credited to the Debt Service Fund.

Section 16. Be it further resolved that included in this budget is a supplement for the sheriff as approved in prior years for the workhouse and the juvenile detention center equal to 10% of his base salary, each.

Section 17. Be it further resolved that included in this budget is a supplement for the circuit court clerk as approved in prior years for the serving of more than one court, equal to 10% of his base salary, as authorized by T.C.A. 8-24-102 (2).

Section 18. Be it further resolved, that amounts approved and hereby appropriated for County Official salaries exceed the minimum required by state statute and are hereby approved above that minimum.

Section 19. Be it further resolved, that excess amounts over and above those originally adopted as estimated cable franchise fee revenues for the Highway Department will be recorded in the General Fund.

Passed this 20th day of June, 2019.

Certification of Action

Attest

Commission Chairman

County Clerk

Approved: _____

Vetoed: _____

County Mayor

Date



Blount County General Services

Maintenance / Custodial / Risk Management / Records

389 Court Street, Maryville, TN 37804-5906

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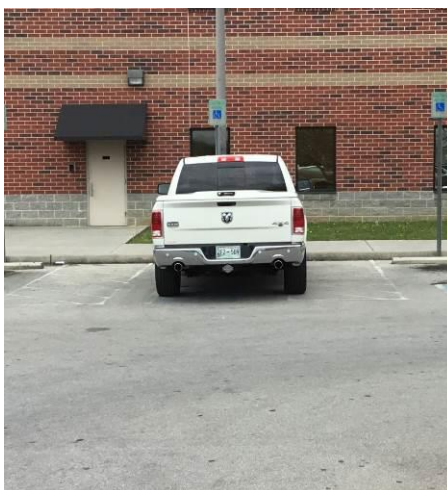
The next stage in our compliance efforts concerning the Americans with Disabilities Act is to have our Self-Evaluation and Transition Plan (SETP) adopted by the County's legislative body. This plan was developed by DLZ Engineering for Blount County and contains recommendations on policy changes and facility improvements to better accommodate those with disabilities. The facility recommendations contain cost estimates for bringing the buildings into compliance.

The Tennessee Department of Transportation has mandated that all counties and municipalities submit their SETP to the Department by December 2019 in order to maintain eligibility for funding.

A copy of Blount County's proposed SETP is attached.

BLOUNT COUNTY, TENNESSEE

Americans with Disabilities Act Self-Evaluation and Transition Plan



FINAL VERSION

APRIL 2019

Prepared by:



Project No. 1811.0018.00

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FIGURES

Figure 1 – Blount County Location Map

Figure 2 – Blount County Facilities Location Map

APPENDICES

Appendix A	Blount County Facilities Physical Barrier Reports
Appendix B	County Questionnaires
Appendix C.....	Public Outreach
Appendix D	Forms and Notices

List of Abbreviations/Acronyms

AA – Affirmative Action
AASHTO – American Association of State Highway and Transportation Officials
ABA – Architectural Barriers Act of 1968
ADA – Americans with Disabilities Act of 1990
ADASAD – 2010 Americans with Disabilities Act Standards for Accessible Design
CDBG – Community Development Block Grant
BEOP – Comprehensive Emergency Management Plan
CFR – Code of Federal Regulations
D.A.R.E. – Drug Abuse Resistance Education
DOJ – U.S. Department of Justice
DOT – U.S. Department of Transportation
EEOC – Equal Employment Opportunity Commission
EMS – Emergency Medical Services
FHWA – U.S. DOT Federal Highway Administration
FTA – U.S. DOT Federal Transit Administration
G.E.D. – General Educational Development or General Educational Diploma
GIS – Geographic Information System
HR – Human Resources Department
HTML - Hyper Text Markup Language
ISA – International Symbol of Accessibility
IT – Information Technology
NCA – National Center on Accessibility
OTRB – Over-the-Road Buses
PDF – Portable Document Format
PROWAG – 2011 Proposed Accessibility Guidelines for Pedestrian Facilities within Public Right-of-Way
RA – Rehabilitation Act of 1973
ROW – Right-of-Way
SETP – Self-Evaluation and Transition Plan
TDD – Telecommunications Devices for Deaf Persons
TDOT – Tennessee Department of Transportation
TTY – Teletypewriter
UFAS – Uniform Federal Accessibility Standards

Executive Summary

The Americans with Disabilities Act (ADA) is a comprehensive Federal civil rights statute enacted in 1990. Comprised of five major parts, or “titles”, the ADA’s stated purpose was to provide a “clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities”. It is estimated by the U.S. Census Bureau that over 50 million U.S. residents have a disability, and over 50% of senior citizens age 65 or older have a disability. Title II requires that all public entities with 50 or more employees perform a self-evaluation, prepare a transition plan, make the transition plan available for three years, publish a notice of non-discrimination, designate an ADA Coordinator, and develop a formal complaint form and grievance procedure.

Blount County has made several efforts over the years to improve accessibility, including the completion of this Self-Evaluation and Transition Plan (SETP). Blount County has completed a self-evaluation of all county facilities, programs, and procedures and prepared a Transition Plan that outlines the necessary steps to be fully compliant with the requirements of Title II of the ADA. The county will strive to ensure that all residents and visitors are able to access all services, programs, and activities, and will promptly investigate any formal grievance filed according to the grievance procedures outlined. Additionally, the county will strive to include annual budgetary allotments to make required improvements that will eventually make the various facilities fully accessible, with emphasis given to the improvements that most impact the ability of persons with disabilities to access facilities or programs. Where access cannot be attained, an alternate means to offer the same opportunities to persons with disabilities will be provided.

In performing this self-evaluation, areas open to the public and employee common-use areas were assessed at the following county facilities identified by Blount County as having programs/services provided:

County Facilities (Owned, Leased, or Hosting Programs)

- Blount County Courthouse
- Animal Shelter
- Blount County Justice Center
- Operations Center
- Health Department
- Probation
- Library
- Recovery Court
- Soil Conservation

- Thompson-Brown House
- Everett Recreation Center
- Everett Senior Center
- Polling Places

County Parks

- Eagleton Park
- Everett Park
- Louisville Point Park
- Singleton Park
- Richard Williams Park

Areas of these facilities evaluated generally included parking lots, walks, park amenities, and areas within buildings that are not restricted to employees, such as restrooms, meeting spaces, reception areas, and hallways. Some buildings or areas of certain buildings have infrequent public access and were evaluated under the same guidelines. Typical employee common-use areas evaluated included break rooms, employee restrooms, locker rooms, conference rooms, etc. Spaces dedicated as employee work areas are exempt from the self-evaluation process, but that does not obviate the need of the county to ensure full accessibility is provided to employees with disabilities, consistent with the requirements of Title I of the ADA.

In addition to county facilities, the self-evaluation reviewed existing county policies and procedures within each department. The focus of this review began with distribution of a questionnaire to each department, followed by interviews or other data gathering if needed to better understand the responses or the operation of each department. Key items reviewed within each department included ADA-specific training of employees, past interaction and accommodation of persons with disabilities, review of publications produced by each department, and staff suggestions to help them accommodate persons with disabilities. Following this review, recommendations were made to improve accessibility of programs for each department.

It is the goal of Blount County to make facilities for all services, programs, and activities fully accessible within 5 years, though this will be largely dependent on a number of economic factors and future changes to the ADA Standards for Accessible Design (ADASAD) or other unforeseen requirements that would necessitate additional improvements to county facilities. The county has committed to provide training for staff on the requirements of the ADA and make accommodations for employees with disabilities, many of which can be done without costly architectural renovations. The Transition Plan will be reviewed and updated periodically to ensure the county is fully compliant with ADASAD standards.

The results of the self-evaluation identified a number of architectural barriers at county facilities. The estimated cost to correct these deficiencies is over \$900,000. The degree to which these barriers limited accessibility and their priority for corrective action was subjectively categorized as “high”, “medium”, or “low”. “High” priority included barriers that effectively prohibited access to a service or program or present a safety hazard. “Medium” priority included barriers that either partially prohibited access or made it quite difficult. “Low” priority barriers typically do not limit access but are not compliant with standards. The improvements will be categorized into a 5-year phasing program to spread out the cost for implementation out and address the most serious deficiencies at the most used county facilities. The actual implementation schedule, budgeting, and prioritization is up to the administration and is likely to be impacted by complaints, new regulations and requirements, and availability of funding. Note that these costs are to resolve accessibility issues by making architectural improvements and in many instances, there are procedural or other modifications that can be made to provide equal access to county programs and some modifications are not required until renovations are completed. These modifications are noted within this report.

1.0 Introduction and Overview

1.1 Introduction

The [Americans with Disabilities Act of 1990](#) (ADA), enacted on July 26, 1990, is a Federal civil rights statute, under the jurisdiction of the United States Department of Justice (DOJ), which provides civil rights protection to qualified individuals with disabilities in the areas of employment, public accommodations, state and local government services, transportation, and telecommunications. The law states its purpose is “to provide a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities”. Similar protections are provided by [Section 504 of the Rehabilitation Act of 1973](#). The ADA was signed into law by President George Bush on July 26, 1990, extending civil rights protections to individuals with physical or mental disabilities in the following areas:

1. **Title I** – Employment (all Title II employers and employers with 15 or more employees)
2. **Title II** – Public Services (state and local government, including public school districts and public transportation)
3. **Title III** – Public Accommodations and Services operated by Private Entities
4. **Title IV** – Telecommunications
5. **Title V** – Miscellaneous

Blount County is located in east-central Tennessee (Figure 1) with a population of approximately 128,670 (2016 estimate) and contains a total land area of 567 square miles. It is classified as a “public entity” pursuant to Title II of the ADA. The county is also required to comply with Title I, which requires state and local government entities to practice nondiscrimination in all parts of the employment process.



Figure 1 – Blount County Location Map

1.2 Purpose

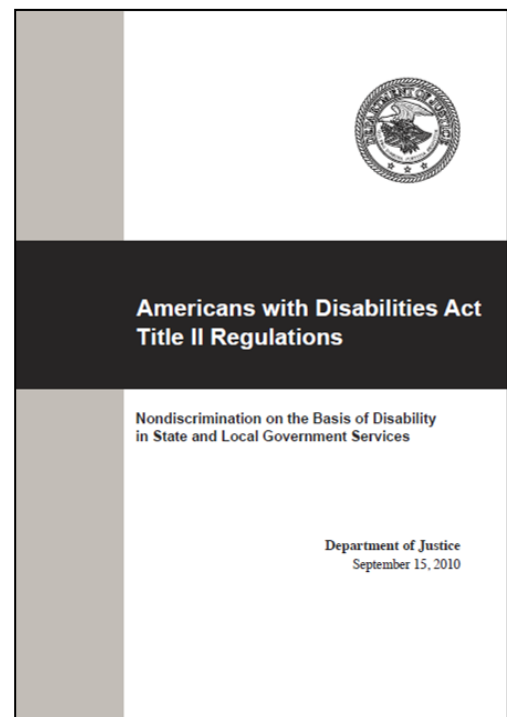
The Code of Federal Regulations (CFR) is the codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the Federal government. It is divided into 50 titles that represent broad areas subject to Federal regulation. Each volume of the CFR is updated once each calendar year and is issued on a quarterly basis.

Relative to the ADA on July 26, 1990, the DOJ issued rules implementing Title II, which is codified at [28 CFR Part 35](#), which applies to Blount County. Title II requires state and local governments to make their programs

and services accessible to persons with disabilities. This requirement extends not only to physical access at government facilities, programs, and events, but also to policy changes that state and local governmental entities must make to ensure that all people with disabilities can take part in, and benefit from, the programs and services of state and local governments.

The ADA regulations [ref. U.S. DOJ, [28 CFR Part 35, Subpart A, 35.105 and 35.150\(a\) and \(d\)](#)] require state and local governments to conduct a self-evaluation of their programs and services to identify barriers to access. One of the fundamental reasons for performing the self-evaluation is to identify potential problems before they occur, so that discrimination complaints won't be necessary. By identifying the policies, programs, services, and activities that do not comply, the county can take action to remove those barriers to ensure that the county is not discriminating against individuals with disabilities. Title II of the ADA stipulates that Blount County is required to perform six administrative responsibilities:

1. Publicize the name and contact information of the designated ADA Coordinator responsible to oversee compliance [\[28 CFR 35.107 \(a\)\]](#)
2. Administer and write a self-evaluation of the programmatic barriers in services offered by the local government and provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self-evaluation process by submitting comments [\[28 CFR 35.105\]](#)
3. Publicize and inform applicants, participants, and beneficiaries of the county's policy of nondiscrimination on the basis of disability related to county services, programs, and activities [\[28 CFR 35.106\]](#)
4. Establish a complaint/grievance procedure to respond to complaints of noncompliance from the public [\[28 CFR 35.107 \(b\)\]](#)
5. Develop a transition plan if structural changes are necessary for achieving program accessibility [\[28 CFR 35.150 \(a\) and \(d\)\]](#)
6. Retain the self-evaluation and provide it for public inspection for three years [\[28 CFR 35.105 \(c\)\]](#)



The county is committed to complying with the tenets of Title II of the ADA of 1990, and other Federal and state statutes and regulations intended to make county-owned and operated facilities, programs, services, and activities accessible to persons with disabilities. This ADA Self-Evaluation and Transition Plan (SETP) establishes a new benchmark for compliance with ADA and identifies a plan to remove barriers.

1.3 Transition Plan Overview

Blount County became aware of the need to be in full compliance with the requirements of the ADA by the Tennessee Department of Transportation (TDOT) to remain eligible for federal funding. The county responded by contracting DLZ National, Inc. to assist in preparing a SETP in early 2018.

A work plan to assess county-owned and operated facilities, programs, policies, services, and activities for compliance with ADA was initiated to complete the ADA SETP. This work plan included:

- Facility audit (interior and exterior spaces)
- Self-evaluation of county programs, services and activities
- Facilitate designating an ADA Coordinator
- Develop grievance procedures
- Outreach to advocacy groups and the general public
- Prioritize facilities improvements for accessibility
- Develop written transition plan
- Adoption of the transition plan

Facility audits were performed only in those areas open to the public for this project, along with employee common-use areas. Other areas within county-owned facilities that are not accessible to the public must also be accessible for employees with disabilities as a requirement of Title I. Accessibility in employee work areas will be assessed on a case-by-case basis based on the needs of the individual and nature of their disability. The county is committed to ensuring that all workspaces are accessible pursuant to the requirements of each job and making the necessary modifications when needed. In addition, the various facilities utilized by the county as polling places were evaluated. The evaluation of polling places was limited only to those areas used by voters, including parking, accessible routes, facility entrance, circulation area to the polling area, and the polling area. Other portions of these polling facilities, unless owned by Blount County, were not evaluated. County pedestrian facilities within the public county right-of-way (ROW) were noted by the county as being either non-existent or under a maintenance agreement with incorporated areas. The county is largely rural outside of several incorporated areas, including Maryville (the county seat), Alcoa, Louisville, Friendsville, Rockford, Walland, Seymour, and Townsend.

A public involvement process was incorporated to assist in the development of this SETP and provide an opportunity for obtaining input. These recommendations are intended to serve as the transition plan and framework for implementation. All the recommendations in this plan for structural or programmatic solutions to facilitate the opportunity of access to all individuals are subject to review, revision, and approval of the County Commission and appropriation of funding to implement the improvements.

This transition plan is an on-going, dynamic document that will need periodic review and updating. In particular, additional evaluations will be required when updates are made to the ADA or supporting statutes or when existing accessibility guidelines change or new guidelines are established. In its efforts to maintain compliance, the county has several mechanisms in place to provide for an ongoing update of the transition plan:

- Designated ADA Coordinator is empowered with oversight responsibility for implementation of the requirements of the ADA.
- Implementation activities will be part of the county's annual Capital Improvement Plan.

1.4 Legislative Background & Framework

For more than 40 years, Blount County has been subject to many of the non-discrimination provisions contained in the ADA. Significant precursory legislation to the ADA includes the [Architectural Barriers Act of 1968](#) (ABA) and [Section 504 of the Rehabilitation Act of 1973](#) (RA).

Congress' first significant effort to address discrimination on the basis of disability was its enactment of the ABA, which provided that all buildings constructed, altered, leased, or financed by the U.S. Government shall be accessible to, and usable by, individuals with physical disabilities.

Section 504 of the Rehabilitation Act states: “No otherwise qualified individual with a disability in the United States shall, solely by reason of his disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or under any program or activity conducted by any Executive Agency”. It also requires Federal agencies to provide accessible programs and facilities.

The ADA was modeled after Section 504. The ADA applies to state and local government entities, public accommodations, public transportation, and commercial establishments. The key points of understanding for ADA are:

- The ADA is fundamentally civil rights legislation. This legislation protects the rights of people with disabilities in employment, transportation, public accommodation, and access to services offered to the public.
- The ADA addresses facility access and access to programs and services. Buildings are required to be accessible and the activities that are offered inside and outside those buildings also must be accessible.
- Outdoor recreation standards as they relate to ADA for a variety of facilities were included in the 2010 ADA Standards for Accessible Design (ADASAD). Standards for amusement rides, boating and fishing facilities, exercise machines and equipment, golf and miniature golf facilities, play areas, and swimming/wading pools and spas went into effect on March 15, 2012 for all new or altered facilities.

The primary focus of this report is to assess the compliance of Blount County facilities, programs, policies, services, and activities related to Title II of the ADA. Title II of the ADA was effective on January 26, 1992.

Governmental entities must ensure effective communication, including the provision of necessary auxiliary aids and services, so that individuals with disabilities can participate in civic functions. Public entities are not required to take actions that would result in undue financial and administrative burdens. However, they are required to make reasonable modifications to policies, practices, and procedures where necessary to avoid discrimination, unless they can demonstrate that doing so would fundamentally alter the nature of the service, program, or activity being provided.

One important way to ensure that Title II's requirements are being met in communities of all sizes is through self-evaluation, which is required by the ADA regulations. Self-evaluation enables local governments to pinpoint the facilities, programs, and services that must be modified or relocated to ensure that local governments are complying with Title II requirements of the ADA. A public entity that employs 50 or more employees must retain its self-evaluation for a minimum of three (3) years.

1.5 Facility Access versus Program Access

The ADA addresses two types of accessibility:

- Facility accessibility
- Program accessibility

Facility accessibility requires that a building or structure be physically accessible. Individuals with disabilities cannot be provided access to programs, services, and activities if a building is inaccessible. Program accessibility includes facility accessibility, but also means that a person with a qualified disability receives the

same benefits from a program or service and has an equal opportunity to participate as any other participant. The ADA requires all county programs, but not all county buildings, to be accessible. The regulation implementing Title II, 28 CFR Part 35 (as amended September 15, 2010) contain two “safe harbor” provisions. Under the first “safe harbor” provision, elements of existing facilities that already comply with either the 1991 ADA Standards or Uniform Federal Accessibility Standards (UFAS) are not required to comply with the 2010 ADA Standards unless they were altered on or after March 15, 2012. Under the second “safe harbor” provision elements comprising a path of travel to an altered primary function area are not required to comply with the 2010 ADA Standard merely as the result of an alteration to a primary function area, provided those elements comply with the 1991 ADA Standard or UFAS.

There is some flexibility with regard to program accessibility. Not every building (or each part of every building) needs to be accessible. Structural modifications are required only when there is no alternative available for providing program access.

The county is required to provide program access, which means that programs, services, and activities when viewed in their entirety, are readily accessible to and usable by individuals with disabilities. When choosing a method of providing program access, the county will give priority to the one that results in the most integrated setting appropriate to encourage interaction among all users, including individuals with disabilities. In accordance with Title II program accessibility requirements, the county is required to:

- Provide equal access to programs, services, and activities as provided to other members of the community. [[28 CFR 35.130\(a\)-\(b\)\(1\) \(vii\)](#)]
- Provide programs, services and activities in an integrated setting, unless separate or different measures are necessary to ensure equal opportunity. [[28 CFR 35.130\(b\)\(2\); \(d\)](#)]
- Absorb any costs necessary to ensure nondiscriminatory treatment, such as making modifications required to provide program accessibility or providing qualified interpreters. [[28 CFR 35.130\(f\)](#)]
- Allow a person with a disability to participate in a program, service or activity regardless of disability. [[28 CFR 35.130\(g\)](#)]
- Eliminate unnecessary eligibility standards or rules that deny individuals with disabilities an equal opportunity to enjoy programs, services or activities unless necessary for the provisions of the program, service or activity. [[28 CFR 35.130\(b\)\(8\)](#)]
- Modify policies, practices, or procedures that deny equal access to individuals with disabilities [[28 CFR 35.130\(b\)\(7\)](#)]
- Furnish auxiliary aids and services when necessary to ensure effective communication. [[28 CFR 35.160\(b\)\(1\)-\(2\)](#)]
- Provide appropriate signage and structural communication to inform and alert individuals with visual, mobility, and hearing disabilities. [[28 CFR 35.163](#)]
- Eliminate physical barriers to programs, services, and activities by remodeling existing facilities, constructing new facilities, or moving programs, services or activities to an accessible location. [[28 CFR 35.150\(b\)\(1\)](#)]
- Ensure that newly constructed or altered buildings and facilities are free of physical and communication barriers that restrict accessibility of people with disabilities. [[28 CFR 35.151](#)]

1.6 Undue Burden

The county does not have to take any action that it can demonstrate would result in a fundamental alteration in the nature of a program or activity, would create a hazardous condition for other people, or would represent an undue financial and administrative burden. A fundamental alteration is a change to such a

degree that the original program, service, or activity is no longer the same. For example, assume that a community sponsors college-level classes that may be used toward a college degree. To be eligible to enroll, an individual must have either a high school diploma or a General Educational Development certificate ("G.E.D"). If someone lacks a diploma or G.E.D. because of a cognitive disability, it is unlikely that the community would have to alter the requirement to provide equal access. Modifying the rule would change the class from college level to something less than college level and would fundamentally alter the original nature of the class.

The determination that an undue financial burden would result must be based on an evaluation of all resources available for use in a program. For example, if a barrier removal action is judged unduly burdensome, the county must consider other options for providing access that would ensure that individuals with disabilities receive the benefits and services of the program or activity.

1.7 ADA Self-Evaluation and Transition Plan Requirements

The purpose of this ADA SETP is to document the county's review of access to facilities, programs, services, and activities by individuals with disabilities in order to determine if there are any discriminatory or potentially discriminatory practices, policies, or procedures.

In accordance with the Title II requirements for self-evaluation, Blount County:

- 1) Identified all the public entity's programs, activities, and services. [\[28 CFR 35.105\(a\)\]](#)
- 2) Reviewed all the policies and practices that govern the administration of the county's programs, activities, and services. [\[28 CFR 35.105\(a\)\]](#)

If structural changes are identified to provide program accessibility as part of the self-evaluation, the ADA identifies specific elements to be included in the transition plan. At a minimum, the elements of the transition plan are:

- 1) A list of the physical barriers in the county's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities. [\[28 CFR 35.150 \(d\)\(3\)\(i\)\]](#)
- 2) A detailed outline of the methods to be utilized to remove these barriers and make the facilities accessible. [\[28 CFR 35.150 \(d\)\(3\)\(ii\)\]](#)
- 3) The schedule for taking the necessary steps to achieve compliance with Title II of the ADA. If the time period for achieving compliance is longer than one year, the plan should identify the interim steps that will be taken during each year of the transition period. [\[28 CFR 35.150 \(d\)\(3\)\(iii\)\]](#)
- 4) The name of the official responsible for the plan's implementation. [\[28 CFR 35.150 \(d\)\(3\)\(iv\)\]](#)

1.8 Self-Evaluation and Transition Plan Process

A work plan and method to assess county-owned and operated facilities, programs, policies, services, and activities for compliance with the ADA was implemented to complete the ADA SETP. This work plan included:

- Facility audits (interior and exterior)
- Self-evaluation of county programs, services, and activities
- Public outreach to advocacy groups
- Facilitate designating an ADA Coordinator
- Develop grievance procedures

- Identify required/suggested training for county staff
- Prioritize facilities improvements for accessibility
- Develop transition plan
- Public involvement
- Adoption

Recommendations are intended to serve as the transition plan and framework for implementation. All the recommendations in this plan for structural or programmatic solutions to facilitate the opportunity of access to all individuals are subject to review, revision, and approval of the Commission.

1.9 Facility Audit

In 2018, audits of building and facility interiors and exterior site features were performed. These audits included only in those areas of each facility that are open to the public and employee common-use areas. This review identified physical and architectural barriers and provided recommendations to comply with Federal accessibility requirements.

Photographs of architectural and site conditions at the time of the inspection for all building amenities were taken for the record. The specific site and architectural improvements recommended to remove barriers and improve accessibility are listed in the appendices.

A key function of county government in the State of Tennessee lies with the County Election Commission for conducting all elections. As such, the Administrator of Elections is responsible for reviewing all polling locations to ensure that they meet accessibility requirements, most of which are not housed in county facilities. DLZ inspected polling places as part of this self-evaluation, which included several county-owned facilities but also numerous facilities not under the control of the county. Facilities not owned by the county that are used as polling places include a large number of schools, several churches, and other municipal buildings, which are scattered around the county. Recommendations for future action are included in Section 3.7.

The locations of county facilities and parks (by number) are shown on the next page on Figure 2.

1.10 County Administration and Departments

There are several distinct departments that provide county services, programs, and activities that are available to the public. The level of interaction of each Department is classified as extensive (high numbers daily), regular (variable but generally low numbers daily to weekly), limited (generally weekly or less), or none. These Departments and descriptions of their functions and types and regularity of interaction with the public are:

- **Accounting & Budgeting (341 Court St.)** – The Blount County Accounting & Budgeting Department has regular interaction and is responsible for maintaining the system of fiscal procedure, control, and centralized accounting for all county departments, including Blount County Schools and Highway Department.
- **Animal Center (233 Currie Ave.)** – The Blount County Animal Center mission is to serve the community through innovative approaches to sheltering, adopting, and spaying and neutering of animals, and to educate the public on responsible pet ownership and animal welfare. The Blount County Animal Center has extensive public interaction and is an open intake facility that serves all unincorporated Blount

County and the city of Louisville. They accept all animals that are stray or owner surrendered from all parts of Blount County outside of Maryville and Alcoa. The county's Animal Control agency also operates out of the facility. The animals brought into the facility are available to be reclaimed, adopted, or transported to a rescue that the animal center has a working relationship with. They also provide animal food to those in need, which is donated by local businesses that donate their broken bags of food.

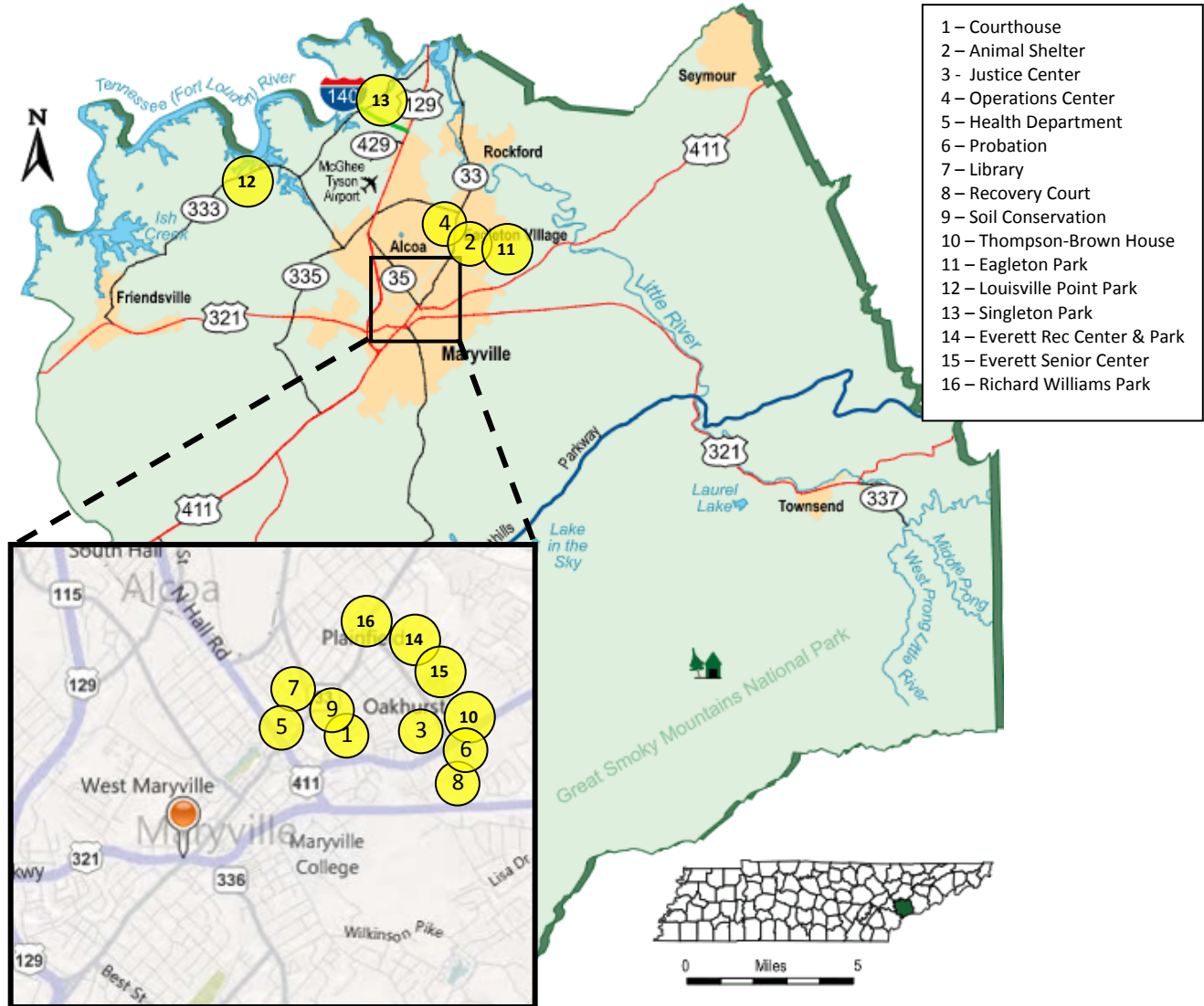


Figure 2. Blount County facility locations.

- **Circuit Court Clerk (926 E. Lamar Alexander Parkway)** – Provides services to assist citizens dealing with Circuit, General Sessions Criminal, Traffic, General Sessions Civil, Order of Protections, Juvenile, and Jury. They also provide information to the public about the schedule of the various courts and the Local Rules of Court. They have extensive interaction with the public.
- **Clerk & Master's Office (930 E. Lamar Alexander Parkway)** – The Blount County Clerk and Master is custodian of court records for three courts: Chancery Court, Equity Division of Circuit Court and Domestic Relations Division and the Probate Division of General Sessions Court. This involves the filing and maintenance of various types of lawsuits (i.e., divorce, land disputes, workers' compensation,

conservatorships, adoptions/name changes, contract/debt disputes and the administration of probate estates and maintenance of the Chancery Court docket, including the setting of motions, pretrial matters, and docket sounding. In addition, the Blount County Clerk and Master's office is also responsible for the filing of delinquent tax suits filed by Blount County, the City of Maryville, and the City of Alcoa. This involves the collection of the delinquent taxes and if necessary, the auction of property as a result of non-payment. They have extensive interaction with the public.

- **County Clerk (345 Court St.)** – The County Clerk's office has extensive public interaction and is most likely best known for motor vehicle registration and licensing. The office presently handles over 211,000 motor vehicle transactions per year. In addition, the office now prints titles for the State of Tennessee Department of Revenue, expediting the titling process for Blount County residents. The county clerk serves as clerk of the county legislative body. The clerk is responsible for sending required public notices and keeping the minutes of the county legislative body meetings. In addition, the Clerk's office issues marriage licenses, serves as secretary to the Beer Board and issues permits to sell beer in unincorporated areas of the county, issues business licenses, maintains records of the notaries public in the county, and is a license agent for the Tennessee Wildlife Resources Agency for boat registration.
- **Development Services (1221 McArthur Rd.)** – The Department of Development Services enforces the commercial and residential regulations of the 2012 edition of the International Code Council through the plan review and inspection processes. This department has regular interaction with the public and accepts applications for all construction permits and Board of Construction Appeals, collects fees, issues permits, schedules inspections, maintains permit record files, and issues occupancy certificates.
- **District Attorney General (942 E. Lamar Alexander Parkway)** – The mission of the District Attorney General's Office is to fairly and vigorously prosecute all criminal cases arising in Blount County, to provide legal support to victims and law enforcement agencies investigating crimes in or related to Blount County, and to keep the public and appropriate officials advised as to the activities of the criminal justice system. They have regular interaction with the public.
- **Election Commission (383 Court St.)** – It is the mission of the Blount County Election Commission to ensure the integrity of every vote cast in Blount County by administering election law and procedures equally and fairly to all, by providing the most efficient, accurate and secure election process possible, and, in all our endeavors, exceeding the expectations of the voters, taxpayers and citizens of Blount County in accountability and competence. They have extensive interaction with the public.
- **Emergency Management (341 Court St.)** – Blount County Emergency Management Agency is responsible for assisting the response to emergencies in Blount County, having extensive interaction during emergencies but otherwise is limited. The agency assists first responders with any assets they have available. When an emergency exceeds local first responders' capabilities, the mayor or the emergency management director at the mayor's request may formally request additional assistance from other jurisdictions, from the state (Tennessee Emergency Management Agency) and from the federal government (Federal Emergency Management Agency). Staff work with law enforcement, fire and rescue agencies for planning. They also assist different departments in writing, requesting, and managing grants and they assist first responders in obtaining necessary training. They also work with administrators at Blount County, Maryville, and Alcoa school systems, as well as Blount Memorial Hospital, in implementing their different safety initiatives.
- **General Services (389 Court St.)** – General Services is primarily responsible for providing supportive services to the various departments in Blount County. They are responsible for providing the infrastructure that allows them to provide efficient and effective services for citizens. It is their job to

provide maintenance and custodial services, ensure risk is properly managed, and correctly archive important county documents. General Services also includes the Archives (located at 1229 McArthur Rd.). The Archives receive and process both non-current, permanent records and temporary records created by Blount County Government from 1795 to present for as long as materials are needed. The Archives provide information on court records, demography, genealogy, and history of Blount County. The Archives provides public access to all holdings, unless records are deemed confidential by law. It provides local government a source material to court offices, genealogists, the legal profession, historians, and the general public. Interaction with the public is limited.

- **Health Department (301 McGhee St.)** – The mission of the Blount County Health Department is to protect and promote the health of Blount County citizens and visitors to Blount County. The department's main functions include assuring services by promoting the development of services outreach and assistance to services, assessment to determine health status, health resources, and health problems, and policy development which leads to protection and promotion of health. They have extensive interaction with the public.
- **Highway Department (1227 McArthur Road)** – The Blount County Highway Department is dedicated to enhancing the quality of life in Blount County. They make every effort to maximize the efficient, effective use of resources in the support, maintenance and upkeep of county infrastructure. They are committed to the safety of citizens and providing the highest level of service to the community that budgets allow. They have limited interaction with the public.
- **Human Resources (397 Court St.)** – The Human Resources Department provides a service to all county employees, department heads, and elected officials by assisting through every stage from recruiting to retirement. The Human Resources Department is responsible for administering a variety of programs and services for the county including, but not limited to, employee and retiree benefits, classification and compensation, and policy administration. They have regular interaction with the public.
- **Information Technology (337 Court St.)** – Blount County Information Technology (IT) provides service for the offices that comprise Blount County Government. The department administers the infrastructure and network across multiple physical locations. There is very little interaction with the public.
- **Mayor (341 Court St)** – The Mayor serves as the Chief Fiscal Officer for the county, in addition to representing the county at many functions and presentations. Other duties include Budget Committee Chairman, making nominations and appointments of persons to certain committees, and making recommendations to the Blount County Commission. The Mayor has extensive public interaction.
- **Probation (1006 E. Lamar Alexander Parkway)** – The Blount County Probation Department works with the Judicial System and the community to create a safer society. They are committed to provide services to members of the community whom have committed misdemeanor violations and have been ordered to probation as an alternative sentence to jail. Provides resources to probationers such as domestic violence classes, driving schools, drug treatment, and DUI schools. They have extensive interaction with the public.
- **Property Assessor (351 Court St.)** – The assessor is required by the Tennessee Constitution to list and value all property subject to ad valorem taxation on an assessment roll each year. The "ad valorem" basis for taxation means that all property should be taxed "according to value" which is the definition of ad valorem. The assessed value is a percentage of "fair market value" or "use value" as prescribed by law. The Blount County Assessor's office must appraise and assess approximately 60,000 parcels of property. All public service properties are assessed by the State Assessed Properties Division (formerly Public Service Commission). Interaction with the public is regular.

- **Public Defender (419 High St.)** – The Public Defender's office was created to provide representation so that people accused of a crime or juvenile delinquent offenses will have an attorney when they could not otherwise afford one. The Public Defender's office handles only cases in which a citizen is at risk of being placed in custody. The Public Defender's office can represent citizens only after being appointed to do so by a Blount County court. They have limited interaction with the public.
- **Public Library (508 North Cusick St.)** – The Blount County Public Library empowers residents to think, act, and aspire by providing opportunities to connect to the community, participate in life-long learning, and explore the world at large. Library staff have extensive interaction with the public.
- **Purchasing (385 Court St.)** – The Purchasing Department is the central buying agency for Blount County Government. The Department contracts for and purchases all supplies, materials, equipment, and contractual services required by each and every office or department of Blount County Government, including Highway and School Departments. The Purchasing Department receives requisitions for purchase, issues purchase orders, solicits bids, receives and disposes of surplus property (real and personal), provides an office supply store, and is in charge of the central mailroom. The Purchasing Agent supervises a full-time staff of three. This department has limited public interaction.
- **Recovery Court (1008 E. Lamar Alexander Parkway)** – The Mission of the Blount County Recovery Court Program is to provide intensive substance abuse treatment with frequent supervisory contact from the court, treatment, case management, and supervision officers for adult non-violent offenders as an alternative to extended incarceration in the local jail, to break the cycle of recidivism and enhance public safety. The Blount County Recovery Court team meets weekly to discuss the progress of the individuals participating in the program and has extensive public interaction.
- **Register of Deeds (349 Court St.)** – The Register of Deeds records a variety of documents for the public, including warranty deeds, trust deeds, modifications, easements, etc. Interaction with the public is regular.
- **Sheriff (940 E. Lamar Alexander Parkway)** – The men and women of the Blount County Sheriff's Office are committed to the protection of life and property among the citizens of the county, and are committed to providing law enforcement, corrections, and criminal justice services through a partnership with the community that builds trust, reduces crime, creates a safe environment, and enhances the quality of life. They continually seek innovative ways to inspire deputies to continue to uphold their mission. Employees in the Sheriff's Department have extensive public interaction.
- **Soil Conservation (221 Court St.)** – The vision of Soil Conservation is for Blount County to be a productive agricultural and growing urban community in harmony with a quality environment. The Blount County Soil Conservation District's vision has evolved from over sixty years of experience in working with land users in protecting and conserving the soil and water resources of Blount County. Our guiding philosophy is simple: to protect, conserve, and provide for the wise use of soil and water resources to serve the needs of today as well as those of tomorrow. Public interaction is regular.
- **Trustee (347 Court St.)** – The Blount County Trustee manages a professional business office that collects and accounts for almost \$200 million annually in state, federal, and local funds used to operate Blount County Government. Blount County Property Tax is one of the primary sources of revenue and is collected annually by the Trustee's Office. The Trustee also manages the investment of temporarily idle funds and supervises the cash flow for Blount County Government. Public interaction is regular.
- **Veteran Affairs (305 Court St.)** – The Blount County Veterans Affairs Office provides accredited representation to Veterans and their family members with VA benefits and assistance in filing the

necessary forms as required by the Department of Veterans Affairs. They have regular interaction with the public.

1.11 Department Self-Evaluation

As part of this self-evaluation, DLZ provided a questionnaire to the ADA Coordinator in order to better understand the operation and services offered by various county departments regarding ADA compliance. An example, a blank questionnaire is in Appendix B. Responses were used to compile the information in this SETP. Policies, programs, activities, and services were evaluated, and in the case where policies are not currently in place, this report provides recommendations for the implementation of corrective actions to comply with the ADA. Refer to Section 3.18 Department Self-Evaluation - Findings & Recommendations.

1.12 Public Outreach

Public outreach began by publishing a notice in the local newspaper (The Daily Times) to solicit input from the public about barriers or perceived barriers that might exist to access or use of county facilities. Notices were also sent by U.S. mail to several local and regional disability advocacy groups (see *Appendix C*). The public comment period was open from April 10 to May 5, 2018. An online survey was also provided, with a direct link to the survey provided on the county website home page. No public comments were received.

Following completion of the draft SETP, it was made available for public review. It was placed at the following locations in Blount County:

- Mayor's Office, Blount County Courthouse, 341 Court Street, Maryville, TN
- Blount County Public Library, 508 North Cusick Street
- County web site in PDF Format

A notice was also placed on the County's website (www.blounttn.org/1488/ADA-Final-Public-Review). The public review version of the Blount County Self-Evaluation and Transition Plan was available from March 15 to March 29, 2019. No comments were provided to the County during the public comment period. This final plan was formally accepted and adopted by the County Commission. Public outreach information can be found in Appendix D.

2.0 Definitions

The words, phrases and definitions summarized below are included in the ADA. Refer to the ADA 28 CFR 35.104 for full definitions. A list of common terms and definitions are included below.

2010 Standards: the 2010 Standards for Accessible Design (SAD), which consist of the 2004 ADA Accessibility Guidelines (ADAAG) and requirements contained in 35.151.

Access Board: an independent Federal agency devoted to accessibility for people with disabilities. The [Access Board](#) developed the accessibility guidelines for the ADA and provides technical assistance and training on these guidelines.

Accessible: refers to a site, facility, work environment, service, or program that is easy to approach, enter, operate, participate in, and/or use safely and with dignity by a person with a disability.

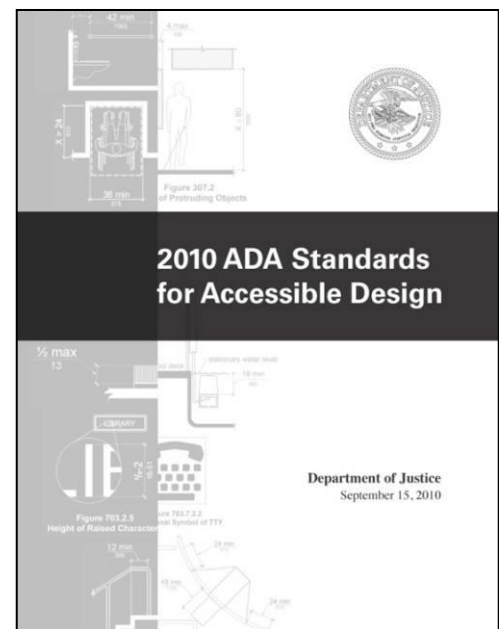
Affirmative Action (AA): a set of positive steps that employers use to promote equal employment opportunity and to eliminate discrimination. It includes expanded outreach, recruitment, mentoring, training, management development and other programs designed to help employers hire, retain and advance qualified workers from diverse backgrounds, including persons with disabilities. Affirmative action means inclusion, not exclusion. Affirmative action does not mean quotas and is not mandated by the ADA.

Alteration: a change to a facility in the public right-of-way that affects or could affect pedestrian access, circulation, or use. Alterations include, but are not limited to, resurfacing, rehabilitation, reconstruction, historic restoration, or changes or rearrangement of structural parts or elements of a facility.

Americans with Disabilities Act (ADA): a comprehensive, Federal civil rights law that prohibits discrimination against people with disabilities in employment, state and local government programs and activities, public accommodations, transportation, and telecommunications.

ADA Standards for Accessible Design (ADASAD): consist of the 2004 ADAAG and requirements contained in 35.151 with scoping and technical requirements (dated September 15, 2010) to be applied during the design, construction, and alteration of buildings and facilities covered by Titles II and III of the ADA to the extent required by regulations issued by Federal agencies, including the DOJ and the Department of Transportation (DOT).

Auxiliary Aids and Services: under Titles II and III of the ADA, includes a wide range of services and devices that promote effective communication or allows access to goods and services. Examples of auxiliary aids and services for individuals who are deaf or hard of hearing include qualified interpreters, note takers, computer-aided transcription services, written materials, telephone handset amplifiers, assistive listening systems, telephones compatible with hearing aids, closed caption decoders, open and closed captioning, telecommunications devices for deaf persons (TDDs), videotext displays, and exchange of written notes. Examples for individuals with vision impairments include qualified readers, taped texts, audio recordings, Braille materials, large print materials, and assistance



in locating items. Examples for individuals with speech impairments include TDDs, computer terminals, speech synthesizers, and communication boards.

Civil Rights Act of 1991: Federal law that capped compensatory and punitive damages under Title I of the ADA for intentional job discrimination. The law also amended the ADA's definition of an employee, adding "with respect to employment in a foreign country, such term includes an individual who is a citizen of the United States."

Complaint: a written statement, alleging violation of the ADA, which contains the complainant's name and address and describes the county's alleged discriminatory action in sufficient detail to inform them of the nature and date of the alleged violation. It shall be signed by the complainant or by someone authorized to do so on his or her behalf. Complaints filed on behalf of classes or third parties shall describe or identify (by name, if possible) the alleged victims of discrimination.

Covered Entity: under the ADA, "covered entity" is an entity that must comply with the law. Under Title I, covered entities include employers, employment agencies, labor organizations, or joint labor-management committees. Under Title II, covered entities include state and local government instrumentalities, the National Railroad Passenger Corporation, and other commuter authorities, and public transportation systems. Under Title III, covered entities include public accommodations such as restaurants, hotels, grocery stores, retail stores, etc., as well as privately owned transportation systems.

Cross Slope: the grade that is perpendicular to the direction of pedestrian travel.

Curb Ramp: a ramp that cuts through or is built up to the curb. Curb ramps can be perpendicular or parallel, or a combination of parallel and perpendicular ramps.

Direct Threat: a significant risk to the health or safety of others that cannot be eliminated by reasonable accommodation.

Disability: with respect to an individual, means: a physical or mental impairment that substantially limits one or more of the major life activities of such individual; a record of such an impairment; or being regarded as having such an impairment.

Discrimination on the basis of disability: means to:

- Limit, segregate, or classify a citizen in a way that may adversely affect opportunities or status because of the person's disability;
- Limit, segregate, or classify a participant in a program or activity offered to the public in a way that may adversely affect opportunities or status because of the participant's disability;
- Participate in a contract that could subject a qualified citizen with a disability to discrimination;
- Use any standards, criteria, or methods of administration that have the effect of discriminating on the basis of disability;
- Deny equal benefits because of a disability;
- Fail to make reasonable accommodations to known physical or mental limitations of an otherwise qualified individual unless it can be shown that the accommodation would impose an undue burden on the county's operations;
- Use selection criteria that exclude otherwise qualified people with disabilities from participating in the programs or activities offered to the public; and
- Fail to use tests, including eligibility tests, in a manner that ensures that the test results accurately reflect the qualified applicant's skills or aptitude to participate in a program or activity.

Employer: a person engaged in an industry affecting commerce who has 15 or more employees for each working day in each of 20 or more calendar weeks in the current or preceding calendar year, and any agent

of such person, except that, for two years following the effective date of this subchapter, an employer means a person engaged in an industry affecting commerce who has 25 or more employees for each working day in each of 20 or more calendar weeks in the current or preceding year, and any agent of such person.

Exceptions: The term "employer" does not include the United States, a corporation wholly owned by the government of the United States, or an Indian tribe; or a bona fide private membership club (other than a labor organization) that is exempt from taxation under section 501(c) of Title 26 [the Internal Revenue Code of 1986].

Equal Employment Opportunity Commission (EEOC): the Federal agency charged with enforcing Title I of the ADA.

Essential Job Functions: the fundamental job duties of the employment position that the individual with a disability holds or desires. The term "essential functions" does not include marginal functions of the position.

Equal Employment Opportunity: an opportunity to attain the same level of performance or to enjoy equal benefits and privileges of employment as are available to an average similarly-situated employee without a disability.

Existing Facility: refers to buildings that were constructed before the ADA went into effect. A public building constructed before the effective date of Title II does not have to be fully accessible unless the removal of barriers, including structural ones, is readily achievable.

Facility: all or any portion of buildings, structures, improvements, elements, and pedestrian or vehicular routes located in the public right-of-way.

Grade Break: the line where two surface planes with different grades meet.

Historic Properties: those properties that are listed or eligible for listing in the National Register of Historic Places or properties designated as historic under State or local law.

Job Analysis: a formal process in which information about a specific job or occupation is collected and analyzed.

Job Description: a detailed summary, usually written, of the major components of a job. A typical job description consists of six major components: essential job functions, knowledge and critical skills, physical demands, environmental factors, the roles of the ADA and other Federal laws such as the Occupational Safety Health Act, and any explanatory information that may be necessary to clarify job duties or responsibilities.

Job Related and Consistent with Business Necessity: standard used to determine whether a qualification standard or employment policy concerns an essential aspect of the job and is required to meet the needs of the business.

Light Duty: generally, "light duty" refers to temporary or permanent work that is physically or mentally less demanding than normal job duties. Some employers use the term "light duty" to mean simply excusing an employee from performing those job functions that s/he is unable to perform because of an impairment. "Light duty" also may consist of particular positions with duties that are less physically or mentally demanding created specifically for the purpose of providing alternative work for employees who are unable to perform some or all of their normal duties. Further, an employer may refer to any position that is sedentary or is less physically or mentally demanding as "light duty". The term is often associated with workers compensation programs.

Major Life Activity: term used in the ADA definition of disability. It refers to activities that an average person can perform with little or no difficulty, such as walking, seeing, speaking, hearing, breathing, learning,

performing manual tasks, caring for oneself, and working. These are examples only. Other activities such as sitting, standing, lifting, or reading are also major life activities.

Marginal Job Functions: functions that are not considered essential to a job. Employers must consider removing marginal job functions as an accommodation under the ADA, but do not have to remove essential functions as an accommodation.

Medical Examination: a procedure or test that seeks information about an individual's physical or mental impairments or health. The following factors should be considered to determine whether a test (or procedure) is a medical examination: (1) whether the test is administered by a health care professional; (2) whether the test is interpreted by a health care professional; (3) whether the test is designed to reveal an impairment or physical or mental health; (4) whether the test is invasive; (5) whether the test measures an employee's performance of a task or measures his/her physiological responses to performing the task ; (6) whether the test normally is given in a medical setting; and, (7) whether medical equipment is used. In many cases, a combination of factors will be relevant in determining whether a test or procedure is a medical examination. In other cases, one factor may be enough to determine that a test or procedure is medical.

Mitigating Measures: medical treatment or devices that lessen the effects of an impairment, such as medication, a prosthesis, or a hearing aid. When determining whether a person has a disability under the ADA, the effect of mitigating measures is to be considered.

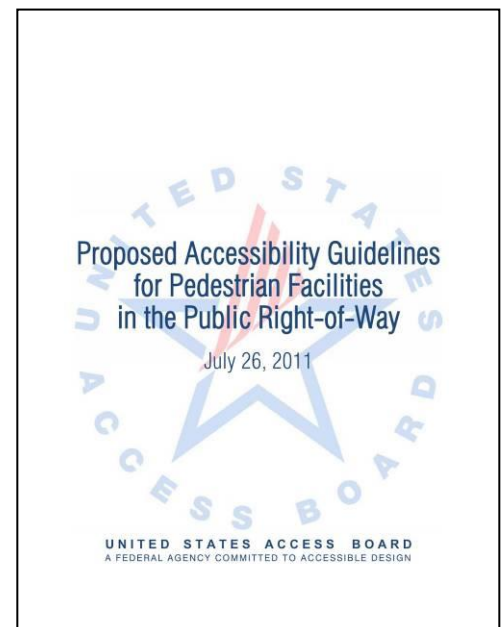
Pedestrian Access Route (PAR): a continuous and unobstructed path of travel provided for pedestrians with disabilities within or coinciding with a pedestrian circulation path.

Pedestrian Circulation Path: a prepared exterior or interior surface provided for pedestrian travel in the public right-of-way.

Physical or Mental Impairment: a physical or mental limitation that may include, but are not limited to: vision, speech, and hearing impairment; emotional disturbance and mental illness; seizure disorders; mental retardation; orthopedic and neuromotor disabilities; learning disabilities; diabetes; heart disease; nervous conditions; cancer; asthma; hepatitis B; HIV infection (HIV condition); and drug addiction if the addict has successfully completed or is participating in a rehabilitation program and no longer uses illegal drugs.

The following conditions are not physical or mental impairments: tranvestism, illegal drug use; homosexuality or bisexuality; compulsive gambling; kleptomania; pyromania; pedophilia; exhibitionism; voyeurism; pregnancy; height; weight; eye color; hair color; left-handedness; poverty; lack of education; a prison record; and poor judgment or quick temper if not symptoms of a mental or physiological disorder.

PROWAG: Proposed Accessibility Guidelines for Pedestrian Facilities within Public Right-of-Way. These proposed guidelines (dated July 26, 2011) provide design criteria for public streets and sidewalks, including pedestrian access routes, street crossings, curb ramps and blended transitions, on-street parking, street furniture, and other elements. The specifications comprehensively address access that accommodates all types of disabilities, including mobility and vision impairments, while taking into account conditions and constraints that may impact compliance, such as space limitations and terrain.



Public Accommodations: entities that must comply with Title III. The term includes facilities whose operations affect commerce and fall within at least one of the following 12 categories: places of lodging (e.g., inns, hotels, motels) (except for owner-occupied establishments renting fewer than six rooms); establishments serving food or drink (e.g., restaurants and bars); places of exhibition or entertainment (e.g., motion picture houses, theaters, concert halls, stadiums); places of public gathering (e.g., auditoriums, convention centers, lecture halls); sales or rental establishments (e.g., bakeries, grocery stores, hardware stores, shopping centers); service establishments (e.g., laundromats, dry-cleaners, banks, barber shops, beauty shops, travel services, shoe repair services, funeral parlors, gas stations, offices of accountants or lawyers, pharmacies, insurance offices, professional offices of health care providers, hospitals); public transportation terminals, depots, or stations (not including facilities relating to air transportation); places of public display or collection (e.g., museums, libraries, galleries); places of recreation (e.g., parks, zoos, amusement parks); places of education (e.g., nursery schools, elementary, secondary, undergraduate, or postgraduate private schools); social service center establishments (e.g., day care centers, senior citizen centers, homeless shelters, food banks, adoption agencies); and places of exercise or recreation (e.g., gymnasiums, health spas, bowling alleys, golf courses).

Public Entity: entities that must comply with Title II. The term is defined as: any state or local government; any department, agency, special purpose district, or other instrumentality of a state or local government; or certain commuter authorities as well as Amtrak. It does not include the Federal government.

Qualified Individual with a Disability: an individual with a disability who, with or without reasonable modification to rules, policies, or practices, removal of architectural, communication, or transportation barriers, or the provision of auxiliary services or aids, meets the essential eligibility requirements for the receipt of services or the participation in programs or activities provided by the county.

Readily Achievable: easily accomplishable and able to be carried out without much difficulty or expense. In determining whether an action is readily achievable, factors to be considered include nature and cost of the action, overall financial resources and the effect on expenses and resources, legitimate safety requirements, impact on the operation of a site, and, if applicable, overall financial resources, size, and type of operation of any parent corporation or entity. Under Title III, public accommodations must remove barriers in existing facilities if it is readily achievable to do so.

Reasonable Accommodation: under Title I, a modification or adjustment to a job, the work environment, or the way things usually are done that enables a qualified individual with a disability to enjoy an equal employment opportunity. Reasonable accommodation is a key nondiscrimination requirement of the ADA.

Reasonable Program Modifications: if an individual's disabilities prevent them from performing the essential functions of the program or activity, it is necessary to determine whether reasonable program modifications would enable these individuals to perform the essential functions of the program or activity.

Reasonable program modification is any change in a program or activity, or in the way things are customarily done, that enables an individual with a disability to enjoy equal program opportunities. Accommodation means modifications or adjustments:

- To a registration or application process to enable an individual with a disability to be considered for the program or activity;
- To the program or activity environment in which the duties of a position are performed so that a person with a disability can perform the essential functions of the program or activity; and
- That enables individuals with disabilities to enjoy equally the benefits of the program or activity as other similarly situated individuals without disabilities enjoy.

Modification includes making existing facilities and equipment used by individuals readily accessible and usable by individuals with disabilities. Modification applies to known disabilities only. Modification is not required if it changes the essential nature of a program or activity for the person with a disability, it creates a hazardous situation, adjustments or modifications requested are primarily for the personal benefit of the individual with a disability, or it poses an undue burden on the county.

Record of an Impairment: an individual is disabled if he or she has a history of having an impairment that substantially limits the performance of a major life activity or has been diagnosed, correctly or incorrectly, as having such an impairment. An example: a man, who is in line for a promotion, has a history of cancer treatment, although he is now free of cancer. He is not given the promotion because his bosses are worried that, if his cancer returns, he won't be able to do the job. He does not, at this point, meet the first part of the definition of disability because he does not have a physical or mental impairment that substantially limits one or more major life activities. However, based on his "record of" an impairment, he is being discriminated against.

Regarded as Having a Disability: an individual is disabled if he or she is treated or perceived as having an impairment that substantially limits major life activities, although no such impairment exists. An example: a woman applies for a job as a customer service representative at a department store. Her face is badly scarred from an automobile accident. The interviewer doesn't want to give her the job, in spite of her skills and experience, because he thinks customers will be uncomfortable looking at her. She is not substantially limited in any major life activity, but the interviewer is "regarding her as" if she has a disability.

Running Slope: the grade that is parallel to the direction of pedestrian travel.

Safe Harbor: elements of existing facilities that already comply with either the 1991 ADA Standards or UFAS are not required to comply with the 2010 ADA Standards unless they were altered on or after March 15, 2012 and elements comprising a path of travel to an altered primary function area are not required to comply with the 2010 ADA Standard merely as the result of an alteration to a primary function area, provided those elements comply with the 1991 ADA Standard or UFAS.

Service Animal: any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. See the 2010 revised requirements at http://www.ada.gov/service_animals_2010.htm.

Substantial Limitation on Major Life Activities: an individual is disabled if she or he has a physical or mental impairment that (a) renders her or him unable to perform a major life activity, or (b) substantially limits the condition, manner, or duration under which she or he can perform a particular major life activity in comparison to other people.

In determining whether physical or mental impairment substantially limits the condition, manner, or duration under which an individual can perform a particular major life activity in comparison to other people, the following factors shall be considered:

- The nature and severity of the impairment;
- The duration or expected duration of the impairment; and
- The permanent or long term impact (or expected impact) of, or resulting from, the impairment.

Title V of the Rehabilitation Act of 1973: title of the law that prohibits discrimination on the basis of a disability by the Federal government, Federal contractors, by recipients of Federal financial assistance, and in Federally conducted programs and activities.

Transition Plan: refers to a requirement that state and local governments employing 50 or more people develop plans detailing structural changes necessary to achieve facility and program accessibility.

Undue Burden: means significant difficulty or expense incurred in the provision of accommodation. Undue burden includes, but is not limited to, financial difficulty. Undue burden refers to any modification that would be unduly costly, extensive, substantial, or disruptive, or that would fundamentally alter the nature of operation of the business of the county. Whether a particular accommodation will impose an undue hardship is determined on a case-by-case basis. If a particular modification is determined to cause an undue burden to Blount County, the county shall attempt to identify another modification that would not pose such a burden. If cost causes the undue burden, the county must consider whether funding for the modification is available from an outside source. If no such funding is available, the county must give the person with a disability the opportunity to provide the modification or to pay for that portion of the modification that constitutes an undue burden.

Undue Hardship: with respect to the provision of an accommodation under Title I of the ADA, significant difficulty or expense incurred by a covered entity, when considered in light of certain factors. These factors include the nature and cost of the accommodation in relationship to the size, resources, nature, and structure of the employer's operation. Where the facility making the accommodation is part of a larger entity, the structure and overall resources of the larger organization would be considered, as well as the financial and administrative relationship of the facility to the larger organization. Employers do not have to provide accommodations that cause an undue hardship.

Uniform Federal Accessibility Standards (UFAS): one of two standards that state and local governments can use to comply with Title II's accessibility requirement for new construction and alterations that took place before March 15, 2012. The other standard is the ADA Accessibility Guidelines, which is the enforceable standard for new construction or alternations done after March 15, 2012.

U.S. Department of Justice: Federal agency that is responsible for enforcing Titles II and III of the ADA.

U.S. Department of Transportation: Federal agency that enforces nondiscrimination in public and private transportation. Nondiscrimination includes access to public bus, train and paratransit, as well as privately operated bus and shuttle transportation. The ADA does not cover air transportation, which is subject to the Air Carrier Access Act.

3.0 Self-Evaluation of County Policies, Services, Activities, and Programs - Findings & Recommendations

This section of the self-evaluation summarizes the review of current county-wide policies, services, activities, and programs based on meetings with county staff and responses to the program accessibility questionnaire received from county departments and divisions. The findings and recommendations contained in this section will provide the basis for the implementation of specific improvements for providing access to county programs.

3.1 Program Evaluation Interdepartmental Memo

The self-evaluation of the county's services, programs, and activities required and involved the participation of every county department. Blount County evaluated its policies, procedures, and programs to determine current levels of service and the extent to which its policies and programs created barriers to accessibility for persons with disabilities. DLZ distributed a questionnaire to the county ADA Coordinator as one measure to determine the level of ADA compliance. Each department was also issued a department specific questionnaire (See *Appendix B*).

The primary purpose of this questionnaire was to allow DLZ staff to better understand how each department operates and the programs provided by each so that an accurate assessment can be made of architectural and procedural barriers and how each can be corrected to provide access. The level of investigation into the operations of the various departments was generally consistent with the amount of interaction with the public and the extent of the public programs offered by each. Note that the response rate to the questionnaire was less than 100%. In some instances, the information provided below may not be accurate due to either lack of response to the questionnaire or inaccurate answers being provided on submitted questionnaires.

3.2 Overall Findings – General Policies and Practices

The self-evaluation of the Departments identified common accessibility issues between all county departments. The findings from the county departments can be organized into the following general categories:

- Public Information
- Designation of ADA Coordinator
- Grievance/Uniform Complaint Procedures
- Public Meetings
- Accommodations to Access Programs, Services and Activities
- Polling Places
- Special Events and Private Events on County Property
- Contracted Services and Contractors
- Customer Service, Satisfaction, and Input
- Equally Effective Communication
- Alternate Communication Formats
- Fees and Surcharges
- Information and Signage

- Staff Training
- Emergency Evacuation Procedures
- Employment
- Department Self-Evaluation Findings & Recommendations

The findings and recommendations in the following subsections generally apply to all departments except where noted.

3.3 Public Information

The county is required to notify the public of their rights and protections under the ADA ([28 CFR 35.106](#)), which states: *“A public entity shall make available to applicants, participants, beneficiaries, and other interested persons information regarding the provisions of this part and its applicability to the services, programs, or activities of the public entity, and make such information available to them in such manner as the head of the entity finds necessary to apprise such persons of the protections against discrimination assured them by the Act and this part.”* In addition, notices regarding ADA should be included in a number of other situations to inform the public of their rights and opportunities to ensure accessibility, including signage directing the public to accessible routes and entrances.

Self-Evaluation General Findings:

- A poster entitled “Equal Opportunity is the Law”, defining the requirements of Title VII, was observed in most county buildings.
- Grievance procedures for the Americans with Disabilities Act were adopted by the County Commission in February 2017. See Appendix D.
- Public meeting agendas for the County Commission and other boards/commissions do not provide any information about the ADA Coordinator or other information about requesting accommodations.
- Non-discrimination notice is not used on all printed materials.
- Signage is absent at all the larger facilities for directing visitors to the accessible entrances where multiple entrances are present and not all are accessible. The International Symbol of Accessibility (ISA) is not present or in clear view at all accessible entrances.

Recommended Action:

- Standard language for a Notice of Nondiscrimination needs to be used by all departments for all county publications and printed materials. This statement should include, at a minimum, the following language or equivalent: *“Blount County acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to county sponsored public programs, services, and/or meetings, the county requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact the ADA Coordinator, at (865) 273-5772 or dstallions@blounttn.org.”*
- As standard practice, the county public notices and agendas need to include a statement regarding requests for accommodations for compliance with ADA. The statement should list a TDD/TTY number, if available.
- Public notification should always identify a contact person for individuals with disabilities who may request program modifications, or information on how a hearing or speech impaired person could communicate by telephone.

- Increase outreach to persons with disabilities by finding additional methods and formats to provide information about meetings and other county activities. The county should endeavor to inform the public of the possible modifications required to make its services, programs, and activities accessible.
- Include the following notice on all materials printed by the county that are made available to the public: *"This publication can be made available in alternative formats, such as Braille, large print, audiotape, or .pdf. Requests can be made by calling (865) 273-5772. Please allow 72 hours for your request to be processed."*
- List county agencies, departments, and specialized services that offer TDD/TTY in printed county directories. (See also section 3.11 and 3.12).
- Signage directing visitors to county buildings should be placed along the accessible routes and the International Symbol of Accessibility (ISA) should be placed in clear view at all accessible entrances.

3.4 Designation of ADA Coordinator

The ADA regulations require any public entity with fifty or more employees to designate at least one employee to coordinate ADA compliance ([28 CFR 35.107 \(a\)](#)). Federal regulations require public entities to make available to interested persons the name, office address and telephone number of the ADA Coordinator. The ADA Coordinator's role is to plan, coordinate, organize, facilitate, and promote compliance efforts. The Coordinator responds to requests for accommodations or barrier removal. The Coordinator also receives and investigates complaints and grievances.

Self-Evaluation Findings:

- The Blount County Commission appointed the Director of General Services as the ADA Coordinator effective December 21, 2017, by consensus of the County Commissioners at a regular meeting.
Mr. Don Stallions, ADA Coordinator
Phone: (865) 273-5772
Email: dstallions@blounttn.org
- Blount County Courts have appointed Sandy Hodson as the Local Judicial ADA Coordinator, a position she has held since 2005. A Public Notice has been posted with her contact information.

Recommendations:

- Activities related to ADA compliance should be directed to the Coordinator, and each county department should designate a liaison for ADA issues and publicize the identity of this person.
- Information regarding the identity of the county's ADA Coordinator should continue to be provided to staff, posted at all county facility locations, incorporated into employee handbooks, staff and public phone directories, placed in frequently used publications, and on the county website.
- The designated ADA Coordinator must be familiar with the requirements of ADA and get appropriate training to ensure compliance by the county.
- It is strongly suggested that each department have one individual with knowledge of ADA issues that can respond to issues that arise within their department and assist the ADA Coordinator.

3.5 Grievance/Uniform Complaint Procedures

A public entity that employs 50 or more employees must adopt and publish grievance procedures which provide for the prompt and equitable resolution of complaints alleging any action that would be prohibited by the ADA ([28 CFR 35.107 \(b\)](#)).

Self-Evaluation Findings:

- Blount County has a grievance procedure that provides for resolution of complaints (see Appendix D). The procedure indicates that the grievance shall be submitted to the ADA Coordinator but there is no evidence of a grievance form being available. The policy indicates the complaint should be filed in writing and include information about the alleged discrimination (name, address, phone number of complainant and location, date, and description of the problem).
- Complaints can be submitted via alternative means if needed to accommodate a disability.
- The policy states that complaint be submitted as soon as possible but no later than 60 days after the alleged violation.
- The policy outlines the process with timelines for reviews, responses to the complainant, and the appeal processes.

Recommendations:

- Revisit the grievance procedure and update as needed. Some recommendations include:
 - Consider development of a standard grievance form to ensure all information needed to review complaints is provided. An example form can be found in Appendix D. Verify that forms are available at all facility locations and consider providing form on the county website, along with the procedure.
- Centralized record keeping of complaints and tracking of complaint resolution will help the county to regularly update its compliance efforts, and plan for additional compliance implementation. The ADA Coordinator should ensure that records are kept of all ADA-related complaints, including informal items brought to their attention.
- The county should review its current administrative policy and be able to provide the recommended ADA Grievance Form in an alternate accessible format, i.e. Braille, audio-tape, e-text, large print, etc.
- Administrative policies and procedures should continue to be developed, adopted, and implemented to provide consistency for filing complaints or grievances and record-keeping.

3.6 Public Meetings

Public meetings are routinely held by various county departments, boards, and commissions. The ADA prohibits public entities from excluding persons with disabilities from programs, services, or activities offered by a public entity. The law does allow a public entity to use both structural and nonstructural methods to achieve accessibility to programs, services, and activities ([28 CFR 35.150 \(a\)\(1\); \(b\)\(1\)](#)). While most of the meetings are open to the general public and advertised as required by law, the public does not regularly attend several of the meetings of the groups noted.

Self-Evaluation Findings:

- The following boards/commissions meet at various times on county business and would be considered open meetings that can be attended by members of the general public. Other groups may meet, but do not have regular published schedules. Meetings are held in Room 430 of the Blount County Courthouse unless otherwise noted.
 - Adult Oriented Establishment Board – as-needed
 - Agenda Committee – monthly preceding Regular Meeting
 - Agriculture Extension Committee – quarterly, 1219 McArthur Road
 - Animal Center Advisory Board – quarterly, Blount County Animal Center, 233 Currie Avenue
 - Audit Committee – as-needed
 - Beer Board – monthly as-needed

- Blount County Board of Commissioners – monthly, 3rd Thursday
 - Blount County Corrections Partnership – as-needed
 - Board of Construction Appeals – as-needed
 - Board of Equalization – as-needed
 - Board of Health – as-needed, Health Department Conference Room, 301 McGhee Street
 - Board of Zoning Appeals – monthly
 - Budget Committee – monthly with additional workshops and hearings
 - Cable Television Authority – as-needed
 - Education Committee – generally monthly at various locations
 - Emergency Communications District Board – quarterly
 - Emergency Medical Services Board – quarterly
 - Finance Committee – as-needed
 - Human Resources Committee – quarterly and as-needed
 - Information Technology Committee – quarterly
 - Insurance Committee – as called
 - Jail Inspection Committee – monthly, 4th Thursday, Justice Center, 940 E. Lamar Alexander Parkway
 - Planning Commission – monthly, 4th Thursday
 - Public Building Authority – as-needed
 - Records Commission – as-needed, minimum of twice annually
 - Sheriff’s Merit Board – as-needed, Justice Center, 940 E. Lamar Alexander Parkway
 - Soil Conservation District Board – monthly, Courthouse Annex conference room
 - Solid Waste Authority – as-needed
 - Veterans Affairs Committee – quarterly, Room 315 of the Courthouse
-
- The Commissioner’s Room (Room 430 of the Blount County Courthouse) and all courtrooms have audio amplification systems, but none are equipped with assistive listening systems.
 - Room 315 of the Blount County Courthouse does not have audio amplification but is used for committee and other meetings.
 - Most county departments have not been requested to provide accommodation at meetings in the past.
 - County public notices and agendas have no statement regarding how requests for accommodations for persons with disabilities can be made in advance. Some notices and program flyers for programs at the library include the statement “*Blount County does not discriminate based on race, color, or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Act of 1964 (42 USC 2000d).*”.
 - The request for accommodation statements vary by department.
 - Public notices are posted in a variety of places including newspaper advertisements and posted in some county facilities.
 - Meetings are advertised in The Daily Times. Agendas are posted on the county website, bulletin boards, and the room where the meeting will take place.
 - The county website provides video recordings of Board of Commissioners and other board and commission meetings. Some meeting video recordings provide closed captioning while others do not. It seems to depend on how the video is accessed. Video links that redirect users to YouTube are provided with closed captioning. Videos accessed directly on the Blount County website meetings pages do not have closed captioning.

Recommendations:

- The county should schedule and hold public meetings in the most accessible locations whenever possible. Meetings which the public regularly attends should be made the highest priority.
- An assistive listening system needs to be installed in Room 430 of the Courthouse and all courtrooms at the Justice Center. Compliant signage that includes the International Symbol of Access for Hearing Loss should be installed where assistive listening devices are available.
- Other rooms used for meetings and utilize audio amplification should also provide assistive listening devices, including the library.
- Standard language on all county publications regarding availability of and requests for accommodations should be provided to departments.
- The county should develop procedures for obtaining and providing auxiliary aids such as sign language interpreters, readers, descriptive services, and other assistive technologies. (See also section 3.11.)
- The county should make reasonable modifications to enable individuals with disabilities to attend and participate in all public meetings.
- Provide meeting agendas and minutes in alternative formats when requested.
- The county should assemble and maintain a list of readily accessible meeting spaces to facilitate the scheduling of meetings and/or the relocation of meetings upon request.
- The county should create a simple checklist for creating accessible meetings and selection of accessible meeting spaces. This checklist should be utilized and available to all county departments for their programs and events.



International Symbol of
Access for Hearing Loss

3.7 Accommodations to Access Programs, Services, and Activities

The ADA prohibits public entities from excluding persons with disabilities from programs, services, or activities offered by a public entity. A public entity may not adopt policies that are discriminatory or engage in practices that are discriminatory. This prohibition applies to policies that are explicitly exclusionary and to those which appear to be neutral but have discriminatory effect. The law does allow a public entity to use both structural and nonstructural methods to achieve accessibility to programs, services, and activities ([28 CFR 35.130 \(b\)\(3\)](#); [35.150 \(a\)\(1\)](#); [\(b\)\(1\)](#)).

Self-Evaluation Findings:

- There is no evidence of intentional discriminatory practices, intentional exclusion of individuals with disabilities, or practices to segregate individuals with disabilities or limit access to county programs, services, or activities.
- Public meetings are generally held in locations that are thought to be accessible to persons with mobility impairments and staff had no recollection of any previous complaints of issues.
- Polling locations were reviewed by the Election Commission in 2016. Survey forms for some locations were reviewed and some polling places were noted as needing temporary accommodations during voting (parking spaces with cones, etc.). It is unknown what tools or equipment was utilized during the evaluation or the qualifications/experience of reviewers.
- The courts have a Request for Modification form available.
- The Health Department has access to TDD and relay services to communicate to persons with hearing loss through the contract with the state.
- The Soil Conservation District noted that they have made accommodations for hearing and speech impairments many times, typically having to alter their speech pattern to allow for lip reading or using written communication.

- The Election Commission provides early voting for the two week period prior to election day, which allows voters to cast their ballots in different precincts. Blount County is considering implementation of voting centers in 2020.
- The Blount County Library has sponsored programs such as Sensory Storytime that are designed specifically for families of children with special needs.
- The Blount County Library has sponsored programs and provided interpreters for Spanish, Japanese, and American Sign Language.

Recommended Action:

- Information directing the public how to request accommodations should appear on all public notices, announcements, and agendas.
- Front line staff, such as administrative assistants, receptionists, and staff that has everyday contact with the public, should receive training on interacting and accommodating individuals with disabilities.
- The county should provide additional and ongoing training for staff, including volunteers, regarding the requirements of the ADA and accommodations that provide equal access to programs, services, and activities.
- High use facilities, such as the Blount County Library, that sponsor a variety of programs should ensure that an accommodation request form is available on the website and all publications that provide information about the programs. The statement should provide contact information and deadlines for accommodation requests to participate in the programs.
- Existing polling places should have the necessary temporary facilities or other accommodations provided to ensure access to all voters.
- A thorough review of all new polling places or voting centers should be performed prior to their establishment.
- The ADA Coordinator should continue to monitor programmatic access.

3.8 Special Events and Private Events on County Property

The county could provide opportunities for private organizations to utilize county facilities for special or private events. Contained within the ADA are two titles that pertain to public and private entities. Public entities are not subject to Title III of the ADA. Conversely, private entities are not subject to Title II. In many situations, however, public entities have close relationships with private entities that are covered by Title III (Public Accommodations), with the result that certain activities may be at least indirectly affected by both Titles. This is the case with certain special events or private organizations that may use county facilities.

Self-Evaluation Findings:

- The county is not aware of any special private events that occur on county property at this time.
- Library meeting rooms are available for rent by the general public.
- The following special events are sponsored by the county or participated in by various county agencies:
 - The Blount County Library sponsors various special events throughout the year, including art exhibits, concerts, children's storytime, and educational programs. Events are held at the library.

Recommended Action:

- Address the facility accessibility needs identified in Appendix A and consult the county attorney for any appropriate language in the rental agreement about accessibility needs.
- Guidelines or policies should be in place for ensuring that any special events are accessible. In situations where private organizations sponsor events in county facilities, the county should encourage private organizations to comply with applicable ADA requirements. The county could provide a

checklist and information during the application process to inform organizers of their responsibility for accessibility under the ADA, if applicable.

3.9 Contracted Services and Contractors

Public entities cannot use contract procurement criteria that discriminates against persons with disabilities ([28 CFR 35.130 \(b\)\(5\)](#)). In addition, selected contractors should be held to the same nondiscrimination rules as the county.

Self-Evaluation Findings:

- No discriminatory or exclusionary practices were evident in the selection of contractors and contracted services.

Recommended Action:

- All county contracts should be reviewed to ensure that they include specific, detailed ADA language to ensure that contractors that provide county services to the public comply with the ADA.
- It is recommended that the county consider means to maintain compliance when contracting for services or when leasing facilities by:
 - Including ADA compliance requirements in new requests for proposals.
 - Reviewing ADA requirements when contracts or leases are negotiated, revised, or renewed.

3.10 Customer Service, Satisfaction, and Input

ADA requires a public entity to provide an opportunity to interested persons and organizations to participate in the self-evaluation process. For three years after completion of the self-evaluation, a public entity must maintain a record of any problems identified ([28 CFR 35.105](#)).

Self-Evaluation Findings:

- Public notices of this SETP process were advertised in the local newspaper and invitations extended to local advocacy groups.
- No complaints or grievances were reported related to inability to accommodate customers with disabilities or inability of persons with disabilities to access county programs or facilities.

Recommended Action:

- Conduct periodic customer satisfaction surveys or gather input from recipients of county services using an alternate method, such as public hearings or focus groups. An additional emphasis should be made to survey individuals with disabilities and organizations representing individuals with disabilities.
- Partner with persons with disabilities, their caregivers, and advocates for the disabled to identify concerns and gather comments on capital improvement projects to improve accessibility to people with disabilities during design.

3.11 Equally Effective Communication

ADA calls for public entities to provide applicants, participants, members of the public, and companions with disabilities with communication access that is equally effective as that provided to persons without disabilities ([28 CFR 35.160\(a\)-\(d\)](#)). The regulations also require that the public entity provide the appropriate auxiliary aids and services where necessary to give people with disabilities an equal opportunity to participate in, and enjoy the benefits of a service, program, or activity of a public entity. The law stipulates that the individuals can request the auxiliary aids and services of their choice and that the county will honor the request unless a suitable substitute exists or the request is not required under the law. In addition, the

county may provide qualified interpreters via video from a remote location as long as it can meet the performance requirements of [28 CFR 35.160\(d\)](#).

Auxiliary Aids and Services

Self-Evaluation Findings:

- No departments stated that they have hired/utilized transcription services and readers.
- The County Commission room has no Assistive Listening Devices (ALDs) available.
- The courts also have no ALDs available.
- The county does not have any active contracts with interpreters or other service providers to honor requests for accommodation.

Recommended Action:

- The county should provide staff training and information regarding auxiliary aids and effective communication. Encourage staff to offer alternate means to complete transactions and assistance to complete county forms if possible.
- The county should ensure the proper number of assistive listening devices is provided in all rooms requiring them (See Facility Summaries in Appendix A). Compliant signage that includes the International Symbol of Access for Hearing Loss should be provided outside of all rooms that provide an Assistive Listening System and Devices. Signs should include guidance on where the devices are located.
- The county should have a complete list of auxiliary service providers, i.e. Braille transcription services, computer assisted transcript, dictation and transcription, American Sign Language (ASL) interpreters, etc.

Interpreter Services

Self-Evaluation Findings:

- The courts indicated that they have provided interpreters in the past and make every effort to accommodate requests.
- The Blount County Library has sponsored programs and provided interpreters for Spanish, Japanese, and American Sign Language.
- No other departments indicated use of or requests for interpreters.

Recommended Action:

- The county should consider a county-wide contract for qualified ASL interpreter services that departments could utilize as needed. At a minimum, a list of qualified individuals should be maintained for all potential services that might be required on short notice. The county could also explore the viability of providing qualified ASL interpreters from a remote location and transmitting the disabled participant's response to the interpreter in accordance with [28 CFR 35.160\(d\)](#).
- Interpreters should be provided upon request for accommodations or considered in situations where an interpreter is known or likely to be required.

Telecommunications Devices for the Deaf

Self-Evaluation Findings:

- The telephone directory on the county's website does not identify numbers capable of use with TDD/TTY, including the ADA Coordinator's number.

- Blount County is part of the Blount County Emergency Communication District, which provides emergency 911 service. The 911 phone system includes technology compatible with TDD to communicate with citizens who call and have hearing loss.
- The “Accessibility” page on the website includes information about website accessibility and includes the Federal Information Relay Service phone number at 1-800-877-8339 for TTY/Voice communication.
- None of the phone systems in any Blount County facility are compatible with TDD/TTY systems.

Recommended Action:

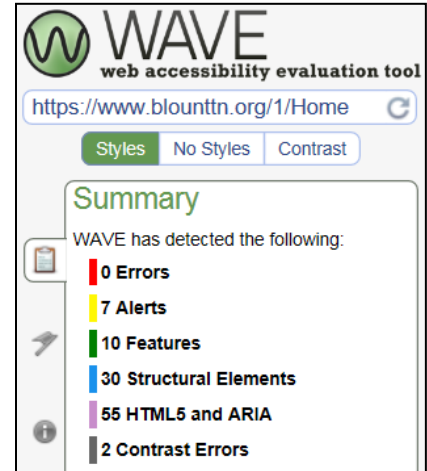
- Where 911 is publicized, it should identify the method of communicating with hearing impaired persons.
- The Federal Information Relay Service phone number (1-800-877-8339) for TTY/Voice communication should be published in more locations than just the website “Accessibility” page.
- Where the county uses an automated answering system for receiving and directing incoming telephone calls, the county should enable this system to provide real-time communication with individuals using auxiliary aids and services, including TTY and telecommunications relay systems ([28 CFR 35.161\(b\)](#)).
- The county should consider the purchase of a network PC compatible TDD/TTY system that would allow individual computers to be networked and access TDD/TTY calls, instead of purchasing separate TDD/TTY units that require a dedicated line. The advantages of a networkable system will allow the user to transfer calls, conduct conference calls, and utilize voice mail. A less desirable, but effective, means to provide access would be to use one of the many services available (Deaf Link, etc.) to provide two-way communication for persons with hearing disabilities.
- All staff responsible for responding to incoming telephone calls should be trained in the protocol and use of TDD/TTY communications. Information and training should be provided on an ongoing basis.
- The county should develop procedures to ensure that TDD/TTY are maintained in a working and operable condition.

Website – note that currently there are no adopted standards for websites that apply to Title II or Title III entities. However, numerous lawsuits have been filed recently, alleging discrimination due to websites not meeting the Web Content Accessibility Guidelines (WCAG), which apply to federal websites. Some decisions that make it to federal Appeals Courts may be binding to all similar entities in that court jurisdiction. It is very likely that the WCAG will be the enforceable standard for all websites at some point in the future. It is highly recommended that all Title II and Title III entities work towards modifications to websites to meet WCAG sooner rather than later.

Self-Evaluation Findings:

- The county website is <http://www.Blount.org>. The website includes a number of pull down menus and links that may be confusing for some people to use with ease.
- Information about ADA is extremely limited and includes only a link to the ADA Grievance Procedure.
- A number of interactive features are included on the website, including payment of property taxes, application for employment, community calendar, links to community and school websites, etc.
- Documents available online in PDF format have varying accessibility. Many are readable by NVDA but others are scans of original documents and not readable.

- Numerous forms are provided by several departments via the website. Some documents provided online were not readable by the screen reader program NVDA, including the business license application (Clerk's office) and Home Contents Inventory List (Sheriff's office).
- Running an accessibility check with the Web Accessibility Evaluation Tool (WAVE - wave.webaim.org/) generated the following information (see report for the home page to the right). Some limitations were found, such as low contrast between text and backgrounds (which can be difficult for persons with certain visual impairments to read) but no errors. Limitations included missing alternative text and empty headings, buttons, and links.
- Links to exterior third party websites include, but not limited to:
 - YouTube for video archives, court payments (secure.courtfeepay.com/)
 - license plate renewals (secure.tncountyclerk.com/platerenewals/platerenewals.php)
 - handicap placard renewals (secure.tncountyclerk.com/placards/index.php?countylist=5)
 - marriage license application (secure.tncountyclerk.com/marriageform/marriageform.php?countylist=5)
 - notary application (secure.tncountyclerk.com/notary/notary.php?countylist=5)
 - accident reports (buycrash.com/)
 - submittal of a crime tip (tipsubmit.com/webtips.aspx?AgencyID=529)
 - property tax relief (comptroller.tn.gov/pa/patxr.asp)
 - voter registration (tnsos.net/govotetn/index.html)
 - commissary deposits for inmates (vendengine.com/)
- The county website links to the county Twitter account.
- The website has an "Accessibility" page that provides information about accessibility design guidelines and other useful information. The page includes a "Contact Us" link for issues with accessibility and a toll free phone number for Federal Information Relay Service for TTY/voice communication.



Recommended Action:

- The county's website should be periodically reviewed by the web developer to maintain, update, and monitor website accessibility. When the website is redone, consider simplification in the presentation of the information. Less pulldown menus are desired. Also consider a "Documents" page that includes all documents the public would normally look for. The following may provide useful information:
 - Utilize an accessibility checklist similar to that published by the [Access Board](http://www.access-board.gov/).
 - The University of Wisconsin Trace Center (<http://trace.wisc.edu/world/web/>) provides resources and on-line information that might assist the county in development and implementation of an accessible website.
 - The Web Accessibility Initiative (WAI) provides guidance on making websites fully accessible (www.w3.org/WAI/).
 - The International Center for Disability Resources on the Internet (ICDRI) provides information on accessibility (www.icdri.org/section508/index.htm).
 - The [DOJ](http://www.doe.gov/) provides a number of resources on their website as well.
- Ensure that all PDF documents that are directly converted to PDF and not a scan of the original document. Scans are not compatible with reader programs. The IT Department should consider running

a test of all documents to be posted to the website to ensure compliance and compatibility with screen readers prior to posting to the website.

- Ensure that non-PDF format documents are properly formatted and usable by screen reader programs.
- Third-party websites should be confirmed to be compliant and usable by persons with disabilities.
- Consider adding a dedicated page for ADA and Title VI information that appears on the main county page. Additional ADA-related recommended website content should include publicity of its statement of ADA compliance, contact information for county ADA Coordinator, grievance and complaint procedures, publication of the self-evaluation and transition plan when completed, an annual list of ADA projects, and a list of the departments that offer TDD/TTY and the phone numbers.

3.12 Alternate Communication Formats

A public entity has a responsibility to provide information in alternative formats to comply with [28 CFR 35.160](#). This section of the ADA requires state and local government entities to communicate effectively with individuals who are deaf, hard-of-hearing, or have a speech, vision, or learning disability. Communication access involves providing content in methods that are understandable and usable by people with reduced or no ability to: speak, see, or hear and limitations in learning and understanding. Some alternative formats can be produced in-house at minimal costs, i.e. large print, disks, and e-mail attachments. Other formats, such as Braille and audio-formats, may need to be produced by a vendor. Alternate communication formats that are likely to be requested include, but are not limited to: audio-formats, Braille, large print, captioned films and video, electronic text/disk/CD-ROM, or sign interpreted films and video.

Self-Evaluation Findings:

- The ADA Coordinator will be the main point of contact for requesting and providing information in alternate formats on a request for accommodation basis and will communicate with other departments as needed.
- No departments stated that they had received requests for documents to be provided in alternate formats.
- Most county departments and offices produce printed information that is distributed and available to the public.
- The county has not been asked to provide written materials and publications in Braille or large print text.
- No departments have a standard procedure to communicate and produce accessible alternate formats for people with disabilities.

Recommended Action:

- The county should provide staff training regarding the requirements of accessible alternate formats, what accessible alternate formats are, and how to provide accessible alternate formats.
- Procedures and methods should be established for the development of accessible alternate formats of documents to ensure that requests are handled in a uniform and consistent manner.
- The county should centralize the production of alternate formats for agendas, publications, and documents, which may result in efficiency and a cost savings.

3.13 Fees and Surcharges

Public entities may not charge a fee or add a surcharge to a fee to cover the cost of making its facilities, programs, services, or activities accessible to persons with disabilities ([28 CFR 35.130\(f\)](#)).

Self-Evaluation Findings:

- There was no evidence of fees charged to individuals *with* disabilities that were not charged to individuals *without* disabilities to access programs, services, and activities.

Recommended Action:

- The county should continue to monitor and review policies and practices to ensure that fees and surcharges are not charged to individuals *with* disabilities that were not charged to individuals *without* disabilities.

3.14 Information and Signage

A public entity is required to ensure that individuals with disabilities are directed to an accessible entrance to a building and to the location and existence of accessible services, activities, and facilities. The ISA shall be used at each accessible entrance of a facility ([28 CFR 35.163](#)). Paragraph (b) requires the public entity to provide signage at all inaccessible entrances to each of its facilities that directs users to an accessible entrance or to a location with information about accessible facilities.

Self-Evaluation Findings:

- Accessible directional and informational signs are provided at a few county facilities, but not all. Inaccessible entrances typically do not provide signage at all, or provide insufficient or unclear signage, directing users to accessible entrances (See Appendix A).
- Signage within county buildings varies greatly. Some of the highly trafficked facilities, such as the Justice Center and the Courthouse, provide compliant signage, but the smaller facilities frequently exhibit non-compliances including the following: signage is often missing, mounted in the wrong location, lacks tactile characters and/or Braille, has Braille that is not below all tactile characters or that does not provide proper spacing from lettering, etc.

Recommended Action:

- An accessible signing strategy for the non-compliant county facilities should be developed for interior and exterior directional, informational, and permanent room signs.
- Design standards for accessible signs should be created to guide the production and installation of the accessible signs.
- Signage replacement projects should include replacement or installation of accessible signs as required.

3.15 Staff Training

On-going compliance with the ADA can only be achieved if county staff receives training and education about the rights of persons with disabilities and the obligations of public entities and its employees under Title II of the ADA. Although training is not required by the ADA, training regarding the requirements of the ADA is recommended.

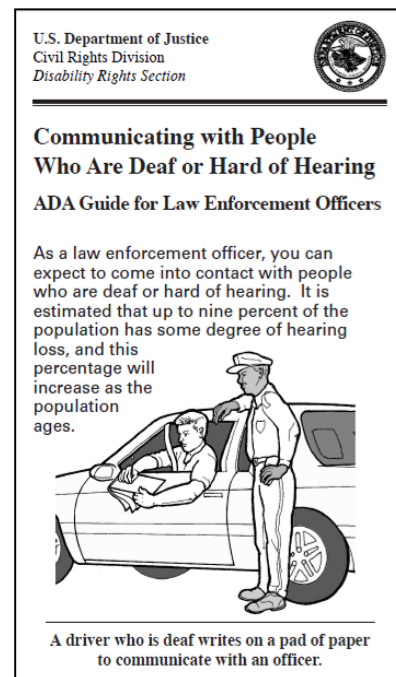
Self-Evaluation Findings:

- The court Judicial ADA Coordinator has attended ADA training provided at County Government Conferences and a webinar by Edupliance in 2016.
- The ADA Coordinator has attended multiple seminars on ADA compliance.
- It is unknown if the Human Resources Department staff has any specialized training on ADA Title I issues. The ADA Coordinator is a Certified Senior Professional in Human Resources and SHRM Senior Certified Professional.
- Sheriff's Department officers do not appear to receive any specialized training for recognizing or dealing with members of the public that have a disability.

- Election Commission staff has had minimal training on the proper procedures for setting up voting locations and how to be in compliance with ADA accessibility laws. Staff reviewed several voting precincts in 2016 using a standard form.
- Several departments suggested in-house education for employees on ADA-related topics.
- Several departments indicated an overall training on disabilities covered by the ADA and responsibilities for accommodation, including planning ahead for accommodation where possible, would be helpful.

Recommended Action:

- The ADA Coordinator and other key staff should consider annual training on various ADA issues relevant to their respective department responsibilities.
- The county should provide training regarding ADA and related civil rights legislation. Suggested training topics include, but are not limited to:
 - Requirements of the ADA for Blount County as a Title II entity
 - Consequences of Non-Compliance
 - Disability Etiquette – a good resource is www.unitedspinal.org/disability-etiquette/
 - Acceptable Terminology and Phrases
 - Grievance/Complaint Procedures
 - Reasonable Accommodations
 - Awareness and Sensitivity
 - Accessible Locations for Meetings
 - Barriers to Access – Programmatic and Physical
 - Auxiliary Aids and Services
 - TDD/TTY
 - Building Evacuation Procedures to Assist Persons with Disabilities, especially in multi-story buildings with public access to upper floors
- The Judicial ADA Coordinator should continue to get specialized training pertaining to accommodating persons with disabilities in the justice system.
- Training materials and handbooks should be prepared, if needed, in alternate formats.
- The ADA Coordinator should coordinate additional ADA training for all Department managers and staff who have regular contact with the public.
- It is recommended that the Sheriff's Department officers receive training annually on ADA accessibility issues related to their activities. Training could include how to interact with people with mental illnesses, addictive disorders, mental retardation, autism, and developmental disabilities, communicating with people who are deaf or hard of hearing (reference www.ada.gov/lawenfcomm.pdf), and developing a policy on the topic as well (refer to www.ada.gov/lawenfmodpolicy.pdf). Review of other guidance should be done as well, including the publication "Commonly Asked Questions About the Americans with Disabilities Act and Law Enforcement" (www.ada.gov/qanda_law.pdf).
- Additional training materials may be made available to officers on "Disabilities and Law Enforcement", which is available on the U.S. Department of Justice web site (www.ada.gov/policeinfo.htm).



3.16 Emergency Evacuation Procedures

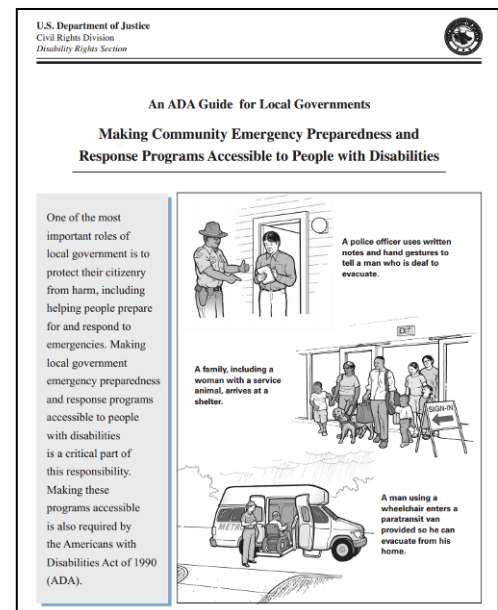
The county is required to establish emergency evacuation procedures to safely evacuate persons with disabilities who may need special assistance in an emergency. These plans and procedures should include identification of assembly locations for persons with disabilities in each facility, staff assigned to ensure that assembly areas are checked prior to leaving buildings during an emergency, identification of assembly locations for pickup and transport of persons with disabilities, and location of accessible shelters to be used for various types of emergencies. Depending on the nature of the emergency, some shelters may not be appropriate.

Self-Evaluation Findings:

- The Blount County Emergency Management Agency (EMA) works in conjunction with the Tennessee Emergency Management Agency (TEMA), United States Department of Homeland Security, the Federal Emergency Management Agency (FEMA), and many other State and Federal agencies. They also work with local and county response agencies of all types, ensuring preparedness and response capabilities for any manmade or natural disaster that may occur anywhere within Blount County. The EMA is responsible for writing, updating, and disseminating the Blount County Basic Emergency Operations Plan (BEOP), Strategic Preparedness Plan, Standard Operating Procedures, Memoranda of Understanding (MOU), and Mutual Aid Agreements.
- Blount County is the location of the Disaster Field Office for Region 5, which includes the eastern third of the state. The Point of Arrival (POA) and Mobilization Center (MC) is McGhee-Tyson Airport.
- The BEOP was last updated in December 2015. The BEOP is not available on the county website for public access.
- The Blount County Emergency Operations Center (EOC) is the physical location where multi-agency coordination occurs. The purpose of the county EOC is to provide a central coordination hub for the support of local emergency response activities and is located at 1431 William Blount Drive in Maryville. The alternate EOC site is the Maryville Municipal Building, which may be activated at the discretion of the EMA Director and concurrence of the County Mayor.
- Agencies that are required to provide emergency services coordinators (ESC) to assist with planning efforts include the County Mayor, city mayors, Blount County Sheriff's Department, local police departments, County Emergency Communications District, county and city fire departments, ambulance services, Blount County Highway Department, Blount County Chapter of the American Red Cross, and Blount County Health Department. Other agencies may also be required to provide a representative, depending on the nature of the emergency.
- The BEOP include a listing of emergency support functions and the agencies providing those services. It is assumed written agreements with voluntary organizations and mutual aid agreements between responding organizations and other local, state, federal, and private organizations are referenced and/or located in the EOC.
- In Blount County, critical information necessary for public dissemination will be made available through various media outlets, including local television stations, local radio, newspapers, and web-based systems. The BEOP indicates under 'ESF #2 – Communications' that local radio, public access television, local computer and IT companies, and Radio Amateur Civil Emergency Services (RACES) may be used to assist with communication in event of an emergency.
- Per 'ESF #5 – Information and Planning', emergency public information regarding public education and information, notification of impending and occurring emergencies, notification of protective actions to be taken, and notification of locations to receive assistance are to be provided. Nothing specific to how this information will be provided to persons with disabilities that have special communication needs is included. Blount County does not appear to subscribe to any of the web-based emergency

management programs or notification systems that are available. Examples include WebEOC (<https://www.juware.com/solutions/webeoc>), AlertFind (<https://alertfind.com/>), CodeRED (<https://www.onsolve.com/solutions/products/codered/?nab=0>), Deaf Link/Shelter Link (<http://www.deaflink.com/shelter-link>), and many others. The primary purpose of this internet-based application would be to provide Blount County public safety personnel with a common platform to share, analyze, and manage emergency and disaster information throughout the county and provide notifications to those that register with the service provided.

- Per 'ESF #6 – Human Services', the EMA is responsible for selecting, staffing, and operating emergency mass care shelters during disasters. The American Red Cross is the national agency charged with responsibility for disaster relief services. This ESF policy states *"All shelter and mass care services will be provided without regard to economic status, racial, religious, political, ethnic, or other affiliation"*, but does not specifically note provision to persons with disabilities. It also states that *"Area nursing homes that require movement of patients to a shelter will also move the nursing staff, along with the patient's records and medications to the established shelter"*. A majority of persons in nursing homes are likely to be disabled. The American Red Cross is charged with maintaining a list of shelters to be used in the event of an evacuation or emergency and assists in coordinating transportation for the public to these locations depending on the nature of the emergency. There is nothing that specifically mentions the need to ensure shelters are accessible or the need to provide accommodations for persons with disabilities at shelters, including those with service animals.
- Under 'ESF #8 – Health and Medical Services', Blount County Health Department, all local EMS, local hospitals, American Red Cross, and other non-governmental organizations are tasked with public health, medical support, and mental health services. Annex 1 discusses caring for the functional needs population (FNP) during disasters and emergencies. The FNP includes persons with physical or cognitive disabilities. No specific information is provided about the special needs for housing, transportation, or treatment of the FNP or how they would be identified, or their presence known, during an emergency.
- Under 'ESF #9 – Search and Rescue', there is no mention of rescue of persons with special needs or how to identify their need for rescue in many situations that the general population does not need assistance.
- Under 'ESF #11 – Food', there is no mention of providing food for persons with special dietary needs or severe restrictions. Advance planning would assist in provision of food to this group.
- Under 'ESF #14 – Donations/Volunteers', the scope for 'Volunteers' does not include identification of persons with specialized expertise to assist persons with disabilities during a disaster, including ASL interpreters and specialized caregivers.
- Under 'ESF #16 – Animal Housing & Care Services', there is specific mention of the provision for people with special needs and their companion animals.
- Local schools are mentioned in the BEOP as providing school buses for use in evacuations. There is no mention regarding provision of special vehicles that are able to assist persons with disabilities in the event of an evacuation or other situation requiring transportation of affected persons. These vehicles would include those capable of transporting persons with wheelchairs or other mobility devices, or vehicles large enough to transport special medical equipment that may be needed.



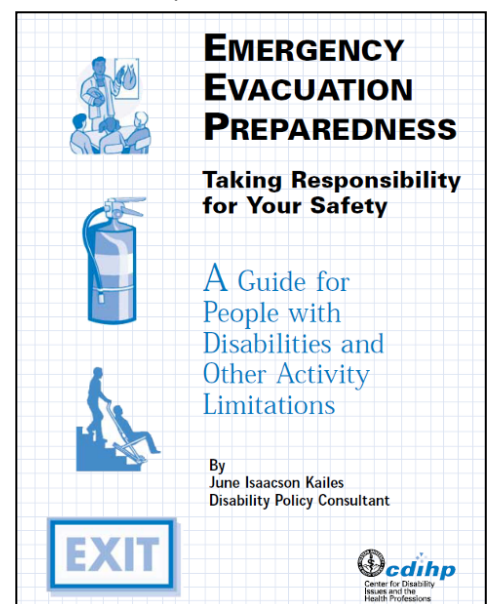
- During disaster operations, numerous private sector and private nonprofit organizations provide resources. Included among these are the American Red Cross, Salvation Army, various church-related groups, United Way, Chamber of Commerce, animal rescue groups, and local businesses.
- The BEOP and ESF #7 mention the Blount County Purchasing Agent's role in procurement and coordination in use of materials, equipment, and supplies, but makes no specific mention of the resources that might be needed.
- There is no specific mention of provisions related to persons with disabilities or accessible shelter facilities in the BEOP.
- EOC dispatchers answer over 150,000 calls (emergency and non-emergency) a year in the performance of their duties. The "Family Safety Program" was created in July of 2017 by a local resident. It is currently being used in Blount County to inform law enforcement, fire, and EMS responders of any disabilities or sensitivities they may need to be aware of when responding to an emergency or non-emergency call. The Special Needs Citizen Form is available at the Blount County Emergency Communications District during normal business hours or on the website at <http://www.blount911.com/familysafetyprogram.html>.
- There is not a comprehensive list of homebound clients and group homes that may need additional assistance during an emergency.
- Based on departmental questionnaire responses, it appears that some county facilities have plans in place for special preparation for emergency events, such as pre-determined meeting places, drills, and safety coordinators for each building. At most county facilities, fire escape signage and information on tornado and lockdown procedure is provided but is visual only. Generally, the evacuation routes are identified on a building layout diagram. Established procedures are in place for fire, tornado, or active shooter situations. However, it does not appear departments have established emergency evacuation procedures to specifically address safe evacuation of persons with disabilities.

Recommended Action:

- Consider providing the BEOP on the EMA web site.
- 'ESF #2 – Communications' should be amended to include specific information about how effective communication will be provided for persons needing special accommodation. Examples could include ensuring closed captioning is provided on television broadcasts, that ASL interpreters are provided for all televised briefings and updates, etc.
- 'ESF #5 – Information and Planning' should be amended to include specific details about how effective communication will be provided for persons needing special accommodations. Examples could include voluntary registration by persons needing special assistance and the type of assistance needed in case of an emergency, better publicity of the location of emergency shelters, participation in a web-based emergency management program that allows individuals to subscribe to emergency alerts and updates via email, text, and other electronic means instantly, etc.
- 'ESF #6 – Human Services' should be amended to include specific information about the provision of special services at shelters that are needed by persons with various disabilities. This includes ensuring that shelters provide accessible restroom and shower/bathing facilities for persons with special access needs due to a disability.
- 'ESF #8 – Health and Medical Services' should be amended to include specific information about the housing, transportation, and treatment needs of the FNP and how these needs would be identified. Consideration should be given to having advance information about the needs of the FNP groups, including needs for communication, housing, transportation, and treatment.
- 'ESF #9 – Search and Rescue' should be amended to include information about evacuation of persons with special needs, including equipment, medications, service animals, etc. A voluntary, confidential

registration of persons with special needs and accommodations or special assistance needed in the event of an evacuation would assist in the planning process and during rescue operations.

- 'ESF #11 – Food' should be amended to include information about provision of special food for persons with severe dietary restrictions or special needs due to a disability. A voluntary, confidential registration of persons with special dietary needs and accommodations needed in the event of an evacuation and sheltering would assist in the planning process. Coordination with dietitians at local hospitals would also assist.
- 'ESF #14 – Donations/Volunteers' should be amended to include enlisting volunteers (or hiring) of persons with special skills to assist persons with disabilities during a disaster. Skills could include ASL interpretation, mental health services, etc.
- 'ESF #16 – Animal Housing & Care Services' should be amended to modify language to remove *"companion animals"* and change it to *"service dogs and emotional support animals"*. This ESF also notes that *"assistance animals"* are allowed in shelters. Similar wording changes should be considered. It may also be beneficial to include the ability to identify persons with severe allergies to dogs or other emotional support animals and separate them from the animals to the extent possible within shelters. Coordinate with the American Red Cross to ensure that accommodation can be made for service animals at shelters and that persons with allergies can be provided shelter and accommodation away from them.
- The BEOP should contain information to lay the ground work for addressing the specific needs for evacuation of persons with disabilities or other special needs. This might include identification of persons with disabilities, resources needed to provide assistance, methods to provide information and alerts in emergency situations, development of evacuation plans, methods to address evacuation and transport of special needs populations, and identification of shelters suitable for persons with special needs, including in-place sheltering or evacuation.
- The EMA should clearly identify and publicize in their BEOP evacuation routes and shelters to be used for various types of emergencies and ensure that vehicles used to evacuate residents are accessible, as are all the emergency shelters. This would facilitate persons in the community knowing the closest emergency shelter prior to an emergency and allow them to get there sooner, without having to contact the county or other agency to find out where they should go. This is especially important for caregivers of persons with disabilities and group homes that are able to transport their clients.
- Consider agreements with regional transit providers to provide vehicles that are capable of transporting persons in wheelchairs (Gatlinburg, Pigeon Forge, Knoxville, etc.).
- The EMA should identify potential sources of equipment that can be made available for persons with disabilities in the event of an emergency. This equipment could include wheelchairs, walkers, etc. that might be left behind at homes or damaged during an evacuation.
- Revisit emergency plans and signage for each facility. Include guidelines for the evacuation of persons with disabilities for various emergency situations. Verify on a regular basis that each department is aware of what to do when an alarm is triggered; aware of meeting places for assistance and evacuation at staircases; and have identified floor captains who will ensure that each floor is vacated prior to leaving themselves and ensuring that persons that need assistance



are removed to safety or sheltered safely until emergency personnel can evacuate them.

- Utilize better publicity for the ‘Family Safety Program’ and provide a link to the form on the county’s main website on multiple locations (Sheriff, EMA, etc.), as well as local police, fire, and EMS websites.
- The county should explore the benefits and cost of one of the web-based emergency management programs/notification systems that are available to enhance communication to the public during an emergency situation.
- Include persons with disabilities and their advocates and caregivers in planning for emergencies.
- The EMA Director should review and complete the Title II Emergency Management checklist at <http://www.ada.gov/pcatoolkit/chap7emergencygmtadd1.htm> for additional information about ensuring the BEOP considers persons with disabilities adequately.
- Excellent additional resources can be found at:
 - [FEMA](#)
 - www.ada.gov/emergencyprepguide.htm
 - <http://hfcdhcp.org/emergency-preparedness/>
 - onlinepubs.trb.org/onlinepubs/tcrp/tcrp_rpt_150.pdf
 - www.nod.org/assets/downloads/Guide-Emergency-Planners.html

3.17 Employment

Title I of the ADA requires public entities not to discriminate against persons with disabilities in all parts of the recruitment and employment process ([28 CFR 35.140](#) and [29 CFR 1630.4](#)).

Self-Evaluation Findings:

- The County Human Resources (HR) Department performs functions of human resources by providing services to job applicants, county employees, and retirees.
- The Blount County Government Employee Handbook (Revision Date November 2016) includes:
 - ‘Introduction’ includes the statement, *“It is the intention of Blount County Government to adhere to all State and Federal laws. Any personnel policy found to be in conflict with a State or Federal law will be changed to ensure compliance with the law.”*. That would include ADA.
 - The ‘State and Federal Policies’ section includes ‘Equal Employment Opportunity Policy’, on page 2. It states, *“Discrimination against any person in recruitment, examination, appointment, training, promotion, retention, or discipline because of political or religious opinions or affiliations or because of race, religion, national origin, sex, age, disability, veteran status, or any other category protected by law, shall be prohibited.”*. It also provides a grievance procedure.
 - The sub-section entitled ‘No Harassment’ on page 2 addresses harassing behavior. *“The County does not tolerate the harassment of applicants, employees, customers, or vendors. Any form of harassment relating to an individual’s race, color, sex (including same sex), religion, age, national origin, handicap or disability, citizenship status, veteran status, political affiliation, retaliation for protected activity, or any other protected activity or category is a violation of this policy and will be treated as a disciplinary matter.”*
 - The sub-section entitled ‘Reasonable Accommodations/Modified Job Duties’ on page 4 addresses assisting employees that are or become disabled with *“reasonable accommodations to enable such employees to continue performing the essential functions of their jobs”*. This sub-section also discusses the limitations of accommodations and undue hardship and the procedure to request reasonable accommodation.
 - Under the section ‘General Personnel Policies’, in the sub-section ‘Personnel Files’, it states that there is *“restricted access to certain types of employee information. The following records of government employees will not be open for inspection by members of the public:”*. The records do

- not specifically include disability status or requests for accommodation, which may be considered medical records. These are noted as not being part of personnel file but are not specifically mentioned.
- There is no mention within the manual about applicant testing, medical examinations for some jobs, etc. which may need to consider a person's disability and need for accommodations prior to hiring.
- The 2016 Supplemental (*sic*) Policies and Procedures for the Circuit Court Clerk (electronic file name dated September 14, 2016) includes specific supplements to the Blount County Government Employee Handbook and includes:
 - Under 'Parking Restrictions' on page 16, it notes that *"No employee will be allowed to park in the middle section of the Justice Center parking lot. This includes the five rows starting from the right walk way upon entrance of the Justice Center. You may only park on the outer perimeter of the parking lot."* This provision makes no exception for employees with a disability and valid parking placard to park in accessible parking spaces or to park closer to the building than allowed in this section to accommodate their disability.
- The Policies and Procedures for the Blount County Clerk (electronic file name dated September 1, 2016), Blount County Highway Department Employee Handbook Supplement (electronic file name dated October 17, 2017), Blount County Property Assessor (electronic file name dated September 14, 2016), and Blount County Register of Deeds Employee Handbook Supplement (electronic file name dated September 14, 2016) have no provisions affecting persons with disabilities differently than the Blount County Government Employee Handbook and both supplement the Blount County Government Employee Handbook.
- The Blount County Public Library Employee Handbook (dated January 19, 2010) includes:
 - 'Introduction' includes the statement, *"These policies have been compiled to establish fair and nondiscriminatory practices within the law and to foster efficient and pleasant work relationships that will benefit library users and employees. It is the intention of the library to adhere to all State and Federal laws. Any personnel policy found to be in conflict with a State or Federal law will be changed to ensure compliance with the law."* That would include ADA.
 - The 'State and Federal Policies' section includes 'Equal Employment Opportunity', on page 9. It states, *"Discrimination against any person in recruitment, examination, appointment, training, promotion, retention, or discipline because of political or religious opinions or affiliations or because of race, religion, national origin, sex, age, disability, veteran status, or any other category protected by law, shall be prohibited."* There is no indication of a grievance procedure.
 - The section entitled 'No Harassment' on page 9 also addresses harassing behavior. *"Neither the County nor the Library will tolerate the harassment of applicants, employees, customers, or vendors. Any form of harassment relating to an individual's race, color, sex (including same sex), religion, age, national origin, handicap or disability, citizenship status, veteran status, political affiliation, retaliation for protected activity, or any other protected activity or category is a violation of this policy and will be treated as a disciplinary matter."* There is no indication of a grievance procedure.
 - The section entitled 'Reasonable Accommodations/Modified Job Duties' on page 10 addresses assisting employees that are or become disabled with *"reasonable accommodations to enable such employees to continue performing the essential functions of their jobs"*. This section also discusses the limitations of accommodations and undue hardship. There is no mention of the procedure to request reasonable accommodation.
- A poster entitled "Equal Opportunity is the Law", defining the requirements of Title VII, is located in most county buildings.

- Advertisements on the county websites for job openings do not indicate that the county is an "Equal Opportunity Employer".
- The Employment Application for both Blount County Government and Blount County Sheriff's Office both ask the questions *"Based on a review of the job description for the position for which you are applying, are you able to perform the essential functions of the job? (Please note that you may later be asked to demonstrate your ability to perform the essential functions.)"* and *"Please describe any accommodations you will need in order to adequately perform the essential functions of the position:"*. Both applications are available online. Neither website includes the statement that *"Blount County Government, does not discriminate on the basis of race, color, gender, national origin, age, religion, or disability, in employment or the provision of services."*
- The Blount County Election Commission's Poll Worker Application includes nothing related to need for accommodation or other information related to disabilities.
- Job descriptions for all positions in Blount County Government appear to have been updated within the past five years (but still contain a DRAFT watermark) and include the following:
 - *"To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description."*
 - Most job descriptions list "Essential Job Functions" that appear to be reasonable, though some could be considered excessively detailed.
 - Some job descriptions are incomplete or list only "TBD" and "Performs other assigned duties" under one or more of the headings. These need to be updated/completed. This includes Background Investigator, Appellate Defender, Chief Deputy, Judicial Assistant Supervisor, Law Enforcement Specialist, Polygraph Technician, Seizure Specialist, TENNderCare Health Outreach Worker, Veterinarian, and Veterinarian Technician.
 - Nearly every job description lists "Physical Demands" that includes functions such as feeling, hearing, talking, standing, walking, etc. Some of these requirements would exclude anyone with a mobility impairment, hearing impairment, etc. from being qualified to perform many jobs that do not actually require the ability to do all these physical demands.
 - Nearly every job description lists "Minimum Requirements to Perform Work" and includes having a valid driver's license. This would exclude some disabled persons that are not able to physically drive a vehicle or someone with low income that cannot afford a car but could perform many jobs.
 - Some jobs that would seem to require an employee to drive excludes the requirement for a valid driver's license (i.e., Highway Engineering Supervisor, Sign Technician, High Shop Supervisor, etc.).
 - Some job descriptions (primarily for the Library) are formatted differently than the majority (e.g., Instructional Librarian). It is not clear if this is an old format. The format does not include "Essential Job Functions".
 - Some job descriptions (e.g., Office Specialist) include the language *"Most work involves mobility to and from parking lot and work station, other offices, and the employee break room."* in the 'Work Environment' section. Most job descriptions describe the work environment.

Recommended Action:

- The county should continue to practice the county policies of non-discrimination as required by ADA and other applicable laws.
- Consider including a grievance form that includes all required information consistent with the grievance procedure in the work place.

- Consider additional language regarding the ADA in personnel policy manuals, possibly a section entitled “ADA Compliance”. The following example information could be included in this section:
 - A basic statement of non-discrimination such as *“It is the policy of Blount County that qualified individuals with disabilities not be excluded from participation in or benefit from the services, programs, or activities of the county. It is the policy of Blount County not to discriminate against a qualified individual with a disability in: job application procedures; the hiring, advancement or discharge of employees; employee compensation; job training; and other terms, conditions and privileges of employment. It is the intent of this organization to comply with all applicable requirements of the Americans with Disabilities Act (ADA).”*.
 - Add language in the sub-section entitled ‘Reasonable Accommodations/Modified Job Duties’ on page 4 that *“Blount County will reasonably accommodate persons with a disability. Such reasonable accommodation may include: making facilities readily accessible to individuals with a disability, restructuring jobs, modifying work schedules, modifying equipment, or other similar accommodations.”*.
 - Under the section ‘General Personnel Policies’, in the sub-section ‘Personnel Files’, add specific language exempting an employee’s disability status and requests for job-related accommodation due to a disability to the list of records that are not available to the public for inspection.
 - For jobs that require a post-offer physical prior to employment, consider use of a ‘Conditional Offer of Employment’ form. An individual who cannot be reasonably accommodated for a job, without undue hardship, does not have to be selected or retained in a position. Guidance can be found at <https://www.ada.gov/copsq7a.pdf>.
 - Benefits provided to disabled individuals who are qualified to perform the work are not different from the benefits provided to other employees.
 - Members of the public, including individuals with disabilities and groups representing individuals with disabilities, are encouraged to submit suggestions to the Blount County ADA Coordinator and HR Department on how the county might better meet the needs of individuals with disabilities pursuant to employment policies.
 - Employee requests for an accommodation should be required to be submitted in writing on an ADA Reasonable Accommodation Request form. This form should be developed and made available at the HR Department.
 - Any employee who believes he/she has received treatment inconsistent with the policies set forth in the policy manual or any other requirement of the ADA, can file a complaint within ninety (90) days of the date of the alleged discriminatory act or practice with the Blount County ADA Coordinator or HR Department.
- The 2016 Suplimental (*sic*) Policies and Procedures for the Circuit Court Clerk (electronic file name dated September 14, 2016) ‘Parking Restrictions’ on page 16 should be modified to allow for exceptions to the parking policy for employees with valid disabled parking placards or others needing accommodation. An alternate policy could be developed to allow for parking elsewhere at the Justice Center that would provide the same intent for the public while still accommodating eligible employees.
- The Blount County Public Library Employee Handbook (dated January 19, 2010) should be amended to:
 - Provide a grievance procedure and grievance form similar to that included in or recommended for the Blount County Government Employee Handbook.
 - Specify that employee requests for an accommodation should be required to be submitted in writing on an ADA Reasonable Accommodation Request form that should be developed and made available at the HR Department.
- Ensure that a poster entitled “Equal Opportunity is the Law”, defining the requirements of Title VII, is located in every county building.

- Add the statement that the county is an “Equal Opportunity Employer” on the county job listing web page.
- Add the statement “*Blount County Government does not discriminate on the basis of race, color, gender, national origin, age, religion, or disability, in employment or the provision of services.*” to all employment applications and web sites advertising the same.
- Perform a thorough review of all job descriptions and amend as needed to ensure that:
 - ‘Essential Job Functions’ listed are accurate and to the proper level of detail
 - All sections in all job descriptions are complete
 - That the ‘Physical Demands’ for jobs are accurate and reasonable for each job and remove functions that are not required
 - Review which jobs require a valid driver’s license and remove the requirement from jobs that do not
 - Ensure that all job descriptions are of a similar format and style and include all the required information
 - Ensure that the ‘Work Environment’ section of all job descriptions is accurate and considered in some of the preceding requirements.

3.18 Department Self-Evaluation Findings and Recommendations

DLZ distributed a questionnaire to the ADA Coordinator that requested information about various departments, policies, and procedures of the county. This information included departmental specific items to provide information to help DLZ better understand the policies and procedures of each related to ADA understanding, training, and accommodation (see *Appendix B*). DLZ reviewed responses and coordinated clarifications and questions with the ADA Coordinator. The questionnaire also allows DLZ to gain an understanding of how well the person completing the questionnaire understands the obligation to ensure their programs are accessible and how to provide accommodations. Additional inquiries were also made during the facility evaluations. A general summary follows.

Self-Evaluation Findings:

- The county has numerous departments with extensive, daily public interaction both in person and over the telephone.
- No departments responded that the programs offered for persons with disabilities were different in any way.
- Department liaisons to the ADA Coordinator have not yet been identified for all departments.
- Many departments have publications, documents, and forms that are reviewed, provided, or submitted to them by the public. Many of these documents are completed at office service counters, which are frequently non-compliant (See *Appendix A*).
- No boards or commissions appear to regularly place ADA statement on agendas.
- No accommodation requests appear to have been made during public meetings.
- The Blount County Development Services Permitting Process Manual references the 2010 ADA Standards for Accessible Design as one of several applicable codes to be enforced.

Recommended Action:

- Public interactions with persons needing special accommodation due to a disability is likely to occur for all departments at some point. Training should be provided to all departments to review how to accommodate various disabilities and provide the same level of service.
- All departments should have a liaison identified that will interact with the ADA Coordinator and be responsible for ADA compliance in their department.

- Continue to ensure that all programs offered do not segregate customers with disabilities or do not provide the same type and level of service.
- Ensure that all publications, documents, and forms that are provided to the public can be made available in alternate formats easily. This would include large print versions and electronic versions in multiple file formats. All departments should have an accessible work space or clipboard that can be provided to someone that cannot reach counters that are above required height until such time that counter heights are made compliant.
- All departments evaluated have barriers present, nearly all of which can be addressed by architectural modifications, various methods of equal accommodation, or changes in procedures.
- Funding will be a key component in some instances but many improvements in service to persons with disabilities can be done inexpensively and within a short timeframe.
- The report includes a number of ways that departments can accommodate persons with various disabilities, but circumstances and barriers vary between departments. Training of staff is a key component to knowing how to accommodate and provide equal service to persons with disabilities of all kinds.
- Plan reviewers, inspectors, etc. that review plans and inspect buildings and sites should have adequate knowledge of the applicable standards in ADASAD (and PROWAG for ROW facilities) to ensure compliance with all requirements.

3.19 Facility Self-Evaluation Findings and Recommendations

DLZ performed a self-evaluation of the following county facilities. A comprehensive review of accessibility at all public areas of these facilities was performed consistent with ADASAD.

Specific information by facility can be found in Appendix A.

County Facilities (Owned, Leased, or House Programs)

- | | |
|--------------------------------|-----------------------------|
| • Blount County Courthouse | • Everett Recreation Center |
| • Animal Shelter | • Everett Senior Center |
| • Blount County Justice Center | • Polling Places |
| • Operations Center | |
| • Health Department | |
| • Probation | |
| • Library | |
| • Recovery Court | |
| • Soil Conservation | |
| • Thompson-Brown House | |

County Parks

- Eagleton Park
- Everett Park
- Louisville Point Park
- Singleton Park
- Richard Williams Park

Recommended General Actions:

- Specific priorities for each facility and corrections needed, with planning level costs, to fully comply with ADA standards are included in the following section of this report and the appendices.
- In some cases, comprehensive costs for alteration of some spaces, especially restrooms, may not be possible due to additional investigation required outside the scope of an ADA self-evaluation. Additional investigations required for spaces that need to be enlarged by removing a wall could include structural review for load bearing, review of plumbing or ductwork in the wall, etc. Appendix A identifies the cost for these items as "TBD".

- There are many interim fixes that can be implemented immediately to address various deficiencies and provide equal access to all users until permanent solutions are implemented. Other improvements are relatively low cost and should also be considered for implementation in early phases of the Transition Plan. These include:
 - Restripe parking lots to provide compliant spaces and access aisles, with proper signage, at locations closest to accessible entrances at all facilities. When a facility has multiple parking lots, precedence should be given to the lots that have the most use by the public and are closest to facility entrances or amenities. However, all lots that serve an accessible entrance must provide accessible spaces.
 - Develop a master signage plan for all facilities that includes exterior directional signage to accessible entrances and required signage within each facility. Ensure that at least one entrance at all facilities is fully accessible until the required 60% of public entrances can be made accessible and that non-accessible entrances are adequately signed to direct the public to the accessible entrance(s).
 - Work closely with local governments and TDOT to ensure that public ROW facilities, including on-street parking, sidewalks, and curb ramps, are placed proximal to accessible entrances at county facilities and that spaces are properly marked and signed.
 - For objects that protrude inside buildings, either move these items closer to the floor where they are cane detectable, move them outside the pedestrian circulation route in buildings, or place a permanent object that is cane detectable below them. Ensure that vegetation is trimmed so it does not protrude into the path of circulation outside of facilities.
 - Provide a cup dispenser at all non-compliant drinking fountains below 48" height at a level location that can be used by anyone at functional drinking fountains, along with a waste container, until a new compliant hi-lo drinking fountain is installed.
 - Develop a lockset replacement plan for all doors that have knobs and/or locks that require grasping and turning to open. In rooms with doors that have knobs, ensure staff can see into the hallway in the event someone on the outside cannot open the door. Consider a policy that doors with non-compliant hardware are left open at all times during business hours.
 - In rooms with light switches above 48" that are operated by the public, consider installation of occupancy sensors and timer controls for lighting control. The 1991 ADAAG allows up to 54" height, so in many cases this recommendation is not required until the space is altered.
 - In areas that have all electrical outlets below 15" and/or above 48", consider mounting a power strip or extension cord to the wall that is accessible within the required height range. This is especially important in today's electronic age, with people often looking to charge their mobile devices.
 - Ensure that compliant pedestrian routes exist from parking to the accessible entrances for all buildings. This may entail new construction or reconstruction of existing sidewalks.
 - Determine if adjustments can be made to interior door closers to reduce the opening pressure to 5 pounds or less and/or slow the closing time to at least 5 seconds from 90 degrees open to 12 degrees from closure. If this cannot be attained, a new closer will need to be purchased and installed.
 - Review corrective actions needed for at least one accessible set of restrooms for each facility initially and provide signage to direct persons from non-accessible restrooms to the accessible one. Depending on the size and use of a facility, one set may not be adequate and one set per floor or wing may be more appropriate.

- Priority needs to be given to corrections in the courtrooms that are required to provide full access but does not have a negative effect on the historical components within the courthouse (railings, furniture, etc.).
- Ensure that all public assembly areas (meeting rooms and courtrooms) have the proper number and types of assistive listening devices available and signage is installed alerting people where they are available.
- Consider automatic door openers at facilities with inadequate space in alcoves, excessive opening force requirements, or closing speeds that are too fast for exterior doors.
- Ensure that all departments that have public contact at service counters with a surface above 34" have compliant work surfaces available for persons to complete paperwork or review documents. A clipboard can be used as an accommodation temporarily until the counter can be altered.
- Move furniture or other obstructions that could be in the way of required clear spaces for persons using wheelchairs, such as door maneuvering spaces, operable parts of various items, etc.
- Lower or install an additional coat hook in each restroom stall and room where coats may be hung on the wall that is at 48" maximum height.
- Consider installation of kick plates on the push side of all doors with glass below 10" above the floor to prevent glass breakage by wheelchair users.
- Reposition items in restrooms that are too high, including soap dispensers, mirrors, paper towel dispensers, etc. In some instances, it may be less costly to provide an additional amenity within compliant height (e.g., add a second mirror on different wall, install a second soap dispenser, etc.).

4.0 Transition Plan

The Transition Plan describes how Blount County will be transitioning to full compliance with the ADA and its applicable standards. Public entities, like the county, are required to provide access to county programs, services, and activities for all recipients. Thus, the county must provide access for individuals with disabilities and document areas of non-compliance. Additional documentation should be provided as barriers are removed.

If structural changes are identified to provide program accessibility as part of the self-evaluation, ADA identifies specific elements to be included in the transition plan. At a minimum, the elements of the Transition Plan are:

- 1) A list of the physical barriers in the county's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities [\[28 CFR 35.150 \(d\)\(3\)\(i\)\]](#)
- 2) A detailed outline of the methods to be utilized to remove these barriers and make the facilities accessible [\[28 CFR 35.150 \(d\)\(3\)\(ii\)\]](#)
- 3) The schedule for taking the necessary steps to achieve compliance with Title II of the ADA. If the time period for achieving compliance is longer than one year, the plan should identify the interim steps that will be taken during each year of the transition period [\[28 CFR 35.150 \(d\)\(3\)\(iii\)\]](#)
- 4) The name of the official responsible for the plan's implementation. [\[28 CFR 35.150 \(d\)\(3\)\(iv\)\]](#)

The transition plan is a reaction to the findings of the facility audits, assessments of county policies, services, programs, and activities, and input from advocacy groups and the public. Recommended actions for county policies and programs can be found in Section 3.0.

The specific architectural and site improvement modifications required to make programs accessible are listed in the Blount County Facility Reports (see *Appendix A*). Facility reports include buildings and their related grounds that are owned, operated, or leased by Blount County or facilities that provide programs of Blount County Government. Each facility report contains a list of items that do not meet current ADASAD standards and suggested barrier removal actions. Not all of these barriers must be removed by making renovations to the facilities in order to provide program compliance with the ADA. Removing barriers limiting access to programs or those which present a safety hazard should be the county's first priority.

4.1 Phasing of Corrections

A phased implementation of the required corrections to remove physical barriers at county-owned facilities is recommended. The county has limited funds and cannot immediately make all facilities fully compliant with ADA standards. Prior to setting priorities, baseline criteria needed to be established to develop a starting point for ranking the deficient facilities identified during the self-evaluation.

Site priorities were determined by evaluating each site's level of use, social need, civic function, and the general uniqueness of the site. At the time of the development of this report, few public complaints had been received about county-owned facilities. Complaints were not used as criteria to determine the phasing of improvements for any particular site, though future complaints could be the basis for funding improvements.

Each of these criteria is assumed to have equal weight and no priority over another:

- **Level of Use:** Is the facility utilized quite frequently and by a large cross-section of the public?
- **Social Need:** Does the facility provide a social service or program for less fortunate or transient citizens?
- **Civic Function:** Does the facility provide access to civic programs and services that implement the civil and political rights provided by the government?
- **General Uniqueness of the Site:** Does the building, facility, or site provide a distinct program or service that cannot occur at a different location or facility?

4.2 Public Outreach

Public participation on the final contents of the Transition Plan, including setting of priorities and the phasing of improvements, is critical to the success of the endeavor and is required by law. A draft Transition Plan was made available at the Mayor's Office and the Blount County Library for public review and comment from March 15 to March 29, 2019. Comments could also be provided via email as advertised. Letters were also sent to advocacy groups and others that expressed an interest during the project that provided information on the location of the draft Transition Plan for public review and the comment period. Comments received and responses are included in Appendix C. No additional public comments were received. The final Transition Plan was then submitted to the County Commissioners for adoption. See also *Section 1.12 – Public Outreach*.

4.3 Priorities for Barrier Removal

In creating priorities, it should be the county's intent to evaluate all areas of potential deficiency and to make structural changes where necessary and when equal accommodation cannot be made in another manner. The assignment of priorities is intended to facilitate public review and to address specific concerns of the local disabled community. It must be emphasized that it is the county's intention that all individuals with all types of disabilities be reasonably accommodated to provide access to all programs offered at all facilities.

The timing of the improvements by site within each transition phase will be determined by the county based on their preferences and criteria. In general, the required physical improvements to meet ADA specifications at county facilities were split into three priority groups:

- High priority improvements
- Medium priority improvements
- Low priority improvements

All barriers are not equal in the impact they have on persons with various disabilities to have equal access to county facilities or programs. Following evaluation of all facilities and programs, a prioritization was done to identify a ranking system to utilize when determining which capital improvements need to be considered first and those that could be implemented in subsequent years.

1. **High priority** barriers prohibit access for disabled persons, make access extremely troublesome, or present safety hazards to all users. These barriers likely do not have acceptable alternative routes or treatments to overcome the barrier. Typically, these barriers are significant obstacles located at entry walks and doors, interior corridors, curb ramps, rest rooms, and transaction and information counters. Examples of high priority barriers would include:
 - lack of barrier-free parking
 - lack of accessible route to the building's door
 - stairs where ramps or level surface are needed

- doors that are too narrow
 - lack of elevator in a multi-level building
 - extremely non-compliant slopes for accessible routes or ramps
 - displacements in walks or high thresholds
 - missing handrails
 - some signage (particularly those related to life/safety)
2. **Medium priority** barriers partially prohibit access or make access quite difficult for disabled persons. For medium priority barriers, alternative routes or treatments to overcome the barrier may or may not exist. Typically, these barriers are obstacles to amenities such as secondary entry points, light switches, vending machines, and drinking fountains. Medium priority barriers may also be barriers which are significant obstacles prohibiting access but for which alternative access is available or assistance is readily available to navigate around the barrier. The presence of the medium priority barrier possibly causes a minor hazard to a disabled person who is attempting to use the facility. Examples of medium priority barriers would include:
- minor non-compliant slopes
 - some signage
 - minor issues with doors (small dimensional non-compliance, opening force and closing speed)
 - non-compliant dimensional issues (vestibules, corridors, etc.)
 - stairwell/stair issues, particularly where an elevator is not available
 - accessible restrooms
 - accessible work and service counters
 - moderately non-compliant dimensional issues
 - some protruding objects
3. **Low priority** barriers typically do not limit access to facilities or services for disabled persons. For low priority barriers, alternative routes or treatments are typically available or assistance can be provided to overcome the barrier. It is not likely that the presence of a low priority barrier would cause a danger to a disabled person who is attempting to use or access the facility. Examples of low priority barriers would include:
- many signage issues
 - minor issues with light switches, electrical outlets, etc.
 - minor non-compliant dimensional issues

The costs to remove barriers by priority for each site are shown in Table 1 and detailed for each facility in *Appendix A*. In addition, a time frame had to be identified to determine an average annual budget to consider. For the purposes of this report, a 5 year time frame was utilized. Using this, it is conceivable that at the end of 5 years, all non-compliant ADA issues would be addressed throughout all current county-owned facilities. This assumes that standards and guidelines are not modified. This further assumes that funding is available each budget cycle to make the necessary improvements. It is highly unlikely given the economy that this is realistic, particularly when considering that there are also likely to be a large number of other improvements needed by the county as part of regular maintenance, upkeep, and repairs.

In some instances, it may be advantageous to construct all improvements at a site at once rather than correct the high priority barriers first and come back at a later date to correct the medium or low priority barriers. For some sites, the total cost of construction for the corrections requires that they be spread out over two or more phases. Blount County has the right to modify the priorities based on funding levels and changes in

county programs, activities, and services to have flexibility in accommodating community requests and complaints. Interim resolutions, such as assigning aids, temporary signing for alternate routes or sites, and modifications of programs, activities, and services may be implemented at the county's discretion to handle existing insufficiencies or access complaints received. All costs noted in *Appendix A* and Table 1 are 2018 cost opinions. These cost opinions are subject to change based on market conditions, economic conditions, inflation, material selection, etc. Multiple phases of projects, multiple bidding packages, design parameters, etc. all have an impact on project costs that cannot be finitely identified in a study with this level of detail and uncertainty related to funding.

Table 1. Blount County facilities probably costs for corrective action.

BLOUNT COUNTY ADA SELF EVALUATION STUDY AND TRANSITION PLAN FACILITY SUMMARY					
Name & Location	Ownership Status	Low Priority	Medium Priority	High Priority	Total Probable Cost
Blount County Courthouse 341 Court Street	County Owned	\$93,645	\$36,065	\$215,650	\$345,360
Animal Shelter 233 Currie Avenue	County Owned	\$10,980	\$1,700	\$700	\$13,380
Justice Center 930 E. Lamar Alexander Parkway	County Owned	\$52,195	\$37,805	\$10,500	\$100,500
Justice Center Vehicle Maintenance 930 E. Lamar Alexander Parkway	County Owned	\$4,210	\$1,715	\$2,500	\$8,425
Justice Center County Jail 930 E. Lamar Alexander Parkway	County Owned	\$8,365	\$1,600	\$2,420	\$12,385
Operations Center 1227 McArthur	County Owned	\$16,785	\$14,620	\$5,800	\$37,205
Health Department 301 McGhee Street	County Owned	\$15,330	\$17,045	\$3,600	\$35,975
Probation 1006 E. Lamar Alexander Parkway	County Owned	\$4,610	\$7,640	\$100	\$12,350
Blount County Library 508 N. Cusick Street	County Owned	\$13,480	\$9,545	\$700	\$23,725
Recovery Court 1008 E. Lamar Alexander Parkway	County Owned	\$2,470	\$7,115	\$20,990	\$30,575
Soil Conservation 221 Court Street	County Owned	\$8,670	\$4,000	\$6,200	\$18,870
Thompson-Brown House 1004 E. Lamar Alexander Parkway	County Owned	\$3,885	\$17,570	\$14,300	\$35,755
Eagleton Park Henderson Street, Eagleton Village	County Owned	\$2,100	\$32,875	\$0	\$34,975
Louisville Point Park 3298 Cox Road, Louisville	County Owned	\$22,075	\$24,538	\$14,500	\$61,113
Singleton Park Topside Road, Louisville	County Owned	\$0	\$6,560	\$1,800	\$8,360
Everett Recreation Center 318 Everett High Road	County Owned	\$41,495	\$8,950	\$600	\$51,045
Everett Park 3298 Cox Road, Louisville	County Owned	\$24,685	\$9,245	\$5,700	\$39,630
Everett Senior Center 702 Burchfield Street	County Owned	\$18,780	\$5,910	\$800	\$25,490
Richard Williams Park 300 E. Lincoln Road, Alcoa	County Owned	\$2,850	\$2,500	\$0	\$5,350
Polling Places County-Wide	Public & Private	\$0	\$0	\$0	\$0
TOTALS		Low Priority \$346,610	Medium Priority \$246,998	High Priority \$306,860	Total \$900,468

Based on the costs developed to address the architectural and engineering improvements required to fully comply with ADASAD standards, more than \$900,000 in improvements would be required (2018 costs) to achieve ADA compliance at all the county facilities. It is important to note at this point that many of the noted deficiencies are not significant barriers to access and some improvements are not required until major

building alterations are completed. This does not avoid the need for Blount County to ensure all programs are accessible by some means. It must also be mentioned that the cost to correct some significant non-compliant items cannot be determined based on the scope of the ADA self-evaluation. Additional investigation is needed to evaluate the various options and likely will include a review of other codes (plumbing, electrical, etc.) and possibly also review of the feasibility of removing walls (i.e., structural engineering review). Examples of these types of items would include:

- Conversion of multi-user restrooms to single user due to non-compliant space (may require analysis of plumbing code requirements for the number of fixtures required)
- Moving of walls to enlarge multi-user restrooms to enlarge an existing non-compliant stall to meet requirements (may require structural engineering review)
- Investigation required to determine how to best provide a level space at an entry door or to provide compliant clear spaces

Costs provided are estimated based on information available from the self-evaluation and may not account for hidden items not readily visible which may impact costs (e.g., lack of backer boards where toilet grab bars need to be relocated would require drywall removal and replacement that is not included in noted costs). In some cases, the cost identified is for a specific solution and there are often multiple options with costs that can be quite variable. If Blount County were to set a goal for completing all the necessary improvements to correct non-compliance issues within a 5-year time frame, it would require an annual budget of approximately \$180,000 (in 2018 dollars) to bring all the county facilities evaluated in Appendix A of this report up to current ADA standards (no inflation included). These costs do not include any costs associated with training of staff, staff time related to training or overseeing implementation, design services, etc. Blount County's annual general fund budget is approximately \$50 million.

Blount County should consider forming a committee to identify the most urgent access needs based on their experiences and the results of the self-evaluation. A review of facility utilization and programs provided at each is critical to assisting in prioritizing which facilities should be given priority for improvements and order in which improvements should be completed. However, the facility prioritization should not be looked at in a vacuum, as improvements at lower use facilities may still warrant consideration for improvements in the near future if a barrier exists to program access. Facilities have been placed into three tiers based on their utilization by the public and programs provided at each. Tier 1 facilities have the highest use and should be the first priority, with Tier 2 facilities to follow. Tier 3 facilities are relatively low use for the public or have only employee common-use areas that require corrective actions. The facilities in each tier is as follows:

Table 2. Blount County Government facility tier listing for prioritization.

Tier 1	Tier 2	Tier 3
County Courthouse	County Jail	Animal Shelter
Justice Center	Operations Center	Justice Center Vehicle Maintenance
Health Department	Recovery Court	Soil Conservation
Probation	Polling Places	Thompson-Brown House
Library		Louisville Point Park
Everett Recreation Center		Singleton Park
Everett Park		Richard Williams Park
Everett Senior Center		

4.4 Transition Plan Phasing

One of the most important compliance efforts for a Title II entity is to ensure that all programs provided to the public are accessible in some manner. Often there are short-term or temporary accommodations that can be made to provide this accessibility. Where these types of accommodations can be made, the priority for permanent corrections is reduced until an alteration is made to correct architectural barriers. Often, removal of architectural barriers can be accomplished during implementation of normal maintenance activities at the various facilities or as part of other capital improvements already anticipated.

An entity as large as Blount County Government has the daunting task of reviewing a large number of facilities and programs to ensure access is provided. The programs of the county cross numerous departments and facilities, with some programs not being provided in county-owned facilities (primarily voting). The phasing of improvements for accessibility is not something to typically be done by any one individual without consultation of various department heads. The completion of this Transition Plan is a key first step to identifying the required facility and programmatic access needs. The next logical step is the formation of a committee of key department heads to review the results and formulate a strategy and capital improvement plan to make the necessary alterations. This committee is typically chaired by the ADA Coordinator and Facilities Department. Procedural and other changes that cross department lines should also be reviewed by a committee of key department heads, typically chaired by the ADA Coordinator and Human Resources Director. Changes within departments can be done by each department head for their individual department.

Generally, the improvements to be made are suggested in the following order:

1. Approach and Entrance – compliant parking, accessible route from parking to the public accessible entrance, and an accessible entrance
2. Access to Services – within each facility, ensuring that all programs have an accessible route and are accessible
3. Restroom Access – access to a compliant, wheelchair accessible restroom, preferably one per floor for each gender or unisex
4. Other Access – access to lower priority items, such as drinking fountains, electrical outlets, etc.

Considering the above general recommendations, each facility needs to focus on the above priority order for improvements, while also considering the tiering provided in Table 2. Highest use facilities need to have improvements done to provide at least basic access to programs or determine another means to provide access. That could include relocating a program elsewhere within the facility that is accessible or relocating a program to an accessible facility until it can be accessible at its current location. Utilization of signage to identify the location of the accessible routes and entrances, accessible restroom locations, etc. can be very helpful until all necessary improvements can be made.

The ADA Coordinator, through the committee, should work closely with the Mayor and Commissioners to make funding available where possible to make the most urgent improvements to ensure all programs are accessible. Note that actual phasing, transitioning of improvements, etc. can be impacted by a number of factors that may be unknown currently, as well as economic conditions, grant opportunities, etc. The county is committed to becoming ADA compliant within the confines of preserving existing programs and services to all and budgetary limitations. Many of the items that are not compliant with current standards may be compliant with previous standards and are not required to be modified until a building renovation is completed. Any changes to the ADA policy after the sites were surveyed are not reflected in these basic cost

estimates. Additionally, it is the county's responsibility, as required by the ADA mandate, to regularly update the Transition Plan based on the latest requirements of the ADA laws and to document constructed improvements and facilities that are brought up to current ADA standards. Finally, the site surveys performed for this report are not to design level detail and are intended to be used to give a framework to the Transition Plan. When the Transition Plan is approved, and the planning stages are begun for implementation of the first improvements, a more detailed survey of each site will need to be performed, and improvements designed by licensed professionals that are knowledgeable with ADA as well as all other applicable codes, including building and fire codes. At this time, costs are estimated but precise costs cannot be determined until final design and the Transition Plan should be adjusted to reflect this knowledge.

Note that if any complaints are received regarding access to specific facilities or county programs, it may alter the priorities of the improvements. If the county receives complaints about access at a particular site that is not slated for upgrades for several years, they should consider adjusting the Transition Plan phasing to accommodate the implementation of improvements to be sooner or as necessary.

4.5 Plan Updates and Enforcement

Changes to Blount County's policies and programs should be drafted, implemented, and documented by the ADA Coordinator. Examples of some of these changes were provided in the Self-Evaluation. These changes should have little cost of implementation, mainly consisting of the time to develop the language of the policy and program changes, time to train county staff, and administrative costs. Some of the suggested language for county ADA documentation has been suggested in this report, but these suggestions are not exhaustive. It is also important for the ADA Coordinator to receive the necessary training to implement this Transition Plan and keep apprised of changes to ADA standards and guidelines.

5.0 ADA Tool Kit

5.1 Introduction

In order to facilitate access to all county programs and departments, the county will maintain program accessibility guidelines, standards, and resources. This information is available to all employees and volunteers. The county will add to these guidelines when necessary to address its needs and include information and technological devices that help staff and volunteers communicate with individuals with a variety of disabilities. The county will periodically review the components of this section, as new technologies are developed in order to ensure that the best types of modifications are included. This section also contains the accessibility standards of care that govern new construction and alterations to facilities.

If you need any additional assistance, please contact:

Mr. Don Stallions, ADA Coordinator
Phone: (865) 273-5772
Email: dstallions@blounttn.org

5.2 Federal Accessibility Standards and Regulations

U.S. Department of Justice

The U.S. DOJ provides many free ADA materials including the ADA text. Printed materials may be ordered by calling the ADA Information Line [(800) 514-0301 (Voice) or (800) 514-0383 (TDD)]. Publications are available in standard print as well as large print, audiotape, Braille, and computer disk for people with disabilities. Documents, including the following publications, can also be downloaded from the DOJ website (www.ada.gov/).

Unless noted, the ADA publications have not been updated to reflect the recent revisions to the ADA regulations that took effect on March 15, 2012.

- *ADA Regulation for Title II*. This publication describes Title II of the ADA (http://www.ada.gov/regs2010/ADAregs2010.htm#titleII_final_2010), Pub. L. 101-336, which prohibits discrimination on the basis of disability by public entities. Title II of the ADA protects qualified individuals with disabilities from discrimination on the basis of disability in the services, programs, or activities of all state and local governments. This rule adopts the general prohibitions of discrimination established under Section 504, as well as the requirements for making programs accessible to individuals with disabilities and for providing equally effective communications. It also sets forth Standards for what constitutes discrimination on the basis of mental or physical disability, provides a definition of disability and qualified individual with a disability, and establishes a complaint mechanism for resolving allegations of discrimination.
- *Title II Technical Assistance Manual (1993) and Supplements*. This 56-page manual (www.ada.gov/taman2.html) explains in lay terms what state and local governments must do to ensure that their services, programs, and activities are provided to the public in a nondiscriminatory manner. Many examples are provided for practical guidance.
- *Accessibility of State and Local Government Websites to People with Disabilities*. This is a 5-page publication providing guidance (www.ada.gov/websites2.htm) on making state and local government websites accessible.

U.S. Access Board

The full texts of Federal laws and regulations that provide the guidelines for the design of accessible facilities and programs are available from the U.S. Access Board. Single copies of publications are available free and can be downloaded from the Access Board's website (www.access-board.gov/the-board/laws). In addition to regular print, publications are available in large print, disk, audiocassette, and Braille. Multiple copies of publications can be ordered by sending a request to pubs@access-board.gov. In addition to the guidelines, guidance material is also available to assist staff in understanding and implementing Federal accessibility guidelines.

The following publications are currently available from the U.S. Access Board.

Guidelines and Standards for Facilities

Federal guidelines and standards are subject to periodic revision based on research findings and guidance from advisory committees. The county should have a regular practice of reviewing research materials posted to the U.S. Access Board's website and updating local guidelines and practices as new standards are adopted or existing standards are revised.

- *ADA Standards for Accessible Design (ADASAD)*. This document (www.ada.gov/2010ADASTandards_index.htm) contains scoping and technical requirements for accessibility to buildings and facilities by individuals with disabilities under the ADA, including special provisions where applicable for elements designed specifically for children ages 12 and under. These scoping and technical requirements are to be applied during the design, construction, and alteration of buildings and facilities covered by Titles II and III of the ADA to the extent required by regulations issued by Federal agencies, including the DOJ and the DOT, under the ADA.
- *Accessibility Guidelines for Play Areas*. The Access Board has developed accessibility guidelines for newly constructed and altered play areas. This bulletin is designed to assist in using the play area accessibility guidelines and provides information regarding where the play area guidelines apply, what a play component is considered to be, how many play components must be an accessible route, and the requirements for accessible routes within play areas. (www.access-board.gov/guidelines-and-standards/recreation-facilities/guides/play-areas)
- *Accessibility Guidelines for Recreation Facilities*. The Access Board issued accessibility guidelines for newly constructed and altered recreation facilities in 2002. The recreation facility guidelines are a supplement to ADASAD. They cover the following facilities and elements: amusement rides, boating facilities, fishing piers and platforms, miniature golf courses, golf courses, exercise equipment, bowling lanes, shooting facilities, swimming pools, wading pools, and spas. These summaries were updated following issuance of ADASAD (www.access-board.gov/guidelines-and-standards/recreation-facilities/guides).
- *Accessibility Guidelines for Outdoor Developed Areas*. The Regulatory Negotiation Committee on Accessibility Guidelines for Outdoor Developed Areas was established in June 1997. The accessibility guidelines proposed by the Committee include consideration of the latest information, design, and construction practices in existence. Proposed Section 16 of ADAAG requires all areas of newly designed or newly constructed and altered portions of existing trails connecting to designated trailheads or accessible trails to comply with this section. This proposed section also provides design guidelines for all newly constructed and altered camping facilities, picnic areas, and beach access routes. It is recognized that compliance with this section will not always result in facilities that will be accessible to all persons

with disabilities. These guidelines recognize that often the natural environment will prevent full compliance with certain technical provisions, which are outlined in this publication (www.access-board.gov/guidelines-and-standards/recreation-facilities/outdoor-developed-areas/draft-final-guidelines/text-of-the-guidelines).

Guidance Material and Advisory Reports for Facilities

The following publications provide additional information on specific aspects of the above guidelines and standards for facilities. Employees are encouraged to refer to these publications to obtain more detailed and up-to-date information when evaluating and implementing accessibility improvements to facilities. Note that several websites have been reconfigured and some outdated information removed. Some web addresses or hyperlinks may not be functional and not all information contained in the documents references current standards.

- *Using ADAAG Technical Bulletin*. This bulletin was developed to serve the specific needs of architects and other design professionals who must apply the ADAAG to new construction and alterations projects covered by Titles II and III of the ADA. It is also intended to clarify accessibility regulations generally, including those that apply to existing facilities covered by the ADA.
- *Detectable Warnings Update (March 2014)*. Currently, the Access Board is in the process of developing guidelines on public rights-of-way that, once finalized, will supplement the new ADASAD and be the enforceable standard for ROW facilities. This update was expected in 2013 but as of publication of this SETP is still pending. While ADASAD covers various features common to public streets and sidewalks, such as curb ramps and crosswalks, further guidance is necessary to address conditions unique to public ROW. Constraints posed by space limitations at sidewalks, roadway design practices, slope, and terrain raise valid questions on how and to what extent access can be achieved. Guidance on providing access for blind pedestrians at street crossings is also considered essential. This bulletin outlines the requirements of detectable warnings, a distinctive surface pattern of domes detectable by cane or underfoot, which are used to alert people with vision impairments of their approach to streets and hazardous drop-offs. Note that detectable warnings are required in very few locations outside of the public ROW and are often installed in parking lots and similar site conditions where they are not required and should not be placed. Overuse of detectable warnings can lead to confusion for persons with vision loss and can create unsafe conditions for persons using mobility devices. (www.access-board.gov/guidelines-and-standards/streets-sidewalks/public-rights-of-way/guidance-and-research/detectable-warnings-update)
- *Assistive Listening Systems Technical Bulletins*. Assistive listening systems are devices designed to help people with hearing loss improve their auditory access in difficult and large-area listening situations. Typically, these devices are used in such venues as movie houses, theaters, auditoriums, convention centers, and stadiums, where they are piggybacked on a public-address system. They may also be used in smaller listening locations like courtrooms, museums, classrooms, and community centers. This web site provides information about the types of systems that are currently available and tips on choosing the appropriate systems for different types of applications (www.nidcd.nih.gov/health/assistive-devices-people-hearing-voice-speech-or-language-disorders).

Guidelines for Transportation

- *ADAAG for Transportation Vehicles*. This publication provides minimum guidelines and requirements for accessibility standards for transportation vehicles required to be accessible by the ADA, including over-the-road bus and tram systems. (www.access-board.gov/guidelines-and-standards/transportation/vehicles/adaag-for-transportation-vehicles).

- *ADAAG for Transportation Vehicles; Over-the-Road Buses.* This publication outlines the amendments to the accessibility guidelines for over-the-road buses (OTRB) made by the Architectural and Transportation Barriers Compliance Board and the DOT to include scoping and technical provisions for lifts, ramps, wheelchair securing devices, and moveable aisle armrests. Revisions to the specifications for doors and lighting are also adopted. The specifications describe the design features that an OTRB must have to be readily accessible to and usable by persons who use wheelchairs or other mobility aids. (www.access-board.gov/guidelines-and-standards/transportation/vehicles/technical-assistance-manuals-on-adaag-for-transportation-vehicles/subpart-g-over-the-road-buses-and-systems)
- *American Association of State Highway and Transportation Officials (AASHTO).* AASHTO is the organization that maintains the "Green Book" for design of roads and highways and has begun to address accessibility of pedestrian networks. Several AASHTO publications, which can be ordered from the AASHTO website (<http://transportation.org/>), address accessible circulation systems, including: *AASHTO Guide for the Planning, Design, and Operation of Pedestrian Facilities* (1st edition) and *Guide for the Development of Bicycle Facilities* (3rd edition).
- *Federal Transit Administration (FTA).* FTA regulates and enforces requirements of the ADA covering transportation facilities and systems. FTA maintains a technical assistance line on ADA questions (888-446-4511) and on their website (www.fta.dot.gov).
- *Securement of Wheelchairs and Other Mobility Aids.* As a public or private transit authority, the responsibility of safe, efficient service from public agencies who offer transportation services has been enlarged to affording ridership to people using a wide variety of mobility aids. In considering not only the many types of mobility aid devices, but also the variety and sizes of lifts, and the numerous makes of buses and vans, it can be easily seen that there is no single, definitive solution to accessibility on mass transit vehicles. Various publications can be found that report on the experience of transit agencies that have taken the initiative to involve the ridership in needs assessment and have established policies, educated operators, and informed the public to achieve greater accessibility in their bus transit systems.

Guidance Material for Communication

- *Standards for Electronic and Information Technology.* The Access Board is issuing final accessibility standards for electronic and information technology covered by Section 508 of the Rehabilitation Act Amendments of 1998. Section 508 requires the Access Board to publish standards setting forth a definition of electronic and information technology and the technical and functional performance criteria necessary for such technology to comply with section 508. (www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-section-508-standards/section-508-standards)
- Section 508 also requires that individuals with disabilities, who are members of the public seeking information or services from a Federal agency, have access to and use of information and data that is comparable to that provided to the public who are not individuals with disabilities, unless an undue burden would be imposed on the agency. (www.section508.gov/)
- *Bulletin on the Telecommunications Act Accessibility Guidelines.* As technology continues to improve our means of telecommunication, it can pose challenges to accessibility on one hand, while on the other hold the key to innovative access solutions. Section 255 of the Telecommunications Act requires telecommunications products and services to be accessible to people with disabilities. This is required to the extent access is "readily achievable," meaning easily accomplishable, without much difficulty or expense. Telecommunications products covered include: wired and wireless telecommunication devices, such as telephones (including pay phones and cellular phones), pagers, and fax machines; other products that have a telecommunication service capability, such as computers with modems, and equipment that

carriers use to provide services, such as a phone company's switching equipment. (www.access-board.gov/the-board/laws/telecommunications-act)

Federal guidelines and standards are subject to periodic revision based on research findings and guidance from advisory committees. The county should have a regular practice of reviewing research materials posted to the U.S. Access Board's website and updating local guidelines and practices as new standards are adopted or existing standards are revised.

5.3 Resources for Providing Accessible Programs & Facilities

- *ADA Document Portal*: This website (adata.org/ada-document-portal) provides links to more than 7,400 documents on a wide range of ADA topics. The ADA Document Portal is supported by the 10 ADA & IT Technical Assistance Centers.
- *The U.S. Department of Labor, Office of Disability Employment Policy*: www.dol.gov/odep/: The Office of Disability Employment Policy (ODEP) is the only non-regulatory federal agency that promotes policies and coordinates with employers and all levels of government to increase workplace success for people with disabilities.
- *National Center on Accessibility (NCA)*: The Center (<http://ncaonline.org>) is a cooperative effort between the National Park Service (NPS) and Indiana University to provide information and technical assistance, primarily on recreation access. An example of the research activities of the NCA is the National Trails Surface Study. Initiated in 2005, this longitudinal study is primarily the result of questions that the National Center on Accessibility has, for many years and continues to receive from organizations, agencies and individuals who desire to make their trails accessible; are interested in an unobtrusive surface that blends and is friendly to the environment; and provides a quality trail experience for people with and without disabilities.
- *National Center on Health, Physical Activity, and Disability*: The Center (www.ncpad.org) provides information and resources on physical activity to help people with disabilities find ways to become more active and healthy. The Center also provides information on how to provide access to fitness centers, schools, recreation facilities, camps, and health and leisure services.
- *National Park Service*: NPS has many programs that address the issue of providing accessible recreation services to people with disabilities. These include Wilderness Accessibility for People with Disabilities (www.ncd.gov/publications/1992/December1992#8-1a) and Director's Order #42-Accessibility, which establishes the purpose and role of the NPS Accessibility Program (www.nps.gov/accessibility.htm), lists applicable laws, standards, and authorities, implementation strategies, roles, and responsibilities. It also addresses NPS policies and provides links to additional information sources.

5.4 Technical Resources

The county should utilize the many disability-related resources available through the internet. Begin at AbleData (www.abledata.com), maintained by the National Institute on Disability and Rehabilitation Research of the U.S. Department of Education. The site provides up-to-date links to assistive technologies and disability-related resources. AbleData's mission is to provide objective information on such assistive products as:

- *Aids for Daily Living*: Products to aid in activities of daily living, including bathing, carrying, child care, clothing, dispenser aids, dressing, drinking, feeding, grooming/hygiene, handle padding, health care, holding, reaching, time, smoking, toileting, and transfer.

- *Blind and low vision:* Products for people with visual disabilities, including computers, educational aids, information storage, kitchen aids, labeling, magnification, office equipment, orientation and mobility, reading, recreation, sensors, telephones, tools, travel, typing, and writing (Braille).
- *Communication:* Products to help people with disabilities related to speech, writing, and other methods of communication, including alternative and augmentative communication, signal systems, telephones, typing, and writing.
- *Computers:* Products to allow people with disabilities to use desktop and laptop computers and other kinds of information technology including software, hardware, and computer accessories.
- *Controls:* Products that provide people with disabilities with the ability to start, stop, or adjust electric or electronic devices, including environmental controls and control switches.
- *Deaf and hard of hearing:* Products for people with hearing disabilities, including amplification, recreational electronics, signal switches, and telephones.
- *Deaf and blind:* Products for people who are both deaf and blind.
- *Education:* Products to provide people with disabilities with access to educational materials and instruction in school and in other learning environments, including classroom and instructional materials.
- *Environmental Adaptations:* Products that make the built environment more accessible, including indoor environment, furniture, outdoor environment, vertical accessibility, houses, polling place accessibility, lighting, and signs.
- *Housekeeping:* Products that assist in cooking, cleaning, and other household activities, as well as adapted appliances. Includes food preparation, housekeeping, cleaning, ironing, laundry, and shopping.
- *Orthotics:* Braces and other products to support or supplement joints or limbs.
- *Prosthetics:* Products for amputees, including lower and upper extremity.
- *Recreation:* Products to assist people with disabilities with their leisure and athletic activities, including crafts, electronics, gardening, music, photography, sewing, sports, and toys.
- *Safety and Security:* Products to protect health and home, including alarm and security systems, childproof devices, electric cords, lights, and locks.
- *Seating:* Products that assist people to sit comfortably and safely, including seating systems, cushions, and therapeutic seats.
- *Therapeutic Aids:* Products that assist in treatment for health problems and therapy and training for certain disabilities, including ambulation training, biofeedback, evaluation, exercise, fine and gross motor skills, perceptual motor, positioning, pressure/massage modality equipment, respiratory aids, rolls, sensory integration, stimulators, therapy furnishings, thermal/water modality equipment, and traction.
- *Transportation:* Products to enable people with disabilities to drive or ride in cars, vans, trucks, and buses, including mass transit vehicles and facilities, vehicles, and vehicle accessories.
- *Walking:* Products to aid people with disabilities who are able to walk or stand with assistance, including canes, crutches, and walkers.
- *Wheeled mobility:* Products and accessories that enable people with mobility disabilities to move freely indoors and outdoors, including wheelchairs (manual, sport, and powered), wheelchair alternatives (scooters), wheelchair accessories, transporters, stretchers, and carts.
- *Workplace:* Products to aid people with disabilities at work, including agricultural equipment, office equipment, tools, vocational assessment, vocational training, and work stations.

Assistive Technology Vendors and Service Providers

- International Commission on Technology and Accessibility – Initiates, facilitates, and provides information regarding technology and accessibility through the internet. This information is available to

people with disability, advocates, and professionals in the field of disability, researchers, legislative bodies, and the general community. (uia.org/s/or/en/1100052750)

- National Center for Accessible Media – A research and development facility dedicated to the issues of media and information technology for people with disabilities in their homes, schools, workplaces, and communities. NCAM has developed an authoring tool to make web- and CD-ROM-based multimedia materials accessible to persons with disabilities. Called Media Access Generator (MAGpie, versions 1.0 and 2.01) create captions and audio descriptions of rich media and can be downloaded on their website (ncam.wgbh.org).
- American Sign Language Interpreters – A pool of on-call American Sign Language interpreters should be developed. This list should be routinely updated to ensure their availability. Some programs may need to have a pool of interpreters who are available on a 24-hour basis to handle emergency procedures. The required qualifications of these interpreters should be established. Many non-certified interpreters provided by local services may have excellent skills and be qualified to handle most circumstances. However, unique circumstances, such as the provision of emergency medical services, may require interpreters who are approved by the courts and can ensure a level of confidentiality. Resources and contacts for qualified sign language interpreters and information for the deaf and hard of hearing are at the following locations:
 - Community Tennessee Rehabilitation Center (Blount County)
1749 Triangle Park Drive
Maryville, TN 37801-3705
1-865-981-2382
 - Registry of Interpreters for the Deaf – www.rid.org/, including the Tennessee Chapter (<http://www.tennrid.org/>).
 - Maryville College – provides a bachelor's degree program in ASL and could potentially provide students for ASL interpretation as part of the college's Experiential Learning program (www.maryvillecollege.edu/academics/programs-of-study/american-sign-language/).
- Assistive Technology
Systems and devices amplify sound for persons with hearing disabilities should be available for public meetings and conferences. Different types of devices are more suitable for different types of hearing disabilities. Devices should be chosen to accommodate the greatest number of individuals.
 - *Telecommunications Devices Access Programs (TDAP)*: The Telecommunications Devices Access Program (TDAP) is established by Chapter 417 of the Public Acts of 1999. In accordance with the Act, the program is designed to distribute appropriate telecommunications devices so that persons who have a disability may effectively use basic telephone service. The Tennessee Public Utility Commission was given the responsibility and authority to implement and manage this program. Devices are issued on a first-come, first-served basis. However, there are certain qualifiers that might enable individuals to receive devices on a priority basis. www.tn.gov/tpuc/telecommunications-devices-access-programs-tdap.html
 - *Tennessee Relay Services (TNRS)*: As a service to Tennessee's deaf, deaf-blind, hard-of-hearing, and hearing and speech-impaired community, the Tennessee Relay Service (TNRS) provides free, statewide assisted telephone service to those with speech, hearing, and visual impairments. (www.tn.gov/tpuc/relay-center-services.html).
 - *Technology Access Center (TAC)*: The Technology Access Center has offered services for middle Tennesseans with disabilities and functional limitations since 1989. The Center is operated by the nonprofit corporation, Access Services of Middle Tennessee. The mission of the corporation's board and staff members is to promote the independence and participation of individuals of all ages with

disabilities in school, work, play and everyday activities through their use of assistive technology. (tacnashville.org/).

- *East Tennessee Technology Access Center (ETTAC)*: The East Tennessee Technology Access Center is a regional nonprofit agency that helps people with disabilities gain knowledge about and access to assistive technology devices. These devices help people with disabilities gain education and employment skills, perform activities of daily living, and lead more independent, productive lives. ETTAC's assistive technology equipment is used for assessment and training, and some devices may also be available for loan. (www.ettac.org/home.html).
- *Closed Caption Machine* - To the extent practical, county divisions should have access to a device for encoding closed captioning on films and videotapes used for training and other programs.
- *Enlarging Printed Materials* - A copy machine capable of enlarging printed materials should be available for each site where programs or transaction counter services are provided to the public.
- *Optical Readers* - Equipment that can translate printed information into an audio format should be available to Departments.
- *TDD* - To the extent necessary, county Divisions should have access to a text telephone or have access to a telephone transfer service as required by the law and offered by public telephone companies.
- *TDI* – TDI's (formerly known as Telecommunications for the Deaf and Hard of Hearing, Inc.) mission is to promote equal access in telecommunications and media for people who are deaf, hard of hearing, late deafened, or deaf blind. TDI's online resources (tdiforaccess.org/) include information about telecommunications access such a TTY, pagers, telephony, VoIP, and more.

Guide to Disabilities and Disability Etiquette

A summary guide to disabilities and disability etiquette has been included below. The guide will allow staff members to become familiar with a variety of types of disabilities and help them to be more sensitive to the abilities and needs of people with disabilities in order not to offend or demean them. The guide should be periodically updated to ensure that it includes current acceptable language for talking about disabilities.

The National Organization on Disability reports that more than 59 million Americans have a disability. This section is for anyone — with or without a disability — who wants to interact more effectively with people who are disabled.

The ADA was conceived with the goal of integrating people with disabilities into all aspects of American life, particularly the workplace and the marketplace. Sensitivity toward people with disabilities is not only in the spirit of the ADA, it makes good business sense. It can help the county expand its services to citizens, better serve its customers and improve relationships with its employees.

When supervisors and co-workers use disability etiquette, employees with disabilities feel more comfortable and work more productively. Practicing disability etiquette is an easy way to make all people feel more comfortable and welcomed in their environment.

There is no reason to feel awkward when dealing with a person who has a disability. This section provides some basic tips for county staff to follow. If a county employee is ever unsure how to best serve a person with a disability, just ask them.

- **Ask Before You Help** – Just because someone has a disability, don't assume he/she needs your help. If the setting is accessible, people with disabilities can usually get around fine without assistance. Adults with disabilities want to be treated as independent people. Offer assistance only if the person appears to need it. If they do want help, ask what type of help they would like before you offer any assistance. What you think they may need may not be what they really need.

- **Do Not Touch!** – Some people with disabilities depend on their arms for balance. Grabbing them – even if you mean well – could knock them off balance and create an injury. This is especially true of a person using a cane, crutches, or walker. When someone is in a wheelchair, never pat their head or touch their wheelchair (or scooter) without permission. This equipment is part of their personal space and touching it is considered rude.
- **Engage Your Mind Before Engaging Your Mouth** – Always speak directly to the person with the disability NOT to their companion, aide, or sign language interpreter. Making small talk with a person who has a disability is great; just talk to him/her like you would anyone else. Respect his/her privacy and don't ask questions about their disability unless they invite the discussion. If you are with a child who asks, don't make the situation awkward for everyone; let the person with the disability respond directly to the child. They are used to children's questions.
- **Make No Assumptions** – People with disabilities are the best judge of what they can or cannot do. Do not make any decisions for them about participating in any activity or what they may or may not be able to do. Simply respond to their questions and let them make their own decisions. Depending on the situation, it may be a violation of the ADA to exclude someone because of a wrong decision on what they're capable of doing.
- **Respond Graciously to Requests** – When people who have a disability ask for an accommodation at a county-owned property, it is not a complaint. It shows they feel comfortable enough in your establishment to ask for what they need. If they get a positive response, they will enjoy their transaction and feel comfortable to come back again and again. Unless they are asking for something outlandish, provide what is asked for. If they request something unreasonable, contact your ADA Coordinator for a direction toward a resolution.
- **Terminology** – PUT THE PERSON FIRST! Always say "person with a disability" rather than "disabled person". This recognizes that they are a person first, not a disability first. If someone has a specific disability, it would be a "person who is blind", a "person who is deaf", or a "person with dwarfism". Each person may have their own preferred terminology, and if you're not sure what to use, just ask them. Most, however, will recognize the effort when you just refer to them as "people".
 - Avoid outdated, politically incorrect terms like "handicapped" or "crippled". Be aware that many people with disabilities dislike jargon and euphemistic terms like "physically challenged" and "differently abled". Say "wheelchair user" instead of "confined to a wheelchair" or "wheelchair bound". The wheelchair is what enables the person to get around, but they are neither confined by it nor bound to it. The wheelchair is liberating, not confining.
 - With any disability, avoid negative, disempowering words like "victim" or "sufferer". Say "person with AIDS" instead of "AIDS victim" or person who "suffers from AIDS".
 - It's okay to use idiomatic expressions when talking to people with disabilities. For example, saying "It was good to see you" and "See you later" to a person who is blind is completely acceptable. They will use the same terminology and it's inappropriate to respond with questions like, "How are you going to see me later?"
 - People in wheelchairs will say things like, "Let's go for a walk" and it's okay for you to say it too. The situation will only become awkward if you make it so.
 - Many people who are Deaf communicate with sign language and consider themselves to be members of a cultural and linguistic minority group. They refer to themselves as Deaf (with a capital D) and may be offended by the term "hearing impaired." Others may not object to the term, but in general it is safest to refer to people who have hearing loss but communicate through a spoken language as "people with hearing loss" and those who have a profound hearing loss as "people who are Deaf".

Community Groups, Organizations, Associations, and Commissions

There are a large number of groups nationally, regionally, and within each state that provide specialized services, information, and advocacy for persons with all disabilities. A number of advocacy groups are listed below, the list is not intended to be complete by any means:

- *Ability Resources, Inc.:* Ability Resources Inc. (www.ability-resources.org/home.org) was founded in 1976. Their mission is to assist people with disabilities in attaining and maintaining their personal independence. One way this can be achieved is in the creation of an environment in which people with disabilities can exercise their rights to control and direct their own lives.
- *ADA National Network:* The ADA National Network (<http://adata.org/>) provides information, guidance and training on the Americans with Disabilities Act (ADA), tailored to meet the needs of business, government and individuals at local, regional and national levels. The ADA National Network consists of ten Regional ADA National Network Centers located throughout the United States that provide local assistance to ensure that the ADA is implemented wherever possible.
- *American Council of the Blind:* ACB (www.acb.org) is a national organization advocating on behalf of persons who are blind or have low vision. ACB also publishes A Guide to Making Documents Accessible to People Who Are Blind or Visually Impaired. ACB is located at 1155 15th St. NW, Suite 1004, Washington, DC 20005 (800.424.8666) or by e-mail at info@acb.org.
- *American Association of People with Disabilities:* The American Association of People with Disabilities (www.aapd.com/) is the largest non-profit, non-partisan, cross-disability organization in the United States.
- *Maryville College:* Maryville College developed the first bachelor's degree program in interpreting for ASL, and could be a local resource for interpretation (www.maryvillecollege.edu/academics/programs-of-study/american-sign-language/).
- *National Association of the Deaf:* NAD is a national consumer organization representing people who are deaf and hard of hearing. NAD provides information about standards for American Sign Language Interpreters and the Captioned Media Program on its website (www.nad.org).
- *National Federation of the Blind:* NFB is a national organization advocating on behalf of persons who are blind or have low vision. NFB provided online resources (www.nfb.org) for technology for the blind, including a technology resource list, a computer resource list, screen access technology, sources of large print software for computers, and sources of closed circuit TV (CCTVs). There is also a Tennessee state chapter (<http://www.nfbtn.org/>).
- *National Organization on Disability:* The National Organization on Disability promotes the full and equal participation and contribution of America's 54 million men, women and children with disabilities in all aspects of life. NOD maintains an on-line directory of information and links including transportation-related resources (www.nod.org).
- *Paralyzed Veterans of America:* PVA is a national advocacy organization representing veterans. PVA's Sports and Recreation Program promotes a range of activities for people with disabilities, with special emphasis on activities that enhance lifetime health and fitness. PVA's website (<http://www.pva.org/>) provides information on useful sports publications and a list of contacts.
- *United Spinal Association:* United Spinal Association is a membership organization serving individuals with spinal cord injuries or disease. Formerly known as the Eastern Paralyzed Veterans Association, the organization expanded its mission to serve people with spinal cord injuries or disease regardless of their age, gender, or veteran status. Information on accessibility training and consulting services and recreational opportunities for people with spinal cord injuries or disease is available on their website (www.unitedspinal.org).
- *World Institute on Disability:* WID is an international public policy center dedicated to carrying out research on disability issues and overcoming obstacles to independent living. WID maintains an on-line

information and resource directory on technology, research, universal design, and the ADA. (www.wid.org/resources).

- *Tennessee Department of Human Services* – provides information on a wide variety of disability services (<https://www.tn.gov/humanservices/disability-services.html>). Information is provided for
 - Vocational Rehabilitation
 - Blind & Visually Impaired Services
 - Deaf, Deaf-Blind, and Hard of Hearing Services
 - Tennessee Rehabilitation Center
 - Community Tennessee Rehabilitation Centers
 - Disability Determination Services
 - Tennessee Technology Access Program
 - Councils and Committees
 - Tennessee Business Enterprises
 - Vocational Rehabilitation (VR) Office Locations
- *Tennessee Commission on Aging and Disability*: The Tennessee Commission on Aging and Disability (formerly the Commission on Aging) was created by the Tennessee General Assembly in 1963. The Commission is the designated state agency on aging and is mandated to provide leadership relative to aging issues on behalf of older persons in the state. Our mission is to bring together and leverage programs, resources, and organizations to protect and ensure the quality of life and independence of older Tennesseans and adults with disabilities. (www.tn.gov/aging.html).
- *Tennessee Association of the Deaf*: The Tennessee Association of the Deaf (TAD) is a state association affiliated with the National Association of the Deaf and the local chapters across Tennessee. It serves as an advocate for more than 500,000 deaf and hard of hearing people living in Tennessee. The TAD is a non-profit state association operating independently of federal, state, and local. Membership includes deaf, hard of hearing, and hearing people. The mission of TAD is to promote the general welfare of deaf, hard of hearing, and hearing people by advocating accessible services and programs across Tennessee. The paramount significance of this mission is that it will enable all individuals to achieve full participation into the mainstream of life and community (www.deaftenn1897.org/).
- *Southeast ADA Center*: The Southeast ADA Center (formerly known as Southeast DBTAC) is a leader in providing information, training, and guidance on the Americans with Disabilities Act (ADA) and disability access tailored to the needs of business, government, and individuals at local, state, and regional levels. They also conduct research to reduce and eliminate barriers to employment and economic self-sufficiency and to increase the civic and social participation of Americans with disabilities. adasoutheast.org/
- *Tennessee Disability Pathfinder*: Tennessee Disability Pathfinder provides free information, resources, support, and referrals to Tennesseans with disabilities and their families. Through three major program components, they provide information and resources to individuals of all ages, all types of disabilities, and language spoken. vkc.mc.vanderbilt.edu/vkc/pathfinder/
- *Disability Rights Tennessee*: Disability Rights Tennessee (DRT) was founded as E.A.C.H. in 1978 and recently the agency was known as Disability Law & Advocacy Center of Tennessee. Today, DRT is Tennessee's Protection & Advocacy System and has served—at no cost—more than 40,000 clients with disabilities. Their mission is to protect the rights of Tennesseans with disabilities. DRT provides services to people with disabilities across the state with numerous issues, including employment discrimination, safety in schools, abuse and neglect, and access to community resources and services. <https://www.disabilityrightstn.org/>
- *Tennessee Disability Coalition*: The Tennessee Disability Coalition is an alliance of organizations and individuals joined to promote the full and equal participation of people with disabilities in all aspects of

life. The Coalition and its member organizations represent Tennesseans of every age, economic background, political persuasion and disability. Some are disability-specific groups, like the Autism Society of Middle Tennessee, while others are cross-disability and may focus on specific issues, such as independent living, employment, or assistive technology. Each is committed to collaboration toward improving the lives of all Tennesseans who are touched by a disability. <https://www.tndisability.org/>

- *Statewide Independent Living Council of Tennessee (SILC)*: Their mission has been to promote independent living philosophies in Tennessee and support its practices and values. As such, the SILC TN educates the community and public leaders about the IL philosophy, provides training and support to the Independent Living community, and, per new language of the Workforce Innovation and Opportunity Act (WIOA), facilitates funding opportunities for expanding the practice of IL in Tennessee. silctn.org/
- *The Arc Tennessee*: The Arc Tennessee is a grassroots, non-profit, statewide advocacy organization for people with intellectual and developmental disabilities and their families. www.thearcctn.org/
- *Tennessee Council of the Blind (TCB)*: The Tennessee Council of the Blind (TCB) is a 501(c)(3) not-for-profit membership organization whose members are concerned about the dignity and well-being of blind people and a proud affiliate of the American Council of the Blind. Their members include persons who are blind, losing vision, or are parents of a child who is blind or visually impaired or fully sighted. tennesseecounciloftheblind.org/
- *Support and Training for Exceptional Parents (STEP)*: Their mission is to improve the lives of families of children with disabilities by guiding them through challenges they face accessing education and community programs. STEP provides services that promote working together with school staff to resolve issues often faced by children with disabilities at school, such as harassment, bullying, low expectations, and social isolation. www.tnstep.org/.
- *East Tennessee Human Resource Agency (ETHRA)*: Since 1973, their mission is to help families and individuals remain independent with opportunities to succeed. They maintain a Blount County ETHRA office in Maryville and American Job Center in Alcoa. www.ethra.org/
- *Deaf Link*: Provides accessible hazard alert system (AHAS), video remote interpreting (VRI), pre-recorded interpreting (PRI), and Shelter Link (an internet-based interpreting service for sheltering and mass care agencies) to provide the highest standard of inclusion for persons who are Deaf, Blind, Hard-of Hearing and Deaf-Blind. www.deaflink.com/.

Potential Funding Opportunities

Grants may be available from a wide variety of sources from state and federal agencies to private agencies and non-profits. A number of potential programs are listed below. The list is not intended to be complete by any means and not all grants are funded at all times. The **Tennessee Department of Environment & Conservation** offers a number of grants for parks and recreation facilities. Recreation Educational Services is responsible for administering federal and state recreational grant programs to local and state governments. The Division manages the Local Parks and Recreation Fund (LPRF), the Recreational Trails Program (RTP), and the Tennessee Recreation Initiative Program (TRIP), the Land and Water Conservation Fund (LWCF), and the Natural Resources Trust Fund (NRTF). Refer to their website for a matrix of grant programs (www.tn.gov/environment/program-areas/res-recreation-educational-services/res-recreation-educational-services-grants0.html).

Tennessee Department of Transportation administers several grant programs for transportation-related projects (<https://www.tn.gov/tdot/government/g/gr/tdot-grant-information.html>).

Appendix A

Blount County Facilities Physical Barrier Report

BLOUNT COUNTY ADA SELF EVALUATION STUDY AND TRANSITION PLAN					
FACILITY SUMMARY					
Name & Location	Ownership Status	Low Priority	Medium Priority	High Priority	Total Probable Cost
Blount County Courthouse 341 Court Street	County Owned	\$93,645	\$36,065	\$215,650	\$345,360
Animal Shelter 233 Currie Avenue	County Owned	\$10,980	\$1,700	\$700	\$13,380
Justice Center 930 E. Lamar Alexander Parkway	County Owned	\$52,195	\$37,805	\$10,500	\$100,500
Justice Center Vehicle Maintenance 930 E. Lamar Alexander Parkway	County Owned	\$4,210	\$1,715	\$2,500	\$8,425
Justice Center County Jail 930 E. Lamar Alexander Parkway	County Owned	\$8,365	\$1,600	\$2,420	\$12,385
Operations Center 1227 McArthur	County Owned	\$16,785	\$14,620	\$5,800	\$37,205
Health Department 301 McGhee Street	County Owned	\$15,330	\$17,045	\$3,600	\$35,975
Probation 1006 E. Lamar Alexander Parkway	County Owned	\$4,610	\$7,640	\$100	\$12,350
Blount County Library 508 N. Cusick Street	County Owned	\$13,480	\$9,545	\$700	\$23,725
Recovery Court 1008 E. Lamar Alexander Parkway	County Owned	\$2,470	\$7,115	\$20,990	\$30,575
Soil Conservation 221 Court Street	County Owned/ Tenant Leased	\$8,670	\$4,000	\$6,200	\$18,870
Thompson-Brown House 1004 E. Lamar Alexander Parkway	County Owned	\$3,885	\$17,570	\$14,300	\$35,755
Eagleton Park Henderson Street, Eagleton Village	County Owned	\$2,100	\$32,875	\$0	\$34,975
Louisville Point Park 3298 Cox Road, Louisville	County Owned	\$22,075	\$24,538	\$14,500	\$61,113
Singleton Park Topside Road, Louisville	County Owned	\$0	\$6,560	\$1,800	\$8,360
Everett Recreation Center 318 Everett High Road	County Owned	\$41,495	\$8,950	\$600	\$51,045
Everett Park 3298 Cox Road, Louisville	County Owned	\$24,685	\$9,245	\$5,700	\$39,630
Everett Senior Center 702 Burchfield Street	County Owned	\$18,780	\$5,910	\$800	\$25,490
Richard Williams Park 300 E. Lincoln Road, Alcoa	County Owned	\$2,850	\$2,500	\$0	\$5,350
Polling Places County-Wide	Public & Private	\$0	\$0	\$0	\$0
TOTALS		\$346,610	\$246,998	\$306,860	\$900,468

All cost estimates for County facilities are based on a single unified bid with 2018 probable costs. Bidding in a different manner or different time period will require adjustments to the probable project costs. All items indicated as 'TBD' require further evaluation for feasibility due to historical, topographical, structural, or other potential concerns.



Blount County Courthouse

Data collected -
February 2018

Exterior

Item #	Description	Priority	Probable Cost
1a	Parking		
	<i>NOTE: On-street parking is under jurisdiction of the City of Maryville within their right-of-way. None of the on-street parking provide good access to an accessible entrance.</i>	N/A	\$0
1a-1	<i>Public parking at Main Entrance public lot</i>		
	<i>0 spaces designated as van-accessible. One existing space is distant from the accessible entrance. Other two spaces existing are not compliant dimensions (restriping is possible to make 2 van-spaces. Cross-slope of two existing spaces and access aisle is excessive. Only 1 of these 2 spaces has the required sign and it is too low (36", 60" minimum required). Provide compliant van space with access aisle and sign required closest to accessible public entrance. Consider relocating spaces.</i>	High	Included Below
	Notes: Public parking lot provides a total of 11 parking spaces (2 reserved), 3 are accessible but 0 are van-accessible. 1 van-accessible space required. Federal Guideline: 208.2, 208.3, 216.5, 502, 703.7.2.1		
1a-2	<i>Employee parking on SE side of building</i>		
	<i>0 spaces in this lot designated at accessible but all spaces are assigned to specific employees. Ensure ability to assign spaces to disabled employee with access privileges to this lot can be accommodated by compliant size and slope parking space and access aisle.</i>	N/A	\$0
	Notes: Public parking lot provides a total of 11 parking spaces (2 reserved), 3 are accessible but 0 are van-accessible. 1 van-accessible space required. Federal Guideline: 208.2, 208.3, 216.5, 502, 703.7.2.1		
1a-3	<i>Visitor/Police parking lot SW of Main Entrance</i>		
	<i>0 spaces in this lot designated at accessible. Consider locating all barrier-free parking for the building entrances to this lot given the proximity to the Main Entrance for the public, secondary entrance, and relatively level spaces. Restripe to provide spaces required for all 3 public lots (minimum of 3 van and up to 4 barrier-free).</i>	High	\$750
	Notes: Public parking lot provides a total of 9 parking spaces (2 reserved for Sheriff's vehicles), 0 are marked accessible. 1 van-accessible space required. Appears to be space for up to 4 van and 2 barrier-free with restriping. Federal Guideline: 208.2, 208.3, 216.5, 502, 703.7.2.1		

Item #	Description	Priority	Probable Cost
1a-4	<i>Public parking across Court Circle</i>		
	<i>1 spaces in this lot designated as accessible, 5 required. Consider locating some spaces across the street per above for Courthouse access. Restripe to provide spaces for adjacent public spaces.</i>	High	\$750
	Notes: Public parking lot provides a total of 114 parking spaces, 1 barrier-free space present, 0 are marked van-accessible. 1 van-accessible space and 4 barrier-free required. Lot provides access to adjacent park and greenway so consider 2 van and 2 barrier-free (minimum, assuming other space is added per above recommendation across the street). Federal Guideline: 208.2, 208.3, 216.5, 502, 703.7.2.1		
4	<i>Exterior Pedestrian Routes</i>		
	<i>Many pedestrian routes on the site have compliance issues (see figure). Primary focus of corrective action should be routes between parking and entrances and public ROW sidewalk on the front of the building and public entrances. Corrective action for all non-compliant sidewalks will require minimum 3500 sf of removal and replacement. Cost shown for full compliance but less can be done if compliant routes are identified by signage and directional signage is provided at non-compliant routes.</i>	High	\$50,000
	Notes: Work may include concrete removal, concrete replacement, grading, grinding, realignment/consolidation of sidewalk, signage, etc. Study should be done to review most cost effective options that will provide reasonable access to public and employee entrances. Federal Guideline: 206, 403, 302, 303		
5	<i>Exterior Ramp on NE Side in Courthouse Plaza area</i>		
	<i>This ramp is the only way to access the County Courthouse from this side of the building for wheelchair users and others with severe lower body mobility impairments. The ramp needs to be reconstructed to correct slopes on the lower and upper runs that exceed the maximum 8.33%. There are also multiple locations with level change and separations, especially at the upper run. Existing handrails are not compliant as they do not provide the required edge protection, are not continuous, are not 1-1/2" from the wall in all locations, do not return, and do not extend 12" beyond the top and bottom of the ramp. Better option likely to construct new ramp elsewhere.</i>	High	\$150,000
	The bottom run has an 11.5% slope and the upper 13.0%. A compliant sloped run will need to be longer, which essentially requires complete reconfiguration and reconstruction of the ramp. It may be more cost-effective to construct a new ramp to access the landing closest to the Mayor's Office, possibly by removing one of the sets of stairs. Federal Guideline: 405, 302, 303		

Item #	Description	Priority	Probable Cost
6	<i>Exterior Stairs</i>		
	<i>There are numerous entrances accessed only by using stairs. Stairs may not be part of an accessible route so these entrances are not deemed to be accessible. All non-accessible entrances need to have signage provided that directs the public to accessible entrances, which would include those on the front that lie within the corridor in front of the Mayor's Office and the Main Entrance and SW entrances in the rear of the Courthouse. In addition, nearly every set of exterior stairs has issues of non-compliance with riser height and/or tread depth, various issues with handrails, steep slopes at landings, etc.</i>	High	\$800
	Provide signage at stairs at doors D1, D2, and D3 of the Old Courthouse, with sign placement at the public ROW route. Include signs with ISA identifying doors D8, D9, and D10 and ramp as the accessible route. Federal Guideline: 210, 504, 304, 505		
8a	<i>Building Entrances/Exits</i>		
	<i>Ensure that 60% of all public entrances are accessible, including being on a route that is compliant.</i>	High	TBD
	There are a total of 11 public entrances to the building, with 60% required to be accessible (7). Six (6) doors are on routes that do not require stairs, but some routes to these entry doors are not fully compliant with slope or other requirements. Provide signage at routes to all non-accessible entrances directing persons to accessible entrances (see Item 6 above) and ensure all accessible entrances have the ISA prominently visible. Consideration should also be given to permanently closing some of the entrances and make them emergency egress only to both reduce public entrance access requirements and reduce maintenance. In addition, there are 6 employee-only or emergency egress entrances/exits, only 2 of which do not require use of stairs (both sallyport doors). Federal Guideline: 210, 504, 304, 505		
Interior			
Common Elements			
Item #	Description	Priority	Probable Cost
11	<i>Interior Stairs</i>		
	<i>Provide compliant handrails on all interior stairs when stairs are altered.</i>	Low	TBD
	Notes: Several interior stairways have compliance issues, including with non-compliant handrails. Stairways that are not part of an accessible route (all stairs in the County Courthouse) are not required to comply with 504 except for compliance with handrail requirements of 505 when the stairs are altered. Old Courthouse open stair has non-compliant treads and risers and handrails. Federal Guideline: 210.1, 505		

Item #	Description	Priority	Probable Cost
14	Elevators		
14-1	<i>West Wing Elevator</i>		
	<i>Emergency controls are not grouped at the bottom of the panel, alarm button has no tactile symbol or braille, the main entry floor is not indicated by a star and has no braille, the emergency communications panel has no raised symbol of a phone and there is nothing tactile or braille on the access door to indicate what is inside, the phone handset cord is less than 29" long, and the access door hardware is not operable without grasping and turning.</i>	Low	TBD
	Notes: Provide necessary features in elevator and on control panel. Federal Guideline: 407.4.6.4, 407.4.7, 407.4.9		
	<i>Voice communication is required to use the emergency system.</i>	High	\$1,000
	Notes: Visual indication that emergency call has been received is critical for use by persons with hearing loss. Provide new emergency communication system that includes both visual and audio indicators that emergency call has been received. Federal Guideline: 708.1, 708.2		
	<i>No tactile star is provided on both jambs at the main entry level.</i>	High	\$200
	Notes: This feature is needed by persons with vision loss to know when they have reached the main building entry level. Provide required sign that include tactile star, level number, and Braille. Federal Guideline: 407.2.3.1		
	<i>Provide compliant gap between the floor of the elevator car and the hall floor.</i>	Medium	TBD
	Notes: Existing gap is 1-3/8", exceeds maximum allowed of 1-1/4". Federal Guideline: 407.4.3		
14-2	<i>East Wing Elevator</i>		
	<i>Emergency controls are not grouped at the bottom of the panel, alarm button has no braille, button labels are located above the buttons instead of to the left, the main entry floor is not indicated by a star and has no braille, elevator control buttons are only 1/2" diameter, the emergency communications panel has no raised symbol of a phone and there no tactile characters on the access door to indicate what is inside, the phone handset cord is less than 29" long, and the access door hardware is not operable without grasping and turning.</i>	Low	TBD
	Notes: Provide necessary features in elevator and on control panel. Federal Guideline: 407.4.6.4, 407.4.7, 407.4.9		
	<i>Voice communication is required to use the emergency system.</i>	High	\$500
	Notes: Visual indication that emergency call has been received is critical for use by persons with hearing loss. Provide new emergency communication system that includes both visual and audio indicators that emergency call has been received. Federal Guideline: 708.1, 708.2		
	<i>Hallway call buttons are 3/8" in the smallest dimension</i>	High	TBD
	Notes: Buttons are required to be 3/4" min. in the smallest dimension. Federal Guideline: 407.2.1.2		

Item #	Description	Priority	Probable Cost
	<i>No tactile star is provided on both jambs at the main entry level.</i>	High	\$200
	Notes: This feature is needed by persons with vision loss to know when they have reached the main building entry level. Provide required sign that include tactile star, level number, and Braille. Federal Guideline: 407.2.3.1		
Level 1			
Item #	Description	Priority	Probable Cost
	Sallyport Area		
7-1	<i>Drinking Fountain in Sallyport at Restrooms</i>		
	<i>Provide Paper Cup Dispenser</i>	Medium	\$50
	Notes: "Hi-lo" fountain is not provided. Fountain provided does not meet dimensional requirements for persons in wheelchair. Federal Guideline: 211		
	<i>Provide cane-detectable objects to protect fountain not located in an alcove.</i>	Medium	\$200
	Notes: Located within circulation area between restrooms and considered a protruding object. Federal Guideline: 307		
8a-4	<i>SW Sallyport Employee Door</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		
	<i>Provide visual "Employees Only" sign at door.</i>	Low	\$100
	Provide signage to identify as an employee entrance, existing sign on door is faded and not readable from a distance. Federal Guideline: 210, 504, 304, 505		
8a-6	<i>East Wing SE Stair Exterior Door</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Note also that this is a discharge door from stairwell which requires a 4" step at the door. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		
8a-9	<i>Sallyport employee entrance at employee parking</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Note also that this is a discharge door from stairwell which requires a 4" step at the door. Federal Guideline: 216.4, 703		

Item #	Description	Priority	Probable Cost
8a-10	<i>Sallyport restroom vestibule door</i>		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		
09-2	<i>Sallyport</i>		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$200
	Notes: Vehicle sensor at overhead door projects 42-1/2" at 43" ht., bracket on wall projects 15" at 62" ht. (currently protected by movable chairs and recycling containers), and door control on fence projects 5-1/2" at 35" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>West Elevator Lobby</i>		
7-2	<i>Drinking Fountain</i>		
	<i>Provide Paper Cup Dispenser</i>	Medium	\$50
	Notes: "Hi-lo" fountain is not provided. Fountain is provided does not meet dimensional requirements for standing persons. Federal Guideline: 211		
	<i>Provide cane-detectable objects to protect fountain not located in an alcove.</i>	Medium	\$200
	Notes: Located within circulation area between restrooms and considered a protruding object. Federal Guideline: 307		
8a-1	<i>West Wing Lobby NW Door</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 9" to glazing. (10" min. smooth req'd) Federal Guideline: 404.2.10		
8a-2	<i>West Wing Lobby SE Door</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 9" to glazing. (10" min. smooth req'd.). Federal Guideline: 404.2.10		

Item #	Description	Priority	Probable Cost
8b-4	<i>West Wing stair door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 10 lbs (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 60" ht. (43" max.) Federal Guideline: 404.2.11		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	High	TBD
	Notes: Door maneuvering space not provided parallel to doorway on pull side (2" provided, min. 18"). Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		
18-3	<i>West Wing Elevator Lobby</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switch is at 50" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308.2-3		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Drinking fountain protrudes (corrective action cost under item 7-2. Panel display monitor at elevator projects 10" at 28" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Fire Alarm Activation Device</i>	Low	\$400
	Notes: Devices are at 57-1/2" and 57" (over 48" max ht.). This is also not compliant with 54" allowed by 1991 ADAAG. Federal Guideline: 205.1, 308.2-3		
	Main Entrance and Lobby		
8a-5	<i>Main Public Entrance Doors</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Provide lock hardware at 48" max. height.</i>	Low	N/A
	Notes: Existing lock is at 51", which meets 1991 ADAAG. When the doors are altered, ensure the height of operable parts does not exceed 48". Federal Guideline: 205.1, 308.2-3		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 8" to glazing. (10" min. smooth req'd) Federal Guideline: 404.2.10		

Item #	Description	Priority	Probable Cost
8a-7	<i>Doors between Main Entrance elevator corridor and sallyport</i>		
	<i>Modify Panic Hardware</i>	Low	\$450
	Notes: Panic hardware protrudes 4-3/4" into door clear opening when fully open (4" max. allowed). Federal Guideline: 404.2.3		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 58-1/2" ht. (43" max.) Federal Guideline: 404.2.11		
8b-2	<i>East Wing NW stair door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Modify Panic Hardware</i>	Low	\$450
	Notes: Panic hardware protrudes 4-3/4" into door clear opening when fully open (4" max. allowed). Federal Guideline: 404.2.3		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 14 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 58" ht. (43" max.) Federal Guideline: 404.2.11		
09-1	<i>Main Public Entrance Corridor</i>		
	<i>Lower Fire Alarm Activation Device</i>	Low	\$200
	Notes: Device is at 52-1/2" (over 48" max ht.). While 54" is allowed by 1991 ADAAG this is a life-safety item that should be corrected. Federal Guideline: 205.1, 308.2-3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switch is at 53-1/2" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308.2-3		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Wall mounted television projects 4-1/2" at 60" ht. and informational kiosk at elevator projects 4-3/8" at 41-1/2" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	Election Commission Offices		
8a-3	<i>Election Commission Offices Public Entrance</i>		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	High	\$100
	Notes: Visual only provided. Permanent rooms require signs with raised text and braille. Federal Guideline: 216.4, 703, 407.4.3		

Item #	Description	Priority	Probable Cost
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 8-1/2" to glazing. (10" min. smooth req'd) Federal Guideline: 404.2.10		
8a-8	<i>Employee/Polling Doors at Election Commission</i>		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 8-1/2" to glazing. (10" min. smooth req'd) Federal Guideline: 404.2.10		
8b-1	<i>Entry door within Election Commission Lobby at top of ramp</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 9" to glazing (10" min. smooth req'd). Federal Guideline: 404.2.10		
8b-3	<i>Election Commission conference room door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Replace Door Hardware</i>	Low	\$300
	Notes: Knobs on door require grasping and twisting. Federal Guideline: 404.2.7		
13-1	<i>Election Commission Lobby Ramp</i>		
	<i>Apply friction devices to marble (assumed slippery when wet).</i>	Medium	\$250
	Notes: The marble material is assumed to not meet slip-resistant requirement when wet. Consider application of friction devices to correct. Federal Guideline: 405.4, 302.1		
	<i>Modify Ramp</i>	Medium	TBD
	Notes: Landing clear width at the top of the ramp run is only 35-1/4" (36" min. req.) and not full width of ramp (53"). Constriction due to wall protrusion, not able to determine feasibility of removal to correct. Federal Guideline: 405.5, 405.7.2		

Item #	Description	Priority	Probable Cost
	<i>Modify Handrails</i>	Low	\$750
	Notes: Handrail is provided on one side only (both req'd). Profile exceeds 6 1/4" max for non-circular rails. No extensions are provided at top (12" req'd). Federal Guideline: 505.2, 505.10.1		
13-2	<i>Election Commission Ramp in Voting Area Lobby</i>		
	<i>Apply friction devices to surface (assumed slippery when wet).</i>	Medium	\$250
	Notes: The polished concrete material is assumed to not meet slip-resistant requirement when wet. Consider application of friction devices to correct. Federal Guideline: 405.4, 302.1		
	<i>Modify Handrails</i>	Low	\$750
	Notes: Handrail was provided on one side only (both req'd), with employees providing information that the other handrail had been removed. Handrail provides no edge protection. No extensions are provided at top or bottom (12" req'd). Employee-only ramp. Federal Guideline: 405.9.2, 505.2, 505.10.1		
16-1	<i>Election Commission Employee Restroom (NOTE: this restroom is non-compliant with ADA requirements and cannot be made so without significant modifications. List of non-compliant items provided for informational purposes only, sallyport restrooms should be considered the accessible restrooms on this level.)</i>		
	<i>Provide Compliant Directional Signage</i>	Low	\$100
	Notes: Provide sign directing users to sallyport accessible restrooms. Existing sign includes visual text only and is located on the door (must be on latch side wall since there is no closer). Signage provided has no pictogram, ISA, Braille, and raised text as required. Clear width of door is 25-1/4" (32" min. req'd.). Door hardware are knobs. Latch pull side clear space and sink clear space are blocked by storage rack. Room too small to provide all required clear spaces without moving walls. Piping below sink not insulated. Mirror, coat hook, and paper towel dispenser mounted too high. Room Toilet clearances non-compliant. Toilet paper dispenser in wrong location. Toilet has no grab bars. Federal Guideline: 216.8, 305, 308, 309, 404, 603, 604, 606, 703,		
18-1	<i>Election Commission Conference Room</i>		
	<i>Reconfigure Room Layout</i>	Low	\$50
	Notes: Conference table and chairs encroach on 60" minimum turning area and some clear spaces. Federal Guideline: 604.3.1		
18-2	<i>Election Commission Voting Room</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switch is at 50" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308.2-3		

Item #	Description	Priority	Probable Cost
34-1	<i>Election Commission Service Counter</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$200
	Notes: Counter height is 40-1/4" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Provide alternate location to service persons in wheelchair in voting area. Federal Guideline: 904.4.1, 904.4.2		
34-2	<i>Election Commission Voting Room Table</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	Included Above
	Notes: Table knee space is only 26-7/8" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation for item 34-1. Federal Guideline: 904.4.1, 904.4.2		
35-1	<i>Election Commission Employee Break Kitchenette</i>		
	<i>Provide 36" min. clear width access to sink.</i>		
	Notes: Refrigerator/freezer constricts access to sink to 27". Consider moving appliance to outside the narrow corridor to sink. This would correct total blockage by open doors. Federal Guideline: 804.2.2		
	<i>Reposition Sink</i>	Low	\$600
	Notes: Sink rim is 37-1/4" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Provide clear space at sink for wheelchair user. When countertop is lowered it will provide lower surface for toaster, which is at 49" height. Federal Guideline: 305.3, 606.2, 606.3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switch is at 50" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308.2-3		
	<i>Reposition Towel Dispenser</i>	Low	\$50
	Notes: Operable part at 53" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Lower Fire Alarm Activation Device</i>	Low	\$400
	Notes: Devices are at 59-1/2" and 57" (over 48" max ht.). This is also not compliant with 54" allowed by 1991 ADAAG. Federal Guideline: 205.1, 308.2-3		
15-1	<i>Sallyport Public Men's Restroom</i>		
	<i>Provide Compliant Signage</i>	Medium	\$100
	Notes: Signage provided has pictogram that is too small and has no ISA, Braille, and raised text as required. Federal Guideline: 216.8, 703.3-4		
	<i>Reposition Sink</i>	Low	\$600
	Notes: Sink rim is 34-1/2" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		

Item #	Description	Priority	Probable Cost
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Towel Dispenser</i>	Low	\$50
	Notes: Operable part at 55" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Hand dryer projects 9" at 44" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Provide Alternate Outlet Access</i>	Low	\$50
	Notes: Outlets located at 50" (15-48" req'd) but 1991 ADAAG allows up to 54". Provide power strip mounted within 48" reach range and modify when altered. Federal Guideline: 205.1, 308.2-3		
	<i>Lower Urinal (Optional)</i>	Low	N/A
	Notes: Top of lip is 24" high (17" max. ht.) but not required to comply when only 1 is present. Federal Guideline: 605.2		
	<i>Modify Stall Door Hinges and Add Hardware</i>	Medium	\$200
	Notes: Stall door is not self closing. Handle not provided on outside of stall door (req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reposition Side Grab Bar and Replace Rear Grab Bar</i>	Low	\$1,000
	Notes: Side grab bar extends less than req'd. 54" from rear wall (protruding wall blocks). Rear grab bar is 24" long (36" min. req'd. located 12"/24" relative to toilet centerline). Space between grab bars and wall is 1 3/4" (1 1/2" req'd.). Cost does not consider ability to eliminate wall protrusion. Federal Guideline: 604.5, 609.3-4		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat Hook located at 66" ht (15"-48" req'd) Federal Guideline: 308, 603.4		
15-2	Sallyport Public Women's Restroom		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 15 lbs (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Provide Maneuvering Space on Latch Side</i>	Medium	\$350
	Notes: 18" clear parallel to door on latch side is required on pull side of door (13-1/2" provided, blocked by stall partition wall). Consider reversing hinge side/swing of door to comply and have door swing out into vestibule. Federal Guideline: 404.2.4.1		

Item #	Description	Priority	Probable Cost
	<i>Reposition Sink</i>	Low	\$600
	Notes: Sink rim is 35" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 41-1/2" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Towel Dispenser</i>	Low	\$50
	Notes: Operable part at 56" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Add Hardware</i>	Medium	\$100
	Notes: Handle not provided on outside of stall door (req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 21" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Reposition Side Grab Bar and Replace Rear Grab Bar</i>	Low	\$1,000
	Notes: Side grab bar extends less than req'd. 54" from rear wall. Rear grab bar is 24" long (36" min. req'd. located 12"/24" relative to toilet centerline). Space between grab bars and wall is 1 3/4" (1 1/2" req'd.). Federal Guideline: 604.5, 609.3-4		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat Hook located above 60" ht. (15"-48" req'd) Federal Guideline: 308, 603.4		
Level 2			
	<i>Main Entrance and Lobby</i>		
8a-18	<i>Main Public Entrance Doors from Front Courtyard Stairs</i>		
	<i>Provide an accessible route to exterior entrance.</i>	High	TBD
	Notes: The entrance to all Juvenile Courts and Court Services on Level 2 are either via the elevator in the Main Entrance (east wing) or via the main entry doors in the front courtyard. Stairs are required to access the main entry doors. Consider study to provide ramp or lift to provide access to this level from the main courtyard. Federal Guideline: 211		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. As noted, this is not currently an accessible exit. Federal Guideline: 216.4, 703		

Item #	Description	Priority	Probable Cost
	<i>Provide lock hardware at 48" max. height.</i>	Low	N/A
	Notes: Existing lock is at 51", which meets 1991 ADAAG. When the doors are altered, ensure the height of operable parts does not exceed 48". Federal Guideline: 205.1, 308.2-3		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 7-1/2" to glazing. (10" min. smooth req'd) Federal Guideline: 404.2.10		
7-3	<i>Drinking Fountain</i>		
	<i>Provide Paper Cup Dispenser</i>	Medium	\$50
	Notes: "Hi-lo" fountain is not provided. Fountain provided does not meet dimensional requirements for either wheelchair or standing persons at 37-1/2" bubbler height. Federal Guideline: 211		
	<i>Provide cane-detectable objects to protect fountain not located in an alcove.</i>	Medium	\$200
	Notes: Located within circulation area between restrooms and considered a protruding object. Federal Guideline: 307		
18-9	<i>Lobby Area</i>		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Wall mounted building directory display projects 4-1/4" at 42" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	Corridors and Circulation Areas		
8b-5	<i>202/203 Interior Hallway Door</i>		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 11 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
08b-6	<i>Connector Wing Central Stair Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 15 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		

Item #	Description	Priority	Probable Cost
	<i>Provide Maneuvering Space on Push and Pull Side of Door</i>	High	TBD
	Notes: Door maneuvering space not provided parallel to doorway on pull side (5" provided, min. 18") or push side (5-3/4" provided for door with latch and closer, 12" req'd.). Federal Guideline: 404.2.4.1		
08b-9	<i>East Wing NW stair door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Modify Panic Hardware</i>	Low	\$450
	Notes: Panic hardware protrudes 4-3/4" into door clear opening when fully open (4" max. allowed). Federal Guideline: 404.2.3		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 15 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 58" ht. (43" max.) Federal Guideline: 404.2.11		
8b-16	<i>Corridor Secure Access Door Near 217 and ramp</i>		
	<i>Provide Wall Signage</i>	Low	\$400
	Notes: No wall signage provided. Visual, Braille, and raised text signage required on latch side of door. Provide on both sides of door. Federal Guideline: 703.2-4		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is above 43" max. allowed. Federal Guideline: 404.2.11		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Maneuvering Space on Both Sides of Door</i>	Low	TBD
	Notes: Door maneuvering space of 11" provided parallel to door on both sides (min. 18" on pull and 12" on push for door with latch and closer). Priority low due to employee-only access. Federal Guideline: 404.2.4.1, 404.2.4.3		
08b-17	<i>West Wing stair door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 10 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		

Item #	Description	Priority	Probable Cost
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 60" ht. (43" max.) Federal Guideline: 404.2.11		
	<i>Provide Maneuvering Space on Push Side of Door</i>	Medium	TBD
	Notes: Door maneuvering space of 0" provided parallel to door on push side (min. 12" req'd. on push for door with latch and closer). Limited space for fire door, few options for correction. Federal Guideline: 404.2.4.1, 404.2.4.3		
09-3	<i>Juvenile Clerk/Child Support Corridor</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50-54" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Ensure clear space exists at all switches, some blocked by movable objects. Federal Guideline: 205.1, 308		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets at 12" (15-48" req'd.). Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$200
	Notes: AED unit projects 7" at 50-1/4" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Fire Alarm Activation Device</i>	Medium	\$200
	Notes: Device outside Room 205 is at 66" (over 48" max ht.). This is a life-safety item that should be corrected. Federal Guideline: 205.1, 308.2-3		
09-4	<i>Juvenile Detention and Juvenile Court Corridor</i>		
	<i>Provide Wall Signage</i>	Low	\$1,000
	Notes: No wall signage provided at several exempt spaces. Visual, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
09-5	<i>Juvenile Court Offices Hallway (Room 202)</i>		
	<i>Provide Wall Signage</i>	Low	\$400
	Notes: Non-compliant signage at several exempt spaces. Visual, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 49" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		

Item #	Description	Priority	Probable Cost
09-6	<i>Hallway Including Child Play Area and Offices (Rooms 211-216)</i>		
	<i>Provide Wall Signage</i>	Low	\$400
	Notes: Non-compliant signage at several exempt spaces. Visual, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 49" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets at 14" (15-48" req'd.). Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Reception counter at former Child Support Offices protrudes 9-1/2" at 38-1/2" ht. (4" max. between 27" and 80" high). Provide permanent cane detectable element below. Federal Guideline: 307.2		
	<i>Lower Fire Alarm Activation Device</i>	Medium	\$200
	Notes: Device outside Room 205 is at 59" (over 48" max ht.). This is a life-safety item that should be corrected. Federal Guideline: 205.1, 308.2-3		
09-7	<i>Hallway North of Juvenile Clerk (Rooms 215-223)</i>		
	<i>Provide Wall Signage</i>	Low	\$800
	Notes: Non-compliant signage at several exempt spaces. Visual, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 51" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets at 14" (15-48" req'd.). Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
	<i>Lower Fire Alarm Activation Device</i>	Medium	\$200
	Notes: Device outside Room 205 is at 58-1/2" (over 48" max ht.). This is a life-safety item that should be corrected. Federal Guideline: 205.1, 308.2-3		

Item #	Description	Priority	Probable Cost
13-3	<i>Ramp in Hallway North of Juvenile Clerk</i>		
	<i>Modify Ramp and Handrails</i>	Low	\$1,500
	Notes: Existing ramp slope of 22% significantly exceeds running slope allowed (8.33% max.). Vertical displacement at bottom of 3/4" (1/2" max.). Bottom landings are not compliant for slopes and/or materials. No edge protection is provided. Only has one very limited section of handrail on one side. Ramp appears to have been constructed over steps to allow for deliveries into Room 217. Is in a secure area for employees only and other egress routes exist. Federal Guideline: 405, 505		
15-3	<i>Men's Restroom Near Room 205</i>		
	<i>Reposition Signage</i>	Low	\$50
	Notes: Sign is mounted with bottom of the lowest tactile letter at 46-1/4" (48" min. req'd.). Federal Guideline: 216.8, 703.6		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer. Federal Guideline: 404.2.8.1		
	<i>Provide Maneuvering Space on Push Side of Door</i>	Low	\$50
	Notes: Door maneuvering space of 2-1/2" provided parallel to doorway on push side (min. 12" for door with latch and closer). Easiest solution would be to eliminate latch on multi-user restroom. Federal Guideline: 404.2.4.1		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 40-1/2" ht. (40" max.). Federal Guideline: 603.3		
	<i>Lower Urinal (Optional)</i>	Low	N/A
	Notes: Top of lip is 26" high (17" max. ht.), rim projects only 12-1/2" (13-1/2" min.), and flush controls at 54" (48" max.) but not required to comply when only 1 is present. Federal Guideline: 605.2, 604.4, 308		
	<i>Provide Required Stall Hardware</i>	Medium	\$300
	Notes: Handles and latch not provided on stall door (handles req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		

Item #	Description	Priority	Probable Cost
	<i>Reconfigure Partitions</i>	Medium	\$700
	Notes: Doorway opening opposite toilet on partition wall cannot be more than 4" from adjacent sidewall (this one is 15") to allow for wheelchair entry and movement within stall. Stall depth is only 55" (59" min. req'd. for floor mounted toilet). Federal Guideline: 604.8.1.2		
	<i>Reposition Toilet</i>	Medium	\$765
	Notes: Centerline of toilet located at 14-3/4" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Replace Flush Controls</i>	Medium	\$400
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Reposition Grab Bars</i>	Low	\$600
	Notes: Top surface of grab bars at 37-1/2" (33-36" allowed). Side grab bar extends 49" from rear wall (54" min. req'd.). Rear grab bar is installed 4-1/2"/31-1/2" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
	<i>Relocate Air Freshener in Stall</i>	Low	\$50
	Notes: Air freshener dispenser in accessible stall is located at 8-1/2" above side grab bar (12" min. clearance req'd.). Federal Guideline: 609.3		
	<i>Provide Required Toe Clearance</i>	Low	TBD
	Notes: Required to provide 9" clearance above the floor that is 6" deep beyond partitions on the front and at least 1 side. Clearance only provided on front, both sides are walls. Explore options. Federal Guideline: 609.3		
15-4	<i>Men's Restroom near Room 219</i>		
	<i>Provide Compliant Signage</i>	Medium	\$200
	Notes: Signage provided includes only visual text. Accessible restrooms must also include the ISA, gender pictogram, tactile text, and Braille. Federal Guideline: 216.8, 703.3-4		
	<i>Replace Door</i>	Medium	\$1,500
	Notes: Door width is 29" (32" min. req'd). Explore options to widen and provide new door. Federal Guideline: 309.4, 404.2.7, 404.2.2		
	<i>Adjust Door</i>	Low	\$100
	Notes: Operating force is 7 lbs. (5 lb. max.). Door rubs on the floor. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		

Item #	Description	Priority	Probable Cost
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 49-1/2" ht. (40" max.). Federal Guideline: 603.3		
	<i>Remove/Reposition Protruding Objects</i>	Low	\$50
	Notes: Paper towel dispenser protrudes 8-1/2" at 48". Federal Guideline: 307.2		
	<i>Replace One Urinal</i>	Medium	\$920
	Notes: Top of lip is 23-3/4" high (17" max. ht.). Rim projects only 11-1/2" from wall (13 1/2" min.). Flush control at 51" high (48" max.). Federal Guideline: 605.2		
	<i>Modify Stall Door Hinges, Add Hardware, and Replace Lock Hardware</i>	Medium	\$300
	Notes: Stall door is not self-closing. Handle not provided inside stall. Lock is missing, door does not stay closed without use of rubber band above reach height. Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reconfigure Partitions</i>	Medium	\$700
	Notes: End stall width only 36-1/2" wide (60" min. req'd.). Cost does not reflect potential reduction in fixtures that would result and may violate other codes. Federal Guideline: 604.3.1		
	<i>Modify Toilet Seat</i>	Low	\$75
	Notes: Toilet seat height is 19-1/2" (17"min. -19" max. req'd). Investigate options for replacement. Federal Guideline: 604.4		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 11" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Provide Grab Bars</i>	High	\$2,000
	Notes: None Provided. Side and rear bars req'd. Federal Guideline: 308, 604.5, 609		
	<i>Reposition Coat Hook</i>	Low	\$50
	Notes: Coat Hook located at 62-1/2" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		
15-5	<i>Women's Restroom near Room 219</i>		
	<i>Provide Compliant Signage</i>	Medium	\$200
	Notes: Signage provided includes only visual text. Accessible restrooms must also include the ISA, gender pictogram, tactile text, and Braille. Federal Guideline: 216.8, 703.3-4		
	<i>Replace Door</i>	Medium	\$1,500
	Notes: Door width is 29" (32" min. req'd). Explore options to widen and provide new door. Federal Guideline: 309.4, 404.2.7, 404.2.2		

Item #	Description	Priority	Probable Cost
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 10 lbs (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Provide Maneuvering Space on Latch Side</i>	Medium	\$350
	Notes: 18" clear parallel to door on latch side is required on pull side of door (10-1/2" provided). Consider reversing hinge side/swing of door to comply and have door swing out into hallway. Federal Guideline: 404.2.4.1		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 49-1/2" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Paper Towel and Soap Dispenser</i>	Low	\$100
	Notes: Operable part at 53" & 51-1/2" respectively (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Eliminate Protruding Objects</i>	Low	Included Above
	Notes: Paper towel dispenser protrudes 8-1/2" at 53". Federal Guideline: 308, 604.7		
	<i>Modify Stall Door Hinges, Add Hardware, and Replace Lock Hardware</i>	Medium	\$300
	Notes: Stall door is not self-closing. Handle not provided inside stall. Lock requires grasping and twisting to operate. Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reconfigure Partitions</i>	Medium	\$700
	Notes: End stall entrance is only 29-1/4" width (32" min. req'd.) and stall width only 37" wide (60" min. req'd.). Cost does not reflect potential reduction in sinks that would likely result and may violate other codes. Federal Guideline: 604.3.1		
	<i>Replace Flush Controls</i>	Medium	\$400
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 11" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Provide Grab Bars</i>	High	\$1,000
	Notes: None Provided. Side and rear bars req'd. Federal Guideline: 308, 604.5, 609		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat Hook located at 63-3/4" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		

Item #	Description	Priority	Probable Cost
15-6	<i>Women's Restroom Near Room 205</i>		
	<i>Reposition Signage</i>	Low	\$50
	Notes: Sign is mounted with bottom of the lowest tactile letter at 47" (48" min. req'd.). Federal Guideline: 216.8, 703.6		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer. Federal Guideline: 404.2.8.1		
	<i>Provide Maneuvering Space on Push Side of Door</i>	Low	\$50
	Notes: Door maneuvering space of 2" provided parallel to doorway on push side (min. 12" for door with latch and closer). Easiest solution would be to eliminate latch on multi-user restroom. Federal Guideline: 404.2.4.1		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Soap Dispenser</i>	Low	\$50
	Notes: Operable parts at 51" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects</i>	Low	\$50
	Notes: Paper towel dispenser protrudes 8-1/4" at 46-1/2". Federal Guideline: 308, 604.7		
	<i>Provide Required Stall Hardware</i>	Low	\$100
	Notes: Handles not provided on inside of stall door (handles req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reconfigure Partitions</i>	Medium	\$700
	Notes: Doorway opening opposite toilet on partition wall cannot be more than 4" from adjacent sidewall (this one is 15") to allow for wheelchair entry and movement within stall. Stall depth is only 58-1/2" (59" min. req'd. for floor mounted toilet). Federal Guideline: 604.8.1.2		
	<i>Move Toilet</i>	Medium	\$765
	Notes: Centerline of toilet located at 15-1/4" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Modify Toilet Seat</i>	Low	\$75
	Notes: Toilet seat height is 20" (17"min. -19" max. req'd). Investigate options for replacement. Federal Guideline: 604.4		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 10" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		

Item #	Description	Priority	Probable Cost
	<i>Reposition Side and Rear Grab Bars</i>	Low	\$500
	Notes: 42" long side grab bar is mounted 8" off rear wall for total 50" extension (54" req'd). Relocate 12" max from rear wall. 36" long rear grab bar is located 5"/31" relative to toilet centerline (12"/24" req'd). Top of grab bar gripping surface at 37-1/2" (33-36" req'd.). Federal Guideline: 604.5.1-2		
	<i>Relocate Air Freshener in Stall</i>	Low	\$50
	Notes: Air freshener dispenser in accessible stall is located at 8" above side grab bar (12" min. clearance req'd.). Federal Guideline: 609.3		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat Hook located at 60" ht (15"-48" req'd). Federal Guideline: 308, 603.4		
16-3	<i>Single-User Restroom in Elevator Lobby near Juvenile Services</i>		
	<i>NOTE: there are a pair of restrooms, one was locked and "Out of Order" and not evaluated. Assumed to be very similar to this restroom, which is non-compliant with ADA requirements and cannot be made so without significant modifications. List of non-compliant items provided for informational purposes only, other restrooms on this level should be considered the accessible restrooms.</i>		
	<i>Provide Compliant Directional Signage</i>	Low	\$100
	Notes: Provide signage directing users to accessible restrooms on this floor. No signage provided. Clear width of door is well under 32" min. req'd. and there is no clear space in vestibule for approach/entry. Door hardware are knobs. Room too small to provide all required clear spaces without moving walls. Sinks have faucet controls that require grasping and twisting. Piping below sink not insulated. Mirror, coat hook, soap dispenser, and paper towel dispenser mounted too high. Toilet clearances non-compliant. Toilet paper dispenser in wrong location. Toilet has no grab bars. Federal Guideline: 216.8, 703.3-4		
34-1	<i>204 Child Support Service Counter</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$600
	Notes: Counter height is 40-1/2" (28"-34" ht. max. for working surface; 36" max. for verbal interaction) and only 24" wide (36" min. width working surface req'd.). Provide lowered window for verbal interaction and small compliant table in hallway for working surface. Service counter protrudes into circulation area. Federal Guideline: 904.4.1, 904.4.2, 902		
	<i>203 Attorney Conference Room</i>		
8b-15	<i>203 Entry Door</i>		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		

Item #	Description	Priority	Probable Cost
	<i>Adjust Door</i>	Low	\$250
	Notes: Door rubs on the floor in the open position and requires excessive operating force to close. Likely requires minor adjustments to mounting. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Door maneuvering space of 12" provided parallel to recessed doorway on pull side (min. 18"). Priority low due to type of room and likelihood of assistance being available. Outswinging option not viable due to space limitations in short hallway. Federal Guideline: 404.2.4.1, 404.2.4.3		
34-4	<i>Conference Room Table</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Low	\$50
	Notes: Table knee space is only 26-1/4" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes locating table elsewhere that can be moved. Federal Guideline: 904.4.1, 904.4.2		
	205 and 217 Juvenile Court Clerk		
8b-10	<i>205 Outer Door from Hallway to Private Service Counter Vestibule</i>		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Clear Space Inside Vestibule</i>	Medium	TBD
	Notes: Existing private service window vestibule does not provide adequate depth to meet maneuvering and clear spaces at door (less than 30"). Severely limits ability of wheelchair users. Explore options to enlarge a portion to provide clearance. Federal Guideline: 404.2.6, 404.2.4.3		
8b-19	<i>205 Inner Door from Service Counter Vestibule to Employee Area</i>		
	<i>Replace Door & Hardware</i>	High	\$0
	Notes: Door width is 29" (32" min. req'd). Lock required grasping and twisting. Is primarily access to employee work area but access is provided to the public for consultations with staff. Find alternate private consultation room for the public if wheelchair access needed. Federal Guideline: 309.4, 404.2.7, 404.2.2		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	N/A	N/A
	Notes: Door maneuvering space of 2-3/4" provided parallel to pull side (min. 18"), desk blocks. Priority is N/A as alternate private consultation room accommodation recommended above. Federal Guideline: 404.2.4.1, 404.2.4.3		

Item #	Description	Priority	Probable Cost
8b-11	<i>217 Door from Secure Hallway</i>		
	<i>Relocate and Replace Wall Signage</i>	Low	\$200
	Notes: Sign on double-leaf doors is required to be either on the right side when looking at the doors or on an inactive leaf. Existing sign is on the left. Existing sign Braille too close to tactile characters. Federal Guideline: 703		
	<i>Replace Door & Hardware</i>	Low	\$1,950
	Notes: Door width is 27-3/4" (32" min. req'd for 1 leaf of double doors). Knobs require grasping and twisting. Appears to be primarily for delivery of supplies but does provide access from secure hallway to Room G205 employee work area. Federal Guideline: 309.4, 404.2.7, 404.2.2		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is above 43" max. allowed. Federal Guideline: 404.2.11		
09-8	<i>Employee Work Area Common Circulation Path</i>		
	<i>Relocate Items Constricting Clear Width</i>	Low	\$0
	Notes: Furniture, copier, and various other items encroach onto common-use circulation space within employee work area. Priority low but monitor for necessary employee accommodation as needed. Federal Guideline: 403.5		
	<i>206 Attorney Break Room</i>		
8b-20	<i>Door from Hallway</i>		
	<i>Relocate Wall Signage</i>	Low	\$50
	Notes: Wall sign provided on wrong side of door. Relocate to latch side. Federal Guideline: 703.2-4		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Door maneuvering space not provided parallel to doorway on pull side (countertop/cabinets block min. 18" space). Explore option of reversing door hinges. Federal Guideline: 404.2.4.1		
	<i>207 Juvenile Court Conference Room</i>		
8b-21	<i>Conference Room Door Entry from Hallway to Small Vestibule</i>		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		

Item #	Description	Priority	Probable Cost
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 58-1/4" ht. (43" max.) Federal Guideline: 404.2.11		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Door maneuvering space parallel to doorway on pull side only 6" (min. 18" req'd.). Priority low due to employee-only use. Explore options to correct. Only 24-1/2" between this door and inner door, which is typically propped open. Federal Guideline: 404.2.4.1, 404.2.6		
8b-21	<i>Conference Room Door to Conference Room from Vestibule</i>		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		
8b-12	<i>Conference Room Door to Attorney Break Room</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Repair Door/Jamb</i>	Medium	\$250
	Notes: Operating force to open the door is excessive as the door sticks within the door frame. Likely requires minor adjustments to mounting. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	\$50
	Notes: Door maneuvering space not provided parallel to doorway on pull side (paper towel dispenser protrudes into min. 18" space). Move dispenser. Federal Guideline: 404.2.4.1		
16-2	<i>Single-User Restroom with Entry in Vestibule</i>		
	<i>NOTE: this restroom is non-compliant with ADA requirements and cannot be made so without significant modifications. List of non-compliant items provided for informational purposes only, other restrooms on this level should be considered the accessible restrooms.</i>		
	<i>Provide Compliant Directional Signage</i>	Low	\$100
	Notes: Provide signage directing users to accessible restrooms on this floor. No signage provided. Clear width of door is well under 32" min. req'd. and there is no clear space in vestibule for approach/entry. Door hardware are knobs. Room too small to provide all required clear spaces without moving walls. Sinks have faucet controls that require grasping and twisting. Piping below sink not insulated. Mirror, coat hook, and paper towel dispenser mounted too high. Toilet clearances non-compliant. Toilet paper dispenser in wrong location. Toilet has no grab bars. Federal Guideline: 216.8, 703.3-4		

Item #	Description	Priority	Probable Cost
	208 Juvenile Court		
8b-14	<i>Door from Hallway</i>		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Locks require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 10 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
37-1	<i>Juvenile Court Courtroom</i>		
	<i>Provide Assistive Listening Devices and Signage</i>	High	\$700
	Notes: No signage is present and no indication that assistive listening system and devices are available as required for all courtrooms. Per table 219.3, 2 receivers are required, both must be hearing-aid compatible. Federal Guideline: 219.2-219.3, 216.10, 703.7.2.4, 706.1		
	<i>Rearrange Furniture to Provide Clear Spaces</i>	Low	\$50
	Notes: Chairs block access to litigant tables and witness stand. Federal Guideline: 703.2-4		
	<i>Provide Accessible Table for Litigants</i>	Low	\$100
	Notes: Table knee space is only 26" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes locating table elsewhere that can be moved. Federal Guideline: 904.4.1, 904.4.2		
	<i>Evaluate Potential Adaptability for Accessible Judge's Bench</i>	Low	TBD
	Notes: Judges bench is accessed via 1 step. Access to raised areas can be achieved via lift or ramps. Per 206.2.4, Exception 1, Raised courtroom stations, including judges benches, shall not be required to provide vertical access provided that the required clear floor space, maneuvering space, and, if appropriate, electrical service are installed at the time of initial construction to allow future installation of a means of vertical access complying with 405, 407, 408, or 410 without requiring substantial reconstruction of the space. May require future accommodation for disabled judge. Federal Guideline: 206, 231.2, 303.2, 808		
	214 Children's Play Area		
08b-22	<i>Entry Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Replace Door</i>	Medium	\$1,500
	Notes: Door width is 26" (32" min. req'd). Explore options to widen and provide new door. Federal Guideline: 309.4, 404.2.7, 404.2.2		

Item #	Description	Priority	Probable Cost
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 9 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	234 Juvenile Court Services		
08b-23	<i>Entry Door from Main Lobby</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$200
	Notes: No tactile elements provided on existing sign, visual text is serif font. Visual text that is sans serif font, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 11 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
09-9	<i>Hallway between Door at Main Lobby Entry and Juvenile Court Services Offices</i>		
	<i>Provide Wall Signage</i>	Low	\$1,600
	Notes: Non-compliant signage at several exempt spaces. Visual, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Wall mounted object protrudes 6-3/4" at 34-1/4" ht. (4" max. between 27" and 80" high) Provide cane detectable element below. Federal Guideline: 307.2		
	244 Court Services Conference Room		
08b-7	<i>Conference Room Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	245 Juvenile Court		
8b-8	<i>Door from 245 to Judge's Chambers Hallway</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		

Item #	Description	Priority	Probable Cost
8b-13	<i>245 Entry Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: Wall signage provided has only visual characters. Braille and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
37-2	<i>Courtroom</i>		
	<i>Provide Assistive Listening Devices and Signage</i>	High	\$700
	Notes: No signage is present and no indication that assistive listening system and devices are available as required for all courtrooms. Per table 219.3, 2 receivers are required, both must be hearing-aid compatible. Federal Guideline: 219.2-219.3, 216.10, 703.7.2.4, 706.1		
	<i>Rearrange Furniture to Provide Clear Spaces</i>	Low	\$50
	Notes: Chairs block access and/or tables too close to walls/rails. Federal Guideline: 703.2-4		
	<i>Provide Accessible Table for Litigants</i>	Low	\$100
	Notes: Table knee space is only 25-1/2" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes locating table elsewhere that can be moved. Federal Guideline: 904.4.1, 904.4.2		
	<i>Evaluate Potential Adaptability for Accessible Judge's Bench</i>	Low	TBD
	Notes: Judges bench is accessed via 1 step. Access to raised areas can be achieved via lift or ramps. Per 206.2.4, Exception 1, Raised courtroom stations, including judges benches, shall not be required to provide vertical access provided that the required clear floor space, maneuvering space, and, if appropriate, electrical service are installed at the time of initial construction to allow future installation of a means of vertical access complying with 405, 407, 408, or 410 without requiring substantial reconstruction of the space. May require future accommodation for disabled judge. Federal Guideline: 206, 231.2, 303.2, 808		
Level 3			
	Corridors and Circulation Areas		
	Human Resources/Risk Management/Purchasing Lobby/Halls Area (Connector/West Wing)		
07-4	<i>Human Resources Lobby Area Drinking Fountain</i>		
	<i>Provide Paper Cup Dispenser</i>	Medium	\$50
	Notes: Existing fountain includes water bottle filler and fountain meets dimensional requirements for standing person. Federal Guideline: 211		

Item #	Description	Priority	Probable Cost
	<i>Provide cane-detectable objects to protect fountain not located in an alcove.</i>	Medium	\$200
	Notes: Located within circulation area between restrooms and considered a protruding object. Federal Guideline: 307		
8a-15	<i>NW Public Entry Doors</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 9" to glazing (10" min. smooth req'd). Federal Guideline: 404.2.10		
8a-16	<i>SE Public Entry Doors (from courtyard)</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 8-1/4" to glazing (10" min. smooth req'd). Federal Guideline: 404.2.10		
08b-32	<i>Central Stairway Access Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 11 lbs (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 60" ht. (43" max.) Federal Guideline: 404.2.11		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Medium	N/A
	Notes: Door with latch and closer but panic hardware is locked in open position. If operational would not meet maneuvering clearances (12" parallel to door on latch push side). Few options to provide space. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		
08b-40	<i>Fire Door at Lobby and Hallway to Old Courthouse</i>		
	Notes: This is a fire door connected to electromagnetic hold open. Door remains open unless fire alarms are activated. Is on the accessible route for wheelchair users to exit the building via the ramp near the Mayor's office, no egress routes in Old Courthouse available without using stairs. Swing side maneuvering clearances are not adequate once the door closes and would likely trap a wheelchair user in the Old Courthouse. Ensure emergency evacuation plan includes confirming Old Courthouse is cleared of wheelchair users before leaving building.		

Item #	Description	Priority	Probable Cost
08b-43	<i>West Wing stair door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 15 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 60" ht. (43" max.) Federal Guideline: 404.2.11		
15-7	<i>Men's Restroom near Room 316 Human Resources</i>		
	<i>Replace Door</i>	Medium	\$1,500
	Notes: Door width is 31-1/4" (32" min. req'd). Explore options to widen and provide new door. Federal Guideline: 309.4, 404.2.7, 404.2.2		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Door closes faster than min. 5 seconds and operating force is 7 lbs. (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 40-3/4" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Towel Dispenser</i>	Low	\$50
	Notes: Operable part at 52" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	Included Above
	Notes: Paper towel dispenser projects 8-1/2" at 52" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Modify Stall Door Hinges and Add Hardware</i>	Medium	\$200
	Notes: Stall door is not self closing. Handle not provided on inside of stall door (req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Dispensers mounted 2-1/2" and 11-1/2" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		

Item #	Description	Priority	Probable Cost
	<i>Provide Compliant Grab Bar</i>	High	\$500
	Notes: Rear grab bar is only 24" in length (36" min. req'd.). Position properly on installation. Federal Guideline: 308, 604.5, 609		
	<i>Remove/Reposition Protruding Objects Above Grab Bar</i>	Low	\$50
	Notes: Toilet paper dispensers and air freshener dispenser are within the 12" clear space above the grab bars. Relocate. Cost for toilet paper dispenser relocation included above. Federal Guideline: 609.3		
16-6	<i>Women's Restroom near Room 316 Human Resources</i>		
	<i>Replace Door</i>	Medium	\$1,500
	Notes: Door width is 31" (32" min. req'd). Explore options to widen and provide new door. Federal Guideline: 309.4, 404.2.7, 404.2.2		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Door closes faster than min. 5 seconds and operating force is 7 lbs. (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Remove Partitions</i>	Low	\$500
	Notes: Only 1 toilet fixture present. Partitions do not allow for 60" min. diameter unobstructed clear space. Ensure door has compliant lock hardware. Federal Guideline: 606.2, 304.3, 306.3		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 40-3/4" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Towel Dispenser and Soap Dispenser</i>	Low	\$100
	Notes: Operable part of towel dispenser at 48" with reach over sink (44" max. with reach) and soap dispenser at 54" (15-48" allowed). Federal Guideline: 308, 604.7		
	<i>Replace Flush Controls</i>	Medium	\$400
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Reposition Toilet Paper Dispenser and Air Freshener Dispenser</i>	Low	\$150
	Notes: Toilet paper dispensers mounted at non-compliant distance in front of toilet (7"-9" to centerline req'd) and all within 12" clear space above side grab bar. Federal Guideline: 604.7, 609.3		

Item #	Description	Priority	Probable Cost
	<i>Provide Compliant Grab Bar</i>	High	\$500
	Notes: Rear grab bar is only 24" in length (36" min. req'd.). Position properly on installation. Federal Guideline: 308, 604.5, 609		
	<i>County Clerk/Trustee Lobby Area (East Wing)</i>		
07-5	<i>County Clerk Lobby Area Drinking Fountain</i>		
	<i>Provide Paper Cup Dispenser</i>	Medium	\$50
	Notes: "Hi-lo" fountain is not provided. Fountain provided does not meet dimensional requirements for persons in wheelchair. Federal Guideline: 211, 602		
	<i>Provide cane-detectable objects to protect fountain not located in an alcove.</i>	Medium	\$200
	Notes: Located within circulation area between restrooms and considered a protruding object. Federal Guideline: 307		
8a-11	<i>Exterior Public Entry Doors</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 7-1/2" to glazing. (10" min. smooth req'd) Federal Guideline: 404.2.10		
8b-37	<i>East Wing NW stair door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Modify Panic Hardware</i>	Low	\$450
	Notes: Panic hardware protrudes 4-3/4" into door clear opening when fully open (4" max. allowed). Federal Guideline: 404.2.3		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 14 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 58" ht. (43" max.) Federal Guideline: 404.2.11		

Item #	Description	Priority	Probable Cost
8b-38	<i>East Wing SE Stair Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual text, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Modify Panic Hardware</i>	Low	\$450
	Notes: Panic hardware protrudes 4-7/8" into door clear opening when fully open (4" max. allowed). Federal Guideline: 404.2.3		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 16 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 57-5/8" ht. (43" max.) Federal Guideline: 404.2.11		
09-14	<i>Hallways in Clerk/Trustee Area</i>		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Flat panel display at elevator protrudes 4-1/4" at 42-1/4" ht. (4" max. between 27" and 80" high). Provide permanent cane detectable element below. Federal Guideline: 307.2		
15-8	<i>Women's Restroom near Room 304</i>		
	<i>Adjust Signage</i>	Low	\$50
	Notes: Existing sign has lowest tactile characters at 47" (48" min. req'd.). Federal Guideline: 216.8, 703.3-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Door closes faster than min. 5 seconds and operating force is 8 lbs (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 40-3/4" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Soap Dispenser</i>	Low	\$100
	Notes: Operable part at 51" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Provide Required Stall Hardware</i>	Medium	\$200
	Notes: Handles not provided on stall door (handles req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		

Item #	Description	Priority	Probable Cost
	<i>Move Toilet</i>	Medium	\$765
	Notes: Centerline of toilet located at 19-7/8" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Dispensers mounted 2" behind and 5" in front of toilet (7"-9" to front of centerline req'd). Federal Guideline: 604.7		
	<i>Provide Compliant Grab Bar</i>	High	\$500
	Notes: Rear grab bar is not provided, 36" min. length rear grab bar req'd. Position properly on installation. Federal Guideline: 308, 604.5, 609		
	<i>Reposition Grab Bar</i>	Low	\$300
	Notes: Side grab bar extends 52" from rear wall (54" min. req'd.). Federal Guideline: 604.5, 609.4		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat Hook located at 62" ht (15"-48" req'd). Federal Guideline: 308, 603.4		
15-9	<i>Men's Restroom near Room 304</i>		
	<i>Provide Compliant Signage</i>	Low	\$200
	Notes: Braille is only 1/4" below tactile text (3/8" min. req'd.). Bottom of lowest tactile text at 47-1/2" (48" min. req'd.). Federal Guideline: 216.8, 703.3-4		
	<i>Adjust Signage</i>	Low	\$50
	Notes: Existing sign has lowest tactile characters at 47-1/2" (48" min. req'd.). Federal Guideline: 216.8, 703.3-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 40-1/2" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Paper Towel Dispenser</i>	Low	\$100
	Notes: Operable part at 49" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects</i>	Low	\$100
	Notes: Paper towel dispenser protrudes 9" at 49" and sink protrudes at 27-1/2". Federal Guideline: 307.2		
	<i>Relocate Coat Hook in Restroom</i>	Low	\$50
	Notes: Coat hook outside of stall located at 65" ht. (15"-48" req'd). Federal Guideline: 308, 608.3		

Item #	Description	Priority	Probable Cost
	<i>Reposition Urinal</i>	Low	\$450
	Notes: Urinal lip is 18" from floor (17" max) Federal Guideline: 605.2		
	<i>Provide Required Stall Hardware</i>	Medium	\$200
	Notes: Handles not provided on stall door (handles req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Toilet is not offset from entrance as required. Toilet centerline 19" from side wall (16-18" req'd.). Stall is oversized so lower impact of offset. Flush controls not on open side of toilet. Federal Guideline: 604.8.1.2, 604.2, 604.6		
	<i>Provide and Reposition Grab Bars</i>	High	\$800
	Notes: No side grab bar provided (36" min. req'd.) Side grab bar does not project the min. 54" from rear wall and will need to be moved when toilet is relocated. Federal Guideline: 308, 604.5, 609		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Dispenser mounted within 12" clear space above the side grab bar. Federal Guideline: 604.7		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook located at 56" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		
	Old Courthouse		
07-6	<i>Old Courthouse Lobby Drinking Fountain -NOTE: Fountain was not operational at the time of the evaluation</i>		
	<i>Provide Paper Cup Dispenser</i>	Medium	\$50
	Notes: "Hi-lo" fountain is not provided. Fountain provides 26-1/2" (27" min. req'd.) knee clearance for persons in wheelchair and bubbler height at 36" is too low for standing person (38-43" req'd.). Federal Guideline: 211		
	<i>Provide cane-detectable objects to protect fountain not located in an alcove.</i>	Medium	\$200
	Notes: Located within circulation area between restrooms and considered a protruding object. Federal Guideline: 307		
8a-12	<i>NE Exterior Vestibule Doors</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		

Item #	Description	Priority	Probable Cost
08b-28	<i>NE Entry Vestibule Interior Doors</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Replace Door & Hardware</i>	Low	N/A
	Notes: Door width is 31" (32" min. req'd for 1 leaf of double doors). Doors are typically propped open at all times with door stops. Federal Guideline: 309.4, 404.2.7, 404.2.2		
8a-13	<i>NW Exterior Vestibule Doors</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Reposition Door Hardware</i>	Low	N/A
	Notes: Operable part at 50" (15"-48" max) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 308, 604.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		
8a-14	<i>SE Exterior Vestibule Doors</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
09-13	<i>Hallway Arched Doorway from Lobby to Purchasing/HR</i>		
	<i>Eliminate Protruding Objects</i>	High	\$100
	Notes: Arched doorway height is 69" at outer edges and 83" at high point. A majority is at head height and a hazard for the vision impaired. Interim option may be to provide padding or other protective surfacing until permanent solution of doorway modification can be made. Federal Guideline: 307.2		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switch is at 52" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308.2-3		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets at 14" (15-48" req'd.). Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
18-18	<i>Lobby Area</i>		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Flat panel display for building directory protrudes 4-1/4" at 51" ht. (4" max. between 27" and 80" high). Provide permanent cane detectable element below. Federal Guideline: 307.2		

Item #	Description	Priority	Probable Cost
	300-302 County Clerk's Office Area		
8b-24	<i>Conference Room/Kitchenette Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Replace Door Hardware</i>	Low	\$300
	Notes: Knobs on door require grasping and twisting. Federal Guideline: 404.2.7		
8b-33	<i>Main Office Entry Door</i>		
	<i>Provide Compliant Signage</i>	Low	\$25
	Notes: Signage provided has visual text has a serif font (Time Roman, sans serif font required). Federal Guideline: 216.8, 703.3		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
34-14	<i>Clerk's Service Counter</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$200
	Notes: Counter height is 42" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Provide alternate location to service persons in wheelchair. Federal Guideline: 904.4.1, 904.4.2		
34-16	<i>Passport Service Counter</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$200
	Notes: Counter height is 42" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Provide alternate location to service persons in wheelchair. Federal Guideline: 904.4.1, 904.4.2		
35-2	<i>Clerk's Kitchenette</i>		
	<i>Reposition Sink and Provide Compliant Faucet</i>	Low	\$750
	Notes: Sink rim is 36" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Faucet knobs require grasping and twisting to operate. Federal Guideline: 305.3, 606.2, 606.3, 606.4		
	<i>Provide Accessible Storage</i>	Low	\$600
	Notes: One (1) of each type of storage must be within 48" max. ht. reach range. Federal Guideline: 225, 305, 811.2		
	<i>Provide Clear Floor Space at Refrigerator</i>	Low	\$50
	Notes: Clear space for parallel approach to refrigerator only 23" (24" min. req'd.) and freezer door opens into space (can't be opened by wheelchair user since they are in the clear space). May be option to rotate refrigerator for front approach. Federal Guideline: 804.6.6		

Item #	Description	Priority	Probable Cost
	<i>Reposition Towel Dispenser and Soap Dispenser</i>	Low	\$100
	Notes: Operable parts at 52" (15"-48" max). Federal Guideline: 308, 604.7		
	304 Trustee		
8b-27	<i>Office Entry Door</i>		
	<i>Provide Compliant Signage</i>	Low	\$25
	Notes: Signage provided has visual text has a serif font (Time Roman, sans serif font required). Federal Guideline: 216.8, 703.3		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 12 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Provide Maneuvering Space on Push Side of Door</i>	Low	TBD
	Notes: Door maneuvering space not provided parallel to doorway on push side (9-1/2" provided for door with latch and closer, 12" req'd.). Federal Guideline: 404.2.4.1		
8b-26	<i>Vault Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Lower Storage Shelves</i>	Low	\$50
	Notes: Top drawers at 51-1/2" ht. Provide alternative within 15"-48" range. Federal Guideline: 308		
08b-42	<i>Conference Room Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
34-18	<i>Trustee Conference Room Table</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$50
	Notes: Table knee space is only 26" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation, cost assumes existing table in building to be moved to this space. Federal Guideline: 904.4.1, 904.4.2		
34-19	<i>Trustee Service Counter</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$200
	Notes: Counter height is 42" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Provide alternate location to service persons in wheelchair. Federal Guideline: 904.4.1, 904.4.2		

Item #	Description	Priority	Probable Cost
35-3	<i>Trustee Kitchenette</i>		
	<i>Reposition Sink and Provide Compliant Faucet</i>	Low	\$750
	Notes: Sink rim is 36" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Faucet knobs require grasping and twisting to operate. Federal Guideline: 305.3, 606.2, 606.3, 606.4		
	<i>Provide Accessible Storage</i>	Low	\$600
	Notes: One (1) of each type of storage must be within 48" max. ht. reach range. Federal Guideline: 225, 305, 811.2		
	<i>Provide Clear Floor Space at Refrigerator</i>	Low	\$50
	Notes: Clear space for parallel approach to refrigerator only 23" (24" min. req'd.) and refrigerator door opens into space (can't be opened by wheelchair user since they are in the clear space). May be option to rotate refrigerator for front approach. Federal Guideline: 804.6.6		
	<i>Reposition Towel Dispenser and Soap Dispenser</i>	Low	\$100
	Notes: Operable parts at 52" (15"-48" max). Federal Guideline: 308, 604.7		
	306 Mayor's Office		
8a-17	<i>Exterior Entry Door</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 7" to glazing. (10" min. smooth req'd) Federal Guideline: 404.2.10		
18-14	<i>Lobby Area</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	309 Congressman's Office		
08b-31	<i>Entry Door from Old Courthouse Lobby</i>		
	<i>Provide Compliant Wall Signage</i>	Medium	\$200
	Notes: Visual text only which is serif font (Times Roman, required to be sans serif). Federal Guideline: 703.2-4		
	<i>Provide Compliant Threshold</i>	Low	\$200
	Notes: Marble threshold at enty is 1" beveled (1/2" max. beveled). Federal Guideline: 404.2.5		

Item #	Description	Priority	Probable Cost
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 60" ht. (43" max.) Federal Guideline: 404.2.11		
	312 Veterans Affairs		
08b-28	<i>Entry Door from Old Courthouse Lobby</i>		
	<i>Provide Compliant Wall Signage</i>	Medium	\$200
	Notes: Visual text only which is serif font (Times Roman, required to be sans serif). No Braille or raised text signage as required. Federal Guideline: 703.2-4		
	<i>Provide Clear Space at Entry Door Sign</i>	High	\$50
	Notes: Required 18"x18" clear space at door sign is blocked by sign in table. Relocate table to provide required clear space. Federal Guideline: 404.2.4.1		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 7 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 49-1/4" ht. (43" max.) Federal Guideline: 404.2.11		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	High	Included Above
	Notes: Door maneuvering space not provided parallel to recessed doorway on push side (8" provided, min. 12"). Sign in table blocks. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		
18-21	<i>Lobby Area</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switch is at 51-5/8" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308.2-3		
	315 Old Courthouse Conference/Meeting Room		
08b-35	<i>Entry Door from Old Courthouse Lobby</i>		
	<i>Provide Compliant Wall Signage</i>	Medium	\$200
	Notes: Visual text not present (not required but not consistent with other rooms). Existing sign with tactile text and Braille located on the left side of the double doors (req'd. to be on the right side). Federal Guideline: 703.2-4		

Item #	Description	Priority	Probable Cost
	<i>Replace Door & Hardware</i>	Low	\$1,950
	Notes: Door width is 31" (32" min. req'd for 1 leaf of double doors). Spring hinge sweep time less than 1 second (1.5 sec. min. req'd.). Operating effort is 6 lbs. (5 lbs. max.). Federal Guideline: 309.4, 404.2.7, 404.2.2		
08b-36	<i>Old Courtroom Rail Gate</i>		
	<i>Replace Gate</i>	Medium	\$500
	Notes: Gate width is 27-7/8" (32" min. req'd.). Spring hinge sweep time less than 1 second (1.5 sec. min. req'd.). Bottom 10" of gate surface is not smooth (decorative spindles). Federal Guideline: 404.2.3, 404.2.8.2, 404.2.10		
20-1	<i>Meeting Room Assembly Area</i>		
	<i>Provide Dedicated Wheelchair and Companion Spaces</i>	Low	\$200
	Notes: Adequate space exists in aisle and elsewhere to provided dedicated wheelchair spaces and adjacent companion seats. Cost is for signs and markings on benches. Federal Guideline: 206, 221, 802		
	<i>Consider Providing Audio Amplification System and Assistive Listening Devices for Meeting Use</i>	N/A	N/A
	Notes: This is a conference room that has gallery seating, assumed to be used by various board/commission public meetings. Room has no audio amplification so assistive listening system not required but both would assist public with understanding and participating. Federal Guideline: 219.2, 219.3, 706.1		
	316 Human Resources		
08b-39	<i>Main Lobby Entry Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$200
	Notes: Visual text is serif font (Times Roman, required to be sans serif). Sign is located on the hinge side of the door (req'd. to be on the latch side). Federal Guideline: 703.2-4, 703.4.2		
	<i>Replace Door Hardware</i>	Low	\$300
	Notes: Knobs on door require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 10 lbs (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Provide Maneuvering Space on Push and Pull Side of Door</i>	High	\$1,500
	Notes: Door maneuvering space not provided parallel to doorway on pull side (8" provided, min. 18") or push side (8" provided for door with latch and closer, 12" req'd.). Consider having door swing opposite way and out into lobby to provide clearances which would be difficult for person in wheelchair to access HR/Benefits Office. Federal Guideline: 404.2.4.1		

Item #	Description	Priority	Probable Cost
09-10, 09-11	<i>Public Access Corridors from Entry Door to HR Offices</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets at 13" (15-48" req'd.). Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
16-5 & 16-6	<i>Single-User Restrooms</i>		
	<i>NOTE: there are a pair of restrooms, both are non-compliant with ADA requirements and cannot be made so without significant modifications. List of non-compliant items provided for informational purposes only, restrooms outside the offices should be considered the accessible restrooms.</i>		
	<i>Provide Compliant Directional Signage</i>	Low	\$100
	Notes: Provide signage directing users to accessible restrooms on this floor. No signage provided. Clear width of door is well under 32" min. req'd. and there are no clear spaces within. Door hardware are knobs. Rooms too small to provide all required clear spaces without moving walls. Piping below sink not insulated. Mirror and paper towel dispenser mounted too high. Toilet clearances non-compliant. Toilet paper dispenser in wrong location. Toilet has no grab bars. Federal Guideline: 216.8, 703, 404		
18-11	<i>Break Room/Kitchenette</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	319 Purchasing Offices		
08b-25	<i>Conference Room Door</i>		
	<i>Provide Wall Signage (2 doors)</i>	Low	\$400
	Notes: No wall signage provided. Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Replace Door Hardware (2 doors)</i>	Low	\$600
	Notes: Knobs on door require grasping and twisting. Federal Guideline: 404.2.7		
08b-29	<i>Office Entry Doorway and Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$200
	Notes: Visual text is serif font (Times Roman, required to be sans serif). Braille is only 1/4" from tactile characters (3/8" min. req'd.). Federal Guideline: 703.2-4		

Item #	Description	Priority	Probable Cost
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 10 lbs (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Provide Kick Plate on Push Side of Door</i>	Low	\$110
	Notes: 9-1/2" to ornate moulding (10" min. smooth req'd). Federal Guideline: 404.2.10		
8b-41	<i>Break Room Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Replace Door Hardware</i>	Low	\$300
	Notes: Knobs on door require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Maneuvering Space on Push Side of Door</i>	Low	\$50
	Notes: Door maneuvering space of 5" provided parallel to doorway on pull side (min. 18" req'd.). Move table with microwave closer to refrigerator, may fully correct. Federal Guideline: 404.2.4.1		
09-12	<i>Corridors in Purchasing Area</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 51-1/2" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets at 11" (15-48" req'd.). Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
	<i>Lower Fire Alarm Activation Device</i>	Medium	\$200
	Notes: Device at stairway door is at 60" (over 48" max. ht.). This is a life-safety item that should be corrected. Federal Guideline: 205.1, 308.2-3		
18-12	<i>Conference Room</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 51-1/2" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets at 12" (15-48" req'd.). Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
18-15	<i>Lobby Area</i>		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Service counter protrudes 6-1/2" at 44" ht. (4" max. between 27" and 80" high). Provide permanent cane detectable element below. Federal Guideline: 307.2		

Item #	Description	Priority	Probable Cost
18-19	<i>Break Room</i>		
	<i>Provide 1 of Each Type of Storage</i>	Low	\$50
	Notes: At least 1 of every type storage is required to be within 48" reach range. Lockers and clothing rod are all above 48". Federal Guideline: 307.2		
34-11	<i>Purchasing Service Counter</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$200
	Notes: Counter height is 45-1/4" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Provide alternate location to service persons in wheelchair. Federal Guideline: 904.4.1, 904.4.2		
	320 Risk Management Offices		
08b-30	<i>Office Entry Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$200
	Notes: Braille is only 1/4" from tactile characters (3/8" min. req'd.). Federal Guideline: 703.2-4		
	<i>Replace Door Hardware</i>	Low	\$300
	Notes: Knobs on door require grasping and twisting. Federal Guideline: 404.2.7		
Level 4			
	Main Entrance and Lobby		
	County Commission Room Corridor/Lobby (Northwest Wing)		
07-9	<i>Corridor Drinking Fountain</i>		
	<i>Provide Paper Cup Dispenser</i>	Medium	\$50
	Notes: "Hi-lo" fountain is not provided. Fountain provided does not meet dimensional requirements for either persons in wheelchair or standing person. Fountain was barely operational at evaluation. Federal Guideline: 211, 602		
09-18	<i>County Commission Room Lobby</i>		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets at 14" (15-48" req'd.). Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
	<i>Protect Protruding Objects</i>	Low	\$400
	Notes: Wall mounted display screen protrudes 7-1/2" at 64" ht., AED unit 5-1/2" at 52" ht., and fire alarm visual strobe 5" at 79-1/2" ht. (4" max. between 27" and 80" high). Provide permanent cane detectable element below and raise fire strobe. Federal Guideline: 307.2		

Item #	Description	Priority	Probable Cost
	Building Maintenance/General Services Corridor/Lobby (Connector/West Wing)		
07-8	<i>Corridor Drinking Fountain</i>		
	<i>Provide Paper Cup Dispenser</i>	Medium	\$50
	Notes: "Hi-lo" fountain is not provided. Fountain provided does not meet dimensional requirements for either persons in wheelchair or standing person. Fountain was barely operational at evaluation. Federal Guideline: 211, 602		
8b-55	<i>Fire Door at Top of Ramp</i>		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer. Federal Guideline: 404.2.8.1		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 46" ht. (43" max.) Federal Guideline: 404.2.11		
8b-56	<i>Connector Wing Central Stair Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual text, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Replace Door</i>	Low	\$1,500
	Notes: Door height is 70-3/8" (80" min. req'd). Federal Guideline: 309.4, 404.2.7, 404.2.2		
	<i>Adjust Door Closer</i>	Low	Included Above
	Notes: Closing speed is under 5 second minimum and operating force is 14 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	Included Above
	Notes: Vision panel below 66" is at 46" ht. (43" max.) Federal Guideline: 404.2.11		
	<i>Provide Maneuvering Space on Pull and Push Side of Door</i>	Low	TBD
	Notes: Door maneuvering space parallel to doorway on pull side only 5" (min. 18" req'd.) and 5-3/4" on push side (12" min. req'd. for door with latch and closer). Federal Guideline: 404.2.4.1, 404.2.6		
8b-59	<i>West Wing stair door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual text, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 14 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		

Item #	Description	Priority	Probable Cost
	<i>Modify Vision Panel</i>	Low	Included Above
	Notes: Vision panel below 66" is at 60 ht. (43" max.) Federal Guideline: 404.2.11		
09-17	<i>Hallways in Assessing Area</i>		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets at 13-1/2" (15-48" req'd.). Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
	<i>Protect Protruding Objects</i>	Low	\$200
	Notes: Drinking fountain protrudes 17" at 27-1/2" ht., door closer is at 79" ht. and hanging sign at 78" ht. (4" max. between 27" and 80" high). Provide permanent cane detectable element below, move sign. Federal Guideline: 307.2		
	<i>Lower Fire Alarm Activation Device</i>	Medium	\$200
	Notes: Device outside Room 205 is at 59" (over 48" max ht.). This is a life-safety item that should be corrected. Federal Guideline: 205.1, 308.2-3		
13-5	<i>Ramp Leading to Commission Area</i>		
	<i>Provide Edge Protection</i>	Medium	\$500
	Notes: Ramps are required to provide edge protection to prevent a 4" sphere from passing. One side of ramp is mostly parallel to a wall, which serves same purpose. Most cost-effective solution would be to add either a bottom rail to the existing handrails that is 4" or less above the ramp surface or add a 4" curb edge. Federal Guideline: 405.9.2		
	<i>Provide Compliant Top Landing</i>	Medium	\$800
	Notes: Existing landing is only 55" deep (60" min. req'd.) and the door blocks the width when propped open (landing width required to be full width of the ramp. Door opens into landing, which is permitted overlap. Option may be to move the ramp away from the top landing by at least 5" to provide full depth required for top landing, which would require modifications to the handrails on the wall side. Federal Guideline: 405.9.2		
	<i>Modify Handrails</i>	Medium	\$250
	Handrails on the wall side are not continuous and 12" extensions at the top of the ramp are not parallel with the ground surface. Federal Guideline: 505.2, 505.10.1		
13-6	<i>Ramp in Corridor Near 426</i>		
	<i>Provide Handrails</i>	Medium	\$500
	Handrails are required on both sides for all ramps with a 6" rise. No handrails currently in place as required. Federal Guideline: 505		

Item #	Description	Priority	Probable Cost
15-10	<i>Men's Restroom Near Room 426</i>		
	<i>Provide Compliant Directional Signage</i>	Medium	\$200
	Notes: This restroom is significantly out of compliance and cannot be made compliant without significant work being done. Provide directional sign to other restrooms on this level. Address compliance if needed in the future. Federal Guideline: 216.8, 703		
15-11	<i>Women's Restroom Near Room 426</i>		
	<i>Provide Compliant Directional Signage</i>	Medium	\$200
	Notes: This restroom is significantly out of compliance and cannot be made compliant without significant work being done. Provide directional sign to other restrooms on this level. Address compliance if needed in the future. Federal Guideline: 216.8, 703		
	<i>Assessing/Register of Deeds Corridor/Lobby (East Wing)</i>		
07-7	<i>Lobby Area Drinking Fountain</i>		
	<i>Provide Paper Cup Dispenser</i>	Medium	\$50
	Notes: "Hi-lo" fountain is not provided. Fountain provided does not meet dimensional requirements for either persons in wheelchair or standing person. Fountain was not operational at time of evaluation. Federal Guideline: 211		
8b-50	<i>Double-Leaf Entry Doors from Elevator Lobby</i>		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Kick Plate on Push Side of Doors</i>	Medium	\$220
	Notes: 7" to glazing. (10" min. smooth req'd) Federal Guideline: 404.2.10		
8b-37	<i>East Wing NW stair door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Modify Panic Hardware</i>	Low	\$450
	Notes: Panic hardware protrudes 4-3/4" into door clear opening when fully open (4" max. allowed). Federal Guideline: 404.2.3		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 19 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 58" ht. (43" max.) Federal Guideline: 404.2.11		

Item #	Description	Priority	Probable Cost
8b-38	<i>East Wing SE Stair Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual text, Braille, and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Modify Panic Hardware</i>	Low	\$450
	Notes: Panic hardware protrudes 4-7/8" into door clear opening when fully open (4" max. allowed). Federal Guideline: 404.2.3		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 16 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 57-5/8" ht. (43" max.) Federal Guideline: 404.2.11		
	<i>Provide Maneuvering Space</i>	Low	\$50
	Notes: Move desk that blocks push side clear space. Federal Guideline: 404.2.4.1, 404.2.6		
09-15	<i>Hallways in Assessing Area</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switch is at 50" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308.2-3		
	<i>Lower Fire Alarm Activation Device</i>	Medium	\$200
	Notes: Device outside Room 205 is at 57" (over 48" max. ht.). This is a life-safety item that should be corrected. Federal Guideline: 205.1, 308.2-3		
15-12	<i>Women's Restroom Near Register of Deeds</i>		
	<i>Adjust Signage</i>	Low	\$50
	Notes: Existing sign has lowest tactile characters at 47-1/2" (48" min. req'd.). Federal Guideline: 216.8, 703.3-4		
	<i>Adjust Door Closer</i>	Low	\$900
	Notes: Closing speed of inner door is under 5 second minimum and operating force of both doors is 8 lbs. (5 lb. max.). Cost is for new closer for both. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Soap Dispenser</i>	Low	\$100
	Notes: Operable part at 51-1/2" (15"-48" max). Federal Guideline: 308, 604.7		

Item #	Description	Priority	Probable Cost
	<i>Provide Required Stall Hardware</i>	Medium	\$200
	Notes: Handles not provided on stall door (handles req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Provide Required Clear Space in Wheelchair Stall</i>	Medium	\$0
	Notes: Room is available but partially blocked by trash can. Remove trash can from stall. Federal Guideline: 604.3.1		
	<i>Reposition Grab Bars</i>	Medium	\$400
	Notes: Top of gripping surface of both grab bars at 37-1/2" min. (33-36" req'd.). Side grab bar extends 51-1/2" from rear wall (54" min. req'd.) and rear bar centered 7"/29" (12"/24" req'd.). Federal Guideline: 604.5, 609.4		
	<i>Relocate Air Freshener in Stall</i>	Low	\$50
	Notes: Is located 3" above the side grab bar within the req'd. 12" clear space. Federal Guideline: 609.3		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook located at 61" ht. (15"-48" req'd.). Federal Guideline: 308, 603.4		
15-13	<i>Men's Restroom Near Register of Deeds</i>		
	<i>Provide Compliant Signage</i>	Low	\$200
	Notes: Braille is only 1/4" below tactile text (3/8" min. req'd.). Federal Guideline: 216.8, 703.3-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force exceeds 5 lb. max. Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Provide Kick Plate on Push Side of Door</i>	Low	\$110
	Notes: 9-1/2" to vent (10" min. smooth req'd.). Federal Guideline: 404.2.10		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Soap Dispenser</i>	Low	\$100
	Notes: Operable part at 52" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$50
	Notes: Paper towel dispenser projects 9" at 43" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Replace One Urinal</i>	Medium	\$920
	Notes: Top of lip is 25" high. (17" max. ht.). Rim projects 12" from wall (13 1/2" min.) Federal Guideline: 605.2		

Item #	Description	Priority	Probable Cost
	<i>Modify Stall Door Hinges and Add Hardware</i>	Medium	\$200
	Notes: Stall door is not self-closing. Handles not provided. Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Relocate Toilet</i>	Low	\$765
	Notes: Toilet is not offset from entrance as required. Toilet centerline 18-1/4" from side wall (16-18" req'd.). Federal Guideline: 604.8.1.2, 604.2, 604.6		
	<i>Replace Flush Controls</i>	Low	\$400
	Notes: Flush control located on narrow side of toilet (wide req'd.). Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Provide Required Clear Space in Wheelchair Stall</i>	Medium	\$0
	Notes: Room is available but partially blocked by trash can. Remove trash can from stall. Federal Guideline: 604.3.1		
	<i>Reposition Grab Bars</i>	Medium	\$400
	Notes: Top of gripping surface of both grab bars at 37" (33-36" req'd.). Side grab bar extends 53" from rear wall (54" min. req'd.) and rear bar centered 10"/26" (12"/24" req'd.). Federal Guideline: 604.5, 609.4		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook located at 60" ht. (15"-48" req'd.). Federal Guideline: 308, 603.4		
	413 Assessing Kitchenette		
8b-44	<i>Door</i>		
	<i>Replace Door Hardware</i>	Low	\$300
	Notes: Knobs on door require grasping and twisting. Federal Guideline: 404.2.7		
	414 Assessing		
8b-51	<i>Conference Room Doors (3 total)</i>		
	<i>Provide Wall Signage</i>	Low	\$600
	Notes: No wall signage provided. Braille and Raised Text signage with visual text required on latch side of door. Federal Guideline: 703.2-4		
	<i>Replace Door Hardware</i>	Low	\$900
	Notes: Knobs and locks on doors require grasping and twisting. Federal Guideline: 404.2.7, 309.4		
8b-52	<i>Main Entry Door</i>		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 6 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		

Item #	Description	Priority	Probable Cost
09-16	<i>Hallways in Assessing Office Area</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$1,000
	Notes: A total of 16 offices in this space, not all with compliant signage. Ensure all signs are located on latch side of door and installed at compliant height. Some signs have Braille only 1/4" below tactile characters (3/8" min. req'd.). Federal Guideline: 703.2-4		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50-1/2" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
18-26	<i>Conference Room</i>		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets in the room are all blocked by furniture and are at 16" ht. (15-48" req'd.). Lowest cost alternative is likely an extension cord with power strip mounted to a firm surface between 15-48" ht. Federal Guideline: 205.1, 308		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Wall mounted television protrudes 5-1/2" at 58" ht. (4" max. between 27" and 80" high) but currently protected by movable furniture. Provide permanent cane detectable element below. Federal Guideline: 307.2		
35-5	<i>Kitchenette</i>		
	<i>Reposition Sink</i>	Low	\$750
	Notes: Sink rim is 36-1/8" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 305.3, 606.2, 606.3, 606.4		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets in the room are all blocked by furniture and are at 45" ht. with 22-1/2" reach over countertop (44" max. with reach between 20-25") . Lowest cost alternative is a power strip mounted to a firm surface between 15-48" ht. Federal Guideline: 205.1, 308		
	<i>Provide Accessible Storage</i>	Low	\$600
	Notes: One (1) of each type of storage must be within 48" max. ht. reach range. Upper cabinets at 60". Federal Guideline: 225, 305, 811.2		
	<i>Reposition Towel Dispenser and Soap Dispenser</i>	Low	\$100
	Notes: Operable parts at 58" and 50", respectively (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Protect Protruding Objects</i>	Low	Include Above
	Notes: Paper towel dispenser protrudes 9" at 58" ht. (4" max. between 27" and 80" high). Relocate outside of circulation area. Federal Guideline: 307.2		

Item #	Description	Priority	Probable Cost
	416 Register of Deeds		
8b-45	<i>Break Room/Lounge Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual text, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Replace Door Hardware</i>	Low	\$300
	Notes: Knobs on door require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	\$100
	Notes: Door maneuvering space not provided parallel to doorway on pull side (10-1/2" provided for door with latch and closer, 18" req'd.). Space is blocked by movable book storage shelves. Federal Guideline: 404.2.4.1		
8b-46	<i>Employee Entry Door</i>		
	<i>Provide Compliant Signage</i>	Low	\$200
	Notes: Signage provided on door is limited to non-compliant tactile/visual text only. Braille and Raised Text that is all capital letters signage required on latch side of door. Bottom of highest tactile letters at 64-1/4" (60" max.). Federal Guideline: 703.2-4, 704.1		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Door closes faster than the 5 sec. minimum. Cost is for new closer. Federal Guideline: 404.2.8.1		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	\$100
	Notes: Door maneuvering space not provided parallel to doorway on pull side (15" provided for door with latch and closer, 18" req'd.). Space is blocked by furniture. Federal Guideline: 404.2.4.1		
8b-47	<i>Kitchenette Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	\$0
	Notes: Door maneuvering space on pull side blocked by trash can. Move the trash can. Federal Guideline: 404.2.4.1		
8b-48	<i>Public Entry Door</i>		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 9 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		

Item #	Description	Priority	Probable Cost
18-27	<i>Secured Lobby Area</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 51-1/2" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
18-28	<i>Vault</i>		
	<i>Provide Storage within Reach Ranges</i>	N/A	N/A
	Notes: Some items stored above 48" ht. (15-48" req'd.). May be permissible as self-service shelves. Federal Guideline: 225, 811.2, 305		
34-21	<i>Break Room Table</i>		
	<i>Provide Accessible Table/Working Surface</i>	Low	\$50
	Notes: Table knee space is only 25-1/2" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes existing table elsewhere moved to this space. Federal Guideline: 904.4.1, 904.4.2		
34-28	<i>Interior Vault Area Service Counter</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	N/A	N/A
	Notes: Counter height is 44-7/8" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Alternate location to service persons in wheelchair available. Federal Guideline: 904.4.1, 904.4.2		
34-29	<i>Public Hallway Service Counter</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$50
	Notes: Counter height is 42" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Provide alternate location to service persons in wheelchair. Cost is for accessible table to be provided in the hallway from other location. Federal Guideline: 904.4.1, 904.4.2		
35-4	<i>Kitchenette</i>		
	<i>Reposition Sink</i>	Low	\$750
	Notes: Sink rim is 36-1/8" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 305.3, 606.2, 606.3, 606.4		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets in the room are all blocked by furniture and are at 49" ht. (15-48" req'd.) with 24" reach over countertop. Lowest cost alternative is a power strip mounted to a firm surface between 15-48" Federal Guideline: 205.1, 308		
	<i>Provide Accessible Storage</i>	Low	\$600
	Notes: One (1) of each type of storage must be within 48" max. ht. reach range. Upper cabinets at 62"+. Federal Guideline: 225, 305, 811.2		
	<i>Reposition Towel Dispenser and Toaster Oven</i>	Low	\$50
	Notes: Operable parts at 54" and 50-1/2", respectively (15"-48" max). Federal Guideline: 308, 604.7		

Item #	Description	Priority	Probable Cost
	430 Commission Room		
8b-54	<i>NW Commission Room Door (exit only)</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$200
	Notes: Visual text is serif font (Times Roman, required to be sans serif). Braille is only 1/4" separated from tactile letters (3/8" min. req'd.). Federal Guideline: 703.2-4, 703.4.2		
	<i>Replace Door & Hardware</i>	Low	\$1,950
	Notes: Door width is 27" (32" min. req'd for 1 leaf of double doors). Federal Guideline: 309.4, 404.2.7, 404.2.2		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 50" (43" max. allowed). Federal Guideline: 404.2.11		
8b-60	<i>Commission Room Main Entry Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$50
	Notes: Visual text is serif font (Times Roman, required to be sans serif). Federal Guideline: 703.2-4, 703.4.2		
	<i>Replace Door & Hardware</i>	Low	N/A
	Notes: Door width is 28" (32" min. req'd for 1 leaf of double doors). County Sheriff's officer present to assist persons in need of entry as accommodation. Federal Guideline: 309.4, 404.2.7, 404.2.2		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 49" (43" max. allowed). Federal Guideline: 404.2.11		

Item #	Description	Priority	Probable Cost
13-4	<i>Commission Room Ramp to Commissioner's seating</i>		
	<i>Modify Ramp and Provide Handrails</i>	Medium	\$2,500
	Notes: Ramp has a total rise of 6-1/2". Ramps with 6" or greater rise require handrails on both sides. The current ramp has no handrails. Clear width currently 39" with additional space for rails, 36" is required between handrails with 1-1/2" min. clearance from wall. Attention will need to be given to handrail design to comply with these requirements. Also, the top landing is only 48" deep (60" min. req'd.). The ramp would need to be shortened by 12" min. and made steeper to stay within the existing footprint. Existing slope is 5.10% so there is room to work with a steeper slope. Once at the top of the ramp, the accessible route to the nearest Commissioner's station is quite narrow and may need to be modified. Cost assumes only rebuild of a steeper ramp, addition of handrails, and compliant ramp surfacing. Federal Guideline: 405, 505		
18-22	<i>Commission Room</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50-1/2" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Wall-mounted television behind Commission seating protrudes 5" at 78" ht. (4" max. between 27" and 80" high). Provide permanent cane detectable element below. Federal Guideline: 307.2		
	<i>432 Kitchen/Break Room</i>		
8b-53	<i>Entry Vestibule Doors from Hallway</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided. Visual text, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$900
	Notes: Closing speed is under 5 second minimum and operating force is 11 lbs. (5 lb. max.) for both doors. Cost is for new closers. Federal Guideline: 404.2.8.1, 404.2.9		
20-2	<i>Meeting Room Assembly Area</i>		
	<i>Provide Dedicated Wheelchair and Companion Spaces</i>	Low	\$200
	Notes: Only 1 space marked for companions, retractable arm rest is functional but difficult to operate. Adequate space exists in aisle and elsewhere to provided dedicated wheelchair spaces and adjacent companion seats. Cost is for signs and markings on benches. Federal Guideline: 206, 221, 802		

Item #	Description	Priority	Probable Cost
	<i>Provide Assistive Listening Devices and Signage</i>	High	\$1,500
	Notes: No signage is present and no indication that assistive listening system and devices are available as required for all courtrooms. Per table 219.3, 6 receivers are required, 2 must be hearing-aid compatible. Cost is for signs in hallway and in the room and devices. Federal Guideline: 219.2-219.3, 216.10, 703.7.2.4, 706.1		
34-20	<i>Mayor's Table</i>		
	<i>Provide Accessible Table/Working Surface</i>	Low	\$500
	Notes: Table knee space is only 24-1/2" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes new table similar to others in the room. Federal Guideline: 904.4.1, 904.4.2		
35-6	<i>Kitchen</i>		
	<i>Reposition Sink and Provide Knee Space Below</i>	Low	\$750
	Notes: Sink rim is 36" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Kitchen with oven/range is required to have knee space below the sink. Federal Guideline: 606.2, 606.3		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets in the room are all blocked by furniture and are at 45" ht. with 22-1/2" reach over countertop (44" max. with reach between 20-25") . Lowest cost alternative is a power strip mounted to a firm surface between 15-48" ht. Federal Guideline: 205.1, 308		
	<i>Provide Accessible Storage</i>	Low	\$600
	Notes: One (1) of each type of storage must be within 48" max. ht. reach range. Federal Guideline: 225, 305, 811.2		
	<i>Replace Range/Oven</i>	Medium	\$1,000
	Notes: Controls must be operable without reaching over burners. Purchase new range/oven that has all controls on front panel. Federal Guideline: 804.6.4, 804.6.5.3		
	<i>Reposition Towel Dispenser and Soap Dispenser</i>	Low	\$100
	Notes: Operable parts above 48" max. Federal Guideline: 308, 309, 604.7		
	<i>Provide New Microwave</i>	Low	\$200
	Notes: Operable parts of existing microwave over the sink are above 48" max. Least costly option is to purchase a 2nd unit and place on countertop within reach range. Federal Guideline: 308, 309		

Item #	Description	Priority	Probable Cost
	433 Training/Conference Room		
8b-49	Entry Door from Hallway		
	Provide Compliant Signage	Low	\$200
	Notes: Signage provided has visual text that is serif font (Times Roman, sans serif font req'd.). Braille is separated from tactile characters by 1/4" (3/8" min. req'd.). Federal Guideline: 703.2-4		
	Replace Door Hardware	Low	\$300
	Notes: Knobs on door require grasping and twisting. Federal Guideline: 404.2.7		
	Adjust Door Closer and Fix Door	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs. (5 lb. max.). Operating force issue due to door rubbing on side of the door jamb near the top. Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	Replace Door Hardware	Low	\$300
	Notes: Knobs and lock on door from Training Room to kitchen/break room require grasping and twisting. Federal Guideline: 404.2.7		
18-25	Training Room		
	Provide Electrical Outlets	Low	\$50
	Notes: Electrical outlets at 14-1/2" (15-48" req'd.). Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
	Facility Total:		\$345,360

General Notes: 1. Electrical switches and outlets are often employee operated/not for public use. Unless noted otherwise, these elements are not included in this summary. 2. Many improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.



Animal Shelter

Data collected -
February 2018

Exterior

Item #	Description	Priority	Probable Cost
01b	Parking		
	24 total parking spaces provided in lot, 2 marked as accessible but no van spaces. Spaces and access aisles combined could meet the requirement for van-accessible if restriped from existing 10'1" spaces and 5'0" access aisle to 8' min. for all and provide 2 compliant van-accessible spaces. No signs provided. 1 total accessible space required, which must be van-accessible.		
	Provide Accessible Parking Space	High	\$600
	Notes: Provide minimum 1 van stall (8' min. space/8' min. access aisle) by restriping existing spaces. Provide compliant signage with ISA and van-accessible designation on at least 1 sign at 60" min. height. Federal Guideline: 208.2, 208.2.4, 502		

Interior

Item #	Description	Priority	Probable Cost
	Exterior Entrance		
08a	Provide Means of Egress Signage	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	Replace Threshold	Medium	\$500
	Notes: Threshold is 7/8" high (1/4" max; 1/2" beveled). Federal Guideline: 402.5, 404.2.3		
	Adjust Door Closer	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost assumes new closer in case adjustment is unsuccessful. Federal Guideline: 404.2.8.1		
	Lobby		
18-6	Lobby		
	Lower Light Switch or Provide Occupancy Sensor	Low	N/A
	Notes: Electrical switches at 50" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below	Low	\$200
	Notes: Service counter projects 4-5/8" at 42" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		

Item #	Description	Priority	Probable Cost
34-2	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$200
	Notes: Counter height is 43-1/2" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Provide alternate location to service persons in wheelchair in voting area. Federal Guideline: 904.4.1, 904.4.2		
16-1	<i>Men's Restroom</i>		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 10 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Reposition Sink</i>	Low	\$600
	Notes: Sink rim is 34-1/4" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 305.3, 606.2, 606.3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50-1/2" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 20" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Replace Flush Controls</i>	Medium	\$400
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Replace and Reposition Grab Bars</i>	Low	\$1,000
	Notes: Side grab bar extends less than 54" min. req'd. from rear wall. Rear grab bar is only 30" long (36" min. req'd.) and installed 16" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$150
	Notes: Toilet paper dispensers mounted within 12" clear space above side grab bar. Federal Guideline: 609.3		
16-3	<i>Women's Restroom</i>		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 10 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Reposition Sink</i>	Low	\$600
	Notes: Sink rim is 34-1/4" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 305.3, 606.2, 606.3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50-1/2" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		

Item #	Description	Priority	Probable Cost
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 19-1/2" from side wall (16"-18" Federal Guideline: 604.2		
	<i>Replace Flush Controls</i>	Medium	\$400
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Replace and Reposition Grab Bars</i>	Low	\$1,000
	Notes: Side grab bar extends less than 54" min. req'd. from rear wall. Rear grab bar is only 30" long (36" min. req'd.) and installed 15" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$150
	Notes: Toilet paper dispensers mounted within 12" clear space above side grab bar. Federal Guideline: 609.3		
	East Corridor		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$200
	Notes: Hand sanitizer unit projects 5" at 54" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	North Corridor		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 49-1/2" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	Cat Room		
08b-1	<i>Entry Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided, visual text sign over the door. Braille and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 9 lbs. (5 lb max.). Cost assumes new closer. Federal Guideline: 404.9.2		
18-1	<i>Cat Room</i>		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$200
	Notes: Hand sanitizer unit projects 5" at 48" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	Conference Room		
08b-2	<i>Entry Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No wall signage provided, visual text sign over the door. Braille and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		

Item #	Description	Priority	Probable Cost
	<i>Provide Maneuvering Space on Push Side of Door</i>	Low	\$50
	Notes: Door maneuvering space not provided parallel to doorway on push side (5" provided for door with latch and closer, 12" req'd.). Furniture blocks required space. Federal Guideline: 404.2.4.1		
	<i>Rearrange Furniture to Provide Clear Spaces</i>	Low	\$50
	Notes: Cages obstruct clear spaces at light switches and outlets. Federal Guideline: 703.2-4		
	Featured Cat Room		
08b-3	<i>Entry Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No signage provided. Visual text, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 9 lbs. (5 lb max.). Cost assumes new closer. Federal Guideline: 404.9.2		
	<i>Provide Maneuvering Space on Push and Pull Side of Door</i>	High	TBD
	Notes: Door maneuvering space not provided parallel to doorway on pull side (13" provided, min. 18") or push side (5" provided for door with latch and closer, 12" req'd.). Federal Guideline: 404.2.4.1		
	Large Dog Room		
08b-4	<i>Entry Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No signage provided. Visual text, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
18-1	<i>Cat Room</i>		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$200
	Notes: Hand sanitizer unit projects 5" at 48" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	Small Dog Room		
08b-5	<i>Entry Door</i>		
	<i>Provide Wall Signage</i>	Low	\$200
	Notes: No signage provided. Visual text, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 9 lbs. (5 lb max.). Cost assumes new closer. Federal Guideline: 404.9.2		

Item #	Description	Priority	Probable Cost
	<i>Provide Maneuvering Space on Pull Side of Door</i>	High	TBD
	Notes: Door maneuvering space not provided parallel to doorway on pull side (9" provided, min. 18"). Federal Guideline: 404.2.4.1		
	Room 110 Staff Lounge		
16-2	<i>Unisex Restroom</i>		
	<i>NOTE: this restroom is not wheelchair accessible. Only required modification would be addition of a sign directing people to the accessible restrooms in the lobby. All other non-compliant items noted for reference only.</i>		
	<i>Provide Wall Signage</i>	Medium	\$200
	Notes: Provide visual directional signage directing users to the lobby restrooms. Federal Guideline: 703.2-4		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	N/A	N/A
	Notes: Door maneuvering space not provided parallel to doorway on pull side (12" provided, min. 18"), blocked by vending machine. Move machine. Federal Guideline: 404.2.4.1		
	<i>Replace Sink</i>	N/A	N/A
	Notes: Sink is cabinet style which provides no knee or toe space. Federal Guideline: 212.3, 306.3, 309, 606.2		
	<i>Reposition Sink</i>	N/A	N/A
	Notes: Sink rim is 34-3/4" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 305.3, 606.2, 606.3		
	<i>Reposition Mirror</i>	N/A	N/A
	Notes: Bottom edge of reflecting surface over sink is at 50" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Paper Towel and Soap Dispenser</i>	N/A	N/A
	Notes: Operable parts at 51" & 50" (15"-48" max). 1991 ADAAG allows up to 54", reposition when room is altered Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	N/A	N/A
	Notes: Paper towel dispenser projects 8" at 51" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	N/A	N/A
	Notes: Electrical switches at 50" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Clear Space Adjacent to Toilet</i>	N/A	N/A
	Notes: Required 60" space from toilet wall to beyond toilet blocked by sink. Room is only 66" width. Federal Guideline: 604.3.1		

Item #	Description	Priority	Probable Cost
	<i>Replace Flush Controls</i>	N/A	N/A
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Provide Grab Bars</i>	N/A	N/A
	Notes: None Provided. Side and rear bars req'd. Federal Guideline: 308, 604.5, 609		
35	<i>Kitchenette</i>		
	<i>Provide Clear Floor Space</i>	Low	\$50
	Notes: Required 60" space within the room is obstructed by tables and chairs. Rearrange items to reduce obstructions. Federal Guideline: 804.2.2		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets are all blocked by furniture. Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
	<i>Provide Accessible Storage</i>	Low	\$600
	Notes: One (1) of each type of storage must be within 48" max. ht. reach range. Federal Guideline: 225, 305, 811.2		
	<i>Provide Clear Floor Space at Refrigerator</i>	Low	\$50
	Notes: Clear space for freezer door on side-by-side unit may be difficult for wheelchair user to access. Move as far from wall to right of unit as possible. Federal Guideline: 804.6.6		
	<i>Reposition Microwave, Paper Towel, and Soap Dispenser</i>	Low	\$150
	Notes: Microwave access blocked by tables. Operable parts of dispensers outside reach range of 15"-48". Federal Guideline: 308, 604.7		
	Facility Total:		\$13,380
General Notes: Some improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.			



Blount County Justice Center

Data collected -
March & April 2018

Exterior

Item #	Description	Priority	Probable Cost
	Parking		
	<i>NOTE: There is parking on the east and west side of the facility. Parking was split based on natural divisions and uses. On the east side, the north lot is primarily overflow, the center lot used by the public for the courts, and the south lot for access to the jail. Parking on the west side is primarily employees and county vehicles. For compliance determination total site parking in the 3 east lots are combined.</i>		
01a-1,2,3	East Side Parking		
	<i>229 total spaces present, 0 van and 5 accessible total provided. Lot requires total of 7 accessible, 2 of which must be van-accessible</i>		
	<i>Provide minimum total of 5 accessible and 2 van-accessible spaces.</i>	Medium	\$1,000
	Notes: Restriping the existing 5 accessible spaces and moving signs, along with providing at least 1 van-accessible sign, would provide 1 accessible and 4 van-accessible spaces. An additional 2 accessible spaces would need to be located in spaces closest to the building entrances used by the public in the center lot. Consider adding another curb ramp to access the pedestrian route to the jail. Cost includes only restriping spaces, new signs, and relocating existing signs. Federal Guideline: 208.2, 502		
01a-4	West Side Parking (<i>NOTE: many spaces in this lot are reserved, reserved spaces not included in parking count</i>).		
	<i>39 total spaces present, 0 van and 0 accessible total provided. Lot requires total of 2 accessible, 1 of which must be van-accessible.</i>		
	<i>Provide minimum total of 1 accessible and 1 van-accessible spaces with access aisle and signage.</i>	Low	\$500
	Notes: Determine best location for placement proximal to one of the employee entrances, ensuring proper slopes exist. Provide restriped spaces, new signs, and shared access aisle. Federal Guideline: 208.2, 502		

Item #	Description	Priority	Probable Cost
	Accessible Routes and Curb Ramps		
02	<i>Curb Ramps</i>		
	<i>Reconstruct existing curb ramp to reduce side slopes of flares.</i>	Medium	\$700
	Notes: Existing flare slopes exceed 33% (10% max. allowed), which creates a trip hazard to all walking users. Ramp width exceeds 36" min. required so can be accomplished within existing space. Add striping between curb areas and accessible parking to create access aisle and discourage parking that would block the ramp. Federal Guideline: 406.3, 406.5, 406.6		
	<i>Construct New Ramp to the South of Accessible Parking</i>	Medium	\$1,200
	Notes: Constructing a new ramp south of the existing center lot accessible parking would be closer to the jail entrance and provide better access. It would also be much closer to the new accessible parking spaces required in this lot. Federal Guideline: 405.4, 406.4, 404.2.4		
	<i>Construct Compliant Ramp on the West Parking Area</i>	Medium	\$1,200
	Notes: Constructing a compliant ramp on the west parking area will provide employees access from the new accessible spaces to an employee entrance. Consider which door would best serve most employees and place parking and new compliant ramp at that location. Existing ramp does not comply. Federal Guideline: 405, 406, 404		
Interior			
Common Elements			
Item #	Description	Priority	Probable Cost
	Interior Stairs		
11-1	<i>East Employee Stairs from East Parking Lot</i>		
	<i>Provide compliant handrails on all interior stairs when stairs are altered.</i>	Low	TBD
	Notes: Several interior stairways have compliance issues, including with non-compliant handrails. Stairways that are not part of an accessible route are not required to comply with 504 except for compliance with handrail requirements of 505 when the stairs are altered. Federal Guideline: 210.1, 505		
	<i>Provide required signage within stairwells at each floor landing identifying the level.</i>	Low	\$800
	Notes: Stairs are required to have visual and tactile signs at all levels within the stairwell to indicate the level. These signs are to be placed adjacent to the door accessing the interior of the building and are in addition to egress signage included in items 08a-Exterior Door below. Federal Guideline: 216.4, 703.2		

Item #	Description	Priority	Probable Cost
11-2	<i>Southeast Employee Stairs</i>		
	<i>Provide compliant handrails on all interior stairs when stairs are altered.</i>	Low	TBD
	Notes: Several interior stairways have compliance issues, including with non-compliant handrails. Stairways that are not part of an accessible route are not required to comply with 504 except for compliance with handrail requirements of 505 when the stairs are altered. Federal Guideline: 210.1, 505		
	<i>Provide required signage within stairwells at each floor landing identifying the level.</i>	Low	\$800
	Notes: Stairs are required to have visual and tactile signs at all levels within the stairwell to indicate the level. These signs are to be placed adjacent to the door accessing the interior of the building and are in addition to egress signage included in items 08a-Exterior Door below. Federal Guideline: 216.4, 703.2		
11-3	<i>Northwest Employee Stairs from Police Parking</i>		
	<i>Provide compliant handrails on all interior stairs when stairs are altered.</i>	Low	TBD
	Notes: Several interior stairways have compliance issues, including with non-compliant handrails. Stairways that are not part of an accessible route are not required to comply with 504 except for compliance with handrail requirements of 505 when the stairs are altered. Federal Guideline: 210.1, 505		
	<i>Provide required signage within stairwells at each floor landing identifying the level.</i>	Low	\$800
	Notes: Stairs are required to have visual and tactile signs at all levels within the stairwell to indicate the level. These signs are to be placed adjacent to the door accessing the interior of the building and are in addition to egress signage included in items 08a-Exterior Door below. Federal Guideline: 216.4, 703.2		
11-4	<i>Southwest Employee Stairs from Police Parking</i>		
	<i>Provide compliant handrails on all interior stairs when stairs are altered.</i>	Low	TBD
	Notes: Several interior stairways have compliance issues, including with non-compliant handrails. Stairways that are not part of an accessible route are not required to comply with 504 except for compliance with handrail requirements of 505 when the stairs are altered. Federal Guideline: 210.1, 505		

Item #	Description	Priority	Probable Cost
	<i>Provide required signage within stairwells at each floor landing identifying the level.</i>	Low	\$800
	Notes: Stairs are required to have visual and tactile signs at all levels within the stairwell to indicate the level. These signs are to be placed adjacent to the door accessing the interior of the building and are in addition to egress signage included in items 08a-Exterior Door below. Federal Guideline: 216.4, 703.2		
11-5	<i>Northwest Public Stairs</i>		
	<i>Provide compliant handrails on all interior stairs when stairs are altered.</i>	Low	TBD
	Notes: Several interior stairways have compliance issues, including with non-compliant handrails. Stairways that are not part of an accessible route are not required to comply with 504 except for compliance with handrail requirements of 505 when the stairs are altered. Federal Guideline: 210.1, 505		
	<i>Provide required signage within stairwells at each floor landing identifying the level.</i>	Low	\$800
	Notes: Stairs are required to have visual and tactile signs at all levels within the stairwell to indicate the level. These signs are to be placed adjacent to the door accessing the interior of the building and are in addition to egress signage included in items 08a-Exterior Door below. Federal Guideline: 216.4, 703.2		
	Elevators		
14-1	<i>Employee Elevator</i>		
	<i>Provide hoistway signs at all levels that are compliant.</i>	High	\$300
	Notes: Existing floor indicator signs have Braille to the side of the tactile floor number. Braille is required to be below corresponding text. Provide required sign that include tactile star, level number, and Braille which is below all text. Federal Guideline: 407.2.3.1		
14-2	<i>Public Elevators (2 cars)</i>		
	<i>Provide hoistway signs at all levels that are compliant.</i>	High	\$600
	Notes: Existing floor indicator signs have Braille to the side of the tactile floor number. Braille is required to be below corresponding text. Provide required sign that include tactile star, level number, and Braille which is below all text. Federal Guideline: 407.2.3.1		

Item #	Description	Priority	Probable Cost
Level 1			
Item #	Description	Priority	Probable Cost
	Exterior Entrances		
08a-1	<i>Employee Entrance to Stairwell from East Parking Lot</i>		
	<i>Provide visual "Employees Only" sign at door.</i>	Low	\$100
	Provide signage to identify as an employee entrance, existing sign on door is faded and not readable from a distance. Federal Guideline: 210, 504, 304, 505		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
08a-2	<i>Northwest Employee Entrance</i>		
	<i>Provide visual sign with ISA pictogram at accessible employee entrance and directional sign at other.</i>	Low	\$400
	Provide signage to identify which employee entrance on the west side is accessible, with ramp and compliant route in closest proximity to parking (see item 01a-4). Place directional sign at other door directing disabled users to the accessible entrance. Federal Guideline: 210, 504, 304, 505		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 20 lbs (15 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
08a-3	<i>Southwest Employee Entrance</i>		
	<i>Provide visual sign with ISA pictogram at accessible employee entrance and directional sign at other.</i>	Low	Included Above
	Provide signage to identify which employee entrance on the west side is accessible, with ramp and compliant route in closest proximity to parking (see item 01a-4). Place directional sign at other door directing disabled users to the accessible entrance. Federal Guideline: 210, 504, 304, 505		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
08a-4	<i>Public Entrance</i>		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
	<i>Replace Door & Hardware</i>	Low	\$1,950
	Notes: Door width is 31-3/4" (32" min. req'd.). Is a double-leaf door with divider. Federal Guideline: 309.4, 404.2.7, 404.2.2		

Item #	Description	Priority	Probable Cost
	<i>Provide Better Signage at Power Door Controls</i>	High	\$200
	Notes: Neither control button is highly visible, recommend signage be placed to make these more visible. Federal Guideline: 404.3		
	Main Entrance and 1st Floor Public Areas		
7-1	<i>Drinking Fountain</i>		
	<i>Replace Non-Compliant Fountains</i>	Low	\$2,000
	Notes: High fountain for standing persons was not operable at the time of the evaluation. Bubbler height for wheelchair fountain at 36-1/2" (36" max.). Spouts located 6-1/2" from the front of the fountain (3-5" allowed depending on angle of stream). Provide paper cup dispenser and waste receptacle temporarily until the fountain is replaced. Federal Guideline: 211, 602.4, 602.5, 602.6		
	<i>Provide cane-detectable objects to protect fountain not located in an alcove.</i>	Medium	\$200
	Notes: Located within circulation area in main hallway. Federal Guideline: 307		
08b-4	<i>Interior Northwest Public Stairwell Door</i>		
	<i>NOTE: This public stairwell is the only public stairs in the facility. The egress door to the exterior leads to a concrete stoop but there is no accessible route from the stoop to get away from the building in the event of a fire or other evacuation.</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$100
	Notes: Existing sign on the inside of the door includes tactile letters and Braille. Pictogram also required. Add stair pictogram sign. Federal Guideline: 703.6.2		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 8 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
08b-5	<i>Security Corridor Exit Door to Vestibule</i>		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 9-1/4" to glazing (10" min. smooth req'd). Federal Guideline: 404.2.10		
	<i>Provide Maneuvering Space on Push Side of Door</i>	Medium	\$50
	Notes: Door maneuvering space is less than 12" clear space on latch side required for a door with closer and latch. Ensure that latch is disengaged or move partition wall separating the entrance and the exit in the security area. Cost assumes former. Federal Guideline: 404.2.4.1		

Item #	Description	Priority	Probable Cost
08b-6	<i>1st Floor Public Corridor Entry Doors from Security</i>		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 9 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 9-1/4" to glazing (10" min. smooth req'd). Federal Guideline: 404.2.10		
09-1	<i>Public Corridors</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$400
	Notes: Drinking fountain protrudes (see form 7-1). Service counter for Circuit Court Clerk & General Sessions Clerk projects 12" at 40-1/4" and General Sessions Civil & Order of Protection projects 12" at 41" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
09-3	<i>Entry Corridor at Security</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$0
	Notes: Mailboxes on the wall protrude 6-1/2" at 35-3/4" ht. (4" max. between 27" and 80" high). Currently protected by vending machines that are not permanent. Federal Guideline: 307.2		
15-1	<i>026 Men's Restroom</i>		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Two signs present, both on the latch side wall. One sign has ISA pictogram with tactile letters and Braille. The other has room number tactile characters and Braille. Provide a single compliant sign that includes the ISA and gender pictogram, tactile letters for "Men" and room number if desired, and Braille. Federal Guideline: 216.8, 703.6		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		

Item #	Description	Priority	Probable Cost
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	\$50
	Notes: Door maneuvering space of 21" provided parallel to doorway on pull side is blocked by trash can. Move trash can. Federal Guideline: 404.2.4.1		
	<i>Reposition Sink</i>	Medium	\$850
	Notes: Sink rim is 35-1/4" high (34" max. req'd). Countertop is at 34-1/2" so will require reinstallation of countertop for one sink position. Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 41-3/4" ht. (40" max.). Lower mirror over the lowered sink above. Federal Guideline: 603.3		
	<i>Reposition Soap Dispenser</i>	Low	\$50
	Notes: Operable part at 51-1/2" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser projects 8" at 48" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Provide Required Stall Hardware</i>	Medium	\$200
	Notes: Handle not provided on outside of stall door (handles req'd. on both sides). Lock is at 52" height (48" max.) and not operable with closed fist. Replace or lower lock. Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 18-3/8" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Replace Flush Controls</i>	Medium	\$400
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 14" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Reposition Rear Grab Bar</i>	Low	\$300
	Notes: Rear grab bar is installed 12-1/2"/23-1/2" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook on inside of stall door located at 62" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		

Item #	Description	Priority	Probable Cost
15-2	<i>025 Women's Restroom</i>		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Two signs present, both on the latch side wall. One sign has ISA pictogram with tactile letters and Braille. The other has room number tactile characters and Braille. Provide a single compliant sign that includes the ISA and gender pictogram, tactile letters for "Men" and room number if desired, and Braille. Federal Guideline: 216.8, 703.6		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Door maneuvering space provided parallel to doorway on pull side is 17-1/4" (18" min. req'd.). Determine options. Federal Guideline: 404.2.4.1		
	<i>Reposition Sink</i>	Medium	\$850
	Notes: Sink rim is 35" high (34" max. req'd). Countertop is at 34-1/4" so will require reinstallation of countertop for one sink position. Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 41-1/4" ht. (40" max.). Lower mirror over the lowered sink above. Federal Guideline: 603.3		
	<i>Reposition Soap Dispenser</i>	Low	\$50
	Notes: Operable part at 50-1/4" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser projects 8-1/2" at 48" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Provide Required Stall Hardware</i>	Medium	\$100
	Notes: Handle not provided on outside of stall door (handles req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 18-1/2" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Replace Flush Controls</i>	Medium	\$400
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		

Item #	Description	Priority	Probable Cost
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 12-1/2" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook on inside of stall door located at 62" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		
	East Employee Area		
08b-1	<i>Interior East Employee Stairwell Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$100
	Notes: Existing sign on the inside of the door includes tactile letters and Braille. Pictogram also required. Add stair pictogram sign. Federal Guideline: 703.6.2		
	<i>Provide Maneuvering Space on Push Side of Door</i>	Medium	\$50
	Notes: Door maneuvering space is partially blocked by recycling container. Move container to provide 12" clear space on latch side. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		
08b-10	<i>Room 040 Cost Collections Break Room</i>		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Door maneuvering space on the pull side of the door is 7" (18" min. req'd.) due to blockage by table. Door is typically propped open. Explore options to provide alternate dining surface or location of table. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.4.1		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
08b-11	<i>Door at Cost Collections to East Employee Corridor</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$100
	Notes: No sign present, add sign with visual text "Employees Only". Federal Guideline: 216.8, 703.2		
	<i>Provide Maneuvering Space on Push and Pull Side of Door</i>	Low	TBD
	Notes: Door maneuvering space on the pull side of the door is 7" (18" min. req'd.) and push side is 9" (12" min. req'd. for door with closer and latch). Explore options to provide required clearances. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.4.1		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		

Item #	Description	Priority	Probable Cost
09-2	<i>East Employee Corridor</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$300
	Notes: Three (3) offices have no signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.8, 703		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
16-2	<i>043 Unisex Restroom</i>		
	<i>NOTE: this restroom is non-compliant with ADA requirements. List of non-compliant items provided for informational purposes only, determine which other restrooms could be considered the accessible restrooms for the employees in this area.</i>		
	<i>Provide Compliant Signage</i>	Low	\$200
	Notes: Provide directional sign with visual text directing disabled users to utilize the locker room restrooms. Include compliant sign for the room with identifiers but exclude ISA. Existing sign includes room number and Braille only, no indication it is a restroom. Federal Guideline: 216.4, 703, 407.4.3		
	<i>Replace Door Hardware</i>	N/A	N/A
	Notes: Locks require grasping and twisting and are at 54-1/2" height (48" max. allowed). Federal Guideline: 404.2.7, 308		
	<i>Adjust Door Closer</i>	N/A	N/A
	Notes: Closing speed is under 5 second minimum and operating force is 7 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	N/A	N/A
	Notes: Door maneuvering space on the pull side of the door is 14-1/2" (18" min. req'd.). Storage items block. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		
	<i>Provide Electrical Outlets</i>	N/A	N/A
	Notes: Electrical outlets are a power strip lying on the floor (15-48" req'd.). Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
	<i>Provide Clear Space at Toilet</i>	N/A	N/A
	Notes: Existing clear space from near wall of toilet to sink is 37" (60" min. req'd.). Pay machine being stored in the space blocks the front of the toilet. Federal Guideline: 604.3.1		
	<i>Reposition Toilet Paper Dispenser</i>	N/A	N/A
	Notes: Toilet paper dispenser on the rear wall behind the toilet (in front of toilet 7-9" req'd.). Federal Guideline: 604.7		

Item #	Description	Priority	Probable Cost
	<i>Provide Compliant Grab Bars</i>	N/A	N/A
	Notes: Grab bars are at 30-1/4" and 32-1/2" height (33-36" req'd.). Side grab bar is 18" long (42" min. req'd.) and rear bar is 24" (36" min. req'd.). Federal Guideline: 604.5, 609.4		
34-4	<i>Service Counter at Cost Collections</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$900
	Notes: Counter heights are 43-1/8" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Provide alternate location to service persons in wheelchair and provide lowered section with 36" max. height for verbal. Federal Guideline: 904.4.1, 904.4.2		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Service counter protrudes 9" at 42-1/4" ht. (4" max. between 27" and 80" high). Cost for temporary fix until height is corrected. Federal Guideline: 307.2		
35b-1	<i>East Employee Break Room/Kitchenette</i>		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reverse Refrigerator Door Swing</i>	Medium	\$100
	Notes: Refrigerator and freezer doors swing into the clear space. Reverse the doors to allow for latch side approach that provides clear space. Federal Guideline: 804.6.6		
	<i>Reposition Towel Dispenser</i>	Low	\$50
	Notes: Operable part at 61" (15"-48" max). Federal Guideline: 308, 604.7		
	Sheriff		
08b-2	<i>Interior Northwest Employee Stairwell Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$100
	Notes: Existing sign on the inside of the door includes tactile letters and Braille. Pictogram also required. Add stair pictogram sign. Federal Guideline: 703.6.2		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 8 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
08b-3	<i>Interior Southwest Stairwell Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$100
	Notes: Existing sign on the inside of the door includes tactile letters and Braille. Pictogram also required. Add stair pictogram sign. Federal Guideline: 703.6.2		

Item #	Description	Priority	Probable Cost
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 12 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
08b-7	<i>Room 001 Door from Public Corridor</i>		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 9 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
08b-8	<i>Room 017 Men's Locker Room</i>		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 10 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	High	\$200
	Notes: Two signs present. Sign on door have large visual and tactile text with Braille. Wall sign has non-compliant font for visual text along with tactile room number and Braille. Restroom within the space requires gender pictogram and ISA if accessible. Provide compliant signage. Federal Guideline: 216.4, 703, 407.4.3		
08b-9	<i>Room 020 Women's Locker Room</i>		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	High	\$200
	Notes: Two signs present. Sign on door have large visual and tactile text with Braille. Wall sign has non-compliant font for visual text along with tactile room number and Braille. Restroom within the space requires gender pictogram and ISA if accessible. Provide compliant signage. Federal Guideline: 216.4, 703, 407.4.3		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Medium	TBD
	Notes: Door maneuvering space on the pull side of the door is 13-1/2" (18" min. req'd.). Explore options to provide compliant clear space. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		
08b-13	<i>Room 018 Doors From Weight Room to Locker Rooms (2 doors)</i>		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$200
	Notes: Signs on wall have large visual and tactile text with Braille. Restroom within the space requires gender pictogram and ISA if accessible. Provide compliant signage. Priority Low given context. Federal Guideline: 216.4, 703, 407.4.3		

Item #	Description	Priority	Probable Cost
	<i>Provide Clear Space at Sign</i>	Low	Included Above
	Notes: Women's locker room sign on the wall of the weight room is blocked by movable bench. Men's sign is blocked by equipment. Place new signs on the door. Federal Guideline: 216.4, 703, 407.4.3		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 11 lbs. (5 lb. max.) for Women's. Men's door is typically propped open. Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Door maneuvering space on the pull side of the door is 13" (18" min. req'd.). Explore options to provide compliant clear space. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		
09	<i>Sheriff Corridors</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$2,500
	Notes: Numerous offices and other exempt spaces have non-compliant or missing signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.8, 703		
15-3	<i>Sheriff Men's Locker Room Restroom</i>		
	<i>Reposition Soap Dispenser</i>	Low	\$50
	Notes: Operable part at 49-1/2" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser projects 8-1/2" at 49" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Reposition Urinal</i>	Low	\$450
	Notes: Urinal lip is 18" from floor (17" max.). Federal Guideline: 605.2		
	<i>Provide Required Stall Hardware</i>	Medium	\$100
	Notes: Handle not provided on outside of stall door (handles req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 18-1/2" from side wall (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Adjust Stall Partitions or Replace Door</i>	Medium	\$200
	Notes: Wheelchair stall door will not close, as it rubs on the latch side wall. Federal Guideline: 604		

Item #	Description	Priority	Probable Cost
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 10-1/2" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Reposition Rear Grab Bar</i>	Low	\$300
	Notes: Rear grab bar is installed 10-1/2"/31-1/2" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Bar is 42" long (36" bar req'd.). Federal Guideline: 604.5, 609.4		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook on inside of stall door located at 62" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		
15-4	<i>Sheriff Women's Locker Room Restroom</i>		
	<i>Reposition Soap Dispenser</i>	Low	\$50
	Notes: Operable part at 50-1/2" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser projects 8-1/2" at 46" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook on inside of stall door located at 54" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		
	<i>Provide Required Stall Hardware</i>	Medium	\$100
	Notes: Handle not provided on outside of stall door (handles req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reconfigure Partitions</i>	Medium	\$700
	Notes: Toilet is required to be on side wall farthest from the entry door opening. The existing toilet is immediately in line in front of the door. Reconfigure partitions to have door opening opposite toilet. Federal Guideline: 604.8.1.2		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 18-3/4" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 10-1/2" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		

Item #	Description	Priority	Probable Cost
	<i>Reposition Rear Grab Bar</i>	Low	\$300
	Notes: Rear grab bar is installed 12-3/4"/23-1/4" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook on inside of stall door located at 62" ht. (15"-48" req'd.). Federal Guideline: 308, 603.4		
16-1	<i>Men's Restroom</i>		
	<i>NOTE: this restroom is non-compliant with ADA requirements. Is located immediately across the hall from locker room restrooms. List of non-compliant items provided for informational purposes only, locker room restrooms should be considered the accessible restrooms.</i>		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Medium	\$200
	Notes: Provide directional sign with visual text directing disabled users to utilize the locker room restrooms. Include compliant sign for the room with identifiers but exclude ISA. Federal Guideline: 216.4, 703, 407.4.3		
	<i>Replace Door Hardware</i>	N/A	N/A
	Notes: Locks require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Insulate Water Lines</i>	N/A	N/A
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	N/A	N/A
	Notes: Bottom edge of reflecting surface over sink is at 43" ht. (40" max.). Federal Guideline: 603.3		
	<i>Provide Clear Space at Toilet</i>	N/A	N/A
	Notes: Existing clear space from near wall of toilet to sink is 37" (60" min. req'd.). Federal Guideline: 604.3.1		
	<i>Reposition Sink</i>	N/A	N/A
	Notes: Sink and plumbing need to be moved to accommodate clear space for accessible restroom. Federal Guideline: 604.3.1		
	<i>Reposition Toilet</i>	N/A	N/A
	Notes: Wall hung toilet has seat at 19-1/2" height (17"-19" req'd.). Federal Guideline: 604.4		
	<i>Replace Flush Controls</i>	N/A	N/A
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Provide Compliant Grab Bars</i>	N/A	N/A
	Notes: No grab bars provided. Federal Guideline: 604.5, 609.4		

Item #	Description	Priority	Probable Cost
	<i>Reposition Toilet Paper Dispenser</i>	N/A	N/A
	Notes: Toilet paper dispensers mounted 10-1/2" in front of toilet (7-9" req'd.). Federal Guideline: 604.7		
17-1	<i>Men's Locker Room Shower</i>		
	<i>NOTES: Sheriff's locker rooms and shower are used almost exclusively by officers, who cannot perform essential job functions with most severe disabilities. These are common use spaces however, and required to be accessible.</i>		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook on inside of stall door located at 55" ht. (15"-48" req'd.). Federal Guideline: 308, 603.4		
	<i>Provide Accessible Shower</i>	Low	TBD
	Notes: Existing shower is roll-in type that is 47-1/2" wide and 70" deep (30" min. depth and 60" min. width req'd.). Shower grab bars, seat, and other accessible features do not meet the requirement for a roll-in shower. Investigate options for corrections or modification for a transfer shower. Cost is Low considering primary users. Federal Guideline: 607, 608, 609		
17-2	<i>Women's Locker Room Shower</i>		
	<i>NOTES: Sheriff's locker rooms and shower are used almost exclusively by officers, who cannot perform essential job functions with most severe disabilities. These are common use spaces however, and required to be accessible.</i>		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook on inside of stall door located at 72" ht. (15"-48" req'd.). Federal Guideline: 308, 603.4		
	<i>Provide Accessible Shower</i>	Low	TBD
	Notes: Existing shower is roll-in type that is 48" wide and 48" deep (30" min. depth and 60" min. width req'd.). Shower grab bars, seat, removable shower head, and other accessible features do not meet the requirement for a roll-in shower. Investigate options for corrections or modification for a transfer shower. Cost is Low Federal Guideline: 607, 608, 609		
18-1	<i>001 Sheriff's Lobby Area</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	\$220
	Notes: Electrical switches at 50" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
18-2	<i>Sheriff's Workout Room</i>		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Workout equipment blocks all electrical outlets. Lowest cost option is to mount power strip at compliant height with clear space. Federal Guideline: 205.1, 308		

Item #	Description	Priority	Probable Cost
	<i>Provide Clear Space</i>	Low	TBD
	Notes: Clear space of 30"x48" is required for at least 1 of every type of equipment, spaces can overlap or be shared. Many pieces of equipment do not have a 36" or 32" for 24" or less route to them nor a clear space adjacent. Facility used primarily by police officers but is considered a common use area that needs to comply. Compliance may not permit all equipment to remain in room and will require at least rearrangement of all equipment in the space. Federal Guideline: 305, 1004		
19-1	<i>017 Sheriff's Men's Locker Room</i>		
	<i>Provide Compliant Benches in Changing Area</i>	Medium	\$600
	Notes: There are no benches in the locker room. Minimum of 1 that complies with 1004 is required. Federal Guideline: 803.4, 903		
19-2	<i>020 Sheriff's Women's Locker Room</i>		
	<i>Provide Compliant Benches in Changing Area</i>	Medium	\$600
	Notes: There are no benches in the locker room. Minimum of 1 that complies with 1004 is required. Federal Guideline: 803.4, 903		
34-1	<i>001 Sheriff's Service Counter (2)</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$200
	Notes: Counter height is 42" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Provide alternate location to service persons in wheelchair. Federal Guideline: 904.4.1, 904.4.2		
	<i>Clerk and Master/Court Clerk</i>		
09-5	<i>Clerk and Master Corridors</i>		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Medium	\$900
	Notes: Nine (9) offices have no signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.4, 703, 407.4.3		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer. Federal Guideline: 404.2.8.1		
16-4	<i>053 Men's Restroom</i>		
	NOTE: this pair of restrooms are non-compliant with ADA requirements. They serve a number of employees in this section and should be considered for alteration to make one compliant. Women's appears to be more compliant and less costly to renovate. It is possible that 2 unisex restrooms could be constructed in same space, one would be accessible. Men's costs not included, with several costs TBD due to unknowns in moving walls that may be load bearing or contain plumbing and/or electrical.		

Item #	Description	Priority	Probable Cost
	<i>Provide Compliant Signage</i>	Low	N/A
	Notes: Existing sign includes tactile letters and Braille only, no indication it is a restroom or gender pictogram. Provide compliant sign that includes ISA and gender pictograms when altered. Federal Guideline: 216.4, 703, 407.4.3		
	<i>Replace Door Hardware</i>	Low	N/A
	Notes: Lock requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Turning Area within Room</i>	High	N/A
	Notes: Room does not have adequate turning radius for wheelchair. Would be corrected only by alteration of room by moving walls. Federal Guideline: 606.2, 304.3, 306.3		
	<i>Reposition Sink</i>	Low	N/A
	Notes: Sink rim is 34-3/4" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Insulate Water Lines</i>	Medium	N/A
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	N/A
	Notes: Bottom edge of reflecting surface over sink is at 41-1/2" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Toilet</i>	Low	N/A
	Notes: Centerline of toilet located at 18-1/2" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Provide Clear Space at Toilet</i>	High	TBD
	Notes: Existing clear space from near wall of toilet to sink is 34-1/2" (60" min. req'd.). Room is only 56-3/4" wide. Federal Guideline: 604.3.1		
	<i>Modify Toilet Seat</i>	Low	N/A
	Notes: Toilet seat height is 16" (17"min. -19" max. req'd). Federal Guideline: 604.4		
	<i>Reposition Toilet Paper Dispenser</i>	Low	N/A
	Notes: Dispenser mounted 12" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Replace Flush Controls</i>	Medium	N/A
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Provide Grab Bars</i>	High	N/A
	Notes: None provided. Side and rear bars req'd. Federal Guideline: 308, 604.5, 609		

Item #	Description	Priority	Probable Cost
16-5	053 Women's Restroom		
	NOTE: this pair of restrooms are non-compliant with ADA requirements. They serve a number of employees in this section and should be considered for alteration to make one compliant. Costs included only for Women's since it is more compliant but largest cost is TBD due to need to move walls that may be structural or contain plumbing, etc.		
	Provide Compliant Signage	Low	\$200
	Notes: Existing sign includes tactile letters and Braille only, no indication it is a restroom or gender pictogram. Provide compliant sign that includes ISA and gender pictograms when altered. Federal Guideline: 216.4, 703, 407.4.3		
	Replace Door Hardware	Low	\$220
	Notes: Lock requires grasping and twisting. Federal Guideline: 404.2.7		
	Provide Turning Area within Room	High	TBD
	Notes: Room does not have adequate turning radius for wheelchair. Would be corrected only by alteration of room by moving walls. Federal Guideline: 606.2, 304.3, 306.3		
	Reposition Sink	Low	\$600
	Notes: Sink rim is 34-1/4" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	Insulate Water Lines	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	Lower Light Switch or Provide Occupancy Sensor	Low	\$220
	Notes: Electrical switches at 51" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	Reposition Coat Hook	Low	\$50
	Notes: Coat hook located at 71" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		
	Reposition Toilet	Low	\$765
	Notes: Centerline of toilet located at 20" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	Provide Clear Space at Toilet	High	TBD
	Notes: Existing clear space from near wall of toilet to sink is 39" (60" min. req'd.). Room is only 63" wide. Federal Guideline: 604.3.1		
	Modify Toilet Seat	Low	\$75
	Notes: Toilet seat height is 16" (17"min. -19" max. req'd). Federal Guideline: 604.4		

Item #	Description	Priority	Probable Cost
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 11-1/2" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Provide Compliant Grab Bar</i>	High	\$500
	Notes: Rear grab bar is only 30" in length (36" min. req'd.). Position properly on installation. Federal Guideline: 308, 604.5, 609		
	<i>Remove/Reposition Protruding Objects Below Grab Bar</i>	Low	Included Above
	Notes: Pipes for the toilet are only 1/4" below the grab bars (1-1/2" min. req'd.). Install new rear grab bar with required clearance. Cost for relocation included above. Federal Guideline: 609.3		
34-3	<i>Service Counters at Clerk & Master and Court Clerk (2)</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$1,800
	Notes: Counter height is 44" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Provide alternate location to service persons in wheelchair and provide lowered section with 36" max. height for verbal interaction at both windows. Federal Guideline: 904.4.1, 904.4.2		
35b-2	<i>Employee Break Room/Kitchenette</i>		
	<i>Reposition Sink</i>	Low	\$800
	Notes: Multiple sinks present, all have rim at 36-1/4" high (34" max. req'd). Reposition one so rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reverse Refrigerator Door Swing</i>	Medium	\$100
	Notes: Refrigerator and freezer doors swing into the clear space. Reverse the doors to allow for latch side approach that provides clear space. Federal Guideline: 804.6.6		
	<i>Reposition Towel Dispenser</i>	Low	\$50
	Notes: Operable part at 61" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Circuit Court Clerk</i>		
09-4	<i>Circuit Court Clerk Employee Corridor</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$700
	Notes: Seven (7) offices have no signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.8, 703		

Item #	Description	Priority	Probable Cost
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
16-3	<i>Unisex Restrooms (two restrooms, 037 and one in file room very similar)</i>		
	<i>NOTE: this restroom is non-compliant with ADA requirements. This restroom serves a number of employees in this section and should be considered for alteration to make it compliant. Other restroom within file room has better option to make compliant.</i>		
	<i>Provide Compliant Signage</i>	Low	\$200
	Notes: Existing sign includes room number and Braille only, no indication it is a restroom. Visual text is serif font. Provide compliant sign that includes ISA and gender pictograms when altered. Federal Guideline: 216.4, 703, 407.4.3		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	\$50
	Notes: Door maneuvering space on the pull side of the door is blocked by trash can. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		
	<i>Reposition Paper Towel Dispenser</i>	Low	\$100
	Notes: Operable parts at 51" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Eliminate Protruding Objects</i>	Low	Included Above
	Notes: Paper towel dispenser protrudes 8" at 51-1/2". Federal Guideline: 308, 604.7		
	<i>Reposition Coat Hook</i>	Low	\$50
	Notes: Coat Hook located at 67" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		
	<i>Provide Clear Space at Toilet</i>	Medium	TBD
	Notes: Existing clear space from near wall of toilet to sink is 37" (60" min. req'd.). Room width is only 62-1/2". Federal Guideline: 604.3.1		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 11-1/2" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Provide Compliant Grab Bar</i>	High	\$500
	Notes: Rear grab bar is only 30" in length (36" min. req'd.). Position properly on installation. Federal Guideline: 308, 604.5, 609		
	<i>Remove/Reposition Protruding Objects Above Grab Bar</i>	Low	\$50
	Notes: Toilet seat cover dispenser are within the 12" clear space above the grab bars. Relocate. Federal Guideline: 609.3		

Item #	Description	Priority	Probable Cost
34-3	<i>Service Counters at Circuit Court Clerk , General Services Civil, and Order of Protection (3)</i>		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$2,700
	Notes: Counter heights are 44"-44-3/4" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Provide alternate location to service persons in wheelchair and provide lowered section with 36" max. height for verbal interaction at all 3 windows. Federal Guideline: 904.4.1, 904.4.2		
35a-1	<i>Circuit Court Clerk Kitchen</i>		
	<i>Provide Knee Space Below Sink.</i>	Low	\$1,200
	Notes: Kitchens with a cooking device (over/stove) requires that the sink provide knee space below. Modify cabinets to meet requirements. Federal Guideline: 212.3, 606.3, 306.3.1		
	<i>Provide Oven/Stove with Controls on Front Panel</i>	High	\$1,000
	Notes: Cooking devices are required to have controls on the front so they do not require users to reach across burners to operate them. Install a new oven/stove with the proper controls. Federal Guideline: 804.6.5.3		
	<i>Reposition Soap Dispenser and Move Microwave</i>	Low	\$50
	Notes: Operable parts at 60" and 49", respectively (15"-48" max). Federal Guideline: 308		
	<i>Lower Fire Alarm Activation Device</i>	Low	\$400
	Notes: Devices are at 51-3/4" and 57" (over 48" max ht.). This is compliant with 54" allowed by 1991 ADAAG but a life-safety item. Federal Guideline: 205.1, 308		
Level 2			
Item #	Description	Priority	Probable Cost
	2nd Floor Public Hallways and Corridors		
7-2	<i>Drinking Fountain</i>		
	<i>Replace Non-Compliant Fountains</i>	Low	\$2,000
	Notes: High fountain for standing persons was not operable at the time of the evaluation. Spouts located over 6" from the front of the fountain (3-5" allowed depending on angle of stream) and only 12-1/2" from rear wall (15" min. req'd.). Provide paper cup dispenser and waste receptacle temporarily until the fountain is replaced. Federal Guideline: 211, 602.4, 602.5, 602.6		
	<i>Provide cane-detectable objects to protect fountain not located in an alcove.</i>	Medium	\$200
	Notes: Located within circulation area in main hallway. Federal Guideline: 307		
09-6	<i>Public Corridors</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		

Item #	Description	Priority	Probable Cost
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Drinking fountain protrudes (see form 7-2). AED unit on the wall protrudes 7-1/4" at 32-1/2" ht. (4" max. between 27" and 80" high). Cost is for AED unit only. Federal Guideline: 307.2		
15-5	<i>255 Men's Restroom</i>		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Two signs present, both on the latch side wall. One sign has male pictogram with tactile letters and Braille. The other has room number tactile characters and Braille. Provide a single compliant sign that includes the ISA and gender pictogram, tactile letters for "Men" and room number if desired, and Braille. Federal Guideline: 216.8, 703.6		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Operating force is 8 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	\$50
	Notes: Door maneuvering space of 21-1/4" provided parallel to doorway on pull side is blocked by trash can. Move trash can. Federal Guideline: 404.2.4.1		
	<i>Reposition Sink</i>	Medium	\$850
	Notes: Sink rim is 34-3/4" high (34" max. req'd). Countertop is at 34-1/4" so will require reinstallation of countertop for one sink position. Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Required at 1 sink, include ISA symbol. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 41-1/4" ht. (40" max.). Lower mirror over the lowered sink above. Federal Guideline: 603.3		
	<i>Reposition Paper Towel and Soap Dispenser</i>	Low	\$100
	Notes: Operable part at 51" and 52" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser projects 8-1/2" at 51" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Reposition Urinal</i>	Low	\$450
	Notes: Urinal lip is 18-1/4" from floor (17" max) Federal Guideline: 605.2		

Item #	Description	Priority	Probable Cost
	<i>Provide Required Stall Hardware</i>	Medium	\$100
	Notes: Handle not provided on outside of stall door (handles req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 18-1/2" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 11" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Reposition Rear Grab Bar</i>	Low	\$300
	Notes: Rear grab bar is installed 12-1/2"/23-1/2" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook on inside of stall door located at 61-1/4" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		
15-6	<i>254 Women's Restroom</i>		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Two signs present, both on the latch side wall. One sign has ISA pictogram with tactile letters and Braille. The other has room number tactile characters and Braille. Provide a single compliant sign that includes the ISA and gender pictogram, tactile letters for "Women" and room number if desired, and Braille. Federal Guideline: 216.8, 703.6		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Door maneuvering space provided parallel to doorway on pull side is 17" (18" min. req'd.) and also blocked by trash can. Move trash can to maximize clearance. Determine options. Federal Guideline: 404.2.4.1		
	<i>Reposition Sink</i>	Medium	\$850
	Notes: Sink rim is 34-1/2" high (34" max. req'd). Countertop is at 34" so will require reinstallation of countertop for one sink position. Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Required at 1 sink, include ISA symbol. Federal Guideline: 606.5		

Item #	Description	Priority	Probable Cost
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 41-1/4" ht. (40" max.). Lower mirror over the lowered sink above. Federal Guideline: 603.3		
	<i>Reposition Paper Towel and Soap Dispenser</i>	Low	\$100
	Notes: Operable parts at 51" and 52-1/2" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser projects 8-1/2" at 51" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Provide Required Stall Hardware</i>	Medium	\$100
	Notes: Handle not provided on outside of stall door (handles req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 19-1/4" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 12" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Reposition Rear Grab Bar</i>	Low	\$300
	Notes: Rear grab bar is installed 13-1/2"/22-1/2" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook on inside of stall door located at 62" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		
	Sheriff		
08b-14	<i>218 Sheriff's Break Room Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$50
	Notes: Existing sign visual text is serif font and letters are only 1/4" high (5/8" min. req'd.). Federal Guideline: 703.2		
08b-15	<i>237 Criminal Investigation Division (CID) Conference Room Doors (2)</i>		
	<i>Provide Maneuvering Space on Latch Side</i>	Low	TBD
	Notes: 18" clear parallel to door on latch side is required on pull side of door (16-1/2" provided at one door). Door remains open except when a meeting is taking place. Federal Guideline: 404.2.4.1		

Item #	Description	Priority	Probable Cost
16-6	214 Men's Restroom		
	<i>NOTE: this pair of restrooms are non-compliant with ADA requirements. They serve a number of employees in this section and should be considered for alteration to make one compliant. Costs included only for Women's since it is more compliant but largest cost is TBD due to need to move walls that may be structural or contain plumbing, etc.</i>		
	Provide Compliant Signage	Low	N/A
	Notes: Two signs present, both on the latch side wall. One sign has male pictogram with tactile letters and Braille. The other has room number tactile characters and Braille. Provide a single compliant sign that includes the ISA and gender pictogram, tactile letters for "Men" and room number if desired, and Braille. Federal Guideline: 216.8, 703.6		
	Replace Door Hardware	Low	N/A
	Notes: Lock requires grasping and twisting. Federal Guideline: 404.2.7		
	Provide Maneuvering Space on Pull Side of Door	Low	N/A
	Notes: Door maneuvering space provided parallel to doorway on pull side is blocked by trash receptacle. Move trash can. Federal Guideline: 404.2.4.1		
	Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below	Low	N/A
	Notes: Paper towel dispenser projects 8-1/2" at 51" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	Reposition Toilet	Low	N/A
	Notes: Centerline of toilet located at 19-1/2" from side wall (16"-18" req'd.). Federal Guideline: 604.2		
	Provide Clear Space at Toilet	High	N/A
	Notes: Existing clear space from near wall of toilet to sink is 37-1/4" (60" min. req'd.). Federal Guideline: 604.3.1		
	Reposition Toilet Paper Dispenser	Low	N/A
	Notes: Dispenser mounted 10" in front of toilet (7"-9" to centerline req'd.). Federal Guideline: 604.7		
	Provide Compliant Grab Bar	High	N/A
	Notes: Rear grab bar is only 30" in length (36" min. req'd.). Position properly on installation. Federal Guideline: 308, 604.5, 609		
16-7	215 Women's Restroom		
	<i>NOTE: this pair of restrooms are non-compliant with ADA requirements. They serve a number of employees in this section and should be considered for alteration to make one compliant. Costs included only for Women's since it is more compliant but largest cost is TBD due to need to move walls that may be structural or contain plumbing, etc.</i>		

Item #	Description	Priority	Probable Cost
	<i>Provide Compliant Signage</i>	Low	\$100
	Notes: Two signs present, both on the latch side wall. One sign has tactile letters and Braille. The other has room number tactile characters and Braille. Visual text on 2nd sign not compliant. Provide a single compliant sign that includes the ISA and gender pictogram, tactile letters for "Women" and room number if desired, and Braille. Federal Guideline: 216.8, 703.6		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	Included Below
	Notes: Door maneuvering space provided parallel to doorway on pull side is blocked by trash receptacle and paper towel dispenser. Move items, cost included below. Federal Guideline: 404.2.4.1		
	<i>Reposition Sink</i>	Low	\$600
	Notes: Sink rim is 34-3/8" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook located above 66" ht. (15"-48" req'd.). Federal Guideline: 308, 603.4		
	<i>Provide Clear Space at Toilet</i>	High	TBD
	Notes: Existing clear space from near wall of toilet to sink is 37-1/2" (60" min. req'd.). Federal Guideline: 604.3.1		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 15-1/2" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Provide Compliant Grab Bar</i>	High	\$500
	Notes: Rear grab bar is only 30" in length (36" min. req'd.). Provides only 1-1/4" space between bar and wall (1-1/2" req'd.). Position properly on installation. Federal Guideline: 308, 604.5, 609		
18-3	<i>218 Sheriff's Break Room</i>		
	<i>Provide Storage in Reach Range</i>	Low	\$100
	Notes: Upper cabinets above 48" reach range. Ensure all items stored above 48" are also below 48". Federal Guideline: 307.2		

Item #	Description	Priority	Probable Cost
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$500
	Notes: Drinking fountain, which is out of order, protrudes 18-1/2" at 36" ht. (4" max. between 27" and 80" high) and blocks access to the sink. Remove fountain and repair plumbing to code. Existing drain from sink runs along wall to drinking fountain drain. When fountain is removed the paper towel dispenser will be protruding, relocate. Federal Guideline: 307.2		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
18-4	<i>237 CID Conference Room</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>256 Judicial Commissioner</i>		
	<i>NOTE: this restroom is non-compliant with ADA requirements. It serves a number of employees in this section and should be considered for alteration to make one compliant. Largest cost is TBD due to need to move plumbing and/or walls that may be structural or contain plumbing, etc.</i>		
08b-16	<i>Entry Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$50
	Notes: Existing sign visual text is serif font (sans serif req'd.). Federal Guideline: 703.2		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 7 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>District Attorney General</i>		
08b-17	<i>292 Conference Room Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$50
	Notes: Existing sign visual text is serif font (sans serif req'd.). Federal Guideline: 703.2		
08b-18	<i>294 Public Area Entry Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$50
	Notes: Existing sign visual text is serif font (sans serif req'd.). Federal Guideline: 703.2		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		

Item #	Description	Priority	Probable Cost
	<i>Provide Maneuvering Space on Push Side of Door</i>	Low	\$0
	Notes: Door maneuvering space not provided parallel to doorway on push side (4" provided for door with latch and closer, 12" req'd.). Blocked by chair, move the chair. Federal Guideline: 404.2.4.1		
08b-19	<i>295 DA Employee Work Area Entry Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$50
	Notes: Existing sign visual text is serif font (sans serif req'd.). Federal Guideline: 703.2		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 11 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
16-8	<i>268 Unisex Restroom</i>		
	<i>Provide Compliant Directional Signage</i>	Low	\$100
	Notes: Signage provided included a paper "PRIVATE - Employees Only" sign on the door and a wall sign with tactile letters and Braille. No indication that it is a restroom. Federal Guideline: 216.8, 703.3-4		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Reposition Side and Rear Grab Bars</i>	Low	\$500
	Notes: Rear grab bar within 1/2" of pipes for toilet (1-1/2" clearance required). Raise both grab bars to provide equal height and clearances. Federal Guideline: 604.5.1-2		
	<i>Provide Clear Space at Toilet</i>	Medium	TBD
	Notes: Existing clear space from near wall of toilet to sink is less than the 60" min. req'd. Federal Guideline: 604.3.1		
18-6	<i>292 DA Conference Room</i>		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Dry erase board cabinet protrudes 4-1/2" at 37-1/2" ht. (4" max. between 27" and 80" high). Provide 1" min. furring strip on the wall parallel with each side that is cane-detectable. Federal Guideline: 307.2		
18-7	<i>294 DA Offices Public Waiting Room</i>		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 49-1/4" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		

Item #	Description	Priority	Probable Cost
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Chairs block all electrical outlets. Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
	<i>298 General Sessions Courtroom</i>		
08b-20	<i>Exterior Entry Door</i>		
	<i>Provide Compliant Wall Signage and Relocate</i>	Low	\$100
	Notes: Existing sign visual text is serif font (sans serif req'd.). Signs on double leaf doors are required to be to the right (existing sign is on the left side). Relocate new sign to the right side. Federal Guideline: 703.2		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
08b-21	<i>Interior Entry Door</i>		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
37-1	<i>General Sessions Courtroom</i>		
	<i>Provide Assistive Listening Devices and Signage</i>	High	\$1,500
	Notes: No signage is present and no indication that assistive listening system and devices are available as required for all courtrooms. Per table 219.3, 5 receivers are required, 2 of which must be hearing-aid compatible. Federal Guideline: 219.2-219.3, 216.10, 703.7.2.4, 706.1		
	<i>Provide Accessible Table for Litigants</i>	Low	\$100
	Notes: Table knee space is only 26-1/4" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes locating table elsewhere that can be moved. Federal Guideline: 904.4.1, 904.4.2		
	<i>Provide Access to Witness Stand and Court Reporter Station</i>	High	TBD
	Notes: Both have access with a 6" step up from main level. There may be room for a ramp but needs additional review. Federal Guideline: 808		
	<i>Provide Accessible Work Surface for Court Reporter</i>	Medium	\$500
	Notes: Knee space is only 25-1/4" (27" ht. min. req'd.) due to keyboard tray. Cost assumes some casework may be needed. Federal Guideline: 904.4.1, 904.4.2		
	<i>Provide Compliant Height Lectern</i>	Medium	\$800
	Notes: Existing 41" high lectern does not permit sight lines to user in a wheelchair. Provide lower height unit with working surface no higher than 34". Federal Guideline: 902		

Item #	Description	Priority	Probable Cost
	<i>Provide Access to Judge's Bench</i>	High	TBD
	Notes: Access requires two 6" steps up from main level. Review options for access. Federal Guideline: 808		
Level 3			
Item #	Description	Priority	Probable Cost
	3rd Floor Public Hallways and Corridors		
7-3	<i>Drinking Fountain</i>		
	<i>Replace Non-Compliant Fountains</i>	Low	\$2,000
	Notes: Fountain was not operable at the time of the evaluation. Spouts located over 6" from the front of the fountain (3-5" allowed depending on angle of stream) and only 12-1/2" from rear wall (15" min. req'd.). Provide paper cup dispenser and waste receptacle temporarily until the fountain is replaced. Federal Guideline: 211, 602.4, 602.5, 602.6		
	<i>Provide cane-detectable objects to protect fountain not located in an alcove.</i>	Medium	\$200
	Notes: Located within circulation area in main hallway. Federal Guideline: 307		
15-7	<i>306 Women's Restroom</i>		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Two signs present, both on the latch side wall. One sign has ISA pictogram with tactile letters and Braille (no gender pictogram). The other has room number tactile characters and Braille. Consider a single compliant sign that includes the ISA and gender pictogram, tactile letters for "Women" and room number if desired, and Braille. Federal Guideline: 216.8, 703.6		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 15 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Maneuvering Space on Latch Side</i>	Medium	\$350
	Notes: 18" clear parallel to door on latch side is required on pull side of door (16-3/4" provided). Consider reversing hinge side/swing of door to comply and have door swing out into hallway. Also trash can is within space, move trash can. Federal Guideline: 404.2.4.1		
	<i>Reposition Sink</i>	Medium	\$850
	Notes: Sink rim is 34-3/4" high (34" max. req'd). Countertop is at 34" so different type sink that is flush mount or under the countertop for one sink position. Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		

Item #	Description	Priority	Probable Cost
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 41" ht. (40" max.). Lower mirror over the lowered sink above. Federal Guideline: 603.3		
	<i>Reposition Soap Dispenser</i>	Low	\$100
	Notes: Operable parts at 48-3/4" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser projects 8-1/2" at 47" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Provide Required Stall Hardware</i>	Medium	\$100
	Notes: Handle not provided on outside of stall door (handles req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2		
	<i>Reposition Toilet</i>	Medium	\$765
	Notes: Centerline of toilet located at 20-3/8" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 11-3/4" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Reposition Rear Grab Bar</i>	Low	\$300
	Notes: Rear grab bar is installed 14-1/2"/21-1/2" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook on inside of stall door located at 62" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		
15-8	<i>307 Men's Restroom</i>		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Two signs present, both on the latch side wall. One sign has ISA pictogram with tactile letters and Braille (no gender pictogram). The other has room number tactile characters and Braille. Consider a single compliant sign that includes the ISA and gender pictogram, tactile letters for "Women" and room number if desired, and Braille. Federal Guideline: 216.8, 703.6		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Operating force is 14 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		

Item #	Description	Priority	Probable Cost
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	\$50
	Notes: Door maneuvering space provided parallel to doorway on pull side is blocked by trash can. Move trash can. Federal Guideline: 404.2.4.1		
	<i>Reposition Sink</i>	Medium	\$850
	Notes: Sink rim is 34-1/2" high (34" max. req'd). Countertop is at 34" so will require reinstallation of countertop for one sink position. Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 41-1/4" ht. (40" max.). Lower mirror over the lowered sink above. Federal Guideline: 603.3		
	<i>Replace One Urinal</i>	Medium	\$920
	Notes: Top of lip is 23-3/4" high (17" max. ht.). Rim projects only 11-1/2" from wall (13 1/2" min.). Flush control at 51" high (48" max.). Federal Guideline: 605.2		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser projects 9-1/2" at 48" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Reposition Urinal</i>	Low	\$450
	Notes: Urinal lip is 18" from floor (17" max) Federal Guideline: 605.2		
	<i>Provide Required Stall Hardware</i>	Medium	\$400
	Notes: Handle not provided on outside of stall door (handles req'd. on both sides). Door is not self-closing, replace spring hinge. Door stop is broken so the door swings both in and out. Repair stop. Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 19-3/4" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 12" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7		
	<i>Reposition Rear Grab Bar</i>	Low	\$300
	Notes: Rear grab bar is installed 13-1/2"/22-1/2" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat hook on inside of stall door located at 62" ht. (15"-48" req'd). Federal Guideline: 308, 603.4		

Item #	Description	Priority	Probable Cost
	<i>Employee Corridors</i>		
	300 Circuit Court Division 1 - Chancery Court		
8b-22	<i>300c Jury Room Entry Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$200
	Notes: Wall signage provided includes only Visual text, which is serif font (sans serif req'd.). Braille and raised text signage required on latch side of door. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 17 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>NOTE: Two restrooms provided, only 1 needs to be accessible. Costs provided for lowest cost option in Women's, with some improvements needed at both (signs).</i>		
16-9	<i>300 Women's Jury Restroom</i>		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Two signs present, both on the latch side wall. One sign has ISA pictogram with tactile letters and Braille (no gender pictogram). The other has room number tactile characters and Braille. Consider a single compliant sign that includes the ISA and gender pictogram, tactile letters for "Women" and room number if desired, and Braille. Federal Guideline: 216.8, 703.6		
	<i>Provide 18" Clear Space at Sign</i>	Low	\$50
	Notes: Sign clear space is blocked by trash can. Move trash can. Federal Guideline: 216.8, 703.6, 703.4.1		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Door closes faster than min. 5 seconds and operating force is 7 lbs. (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Reposition Sink</i>	Low	\$600
	Notes: Sink rim is 34-1/4" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Provide Clear Space at Toilet</i>	Medium	TBD
	Notes: Existing clear space from near wall of toilet to sink is 39" (60" min. req'd.). Federal Guideline: 604.3.1		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Dispenser mounted within 12" in front of toilet centerline (7-9" req'd.). Federal Guideline: 604.7		

Item #	Description	Priority	Probable Cost
	<i>Reposition Rear Grab Bar</i>	Low	\$300
	Notes: Rear grab bar is installed 15-1/2"/20-1/2" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
16-10	<i>300 Men's Jury Restroom</i>		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Two signs present, both on the latch side wall. One sign has ISA pictogram with tactile letters and Braille (no gender pictogram). The other has room number tactile characters and Braille. Consider a single compliant sign that includes the ISA and gender pictogram, tactile letters for "Women" and room number if desired, and Braille. Federal Guideline: 216.8, 703.6		
	<i>Provide 18" Clear Space at Sign</i>	Low	\$50
	Notes: Sign clear space is blocked by trash can. Move trash can. Federal Guideline: 216.8, 703.6, 703.4.1		
	<i>Replace Door Hardware</i>	Low	N/A
	Notes: Lock requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	N/A
	Notes: Door closes faster than min. 5 seconds and operating force is 9 lbs. (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Reposition Toilet</i>	Low	N/A
	Notes: Toilet centerline 19" from side wall (16-18" req'd.). Federal Guideline: 604.8.1.2, 604.2, 604.6		
	<i>Provide Clear Space at Toilet</i>	Medium	N/A
	Notes: Existing clear space from near wall of toilet to sink is 40-1/2" (60" min. req'd.). Federal Guideline: 604.3.1		
	<i>Replace Flush Controls</i>	Medium	N/A
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Reposition Toilet Paper Dispenser</i>	Low	N/A
	Notes: Dispenser mounted within 10-1/2" in front of toilet centerline (7-9" req'd.). Federal Guideline: 604.7		
	<i>Reposition Rear Grab Bar</i>	Low	N/A
	Notes: Rear grab bar is installed 17"/19" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		

Item #	Description	Priority	Probable Cost
34-7	<i>300c Jury Room Table</i>		
	<i>Provide Accessible Table</i>	Low	\$100
	Notes: Table knee space is only 26-1/2" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes locating table elsewhere that can be moved. Federal Guideline: 904.4.1, 904.4.2		
37-2	<i>Circuit Court 1 Courtroom</i>		
	<i>Provide Assistive Listening Devices and Signage</i>	High	\$1,500
	Notes: No signage is present and no indication that assistive listening system and devices are available as required for all courtrooms. Per table 219.3, 5 receivers are required, 2 of which must be hearing-aid compatible. Federal Guideline: 219.2-219.3, 216.10, 703.7.2.4, 706.1		
	<i>Provide Accessible Table for Litigants</i>	Low	\$200
	Notes: Table knee space is only 26-1/2" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes locating tables elsewhere that can be moved. Federal Guideline: 904.4.1, 904.4.2		
	<i>Provide Access to Jury Box</i>	High	TBD
	Notes: A 6" step up from main level is required for front row. Provide a removable seat for a wheelchair in the space. Will require additional study to provide access and adequate clearances. Federal Guideline: 808		
	<i>Provide Access to Witness Stand and Court Clerk Station</i>	High	TBD
	Notes: Both have access with a 6" step up from main level. There may be room for a ramp but needs additional review. Federal Guideline: 808		
	<i>Provide Accessible Work Surface for Court Reporter</i>	Medium	\$500
	Notes: Knee space is only 24-1/2" (27" ht. min. req'd.) due to keyboard tray. Cost assumes some casework may be needed. Federal Guideline: 904.4.1, 904.4.2		
	<i>Provide Compliant Height Lectern</i>	Medium	\$800
	Notes: Existing 41" high lectern does not permit sight lines to user in a wheelchair. Provide lower height unit with working surface no higher than 34". Federal Guideline: 902		
	<i>Provide Access to Judge's Bench</i>	High	TBD
	Notes: Access requires three 6" steps up from main level. Review options for access. Federal Guideline: 808		

Item #	Description	Priority	Probable Cost
	301 General Sessions Court Division 1		
8b-24	301 General Sessions Court Outer Entry Door		
	<i>Provide Compliant Wall Signage</i>	Low	\$200
	Notes: Wall signage provided includes Visual text with serif font (sans serif req'd.). Sign is located on the left side of double leaf doors (req'd. on the right side). Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 7 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
37-3	General Sessions 1 Courtroom		
	<i>Provide Assistive Listening Devices and Signage</i>	High	\$1,500
	Notes: No signage is present and no indication that assistive listening system and devices are available as required for all courtrooms. Per table 219.3, 3 receivers are required, 2 of which must be hearing-aid compatible. Federal Guideline: 219.2-219.3, 216.10, 703.7.2.4, 706.1		
	<i>Provide Accessible Table for Litigants</i>	Low	\$200
	Notes: Table knee space is only 26-1/2" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes locating tables elsewhere that can be moved. Federal Guideline: 904.4.1, 904.4.2		
	<i>Provide Access to Jury Box</i>	High	TBD
	Notes: A 6" step up from main level is required for front row. Will require additional study to provide access and adequate clearances. Federal Guideline: 808		
	<i>Provide Access to Witness Stand and Court Reporter Station</i>	High	TBD
	Notes: Both have access with a 6" step up from main level. There may be room for a ramp but needs additional review. Federal Guideline: 808		
	<i>Provide Compliant Height Lectern</i>	Medium	\$800
	Notes: Existing 41-1/2" high lectern does not permit sight lines to user in a wheelchair. Provide lower height unit with working surface no higher than 34". Federal Guideline: 902		
	<i>Provide Access to Judge's Bench</i>	High	TBD
	Notes: Access requires three 6" steps up from main level. Review options for access. No room for turning space (49"x49", 36"x60" min. req'd.). Additional study needed. Federal Guideline: 808, 304.3, 306		
	<i>Provide Accessible Table</i>	Low	\$100
	Notes: Table knee space is only 26-1/2" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes locating table elsewhere that can be moved. Federal Guideline: 904.4.1, 904.4.2		

Item #	Description	Priority	Probable Cost
	304 Circuit Court Division 2		
16-11	314 & 315 Unisex Jury Restrooms		
	<i>NOTE: Two restrooms provided, only 1 needs to be accessible. Costs provided for lowest cost option in Room 314, with some improvements needed at both (signs).</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$400
	Notes: Room 314 sign has no gender pictogram, Room 315 has only room number. Provide new compliant sign for both that include visual text, tactile characters, and Braille with pictograms. Federal Guideline: 216.8, 703.6		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Door closes faster than min. 5 seconds and operating force is 9 lbs. (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser projects 8-1/2" at 42" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Provide Clear Space at Toilet</i>	Medium	TBD
	Notes: Existing clear space from rear wall of toilet to sink is 38-1/2" (60" min. req'd.). Federal Guideline: 604.3.1		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Dispenser mounted within 9-1/2" in front of toilet centerline (7-9" req'd.). Federal Guideline: 604.7		
	<i>Reposition Both Grab Bars</i>	Low	\$600
	Notes: Side grab bar positioned only 49" from rear wall (54" min. req'd.) and rear grab bar is installed 14"/22" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
37-4	304 Circuit Court 2 and 313 Jury Room		
	<i>Provide Assistive Listening Devices and Signage</i>	High	\$1,500
	Notes: No signage is present and no indication that assistive listening system and devices are available as required for all courtrooms. Per table 219.3, 3 receivers are required, 2 of which must be hearing-aid compatible. Federal Guideline: 219.2-219.3, 216.10, 703.7.2.4, 706.1		

Item #	Description	Priority	Probable Cost
	<i>Provide Accessible Table for Litigants</i>	Low	\$200
	Notes: Table knee space is only 26-1/2" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes locating tables elsewhere that can be moved. Federal Guideline: 904.4.1, 904.4.2		
	<i>Provide Compliant Access to Jury Box</i>	High	TBD
	Notes: A 6" step up from main level is required for front row. Existing ramp exiting to deliberation room is too steep at 9.0% (8.3% max.). Will require additional study to provide access and adequate clearances. Federal Guideline: 808		
	<i>Provide Access to Witness Stand and Court Clerk Station</i>	High	TBD
	Notes: Both have access with a 6" step up from main level. Ramp accessing witness stand has inadequate top landing depth of 44" (60" min. req'd.) and maneuvering space. Existing top landing blocked by AV cart. Federal Guideline: 808		
	<i>Provide Accessible Work Surface for Court Reporter</i>	Medium	\$500
	Notes: Knee space is only 25" (27" ht. min. req'd.) due to keyboard tray. Cost assumes some casework may be needed. Federal Guideline: 904.4.1, 904.4.2		
	<i>Provide Compliant Height Lectern</i>	Medium	\$800
	Notes: Existing 42" high lectern does not permit sight lines to user in a wheelchair. Provide lower height unit with working surface no higher than 34". Federal Guideline: 902		
	<i>Provide Access to Judge's Bench</i>	High	TBD
	Notes: Access requires three 6" steps up from main level and only 28" width aisle. Review options for access. No room for turning space (36"x60" min. req'd.). Additional study needed. Federal Guideline: 808, 304.3, 306		
	<i>Provide Accessible Table</i>	Low	\$100
	Notes: Table knee space is only 26-1/2" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes locating table elsewhere that can be moved. Federal Guideline: 904.4.1, 904.4.2		
	308 Jury Pool Room		
8b-25	<i>Entrance from Courtroom Hallway</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$200
	Notes: No signage is provided. Visual text, tactile characters, and Braille req'd. Federal Guideline: 703.2-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 7 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		

Item #	Description	Priority	Probable Cost
8b-26	<i>Entrance from Public Hallway</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$50
	Notes: Wall signage provided includes Visual text with serif font (sans serif req'd.). Federal Guideline: 703.2		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 9 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	321 Conference Room		
8b-27	<i>Entrance Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$50
	Notes: Wall signage provided includes Visual text with serif font (sans serif req'd.). Federal Guideline: 703.2		
34-8	<i>Conference Room Table</i>		
	<i>Provide Accessible Table</i>	Low	\$100
	Notes: Table knee space is only 26-1/2" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes locating table elsewhere that can be moved. Federal Guideline: 904.4.1, 904.4.2		
	326 Conference Room		
8b-28	<i>Entrance Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$50
	Notes: Wall signage provided includes Visual text with serif font (sans serif req'd.). Federal Guideline: 703.2		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	High	\$50
	Notes: Door maneuvering space not provided parallel to doorway on pull side (14-1/2" provided, min. 18" req'd.). Move furniture. Federal Guideline: 404.2.4.1		
16-12	327 Men's Restroom		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Two signs present, both on the latch side wall. One sign has ISA pictogram with tactile letters and Braille (no gender pictogram). The other has room number tactile characters and Braille. Consider a single compliant sign that includes the ISA and gender pictogram, tactile letters for "Men" and room number if desired, and Braille. Federal Guideline: 216.8, 703.6		

Item #	Description	Priority	Probable Cost
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Door closes faster than min. 5 seconds and operating force is 9 lbs. (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Medium	\$50
	Notes: Door with latch and closer provides only 5-1/2" push side clearance parallel to the door (12" on latch push side req'd.). Blocked by cabinets. Consider removing closer. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		
	<i>Provide Clear Space at Toilet</i>	Medium	TBD
	Notes: Existing clear space from near wall of toilet to sink is 39" (60" min. req'd.). Federal Guideline: 604.3.1		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Dispenser mounted within 12" in front of toilet centerline (7-9" req'd.). Federal Guideline: 604.7		
	<i>Provide Compliant Grab Bar</i>	Medium	\$500
	Notes: Rear grab bar is only 1-1/4" clear from wall (1-1/2" min. req'd.). Federal Guideline: 609.3		
16-10	<i>328 Men's Restroom</i>		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Two signs present, both on the latch side wall. One sign has ISA pictogram with tactile letters and Braille (no gender pictogram). The other has room number tactile characters and Braille. Consider a single compliant sign that includes the ISA and gender pictogram, tactile letters for "Women" and room number if desired, and Braille. Federal Guideline: 216.8, 703.6		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Door closes faster than min. 5 seconds and operating force is 12 lbs. (5 lb max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Medium	\$50
	Notes: Door with latch and closer provides only 5-1/2" push side clearance parallel to the door (12" on latch push side req'd.). Blocked by cabinets. Consider removing closer. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		

Item #	Description	Priority	Probable Cost
	<i>Reposition Sink</i>	Low	\$600
	Notes: Sink rim is 34-1/2" high (34" max. req'd). Reposition such that rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Provide Clear Space at Toilet</i>	Medium	TBD
	Notes: Existing clear space from near wall of toilet to sink is 52" (60" min. req'd.). Federal Guideline: 604.3.1		
	<i>Replace Flush Controls</i>	Medium	\$400
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Dispenser mounted within 13" in front of toilet centerline (7-9" req'd.). Federal Guideline: 604.7		
	<i>Provide Compliant Grab Bar</i>	Medium	\$500
	Notes: Rear grab bar is only 1-1/4" clear from wall (1-1/2" min. req'd.). Existing bar also centered 11"/25" on toilet centerline (12"/24" req'd.). Federal Guideline: 609.3		
	334 Conference Room		
8b-29	<i>Entrance Door</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$50
	Notes: Wall signage provided includes Visual text with serif font (sans serif req'd.). Federal Guideline: 703.2		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	High	\$50
	Notes: Door maneuvering space not provided parallel to doorway on pull side (4" provided, min. 18" req'd.). Move furniture. Federal Guideline: 404.2.4.1		
34-10	<i>Conference Room Table</i>		
	<i>Provide Accessible Table</i>	Low	\$100
	Notes: Table knee space is only 26-1/2" (27" ht. min. req'd.). Provide new table that can be used to provide accommodation. Cost assumes locating table elsewhere that can be moved. Federal Guideline: 904.4.1, 904.4.2		
	Facility Total:		\$100,500

General Notes: Many improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.



Justice Center Vehicle Maintenance Garage

Data collected -
April 2018

Exterior

Item #	Description	Priority	Probable Cost
01b			
	<i>Parking is provided in a shared lot on the west side of the Justice Center. Many spaces are reserved for vehicles awaiting maintenance/repair. No spaces near the maintenance garage are designated as accessible. At least 1 van-accessible space should be considered.</i>		
	<i>Provide Accessible Parking Space</i>	High	\$600
	Notes: Provide minimum 1 van stall (8' min. space/8' min. access aisle) by restriping existing spaces. Provide compliant signage with ISA and van-accessible designation on at least 1 sign at 60" min. height. Federal Guideline: 208.2, 208.2.4, 502		

Interior

Item #	Description	Priority	Probable Cost
07	<i>Drinking Fountain</i>		
	<i>Replace Non-Compliant Fountain</i>	Low	\$2,000
	Notes: Fountain is single-unit high fountain, not accessible to persons in wheelchair. Federal Guideline: 211, 602.4, 602.5, 602.6		
08a	<i>Exterior Entry Door</i>		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: No signage provided. Visual text, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 216.4, 703		
	<i>Replace Threshold</i>	Medium	\$500
	Notes: Threshold is basically a step to get in (1/4" max; 1/2" beveled is max. allowed). This is a barrier to entry by wheelchair user, who would have to access via the overhead vehicle door. Federal Guideline: 402.5, 404.2.3		
16	<i>Restroom</i>		
	<i>NOTE: this restroom is not wheelchair accessible. Would require enlarging the existing space to provide proper clearances. Investigation of options to make this restroom is required, costs for limited items are below. Largest costs would be enlarging the space by moving walls.</i>		
	<i>Provide Compliant Restroom Signage</i>	High	\$100
	Notes: No compliant signage provided. Only visual "PRIVATE" and "KEEP DOOR CLOSED" signs are on the door. Visual text, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 216.4, 703		

	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	High	TBD
	Notes: Door maneuvering space provided parallel to doorway on pull side is 8" (18" min. req'd.). Determine options. Federal Guideline: 404.2.4.1		
	<i>Provide Maneuvering Space Inside the Room</i>	High	TBD
	Notes: 60" turning diameter required in the room (42" provided). Requires additional investigation. Door swings into the room. Federal Guideline: 606.2, 304.3, 306.3		
	<i>Reposition Sink</i>	High	\$1,600
	Notes: Sink rim is 34-1/2" high (34" max. req'd). Sink is in a vanity and provides no knee space. Federal Guideline: 305.3, 606.2, 606.3		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 50" ht. (40" max.). Lower mirror over the lowered sink above. Federal Guideline: 603.3		
	<i>Reposition Paper Towel and Soap Dispensers</i>	Low	\$50
	Notes: Operable part at 51" and 50" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Lower Light Switch or Provide Occupancy Sensor and Provide Outlet</i>	Low	N/A
	Notes: Electrical switches at 54" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Outlets at 50" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Required Clear Space at Light Switch</i>	Low	N/A
	Notes: 30"x42" clear space provided (30"x48" req'd.). Correct when altered. Federal Guideline: 205.1, 308		
	<i>Reposition Toilet</i>	Medium	\$765
	Notes: Centerline of toilet located at 22" from side wall (16"-18" req'd). Federal Guideline: 604.2		
	<i>Provide Clear Space at Toilet</i>	High	TBD
	Notes: Existing clear space from near wall of toilet to sink is 37" (60" min. req'd.). Federal Guideline: 604.3.1		
	<i>Replace Flush Controls</i>	Medium	\$400
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Provide Grab Bars</i>	Low	\$1,200
	Notes: No grab bars provided. Federal Guideline: 604.5, 609.4		

18	Staff Break Room		
	<i>Provide Compliant Signage</i>	High	\$100
	Notes: No compliant signage provided. Only visual "KEEP DOOR CLOSED" sign is on the door. Visual text, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 216.4, 703		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Medium	\$50
	Notes: Door maneuvering space provided parallel to doorway on pull side is less than 18" min. req'd. Is blocked by trash can, move trash can. Federal Guideline: 404.2.4.1		
	<i>Provide Maneuvering Space Inside the Room</i>	High	TBD
	Notes: 60" turning diameter required in the room. Requires reducing or rearranging furniture in the space. Door swings into the room. Federal Guideline: 606.2, 304.3, 306.3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 51" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets are all blocked by furniture. Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
	<i>Provide Clear Floor Space at Refrigerator</i>	Low	\$50
	Notes: Clear space for refrigerator door on side-by-side unit may be difficult for wheelchair user to access. Move as far to right of unit as possible. Federal Guideline: 804.6.6		
	<i>Reposition Microwave, Paper Towel, and Soap Dispenser</i>	Low	\$150
	Notes: Microwave access blocked by tables. Operable parts of dispensers outside reach range of 15"-48". Federal Guideline: 308, 604.7		
	Facility Total:		\$8,425
General Notes: Many improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.			



County Jail

Data collected -
February 2018

Exterior

Item #	Description	Priority	Probable Cost
01b	Parking		
	<i>Parking for the jail is in shared lots with the Justice Center. See the Justice Center appendix for recommendations.</i>		

Interior

Item #	Description	Priority	Probable Cost
	Exterior Entrance		
08a	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Visual only provided. Tactile required. Federal Guideline: 216.4, 703		
08b	Interior Doors		
	<i>All interior doors other than restrooms in the lobby are operated by jail staff. These doors are exempt generally from the standards.</i>		
09	Public Visitation Hallway		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
11	Interior Stairway to Visitation		
	<i>The jail provides an accessible visitation room on the main floor. Stairs that do not provide access to the public in a correctional facility are exempt; however, these stairs do provide public access and would be required to meet the standards since they are the only egress route from the upper floor to the discharge level.</i>		
	<i>Provide Complaint Steps</i>	Low	\$1,500
	Notes: Nosings on the stairs have a 0% slope (parallel with the tread), which is a trip hazard. Provide covers that can meet the 30 degree max. slope from vertical. Priority is low due to presence of alternate visitation on main level. Federal Guideline: 504.5		
	<i>Provide Compliant Handrails</i>	Low	N/A
	Notes: The outer handrail extension is only 11" (12" min. req'd.) at the top flight and none is provided on the inside. Handrails are only required to be modified when the stair is altered. For reference only. Federal Guideline: 904.4.1, 904.4.2		
16-1	Lobby Men's Restroom		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 14 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		

	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Provide Clear Space Adjacent to Toilet</i>	High	TBD
	Notes: Required 60" space from toilet wall to beyond toilet blocked by sink, only 38" space provided. Will require additional investigation to determine options to provide at least 1 accessible restroom in the lobby. Federal Guideline: 604.3.1		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Toilet paper dispenser mounted 13" in front of toilet (7-9" req'd.). Federal Guideline: 604.7		
	<i>Replace and Reposition Rear Grab Bar</i>	Medium	\$500
	Notes: Rear grab bar is only 30" long (36" min. req'd.) and installed 13-1/2" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5		
	<i>Reposition Toilet Sanitizer Dispenser</i>	Low	\$100
	Notes: Toilet sanitizer dispenser mounted 5" above rear grab bar (12" clear space req'd.). Federal Guideline: 604.7		
16-2	Lobby Women's Restroom		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 12 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Provide Clear Space Adjacent to Toilet</i>	High	TBD
	Notes: Required 60" space from toilet wall to beyond toilet blocked by sink, only 38" space provided. Will require additional investigation to determine options to provide at least 1 accessible restroom in the lobby. Federal Guideline: 604.3.1		
	<i>Replace Flush Controls</i>	Medium	\$400
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Toilet paper dispenser mounted 14" in front of toilet (7-9" req'd.). Federal Guideline: 604.7		
	<i>Replace and Reposition Rear Grab Bar</i>	Medium	\$500
	Notes: Rear grab bar is only 30" long (36" min. req'd.) and installed 13-1/2" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5		

	<i>Reposition Hand Dryer and Toilet Sanitizer Dispenser</i>	Low	\$300
	Notes: Hand dryer mounted above side grab bar and toilet sanitizer dispenser mounted 5" above rear grab bar (12" clear space req'd.). Federal Guideline: 604.7		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$150
	Notes: Toilet paper dispensers mounted within 12" clear space above side grab bar. Federal Guideline: 609.3		
16-3	Inmate's Dayroom Restroom		
	<i>NOTE: there is only 1 toilet and related fixture for inmates in the common use dayroom area and it is not accessible.</i>		
17	Inmate's Dayroom Shower		
	<i>NOTE: there is only 1 shower, with 2 positions inside for inmates in the common use dayroom area and it is not accessible. Does not meet either the roll-in or transfer shower dimensional or clear space requirements, among others.</i>		
18-1	Attorney Meeting Room		
	<i>Provide Compliant Wall Signage</i>	Low	\$100
	Notes: No signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.8, 703		
18-2	Classroom		
	<i>Provide Compliant Wall Signage</i>	Low	\$100
	Notes: No signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.8, 703		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Fire extinguisher protrude 5-1/2" at 36" ht. (4" max. between 27" and 80" high). Wall-mounted television protrudes also but is protected by movable furniture. Federal Guideline: 307.2		
18-3	Intake Room		
	<i>Provide Compliant Wall Signage</i>	Low	\$100
	Notes: No signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.8, 703		
18-4	Medical Waiting Room		
	<i>Provide Compliant Wall Signage</i>	Low	\$100
	Notes: No signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.8, 703		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Information kiosk protrude 5" at 52" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
18-5	Multi-Purpose Room		
	<i>Provide Compliant Wall Signage</i>	Low	\$100
	Notes: No signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.8, 703		

	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	High	\$400
	Notes: Open staircase has no protection below. Provide cane-detectable barriers below stairs to prevent injury. Federal Guideline: 307.2		
18-8	<i>Sallyport</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$100
	Notes: No signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.8, 703		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Mailboxes protrude 20" at 48" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Provide Compliant Threshold</i>	Low	\$200
	Notes: Threshold at entry is 1" (1/2" max. beveled). Federal Guideline: 404.2.5		
18-9	<i>Dayroom Unit D</i>		
	<i>Provide Compliant Wall Signage</i>	Low	\$100
	Notes: No signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.8, 703		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	High	\$400
	Notes: Open staircase has no protection below. Provide cane-detectable barriers below stairs to prevent injury. Federal Guideline: 307.2		
31a	<i>Detention-Correctional Facility</i>		
	<i>Provide Compliant Telephone Handsets in Visitation Area</i>	Low	\$400
	Notes: 25% of telephone handsets must be hearing-aid compatible and have volume controls that auto reset to base volume. None provided in either visitation area. Federal Guideline: 216.8, 703		
	<i>Ensure Adequate Clear Space is Provided at Beds</i>	Low	TBD
	Notes: 5% of cells with 25 or more beds must provide 30"x48" clear space at beds. Federal Guideline: 232.2.1, 305.3, 807.2		
31b-1	<i>ADA Housing Cell</i>		
	<i>Provide Compliant Bench</i>	Low	\$600
	Notes: Bench seat height is 19-1/4" (17-19" req'd.), seat is 12" deep (20-24" req'd.), and 18" long (42" min. req'd.). Federal Guideline: 803.4, 903		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 44" ht. (40" max.). Lower mirror over the lowered sink above. Federal Guideline: 603.3		
	<i>Provide Compliant Height Bed</i>	Low	N/A
	Notes: Height of bed is at 22" ht. (17-19" req'd.). Federal Guideline: Advisory		

	<i>Provide Compliant Height Desk</i>	Low	\$150
	Notes: Height of working surface is at 35" ht. (28-34" req'd.). Federal Guideline: 902		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 18-1/2" from side wall (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Provide Compliant Grab Bars</i>	High	\$760
	Notes: Rear grab bar is bent and only 35" in length (36" min. req'd.). Side grab bar extends only 52" from rear wall (54" min. req'd.). Federal Guideline: 308, 604.5, 609		
31b-2	<i>ADA Holding Cell</i>		
	<i>Provide Compliant Bench</i>	Low	\$600
	Notes: Bench seat height is 16" (17-19" req'd.) and seat is 31" deep (20-24" req'd.). Federal Guideline: 803.4, 903		
	<i>Provide Compliant ADA Sink and Toilet</i>	Low	\$1,400
	Notes: Existing fixture not compliant. Federal Guideline: 606		
31b-3	<i>Medical Housing Cell</i>		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 44" ht. (40" max.). Lower mirror over the lowered sink above. Federal Guideline: 603.3		
	<i>Provide Compliant Height Bed</i>	Low	N/A
	Notes: Height of bed is at 24" ht. (17-19" req'd.). Federal Guideline: Advisory		
	<i>Provide Compliant Grab Bars</i>	High	\$760
	Notes: Rear grab bar is only 30" in length (36" min. req'd.). Side grab bar extends only 53" from rear wall (54" min. req'd.). Federal Guideline: 308, 604.5, 609		
	<i>Ensure Adequate Clear Space is Provided at Toilet</i>	Low	TBD
	Notes: Sink encroaches into clear space. Federal Guideline: 604.3.1		
	Facility Total:		\$12,385
General Notes: 1. Some secured prisoner areas were excluded from the evaluation. The county is obligated to provide compliance with accessibility needs of prisoners per the ADASAD. Many improvements that may be needed require additional investigation to explore options and costs.			



Operations Center

Data collected
March 2018

NOTES: This facility was under renovation at the time of the evaluation. Many interior spaces were being modified and comments below reflect conditions at the time of the evaluation. Several parking areas can be used for parking but the primary lots were evaluated, others are used mostly for storage or not used. Several exterior employee doors had no interior route to them, often blocked in some way, and were not evaluated. Several exterior stairs were not evaluated as they do not provide a connection to a parking area that is used extensively. Also, several common use spaces (conference rooms, etc.) do not have visual fire alarms. Verify use of all spaces upon completion of renovations and ensure all common use and public spaces are provided with visual fire alarms.

Exterior

Item #	Description	Priority	Probable Cost
1a-1	Conservation and Records Parking Lot		
	19 total spaces provided, 2 identified as accessible (0 van).		
	Provide Van Accessible Parking and Signage	Low	\$300
	Notes: Provide compliant signage at both spaces. Provide "Van Accessible" placard on one space, meets dimensional requirements. Federal Guideline: 208.2, 208.2.4		
	Provide Accessible Route	Medium	\$100
	Notes: No compliant route exists to a public entrance. Closest entrance is locked door for employees only. Provide signage identifying route to accessible entrance. Federal Guideline: 208.2, 208.2.4		
	Protect Accessible Route	Medium	\$400
	Notes: Accessible route from parking to employee door can be blocked by vehicles overhanging the sidewalk. Provide bumper blocks. Federal Guideline: 502.3		
1a-2	Development Services Parking Lot		
	22 total spaces provided, 2 identified as accessible (0 van).		
	Provide Van Accessible Parking and Signage	Low	\$300
	Notes: Provide compliant signage at both spaces. Provide "Van Accessible" placard on one space, meets dimensional requirements. Federal Guideline: 208.2, 208.2.4, 502.6		

Item #	Description	Priority	Probable Cost
1a-3	Main Front Parking Lot		
	190 total spaces provided, 0 identified as accessible. NOTE: this lot provides no accessible route to a public entrance that is close to the parking lot. Stairs required. Consider adding spaces to other lots that meet total accessible parking requirements for this lot.		
	Provide Van Accessible Parking and Signage	High	\$1,600
	Notes: Total of 6 accessible spaces required, 1 van. Provide compliant signage at all spaces. Provide "Van Accessible" placard on one space. Federal Guideline: 208.2, 208.2.4, 502.6		
4	Accessible Routes		
	Replace Front Sidewalk	Medium	\$1,200
	Notes: Sidewalks vary in cross slope from 2.5 up to 5.0%. Surface level changes up to 1-1/2" (1/2" max. beveled allowed) and gaps exceed 3/4" (1/2" max.). Federal Guideline: 403.3, 403.4, 403.2		
6	Stairs at Front Parking Lot		
	Provide Compliant Stairs and Handrails	Medium	\$1,200
	Notes: Stair treads/risers not uniform. Landings have slopes of 3.9% to 8.5% (2% max. allowed). Handrails not compliant. Federal Guideline: 504, 505		
Interior			
Common Elements			
Item #	Description	Priority	Probable Cost
	Highway and Development Services		
	Common Use/Circulation Spaces		
8a-4	Main Public Entrance		
	Provide Means of Egress Signage	High	\$100
	Notes: Only visual EXIT sign provided. Federal Guideline: 216.4, 703		
	Adjust Door Closer	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		
08b-4	Door from Lobby to Main Corridor		
	Provide Compliant Signage	Low	\$100
	Notes: Consider signage indicating this is an employee-only or restricted access door. Federal Guideline: 216.4, 703		
	Adjust Door Closer	Low	\$450
	Notes: Operating force required is 8 lbs. (5 lbs. max.). Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.9		

Item #	Description	Priority	Probable Cost
08b-10	Door from Lobby to Office Corridor		
	<i>Provide Compliant Signage</i>	Low	\$100
	Notes: Consider signage indicating this is an employee-only or restricted access door. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is at 53" ht. (43" max.) Federal Guideline: 404.2.11		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Door maneuvering space on the pull side of the door is 11" (18" min. req'd.). Determine options. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		
	East Men's Restroom		
08b-11	Inner Vestibule Entry Door		
	<i>Replace Door</i>	High	\$1,500
	Notes: Door width is 26-1/2" (32" min. req'd.). Explore options to widen and provide new door. Federal Guideline: 309.4, 404.2.7, 404.2.3		
	<i>Adjust Door Closer</i>	Low	included above
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs. (5 lb. max.). Cost is N/A, assumed to be corrected by new door. Federal Guideline: 404.2.8.1, 404.2.9		
	West Men's Restroom		
08b-12	Door to Warehouse		
	<i>Provide Compliant Signage</i>	Medium	\$200
	Notes: Signage provided includes only visual text. Accessible restrooms must also include the ISA, gender pictogram, tactile text, and Braille. Federal Guideline: 216.8, 703.3-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 13 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		
15-3	Men's Restroom		
	<i>NOTE: this restroom should be made compliant.</i>		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer. Federal Guideline: 404.2.8.1		

Item #	Description	Priority	Probable Cost
	<i>Reposition Sink</i>	Low	\$600
	Notes: Sink knee space is 24" high (27" min. req'd). Reposition provide minimum knee underclearance. Federal Guideline: 606.3, 306.3.1		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 53" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Towel and Soap Dispensers</i>	Low	\$50
	Notes: Operable parts at 51" and 52" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$200
	Notes: Paper towel dispenser protrudes 9" at 51" and hand dryer projects 7" at 46" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switch is at 51" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308.2-3		
	<i>Lower Urinal</i>	Low	\$450
	Notes: Top of lip is 24" high (17" max. ht.) and required to comply when more than 1 is present. Federal Guideline: 605.2		
	<i>Modify Stall Door Hinges and Add Hardware</i>	Medium	\$200
	Notes: Stall door is not self closing. Handle not provided on inside of stall door (req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reconfigure Partitions</i>	Medium	\$700
	Notes: Doorway opening opposite toilet on partition wall cannot be more than 4" from adjacent sidewall (this one is 8") to allow for wheelchair entry and movement within stall. Consider reversing door swing to allow for latch side approach (currently hinge side), as urinal partially blocks clear space. Federal Guideline: 604.8.1.2		
	<i>Reposition Toilet</i>	Medium	\$765
	Notes: Centerline of toilet located at 19-1/2" from side wall (16"-18" req'd.). Federal Guideline: 604.2		

Item #	Description	Priority	Probable Cost
	<i>Replace Flush Controls</i>	Medium	\$400
	Notes: Flush controls are not located on wide side of toilet. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 14" in front of toilet (7"-9" to centerline req'd.) and within 3" above grab bar (12" clear req'd.). Federal Guideline: 604.7, 609.3		
	<i>Reposition Side Grab and Rear Grab Bar</i>	Low	\$500
	Notes: Side grab bar extends more than 12" from rear wall. Rear grab bar is required to be installed with 12"/24" relative to toilet centerline. Federal Guideline: 604.5		
	<i>Relocate Coat Hook</i>	Low	\$50
	Notes: Coat Hook located at 62" ht. (15"-48" req'd.). Federal Guideline: 308, 603.4		
	<i>Provide Compliant Ambulatory Stall</i>	High	\$2,300
	Notes: Fixture count of 2 urinals and 4 toilets requires provision of an ambulatory accessible stall. Determine stall that best meets requirements and provide grab bars on both side walls and outswinging door. Federal Guideline: 213.3, 604.8, 404.2		
09-2	Development Services Office Corridor		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Medium	\$900
	Notes: Many offices have no compliant signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.4, 703		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 51" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Protect Protruding Objects</i>	Low	\$100
	Notes: AED unit protrudes 7" at 50" ht. and soil profile board protrudes 5" at 37" (4" max. between 27" and 80" high). Provide permanent cane detectable element below. Federal Guideline: 307.2		
18-6	Development Services Lobby		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	\$50
	Notes: Electrical switches at 51" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Blocked by plant, move plant and correct when altered. Federal Guideline: 205.1, 308		

Item #	Description	Priority	Probable Cost
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$300
	Notes: Service counter protrudes 8" at 42" (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Fire Alarm Activation Device</i>	Medium	\$200
	Notes: Device outside Room 205 is at 53-1/2" (over 48" max. ht.). This is a life-safety item that should be corrected. Federal Guideline: 205.1, 308.2-3		
34-5	Development Services Lobby Service Counter		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$600
	Notes: Counter height is 42" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Federal Guideline: 904.4.1, 904.4.2, 902		
	Conference Room #4		
8a-1	Exterior Entrance from Secure Parking		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Only visual EXIT sign provided. Federal Guideline: 216.4, 703		
	<i>Replace Threshold</i>	Medium	\$175
	Notes: Threshold is 1" (1/4" max; 1/2" beveled). Federal Guideline: 404.2.5		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Slide lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		
08b-2	Entry Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: Signs on and above door have visual text only. Provide compliant signage on wall that includes visual and tactile text and Braille. Federal Guideline: 216.4, 703		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	\$50
	Notes: Door maneuvering space on the pull side of the door is 7" (18" min. req'd.). Move table that blocks the space. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		

Item #	Description	Priority	Probable Cost
18-1	Conference Room		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$300
	Notes: Flat panel display protrudes 6" at 52" ht., fire extinguisher protrudes 8" at 38", and drop box protrudes 6" at 37" (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Fire Alarm Activation Device</i>	Medium	\$200
	Notes: Device outside Room 205 is at 52" (over 48" max. ht.). This is a life-safety item that should be corrected. Federal Guideline: 205.1, 308.2-3		
	Conference Room #1		
08b-1	Entry Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: Sign above door has visual text only. Provide compliant signage on wall that includes visual and tactile text and Braille. Federal Guideline: 216.4, 703		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Door maneuvering space on the pull side of the door is 13" (18" min. req'd.). Explore options to provide compliant clear space. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		
18-5	Conference Room		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	Break Room		
08b-9	Doors to Warehouse		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: No signage provided. Provide compliant signage on wall that includes visual and tactile text and Braille. Federal Guideline: 216.4, 703		
	<i>Modify Panic Hardware</i>	Low	\$450
	Notes: Panic hardware protrudes 5" into door clear opening when fully open (4" max. allowed). Federal Guideline: 404.2.3		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Operating force is 12 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		

Item #	Description	Priority	Probable Cost
	<i>Modify Vision Panel</i>	Low	\$450
	Notes: Vision panel below 66" is above 43" max. allowed. Federal Guideline: 404.2.11		
35b-2	Kitchenette		
	<i>Reposition Sink</i>	Low	\$800
	Notes: Sink has rim at 36" high (34" max. req'd). Reposition so rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Items within Reach Ranges</i>	Low	\$150
	Notes: Some item operable parts (paper towels and toaster oven) above 48" ht. (15-48" req'd.). Federal Guideline: 225, 811.2, 305		
	Maintenance Shop Break Room		
08b-14	Door from Shop		
	<i>Provide Compliant Signage</i>	Medium	\$100
	Notes: No signage provided. Provide sign that includes the visual text, tactile text, and Braille. Federal Guideline: 216.8, 703.3-4		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
18-8	Break Room		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets in the room are provided at 11" (15-48" req'd.). Lowest cost alternative is likely a power strip mounted to a firm surface between 15-48" ht. Federal Guideline: 205.1, 308		
	Conservation and Records		
	Common Use/Circulation Spaces		
8a-2	South Exterior Door		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Only visual EXIT sign provided. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		

Item #	Description	Priority	Probable Cost
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 7" to glazing. (10" min. smooth req'd.). Federal Guideline: 404.2.10		
	<i>Provide Maneuvering Space on Push Side of Door</i>	Medium	TBD
	Notes: Door maneuvering space of 0" provided parallel to recessed door on push side (min. 12" req'd. on push for door with latch and closer). Least costly option is to disable latching mechanism during office hours. Federal Guideline: 404.2.4.1, 404.2.4.3		
8a-3	Exterior Entry Vestibule Doors		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Only visual EXIT sign provided. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Low	N/A
	Notes: Closing speed is under 5 second minimum. Cost is N/A as this will be corrected with power door opener. Federal Guideline: 404.2.8.1		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 8-1/2" to glazing. (10" min. smooth req'd.). Federal Guideline: 404.2.10		
	<i>Provide Compliant Vestibule</i>	Low	\$1,500
	Notes: Doors in a series are required to provide 48" plus the width of the door swinging into the space. Only 36" provided. Investigate options, power door opener may be least impacting option that also corrects other issues noted. Federal Guideline: 404.2.6		
08b-3	Inner Vestibule Entry Door		
	<i>Adjust Door Closer</i>	Medium	N/A
	Notes: Closing speed is under 5 second minimum and operating force is 16 lbs. (5 lb. max.). Cost is N/A as this will be corrected with power door opener. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$110
	Notes: 8-1/2" to glazing. (10" min. smooth req'd.). Federal Guideline: 404.2.10		
08b-7	North Office Corridor Door		
	<i>Provide Compliant Signage</i>	Low	\$100
	Notes: Consider signage indicating this is an employee-only or restricted access door. Federal Guideline: 216.4, 703		

Item #	Description	Priority	Probable Cost
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Medium	TBD
	<i>NOTE: This door had no hardware installed at the time of the evaluation. If a closer is used, 12" clear space is also required on the push side of the door.</i>		
	Notes: Door maneuvering space of 9" provided parallel to recessed door on pull side (min. 18" req'd.). Investigate options. Federal Guideline: 404.2.4.1, 404.2.4.3		
08b-8	Private Offices Corridor Door		
	<i>Provide Compliant Signage</i>	Low	\$100
	Notes: Consider signage indicating this is an employee-only or restricted access door. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Operating force is 16 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Medium	TBD
	<i>NOTE: This door had no hardware installed at the time of the evaluation. If a closer is used, 12" clear space is also required on the push side of the door.</i>		
	Notes: Door maneuvering space of 9" provided parallel to recessed door on pull side (min. 18" req'd.). Investigate options. Federal Guideline: 404.2.4.1, 404.2.4.3		
09-1	Conservation Private Office Corridor		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Medium	\$700
	Notes: Many offices have no compliant signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.4, 703		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
09-3	Conservation and Records Main Corridor		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Medium	\$2,200
	Notes: Many spaces exempt from review have no compliant signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.4, 703		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50-1/2" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
18-2	Lobby		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		

Item #	Description	Priority	Probable Cost
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$200
	Notes: AED protrudes 7" at 51" ht. and service counter protrudes 9-1/2" at 37" (4" max. between 27" and 80" high). Federal Guideline: 307.2		
34-3	Lobby Service Counter		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$600
	Notes: Counter height is 41" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Federal Guideline: 904.4.1, 904.4.2, 902		
34-6	Lobby Table		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$100
	Notes: Knee space below table is 24-1/2" (27" ht. min.). Cost assumes table elsewhere in facility can be moved. Federal Guideline: 904.4.1, 904.4.2, 902		
35b-1	Kitchenette within Corridor		
	<i>Reposition Sink</i>	Low	\$800
	Notes: Sink has rim at 36" high (34" max. req'd). Reposition so rim of sink does not exceed 34" max. Federal Guideline: 606.3		
15-1	Conservation Staff Men's Restroom		
	<i>NOTE: this restroom is not accessible and assumed to not be the accessible restroom. Public restrooms in this area should be identified as the accessible restroom.</i>		
	<i>Provide Directional Signage</i>	Medium	\$200
	Notes: Provide signage identifying this as an employee restroom and the public restrooms as the accessible restrooms. Federal Guideline: 216.8, 703.3-4		
15-2	Conservation Staff Women's Restroom		
	<i>NOTE: this restroom is not accessible and assumed to not be the accessible restroom. Public restrooms in this area should be identified as the accessible restroom.</i>		
	<i>Provide Directional Signage</i>	Medium	\$200
	Notes: Provide signage identifying this as an employee restroom and the public restrooms as the accessible restrooms. Federal Guideline: 216.8, 703.3-4		
16-1	Conservation Men's Public Restroom		
	<i>NOTE: this restroom is the only public men's restroom and should be identified as the accessible restroom.</i>		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 10 lbs. (5 lb. max.). Cost is for new closer, but least costly option is to remove the closer. Federal Guideline: 404.2.8.1, 404.2.9		

Item #	Description	Priority	Probable Cost
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 56" ht. (40" max.). Federal Guideline: 603.3		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser protrudes 8-1/2" at 56" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	\$150
	Notes: Electrical switch is at 50" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308.2-3		
	<i>Provide Clear Space at Toilet</i>	High	TBD
	Notes: Existing clear space from near wall of toilet to sink is 46" (60" min. req'd.). Room is only 77" wide. Federal Guideline: 604.3.1		
	<i>Modify Toilet Seat</i>	Low	\$75
	Notes: Toilet seat height is 16" (17"min. -19" max. req'd.). Federal Guideline: 604.4		
	<i>Reposition Side and Rear Grab Bars</i>	Low	\$500
	Notes: 42" long side grab bar is mounted 6" off rear wall for total 48" extension (54" req'd.). Relocate 12" max from rear wall. 36" long rear grab bar is located 13"/25" relative to toilet centerline (12"/24" req'd.). Top of grab bar gripping surface at 37" (33-36" req'd.). Federal Guideline: 604.5.1-2, 609.4		
16-2	Conservation Women's Public Restroom		
	<i>NOTE: this restroom is the only public women's restroom and should be identified as the accessible restroom.</i>		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 13 lbs. (5 lb. max.). Cost is for new closer, but least costly option is to remove the closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		

Item #	Description	Priority	Probable Cost
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 55-1/2" ht. (40" max.). Federal Guideline: 603.3		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser protrudes 8-1/2" at 56" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	\$150
	Notes: Electrical switch is at 50" (over 48" max ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308.2-3		
	<i>Provide Clear Space at Toilet</i>	High	TBD
	Notes: Existing clear space from near wall of toilet to sink is 46" (60" min. req'd.). Room is only 77" wide. Federal Guideline: 604.3.1		
	<i>Replace Flush Controls</i>	Medium	\$400
	Notes: Flush controls are not located on wide side of toilet. Replace toilet tank with flush control on wide side. Federal Guideline: 604.6		
	<i>Reposition Side and Rear Grab Bars</i>	Low	\$500
	Notes: 42" long side grab bar is mounted 6" off rear wall for total 48" extension (54" req'd.). Relocate 12" max from rear wall. 36" long rear grab bar is located 15-1/2"/20-1/2" relative to toilet centerline (12"/24" req'd.). Top of grab bar gripping surface at 37" (33-36" req'd.). Federal Guideline: 604.5.1-2, 609.4		
	Conservation Classroom		
08b-5	Entry Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: No sign present. Provide compliant signage on wall that includes visual and tactile text and Braille. Federal Guideline: 216.4, 703		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		
18-3	Classroom		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		

Item #	Description	Priority	Probable Cost
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets in the room are provided along the floor in raceway (15-48" req'd.). Lowest cost alternative is likely a power strip mounted to a firm surface between 15-48" ht. Federal Guideline: 205.1, 308		
	Conservation Conference Room		
08b-6	Entry Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: No sign present. Provide compliant signage on wall that includes visual and tactile text and Braille. Federal Guideline: 216.4, 703		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		
18-4	Conference Room		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets in the room are provided along the floor in raceway (15-48" req'd.). Lowest cost alternative is likely a power strip mounted to a firm surface between 15-48" ht. Federal Guideline: 205.1, 308		
	Records Lobby/Review Area		
08b-8	Entry Door		
	<i>Provide Compliant Signage</i>	Low	\$100
	Notes: Sign on door has visual text only. Provide compliant signage on wall that includes visual and tactile text and Braille. Federal Guideline: 216, 703		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Knob hardware requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 7 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
18-7	Lobby/Review Area		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	Facility Total:		\$37,205

Item #	Description	Priority	Probable Cost
General Notes: 1. Many improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.			



Health Department

Data collected
March 2018

Exterior			
Item #	Description	Priority	Probable Cost
01a-1	Northeast Parking Lot		
	67 total spaces provided, 5 marked accessible (2 van accessible).		
	Provide Compliant Slopes at Accessible Spaces and Access Aisles	High	\$2,500
	Notes: Cross slopes vary up to 5.5% (2.0% max.). Replace remainder of sidewalk at 5% max. running slope and 2% max. cross slope. Mill and overlay pavement to achieve 2% max. slope in both directions. Federal Guideline: 302, 502.4		
01a-2	Southwest Parking Lot		
	17 total spaces provided, 1 marked accessible (0 van accessible).		
	Provide Van Accessible Parking	Medium	\$450
	Notes: Existing space not marked as van-accessible and has no access aisle. Space not closest to entrance and should be moved. Provide compliant dimensioned and sloped space and access aisle for van space and new sign at the space at complaint height. Federal Guideline: 208.2, 216.5, 502		
02	Northeast Parking Lot Curb Ramp		
	Provide Compliant Curb Ramp	Medium	\$1,750
	Notes: Existing ramp has running slope up to 11% (8.33% max.) and landings with 6.4% slope (2.0% max.). Reconstruct ramp and landing to be compliant, including flares. Federal Guideline: 405.2, 405.4, 406.4		
	Accessible Routes		
4-1	Front Sidewalk		
	Provide Compliant Sidewalks	Medium	\$2,500
	Notes: Sidewalks have running slope up to 5.9%, turning spaces with cross slopes up to 4.4%, settling of one panel that has created a level change exceeding 1/2", and 3/4" gap at some joints (1/2" max.). Also, tree branches obstruct at 60" in places. Replace sidewalk as noted at 5% max. running slope and 2% max. cross slope. Prune trees to remove obstructions to min. 80". Federal Guideline: 206.2.2, 403.3, 403.5		

Item #	Description	Priority	Probable Cost
Interior			
Common Elements			
Item #	Description	Priority	Probable Cost
	Note: Platform lift provided with emergency back-up power, which provides access to all levels. Also, emergency exits exist on two levels. Stairways are not considered emergency egress routes and not required to comply.		
13	Interior Ramp		
	<i>Modify Ramp and Handrails</i>	Low	TBD
	Notes: Existing ramp top landing is only 50" deep (60" min. req'd.). Handrail height top surface varies between 31-34" (34-38" and consistent height req'd.), and handrail extensions at top are only 9" (12" min. req'd.). Provide compliant landing and handrails. Requires further investigation to correct landing issue. Federal Guideline: 405.7.3, 505.4, 505.10.1		
14	Platform Lift		
	<i>Provide Compliant Lift</i>	Low	TBD
	Notes: Existing lift platform is 34" wide (36" min. req'd.) and 52" deep (48" min. req'd.). Lifts with more than 2 landings (3 present) must provide low-energy power doors/gates (not provided in this situation). Operation of controls requires more than 5 lbs. of force. Federal Guideline: 405.7.3, 505.4, 505.10.1		
Lower Level			
Item #	Description	Priority	Probable Cost
	Common Circulation Spaces		
7-1	General Clinic Drinking Fountain		
	<i>Provide Paper Cup Dispenser</i>	Medium	\$50
	Notes: "Hi-lo" fountain is not provided. Fountain provided does not meet dimensional requirements for standing person. Federal Guideline: 211		
18-2	General Clinic Lobby		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$200
	Notes: Fire extinguisher cabinet protrudes 6-1/2" at 32" height and service counter protrudes 5" at 43" (4" max. between 27" and 80" high). Federal Guideline: 307.2		
34-2	General Clinic Lobby Service Counter		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$600
	Notes: Counter height is 43-1/2" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Federal Guideline: 904.4.1, 904.4.2, 902		

Item #	Description	Priority	Probable Cost
15-1	146 Men's Restroom		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force required to open door is 13 lbs. (5 lbs. max.). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Provide Door Clear Space</i>	Low	TBD
	Notes: Only 9" clear space on latch pull side (18" req'd.) of door. Investigate options, including having door swing out into hallway. Federal Guideline: 404.2.4.1		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 43" ht. (40" max.). Federal Guideline: 603.3		
	<i>Modify Stall Door Hinges and Add Hardware</i>	Medium	\$300
	Notes: Stall door is not self closing. Handles not provided on both sides of stall door (req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted outside of required 7"-9" to centerline from front of toilet. Federal Guideline: 604.7, 609.3		
	<i>Reposition Side and Rear Grab Bar</i>	Low	\$500
	Notes: Side grab bar extends more than 12" from rear wall. Rear grab bar is required to be installed with 12"/24" relative to toilet centerline (is 15"/21"). Federal Guideline: 604.5		
15-2	147 Women's Restroom		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed less than 5 sec. required and operating force required to open door is 17 lbs. (5 lbs. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Door Clear Space</i>	Low	\$50
	Notes: Only 5" clear space on latch push side (12" req'd. on door with closer and latch) of door. Least costly option would be to disable latching hardware. Federal Guideline: 404.2.4.1		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		

Item #	Description	Priority	Probable Cost
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 43" ht. (40" max.). Federal Guideline: 603.3		
	<i>Modify Stall Door Hinges and Add Hardware</i>	Medium	\$200
	Notes: Stall door is not self closing. Handles not provided on inside of stall door (req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reconfigure Partitions</i>	Low	N/A
	Notes: Doorway opening opposite toilet on partition wall cannot be more than 4" from adjacent sidewall (this one is 8-1/2") to allow for wheelchair entry and movement within stall. Stall is 9-1/2" excess width so impact is negligible. Address in the future when altered. Federal Guideline: 604.8.1.2		
	<i>Reposition Side and Rear Grab Bar</i>	Low	\$500
	Notes: Side grab bar extends more than 12" from rear wall. Rear grab bar is required to be installed with 12"/24" relative to toilet centerline (is 16"/20"). Federal Guideline: 604.5		
16-2	125/136/137/159 Unisex Restrooms		
	<i>NOTE: These unisex restrooms would be considered clustered at a single location and 50% are required to comply. Biggest issue to address is clear space at toilet, best option would be to install a recessed sink into adjacent room at 125 and 159. At least 1 of the accessible restrooms should be public. All items other than signs are only for 1 or 2 of the restrooms that are to be made accessible.</i>		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$600
	Notes: Existing signs at all restrooms are unisex with pictogram, tactile letters, and Braille. Provide compliant signage on wall that includes ISA on accessible spaces only. Provide directional signs indicating where accessible restrooms are located at other two. Relocate signs that have bottom of tactile letters above 60". Federal Guideline: 216.4, 703		
	<i>Reposition Mirror in 125 and 159</i>	Low	\$100
	Notes: Bottom edge of reflecting surface over sink is at 41" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Soap Dispenser in 159</i>	Low	\$50
	Notes: Operable parts at 51" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser in 159 protrudes 9" at 51" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		

Item #	Description	Priority	Probable Cost
	<i>Relocate Coat Hook</i>	Low	\$100
	Notes: Coat Hook located at 71" ht. (15"-48" req'd.). Federal Guideline: 308, 603.4		
	<i>Reposition Toilet in 125 and 159</i>	Medium	\$1,530
	Notes: Centerline of toilet located at 19" from side wall (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Provide Sink Alcove in 125 and 159</i>	High	TBD
	Notes: Sink in both spaces obstruct toilet clear space. Provide min. 30" wide recessed alcove for sinks into adjacent spaces, ensuring that all sink dimensional requirements are met. Clerical spaces adjacent to both restrooms would seem to be logical options. Cost TBD due to unknowns of what is within the walls. Federal Guideline: 604.6		
	<i>Provide New Toilet Tank in 125</i>	Medium	TBD
	Notes: Provide new tank with flush control on wide side of toilet. Federal Guideline: 604.2, 606, 305, 309		
	<i>Reposition Toilet Paper Dispenser in 125 and 159</i>	Low	\$100
	Notes: Dispensers mounted outside 7"-9" to centerline from front of toilet. Federal Guideline: 604.7, 609.3		
	<i>Reposition Side Grab Bar and Replace Rear Grab Bar in 125 and 159</i>	Medium	\$2,000
	Notes: Side grab bar extends more than 12" from rear wall. Rear grab bar is only 30" long (36" min. req'd.). Ensure proper installation relative to centerline of toilet (12"/24"). Federal Guideline: 604.5		
	134 Break Room		
35-2	Kitchenette		
	<i>Reposition Sink</i>	Low	\$800
	Notes: Sink has rim at 36-1/2" high (34" max. req'd). Reposition so rim of sink does not exceed 34" max. Federal Guideline: 606.3, 212.3		
	<i>Provide Required Clear Spaces</i>	Low	\$50
	Notes: Clear spaces at electrical switches partially blocked by furniture. Rearrange or move to provide clear space. Federal Guideline: 804.6.1, 305		
	<i>Provide Items within Reach Ranges</i>	Low	\$50
	Notes: Paper towel dispenser operable parts at 49" ht. (15-48" req'd.). Federal Guideline: 225, 811.2, 305		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		

Item #	Description	Priority	Probable Cost
	148 Dental Clinic		
08b-1	Waiting Room Entry Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: Two signs provided, only room number sign required to have tactile but if tactile is provided on room name sign, it must be on latch side and bottom of tactile letters must be between 48-60". Provide compliant signage on wall that includes visual and tactile text and Braille. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 8 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
18-1	Waiting Room		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$200
	Notes: Magazine rack protrudes 5" at 60" height and service counter protrudes 5-3/4" at 42" (4" max. between 27" and 80" high). Federal Guideline: 307.2		
18-7	Dental Exam Room (typical)		
	<i>Provide Turning Area for Wheelchair</i>	Low	\$100
	Notes: Provide 1 dental exam room min. with 60" diameter turning space for wheelchair user. Will require reconfiguration of chair. Federal Guideline: 304.3, 306		
	<i>Move Light Switch Clear Space Obstructions</i>	Low	included above
	Notes: Electrical switches blocked by furniture. Federal Guideline: 205.1, 308, 305.3		
	<i>Reposition Sink</i>	Low	\$800
	Notes: Sink has rim at 36-1/2" high (34" max. req'd). Reposition so rim of sink does not exceed 34" max. Federal Guideline: 606.3		
34-1	Dental Clinic Lobby Service Counter		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$600
	Notes: Counter height is 43-1/2" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Federal Guideline: 904.4.1, 904.4.2, 902		
Main Level			
Item #	Description	Priority	Probable Cost
	Common Circulation Spaces		
7-2 and 7-3	Main Lobby Drinking Fountains		
	<i>Provide Paper Cup Dispenser</i>	Medium	\$100
	Notes: "Hi-lo" fountain is provided but wheelchair fountain out of order. Wheelchair fountain out of order and does not provide required 27" knee space below. Federal Guideline: 211		

Item #	Description	Priority	Probable Cost
8a-1	Main Public Entrance		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: Only visual EXIT sign provided. Federal Guideline: 216.4, 703		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$440
	Notes: 8-1/2" to glazing on all 4 doors. (10" min. smooth req'd.). Federal Guideline: 404.2.10		
9-1	General Clinic Corridor		
	<i>Protect Protruding Objects</i>	Low	\$200
	Notes: Service counter and half door service counter protrude more than 4" max. between 27" and 80" high. Provide permanent cane detectable element below. Federal Guideline: 307.2		
18-3	Main Lobby		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Fire extinguisher cabinet protrudes 6-3/4" at 32" height (4" max. between 27" and 80" high). Federal Guideline: 307.2		
34-3	Main Lobby Service Counter		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$600
	Notes: Counter height is 42" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Federal Guideline: 904.4.1, 904.4.2, 902		
	202 Primary Care		
08b-4	Waiting Room Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$200
	Notes: Two signs provided, only room number sign required to have tactile but if tactile is provided on room name sign, it must be be compliant. Both signs on proper side of door but entirely blocked by plant and room name sign tactile letters above 60" height. Move plant and provide new visual text sign without tactile features. Federal Guideline: 216.4, 703		

Item #	Description	Priority	Probable Cost
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 14 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
18-6	Waiting Room		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		
34-6	Primary Care Service Counter		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$600
	Notes: Counter height is 42" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Federal Guideline: 904.4.1, 904.4.2, 902		
	208 Primary Care Break Room		
35-5	Kitchenette		
	<i>Reposition Sink</i>	Low	\$800
	Notes: Sink has rim at 36-1/2" high (34" max. req'd). Reposition so rim of sink does not exceed 34" max. Federal Guideline: 606.3, 212.3		
	<i>Provide Items within Reach Ranges</i>	Low	\$50
	Notes: Microwave on top of refrigerator and above 48" ht. (15-48" req'd.). Federal Guideline: 225, 811.2, 305		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below at 1 Exam Room</i>	Low	\$100
	Notes: Paper towel dispenser protrudes 9" at 45-1/2" height (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		

Item #	Description	Priority	Probable Cost
16-1	240/241 Unisex Administration Restrooms		
	<i>NOTE: These unisex restrooms cannot be made accessible without significant work, including enlarging the spaces. Should consider them to be non-accessible employee restrooms.</i>		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$400
	Notes: Existing signs at both rooms is only room number with tactile letters and Braille. Restrooms still require designation of gender or unisex. Provide compliant signage on wall that includes visual and tactile text and Braille indicating Unisex and do not include ISA on signs. Provide directional signs indicating where accessible restrooms are located. Federal Guideline: 216.4, 703		
Upper Level			
Item #	Description	Priority	Probable Cost
	Common Circulation Spaces		
	<i>NOTE: The emergency exit doors were not evaluated on this level. Consideration should be given for the set of double glass doors to be the employee entrance rather than single steel door due to access issues.</i>		
8a-2	Employee Entrance		
	<i>Replace Threshold</i>	Medium	\$175
	Notes: Threshold is 1" (1/4" max.; 1/2" if beveled). Federal Guideline: 404.2.5		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer assuming worst case that adjustment will not correct. Federal Guideline: 404.2.8.1		
15-3	309 Men's Restroom		
	<i>Provide Compliant Signage</i>	Medium	\$200
	Notes: Signage provided indicates this to be an accessible restroom, which it is not. Stall width of 39" (60" min. req'd.) would make it difficult to renovate without losing fixtures. Provide sign for restroom with required visual and tactile texts/Braille and gender pictogram without ISA. Provide directional sign indicating where nearest accessible restroom is located. Federal Guideline: 216.8, 703.3-4		

Item #	Description	Priority	Probable Cost
15-4	307 Women's Restroom		
	<i>Provide Compliant Signage</i>	Medium	\$200
	Notes: Signage provided indicates this to be an accessible restroom, which it is not. Stall width of 39" (60" min. req'd.) would make it difficult to renovate without losing fixtures. Provide sign for restroom with required visual and tactile texts/Braille and gender pictogram without ISA. Provide directional sign indicating where nearest accessible restroom is located. Federal Guideline: 216.8, 703.3-4		
	306 Break Room		
35-1	Kitchen		
	<i>Reposition Sink and Provide Knee Underclearance</i>	Low	\$800
	Notes: Sink has rim at 36-1/2" high (34" max. req'd). Reposition so rim of sink does not exceed 34" max. Kitchens with oven/stove and/or cooktop requires sink provide 27" min. knee space and insulation below. Federal Guideline: 606.3, 212.3, 306.3.1, 606.5		
	<i>Provide Required Clear Spaces</i>	Low	\$150
	Notes: Clear spaces at dishwasher and stove partially blocked by table. Recommended different size/shape table within the space. Federal Guideline: 804.6.1, 305		
	<i>Provide Oven/Stove with Controls on Front Panel</i>	High	\$1,000
	Notes: Cooking devices are required to have controls on the front so they do not require users to reach across burners to operate them. Install a new oven/stove with the proper controls. Federal Guideline: 804.6.5.3		
	<i>Provide Items within Reach Ranges</i>	Low	\$50
	Notes: Paper towel dispenser operable parts at 52" ht. (15-48" req'd.). Federal Guideline: 225, 811.2, 305		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		
	312 Meeting Room		
08b-2	Meeting Room Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: Two signs provided, only room number sign required to have tactile but if tactile is provided on room name sign, it must be on latch side and bottom of tactile letters must be between 48-60". Provide compliant signage on wall that includes visual and tactile text and Braille. Federal Guideline: 216.4, 703		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		

Item #	Description	Priority	Probable Cost
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force is 14 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	\$50
	Notes: Door maneuvering space on the pull side of the door (18" min. req'd.) is blocked by table. Relocate the table. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		
16-4	404 WIC Waiting Room Restroom		
	<i>NOTE: 404 is public and located in waiting room. Determine options to make it compliant or make 416 the accessible restroom for the public. Determine if this space could be made accessible by providing sink alcove. Determine if sink can be recessed into lobby area to provide toilet clear space.</i>		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$200
	Notes: Existing sign visual text only 1/2" high (5/8" min. req'd.). Provide compliant signage on wall that includes ISA on accessible spaces only. Provide ISA on sign when made accessible, otherwise provide directional signs indicating where accessible restrooms are located. Relocate signs that have bottom of tactile letters above 60". Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 41" ht. (40" max.). Federal Guideline: 603.3		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser protrudes 9" at 45" height (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Provide Sink Alcove in 404</i>	High	TBD
	Notes: Sink in space obstructs toilet clear space. Provide min. 30" wide recessed alcove for sinks into adjacent space, ensuring that all sink dimensional requirements are met. WIC Waiting Room adjacent to restroom would seem to be logical option. Cost TBD due to unknowns of what is within the walls. Federal Guideline: 604.6		
	<i>Reposition Side Grab Bar and Provide Compliant Rear Grab Bar</i>	Medium	\$1,000
	Notes: Side grab bar located 13" from rear wall (12" max.). Rear grab bar is only 30" long (36" min.). Provide 36" length rear grab bar req'd. Position properly on installation. Federal Guideline: 308, 604.5, 609		

Item #	Description	Priority	Probable Cost
	<i>Remove/Reposition Obstruction Over Grab Bars</i>	Low	\$100
	Notes: Baby changing station needs to be relocated so it does not obstruct side grab bar. Federal Guideline: 609.3		
18-8	408 WIC Exam Room (typical)		
	<i>Reposition Sink at 1 Exam Room</i>	Low	\$800
	Notes: Sink has rim at 36-1/2" high (34" max. req'd). Reposition so rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below at 1 Exam Room</i>	Low	\$200
	Notes: Ceiling height 70" at low point, lights at 77" height, (4" max. between 27" and 80" high). Federal Guideline: 307.2		
18-9	Waiting Room		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below at 1 Exam Room</i>	Low	\$100
	Notes: Service counter protrudes 5-1/4" at 42" height (4" max. between 27" and 80" high). Federal Guideline: 307.2		
34-7	WIC Service Counter		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$600
	Notes: Counter height is 43-1/2" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Federal Guideline: 904.4.1, 904.4.2, 902		
16-3	416/432 Unisex Restrooms		
	<i>NOTE: 416 is public and should be made accessible. Adjacent room is mechanical, determine if sink can be recessed into that space to provide toilet clear space.</i>		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$400
	Notes: Existing sign visual text only 1/2" high (5/8" min. req'd.). Provide compliant signage on wall that includes ISA on accessible spaces only. Provide directional signs indicating where accessible restrooms are located at other two. Relocate signs that have bottom of tactile letters above 60". Provide compliant sign at 432 with "Employees Only" on the door. Federal Guideline: 216.4, 703		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Paper towel dispenser in 416 protrudes 9" at 53" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		

Item #	Description	Priority	Probable Cost
	<i>Provide Sink Alcove in 416</i>	High	TBD
	Notes: Sink in space obstructs toilet clear space. Provide min. 30" wide recessed alcove for sinks into adjacent space, ensuring that all sink dimensional requirements are met. Mechanical space adjacent to restroom would seem to be logical options. Cost TBD due to unknowns of what is within the walls. Federal Guideline: 604.6		
	<i>Reposition Toilet Paper Dispenser in 125 and 159</i>	Low	\$100
	Notes: Dispensers mounted outside 7"-9" to centerline from front of toilet. Federal Guideline: 604.7, 609.3		
	<i>Replace Rear Grab Bar</i>	Medium	\$500
	Notes: Rear grab bar is only 30" long (36" min. req'd.). Ensure proper installation relative to centerline of toilet (12"/24"). Federal Guideline: 604.5		
	430 WIC Break Room		
35-4	Kitchenette		
	<i>Reposition Sink</i>	Low	\$800
	Notes: Sink has rim at 36" high (34" max. req'd). Reposition so rim of sink does not exceed 34" max. Federal Guideline: 606.3, 212.3		
	<i>Provide Required Clear Spaces</i>	Low	\$100
	Notes: Clear spaces at electrical switches and outlets partially blocked by furniture. Rearrange or move to provide clear space. Provide power strip within reach range as option. Federal Guideline: 804.6.1, 305		
	<i>Provide Items within Reach Ranges</i>	Low	\$50
	Notes: Telephone operable parts at 50" ht. (15-48" req'd.). Federal Guideline: 225, 811.2, 305		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below at 1 Exam Room</i>	Low	\$200
	Notes: Paper towel dispenser protrudes 9" at 46" height and table protrudes 18" at 28-1/2" (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	442 Conference/Break Room		
08b-2	Conference Room Door		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		
35-3	Kitchenette		
	<i>Reposition Sink</i>	Low	\$800
	Notes: Sink has rim at 36" high (34" max. req'd). Reposition so rim of sink does not exceed 34" max. Federal Guideline: 606.3, 212.3		

Item #	Description	Priority	Probable Cost
	<i>Provide Required Clear Spaces</i>	Low	\$50
	Notes: Clear spaces at electrical switches partially blocked by furniture. Rearrange or move to provide clear space. Federal Guideline: 804.6.1, 305		
	<i>Provide Items within Reach Ranges</i>	Low	\$50
	Notes: Paper towel dispenser operable parts at 50" ht. (15-48" req'd.). Federal Guideline: 225, 811.2, 305		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		
	Facility Total:		\$35,975
General Notes: 1. Many improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.			



Probation

Data collected
March 2018

Exterior

Item #	Description	Priority	Probable Cost
1a	Parking		
	41 total parking spaces provided, including 4 designated as accessible (1 van space provided). Note that parking is shared with other users and adjacent facility.		
	Mill and Overlay Parking Space	Medium	\$1,500
	Notes: Spaces and access aisles exceed 2% max. slopes (up to 5.0%). Federal Guideline: 208.2, 208.3		
4	Accessible Routes		
	Provide Compliant Sidewalks	Medium	\$800
	Notes: Turning space at drive ramp exceeds 2% max. slope. Explore options, which may include reconstruction of a combination ramp to access both facilities served. Federal Guideline: 206.2.2, 403.3, 403.5		

Interior

Common Elements

8a-1	Main Public Entrance		
	Provide Means of Egress Signage	High	\$100
	Notes: Only visual EXIT sign provided. Federal Guideline: 216.4, 703		
	Adjust Door Closer	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer. Federal Guideline: 404.2.8.1		
	Provide Kick Plate on Push Side of Door	Medium	\$110
	Notes: 8" to glazing on door (10" min. smooth req'd.). Federal Guideline: 404.2.10		
	Circulation Corridors		
09-1	Office Corridor		
	Provide Compliant Signage Outside of Permanent Spaces	Medium	\$400
	Notes: Exempt work and other spaces have no compliant signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.4, 703		

Item #	Description	Priority	Probable Cost
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50-1/2" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Lower Fire Alarm Activation Device</i>	Low	\$200
	Notes: Devices are at 50" (over 48" max ht.). This is compliant with 54" allowed by 1991 ADAAG but a life-safety item. Federal Guideline: 205.1, 308		
09-2	Rear Corridor		
	<i>Provide Compliant Signage Outside of Permanent Spaces</i>	Medium	\$300
	Notes: Exempt work and other spaces have no compliant signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.4, 703		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		
	Lobby		
18-3	Lobby		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50-1/2" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Deposit box protrudes 7" at 32" height (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Fire Alarm Activation Device</i>	Low	\$200
	Notes: Devices are at 49-1/2" (over 48" max ht.). This is compliant with 54" allowed by 1991 ADAAG but a life-safety item. Federal Guideline: 205.1, 308		
34-7	Service Counter		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$600
	Notes: Counter height is above 28"-34" ht. max. for working surface; 36" max. for verbal interaction. Recommend lowering to 34" max. Federal Guideline: 904.4.1, 904.4.2, 902		
Main Level			
	Break Room		
08b-1	Break Room Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: "Employees Only" sign on the door. Provide compliant sign that includes visual text, tactile text, and Braille on latch side wall. Federal Guideline: 216, 703		

Item #	Description	Priority	Probable Cost
35	Kitchenette		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets in the room are provided at 49" (15-48" req'd.). Lowest cost alternative is likely a power strip mounted to a firm surface between 15-48" ht. Federal Guideline: 205.1, 308		
	<i>Provide Items within Reach Ranges</i>	Low	\$50
	Notes: Some item operable parts (paper towels) above 48" ht. (15-48" req'd.). Federal Guideline: 225, 811.2, 305		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Shelf over table protrudes 10" at 68-1/2" height (4" max. between 27" and 80" high). Movable table protects currently. Federal Guideline: 307.2		
	Classroom		
08b-3	Classroom Doors (2)		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$200
	Notes: Provide compliant sign that includes visual text, tactile text, and Braille on latch side wall. Federal Guideline: 216, 703		
	<i>Replace Door Hardware</i>	Low	\$440
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		
18-1	Classroom		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 51" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		
	Conference Room		
08b-2	Conference Room Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: Provide compliant sign that includes visual text, tactile text, and Braille on latch side wall. Federal Guideline: 216, 703		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		

Item #	Description	Priority	Probable Cost
18-2	Conference Room		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50-1/2" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		
16-1	Men's Restroom		
	<i>Reposition Sink</i>	Low	\$800
	Notes: Sink has rim at 34-1/2" high (34" max. req'd). Reposition so rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 40-1/2" ht. (40" max.). Federal Guideline: 603.3		
	<i>Provide Items within Reach Ranges</i>	Low	\$50
	Notes: Paper towel dispenser operable parts at 51" ht. (15-48" req'd.). Relocate lower and to remove protrusion. Federal Guideline: 225, 811.2, 305		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	included above
	Notes: Paper towel dispenser protrudes 8-1/2" at 51" height (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	\$150
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Lower Electrical Outlet</i>	Low	\$50
	Notes: Electrical outlet at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Least costly option is wall mounted power strip. Federal Guideline: 205.1, 308		
	<i>Reposition Toilet</i>	Medium	\$765
	Notes: Centerline of toilet located at 18-3/4" from side wall (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Provide Toilet Clear Space</i>	High	TBD
	Notes: Sink in space provides 44" clear adjacent to toilet (60" min. req'd.). Investigate option of constructing min. 30" wide recessed alcove for sink into adjacent space, ensuring that all sink dimensional requirements are met. Cost TBD due to unknowns of what is within the walls. Federal Guideline: 604.3.1, 604.6		

Item #	Description	Priority	Probable Cost
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Dispenser mounted outside 7"-9" to centerline from front of toilet. Federal Guideline: 604.7, 609.3		
	<i>Reposition Side and Rear Grab Bar</i>	Medium	\$600
	Notes: Side grab bar located 49-1/2" from rear wall (54" min. req'd.). Rear grab bar is installed 16"/20" relative to toilet centerline (12"/24" req'd.). Federal Guideline: 308, 604.5, 609		
16-2	Women's Restroom		
	<i>Reposition Sink</i>	Low	\$800
	Notes: Sink has rim at 34-1/2" high (34" max. req'd). Reposition so rim of sink does not exceed 34" max. Federal Guideline: 606.3		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface over sink is at 40-1/2" ht. (40" max.). Federal Guideline: 603.3		
	<i>Provide Items within Reach Ranges</i>	Low	\$50
	Notes: Paper towel dispenser operable parts at 51" ht. (15-48" req'd.). Relocate lower and to remove protrusion. Federal Guideline: 225, 811.2, 305		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	included above
	Notes: Paper towel dispenser protrudes 8-1/2" at 51" height (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	\$150
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Lower Electrical Outlet</i>	Low	\$50
	Notes: Electrical outlet at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Least costly option is wall mounted power strip. Federal Guideline: 205.1, 308		
	<i>Reposition Toilet</i>	Medium	\$765
	Notes: Centerline of toilet located at 18-3/4" from side wall (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Provide Toilet Clear Space</i>	High	TBD
	Notes: Sink in space provides 44" clear adjacent to toilet (60" min. req'd.). Investigate option of constructing min. 30" wide recessed alcove for sink into adjacent space, ensuring that all sink dimensional requirements are met. Cost TBD due to unknowns of what is within the walls. Federal Guideline: 604.3.1, 604.6		

Item #	Description	Priority	Probable Cost
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Dispenser mounted outside 7"-9" to centerline from front of toilet. Federal Guideline: 604.7, 609.3		
	<i>Reposition Side and Rear Grab Bar</i>	Medium	\$600
	Notes: Side grab bar located 49-1/2" from rear wall (54" min. req'd.). Rear grab bar is installed 15"/21" relative to toilet centerline (12"/24" req'd.). Federal Guideline: 308, 604.5, 609		
	Facility Total:		\$12,350

General Notes: 1. Many improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.



Blount County Library

Data collected
April 2018

Exterior

Item #	Description	Priority	Probable Cost
1a	Public Parking		
	<i>184 total parking spaces provided, including 8 designated as accessible (0 van spaces provided).</i>		
	<i>Provide Van-Accessible Parking</i>	Medium	\$200
	Notes: Dimensions of existing spaces is adequate. 2 existing spaces need van-accessible placard added to sign. Federal Guideline: 208.2, 208.3		
1a	Employee Parking		
	<i>32 total parking spaces provided, including 0 designated as accessible.</i>		
	<i>Provide Accessible Parking</i>	Medium	\$400
	Notes: 2 accessible spaces (1 van-accessible) required with compliant signage. Federal Guideline: 208.2, 208.3		
02	Curb Ramp		
	<i>Reconstruct Existing Curb Ramp</i>	Medium	\$700
	Notes: Curb ramp has running slopes up to 9.3% (8.3% max.). Bottom landing lies within main circulation lane of vehicle traffic. Federal Guideline: 406.3, 406.5, 406.6		
4	Exterior Pedestrian Routes		
	<i>NOTE: the pedestrian access route from accessible parking to the building entrance is very limited. It begins at the curb ramp and terminates at the front door. The adjacent walks along the front of the library have cross slopes over 2% but they are not part of an accessible route.</i>		

Interior

Item #	Description	Priority	Probable Cost
7	Drinking Fountain		
	<i>Replace Non-Compliant Fountain</i>	Low	\$2,000
	Notes: Bubbler height compliant for wheelchair users at 35" (36" max.). Nothing to accommodate children (30" max.) or standing persons (38-43"). Public facility with high use, such as a library, should consider more inclusive facilities. Provide paper cup dispenser and waste receptable temporarily until the fountain is replaced. Federal Guideline: 211, 602.4, 602.5, 602.6		
8a	Main Public Entrances		
	<i>NOTE: The main entrance has 3 sets of doors. The center doors, which would be the accessible route from parking, are automated with motion sensors. The other 2 pairs of doors are on separate connector walks to the main walk along the building front.</i>		

	<i>Provide Signage</i>	High	\$300
	Notes: The ISA should be displayed on the center pair of doors to identify it as the main accessible entrances. Other doors should have directional signs placed directing users to this set of doors at the sidewalk. Federal Guideline: 216, 703		
	<i>Provide Means of Egress Signage</i>	High	\$400
	Notes: No signage provided. Visual EXIT signs inside of library inside of interior entry vestibule doors. Provide tactile and Braille signs at all outer doors and on inside of interior vestibule door. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer (2 outer doors)</i>	Low	\$900
	Notes: Closing speed is under 5 second minimum and operating force is 23 lbs. (15 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Kick Plate on Push Side of Door (6)</i>	Medium	\$660
	Notes: 8-3/4" to glazing on all 6 doors. (10" min. smooth req'd.). Federal Guideline: 404.2.10		
	Public Entrance Vestibule		
08b-4	Vestibule Doors to Meeting Rooms		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs. (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	\$220
	Notes: 8-3/4" to glazing on both doors. (10" min. smooth req'd.). Federal Guideline: 404.2.10		
	Circulation Spaces		
9-1	Employee Offices Corridor		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Compliant Signage Outside of Permanent Spaces</i>	Low	\$1,200
	Notes: Many spaces have no compliant signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.4, 703		
9-2	Meeting Rooms Corridor		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Compliant Signage Outside of Permanent Spaces</i>	Low	\$600
	Notes: Many spaces have no compliant signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.4, 703		
	<i>Lower Fire Alarm Activation Device</i>	Low	\$200
	Notes: Devices are at 49" (over 48" max ht.). This is compliant with 54" allowed by 1991 ADAAG but a life-safety item. Federal Guideline: 205.1, 308		

18-3	Main Entrance Lobby		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Two flat panel televisions mounted to the wall protrude 4-1/4" at 64" ht. (4" max. between 27" and 80" high). Currently protected by movable table and chairs. Federal Guideline: 307.2		
	1043 Staff Break Room		
08b-1	Break Room Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: No sign provided. Provide identifier of permanent space with visual text, tactile letters, and Braille. Federal Guideline: 216, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer. Federal Guideline: 404.2.8.1		
35	Kitchen		
	<i>Provide Knee Space Below Sink and Compliant Height Rim</i>	Low	\$1,200
	Notes: Kitchens with a cooking device (over/stove) requires that the sink provide knee space below. Sink rim currently at 36" (34" max.). Modify cabinets to meet requirements. Federal Guideline: 212.3, 606.3, 306.3.1		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Lower Fire Alarm Activation Device</i>	Low	\$200
	Notes: Devices at 50" (over 48" max ht.). This is compliant with 54" allowed by 1991 ADAAG but a life-safety item. Federal Guideline: 205.1, 308		
	1010C Large Meeting Room		
08b-2	Door		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating force to open is 7 lbs. (5 lbs. max.). Cost is for new closer. Federal Guideline: 404.2.9		
18-2	Meeting Room		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 51" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Two flat panel televisions mounted to the wall protrude 4-1/4" at 64" ht. (4" max. between 27" and 80" high). Currently protected by movable table and chairs. Federal Guideline: 307.2		
	<i>Lower Fire Alarm Activation Device</i>	Low	\$200
	Notes: Devices at 50" (over 48" max ht.). This is compliant with 54" allowed by 1991 ADAAG but a life-safety item. Federal Guideline: 205.1, 308		

20	Assembly Areas		
	<i>Provide Assistive Listening Devices and Signage</i>	Medium	\$2,500
	Notes: Three (3) meeting spaces in the facility could be considered assembly areas and include audio amplification. No signage is present and no indication that assistive listening system and devices are available as required for all courtrooms. Consider installation of Assistive Listening System for the spaces. Per table 219.3, 2 receivers are required, both must be hearing-aid compatible. Suggest individual system for each space. Federal Guideline: 219.2-219.3, 216.10, 703.7.2.4, 706.1		
	1010A & 1010B Meeting Rooms		
	<i>Adjust Door Closers (2)</i>	Low	\$900
	Notes: Operating force to open is 7 lbs. (5 lbs. max.). Cost is for new closer. Federal Guideline: 404.2.9		
18-5	Meeting Rooms (2)		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 51" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Flat panel televisions mounted to the wall protrude 4-1/4" at 64" ht. (4" max. between 27" and 80" high). Currently protected by movable table and chairs. Federal Guideline: 307.2		
	Board Room		
08b-5	Board Room Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: No sign provided. Provide identifier of permanent space with visual text, tactile letters, and Braille. Federal Guideline: 216, 703		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer. Federal Guideline: 404.2.8.1		
18-4	Board Room		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 51" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	1041 Staff Lobby		
08b-7	Entry Doors		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: No sign provided. Provide identifier of permanent space with visual text, tactile letters, and Braille. Federal Guideline: 216, 703		
18-1	Lobby		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 51" (over 48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		

34-4	Reception Desk Service Counter		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$600
	Notes: Counter height is 43" (28"-34" ht. max. for working surface; 36" max. for verbal interaction). Federal Guideline: 904.4.1, 904.4.2, 902		
	Study Room (typical)		
08b-9	Entry Doors		
	<i>Provide Compliant Signage Outside of Permanent Spaces</i>	Low	\$400
	Notes: No signs provided. Provide identifier of permanent spaces with visual text, tactile letters, and Braille. Federal Guideline: 216, 703		
18-6	Study Room (typical)		
	<i>Provide 60" Diameter Turning Area</i>	Low	N/A
	Notes: Ensure that adequate clear space is available for a wheelchair to turn within the space. Movable furniture blocks. Federal Guideline: 304.3, 306		
15-1	1063 Main Public Men's Restroom		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Braille is only separated from corresponding text by 1/4" (3/8" min. req'd.). Federal Guideline: 703.3.2		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer. Federal Guideline: 404.2.8.1		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Hand dryer projects 7" at 25" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Modify Stall Door Hinges</i>	Medium	\$100
	Notes: Stall door is not self closing. Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reposition Urinal</i>	Low	\$450
	Notes: Urinal lip is 22" from floor (17" max) Federal Guideline: 605.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Dispenser mounted 14" in front of toilet (7"-9" req'd.). Federal Guideline: 604.7, 609.3		
	<i>Reposition Rear Grab Bar</i>	Low	\$300
	Notes: Rear grab bar is installed 14"/22" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
	1062 Main Public Women's Restroom		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Braille is only separated from corresponding text by 3/16" (3/8" min. req'd.). Federal Guideline: 703.3.2		

	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Modify Stall Door Hinges and Provide Hardware</i>	Medium	\$200
	Notes: Stall door is not self closing. No handle provided on outside of stall door (req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reposition Toilet</i>	Medium	\$765
	Notes: Centerline of toilet located at 19" from side wall (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Dispenser mounted 14" in front of toilet (7"-9" req'd.). Federal Guideline: 604.7, 609.3		
	<i>Reposition Rear Grab Bar</i>	Low	\$300
	Notes: Rear grab bar is installed 14"/22" relative to toilet centerline (12"/24" relative to toilet centerline req'd.). Federal Guideline: 604.5, 609.4		
15-3	1019 Meeting Area Public Men's Restroom		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Braille is only separated from corresponding text by 3/16" (3/8" min. req'd.). Federal Guideline: 703.3.2		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 12 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Reposition Mirror</i>	Low	\$100
	Notes: Bottom edge of reflecting surface over sink is at 41" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Paper Towel Dispenser</i>	Low	\$50
	Notes: Operable parts at 56" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	included above
	Notes: Paper towel dispenser protrudes 8" at 56" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Modify Stall Door Hinges and Provide Hardware</i>	Medium	\$200
	Notes: Stall door is not self closing. No handle provided on outside of stall door (req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		

	<i>Reposition Urinal (optional)</i>	Low	N/A
	Notes: Urinal lip is 18" from floor (17" max.) but only 1 in space so compliance is not required. Federal Guideline: 605.2		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 18-1/4" from side wall (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$100
	Notes: Dispenser mounted 14" in front of toilet (7"-9" req'd.). Federal Guideline: 604.7, 609.3		
15-4	1018 Meeting Area Public Women's Restroom		
	<i>Provide Compliant Wall Signage</i>	Medium	\$100
	Notes: Braille is only separated from corresponding text by 3/16" (3/8" min. req'd.). Federal Guideline: 703.3.2		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum and operating force is 10 lbs (5 lb. max.). Cost is for new closer. Federal Guideline: 404.2.8.1, 404.2.9		
	<i>Reposition Mirror</i>	Low	\$100
	Notes: Bottom edge of reflecting surface over sink is at 41" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Paper Towel Dispenser</i>	Low	\$50
	Notes: Operable parts at 56" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	included above
	Notes: Paper towel dispenser protrudes 8" at 56" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Modify Stall Door Hinges and Provide Hardware</i>	Medium	\$200
	Notes: Stall door is not self closing. No handle provided on outside of stall door (req'd. on both sides). Federal Guideline: 213.3, 604.8, 404.2, 309.4		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Centerline of toilet located at 18-1/2" from side wall (16"-18" req'd.). Federal Guideline: 604.2		
16-1	1055 Employee Men's Restroom		
	<i>NOTE: This set of employee restrooms are not accessible and would require significant work to make them comply, especially the Men's. Consider the nearest public restrooms to be the accessible restrooms and provide directional signage. Items for reference only in the event the county opts to make these restrooms compliant, with costs provided only for mandatory items.</i>		

	<i>Provide Compliant Wall Signage</i>	Medium	\$200
	Notes: Braille is only separated from corresponding text by 3/16" (3/8" min. req'd.). Provide directional sign. Federal Guideline: 703.3.2		
	<i>Replace Door Hardware</i>	Low	N/A
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	N/A
	Notes: Door maneuvering space provided parallel to doorway on pull side is blocked by trash can (18" req'd.). Move trash can. Federal Guideline: 404.2.4.1		
	<i>Reposition Sink and Provide Knee Space</i>	Medium	N/A
	Notes: Sink rim is 36" high (34" max. req'd) and sink is within a cabinet that provides no knee space for wheelchair user. Provide a new wall hung fixture such that rim of sink does not exceed 34" max. and 27" min. knee clearance is provided. Federal Guideline: 606.3		
	<i>Reposition Mirror</i>	Low	N/A
	Notes: Bottom edge of reflecting surface over sink is at 47" ht. (40" max.). Federal Guideline: 603.3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Relocate Coat Hook</i>	Low	N/A
	Notes: Coat hook located at 66" ht. (15"-48" req'd.). Federal Guideline: 308, 603.4		
	<i>Provide Clear Space at Toilet</i>	Medium	N/A
	Notes: Existing clear space from near wall of toilet to sink is much less than the 60" min. req'd. Will require providing sink in recessed alcove or enlarging the space. Federal Guideline: 604.3.1		
	<i>Reposition Toilet Paper Dispenser</i>	Low	N/A
	Notes: Dispenser mounted 12" in front of toilet (7"-9" req'd.). Federal Guideline: 604.7, 609.3		
	<i>Provide Side and Rear Grab Bars</i>	Low	N/A
	Notes: No grab bars provided. Federal Guideline: 604.5		
16-2	1056 Employee Women's Restroom		
	<i>Provide Compliant Wall Signage</i>	Medium	\$200
	Notes: Braille is only separated from corresponding text by 3/16" (3/8" min. req'd.). Provide directional sign. Federal Guideline: 703.3.2		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	N/A
	Notes: Door maneuvering space provided parallel to doorway on pull side is blocked by table (18" req'd.). Move table. Federal Guideline: 404.2.4.1		
	<i>Provide Clear Space at Sink</i>	Low	N/A
	Notes: The required 30"x48" clear space in front of the sink is blocked by trash can. Move trash can. Federal Guideline: 606.2, 305.3		

	<i>Reposition Mirror</i>	Low	N/A
	Notes: Bottom edge of reflecting surface over sink is at 41" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Paper Towel Dispenser</i>	Low	N/A
	Notes: Operable parts at 56" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	N/A
	Notes: Paper towel dispenser protrudes 8" at 56" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Relocate Coat Hook</i>	Low	N/A
	Notes: Coat hook located at 66" ht. (15"-48" req'd.). Federal Guideline: 308, 603.4		
	<i>Provide Clear Space at Toilet</i>	Medium	N/A
	Notes: Existing clear space from near wall of toilet to sink is 47" (60" min. req'd.). Will require providing sink in recessed alcove or enlarging the space. Federal Guideline: 604.3.1		
	<i>Reposition Side Grab Bar</i>	Low	N/A
	Notes: Rear grab bar is installed 11"/23" relative to toilet centerline (12"/24" req'd.) . Federal Guideline: 604.5		
	Facility Total:		\$23,725
General Notes: 1. Many improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.			



Recovery Court

Data collected
March 2018

Exterior

Item #	Description	Priority	Probable Cost
1	Parking Lot		
	<i>Recovery Court is served by shared parking lot accessed by 3 buildings providing 5 different programs. No accessible spaces are provided adjacent to the Recovery Court program. Approximate number of spaces assumed to be serving this use is between 30-40, requiring 1 van accessible and 1 regular space.</i>		
	<i>Provide Accessible Parking Spaces</i>	High	\$1,850
	Notes: Provide 1 van stall (11' min.), 1 regular stall (8' min.), and shared access aisle (5' min.) where slopes do not exceed 2% in either direction. Provide signage with ISA (and van accessible designation where appropriate) at 80" min. ht. Locate nearest to accessible route/accessible entrance to facility. Federal Guideline: 208.2, 208.2.4		
4	Accessible Routes		
	<i>Provide Curb Ramp at New Accessible Parking</i>	High	\$1,500
	Notes: All areas accessed from existing parking lot are curbed. Federal Guideline: 303.4		
	<i>Fill Gap in Sidewalk</i>	Low	\$50
	Notes: 7/8" gap in sidewalk at SW building corner exceeds 1/2" max. for horizontal displacements. Federal Guideline: 302.3, 403.2		
	<i>Provide Level Space on Pull Side of Door</i>	High	\$500
	Notes: Slope exceeds 2% max. Federal Guideline: 404.2.4		

Interior

Item #	Description	Priority	Probable Cost
08a	Exterior Entrances		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: None provided. Federal Guideline:		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 second minimum. Cost is for new closer. Federal Guideline: 404.2.8.1		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Lock hardware requires grasping and twisting. Federal Guideline: 404.2.7		

Item #	Description	Priority	Probable Cost
	Lobby		
8b-2	Interior Door in Lobby		
	<i>Provide Wall Signage</i>	Low	\$100
	Notes: No signage provided. Raised text and Braille req'd for permanent rooms and spaces. Federal Guideline: 216.8, 703.3-4		
	<i>Provide Signage, Visual, and Audible Indicators at Call Button</i>	Low	\$200
	Notes: None provided. Signage with visual and tactile text w/Braille req'd. along with visual indication and audible indication that call has been received. Federal Guideline: 309.4		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Closing speed is under 5 sec. min. and operating effort is 12 lb. (5 lb. max. for interior doors). Federal Guideline: 404.2.8-9		
	<i>Provide Maneuvering Space</i>	Medium	\$50
	Notes: Space is obstructed by moveable furniture on swing side of door. Relocate. (18" parallel to door on latch side req'd). Federal Guideline: 404.2.4.1		
18-3	Lobby		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		
	Administrative Offices Corridor		
08b-3	Entry Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$100
	Notes: Existing "Administrative Offices" sign is paper and located on the door. Provide compliant signage on wall that includes visual and tactile text and Braille. Federal Guideline: 216.4, 703		
	<i>Adjust Door Closer</i>	Medium	\$450
	Notes: Operating force to open is 10 lbs. (5 lb. max. for interior doors). Cost is for new closer. Federal Guideline: 404.2.9		
	<i>Replace Door Hardware</i>	High	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Medium	\$800
	Notes: Door maneuvering space on the pull side of the door is 12" (18" min. req'd.). Determine options, which will likely require the door to be rehung with hinges closer to wall. Federal Guideline: 404.2.3-4, 404.2.7, 404.2.10		

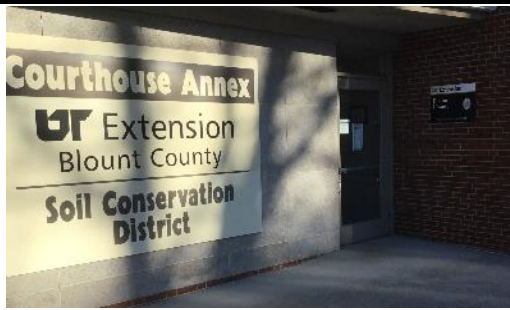
Item #	Description	Priority	Probable Cost
	Conference Room		
8b-1	Door (Typical of 3)		
	<i>Provide Wall Signage (Typ. of 3)</i>	Low	\$300
	Notes: No signage provided. Raised text and Braille req'd. for permanent rooms and spaces. Federal Guideline: 216.8, 703.3-4		
	<i>Replace Door Hardware (Typ. of 3)</i>	High	\$660
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Provide Maneuvering Space</i>	Medium	\$50
	Notes: Space is obstructed by moveable furniture on swing side of door. Relocate furniture (18" parallel to door on latch side req'd.). Federal Guideline: 404.2.4.1		
18-1	Conference Room		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	\$100
	Notes: Flat panel television and shelf mounted to the wall protrudes 10" at 54" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		
35	Break Room		
	<i>Provide Wall Signage</i>	Low	\$100
	Notes: No signage provided. Raised text and Braille req'd. for permanent rooms and spaces. Federal Guideline: 216.8, 703.3-4		
	<i>Replace Door Hardware</i>	High	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		
	<i>Reposition Sink</i>	Low	\$800
	Notes: Sink has rim at 36-1/4" high (34" max. req'd). Reposition so rim of sink does not exceed 34" max. Federal Guideline: 606.3, 212.3		
	<i>Provide Required Clear Spaces</i>	Low	\$50
	Notes: Clear spaces at freezer may not be adequate for wheelchair user. Move unit as far from side wall as possible. Federal Guideline: 804.6.6		
	<i>Provide Items within Reach Ranges</i>	Low	\$50
	Notes: Paper towel dispenser operable parts at 53" ht. (15-48" req'd.). Federal Guideline: 225, 811.2, 305		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		

Item #	Description	Priority	Probable Cost
	Therapy Room (typ. of 2)		
8b-4	Door		
	<i>Provide Compliant Signage Outside of Permanent Space</i>	Low	\$200
	Notes: No sign provided. Provide compliant signage on wall that includes visual and tactile text and Braille. Federal Guideline: 216.4, 703		
	<i>Replace Door Hardware</i>	High	\$440
	Notes: Locks require grasping and twisting. Federal Guideline: 404.2.7		
18-4	Therapy Room		
	<i>Provide 60" Diameter Clear Space</i>	Low	\$200
	Notes: Space for wheelchair to turn within the room is blocked by large furniture. Determine options, which will likely require removing some items from the spaces. Federal Guideline: 304.3		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		
9-1, 9-2	Corridors		
	<i>Provide Compliant Signage Outside of Permanent Spaces</i>	Medium	\$900
	Notes: Offices and other exempt spaces have no compliant signage. Provide compliant signs for all permanent spaces. Federal Guideline: 216.4, 703		
	<i>Replace Door Hardware</i>	High	\$2,200
	Notes: Door hardware is knobs that requires grasping and twisting. Replace all. Federal Guideline: 404.2.7		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in the conference area within hallway. Federal Guideline: 215.1, 702.1, NFPA 72		
16-1	East Unisex Restroom		
	<i>NOTE: This set of restrooms are not accessible and would require significant work to make them comply. One of the two needs to be made fully compliant, investigate least impacting and costly option. Costs provided for West Restroom since there is space available adjacent to expand the space based on visual information.</i>		
	<i>Provide Compliant Signage</i>	Medium	\$200
	Notes: Signage provided is located on the pull side of the door and located too high. Sign does not include any raised tactile letters. Since this is not going to be the accessible restroom, sign must include gender pictogram, tactile text, and Braille. Provide new sign that complies and does not include ISA. Federal Guideline: 216.8, 703.3-4		

Item #	Description	Priority	Probable Cost
	<i>Replace Door and Hardware and Remove Closer</i>	N/A	N/A
	Notes: Door width is 30-7/8" (32" min. req'd.) and hardware is knobs. Closing speed is under 5 sec. min. and operating effort is 15 lbs. (5 lbs. max for interior doors). Door maneuvering space not provided on push side of door (11" provided, 12" req'd. on door with closer and latch). Federal Guideline: 404.2.3, 404.2.8-9		
	<i>Provide Turning Area</i>	N/A	N/A
	Notes: Min. 60" diameter turning space required in restroom (42" max provided). Cost assumes conversion to single user restroom and new lavatory). Federal Guideline: 304.3, 306.3, 606.2		
	<i>Insulate Water Lines</i>	N/A	N/A
	Notes: Supply lines, valves, and exposed drain pipes are poorly insulated or insulation is falling off to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	N/A	N/A
	Notes: Bottom edge of reflecting surface over sink is at 55" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Towel Dispenser</i>	N/A	N/A
	Notes: Operable parts at 52" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	N/A	N/A
	Notes: Paper towel dispenser protrudes 9-1/2" at 52" and toilet paper dispenser projects 6-1/2" at 34" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		
	<i>Reposition Toilet</i>	N/A	N/A
	Notes: Centerline of toilet located at 15" from side wall (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Provide Toilet Clear Space</i>	N/A	N/A
	Notes: Room width only 56", required clear space from wall near toilet cannot be provided in the existing space (60" min. req'd.). Cost TBD due to unknowns of what is within the walls. Federal Guideline: 604.3.1, 604.6		
	<i>Provide Compliant Grab Bars</i>	N/A	N/A
	Notes: Existing side grab bar mounted at 31-1/2" height (33-36" req'd.) and is too short (48" min. req'd.) and no horizontal rear grab bar provided. Federal Guideline: 308, 604.5, 609		

Item #	Description	Priority	Probable Cost
16-2	West Unisex Restroom		
	<i>NOTE: Given the space adjacent to this restroom, it is the best option for enlargement to be wheelchair accessible. Investigate potential obstructions, etc. in the wall and expand the restroom to be compliant.</i>		
	<i>Provide Compliant Signage</i>	Medium	\$200
	Notes: Signage provided is located on the pull side of the door and located too high. Accessible restrooms must also include the ISA (if not all restrooms are accessible), gender pictogram, tactile text, and Braille. Provide new sign that complies. Federal Guideline: 216.8, 703.3-4		
	<i>Replace Door and Hardware and Remove Closer</i>	High	\$1,800
	Notes: Door width is 30-7/8" (32" min. req'd.) and hardware is knobs. Closing speed is under 5 sec. min. and operating effort is 9 lbs. (5 lbs. max for interior doors). Door maneuvering space not provided on push side of door (11-1/2" provided, 12" req'd. on door with closer and latch). Federal Guideline: 404.2.3, 404.2.8-9		
	<i>Provide Turning Area by Enlarging Space</i>	High	\$9,500
	Notes: Min. 60" diameter turning space required in restroom (34" max provided). Cost assumes adjacent lobby area space can be utilized and wall opened up to enlarge restroom. Federal Guideline: 304.3, 306.3, 606.2		
	<i>Insulate Water Lines</i>	Medium	included above
	Notes: Supply lines, valves, and exposed drain pipes are poorly insulated or insulation is falling off to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	included above
	Notes: Bottom edge of reflecting surface over sink is at 55" ht. (40" max.). Federal Guideline: 603.3		
	<i>Reposition Towel Dispenser</i>	Low	included above
	Notes: Operable parts at 52" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Remove/Reposition Protruding Objects or Provide Permanent Cane-Detectable Obstruction Below</i>	Low	included above
	Notes: Paper towel dispenser protrudes 9-1/2" at 52" and toilet paper dispenser projects 6-1/2" at 34" ht. (4" max. between 27" and 80" high). Federal Guideline: 307.2		
	<i>Provide Visual Fire Alarms</i>	Medium	\$400
	Notes: Visual fire alarms must be located in common use and general circulation areas. None in this space. Federal Guideline: 215.1, 702.1, NFPA 72		

Item #	Description	Priority	Probable Cost
	<i>Reposition Toilet</i>	Medium	\$765
	Notes: Centerline of toilet located at 13" from side wall (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Provide Toilet Clear Space</i>	High	included above
	Notes: Room width only 56", required clear space from wall near toilet cannot be provided in the existing space (60" min. req'd.). Cost assuming no major constraints are within the adjacent wall. Federal Guideline: 604.3.1, 604.6		
	<i>Modify Toilet Seat</i>	Low	included above
	Notes: Toilet seat height is 15" (17"min. -19" max. req'd.). Federal Guideline: 604.4		
	<i>Provide Compliant Grab Bars</i>	High	\$2,000
	Notes: No grab bars provided, both side and rear required in accessible restrooms. Federal Guideline: 308, 604.5, 609		
	Facility Total:		\$30,575
General Notes: 1. Many improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.			



Soil Conservation

Data collected
February 2018

Exterior

Item #	Description	Priority	Probable Cost
	Parking Lot		
	<i>No dedicated parking is provided for this facility. Coordinate as needed with City of Maryville to verify compliant on-street parking is available including accessible route within the public ROW.</i>		

Interior

Item #	Description	Priority	Probable Cost
08a	Exterior Entrances		
	<i>Provide Means of Egress Signage at Each Exit</i>	Medium	\$400
	Notes: None provided. Federal Guideline:		
	<i>Fill Horizontal Gap at Basement Door Threshold</i>	Medium	\$100
	Notes: 1-3/8" gap exceeds max. 1/2" horizontal displacement. Federal Guideline: 302.3, 403.2		
	<i>Replace Basement Door and Hardware</i>	Medium	\$3,500
	Notes: Height of door opening is 74-1/2" (80" min.) with hardware at 31" ht. (34" min. - 38" max.). Door sticks exceeding max. operating effort. Federal Guideline: 404.2.5, 404.2.3, 404.2.9		
	<i>Provide Maneuvering Space at Basement Door</i>	Low	\$250
	Notes: Outside concrete pad slopes at 15% perpendicular and 4% cross (60" perp. and 18" beyond latch side level req'd.). Federal Guideline: 404.2.4.1		
	<i>Relocate Extinguisher to Provide Maneuvering Space at Main Door</i>	Low	\$50
	Notes: Clearance obstructed by fire extinguisher. Federal Guideline: 404.2.4.1		
	<i>Replace Southwest Door</i>	High	\$3,500
	Notes: Door is in disrepair and should be replaced for safety. Verify operating effort and closing speed to not exceed allowable tolerances. Federal Guideline: 404.2.8-9		
	<i>Provide Maneuvering Space at North Door</i>	N/A	N/A
	Notes: Space obstructed by wall at 10" from latch on swing side of door. (18" req'd. parallel to doorway beyond latch side) Door is used for egress only and exit route includes stair unit. Federal Guideline: 404.2.4.1		
	<i>Replace Door Hardware at Stair Exit Door</i>	Low	\$300
	Notes: Exterior hardware require grasping and twisting and panic bar requires 2 hands to open. Federal Guideline: 309.4, 404.2.7		

Item #	Description	Priority	Probable Cost
	<i>Provide Kick Plate at Stair Exit Door</i>	Low	\$110
	Notes: 9-1/4" to bevel (10" min. smooth req'd. push side) Federal Guideline: 404.2.10		
	<i>Provide Maneuvering Space at Stair Exit Door</i>	N/A	N/A
	Notes: Space obstructed on swing side of door (18" req'd. parallel to doorway beyond latch side). Door is used for egress only and exit route includes stair unit. Federal Guideline: 404.2.4.1		
	<i>Provide Accessible Exterior Stairs</i>	N/A	N/A
	Notes: Two exterior stair units exhibit multiple non-compliances and disrepair. Neither entry accessed by these stairs are intended for public use.		
Basement Level			
Item #	Description	Priority	Probable Cost
	Corridor		
	<i>Replace Carpet</i>	Low	\$2,000
	Notes: Areas of carpet have sections of unraveling/pulling away from floor. Carpet required to be securely attached to floor and trimmed at exposed edges. Federal Guideline: 302.2		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Examine Feasibility of Replacing Basement Corridor Ramp</i>	Medium	TBD
	Notes: Ramp run is 14% (8.33% max.). Doorway at bottom of ramp reduces clear width of landing. Door opens onto landing and conflicts maneuvering clearances. Handrail provided on only one side and doesn't run the full length of ramp. Handrails rotate within their fittings, are of insufficient diameter (1-1/4" min. to 2" max.), is mounted at 32-1/2" (34" min. to 38" max. req'd.), and does not provide extensions at top and bottom of ramp. Federal Guideline: 405.2, 405.6, 405.7.2, 405.7.4, 505		
	Conference Room		
	<i>Provide Wall Signage</i>	Low	\$100
	Notes: No signage provided. Raised text and Braille req'd. for permanent rooms and spaces. Federal Guideline: 216.8, 703.6		
	<i>Replace Interior Door</i>	Low	\$1,500
	Notes: Height of door opening is 79" (80" min). Federal Guideline: 404.2.5, 404.2.3		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Knobs require grasping and twisting. Federal Guideline: 404.2.7		

Item #	Description	Priority	Probable Cost
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Electrical Outlets</i>	Low	\$50
	Notes: Electrical outlets at 14" (15-48" req'd.). Lowest cost option is to mount power strip at compliant height. Federal Guideline: 205.1, 308		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Flat panel display protrudes 6-3/4" at 41" ht. (4" max. between 27" and 80" high). Provide cane detectable item below. Federal Guideline: 308, 604.7		
	Employee Single User Restroom		
	<i>Replace Signage</i>	Low	\$100
	Notes: Signage provided is visual only and is located on door. Accessible restrooms must also include the ISA (if accessible), gender pictogram, tactile text, and Braille. Locate sign such that sign is on latch side of door with clear floor space 18" x 18" centered on the sign. Federal Guideline: 216.8, 703.3-4		
	<i>Provide Maneuvering Space at Door</i>	Low	TBD
	Notes: Space obstructed by wall at 14" on swing side of door (18" req'd. parallel to doorway beyond latch side). Federal Guideline: 404.2.4.1		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Door hardware at 33 3/4" is below allowable range (34" min. to 48" max.). Federal Guideline: 309.4, 404.2.7		
	<i>Provide Turning Area</i>	Medium	TBD
	Notes: A turning area of 60" min. diameter and unobstructed from the floor to a height of 27" min. is not provided. Federal Guideline: 304.3, 306.3, 606.2		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface is above 40" max. Federal Guideline: 603.3		
	<i>Provide Accessible Lavatory and Clear Width at Toilet</i>	High	\$1,350
	Notes: Cabinet type sink obstructs required knee space. Should include insulation of pipes and accommodation for forward approach. Knobs require twisting and grasping. Lavatory obstructs required 60" min. clear width at toilet at 51". Federal Guideline: 306.3, 606.2-3, 604.3.1		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		

Item #	Description	Priority	Probable Cost
	<i>Investigate Options for Expanding Restroom Size</i>	Medium	TBD
	Notes: Room depth is 53" (56" required from rear wall). Room size also limits space available for maneuvering clearances at switches and lavatory. Federal Guideline: 604.3.1		
	<i>Replace Toilet Seat</i>	Low	\$75
	Notes: Toilet seat height is 14 3/4" (17" min. -19" max. req'd.). Investigate options for replacement. Federal Guideline: 604.4		
	<i>Replace Flush Controls</i>	Low	\$400
	Notes: Flush controls located on narrow side. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser obstructs required 12" min. clearance above grab bar. Federal Guideline: 604.7, 609.3		
	<i>Replace Side Grab Bar; Reposition Rear Grab Bar</i>	Low	\$1,000
	Notes: Grab bars are mounted with 1 3/4" clear (1 1/2" req'd. between wall and grab bar). Side grab bar is 36" long (42" req'd., located 12" max from rear wall and extending at least 54"). Rear grab bar is positioned 13"/23" relative to toilet centerline (12"/24" req'd.). Federal Guideline: 604.5.1, 609.3		
	Public Single User Restroom		
	<i>Replace Signage</i>	Low	\$100
	Notes: Signage provided is visual only and is located on door. Accessible restrooms must also include the ISA (if accessible), gender pictogram, tactile text, and Braille. Locate sign such that sign is on latch side of door with clear floor space 18" x 18" centered on the sign. Federal Guideline: 216.8, 703.3-4		
	<i>Provide Maneuvering Space at Door</i>	Low	TBD
	Notes: Space obstructed by wall at 13" on swing side of door. (18" req'd. parallel to doorway beyond latch side) Federal Guideline: 404.2.4.1		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Door hardware at 33 3/4" is below allowable range (34" min. to 48" max.) Federal Guideline: 309.4, 404.2.7		
	<i>Provide Turning Area</i>	Medium	TBD
	Notes: A turning area of 60" min. diameter and unobstructed from the floor to a height of 27" min. is not provided. Federal Guideline: 304.3, 306.3, 606.2		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface is above 40" max. Federal Guideline: 603.3		

Item #	Description	Priority	Probable Cost
	<i>Provide Accessible Lavatory and Clear Width at Toilet</i>	High	\$1,350
	Notes: Cabinet type sink obstructs required knee space. Should include insulation of pipes and accommodation for forward approach. Knobs require twisting and grasping. Lavatory obstructs required 60" min. clear width at toilet. Federal Guideline: 306.3, 606.2-3, 604.3.1		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Investigate Options for Expanding Restroom Size</i>	Medium	TBD
	Notes: Room depth is 53" (56" required from rear wall). Room size also limits space available for maneuvering clearances at switches and lavatory. Federal Guideline: 604.3.1		
	<i>Replace Toilet Seat</i>	Low	\$75
	Notes: Toilet seat height is 14 3/4" (17" min. -19" max. req'd.). Investigate options for replacement. Federal Guideline: 604.4		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser obstructs required 12" min. clearance above grab bar. Federal Guideline: 604.7, 609.3		
	<i>Replace Side Grab Bar; Reposition Rear Grab Bar</i>	Low	\$1,000
	Notes: Grab bars are mounted with 1 3/4" clear (1 1/2" req'd. between wall and grab bar). Side grab bar is 36" long (42" req'd., located 12" max from rear wall and extending at least 54"). Rear grab bar is positioned 13"/23" relative to toilet centerline (12"/24" req'd.). Federal Guideline: 604.5.1, 609.3		
Main Level			
Item #	Description	Priority	Probable Cost
	Corridor		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Shelf and AED unit protrude 7 3/8" at 51" ht. (4" max. between 27" and 80" high) Provide cane detectable element below. Federal Guideline: 308, 604.7		
	<i>Non-operational drinking fountain was not evaluated. At such time it is repaired and/or replaced, provide compliant Hi-Lo unit.</i>		

Item #	Description	Priority	Probable Cost
	Lobby		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Low	\$600
	Notes: Counter height is 41 1/2" with no knee space. Table adjacent does not provide adequate height for knee space. (28" - 34" ht with 11" deep knee space for work surface; 38" ht. max verbal interaction) Federal Guideline: 226.1, 902.2		
	Single User Restroom		
	<i>Replace Signage</i>	Low	\$100
	Notes: Signage provided is visual only and is located on door. Accessible restrooms must also include the ISA (if accessible), gender pictogram, tactile text, and Braille. Locate sign such that sign is on latch side of door with clear floor space 18" x 18" centered on the sign. Federal Guideline: 216.8, 703.3-4		
	<i>Replace Door Hardware</i>	Low	\$220
	Notes: Door hardware at 33" is below allowable range (34" min. to 48" max.) Federal Guideline: 309.4, 404.2.7		
	<i>Provide Maneuvering Space at Door</i>	Low	TBD
	Notes: Space obstructed by wall at 15" on swing side of door. (18" req'd. parallel to doorway beyond latch side) Federal Guideline: 404.2.4.1		
	<i>Provide Turning Area</i>	Medium	TBD
	Notes: A turning area of 60" min. diameter and unobstructed from the floor to a height of 27" min. is not provided. Federal Guideline: 304.3, 306.3, 606.2		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface is above 40" max. Federal Guideline: 603.3		
	<i>Provide Accessible Lavatory and Clear Width at Toilet</i>	High	\$1,350
	Notes: Cabinet type sink obstructs required knee space. Should include insulation of pipes and accommodation for forward approach. Knobs require twisting and grasping. Lavatory obstructs required 60" min. clear width at toilet at 51". Federal Guideline: 306.3, 606.2-3, 604.3.1		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Investigate Options for Expanding Restroom Size</i>	Medium	TBD
	Notes: Room depth is 51" (56" required from rear wall). Federal Guideline: 604.3.1		
	<i>Replace Toilet Seat</i>	Low	\$75
	Notes: Toilet seat height is 15 1/2" (17" min. -19" max. req'd.). Investigate options for replacement. Federal Guideline: 604.4		

Item #	Description	Priority	Probable Cost
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser obstructs required 12" min. clearance above grab bar. Federal Guideline: 604.7, 609.3		
	<i>Replace Side Grab Bar; Reposition Rear Grab Bar</i>	Low	\$1,000
	Notes: Grab bars are mounted with 1 5/8" clear (1 1/2" req'd. between wall and grab bar.) Side grab bar is 36" long (42" req'd., located 12" max from rear wall and extending at least 54"). Federal Guideline: 604.5.1, 609.3		
Floor Level Access			
Item #	Description	Priority	Estimated Cost
	Stairways		
	<i>Building does not provide access to all areas due to lack of elevator or lift once inside the facility. Structural considerations must be reviewed in depth to determine feasibility.</i>		
	<i>Provide Maneuvering Space at Basement Stair Door</i>	Low	TBD
	Notes: Push side space limited to 35" depth (48" req'd.) Federal Guideline: 404.2.4.1		
	<i>Remove Unused Closer Bracket at Main Level Door</i>	Low	\$50
	Notes: Bracket obstructs door opening clear height at 76 3/4" (80" min. req'd.) Federal Guideline: 404.2.3		
	<i>Replace Door Hardware at Main Level Door</i>	Low	\$220
	Notes: Door hardware at 52" is above allowable range (34" min. to 48" max.) Federal Guideline: 309.4, 404.2.7		
	<i>Modify Existing Inside Handrail; Provide Wall Side Handrail</i>	High	\$900
	Notes: No handrail provided on wall side of stair; Handrails required on both sides of stairs. On inside rail, required extension is not provided at bottom (equal to one tread depth beyond the stairs at bottom of each flight req'd.). Federal Guideline: 505		
	<i>Provide Stairway Signage</i>	Low	\$200
	Notes: No stairway signage is provided. Sign with raised sans serif uppercase and Grade 2 Braille characters indicating the floor level of the stairway is provide at each landing. Federal Guideline: 216.4, 703.2, 703.4		
	Facility Total:		\$18,870

General Notes: 1. Many improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.



Thompson-Brown House

Data collected
March 2018

Exterior

Item #	Description	Priority	Probable Cost
	Parking		
	<i>41 total parking spaces provided in shared lot. See Probation barrier summary for information.</i>		
	<i>6 total parking spaces provided adjacent to Thompson-Brown House, including 1 designated as accessible. 1 van space required.</i>		
	Provide Accessible Parking Space	High	\$1,250
	Notes: Space is not marked, exceeds max. slopes, and signage is not compliant (verbiage, symbol, and height). Provide 1 van stall (11' min. space/5' min. access aisle or 8' min. space/8' min. aisle). Mill and overlay pavement to achieve 2% max. slope in both directions. Replace existing signage with ISA and van accessible designation at 80" min. ht. Federal Guideline: 208.2, 208.2.4		
	Accessible Routes		
	Provide an accessible route to at least one public entrance.	High	\$3,800
	Notes: 2 public entrances provided. Walk to front entrance is not accessible. No accessible route is provided to rear entrance.		
	<i>Federal Guideline 35.150: In existing facilities a public entity shall operate each service, program or activity so it is readily accessible.</i>		
	Replace Ramp	Medium	\$4,500
	Notes: Ramp has 14.6% running slope (8.3% max.). Vertical change at bottom of ramp is 2-1/8" (1/4" max.). Edge protection is not provided (req'd. at both edges). Handrails are not 1-1/2" min. clear from adjacent supports and wood surface could be sharp or abrasive. Handrails do not extend 12" beyond the ramp at top and bottom parallel with the ground surface, are mounted at 33" (34" min. - 38" max. req'd.) and are not rounded or returned to a wall, guard, or the landing surface. Federal Guideline: 405.2, 405.4, 405.6		
	Replace Bottom Landing at Ramp	Medium	\$320
	Notes: Landing exceeds 2% max. slope in one or more directions. Federal Guideline: 405.7.1		
	Replace Stair Unit	Medium	\$5,500
	Notes: Risers are open, variable height and over 7" max. Lawn surface as bottom landing is not firm, stable, or slip resistant. Handrails are not provided on both sides of stair and existing handrail exceeds allowable dimension and does not provide required extensions. Federal Guideline: 210, 304.2, 405.8, 504, 505		

Item #	Description	Priority	Probable Cost
Interior			
Item #	Description	Priority	Probable Cost
	Exterior Entrances		
	<i>Provide Directional Signage at Non-Accessible and/or Non-Public Entrances</i>	Low	\$200
	Notes: Provide signage directing persons to the accessible entrance including text, arrows, and ISA. Federal Guideline: 216.6		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: None provided. Federal Guideline: 207		
	<i>Provide Compliant Threshold (Typ. Both Exterior Entrances)</i>	Low	\$400
	Notes: Threshold exceeds 1/2" max. beveled. Federal Guideline: 404.2.5		
	<i>Provide Maneuvering Space at Front Door</i>	Low	TBD
	Notes: Space is obstructed by adjacent wall on swing side of door. (18" parallel to door on latch side req'd). Federal Guideline: 404.2.4.1		
	<i>Provide Maneuvering Space at Back Door</i>	Low	\$50
	Notes: Space is obstructed by moveable furniture on swing side of door. Relocate (18" parallel to door on latch side req'd). Federal Guideline: 404.2.4.1		
	<i>Replace Exterior Door (Typ. Both Exterior Entrances)</i>	Medium	\$7,000
	Notes: Door is 76" clear height (80" min. req'd). Bottom 10" of push side of door is not smooth. Federal Guideline: 404.2.3, 404.2.10		
	Foyer		
	<i>Provide Manuevering Space</i>	Medium	\$50
	Notes: Furniture obstructs required min. 60" diameter turning area. Federal Guideline: 304.3, 306		
	Northeast Room		
	<i>Consider Potential Protruding Objects if Displays are Modified</i>	N/A	N/A
	bracing are located at heights/depths to be classified as protruding objects if on path of travel. Federal Guideline: 307.3		
Floor Level Access			
Item #	Description	Priority	Estimated Cost
	Stairways		
	<i>Building does not provide access to all areas due to lack of elevator or lift once inside the facility. Structural and historical considerations must be reviewed in depth to determine feasibility.</i>	High	TBD
	<i>Replace Stair Unit</i>	Medium	TBD
	Notes: Stairway exhibits the following compliance issues: inconsistent riser ht and riser ht over 7" max, level changes on tread surfaces, tread slope and landings exceed 2%, weathered wood may not be slip resistant. Federal Guideline: 210, 302, 304.2, 504.2-4		

Item #	Description	Priority	Probable Cost
	<i>Provide Handrails</i>	High	\$1,150
	Notes: Provided partial handrail/guardrail at lower level is non-compliant in size. Handrails required on both sides of stairs, continuous at dogleg, and with required extensions. Federal Guideline: 505		
	<i>Provide Stairway Signage</i>	Low	\$200
	Notes: No stairway signage is provided. Sign with raised sans serif uppercase and Grade 2 Braille characters indicating the floor level of the stairway is provide at each landing. Federal Guideline: 216.4, 703.2, 703.4		
Restroom Building			
Item #	Description	Priority	Estimated Cost
	Men's Restroom		
	<i>Replace Signage</i>	Low	\$100
	Notes: Signage provided is visual only and is located on door. Accessible restrooms must also include the ISA (if accessible), gender pictogram, tactile text, and Braille. Locate sign such that sign is on latch side of door with clear floor space 18" x 18" centered on the sign. Federal Guideline: 216.8, 703.3-4		
	<i>Provide Kick Plate</i>	Low	\$110
	Notes: 9" to bevel (10" min. smooth req'd push side) Federal Guideline: 404.2.10		
	<i>Reposition Sink and Provide Compliant Faucet</i>	Low	\$750
	Notes: Sink clear knee space is 26" ht. (27" min. req'd with min. 8" depth at 27"). Reposition such that rim of sink does not exceed 34" max. Faucet knobs require grasping and twisting to operate. Federal Guideline: 306.3.1, 306.3.3, 606.2-4, 309		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface is at 42" ht. (40" max.) Federal Guideline: 603.3		
	<i>Reposition Soap Dispenser and Hand Dryer</i>	Low	\$100
	Notes: Operable parts are above 15-48" ht. allowed. Federal Guideline: 308, 604.7		
	<i>Consider Potential Protruding Objects if Trash Relocated</i>	N/A	N/A
	Notes: While currently protected by trash receptacle, shelf and hand dryer are located at heights/depths to be classified as protruding objects if on path of travel. Federal Guideline: 307.3		

Item #	Description	Priority	Probable Cost
	<i>Note: Urinal is not accessible, but since only one is provided, it is not required to comply per 213.3.3</i>		
	<i>Provide Accessible Toilet Stall</i>	High	\$7,500
	Notes: Door does not provide handles or self-close mechanism. Hardware is not operable with one hand. Door opening width is 31" (32" min.) Space in front of door is 40" (42" min. clear at right angle to door). Space on side of toilet is not within 16"min-18"max req'd. from wall to centerline of toilet. Stall width is significantly below 60" min. Toilet paper dispenser is not mounted 7"-9" in front of toilet to centerline of dispenser. Only side grab bars are provided (side and rear req'd.) Block/wood sides obstruct required toe clearance on sides (at least 1 side partition must provide 9" min. clear above the finish floor and 6" deep beyond the partitions.) Federal Guideline: 213.3, 604.8.1, 404.2.7, 309.4, 604, 404.2.3		
	Women's Restroom		
	<i>Replace Signage</i>	Low	\$100
	Notes: Signage provided is visual only and is located on door. Accessible restrooms must also include the ISA (if accessible), gender pictogram, tactile text, and Braille. Locate sign such that sign is on latch side of door with clear floor space 18" x 18" centered on the sign. Federal Guideline: 216.8, 703.3-4		
	<i>Provide Kick Plate</i>	Low	\$110
	Notes: 9" to bevel (10" min. smooth req'd push side) Federal Guideline: 404.2.10		
	<i>Reposition Sink and Provide Compliant Faucet</i>	Low	\$750
	Notes: Sink clear knee space is 26" ht. (27" min. req'd with min. 8" depth at 27"). Reposition such that rim of sink does not exceed 34" max. Faucet knobs require grasping and twisting to operate. Federal Guideline: 306.3.1, 306.3.3, 606.2-4, 309		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface is at 42" ht. (40" max.) Federal Guideline: 603.3		
	<i>Reposition Soap Dispenser and Hand Dryer</i>	Low	\$100
	Notes: Operable parts are above 15-48" ht. allowed. Federal Guideline: 308, 604.7		
	<i>Consider Potential Protruding Objects if Trash Relocated</i>	N/A	N/A
	Notes: While currently protected by trash receptacle, hand dryer is located at height/depth to be classified as protruding object if on path of travel. Federal Guideline: 307.3		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Toilet is not located within required 16"-18" from wall to centerline. Federal Guideline: 604.2		

Item #	Description	Priority	Probable Cost
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser is not mounted 7"-9" in front of toilet to centerline of dispenser. Federal Guideline: 604.7		
	<i>Provide Rear Grab Bar</i>	High	\$500
	Notes: No rear grab bar is provided. Federal Guideline: 604.5.2		
	Facility Total:		\$35,755
NOTE: 1. Many improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.			



Eagleton Park

Data collected
April 2018

Exterior

Item #	Description	Priority	Probable Cost
	Parking Lot		
	7 total parking spaces provided including 1 designated as accessible. 1 van space required.		
	Mill and Overlay Parking Space and Aisle, Restripe; Provide Signage	Low	\$1,250
	Notes: Space exceeds 2% max (2.8-3.6%). Stripe 8' min space with 8' min access aisle (or 11' space and 5' aisle) and provide sign designating van accessible space. Federal Guideline: 208.2, 208.3		
	Accessible Routes		
	Replace Asphalt Walk Exceeding Slopes on Park Loop	Medium	\$1,250
	Notes: Running slope exceeds 5% max. (11.9% parking lot to loop path, 5.6% spur to bridge). Portions of walk exceed 2% max. cross slope (12% at tree west of playground, 2%-4% at bridge spur, major ponding in NE corner). Federal Guideline: 403.3		
	Replace Asphalt Walk Exceeding Slopes on Outer Loop ¹	Medium	\$16,250
	Notes: Running slope exceeds 5% max. (8.4% for +/-10' approx. 30' from west bridge). Portions of walk exceed 2% max. cross slope (80% of loop is 2%-5% with limited areas over 5%). Connect to bridges flush to eliminate existing surface level changes up to 3". Federal Guideline: 403.3		
	Park Amenities		
	Provide Clear Level Space At Benches	Low	\$400
	Notes: Benches are not on accessible route and do not provide 30"x48" min., clear, level space adjacent to bench and adjoining accessible route. Federal Guideline: 903.2, 1011.2.1, 206.2.2, 403		
	Provide Accessible Route and Clear Space at Grill	Low	\$400
	Notes: Minimum clear, level space 48"x 48" on all usable sides of the grills is obstructed by post. Federal Guideline: 1011.2.1		

	<i>Relocate Picnic Tables to Provide Clear Ground Space</i>	Low	\$50
	Notes: Provide 36" min. wide clear ground space around all usable sides of the picnic table measured from the back edge of the benches. Tables also obstruct the 60" dia. min. turning area within the shelter. Federal Guideline: 1011.2.1-3, 304.3, 306		
	<i>Replace Transfer Platform at Play Component</i> ²	Medium	\$12,000
	Notes: Transfer platform is 12" deep (14" deep min.) and 19-1/2" above the ground (11" min. - 18" max. height) Federal Guideline: 1008.3.1.1-2		
	<i>Replace Transfer Steps at Play Component and Provide Means of Support for Transferring</i> ²	Medium	included above
	Notes: Transfer steps are 12" height (8" max.) and do not meet 14" min. depth x 24" min. width. No means of support for transferring is provided; 1 required. Federal Guideline: 1008.3.1.1-2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$3,375
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Wood mulch surface is provided. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
	Facility Total:		\$34,975
General Notes: 1. Verify jurisdiction of outer trail loop accessing ballfield areas. 2. Due to age and non-compliant condition of equipment, price is shown for new play structure of similar size. Retrofit of existing equipment is not recommended.			



Louisville Point Park

Data collected
April 2018

Exterior

Item #	Description	Priority	Probable Cost
	Parking Lot		
1-1	<i>Cox Road Parking: 67 total parking spaces provided, including 2 designated as accessible. 1 van space and 2 regular spaces required.</i>		
	<i>Provide 1 Additional Accessible Stall</i>	Low	\$300
	Notes: Clearly mark an additional 8' min. width parking stall with min. 5' width access aisle where slopes do not exceed 2% in either direction. Provide signage with ISA at 60" min. ht. Federal Guideline: 208.2, 208.3		
	<i>Mill and Overlay Existing Spaces and Restripe</i>	Low	\$785
	Notes: Longitudinal slope is 2.3%-3.1% in existing spaces and aisle exceeding 2% max. Restripe 1 van stall (11' min.), 1 car stall (8' min.), and shared access aisle (5' min.). Federal Guideline: 302, 502.4		
1-2	<i>Vending Building/Shelter/Playground Parking: 19 total parking spaces provided, including 2 designated as accessible. 1 van space required.</i>		
	<i>Provide Van Accessible Parking Sign at Van Stall</i>	Low	\$50
	Notes: Existing sign does not designate space as 'van accessible'. Federal Guideline: 502.6		
	<i>Boat Launch Parking: 29 total parking spaces provided with none designated as accessible; 1 van space and 1 regular space required.</i>		
1-1	<i>Provide Accessible Parking Spaces</i>	High	\$2,500
	Notes: Provide 1 van stall (11' min.), 1 regular stall (8' min.), and shared access aisle (5' min.) where slopes do not exceed 2% in either direction. Provide signage with ISA (and van accessible designation where appropriate) at 80" min. ht. Federal Guideline: 208.2, 208.2.4		
	Accessible Routes		
	<i>Provide an Accessible Route to Pier</i>	Low	TBD
	Notes: Determine accessible route from parking spaces required above and verify slopes meet maximum cross slope and running slopes. Federal Guideline: 206.2.1, 403.3		
	<i>Provide an Accessible Route to Restroom Building at Point</i>	Low	\$2,240
	Notes: Provide accessible route from accessible parking to restroom building. Federal Guideline: 206.2.1, 403.3		

Item #	Description	Priority	Probable Cost
	<i>Replace Sidewalk Exceeding Allowable Cross Slope</i>	Low	\$1,600
	Notes: Sidewalk at south face of vending/restroom building exceeds 2% max. cross slope. Federal Guideline: 403.3		
	<i>Fill Gaps in Sidewalk</i>	Low	\$150
	Notes: Gaps/cracks have openings 1/2" wide max. in one direction. 1 located toward shelter; 2 located towards playground. Federal Guideline: 302.3, 403.2		
	Park Amenities		
	<i>Provide Accessible Picnic Tables to Accommodate 6 Wheelchair Spaces at Shelter</i>	Low	\$7,500
	Notes: (8) 8', (1) 6', and (1) 6' with extended top picnic tables are provided. Only extended top table meets dimensional requirements for surface height or knee space. 1 wheelchair space required for each 24 linear feet of usable table surface perimeter. Federal Guideline: 206.2.2, 403, 1011.4.2, 902.3, 306.3.1-3		
	<i>Increase Clear Space at Grill at Shelter</i>	Low	\$200
	Notes: Grill does not provide a minimum clear, level space 48"x 48" on all usable sides of the grill. Federal Guideline: 1011.2.1		
	<i>Provide Clear Level Space At Playground Benches</i>	Low	\$400
	Notes: Benches are not on accessible route and do not provide 30"x48" min., clear, level space adjacent to bench and adjoining accessible route. Federal Guideline: 903.2, 1011.2.1, 206.2.2, 403		
	<i>Provide Accessible Route to Picnic Area at Point</i>	Medium	\$8,000
	Notes: Provide accessible route to approx. 20% of picnic area including recommended 36" wide clear ground space around all sides of picnic tables intended for accessible use. Federal Guideline: 206.2.2, 403, 1011.4.2, 902.3, 306.3.1-3		
	<i>Modify Picnic Tables to Accommodate 12 Wheelchair Spaces at Point Picnic Area</i>	Low	\$500
	Notes: (20) picnic tables are provided and do not meet dimensional requirements for height of knee space. 1 wheelchair space required for each 24 linear feet of usable table surface perimeter. Consider extending height of existing tables with risers to accommodate. Federal Guideline: 802.1.4, 306.3.1		
	<i>Provide Accessible Route and Clear Space of At Least 1 Grill at Point</i>	Low	\$800
	Notes: 4 grills are located in lawn and do not provide a minimum clear, level space 48"x 48" on all usable sides of the grills. Federal Guideline: 1011.2.1		

Item #	Description	Priority	Probable Cost
	<i>Provide Accessible Route and Clear Space of At Least 1 Trash Receptacle at Point</i>	Low	\$800
	Notes: 3 receptacles are located in lawn and do not provide a minimum 36" x 48" min. clear space adjacent to the receptacle for forward approach. Federal Guideline: 1011.2.1		
	<i>Provide Accessible Route and Clear Space of At Least 1 Bench at Point</i>	Low	\$2,600
	Notes: 2 benches are located in lawn and do not provide 30"x48" min., clear, level space adjacent to bench and adjoining accessible route. Federal Guideline: 1011.2.1		
	<i>Provide Accessible Route to Horseshoe Pits</i>	Medium	\$1,600
	Notes: No route provided through adjacent lawn. Federal Guideline: 1008.2		
	<i>Provide Accessible Route to Sand Volleyball</i>	Medium	\$1,400
	Notes: No route provided through adjacent lawn. Federal Guideline: 1008.2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$5,738
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Wood mulch surface is provided and exhibits ponding and rutting. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
	<i>Eliminate Protruding Objects at Shelter</i>	Low	\$800
	Notes: Roof bracing protrudes at 78" (4" max. between 27" and 80" high). Provide cane detectable element below or reposition. Federal Guideline: 307.2		
	<i>Provide Outlet within Reach Range at Shelter</i>	Low	\$50
	Notes: Outlets located at 68" height. Provide outlet positioned for forward reach between 15" min. to 48" max. above the floor level. Federal Guideline: 305.8.2.1		
	<i>Provide Accessible Pier</i>	Medium	\$4,000
	Notes: Existing structure has surface level changes over 1/2" at each end of pier walkway. Holes in platform exceed 1/2" max. width. Walk approaching gangway exceeds 5% max. running slope from 6.6% up to 15%. Federal Guideline: 303, 403.4, 403.5.1		
Interior			
	Women's Restroom - Point		
	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Braille and raised text signage with ISA required on latch side of door. Federal Guideline: 407.4.3, 703.3-4		

Item #	Description	Priority	Probable Cost
	<i>Replace Door</i>	Medium	\$1,500
	Notes: Door clear width is 28" (32" min. req'd.). Federal Guideline: 404.2.3		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Adjacent walls limit the 48" perpendicular and 24" min. req'd. parallel to door on latch side. Federal Guideline: 404.2.4.1		
	<i>Replace Faucet Controls</i>	Low	\$450
	Notes: Controls require twisting and grasping and do not remain open. Federal Guideline: 309, 606.4		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface is at 48 1/2" ht. (40" max.). Federal Guideline: 603.3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Accessible Toilet Stall</i>	High	\$3,000
	Notes: Door width is 29-1/2" (32" min.). Door does not provide handles or self-close mechanism. Space in front of door is 37-1/2" (42" min. clear measured at a right angle from the stall door for latch approach). Toilet is located 14-1/4" from side wall to centerline of toilet (16"-18" req'd.). Stall width is 30" (60" min.) and stall depth is 52" (59" min.). Toilet seat is 16" ht. (17"-19" req'd.). Flush controls located on narrow side of toilet. No grab bars are provided (side and rear req'd.). Block sides obstruct required toe clearance on sides (at least 1 side partition must provide 9" min. clear above the finish floor and 6" deep beyond the partitions.) Federal Guideline: 213.3, 604.8.1, 404.2.7, 309.4, 604, 404.2.3, 604.3-6		
	Men's Restroom - Point		
	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Braille and raised text signage with ISA required on latch side of door. Federal Guideline: 407.4.3, 703.3-4		
	<i>Replace Door</i>	Medium	\$1,500
	Notes: Door clear width is 28" (32" min. req'd.). Federal Guideline: 404.2.3		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Adjacent walls limit the 48" perpendicular and 24" min. req'd parallel to door on latch side. Federal Guideline: 404.2.4.1		

Item #	Description	Priority	Probable Cost
	<i>Replace Faucet Controls</i>	Low	\$450
	Notes: Controls require twisting and grasping and do not remain open. Federal Guideline: 309, 606.4		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface is at 48-1/2" ht. (40" max.) Federal Guideline: 603.3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Accessible Toilet Stall</i>	High	\$3,000
	Notes: Door width is 29-1/2" (32" min.) Door does not provide handles or self-close mechanism. Space in front of door is 37-1/2" (42" min. clear measured at a right angle from the stall door for latch approach). Toilet is located 14-1/4" from side wall to centerline of toilet (16"-18" req'd.). Stall width is 30" (60" min.) and stall depth is 52" (59" min.). Toilet seat is 16" ht. (17"-19" req'd.). Flush Controls located on narrow side of toilet. No grab bars are provided (side and rear req'd.). Block sides obstruct required toe clearance on sides (at least 1 side partition must provide 9" min. clear above the finish floor and 6" deep beyond the partitions). Federal Guideline: 213.3, 604.8.1, 404.2.7, 309.4, 604, 404.2.3, 604.3-6		
	Women's Restroom - Shelter		
	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Door sign pictogram and text is non-compliant. Braille and raised text signage with ISA required on latch side of door. Federal Guideline: 407.4.3, 703.3-4		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Adjacent walls limit the 48" perpendicular req'd parallel to door on latch side. Threshold exceeds 1/2" beveled max. Federal Guideline: 404.2.4.1		
	<i>Reposition Lavatory</i>	Low	\$600
	Notes: Clear height and depth under sink does not meet requirements for knee space (27" min. clear ht. and 8" min. depth at 27" ht.) Reposition such that top of sink does not exceed 34" max. Clear space in front of the sink is not 48" deep min. positioned for a forward approach. Federal Guideline: 606.2, 306.3		
	<i>Replace Faucet Controls</i>	Low	\$450
	Notes: Controls require twisting and grasping and do not remain open. Federal Guideline: 309, 606.4		

Item #	Description	Priority	Probable Cost
	<i>Protect Protruding Objects</i>	Low	\$100
	Notes: Hand dryer protrudes over 4" max. between 27" and 80" high. Provide cane detectable element below or reposition. Federal Guideline: 307.2		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Accessible Toilet Stall</i>	High	\$3,000
	Notes: Door does not provide handles or self-close mechanism. Door opening width is 31" (32" min.) Toilet is located 15" from side wall to centerline of toilet (16"min-18"max req'd.) Stall width is 31 1/2" (60" min.) Toilet seat is 15 1/2" ht (17"-19" req'd). Flush Controls located on narrow side of toilet. No grab bars are provided (side and rear req'd.) Block sides obstruct required toe clearance on sides (at least 1 side partition must provide 9" min. clear above the finish floor and 6" deep beyond the partitions.) Federal Guideline: 213.3, 604.8.1, 404.2.7, 309.4, 604, 404.2.3, 604.3-6		
	Men's Restroom - Shelter		
	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Door sign pictogram and text is non-compliant. Braille and raised text signage with ISA required on latch side of door. Federal Guideline: 407.4.3, 703.3-4		
	<i>Provide Maneuvering Space on Pull Side of Door</i>	Low	TBD
	Notes: Adjacent walls limit the 48" perpendicular req'd parallel to door on latch side. Push side slopes at 3.5% perpendicular to door. Federal Guideline: 404.2.4.1		
	<i>Reposition Lavatory</i>	Low	\$600
	Notes: Clear height and depth under sink does not meet requirements for knee space (27" min. clear ht. and 8" min. depth at 27" ht.) Reposition such that top of sink does not exceed 34" max. Federal Guideline: 606.2, 306.3		
	<i>Replace Faucet Controls</i>	Low	\$450
	Notes: Controls require twisting and grasping and do not remain open. Federal Guideline: 309, 606.4		
	<i>Protect Protruding Objects</i>	Low	\$100
	Notes: Hand dryer protrudes over 4" max. between 27" and 80" high. Provide cane detectable element below or reposition. Federal Guideline: 307.2		

Item #	Description	Priority	Probable Cost
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Provide Accessible Toilet Stall</i>	High	\$3,000
	Notes: Door does not provide handles or self-close mechanism. Door opening width is 31 3/4" (32" min.) Toilet is located 14 1/2" from side wall to centerline of toilet (16"min-18"max req'd.) Stall width is 31 3/4" (60" min.) Toilet seat is 15 1/2" ht (17"-19" req'd). Flush Controls located on narrow side of toilet. No grab bars are provided (side and rear req'd.) Block sides obstruct required toe clearance on sides (at least 1 side partition must provide 9" min. clear above the finish floor and 6" deep beyond the partitions.) Federal Guideline: 213.3, 604.8.1, 404.2.7, 309.4, 604, 404.2.3, 604.3-6		
	Facility Total:		\$61,113

General Notes: 1. Verify use of pier facility prior to implementation of noted modifications. Sign says no fishing likely used only for boarding. If used for fishing, edge protection and railings may require further investigation.



Singleton Park

Data collected
April 2018

Exterior

Item #	Description	Priority	Probable Cost
	Parking Lot		
	<i>8 total parking spaces provided; 1 van space required.</i>		
1-1	<i>Provide Accessible Parking Space</i>	High	\$1,800
	Notes: Evaluate existing lot to determine feasibility for compliant space as lot slopes over 2% max towards lake. May require regrading and/or repaving. Federal Guideline: 208.2, 208.2.4		
	Accessible Routes		
	<i>Provide an Accessible Route to Pier</i>	Medium	\$2,560
	Notes: Determine accessible route from parking space required above. Current conditions include non-compliant cross slopes up to 5.7% between parking and pier, up to 13.7% running slope on ramp to pier, no level change of directions, and surface level changes where pavement is spalling near pier. Federal Guideline: 206.2.1, 403.3		
4-1	<i>Provide Accessible Fishing Pier/Platform</i>	Medium	\$4,000
	Notes: Existing fishing pier boards exhibit surface level changes over 1/2". Handrails provided on gangway exceed the 38" max. ht. and limit the clear width to 30.5". Federal Guideline: 303, 403.4, 403.5.1		
	Facility Total:		\$8,360

General Notes:



Everett Recreation Center

Data collected
April 2018

Exterior

Item #	Description	Priority	Probable Cost
	Main Parking Lot		
	40 total parking spaces provided, including 4 designated as accessible. 1 van space and 1 regular space required.		
	Mill, Overlay, and Restripe Min. of 1 Van Space and 1 Regular Space	Low	\$1,850
	Notes: Slopes of parking stalls and access aisles exceed 2% max. Van space is not identified and no spaces provide 8' min. van aisle width required for size of parking stalls provided. Clearly mark access aisle and spaces at req'd widths. Federal Guideline: 502.1-2		
	Modify and Provide Additional Accessible Parking Signage	Low	\$400
	Notes: Only 2 signs are provided for all provided spaces and are too low. Each accessible parking space shall have a sign with the ISA (and Van Accessible designation where appropriate) mounted with bottom of sign 60" or 80" height if on an access route. Center on each parking stall. Federal Guideline: 502.6		
	Lower Parking Lot		
	43 total parking spaces provided, including 2 designated as accessible. 1 van space and 1 regular space required.		
	Mill, Overlay and Restripe Min. of 1 Van Space and 1 Regular Space	Low	\$1,850
	Notes: Slopes of parking stalls and access aisles exceed 2% max. Van space is not identified and no spaces provide 8' min. van aisle width required for size of parking stalls provided. Clearly mark access aisle and spaces at req'd widths. Federal Guideline: 502.1-2		
	Reposition Accessible Parking Signage and Designate Van Space	Low	\$300
	Notes: Signs located at 47" height (req'd mounted with bottom of sign 60" or 80" height if on an access route). No van space signage is provided. Federal Guideline: 502.6		
	Accessible Routes		
	Provide an accessible route to at least one public entrance.		
	Notes: 4 public entrances provided.		
	Federal Guideline 35.150: In existing facilities a public entity shall operate each service, program or activity so it is readily accessible.		

	<i>Provide Directional Signage at Non-Accessible and/or Non-Public Entrances</i>	Low	\$450
	Notes: Provide signage directing persons to the accessible entrance including text, arrows, and ISA. Federal Guideline: N/A		
2-1	<i>Replace Curb Ramp</i>	Medium	\$1,500
	Notes: Curb ramp cross slope is 6.8% (2% max.). Flares exceed 10% max. Landings exceed 2% max. in one or more directions. Federal Guideline: 405.4, 406.2-4, 404.2.4		
4-1	<i>Replace Sidewalk to Eliminate Surface Level Change</i>	Low	
	Notes: One displacement exceeds 1/4" max. (1/2" max. if beveled) near parking (up to 1-1/2") Federal Guideline: 406.1, 406.4		
	<i>Replace Sidewalks in Pedestrian Circulation Area</i>	Low	N/A
	Notes: Portions of the walk extending along parking lot towards the public ROW greatly exceeds both allowable cross and running slopes up to 16%. Portions of the walk from stair landing to side entry exceeds both allowable cross and running slopes up to 8%. Portions of the walk at lower level parking exceeds both allowable cross and running slopes up to 14%. Federal Guideline: 403.3		
	<i>Replace Stair Unit (2 Flights)</i>	Low	\$12,000
	Notes: Landings and stair treads exceed 2% max. Handrail height is not consistent ranging between 35"-37". Handrail extensions do not extend 12" beyond top stair. Federal Guideline: 505.10.2,3		
Interior			
Main Level			
Item #	Description	Priority	Estimated Cost
	Lobby		
8a-1	<i>Main Entrance (Typ. 4 Sets)</i>		
	<i>Provide Kick Plate</i>	Low	\$110
	Notes: 8-1/2" to glazing (10" min. smooth req'd push side) Federal Guideline: 404.2.10		
	<i>Provide Means of Egress Signage</i>	High	\$400
	Notes: None provided. Federal Guideline:		
	<i>Provide Cup Dispenser and Protect Protruding Fountain</i>	Low	\$100
	Notes: Hi-Lo drinking fountain is not located within alcove and protrudes into circulation path. Lower unit is mounted with 26-1/2" clear knee space (27" min. ht.) Federal Guideline: 211, 307.2		
	<i>Reposition Fire Alarm Activation Device</i>	Low	\$220
	Notes: Operable part located at 49" (48" max). Federal Guideline: 215, 308.2, 702.1, NFPA 72		

	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$200
	Notes: Counter height is 36-1/2" (28"-34" ht. max. for working surface; 36" max. for verbal interaction) and provides no knee space. Federal Guideline: 904.4.1, 904.4.2		
	Gymnasium		
	<i>Provide Paper Cup Dispenser</i>	Medium	\$50
	Notes: "Hi-lo" fountains are not provided. Fountain provided does not meet dimensional requirements for either persons in wheelchair or standing person. Federal Guideline: 211, 602		
	<i>Provide Wall Signage (Typ. Of 4 Double Doors)</i>	Low	\$200
	Notes: Sign located on doors. Relocate signs such that sign is on right side of double doors with clear floor space 18" x 18" centered on the sign. Federal Guideline: 407.4.3, 703.4.2		
	<i>Adjust Door Closer (Typ. of 4 Double Doors)</i>	Medium	\$1,800
	Notes: Closing speed is under 5 sec. min. and operating effort is 12 lbs. (5 lbs. max for interior doors). Federal Guideline: 404.2.8-9		
	<i>Provide Maneuvering Space on Swing Side of Door to NW Stair</i>	Low	\$0
	Notes: Vending machine obstructs the 18" req'd. parallel to latch side of door. Relocate. Federal Guideline: 404.2.4		
	<i>Provide Compliant Handrails on Stairs When Stairs are Altered</i>	Low	\$1,580
	Notes: Gymnasium seating stairways have compliance issues, including tread depth below 11" min., nosing slope, lack of signage, and non-compliant handrails (Mounting height, handrail on one side, clear space from wall, and handrail extensions). Stairways that are not part of an accessible route are not required to comply with 504 except for compliance with handrail requirements of 505 when the stairs are altered. Cost shown is for handrail only. Federal Guideline: 210.1, 505		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Fire extinguisher protrudes 5" at 32" ht. (4" max. between 27" and 80" high). Provide cane detectable element below. Federal Guideline: 307.2		
	<i>Bleachers</i>	Low	TBD
	Notes: While bleachers are retractable, they still function as fixed seating when in use. 838 seats provided; 9 wheelchair spaces required, on accessible route, and adjacent to a fixed companion seat. In bleachers, wheelchair spaces are required to be provided only at row of point of entry to bleacher seating. Federal Guideline: 221.3, 802.1		

	Men's Restroom		
	<i>Replace Signage</i>	Low	\$100
	Notes: Braille is less than 3/8" min. below raised text. Locate sign such that sign is on latch side of door with clear floor space 18" x 18" centered on the sign. Federal Guideline: 216.8, 703.6, 407.4.3, 703.4.1, 703.3.2		
	<i>Replace Interior Door</i>	Low	\$1,500
	Notes: Height of door opening is less than 80" min. Federal Guideline: 404.2.5, 404.2.3		
	<i>Provide Compliant Threshold</i>	Low	\$200
	Notes: Threshold at entry exceeds 1/2" max. beveled. Federal Guideline: 404.2.5		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating effort is over 5 lb. max for interior doors. Federal Guideline: 404.2.9		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface is at 47" ht. (40" max.). Federal Guideline: 603.3		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Hand dryer protrudes 10" (4" max. between 27" and 80" high). Provide cane detectable element below. Federal Guideline: 308, 604.7		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Add Outside Stall Door Handle and Provide Self-Close Mechanism</i>	Low	\$150
	Notes: Handle not provided on outside of stall door (req'd. on both sides) and is not self-closing. Federal Guideline: 213.3, 604.8.1.2, 404.2.7		
	<i>Replace or Reposition Front Partition/Door Panel</i>	Low	\$600
	Notes: Stall door is located 6" from wall (within 4" from partition or wall req'd.). Federal Guideline: 604.8.1.2		
	<i>Replace Flush Controls</i>	Low	\$400
	Notes: Flush controls located on narrow side. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 13" in front of toilet (7"-9" to centerline req'd). Federal Guideline: 604.7, 609.3		
	<i>Reposition Side and Rear Grab Bars</i>	Low	\$500
	Notes: Side grab bar is mounted with total 46" extension (54" req'd.). Relocate 12" max from rear wall. Rear grab bar is located 13"/23" relative to toilet centerline (12"/24" req'd.). Space between wall and grab bars is 1 5/8" (1-1/2" req'd.). Federal Guideline: 604.5.1-2, 609.3		

	<i>Provide Ambulatory Stall</i>	Medium	\$3,000
	Notes: Stall door does not have handles or self-closing mechanism. Stall width is 31" (35" min. - 37" max. req'd. with door clear opening of 32") Stall depth is 59" (60" min.). Toilet is located 15" from centerline to sidewall (16"-18" req'd.). Grab bars are not provided (both sides req'd.). Federal Guideline: 213.3 404.2.7, 309.4, 604.2-, 604.8.1.2-3		
	<i>Women's Restroom</i>		
	<i>Replace Signage</i>	Low	\$100
	Notes: Braille is less than 3/8" min. below raised text. Locate sign such that sign is on latch side of door with clear floor space 18" x 18" centered on the sign. Federal Guideline: 216.8, 703.6, 407.4.3, 703.4.1, 703.3.2		
	<i>Replace Interior Door</i>	Low	\$1,500
	Notes: Height of door opening is less than 80" min. Federal Guideline: 404.2.5, 404.2.3		
	<i>Provide Compliant Threshold</i>	Low	\$200
	Notes: Threshold at entry exceeds 1/2" max. beveled. Federal Guideline: 404.2.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface is at 46" ht. (40" max.) Federal Guideline: 603.3		
	<i>Reposition Soap Dispenser</i>	Low	\$50
	Notes: Operable part of soap dispenser at 49" (15-48" allowed). Federal Guideline: 308, 604.7		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Hand dryer protrudes 10" (4" max. between 27" and 80" high) Provide cane detectable element below. Federal Guideline: 308, 604.7		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Add Outside Stall Door Handle and Provide Self-Close Mechanism</i>	Low	\$150
	Notes: Handle not provided on outside of stall door (req'd. on both sides) and is not self-closing. Federal Guideline: 213.3, 604.8.1.2, 404.2.7		
	<i>Reposition Side and Rear Grab Bars</i>	Low	\$500
	Notes: Side grab bar is mounted with total 46" extension (54" req'd). Relocate 12" max from rear wall. Rear grab bar is located 13"/23" relative to toilet centerline (12"/24" req'd). Federal Guideline: 604.5.1-2		
	<i>Reconfigure Partition of Ambulatory Stall</i>	Low	\$750
	Notes: Stall depth is 58" (60" min.) Federal Guideline: 604.8.2.1		

	<i>Add Stall Door Handles and Provide Self-Close Mechanism at Ambulatory Stall</i>	Low	\$150
	Notes: Handles not provided on stall door (req'd. on both sides) and is not self-closing. Federal Guideline: 213.3, 604.8.1.2, 404.2.7		
	<i>Replace Side Grab Bars in Ambulatory Stall</i>	Low	\$1,000
	Notes: Side grab bars are 36" long (42" min. req'd). Federal Guideline: 604.5.1		
	<i>Reposition Toilet Paper Dispenser in Ambulatory Stall</i>	Low	\$50
	Notes: Dispenser is not mounted 7"-9" to centerline. Federal Guideline: 604.7, 609.3		
	<i>Reposition Coat Hook in Ambulatory Stall</i>	Low	\$50
	Notes: Coat hook is at 57" (48" max). Federal Guideline: 308, 608.3		
Lower Level			
Item #	Description	Priority	Estimated Cost
	Lower Level Corridor		
	<i>Replace Interior Door</i>	Low	\$1,500
	Notes: Height of door opening is less than 80" min. Federal Guideline: 404.2.5, 404.2.3		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Visual fire alarm on surface mounted box protrudes 5" at 77" ht. (4" max. between 27" and 80" high) Provide cane detectable element below. Federal Guideline: 307.2		
	Meeting Room 202		
	<i>Provide Wall Signage</i>	Low	\$50
	Notes: Sign located on door. Locate sign such that sign is on latch side of door with clear floor space 18" x 18" centered on the sign. Federal Guideline: 407.4.3, 703.4.2		
	<i>Replace Interior Door</i>	Low	\$1,500
	Notes: Height of door opening is 79-3/4" (80" min). Federal Guideline: 404.2.5, 404.2.3		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating effort is over 5 lb max for interior doors. Federal Guideline: 404.2.9		
	Meeting Room 205		
	<i>Provide Wall Signage</i>	Low	\$50
	Notes: Sign located on door. Relocate sign such that sign is on latch side of door with clear floor space 18" x 18" centered on the sign. Federal Guideline: 407.4.3, 703.4.2		
	<i>Replace Interior Door</i>	Low	\$1,500
	Notes: Height of door opening is 79 3/4" (80" min). Federal Guideline: 404.2.5, 404.2.3		

	<i>Adjust Door Closer</i> ¹	Low	\$450
	Notes: Operating effort is over 5 lb max for interior doors. Federal Guideline: 404.2.9		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Phone protrudes 5" at 58" ht. (4" max. between 27" and 80" high). Provide cane detectable element below. Federal Guideline: 307.2		
	Meeting Room 206 - Kitchen		
	<i>Provide Wall Signage</i>	Low	\$50
	Notes: Sign located on door. Relocate sign such that sign is on latch side of door with clear floor space 18" x 18" centered on the sign. Federal Guideline: 407.4.3, 703.4.2		
	<i>Replace Interior Door</i>	Low	\$1,500
	Notes: Height of door opening is 79 3/4" (80" min). Federal Guideline: 404.2.5, 404.2.3		
	<i>Adjust Door Closer</i>	Low	\$450
	Notes: Operating effort is over 5 lb max for interior doors. Federal Guideline: 404.2.9		
	<i>Provide Accessible Sink</i>	Low	\$1,300
	Notes: Height of sink is over 34" max. with no knee space provided. Federal Guideline: 212.3, 606.3, 306.3		
	<i>Provide Accessible Range/Oven</i>	Low	\$450
	Notes: Controls for range and oven are not on front panel. Federal Guideline: 804.6.4		
	Unisex Restroom		
	<i>Replace Signage</i>	Low	\$100
	Notes: Signage provided is visual only and is located on door. Accessible restrooms must also include the ISA, gender pictogram, tactile text, and Braille. Locate sign such that sign is on latch side of door with clear floor space 18" x 18" centered on the sign. Federal Guideline: 216.8, 703.3-4		
	<i>Replace Interior Door</i>	Low	\$1,500
	Notes: Height of door opening is less than 80" min. Federal Guideline: 404.2.5, 404.2.3		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$50
	Notes: Bottom edge of reflecting surface is at 46" ht. (40" max.) Federal Guideline: 603.3		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Towel dispenser protrudes 5" (4" max. between 27" and 80" high) Provide cane detectable element below. Federal Guideline: 308, 604.7		

	<i>Reposition Coak Hook</i>	Low	\$50
	Notes: Coat hook is at 55" (48" max). Federal Guideline: 308, 608.3		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Toilet located 20" from wall to centerline (16"-18" req'd). Federal Guideline: 604.2		
	<i>Replace Flush Controls</i>	Low	\$400
	Notes: Flush controls located on narrow side. Replace with auto flush sensor. Federal Guideline: 604.6		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser obstructs required 12" min. clearance above grab bar. Federal Guideline: 604.7, 609.3		
	<i>Reposition Side Grab Bar; Provide Rear Grab Bar</i>	Low	\$1,000
	Notes: No rear grab bar is provided. Side grab bar is mounted at 37" ht. (33" min. to 36" max. to the top of the gripping surface) and does not extend min. 54" from rear wall. Space between wall and grab bar is 2" (1 1/2" req'd.). Federal Guideline: 604.5.1-2, 609.3		
Floor Level Access			
Item #	Description	Priority	Estimated Cost
	Stairways		
	<i>Building does not provide access to all areas due to lack of elevator or lift once inside the facility. Structural considerations must be reviewed in depth to determine feasibility.</i>	High	TBD
NW Stair	<i>Provide and/or Replace Handrails on Lower Flights. Replace Stair Unit. Relocate Signs.</i>		
	Notes: Stairway exhibits the following compliance issues: tread depth below 11" min., inconsistent riser ht and riser ht over 7" max.	Medium	TBD
	Notes: Handrail have variable mounting height (consistant required between 34" min. and 38" max.) Handrail extensions are non-compliant (12" beyond top stair and 1 tread depth beyond bottom stair required.) Handrail is not continuous at switchback/dogleg.	Medium	\$1,800
	Notes: Stairway signage is located on stairwell doors. Relocate to adjacent wall on latch side of door. Provide indication of floor level on each floor. Federal Guideline: 504.5, 405.8, 505	Low	\$100
SW Stair	<i>Provide and/or Replace Handrails on Lower Flights. Replace Stair Unit. Relocate Signs.</i>		
	Notes: Stairway exhibits the following compliance issues: inconsistent riser ht and riser ht. over 7" max.	Medium	TBD
	Notes: Handrail extension is non-compliant at inside bottom extension (1 tread depth beyond bottom stair required). Handrail is not continuous at switchback/dogleg.	Medium	\$500
	Notes: Stairway signage is located on stairwell doors. Relocate to adjacent wall on latch side of door. Provide indication of floor level on each floor. Federal Guideline: 504.5, 405.8, 505	Low	\$100

	<i>Provide Means of Egress Signage (Typ. 2 Sets of Doors in Stairwell)</i>	High	\$200
	Notes: None provided. Federal Guideline:		
	<i>Provide Kick Plate (Typ. 2 Sets of Doors in Stairwell)</i>	Low	\$220
	Notes: 8-1/2" to glazing (10" min. smooth req'd push side) Federal Guideline: 404.2.10		
	Facility Total:		\$51,045

NOTES: 1. Many improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.



Everett Park

Data collected April
2018

Exterior

Item #	Description	Priority	Probable Cost
	Parking		
	<i>Cherry Street Parking: 38 total parking spaces provided with none designated as accessible. 1 van space and 1 regular space required.</i>		
	<i>Provide 2 Accessible Parking Spaces</i>	High	\$2,500
	Notes: Provide 1 van stall (11' min.), 1 regular stall (8' min.), and shared access aisle (5' min.) where slopes do not exceed 2% in either direction. Provide signage with ISA (and van accessible designation where appropriate) at 80" min. ht. Federal Guideline: 208.2, 208.2.4		
	<i>Rampart Drive Parking: 7 total parking spaces provided including 1 designated as accessible. 1 van space required.</i>		
	<i>Restripe Space and Access Aisle and Provide Signage</i>	Low	\$300
	Notes: Access aisle is 58" width (60" min. req'd.). No sign provided (ISA and Van Accessible designation req'd.). Federal Guideline: 502.3, 502.6		
	<i>Everett High Road - NW Parking: 34 total parking spaces provided with none designated as accessible. 1 van space and 1 regular space required.</i>		
	<i>Provide 2 Accessible Parking Spaces</i>	High	\$2,500
	Notes: Provide 1 van stall (11' min.), 1 regular stall (8' min.), and shared access aisle (5' min.) where slopes do not exceed 2% in either direction. Provide signage with ISA (and Van Accessible designation where appropriate) at 80" min. ht. Federal Guideline: 208.2, 208.2.4		
	<i>Everett High Road - Central Parking: 15 total parking spaces provided including 1 designated as accessible. 1 van space required.</i>		
	<i>Stripe Access Aisle, Provide Signage and Connect to Accessible Route</i>	Low	\$300
	Notes: Access aisle is not provided (60" min. req'd.). No sign provided (ISA and Van Accessible designation req'd.). Federal Guideline: 208.3, 502.3, 502.6		
	<i>Everett High Road - SW Parking: 47 total parking spaces provided including 2 designated as accessible. 1 van space and 1 regular space required.</i>		

	<i>Stripe Access Aisle, Provide Signage and Connect to Accessible Route</i>	Low	\$300
	Notes: At SW space, access aisle is not provided (60" min. req'd.) and connection to accessible route is not provided. No sign provided at either space (ISA and Van Accessible designation where applicable req'd.). Federal Guideline: 208.3, 502.3, 502.6		
	Accessible Routes		
2-1	<i>Replace Asphalt Walk Adjacent to Rampart Dr. Accessible Parking</i>	Low	\$320
	Notes: Cross slope at connection to walk is 5% (2% max.) Federal Guideline: 206.2.1, 403.5, 502.3		
	<i>Replace Asphalt Walk Exceeding Slopes Between Rampart Lot and Playground</i>	Low	\$1,650
	Notes: +/- 20' section at 6% near swale exceeds 5% max. running slope. Approx. 1/4 of walk exceeds 2% max. cross slope. Federal Guideline: 403.3		
	<i>Replace Asphalt Walk Exceeding Slopes Between Everett High Road Central Parking and Playground</i>	Low	\$1,750
	Notes: Running slope exceeds 5% max. up to 7.1%. All portions of walk exceed 2% max. cross slope from 3%-6%. One gap at tree roots has opening over 1/2" wide max. Federal Guideline: 403.3		
	<i>Replace Walk Exceeding Slopes at Walk Connections from Park to Senior Center north lot</i>	Low	\$1,200
	Notes: Running slope exceeds 5% max. (6% at west spur near playground and 6% near parking at east spur). Approx. 50% of asphalt walk exceeds 2% max. cross slope. Asphalt/Concrete walk connection has surface level change over 1/4" max. Federal Guideline: 303, 403.3-4		
	<i>Replace Asphalt Walk Connection to Restrooms</i>	Low	\$900
	Notes: Over half of connector walk exceeds the running slope (up to 9%) and the 2% max. cross slope. Change of direction is not level. Federal Guideline: 303, 403.3-4		
	<i>Replace Walk Exceeding Slopes Between Rampart Lot and SE Ballfield</i>	Low	\$1,600
	Notes: N/S walk at west end is 8.7%-11.6% and exceeds 5% max. running slope. Changes of direction near ballfield entry exceeds 2% max. slope. Cross slope exceeds 2% max. for limited area on E/W asphalt walk (3.5%) and on all of concrete at ball field entry (4%+). Federal Guideline: 403.3, 403.5.2		
	<i>Replace Walk Exceeding Slopes Between Picnic Area and N Ballfields</i>	Low	\$4,410
	Notes: Walk is extremely steep from 6% up to 20%+ exceeding 5% max. running slope. It may be advisable to consider extending the walk at the lower level to the required accessible parking in the NW Everett High Road area. Federal Guideline: 403.3		

	<i>Stair (Restrooms to Ballfields)</i>		
	<i>Replace Top Landing</i>	Medium	\$600
	Notes: Top Landing exceeds 2% max. perpendicular to stairs (7%). Federal Guideline: 304.2		
	<i>Replace Handrails</i>	Medium	\$1,020
	Notes: Handrail is mounted at 33" ht. (34" min. to 38" max. req'd.). Handrail extensions at top and bottom of stairs are not compliant (12" beyond top stair and 1 tread depth beyond bottom req'd.). Federal Guideline: 505.10.2,3		
	<i>Park Amenities</i>		
	<i>Provide Hi-Lo Fountain</i>	Low	\$2,500
	Notes: Fountain is too low to accommodate wheelchair user knee space or spout height for standing persons and is not functional. Spout angle and distance are non-compliant. Only one fountain is provided; 2 min. drinking fountains shall be provided (One for wheelchair access and one for standing.) Federal Guideline: 211, 306.3, 602.2, 602.4, 602.6-7		
	<i>Provide Accessible Route to Volleyball</i>	Low	\$200
	Notes: No route provided through adjacent lawn. Federal Guideline: 1008.2		
	<i>Provide Accessible Route to North Ballfields Player Seating Areas</i>	Low	\$550
	Notes: Southeast seating area is not connected by walk. 3 others need extension of asphalt to achieve min. 36" clear width. Federal Guideline: 206.2.2, 403		
	<i>Provide Wheelchair Space at Player Seating Areas</i>	Low	\$900
	Notes: No wheelchair spaces are provided at the NW field or at the northwest dugout of the NE field. At least 1 wheelchair space to be provided in the team or player seating area. 36"x48" min. for front/rear entry, 36"x60" min. for side entry. Federal Guideline: 221.1.1.4, 802.1		
	<i>Provide Accessible Seating at North Ballfield Bleachers</i>	Medium	\$750
	Notes: Bleachers are provided at 2 fields with 80 seats per field. Designate 4 wheelchair spaces at each field with level 36x48 space with forward approach for each space. Designate 1 aisle seat as accessible at each field. Federal Guideline: 221.1, 802.1		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$6,075
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Wood mulch surface is provided. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		

	<i>Relocate Picnic Tables to Provide Level Wheelchair Spaces</i>	Low	\$50
	Notes: (3) 6', and (2) 6' with extended top picnic tables are provided at paved picnic area. Tables meet dimensional requirements for surface height and knee space but do not provide level space at ends. Federal Guideline: 802.1.4		
	<i>Provide Accessible Route and Clear Space of At Least 1 Grill</i>	Low	\$800
	Notes: 3 grills are located in lawn and do not provide a minimum clear, level space 48"x 48" on all usable sides of the grills. Federal Guideline: 1011.2.1		
	<i>Provide Accessible Route and Clear Space of At Least 1 Trash Receptacle at Point</i>	Low	\$800
	Notes: Receptacles are located in lawn and do not provide a minimum 36" x 48" min. clear space adjacent to the receptacle for forward approach. Federal Guideline: 1011.2.1		
	<i>Provide Clear Level Space At Playground Benches</i>	Low	\$400
	Notes: Benches are not on accessible route and do not provide 30"x48" min., clear, level space adjacent to bench and adjoining accessible route. Federal Guideline: 903.2, 1011.2.1, 206.2.2, 403		
Interior			
	Ballfield Concessions		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: None provided. Federal Guideline:		
	<i>Reconfigure Accessible Route to Provide Access to Entry</i>	High	\$600
	Notes: Entry door has 4" step at threshold. Slope exceeds 2% max. on adjacent walk. Federal Guideline: 404.2.5		
	<i>Remove Screen Door</i>	Low	\$50
	Notes: Screen door does not allow for 48" min., plus the width of any door swinging into the space, between doors. Federal Guideline: 404.2.8-9		
	<i>Provide Maneuvering Space at Door</i>	Medium	TBD
	Notes: Wall obstructs 18" req'd. parallel to doorway on latch side. Federal Guideline: 404.2.4		
	<i>Provide Occupancy Sensor</i>	Low	\$225
	Notes: Electrical switch is at 55" ht. (48" max). Federal Guideline: 205.1, 308.2-3		
	<i>Provide Wall Signage</i>	Low	\$100
	Notes: No signage provided. Raised text and Braille req'd. for permanent rooms and spaces. Federal Guideline: 216, 703		

	<i>Provide Accessible Service Window or Alternate Accommodation at Concessions</i>	Low	\$600
	Notes: Window/counter height exceeds allowable height (36" max. verbal interaction) with no knee or toe space. Required clear space is 5.5% perpendicular to window (2% max.). Federal Guideline: 226.1, 902.2		
	Men's Restroom		
	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Door sign is non-compliant. Braille and raised text signage with ISA required on latch side of door. Federal Guideline: 407.4.3, 703.3-4		
	<i>Provide Maneuvering Space at Door</i>	Low	\$400
	Notes: Walk outside slopes at 9.3% perpendicular to door (2% max.), Min. Depth perpendicular to doorway on pull side obstructed by wall at 48" within 18" parallel to latch (60" min.) Federal Guideline: 404.2.4.1		
	<i>Reposition Lavatory</i>	Low	\$600
	Notes: Height of rim is 35-1/2". Reposition such that top of sink does not exceed 34" max. Federal Guideline: 606.2, 306.3		
	<i>Reposition Dispensers</i>	Low	\$50
	Notes: 50" to soap (48" max). Federal Guideline: 308, 604.7		
	<i>Provide Occupancy Sensor</i>	Low	\$225
	Notes: Electrical switch is at 58" ht. (48" max.) and is located behind door swing. Federal Guideline: 205.1, 308.2-3		
	<i>Replace Stall Door Hardware</i>	Medium	\$150
	Notes: Door does not provide handles or self-close mechanism. Federal Guideline: 213.3, 604.8.1.2, 404.2.7		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Toilet located 19" from wall to centerline (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Relocate Toilet Paper Dispenser</i>	Low	\$100
	Notes: Toilet paper obstructs required 12" clear above grab bar. Federal Guideline: 609.3		
	<i>Reposition Grab Bar</i>	Low	\$550
	Notes: Rear grab bar is not located 12"/24" relative to toilet centerline. Federal Guideline: 604.5.2		
	<i>Provide Toe Clearance at Stall</i>	Low	TBD
	Notes: Block sides obstruct required toe clearance on sides (at least 1 side partition must provide 9" min. clear above the finish floor and 6" deep beyond the partitions). Federal Guideline: 604.8.1.4		

	Women's Restroom		
	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Door sign is non-compliant. Braille and raised text signage with ISA required on latch side of door. Federal Guideline: 407.4.3, 703.3-4		
	<i>Provide Maneuvering Space at Door</i>	Low	\$400
	Notes: Push side slopes at 5.6% perpendicular to door. Federal Guideline: 404.2.4.1		
	<i>Reposition Dispensers</i>	Low	\$50
	Notes: 50" to soap dispenser (48" max.). Federal Guideline: 308, 604.7		
	<i>Provide Occupancy Sensor</i>	Low	\$225
	Notes: Electrical switch is at 58" ht. (48" max.) and is located behind door swing. Federal Guideline: 205.1, 308.2-3		
	<i>Replace Stall Door and Hardware</i>	Medium	\$450
	Notes: Door does not provide handles or self-close mechanism. Stall door swings into the minimum required clear space within stall; Reverse swing. Federal Guideline: 213.3, 604.8.1.2, 404.2.7, 309.4		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Toilet located 19" from wall to centerline (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Relocate Toilet Paper Dispenser and Trash Receptacle</i>	Low	\$100
	Notes: Toilet paper and trash obstruct required 12" clear above grab bar. Federal Guideline: 609.3		
	<i>Reposition Grab Bar</i>	Low	\$550
	Notes: Rear grab bar is not located 12"/24" relative to toilet centerline. Federal Guideline: 604.5.2		
	<i>Provide Toe Clearance at Stall</i>	Low	TBD
	Notes: Block sides obstruct required toe clearance on sides (at least 1 side partition must provide 9" min. clear above the finish floor and 6" deep beyond the partitions.) Federal Guideline: 604.8.1.4		
	Facility Total:		\$39,630

General Notes:



Everett Senior Center

Data collected
April 2018

Exterior

Item #	Description	Priority	Probable Cost
	Parking		
1a-1	<i>Northwest Parking Lot: 28 total parking spaces provided, including 6 designated as accessible. 1 van space and 1 regular space required.</i>		
	<i>Mill, Overlay and Restripe Van Space and Access Aisle</i>	Low	\$1,850
	Notes: Slopes of parking stalls and access aisles exceed 2% max. Van space provides 60" access aisle (8' min. required for size of parking stalls provided). Space available to reconfigure with shared access aisle. Eliminate horizontal and vertical displacements at joint between concrete and asphalt. Federal Guideline: 502.1-2		
	<i>Raise Accessible Parking Signage</i>	Low	\$50
	Notes: Signs on accessible route to be mounted at 80" min. ht. Federal Guideline: 502.1-2		
1a-2	<i>Southeast Parking Lot: 25 total parking spaces provided, including 5 designated as accessible. 1 van space required.</i>		
	<i>Relocate Accessible Parking</i>	Medium	\$4,600
	Notes: Accessible stalls are not located nearest to accessible route/accessible entrance to facility. Cost assumes mill and overlay required for slopes up to 4% closest to main entry. Federal Guideline: 208.3		
	<i>Provide Access Aisle Adjacent to each Stall</i>	Medium	Included above
	Notes: One stall is not located adjacent to an access aisle. Reconfigure for shared access aisles when relocating parking. Federal Guideline: 502.1-2		
	<i>Modify and Provide Additional Accessible Parking Signage</i>	Low	\$550
	Notes: Only 2 signs are provided for all 5 provided spaces. Each accessible parking space shall have a sign with the ISA that is mounted with bottom of sign 60" or 80" height if on an access route. Center on parking stall. Federal Guideline: 502.6		

	Accessible Routes		
3	<i>Mill and Overlay Vehicle Pull-Up Space And Access Aisle for Passenger Loading Zone at Main Entrance</i>	Low	\$1,850
	Notes: Slope of the vehicle pull-up space and access aisle exceed 2% max. Mark vehicle pull-space (8' wide min.) and access aisle (60" wide min.) for 20' length min. Federal Guideline: 503.2, 503.3.3.1, 503.4		
4	<i>Trim Vegetation along PAR to Eliminate Protruding Objects</i>	Low	\$150
	Notes: Tree branches protrude into 80" min. overhead clearance. Federal Guideline: 204.1, 401.1		
Interior			
Item #	Description	Priority	Probable Cost
8a	Exterior Entrances		
	<i>Provide Means of Egress Signage</i>	High	\$100
	Notes: None provided. Federal Guideline:		
	<i>Replace Panic Hardware at Double Doors</i>	Medium	\$450
	Notes: Panic hardware protrudes more than 4" between 34" and 80" into the clear opening when the door is fully open. Federal Guideline: 404.2.3		
09	Main Corridors		
	<i>Protect Protruding Objects</i>	Low	\$100
	Notes: AED protrudes 7" at 51" ht. (4" max. between 27" and 80" high) Provide cane detectable element below. Federal Guideline: 307.2		
	<i>Reposition Fire Alarm Activation Device</i>	Medium	\$220
	Notes: Operable part located at 50" (48" max). Federal Guideline: 215, 308.2, 702.1, NFPA 72		
	<i>Provide Accessible Service Counter or Alternate Accommodation</i>	Medium	\$200
	Notes: Counter height is 42" (28"-34" ht. max. for working surface; 36" max. for verbal interaction) and provides no knee space. Federal Guideline: 904.4.1, 904.4.2		
	<i>Provide Means of Egress Signage at Exterior Egress Doors</i>	High	\$300
	Notes: None provided. Federal Guideline:		
	Art Room		
	<i>Provide Means of Egress Signage at Exterior Egress Door</i>	High	\$100
	Notes: None provided. Federal Guideline: 216.4, 703		
	<i>Replace Wall Signage</i>	Low	\$100
	Notes: No braille provided. Raised text and Braille req'd. Text height is below 5/8" min. ht. Federal Guideline: 703.2-3		
	<i>Reposition Towel Dispenser</i>	Low	\$500
	Notes: Operable part at 50" (15"-48" max). Federal Guideline: 308, 604.7		

	<i>Reposition Fire Alarm Activation Device</i>	Medium	\$220
	Notes: Operable part located at 50" (48" max). Federal Guideline: 215, 308.2, 702.1, NFPA 72		
	Billiard Room		
	<i>Replace Wall Signage</i>	Low	\$100
	Notes: No braille provided. Raised text and Braille req'd. Text height is below 5/8" min. ht. Federal Guideline: 703.2-3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Reposition Coat Hooks</i>	Low	\$150
	Notes: Reposition or provide additional coat hooks within reach range (48" max). Federal Guideline: 225.2, 308		
	Card Room		
	<i>Provide Means of Egress Signage at Exterior Egress Door</i>	High	\$100
	Notes: None provided. Federal Guideline: 216.4, 703		
	<i>Replace Wall Signage</i>	Low	\$100
	Notes: No braille provided. Raised text and Braille req'd. Text height is below 5/8" min. ht. Federal Guideline: 703.2-3		
	<i>Provide Accessible Sink</i>	Low	\$800
	Notes: Height of sink is over 34" max. Federal Guideline: 212.3, 606.3, 306.3		
	<i>Provide Storage within Reach Range</i>	Low	\$500
	Notes: None provided within 15"-48" reach range. Federal Guideline: 225, 811.2, 305		
	<i>Reposition Towel Dispenser</i>	Low	\$500
	Notes: Operable part at 50" (15"-48" max). Federal Guideline: 308, 604.7		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	Employee Break Room		
	<i>Provide Wall Signage</i>	Low	\$100
	Notes: No signage provided. Raised text and Braille req'd. for permanent rooms and spaces. Federal Guideline: 216.8, 703.6		
	<i>Replace Door Hardware</i>	Low	\$250
	Notes: Lock mechanism requires twisting. Federal Guideline: 404.2.7		

	<i>Provide Accessible Sink</i>	Low	\$800
	Notes: Height of sink is over 34" max. Federal Guideline: 212.3, 606.3, 306.3		
	<i>Provide Storage within Reach Range</i>	Low	\$500
	Notes: None provided within 15"-48" reach range. Federal Guideline: 225, 811.2, 305		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	Kitchen		
	<i>Replace Wall Signage, Typ. Both Doors</i>	Low	\$200
	Notes: No braille provided. Raised text and Braille req'd. Text height is below 5/8" min. ht. Federal Guideline: 703.2-3		
	<i>Replace Door Hardware</i>	Low	\$250
	Notes: Lock mechanism requires twisting. Federal Guideline: 404.2.7		
	<i>Provide Maneuvering Space at Door to Ballroom</i>	Low	\$50
	Notes: Trash receptacle obstructs required clearance. Relocate. Federal Guideline: 404.2.4.1		
	<i>Provide Accessible Sink</i>	Low	\$1,300
	Notes: Height of sink is over 34" max. with no knee space provided. Federal Guideline: 212.3, 606.3, 306.3		
	<i>Provide Storage within Reach Range</i>	Low	\$500
	Notes: None provided within 15"-48" reach range. Federal Guideline: 225, 811.2, 305		
	<i>Provide Accessible Range</i>	Low	\$450
	Notes: Controls for range are not on front panel. Federal Guideline: 804.6.4		
	<i>Relocate Microwave within Reach Range</i>	Low	\$50
	Notes: Located at 62" ht. (48" max.). Federal Guideline: 307.2		
	<i>Provide Vending within Reach Range</i>	Low	N/A
	Notes: Vending machine controls are above allowable reach range. Vendor responsibility. Federal Guideline: 307.2		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Fire extinguisher protrudes 5-1/2" at 29 1/2" ht. (4" max. between 27" and 80" high). Provide cane detectable element below. Federal Guideline: 307.2		
	<i>Provide Visual Fire Alarms</i>	Low	\$400
	Notes: Visual fire alarms must be located in the space they serve. Provide when existing fire alarm system is upgraded, replaced, or a new system is installed. Federal Guideline: 215.1, 702.1, NFPA 72		

	Main Office		
	<i>Replace Wall Signage</i>	Low	\$100
	Notes: No braille provided. Raised text and Braille req'd. Text height is below 5/8" min. ht. Federal Guideline: 703.2-3		
	<i>Replace Door Hardware</i>	Low	\$250
	Notes: Lock mechanism requires twisting. Federal Guideline: 404.2.7		
	Project Room		
	<i>Replace Wall Signage</i>	Low	\$100
	Notes: No braille provided. Raised text and Braille req'd. Text height is below 5/8" min. ht. Federal Guideline: 703.2-3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	Ballroom		
	<i>Provide Means of Egress Signage at Exterior Egress Doors</i>	High	\$200
	Notes: None provided. Federal Guideline: 216.4, 703		
	<i>Replace Wall Signage at Double Doors</i>	Low	\$100
	Notes: No braille provided. Raised text and Braille req'd. Text height is below 5/8" min. ht. Federal Guideline: 703.2-3		
	<i>Provide Clear Floor Space at Storage</i>	Low	\$100
	Notes: Clear floor space at each storage unit does not meet 30" x 48" min. positioned for a forward approach. Federal Guideline: 225, 811.2, 305		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Protect Protruding Objects</i>	Low	\$50
	Notes: Coat hooks and shelf protrude over 4" max. between 27" and 80" high. Provide cane detectable element below. Federal Guideline: 307.2		
	<i>Reposition Coat Hooks</i>	Low	\$150
	Notes: Reposition or provide additional coat hooks within reach range (48" max). Federal Guideline: 225.2, 308		
	<i>Reposition Fire Alarm Activation Device</i>	Medium	\$220
	Notes: Operable part located at 50" (48" max). Federal Guideline: 215, 308.2, 702.1, NFPA 72		

	Men's Restroom		
	<i>Relocate Wall Signage</i>	Low	\$50
	Notes: Sign located at 40-1/4" height (48" min to bottom of lowest tactile, 60" max to bottom of highest tactile character) and does not provide required clear floor space (18"x18" min. centered on sign.) Federal Guideline: 216.8, 703.4-5, 407.4.3		
	<i>Reposition Lavatory</i>	Low	\$600
	Notes: Height of rim is 34-1/2". Reposition such that top of sink does not exceed 34" max. Federal Guideline: 606.2, 306.3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		
	<i>Add Outside Stall Door Handle</i>	Low	\$50
	Notes: Handle not provided on outside of stall door (req'd. on both sides). Federal Guideline: 213.3, 604.8.1.2, 404.2.7		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Toilet located 19" from wall to centerline (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser obstructs required 12" min. clearance above grab bar. Federal Guideline: 604.7, 609.3		
	<i>Reposition Grab Bars</i>	Low	\$500
	Notes: Rear grab bar is positioned 14"/22" to toilet centerline (24"/12" to toilet centerline req'd.). Side grab bar is located 13" from rear wall (12" max.). Federal Guideline: 604.5.1-2		
	<i>Verify Load Capability of Side Grab Bar</i>	Low	\$500
	Notes: Side grab bar is mounted to partition of unknown load capacity. Federal Guideline: 609.8		
	Women's Restroom		
	<i>Relocate Wall Signage</i>	Low	\$50
	Notes: Sign located at 40-1/4" height (48" min to bottom of lowest tactile, 60" max to bottom of highest tactile character) and does not provide required clear floor space (18"x18" min. centered on sign.) Federal Guideline: 216.8, 703.4-5, 407.4.3		
	<i>Reposition Lavatory</i>	Low	\$600
	Notes: Height of rim is 34-1/2". Reposition such that top of sink does not exceed 34" max. Federal Guideline: 606.2, 306.3		
	<i>Lower Light Switch or Provide Occupancy Sensor</i>	Low	N/A
	Notes: Electrical switches at 50" (48" max. ht.) but up to 54" allowed by 1991 ADAAG. Correct when altered. Federal Guideline: 205.1, 308		

	<i>Add Outside Stall Door Handle and Provide Self-Close Mechanism</i>	Low	\$150
	Notes: Handle not provided on outside of stall door (req'd. on both sides) and is not self-closing. Federal Guideline: 213.3, 604.8.1.2, 404.2.7		
	<i>Replace or Reposition Front Partition/Door Panel</i>	Low	\$600
	Notes: Stall door is located 5" from wall (within 4" from partition or wall req'd.). Federal Guideline: 604.8.1.2		
	<i>Reposition Toilet</i>	Low	\$765
	Notes: Toilet located 19" from wall to centerline (16"-18" req'd.). Federal Guideline: 604.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$50
	Notes: Dispenser mounted 6" in front of toilet (7"-9" to centerline req'd.) and obstructs required 12" min. clearance above grab bar. Federal Guideline: 604.7, 609.3		
	<i>Reposition Grab Bars</i>	Low	\$500
	Notes: Rear grab bar is positioned 14"/22" to toilet centerline (24"/12" to toilet centerline req'd.). Side grab bar is located 13" from rear wall (12" max.). Federal Guideline: 604.5.1-2		
	<i>Verify Load Capability of Side Grab Bar</i>	Low	\$500
	Notes: Side grab bar is mounted to partition of unknown load capacity. Federal Guideline: 609.8		
	Facility Total:		\$25,490

NOTES: 1. Many improvements that may be needed require additional investigation to explore options and costs. Items with costs noted at "TBD" require additional investigation. Cost for these items are not included in the total cost of required improvements and will increase this number.



Richard Williams Park

Data collected
April 2018

Exterior

Item #	Description	Priority	Probable Cost
	Parking Lot		
	<i>8 total parking spaces provided including 1 designated as accessible. 1 van space required.</i>		
1-1	<i>Restripe to Meet Van Requirements and Add Signage</i>	Low	\$300
	Notes: Pavement markings are very faded. Restripe to clearly mark min. 11' wide van stall and 5' min. width access aisle. No signage provided; install van-accessible parking signage at min. 60" height. Federal Guideline: 502.3.3, 502.6		
	Accessible Routes		
	<i>Provide an Accessible Route to the Park Shelter</i>	Medium	\$2,500
	Notes: None provided. Connect flush with shelter floor to eliminate 2"-3" step up to floor from adjacent grade. Federal Guideline: 206.2.1		
	<i>Replace Sidewalk Exceeding Allowable Slopes</i>	Low	\$2,100
	Notes: 6.5% running slope at decorative concrete area and 5.3% running slope from Greenway to parking exceed 5% max. Approx. 1/3 of decorative concrete walk exceed 2% max. cross slope. Federal Guideline: 403.3		
	<i>Eliminate Surface Level Change</i>	Low	\$150
	Notes: 3/4" lip at north end of bridge exceeds 1/4" max. change. Federal Guideline: 303, 403.4		
	<i>Provide Accessible Picnic Tables to Accommodate 4 Wheelchair Spaces</i>	Low	\$150
	Notes: (6) 8' picnic tables provided which do not meet dimensional requirements for surface height or knee space. 1 wheelchair space required for each 24 linear feet of usable table surface perimeter. Federal Guideline: 206.2.2, 403, 1011.4.2, 902.3, 306.3.1-3		
	<i>Provide Accessible Route and Clear Space at Grill</i>	Low	\$150
	Notes: Grill is located in lawn and does not provide a minimum clear, level space 48"x 48" on all usable sides of the grill. Federal Guideline: 1011.2.1		
	Facility Total:		\$5,350

General Notes:

Polling Places

Data collected
May 2018

NOTE: Review of polling places was completed when rooms were set up for permanent use. Some aspects of the polling facilities may not be able to be evaluated when spaces are not set up for voting. No costs are provided for the corrective actions since many facilities are not owned by Blount County and those that are will have compliance issues and corrective action costs included in the self-evaluation for each. In general, the polling place compliance review was focused on ensuring a min. of 1 compliant van-accessible space being provided, a compliant accessible route from parking to the entrance used for voting, the entrance door(s), interior route from the entry door to the voting area, and the voting area. Blount County is obligated to provide program access, which may include short-term, temporary corrective actions (temporary parking, temporary signs, temporary ramps, etc.) or procedural items to accommodate disabled voters (curbside voting, volunteers holding open doors, etc.).

Item #	Description	Priority	Probable Cost
Alcoa High School Auxiliary Gym			
	Parking		
	<i>Provide Van-Accessible Parking Space</i>	High	N/A
	Notes: Existing spaces and access aisles do not meet dimensional requirements for van-accessible spaces. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	Compliant (NOTE: detectable warnings not required)		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware may require grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Beech Grove Baptist Church Family Life Center			
	Parking		
	<i>Provide Van-Accessible Parking Sign and Marked Access Aisle</i>	High	N/A
	Notes: No sign or marked access aisle provided. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		

Big Springs Community Club Building			
	Parking		
	<i>Provide Van-Accessible Parking Space</i>	High	N/A
	Notes: Existing spaces have excessive cross-slopes and no access aisle. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware is a knob that requires grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Blount County Board of Education			
	Parking		
	<i>Provide Van-Accessible Parking Sign and Marked Access Aisle</i>	High	N/A
	Notes: No van placard sign or marked access aisle provided. Space is wide enough to add access aisle within existing parking lines. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	<i>Replace Walk Exceeding 2% Cross Slope and 1/2" Displacement</i>	Medium	N/A
	Notes: Cross slope exceeds 2% max. Sidewalk panels have displacements exceeding 1/2". Federal Guideline: 403.3, 403.5.2		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	<i>Provide Compliant Entry</i>	High	N/A
	Notes: Door has hardware that may be difficult to operate, door to voting area should be propped open during voting or have volunteer staff the door. Federal Guideline: 404.2.7, 308		
	Voting Area		
	Compliant		
Carpenters Middle School			
	Parking		
	Compliant		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	Compliant		

	Interior Accessible Route to Voting		
	<i>Provide Compliant Entry</i>	High	N/A
	Notes: Door has hardware that may be difficult to operate, door to voting area should be propped open during voting or have volunteer staff the door. Federal Guideline: 404.2.7, 308		
	Voting Area		
	Compliant		
Chilhowee View Community Club Building			
	Parking		
	Compliant		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware may require grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Eagleton Middle School Cafeteria			
	Parking		
	Compliant		
	Exterior Accessible Route		
	<i>Replace Walk Exceeding 2% Cross Slope</i>	Medium	N/A
	Notes: Cross slope exceeds 2% max. Federal Guideline: 403.3, 403.5.2		
	<i>Replace Curb Ramp</i>	Medium	N/A
	Notes: Curb ramp side flares exceed 10%. Federal Guideline: 406		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware is a knob that may require grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Emmanuel Nazarene Church			
	Parking		
	<i>Provide Van Accessible Parking and Signage</i>	High	N/A
	Notes: Provide compliant "Van Accessible" placard on one space, meets dimensional requirements. Federal Guideline: 208.2, 208.2.4		

	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware is a knob that requires grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	<i>Replace Threshold</i>	Low	N/A
	Notes: Threshold height may create issues for persons in wheelchairs. Federal Guideline: 404.2.5		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Everett Recreational Center			
	Parking		
	<i>Provide Van-Accessible Parking Sign and Marked Access Aisle</i>	High	N/A
	Notes: No van placard sign or compliant width marked access aisle provided. Existing sign too low. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	<i>Provide Drainage Improvement at Curb Ramp</i>	Low	N/A
	Notes: One of two curb ramps at accessible parking has evidence of ponded water at the bottom. Federal Guideline: 406		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware may require grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	<i>Provide Compliant Entry</i>	High	N/A
	Notes: Door has hardware that may be difficult to operate, door to voting area should be propped open during voting or have volunteer staff the door. Federal Guideline: 404.2.7, 308		
	Voting Area		
	Compliant		
Fairview Elementary School			
	Parking		
	Compliant		
	Exterior Accessible Route		
	<i>Replace Walk Exceeding 2% Cross Slope</i>	Low	N/A
	Notes: Cross slope exceeds 2% max. Federal Guideline: 403.3, 403.5.2		

	<i>Provide Compliant Route</i>	High	N/A
	Notes: Ramp accessing door has cross-slope exceeding 2% max. allowed. Federal Guideline: 405, 302, 303		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Friendsville Elementary School			
	Parking		
	Compliant		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware may require grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Happy Valley Community Building			
	Parking		
	<i>Provide Compliant Surface for Parking and Access Aisle</i>	High	N/A
	Notes: Existing spaces are located in turf area, which is not a firm, stable, and slip resistant surface. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	<i>Provide Compliant Route</i>	High	N/A
	Notes: Accessible route in not a compliant surface (turf). Ramp accessing door has a rise exceeding 30" (30" max. per ramp run allowed), no edge protection, non-compliant landings, and non-compliant handrails. Federal Guideline: 405, 302, 303		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware may require grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	<i>Replace Threshold</i>	Low	N/A
	Notes: Threshold height may create issues for persons in wheelchairs. Federal Guideline: 404.2.5		

	Interior Accessible Route to Voting		
	<i>Provide Compliant Entry</i>	High	N/A
	Notes: Door has knobs, door to voting area should be propped open during voting or have volunteer staff the door. Federal Guideline: 404.2.7, 308		
	Voting Area		
	Compliant		
Heritage Middle School			
	Parking		
	<i>Provide Van-Accessible Parking Sign</i>	High	N/A
	Notes: No van placard sign provided. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	<i>Provide Compliant Entry</i>	High	N/A
	Notes: Door has hardware that may be difficult to operate, door to voting area should be propped open during voting or have volunteer staff the door. Federal Guideline: 404.2.7, 308		
	Voting Area		
	Compliant		
Immanuel United Methodist Church			
	Parking		
	<i>Provide Van-Accessible Parking Space</i>	High	N/A
	Notes: Space is not identified as van-accessible. Provide van-accessible placard on sign. Existing space and access aisle have excessive cross-slopes. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware is a knob that requires grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
John Sevier Elementary School			
	Parking		
	Compliant		

	Exterior Accessible Route		
	<i>Replace Curb Ramp</i>	High	N/A
	Notes: Curb ramp between accessible parking and building entrance has no top landing. Has high point in center, with slopes going down in both directions. Federal Guideline: 406		
	<i>Replace Curb Ramp</i>	Low	N/A
	Notes: Curb ramp at end of crosswalk has side flares exceeding 10%. Federal Guideline: 406		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware is a knob that may require grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	<i>Provide Compliant Entry</i>	High	N/A
	Notes: Door has hardware that may be difficult to operate, door to voting area should be propped open during voting or have volunteer staff the door. Federal Guideline: 404.2.7, 308		
	Voting Area		
	Compliant		
Lanier Elementary School			
	Parking		
	Compliant		
	Exterior Accessible Route		
	<i>Replace Walk Exceeding 2% Cross Slope</i>	Low	N/A
	Notes: Cross slope exceeds 2% max. Federal Guideline: 403.3, 403.5.2		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Louisville Town Hall			
	Parking		
	Compliant		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	Compliant		

	Interior Accessible Route to Voting		
	<i>Provide Compliant Entry</i>	High	N/A
	Notes: Door has hardware that may be difficult to operate, door to voting area should be propped open during voting or have volunteer staff the door. Federal Guideline: 404.2.7, 308		
	Voting Area		
	Compliant		
Martin Luther King Center			
	Parking		
	<i>Provide Van-Accessible Parking Sign</i>	High	N/A
	Notes: No van placard sign provided. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	<i>Replace Curb Ramp</i>	Low	N/A
	Notes: Curb ramp at access aisle has side flares exceeding 10%. Federal Guideline: 406		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware may require grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Maryville College Alumni Gym			
	Parking		
	<i>Provide Van-Accessible Parking Space</i>	High	N/A
	Notes: Space is not identified as van-accessible and no access aisle provided. Dimensions do not meet van-accessible standard. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	<i>Provide Kick Plate on Push Side of Door</i>	Medium	N/A
	Notes: Door has bottom of glass within 10" min. req'd. Presents a possible hazard to wheelchair users should the door close on their wheelchair. Federal Guideline: 404.2.10		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		

Maryville High School			
	Parking		
	<i>Provide Compliant Cross Slope at Van-Accessible Parking Space</i>	High	N/A
	Notes: Existing spaces have excessive cross-slopes. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	<i>Provide Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door has no hardware on outside. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Maryville Junior High School			
	Parking		
	Compliant		
	Exterior Accessible Route		
	<i>Provide Compliant Ramp</i>	High	N/A
	Ramp accessing doors 20/21 has a rise exceeding 30" (30" max. per ramp run allowed) and non-compliant handrails. Landing also not required 60" min. depth. Federal Guideline: 405, 302, 303		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware may require grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Maryville Municipal Building			
	Parking		
	Compliant		
	Exterior Accessible Route		
	<i>Provide Compliant Curb Ramp</i>	High	N/A
	Notes: Existing curb ramp is not compliant. Federal Guideline: 406		
	Polling Place Entrance		
	<i>Provide Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door has no hardware on outside. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		

	Voting Area		
	Compliant		
Middlesettlements Elementary School			
	Parking		
	<i>Provide Van-Accessible Parking Sign and Compliant Space</i>	High	N/A
	Notes: No van-accessible placard sign provided. Federal Guideline: 502, 703		
	<i>Provide Bumper Blocks</i>	High	N/A
	Notes: Accessible route can easily be blocked by vehicles in parking space. Need bumper block installed. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	<i>Provide Compliant Curb Ramp</i>	Medium	N/A
	Notes: Existing curb ramp is not compliant. Federal Guideline: 406		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Montvale Elementary School			
	Parking		
	<i>Provide Compliant Access Aisle</i>	High	N/A
	Notes: Access aisle is obstructed by curb ramp. Federal Guideline: 208.2, 208.2.4		
	Exterior Accessible Route		
	<i>Provide Compliant Curb Ramp</i>	High	N/A
	Notes: Existing curb ramp located within access aisle, which must be clear of any slopes over 2%. Permanent solution is to reconstruct parallel curb ramp and remove ramp from access aisle. Federal Guideline: 406		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware may require grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Oak Street Baptist Church			
	Parking		
	<i>Provide Van-Accessible Parking Space</i>	High	N/A
	Notes: Space is not identified as van-accessible and no access aisle provided. Federal Guideline: 502, 703		

	Exterior Accessible Route		
	<i>Provide Compliant Accessible Route</i>	Medium	N/A
	Notes: Accessible route between parking and facility entrance has non-compliant cross-slopes (2% max. req'd.) and running slope (5% max. req'd.). Width of access route not 36" the entire length. Federal Guideline: 403		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Oakview Community Club			
	Parking		
	<i>Provide Compliant Surface for Parking and Access Aisle</i>	High	N/A
	Notes: Existing spaces are located in turf area, which is not a firm, stable, and slip resistant surface. Existing slopes exceed 2%. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	<i>Provide Compliant Accessible Route</i>	Medium	N/A
	Notes: Cross slope exceeds 2% max. and running slope exceeds 5% max. Exterior ramp is not compliant. Federal Guideline: 403, 405		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware is a knob that may require grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Pellissippi State Community College Room 144			
	Parking		
	Compliant		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		

Porter Elementary School			
	Parking		
	<i>Provide Van-Accessible Parking Sign and Compliant Space</i>	High	N/A
	Notes: No van-accessible placard sign provided. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	<i>Provide Compliant Entry</i>	Medium	N/A
	Notes: Door has hardware that may be difficult to operate, door to voting area should be propped open during voting or have volunteer staff the door. Federal Guideline: 404.2.7, 308		
	Voting Area		
	Compliant		
Prospect Elementary School			
	Parking		
	<i>Provide Compliant Space</i>	High	N/A
	Notes: Existing space has excessive cross-slopes. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	Compliant (NOTE: detectable warnings not required)		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
Rockford Elementary School			
	Parking		
	<i>Provide Van-Accessible Parking Sign and Compliant Space</i>	High	N/A
	Notes: No van-accessible placard sign provided. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		

Townsend Elementary School			
	Parking		
	<i>Provide Van-Accessible Parking Sign and Compliant Space</i>	High	N/A
	Notes: No van-accessible placard sign provided. Existing space has excessive cross-slopes and no access aisle. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	<i>Replace Walk Exceeding 2% Cross Slope</i>	Low	N/A
	Notes: Cross slope exceeds 2% max. Federal Guideline: 403.3, 403.5.2		
	<i>Revise Crosswalk or Provide Curb Ramp</i>	Low	N/A
	Notes: Existing crosswalk from accessible parking area leads to 6" vertical face curb. Alter crosswalk marking to flush sidewalk or construct curb ramp. Federal Guideline: 403		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	<i>Provide Compliant Entry</i>	High	N/A
	Notes: Door has hardware that may be difficult to operate, door to voting area should be propped open during voting or have volunteer staff the door. Federal Guideline: 404.2.7, 308		
	Voting Area		
	Compliant		
Walland Elementary School			
	Parking		
	<i>Provide Van-Accessible Parking Sign</i>	High	N/A
	Notes: No sign provided. Federal Guideline: 502, 703		
	Exterior Accessible Route		
	<i>Replace Walk Exceeding 1/2" Displacement</i>	Low	N/A
	Notes: Sidewalk panels have displacements exceeding 1/2". Federal Guideline: 403		
	Polling Place Entrance		
	Compliant		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
William Blount High School			
	Parking		
	Compliant		
	Exterior Accessible Route		
	Compliant		
	Polling Place Entrance		
	Compliant		

	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
William Blount Ninth Grade Academy			
	Parking		
	Compliant		
	Exterior Accessible Route		
	<i>Replace Walk Exceeding 2% Cross Slope</i>	Low	N/A
	Notes: Cross slope exceeds 2% max. Federal Guideline: 403.3, 403.5.2		
	Polling Place Entrance		
	<i>Replace Door Hardware or Provide Volunteer at the Door</i>	High	N/A
	Notes: Exterior door hardware may require grasping and pulling, which may be difficult for some persons to operate. Federal Guideline: 404.2.7, 308		
	Interior Accessible Route to Voting		
	Compliant		
	Voting Area		
	Compliant		
	Facility Total:		\$0

General Notes: Polling places are not typically owned by Blount County, but voting is a county program. Blount County facilities that are used for polling have costs included within the evaluation of that facility. Equipment used for voting was not included in the review.

Appendix B

County Questionnaires

Americans with Disabilities Act Self-Evaluation Program, Services, and Activities Questionnaire



Blount County, Tennessee – County-Wide Survey

The ADA prohibits the denial of services or benefits to persons with disabilities. In the performance of common, every day services provided by local units of government, you must ensure that all services are available in some way to persons with all disabilities. To better allow us to understand each department's interactions with the public, we request that you complete this questionnaire. Your responses are vital to ensuring that modifications can be made throughout the County to ensure access to all programs and services, if necessary. Please discuss with your staff as needed to provide thorough, complete, and accurate responses to each question. The information provided is intended to allow for changes throughout the County to provide equal access to programs and activities to everyone, without exception.

- A. Provide a list of County Departments, responsibilities, and address of each. In addition, provide a brief description of the primary duties of each department and copies of any payments, publications, applications, forms, etc. that are used for each (electronic preferred).
- B. List all appointed boards and commissions and when and where they meet.
- C. Please provide a list of all locations and room(s) where public meetings are held.
- D. Do all meeting rooms that hold public meetings have an audio system (microphones and speakers)? Do they have any assistive listening devices for the hearing impaired? If so, how many and what type.
- E. Are meetings televised or provided in audio format? Are meetings recorded and rebroadcast? If so, what accommodations have been made for hearing impaired?
- F. Is there a poster for "Equal Opportunity is the Law" that describes the requirements of Title VII of the Civil Rights Act located in all County buildings? If so, where (include all locations).
- G. How are public meetings publicized? Are agendas posted in the County Courthouse and on the web site? Do the agendas have an ADA statement of accommodation on them? Provide a typical copy of a recent agenda for all public meetings.
- H. Please provide DLZ with a copy (electronic preferred) of the County's Personnel Policy Manual(s), job descriptions, and Application(s) for Employment.

- I. Provide a copy of the resolutions or ordinances, or meeting minutes associated with establishment the ADA Coordinator, Non-Discrimination Notice, and Grievance Procedure.
- J. Are you aware of any formal training of non-police and police personnel related to ADA specifically? If so, note who has taken training and the date, location, and provider of the training.
- K. Are you aware of any instances where County staff has interacted with persons with disabilities and altered their normal procedures to accommodate them in some way? Please describe and be specific.
- L. Has the County been requested to provide accommodation to any County employee with a disability (temporary or permanent) to allow them to perform their essential job functions? If so, please describe all requests and reasonable accommodation provided or reason for denial based on not being reasonable.
- M. Do you allow any community groups, etc. to use County facilities for meetings, picnics, etc.? If so, provide a copy of any lease agreements.
- N. Please list any special events that the County sponsors or participates in some way (parades, carnivals, flea markets, etc.). Include location of events, duration, etc. and any documentation you can so we can understand what happens for each.
- O. Are emergency procedures in place at County facilities for evacuation in the event of an emergency? Are emergency assembly or shelter areas identified for each building? Please identify.
- P. Has the County ever been asked to provide special accommodation to the public for printed materials? If so what was requested and provided?
- Q. Do any County facilities have Telecommunication Devices for the Deaf (TDD) or access to a relay service to communicate to persons with hearing loss?

- R. Who is the website developer for the County? How often is it updated? Who is the contact person to discuss the website with (name and phone number/e-mail)?
- S. Who at the County is the Human Resources person that would be responsible for ADA Title I? Name and contact information is needed.
- T. Does the County own all the buildings that provide services to the public? Does the County lease or use space from other owners to provide services/programs to the public? Does the County lease any County-owned buildings to any public or private entity for their use? If yes for either, provide detail about the address, owner, and functions provided there. Also provide a blank copy of any lease agreements.
- U. Please provide a copy of the County's Emergency Management Plan. Provide name and contact info for person at EMA that can answer questions if needed in relation to the County's participation and/or services provided.
- V. Some states require police officers to undergo annual training on disability issues as part on on-going continuing education, such as how to interact with people with mental illness, addictive disorders, mental retardation (intellectual disability), autism, and developmental disabilities. Have any officers completed this type of training? If so, when was the last training sessions held. Has anyone at the Sheriff's Department had any other formal training on interacting with persons with disabilities?
- W. Are there any specific suggestions or thoughts anyone at the County has regarding how programs could be made more accessible to persons with disabilities? Training you think would be especially helpful for anyone at the County?

Americans with Disabilities Act Self-Evaluation Program, Services, and Activities Questionnaire



Blount County, Tennessee – Department Survey

The ADA prohibits the denial of services or benefits to persons with disabilities. In the performance of common, every day services provided by local units of government, you must ensure that all services are available in some way to persons with all disabilities. To better allow us to understand each department's interactions with the public, we request that you complete this questionnaire. Your responses are vital to ensuring that modifications can be made throughout the County to ensure access to all programs and services, if necessary. Please discuss with your staff as needed to provide thorough, complete, and accurate responses to each question. The information provided is intended to allow for changes throughout the County to provide equal access to programs and activities to everyone, without exception.

Name of Department: _____ **Contact Person:** _____

1. Provide a brief description of the primary duties and responsibilities of your department and blank copies of any publications, applications, forms, etc. that are provided to the public or internally to employees or prospective employees (electronic preferred). If some documents are typically provided by Human Resources, please provide only public documents and those not provided by HR.
2. Does your department sponsor Public Meetings? If no, please skip to #3: YES ☐ NO ☐
 - a. Please state the locations where your meetings are held.
3. Accommodations:
 - a. Are you aware of any instances where your staff has interacted with persons with disabilities and altered their normal procedures to accommodate them in some way? Please describe and be specific.
 - b. Has your department ever been asked to provide special accommodation for printed materials? If so what was requested and provided?
 - c. Do you use Telecommunication Devices for the Deaf (TDD) or have access to a relay service to communicate to persons with hearing loss on the telephone?
4. Are emergency procedures in place in your department for evacuation in the event of an emergency? Are emergency assembly or shelter areas identified for your building? Please identify.
5. Are you aware of any formal training of staff in your department related to ADA specifically? If so, note who has taken training and the date, location, and provider of the training.

6. Are there any specific suggestions or thoughts anyone at the County has regarding how programs could be made more accessible to persons with disabilities? Training you think would be especially helpful?

Appendix C

Public Outreach

https://www.thedailytimes.com/news/blount-county-to-conduct-ada-audit/article_b3e4d55f-ab51-5026-8e80-fbbd8648f79d.html

Blount County to conduct ADA audit

From staff reports 9 hrs ago

The Blount County mayor's office is conducting a self-evaluation of all county-owned facilities, public rights of way and programs for compliance with the Americans with Disabilities Act (ADA).

Title II of the ADA requires that each of the county's services, programs and activities be readily accessible and usable by individuals with disabilities, a press release states.

Blount County is soliciting public input, especially from persons with disabilities, their caregivers and disability advocates on what barriers to access or use of county facilities or programs exist or are perceived to exist. This will also be an opportunity for the community to provide suggestions and comments on how to remove barriers, said Don Stallions, the county's director of general services. All comments will be reviewed and considered for inclusion in the self-evaluation and transition plan, he said.

Public comments should be dropped off in writing or mailed to the Blount County mayor's office at the Blount County Courthouse, at 341 Court St., Maryville, Tenn., 37804 during normal business hours or provided via email to dstallions@blounttn.org. Comments will be accepted until May 5.

Blount County complies with the ADA. Upon request, the county will provide written materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public input.

Please send a written request that includes your name, mailing address, phone number and brief description of the requested accommodation at least three business days before the close of the comment period.

865-273-5772.



Todd Foster



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

March 29, 2018

Southeast ADA Center
1419 Mayson Street NE
Atlanta, GA 30324

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

We welcome your input to assist us on this project. All comments will be reviewed and considered and included in the final report. Please feel free to pass the information about this project on to others that you believe might be interested in providing input or comments. The comment period will be open until adoption of the plan by the County Commission, which is tentatively scheduled to occur following a Public Hearing at a regular meeting in summer 2018. A copy of the draft Transition Plan will be made available for public review and comment prior to the Public Hearing.

Blount County Government complies with the ADA and, upon request, will provide written materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least three (3) business days prior to the close of the comment period or the Public Hearing for adoption. Please forward any comments, questions, or input to:

Don Stallions, ADA Coordinator
Blount County Government
341 Court Street
Maryville, Tennessee 37804
(865) 273-5772
dstallions@blounttn.org

Please let me know if you have any questions and we look forward to your comments and questions.

Sincerely,

Stephen G. Metzger, AICP, PWS
Senior Planner/ADA Specialist



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March 29, 2018

Disability Rights Tennessee
9050 Executive Park Drive, Suite 101-B
Knoxville, TN 37923

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

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Don Stallions, ADA Coordinator
Blount County Government
341 Court Street
Maryville, Tennessee 37804
(865) 273-5772
dstallions@blounttn.org

Please let me know if you have any questions and we look forward to your comments and questions.

Sincerely,

Stephen G. Metzer, AICP, PWS
Senior Planner/ADA Specialist



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EXCEPTIONAL DESIGN
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March 29, 2018

Tennessee Disability Coalition
955 Woodland Street
Nashville, TN 37206

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

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Blount County Government complies with the ADA and, upon request, will provide written materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least three (3) business days prior to the close of the comment period or the Public Hearing for adoption. Please forward any comments, questions, or input to:

Don Stallions, ADA Coordinator
Blount County Government
341 Court Street
Maryville, Tennessee 37804
(865) 273-5772
dstallions@blounttn.org

Please let me know if you have any questions and we look forward to your comments and questions.

Sincerely,

Stephen G. Metzer, AICP, PWS
Senior Planner/ADA Specialist



INNOVATIVE IDEAS
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March 29, 2018

The Arc of Tennessee
545 Mainstream Drive, Suite 100
Nashville, TN 37228-1213

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

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Don Stallions, ADA Coordinator
Blount County Government
341 Court Street
Maryville, Tennessee 37804
(865) 273-5772
dstallions@blounttn.org

Please let me know if you have any questions and we look forward to your comments and questions.

Sincerely,

Stephen G. Metzer, AICP, PWS
Senior Planner/ADA Specialist



INNOVATIVE IDEAS
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March 29, 2018

The Arc of the Smoky Mountains
728 Greenwood Drive
Maryville, TN 37803

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

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Don Stallions, ADA Coordinator
Blount County Government
341 Court Street
Maryville, Tennessee 37804
(865) 273-5772
dstallions@blounttn.org

Please let me know if you have any questions and we look forward to your comments and questions.

Sincerely,

Stephen G. Metzer, AICP, PWS
Senior Planner/ADA Specialist



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

March 29, 2018

Statewide Independent Living Council of Tennessee
2601 Elm Hill Avenue, Suite O
Nashville, TN 37214

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

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Don Stallions, ADA Coordinator
Blount County Government
341 Court Street
Maryville, Tennessee 37804
(865) 273-5772
dstallions@blounttn.org

Please let me know if you have any questions and we look forward to your comments and questions.

Sincerely,

Stephen G. Metzer, AICP, PWS
Senior Planner/ADA Specialist



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

March 29, 2018

disABILITY Resource Center
900 E. Hill Avenue, Suite 205
Knoxville, TN 37915

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

We welcome your input to assist us on this project. All comments will be reviewed and considered and included in the final report. Please feel free to pass the information about this project on to others that you believe might be interested in providing input or comments. The comment period will be open until adoption of the plan by the County Commission, which is tentatively scheduled to occur following a Public Hearing at a regular meeting in summer 2018. A copy of the draft Transition Plan will be made available for public review and comment prior to the Public Hearing.

Blount County Government complies with the ADA and, upon request, will provide written materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least three (3) business days prior to the close of the comment period or the Public Hearing for adoption. Please forward any comments, questions, or input to:

Don Stallions, ADA Coordinator
Blount County Government
341 Court Street
Maryville, Tennessee 37804
(865) 273-5772
dstallions@blounttn.org

Please let me know if you have any questions and we look forward to your comments and questions.

Sincerely,

Stephen G. Metzer, AICP, PWS
Senior Planner/ADA Specialist



INNOVATIVE IDEAS
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UNMATCHED CLIENT SERVICE

March 29, 2018

National Federation of the Blind-Tennessee
4113 Tea Garden Way
Antioch, TN 37013-5440

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

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Senior Planner/ADA Specialist



INNOVATIVE IDEAS
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UNMATCHED CLIENT SERVICE

March 29, 2018

Tennessee Council of the Blind
6010 Lilywood Lane
Knoxville, TN 37921

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

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Sincerely,

Stephen G. Metzer, AICP, PWS
Senior Planner/ADA Specialist



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

March 29, 2018

East Tennessee Council of the Blind
1709 Sundrop Drive
Knoxville, TN 37921

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

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Maryville, Tennessee 37804
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Sincerely,

Stephen G. Metzer, AICP, PWS
Senior Planner/ADA Specialist



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

March 29, 2018

STEP – Support and Training for Exceptional Parents
712 Professional Plaza
Greenville, TN 37745

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

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341 Court Street
Maryville, Tennessee 37804
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dstallions@blounttn.org

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Sincerely,

Stephen G. Metzer, AICP, PWS
Senior Planner/ADA Specialist



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

March 29, 2018

Tennessee Commission on Aging and Disability
502 Deaderick Street, 9th Floor
Nashville, TN 37243-0860

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

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Sincerely,

Stephen G. Metzer, AICP, PWS
Senior Planner/ADA Specialist



INNOVATIVE IDEAS
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UNMATCHED CLIENT SERVICE

March 29, 2018

East Tennessee AAAD
9111 Cross Park Drive, Suite D100
Knoxville, TN 37923-4517

Dear Advocate for the Disabled,

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Sincerely,

Stephen G. Metzer, AICP, PWS
Senior Planner/ADA Specialist



INNOVATIVE IDEAS
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March 29, 2018

Tennessee Association of the Deaf
P.O. Box 293385
Nashville, TN 37229

Dear Advocate for the Disabled,

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Sincerely,

Stephen G. Metzger, AICP, PWS
Senior Planner/ADA Specialist



INNOVATIVE IDEAS
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March 29, 2018

Knoxville Center of the Deaf
3731 Martin Mill Pike
Knoxville, TN 37920

Dear Advocate for the Disabled,

Blount County Government is conducting a Self-Evaluation Study of all city-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the city's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. Blount County Government is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access city programs.

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Sincerely,

Stephen G. Metzer, AICP, PWS
Senior Planner/ADA Specialist

Stephen G. Metzger, AICP, PWS

From: Rebecca S Williams <rswill04@law.syr.edu>
Sent: Wednesday, April 04, 2018 9:07 AM
To: Stephen G. Metzger, AICP, PWS
Subject: ADA Compliance Self-Evaluations in Tennessee

April 4, 2018

Mr. Stephen Metzger
1425 Keystone Ave.
Lansing, MI 48911

Dear Stephen Metzger:

Thank you for contacting the Southeast ADA Center, your regional resource center on the Americans with Disabilities Act (ADA). The Southeast ADA Center is a project of the Burton Blatt Institute at Syracuse University. It is one of ten regional resource centers, known as the ADA National Network, funded by the National Institute on Disability, Independent Living, and Rehabilitation Research (NIDILRR grant number 90DP0090-01-00). NIDILRR is a Center within the Administration for Community Living (ACL), Department of Health and Human Services (HHS). The contents of this technical assistance letter do not necessarily represent the policy of NIDILRR, ACL, HHS, and you should not assume endorsement by the Federal Government.”

The purpose of the Southeast ADA Center is to provide accurate ADA information, informal technical assistance and training on the ADA to those with rights and responsibilities under the law, including private businesses, government agencies, and people with disabilities. We are only authorized to provide informal guidance about the Americans with Disabilities Act. We are not allowed to enforce the law in any way, provide advocacy services or legal representation, provide legal review of any documents, give legal advice, or make a determination of any entity’s legal rights or responsibilities under the ADA. In addition, the informal guidance that we provide is not binding on any agency with enforcement responsibility under the ADA.

The Americans with Disabilities Act (ADA) became law in 1990. The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public. The purpose of the law is to make sure that people with disabilities have the same rights and opportunities as everyone else. The ADA gives civil rights protections to individuals with disabilities similar to those provided to individuals on the basis of race, color, sex, national origin, age, and religion. It guarantees equal opportunity for individuals with disabilities in public accommodations, employment, transportation, state and local government services, and telecommunications. The ADA is divided into five titles (or sections) that relate to different areas of public life.

We recently received written correspondence from you. You mailed us copies of letters from the City of Sevierville, TN; the City of Alcoa, TN; and Blount County, TN regarding each of them undertaking self-evaluations of all city or county owned facilities and programs for compliance with requirements under Title II of the ADA. These letters state that Title II requires input from the

community, especially persons with disabilities, their caregivers and advocacy groups for people with disabilities.

We appreciate your work to make communities accessible to people with mobility impairments. As stated above, we are only authorized to provide informal guidance about the Americans with Disabilities Act. We are not allowed to enforce the law in any way, provide advocacy services or legal representation, provide legal review of any documents, give legal advice, or make a determination of any entity's legal rights or responsibilities under the ADA. In addition, the informal guidance that we provide is not binding on any agency with enforcement responsibility under the ADA. Our purpose is to provide accurate ADA information by answering questions and providing training to businesses, government agencies and people with disabilities. More Information about the Southeast ADA Center can be found at adasoutheast.org. Our services are available to everyone.

The Southeast ADA Center provides:

- **Information specialists who answer questions about the ADA** via a national toll free hotline at 1-800-949-4232 (voice). Our offices are open Monday-Friday, 9:00 a.m.-5:00 p.m., Eastern Time. All calls are strictly **confidential**.
- **[Publications](#)** with accurate information about the ADA. A list with short descriptions of each publication can be found at: adasoutheast.org/publications.php?idpg=11#publist
- **Referrals to local organizations** for advocacy assistance or issues outside of our area of expertise.
- **Training opportunities** for individuals with disabilities, disability organizations, government agencies, private businesses, and employers.
- **Up-to-date ADA information** from our website, newsletters, and e-mail distribution lists.
- **Positive public awareness about the ADA** in newspapers, television, radio, and other media outlets
- Provide **up-to-date ADA information** via our [website](#)
- Promote the ADA in a positive manner in **newspapers, television, radio, and media outlets**.
- Work with **local organizations** to assist with ADA efforts to promote voluntary ADA compliance in local communities. A list of the organizations that we work with can be found at [Southeast State-by-State Resource List](#)
- Provide **opportunities for people to learn about the ADA** and other laws, including:

▶ **[ADA Basic Building Blocks](#)**
adabasics.org

▶ **[At Your Service: Welcoming Customers with Disabilities](#)**
wiawebcourse.org

▶ [ADA Tutorial: Title II of Americans with Disabilities Act](http://adatitle2.org)
adatitle2.org

▶ [WADA ADA Live! Blog Talk Radio](http://adalive.org)
adalive.org

What We Can and Cannot Do

We Can...

- Promptly answer your questions about the Americans with Disabilities Act (ADA);
- Provide accurate ADA publications;
- Provide referrals to resources to help you find the additional information or service that you need such as attorneys, sign language interpreters, and accessibility surveys.;
- Offer objective information about your rights and responsibilities under the ADA and explain possible actions that might resolve your situation;
- Inform and educate the community on their ADA rights and responsibilities, and;
- Expand your skills to resolve challenging ADA issues on your own or with the assistance of our State Resource Network.

We Cannot....

- Provide legal advice.
- File a complaint on your behalf with a federal enforcement agency.
- Act as your legal representative in or out of court.
- Intervene in a pending lawsuit or private dispute.
- Provide ADA site assessments or reports about inaccessible features/elements of Title II or Title III entities.
- Require anyone to take corrective action or follow the law.
- Close businesses down or tell you what businesses to avoid.
- Pay bills or provide financial assistance.
- Help you find a job or work with your employer to obtain job accommodations.
- Assist you with housing issues.

If you have additional questions about the ADA or need further assistance, please call our office at 1-800-949-4232 (voice) and speak with one of our Information Specialists. We provide services to the states of Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, and Tennessee. Our office hours are 9:00 a.m.-5:00 p.m., Eastern time, Monday through Friday.

Sincerely,

Rebecca Williams

Information Specialist - Training & Technical Assistance

Southeast ADA Center - A Project of the Burton Blatt Institute at Syracuse University

V 1.800.949.4232 T 404.541.9001 F 404.541.9002
rswill04@law.syr.edu

1419 Mayson St., Atlanta, GA 30324

Syracuse University

The contents of this technical assistance, email, publication, letter, or film, were developed by the Burton Blatt Institute at Syracuse University, with funding from the Southeast ADA Center under NIDILRR Grant Number #90DP0090-01-00 from the National Institute on Disability, Independent Living, and Rehabilitation Research (NIDILRR), a Center within the Administration for Community Living (ACL), U.S. Department of Health and Human Services (HHS). The Southeast ADA Center is a project of the Burton Blatt Institute at Syracuse University. The contents do not necessarily represent the policy of NIDILRR, ACL, HHS, and you should not assume endorsement by the Federal Government.

The information, materials, and/or technical assistance provided by the Southeast ADA Center are intended solely as informal guidance on the Americans with Disabilities Act (ADA), and are neither a determination of your legal rights or responsibilities under ADA, nor binding on any agency with enforcement responsibility under the ADA. The Southeast ADA Center does not warrant the accuracy of any information contained herein. Furthermore, in order to effectively provide technical assistance to all individuals and entities covered by the ADA, NIDILRR requires the Southeast ADA Center to assure confidentiality of communications between those covered and the Center. Any links to non-Southeast ADA Center information are provided as a courtesy, and are neither intended to, nor do they constitute, an endorsement of the linked materials or its accessibility.

NIDILRR is not responsible for enforcement of the ADA. For more information or assistance, please contact the Southeast ADA Center via its web site at [ADAsoutheast.org](https://adasoutheast.org) or by calling 1-800-949-4232 (voice) or 404-541-9001 (voice).

Blount County ADA Survey

[Survey Details](#) | **Overall Results** | [Individual Results](#)

Results View:

Partial & Completed

Update View

0 Responses | [Filter these respondents](#) | Export results to: PDF (.pdf) - Summary data only | Export

Share results: [No](#)

Results URL: Available when results sharing is enabled.

Click a value under 'Number of Responses' to view those respondents and save them to a list.
(For rating and ranking questions, click on Show Details first. Not available for open-ended text and questions that collect personal information.)

1

What is your association with Blount County? Check all that apply.

Answer	0%	100%	Number of Responses	Response Ratio
Resident			0	0.0%
Business Owner			0	0.0%
Work in Blount County			0	0.0%
Visitor/tourist			0	0.0%
None of the above			0	0.0%
Totals			0	0%

2

Do you or a family member have a disability?

Answer	0%	100%	Number of Responses	Response Ratio
Yes (please describe below)			0	0.0%
No			0	0.0%
No Responses			0	0.0%
Totals			0	0%

3

Have you, a family member, or someone you know with a disability encountered any difficulties accessing county facilities or programs due to the disability?



No			0	0.0%
No Responses			0	0.0%
Totals			0	0%

4

Have you, a family member, or someone you know had difficulty accessing county parks or programs offered at county parks?

Answer	0%	100%	Number of Responses	Response Ratio
Yes (please describe below)			0	0.0%
No			0	0.0%
No Responses			0	0.0%
Totals			0	0%

5

Are there specific accessibility barriers that you believe need to be addressed immediately by the county?

Answer	0%	100%	Number of Responses	Response Ratio
Yes (please describe below)			0	0.0%
No			0	0.0%
No Responses			0	0.0%
Totals			0	0%

6

Please rate the accessibility of county buildings you have visited.

Answer	0%	100%	Number of Responses	Response Ratio
Very Good - no access issues			0	0.0%
Good - only very minor issues			0	0.0%
Fair - many issues encountered			0	0.0%
Poor - portions of facilities not accessible			0	0.0%
No Responses			0	0.0%
Totals			0	0%

7

Please rate the accessibility of parking at county building parking lots you have visited.

Answer	0%	100%	Number of Responses	Response Ratio
--------	----	------	---------------------	----------------



Average			0	0.0%
Poor			0	0.0%
No Responses			0	0.0%
Totals			0	0%

8

Please rate the accessibility of county parks and greenways you have visited.

Answer	0%	100%	Number of Responses	Response Ratio
Very Good			0	0.0%
Good			0	0.0%
Average			0	0.0%
Poor			0	0.0%
No Responses			0	0.0%
Totals			0	0%

9

How do you get information about county government, meetings, etc.?

Answer	0%	100%	Number of Responses	Response Ratio
County Web Site			0	0.0%
Personal visits to facilities			0	0.0%
Telephone			0	0.0%
Newspapers			0	0.0%
Friends or family members			0	0.0%
Other			0	0.0%
Totals			0	0%

10

Please provide any specific information about your access needs to county facilities or programs that can assist the county in prioritizing accessibility improvements at our facilities.

	Number of Responses
	0

<http://www.blounttn.org/1488/ADA-Final-Public-Review>

ADA Final Public Review

Transition Plan

- [Blount County ADA Final Transition Plan](#)

NOTICE OF PUBLIC COMMENT PERIOD

Notice is hereby given that Blount County has conducted a Self-Evaluation of all county-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA) and prepared a draft Transition Plan describing the results of the self-evaluation. Title II of the ADA requires that each of the county's services, programs, and activities be readily accessible and usable by individuals with disabilities. Copies of the Self-Evaluation and Transition Plan are available for public review at the following locations beginning on March 15, 2019:

- Mayor's Office, Blount County Courthouse, 341 Court Street, Maryville, TN (during normal business hours)
- Blount County Public Library, 508 N Cusick St, Maryville, TN (during normal hours)
- County web site in PDF Format – <http://www.blounttn.org/>

Comments can be provided, in writing, by the deadline of March 29, 2019, at 4 p.m. to Don Stallions, ADA Coordinator, at the County Courthouse or via e-mail at dstallions@blounttn.org. All comments will be reviewed and considered and included in the appendix of the document. It is the intention of the County to adopt the Self-Evaluation and Transition Plan following the close of the public comment period and making any changes required as a result of public comments.

Blount County is soliciting public input, especially from persons with disabilities, their caregivers, and disability advocates, on what barriers to access or use of county facilities or programs exist or are perceived to exist. This will also be an opportunity for the community to provide suggestions and comments on how to remove barriers. All comments will be reviewed and considered for inclusion in the final Transition Plan.

Blount County complies with the Americans with Disabilities Act. Upon request, the county will provide written materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public input. Please send a written request, including your name, mailing address, phone number and brief description of the requested accommodation at least three (3) business days prior to the close of the comment period to the ADA Coordinator at (865) 273-5772 or dstallions@blounttn.org.

AFFIDAVIT OF PUBLICATION
IN

THE DAILY TIMES

NOTICE OF PUBLIC COMMENT PERIOD

Notice is hereby given that Blount County has conducted a Self-Evaluation of all county-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA) and prepared a draft Transition Plan describing the results of the self-evaluation. Title II of the ADA requires that each of the county's services, programs, and activities be readily accessible and usable by individuals with disabilities. Copies of the Self-Evaluation and Transition Plan are available for public review at the following locations beginning on March 15, 2019:

- Mayor's Office, Blount County Courthouse, 341 Court Street, Maryville, TN (during normal business hours)
- Blount County Public Library, 508 N Cusick St, Maryville, TN (during normal hours)
- County web site in PDF Format - <http://www.blounttn.org/Comments> can be provided, in writing, by the deadline of March 29, 2019, at 4 p.m. to Don Stallions, ADA Coordinator, at the County Courthouse or via e-mail at dstallions@blounttn.org. All comments will be reviewed and considered and included in the appendix of the document. It is the intention of the County to adopt the Self-Evaluation and Transition Plan following the close of the public comment period and making any changes required as a result of public comments.

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March 16, 2019

State of Tennessee, County of Blount,
ss: Bryan Sandmeier being duly sworn,
deposes and says that he is the General
Manager of the Daily Times, a newspaper
published in Maryville, Blount County,
Tennessee and that the notice hereto
attached was published 1 consecutive
days/weeks in said newspaper, first
publication date being
March 16, 2019, the last
publication date being _____,
2019.

Signed: Bryan Sandmeier

Subscribed and sworn to before me this

19 day of March, 2019.

Notary Public: W. Leann Webb
My commission expires: 4.22.19

The referenced publication of notice has also been posted (1) On the newspaper's website, where it shall be published contemporaneously with the notice's first print publication and will remain on the website for at least as long as the notice appears in the newspaper; and (2) On a statewide website established and maintained as an initiative and service of the Tennessee Press Association as a repository for such notices.



The Daily Times
307 E. Harper Ave.
Maryville, TN 37804
(865) 981-1100

AFFIDAVIT OF PUBLICATION
IN

THE DAILY TIMES

NOTICE OF PUBLIC COMMENT PERIOD

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The Daily Times
307 E. Harper Ave.
Maryville, TN 37804
(865) 981-1100

Appendix D

Forms and Notices

BLOUNT COUNTY, TENNESSEE

Grievance Procedure under The Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the County. The County's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Don Stallions, ADA Coordinator
341 Court Street
Maryville, TN 37804
(865) 273-5772
dstallions@blounttn.org

Within 15 calendar days after receipt of the complaint, the ADA coordinator or his designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA coordinator or his designee will respond in writing, and where appropriate, in format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the County and offer options for substantive resolution of the complaint.

If the response by the ADA coordinator or his designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision of within 15 calendar days after receipt of the response to the County Mayor or his designee.

Within 15 calendar days after receipt of the appeal, the County Mayor or his designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting the County Mayor or his designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

{INSERT COMMUNITY NAME HERE} ADA GRIEVANCE FORM

The Americans with Disabilities Act (ADA) of 1990 states that no person in the United States shall be subjected to discrimination in any program, service, or activity due to a qualifying disability.

This form may be used to file a complaint with the {INSERT COMMUNITY NAME HERE} based on alleged violations of the ADA. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint. Complaints should be filed within 180 days of the alleged discrimination. If you could not reasonably be expected to know the act was discriminatory within the 180 day period, you have 60 days after you became aware to file your complaint.

If you need assistance completing this form, please contact {INSERT ADA COORDINATOR NAME HERE} by phone at {INSERT PHONE NUMBER} or via e-mail at {INSERT EMAIL}.

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ (home) _____ (work) _____ (other)

Individual(s) discriminated against, if different than above (use additional pages, if needed).

Name: _____ Date: _____

Street Address: _____

Town: _____ State: _____ Zip Code: _____

Telephone: _____ (home) _____ (work) _____ (other)

Please explain your relationship with the individual(s) indicated above:

<div></div>

Name of agency and department or program that discriminated:

Agency or department name: _____

Name of individual (if known): _____

{INSERT COMMUNITY NAME HERE} ADA GRIEVANCE FORM (CONTINUED)

Date(s) of alleged discrimination:

Date discrimination began _____ Last or most recent date _____

Please explain as clearly as possible what happened. Provide the name(s) of witness(es) and others involved in the alleged discrimination (attach additional sheets, if necessary, and provide a copy of written material pertaining to your case).

Signature: _____

Please return completed form to:

{INSERT ADA COORDINATOR NAME HERE}
{ADDRESS}
{CITY STATE ZIP}
Phone: {PHONE}
Fax: {FAX}
{EMAIL}

Note: The {INSERT COMMUNITY NAME HERE} prohibits retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by the ADA. Please inform the person listed above if you feel you were intimidated or experience perceived retaliation in relation to filing this complaint.

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the **[name and state of municipality]**, will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The **[name of municipality]** does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the Americans with Disabilities Act (ADA).

Effective Communication: The **[name of municipality]** will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in **[name of municipality]** programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The **[name of municipality]** will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all **[name of municipality]** programs, services, and activities. For example, individuals with service animals are welcomed in **[name of municipality]** offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a **[name of municipality]** program, service, or activity, should contact the office of **[name and contact info for ADA Coordinator]** as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the **[name of municipality]** to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a **[name of municipality]** program, service, or activity is not accessible to persons with disabilities should be directed to **[name and contact info for ADA Coordinator]**.

The **[name of municipality]** will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

PUBLIC NOTICE

The **Americans with Disabilities Act** prohibits discrimination against any qualified individual with a disability. The Tennessee Judicial Branch does not permit discrimination against any individual on the basis of physical or mental disability in accessing its judicial programs. In accordance with the Americans with Disabilities Act, if necessary, the Tennessee Judicial Branch will provide reasonable modifications in order to access all of its programs, services and activities to persons with qualified individuals with disabilities.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990.

If you have a disability and require assistance, please contact your Local Judicial ADA Coordinator: Sandy Hodson 273-5412
 Or Circuit Court 273-5400

If you need assistance, have questions or need additional information, you may also contact the Tennessee Judicial Program ADA Coordinator: David Haines (615)741-2687 or (800) 448-7970

The Tennessee Judicial Branch Americans with Disabilities Act Policy Regarding Access to Judicial Programs, as well as a Request for Modification form may be found online at www.tsc.state.tn.us.

REQUEST FOR MODIFICATION

Applicant requests accommodation under Tennessee Judicial Branch Policy 2.07

Applicant Information

Applicant is: ____ Witness ____ Juror ____ Attorney ____ Party ____ Other (Specify Nature of Interest): ____

Name: _____

Court: _____

Telephone: _____

Address: _____

Judge: _____

Case No.: _____

1. Type of proceeding. ____ Criminal ____ Civil
2. Proceedings to be covered (e.g., bail hearing, preliminary hearing, particular witnesses at trial, sentencing hearing, motion hearing, trial): _____
3. Dates modification needed (specify): _____
4. Disability necessitating modification (specify): _____
5. Type of modification requested (specify): _____
6. Special requests or anticipated problems (specify): _____

I hereby certify that the above information is true and correct to the best of my knowledge.

Date: _____

(Signature of Applicant)

☐ The request for modification is **GRANTED**.

☐ **OFFER OF REASONABLE ALTERNATE MODIFICATION** _____

☐ The request for modification is **DENIED** because:

- ____ the applicant is not a qualified individual with a disability
- ____ the requested modification would fundamentally alter the nature of the judicial program, service or activity
- ____ the requested modification would create an undue financial or administrative burden
- ____ the applicant refused to comply with the Policy
- ____ the applicant's failure to comply with the Policy makes impossible or impracticable the ability to provide the requested Modification

(Specify) _____

DATE: _____

Local Judicial Program ADA Coordinator

APPEALS

☐ Presiding Judge Review requested. (Specify reason and the remedy you want): _____

DATE: _____

(Signature of Person Requesting Review)

PRESIDING JUDGE REVIEW

I have reviewed the original request for modification, the offer of alternate modification OR the denial of modification and the reason for the denial, and the reason that this review has been requested and find as follows:

DATE: _____

PRESIDING JUDGE

☐ Administrative Office of the Courts Review requested. (Specify reason and the remedy you want): _____

DATE: _____

(Signature of Person Requesting Review)

ADMINISTRATIVE OFFICE OF THE COURTS REVIEW

I have reviewed the original request for modification, the offer of alternate modification OR the denial of modification and the reason for the denial, and the reason that this review has been requested and find as follows:

DATE: _____

AOC DIRECTOR

Tennessee Library for the Blind and Physically Handicapped
403 Seventh Avenue North
Nashville, TN 37243

E-mail: tlbph.tsla@tn.gov

Website: Tennessee.gov/tsla/lbph/

Telephone: (800) 342-3308, toll-free or (615) 741-3915 (local)

Application for Free Library Service: Individuals

Please complete this application and send it to the Tennessee Library for the Blind and Physically Handicapped at the above address.

Please print or type:

Name (First)_____ (Middle)_____ (Last)_____

Street address_____

City _____ County _____ State _____ ZIP _____

Telephone (Daytime)_____ Date of birth_____

Telephone (Evening)_____ Gender_____

E-mail address_____

Please give the name of a person to contact if you cannot be reached for an extended period:

Name_____ Telephone_____

☐ Please check here if you have been honorably discharged from the armed forces of the United States.

Indicate the primary disability preventing you from reading regular printed material. See definitions under eligibility criteria (see page 2). Check only one box.

☐ **Blindness** ☐ **Physical handicap** ☐ **Deaf-blindness**

☐ **Visual handicap** ☐ **Reading disability**

In addition to any of the qualifying disabilities above, do you also have a hearing impairment?
If yes, indicate the degree of hearing loss.

☐ **Moderate**—some difficulty hearing and understanding speech.

☐ **Profound**—cannot hear or understand speech.

Notice: Records relating to recipients of Library of Congress reading materials are confidential except for those portions defined in *Tennessee Code Annotated*, Section 10-8-102.

Eligibility of Blind and Other Physically Handicapped Persons for Loan of Library Materials

The following persons are eligible for service: Residents of the United States, including territories, insular possessions, the District of Columbia, and American citizens living abroad.

1. Blind persons whose visual acuity, as determined by competent authority, is 20/200 or less in the better eye with correcting lenses, or whose widest diameter of visual field subtends an angular distance no greater than 20 degrees.

2. Other physically handicapped persons are eligible as follows:

(a) Persons whose visual disability, with correction and regardless of optical measurement, is certified by competent authority as preventing the reading of regular printed material.

(b) Persons certified by competent authority as unable to read or unable to use regular printed material because of physical limitations.

(c) Persons certified by competent authority as having a reading disability resulting from organic dysfunction and of sufficient severity to prevent reading regular printed material in a conventional manner.

Certifying authority:

• In cases of blindness, visual impairment, or physical limitations, “competent authority” includes doctors of medicine; doctors of osteopathy; ophthalmologists; optometrists; registered nurses; therapists; and professional staff of hospitals, institutions, and public or private welfare agencies (e.g., social workers, case workers, counselors, rehabilitation teachers, and superintendents). In the absence of any of these, certification may be made by professional librarians or by any person whose competence under specific circumstances is acceptable to the Library of Congress.

• **In the case of a reading disability from organic dysfunction, competent authority is defined as doctors of medicine and doctors of osteopathy who may consult with colleagues in associated disciplines.**

To Be Completed by Certifying Authority (Definitions of certifying authority are listed above.) I certify that the named applicant requesting library service is unable to read or use regular printed material for the reason indicated on this form.

Please print or type:

Name _____

Title/occupation _____ Organization _____

Street address _____ Phone _____

City _____ State _____ ZIP _____

Signature _____

Lending of Materials and Classes of Borrowers

Veterans. According to Public Law 89-522, blind and other physically handicapped persons who have been honorably discharged from the armed forces of the United States must receive preference in the lending of books, recordings, playback equipment, musical scores, instructional texts, and other specialized materials.

Reading Preferences

Check A or B

☐ A. Do not select books for me. Send only the specific titles that I request.

☐ B. I wish to have books selected for me.

Note: If you wish to have books selected for you, the library needs information about your reading interests. Please check the types of books or subjects you prefer. You may also write your reading interests in the space provided below:

- | | | |
|--|---|---|
| <input type="checkbox"/> Adventure stories | <input type="checkbox"/> Family Stories | <input type="checkbox"/> Poetry |
| <input type="checkbox"/> Animals and wildlife | <input type="checkbox"/> Fantasy | <input type="checkbox"/> Psychology & self-help |
| <input type="checkbox"/> Bestsellers—Fiction | <input type="checkbox"/> Folklore | <input type="checkbox"/> Religion & inspiration |
| <input type="checkbox"/> Bestsellers—Non-fiction | <input type="checkbox"/> Gardening | <input type="checkbox"/> Romance |
| <input type="checkbox"/> Bible | <input type="checkbox"/> Government, law & politics | <input type="checkbox"/> Science |
| <input type="checkbox"/> Biographies | <input type="checkbox"/> Health | <input type="checkbox"/> Science fiction |
| <input type="checkbox"/> Business & economics | <input type="checkbox"/> Historical fiction | <input type="checkbox"/> Sea stories |
| <input type="checkbox"/> Children's fiction: | <input type="checkbox"/> History—U.S. | <input type="checkbox"/> Short stories |
| Grade level _____ | <input type="checkbox"/> History—World | <input type="checkbox"/> Sports |
| <input type="checkbox"/> Children's nonfiction: | <input type="checkbox"/> Humor | <input type="checkbox"/> Spy stories |
| Grade level _____ | <input type="checkbox"/> Music appreciation | <input type="checkbox"/> Stage & screen |
| <input type="checkbox"/> Christian Fiction | <input type="checkbox"/> Mysteries | <input type="checkbox"/> Suspense stories |
| <input type="checkbox"/> Classic Novels | <input type="checkbox"/> Nature | <input type="checkbox"/> Travel |
| <input type="checkbox"/> Cooking & Homemaking | <input type="checkbox"/> Occult & supernatural | <input type="checkbox"/> War & war stories |
| <input type="checkbox"/> Drama | <input type="checkbox"/> Philosophy | <input type="checkbox"/> Westerns |

Other preferences: _____

☐ Check this box if you wish to receive books in English language only.

If you wish to receive books in other languages, list the languages: _____

I do not wish to receive books that contain (check all that apply):

☐ Strong language

☐ Violence

☐ Explicit descriptions of sex

Patron's name _____

Books, Magazines, Materials, and Equipment Accessories Please check the box provided for any of the following items and/or services that you wish to receive.

☐ Books recorded on digital cartridge with digital player

☐ Braille and Audio Reading Download (BARD)

☐ Books recorded on audiocassettes with standard cassette player

☐ Braille books & magazines

☐ Large print books

☐ Magazines recorded on audiocassettes

Accessories for cassette book machines

☐ Amplifier (issued solely for use by readers with profound hearing loss; ask for a separate application)

☐ Breath switch

☐ Extension levers

☐ Headphones (issued solely for use where speakers are not permitted)

☐ Remote control unit (issued for readers confined to bed or who have difficulty with mobility; ask for separate application)

Accessories for digital talking book player

☐ Amplifier (issued solely for use by readers with profound hearing loss; ask for a separate application)

☐ Headphones (issued solely for use where speakers are not permitted)

☐ Pillow speaker (issued solely to readers confined to bed)

Music materials

☐ Music instruction on audiocassette

☐ Music instruction on digital cartridge

☐ Music magazines in braille

☐ Music scores in braille

☐ Music scores in large print

(Note: Recorded music for recreational listening is not available through this program.)

Return of Equipment: Playback equipment and accessories are supplied to eligible persons on extended loan. If this equipment is not being used for reading recorded material provided by the Library of Congress and its cooperating libraries, please return it to the Tennessee Library for the Blind & Physically Handicapped.

**Tennessee Library for the Blind
and Physically Handicapped**

**Civil Rights Act of 1964 – Title VI
Data Collection Form**

In compliance with Tennessee Code Annotated 4—21—901 (Title VI Implementation Plans), the **Tennessee Library for the Blind and Physically Handicapped** is collecting the following demographic information. This information will be used for statistical purposes only and your participation in THIS PROCESS IS COMPLETELY VOLUNTARY. Your name will **NOT** be attached to the following data:

Please circle the word that best describes your racial or ethnic category. (These categories are from the U.S. Census.)

WHITE

AFRICAN-AMERICAN

AMERICAN INDIAN, ESKIMO, OR ALEUT

ASIA OR PACIFIC ISLANDER

HISPANIC ORIGIN (of any race)

OTHER RACE _____

If completed, please return with application.

NFB-NEWSLINE® APPLICATION/REGISTRATION FORM

1800 Johnson Street, Baltimore, Maryland 21230
866-504-7300 • (fax) 410.685.5653 • www.nfbnewsline.org

Name _____

Address _____

City _____ State _____ Zip _____

Home Phone () _____ Work Phone () _____

E-mail _____

I am registered with a state or private vocational rehabilitation agency for the blind or disabled. ☐ Yes ☐ No

If yes, please give name: _____

I am enrolled in a public school special education program for the blind or state residential school for the blind or disabled. ☐ Yes ☐ No

If yes, please specify: _____

I am registered with a cooperating regional library under the program of The National Library Service for the Blind and Physically Handicapped, Library of Congress.

☐ Yes ☐ No If yes, please specify: _____

If you answered "no" to all the above questions, you must include with this application a letter from one of the following, which certifies that you are blind or unable to read newsprint due to a disability.

- ☐ Your doctor
- ☐ Social Security award letter
- ☐ President of a local chapter or state affiliate of the NFB
- ☐ Teacher or counselor of the visually impaired or disabled

I certify that I am blind or disabled and unable to read a printed newspaper.

SIGNATURE _____ DATE _____



*PLEASE RETURN THE COMPLETED FORM
TO THE ABOVE ADDRESS OR FAX NUMBER.*

What is NFB-NEWSLINE?

Lifetime learning, including detailed awareness of current events, is part of what makes a good citizen, a successful employee or employer, and a valuable participant in community life. Without ready access to information, none of us can reach his or her full potential. Until 1995, the nation's blind did not have the promise of ready access to a fundamental source of such information—the daily newspaper. But now the National Federation of the Blind has created NFB-NEWSLINE®.

NFB-NEWSLINE® is at last making it possible for blind individuals to gain access to newspapers at the same time as their sighted colleagues, friends, and family members. Blind professionals, for example, can now converse on relevant topics, no longer being underinformed about information critical to their professions or left out at social functions when the latest editorial is discussed. Beyond this, a wealth of local information, found primarily in newspapers, is now available to blind people, making participation in the life of the community possible on the basis of equality.

The Internet provides sighted individuals access to thousands of newspapers and magazines with just a quick search. NFB-NEWSLINE® is the only system that will bring blind individuals so much to choose from at the time when the subscriber wishes to read. More and more papers are beginning to understand that blind and visually impaired individuals, just as the sighted, need to have access to their local papers. The numbers of participating papers are steadily growing. If you wish to have your local paper on NFB-NEWSLINE®, or are connected with a newspaper which would like to provide the text of its paper to those who cannot read print, contact the National Federation of the Blind.



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes - Final

Human Resources Committee

Mayor Ed Mitchell
James Berrong, Sheriff
Jeff Headrick, Highway Superintendent
Phyllis Crisp, Register of Deeds
Scott Graves, Trustee
David Murrell, Schools
Rob Britt, Schools
Commissioner Jared Anderson - Chair
Commissioner Rick Carver
Commissioner Dodd Crowe - Vice Chair
Commissioner Jim Hammontree
Commissioner Tom Stinnett

Tuesday, March 5, 2019

5:00 PM

Blount County Courthouse, Room 430

Roll Call

- Present** 9 - Mayor Ed Mitchell, Register of Deeds Phyllis Crisp, Trustee Scott Graves, School Representative Rob Britt, Chairperson Jared Anderson, Commissioner Richard Carver, Vice Chair Dodd Crowe, Commissioner Jim Hammontree, and Commissioner Tom Stinnett
- Absent** 3 - Highway Superintendent Jeff Headrick, School Representative David Murrell, and Sheriff Jim Berrong

Emergency Announcement

A. Setting of Agenda

A motion was made by Commissioner Hammontree, seconded by Commissioner Stinnett, to set the agenda. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes:** 9 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett
- No:** 0
- Absent:** 3 - Highway Superintendent Headrick, School Representative Murrell, and Sheriff Berrong
- Abstain:** 0

B. Public Input on Items on the Agenda

None

C. New Business

C.1.

Attachments: [MeetingMinutes03-Jan-2019-12-37-33](#)

A motion was made by Commissioner Hammontree, seconded by School Representative Britt, that the January 2, 2019 Minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 9 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett

No: 0

Absent: 3 - Highway Superintendent Headrick, School Representative Murrell, and Sheriff Berrong

Abstain: 0

C.2.

Attachments: [Specialty Meds Employer Agreement - Blount County \(1\)](#)
[CBIZ Presentation Specialty Pharmacy](#)

A motion was made by Commissioner Stinnett, seconded by School Representative Britt, that the Rx Advocacy Program Resolution be forwarded to the Insurance Committee. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 9 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett

No: 0

Absent: 3 - Highway Superintendent Headrick, School Representative Murrell, and Sheriff Berrong

Abstain: 0

C.3. Dependent Eligibility Verification Audit Proposal (INFORMATION ONLY).

Attachments: [Memo to Commission - Dependent Eligibility Verification](#)
[HMS DEV Proposal - Blount County TN 02142019](#)
[CBIZ Presentation Dependent Eligibility Audit](#)
[1321_M_Insurance_Committee_19-03-05_Meeting_Minutes](#)

A motion was made by Commissioner Hammontree, seconded by Trustee Graves, to approve the Dependent Audit Eligibility Proposal be forwarded to the Insurance Committee. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 9 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett

No: 0

Absent: 3 - Highway Superintendent Headrick, School Representative Murrell, and Sheriff Berrong

Abstain: 0

C.4. Medical Rates Discussion

Attachments: [Revenue and Expenditure Febuary](#)
[Presentation Blount County Government HR Committee 03052019](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Hammontree, to approve a 9.25% increase on the medical rates for 2019/2020 fiscal year be forwarded to the Budget Committee. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 9 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, and Commissioner Stinnett

No: 0

Absent: 3 - Highway Superintendent Headrick, School Representative Murrell, and Sheriff Berrong

Abstain: 0

D. Adjournment



Legislation Details (With Text)

File #: 19-154 **Version:** 1 **Name:**

Type: Report **Status:** Agenda Ready

File created: 5/3/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:** 5/7/2019

Title: A Resolution Establishing Capital Outlay Priorities for FY 19-20. (INFORMATION ONLY)

Sponsors:

Indexes:

Code sections:

Attachments: [Capital Outlay Prioritization Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Budget Committee	forwarded to full commission	Pass

A Resolution Establishing Capital Outlay Priorities for FY 19-20. (INFORMATION ONLY)

RESOLUTION NO. 19-06-003

Sponsored by: Commissioners

A RESOLUTION ESTABLISHING CAPITAL OUTLAY PRIORITIES FOR FY 19-20

WHEREAS, Blount County Budget Committee is recommending the following capital items/projects to:

- A) receive continued funding
- B) be funded, for those items identified as part of the FY19-20 budget recommendation, or
- C) research ways of funding, for those capital items prioritized but not yet supported by current funding levels.

WHEREAS, it is deemed to be in the best interest of Blount County, to adopt the Capital Outlay prioritization plan as requested.

NOW THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of Blount County, Tennessee assembled in regular session this 20th day of June, 2019 that this resolution shall be adopted.

A)

IT Modernization
Morganton Rd

Clydesdale Extension Right-of-Way
Robert C. Jackson Right-of-Way

B)

ADA Compliance – Phase 1
Justice Center Roof
Jail Kitchen Equipment Replacement/Upgrade
Stripe Truck
Bucket Truck
Broom Truck

Stump Grinder
1 Ford F550s
Dump Trailer
2 Ford Explorers
4 Ford F250s

C)

New Elevator Shaft and Upfits for Courthouse
Library Replacements/Upgrades

Glass Mill for Recycling

Duly authorized and approved this 20th day of June, 2019.

CERTIFICATION OF ACTION ATTEST

Commission Chairman

County Clerk

Approved: ____

Vetoed: ____

County Mayor

Date



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: 19-151 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 5/2/2019 **In control:** Board of Commissioners
On agenda: 5/16/2019 **Final action:** 5/7/2019
Title: Grant Application Request - Recycling \$40,000 (Glass Mill).

Sponsors:

Indexes:

Code sections:

Attachments: [2019 Blount EPA Advancing Sustainable Materials Management Grant Information Worksheet.pdf](#)
[Voluntary cost share.pdf](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Budget Committee	forwarded to full commission	Pass
5/7/2019	1	Commission Workshop		

Grant Application Request - Recycling \$40,000 (Glass Mill).

Blount County, Tennessee Grant (Contract) Worksheet

(adopted February 21, 2013)

Please provide the information below for any Grant being applied for or recently awarded.

Once completed, return the worksheet via e-mail to the Grant Accountant at accounting@blounttn.org.

Requesting Department: Blount County Highway Department

Contact Person's Name, email, phone # (person applying for grant): Doug Hancock dhancock@blounttn.org

Financial Reporting Person's information (if different than contact): Susan Bullen sbullen@blounttn.org

Project/Program Director's Name, email, phone # Jeff Headrick, Highway Superintendent jheadrick@blounttn.org

Name of Granting Agency: US Environmental Protection Agency

Grant Name: 2019 BC EPA Advancing Sustainable Materials Management Grant

Is a grant application required? YES ☒ NO ☐

Is this a one-time grant? YES ☒ NO ☐ If no, is the grant recurring? ☐

Grant Funds Requested:

Are County Funds Required (Match)? If so when approved, a budget amendment for match will need to be included with this form

No - this is a voluntary cost sharing grant.

Total Amount of Grant:

\$ 40,000

Brief Description for Use of Grant Funds:
(Equipment, Gear, Personnel, etc.)

Recycling Glass Mill

If the grant is in the application processes, what is the submission deadline?

10-May-18

Worksheet reviewed by -

Grant Accountant and/or Finance Director:

Date of Commission approval:

Please provide the remaining information once the Grant is approved.

Grant CFDA# (Catalog of Federal Domestic Assistance): 66.808 Solid Waste Management Assistance

Date of Grant Award: _____

Grant Period: (such as: Oct 1 - Sept 30) _____

Expiration Date of Grant, as established by the Granting Agency: _____

Anticipated Closing Date of Grant Project: _____

How will we receive the Grant Funds? (direct deposit, check, other) _____

How often will the Grant Funds be sent? (monthly, quarterly, one payment, other) _____

**** Attach Budget Amendment(s) to this form when grant approved ****

019 Blount County EPA Advancing Sustainable Materials Management Grant Information Worksheet

message

Douglas Hancock <dhancock@blounttn.org>

Fri, May 3, 2019 at 12:37 P

): Angelie Shankle <ashankle@blounttn.org>

cc: Don Walker <dwalker@blounttn.org>, Randy Vineyard <rvineyard@blounttn.org>, Jeffrey T Headrick <jheadrick@blounttn.org>, Susan S Bullen <sbullen@blounttn.org>

Grant Information Worksheet Form attached.

FYI - - - This is a Leveraging/Voluntary Cost Sharing Grant.

From the EPA Request for Application:

--Voluntary cost share is a form of leveraging. Voluntary cost sharing is when an applicant voluntarily proposes to legally commit to provide costs or contributions to support the project when a cost share is not required. Applicants who propose to use a voluntary cost share must include the costs or contributions for the voluntary cost share in the project budget on the SF-424. If an applicant proposes a voluntary cost share, the following apply:

- A voluntary cost share is subject to the match provisions in the grant regulations (2 CFR 200.306).
- A voluntary cost share may only be met with eligible and allowable costs.
- The recipient may not use other sources of federal funds to meet a voluntary cost share unless the statute authorizing the other federal funding provides that the federal funds may be used to meet a cost share requirement on a federal grant.
- The recipient is legally obligated to meet any proposed voluntary cost share that is included in the approved project budget. If the proposed voluntary cost share does not materialize during grant performance, then EPA may reconsider the legitimacy of the award and/or take other appropriate action as authorized by 2 CFR 200.



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: 19-147 **Version:** 1 **Name:**
Type: Appointment **Status:** Agenda Ready
File created: 5/1/2019 **In control:** Board of Commissioners
On agenda: 5/16/2019 **Final action:**
Title: Parks & Recreation Board - Appointment (4-Year Term) of Nelson Russell.
Sponsors:
Indexes:
Code sections:
Attachments: [Mayor Memo of ParksandRecs Board Appointment](#)
[Russell resume](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Commission Workshop		

Parks & Recreation Board - Appointment (4-Year Term) of Nelson Russell.



**BLOUNT COUNTY MAYOR
ED MITCHELL**

"LET'S BE BLOUNT...WORK HARD. WORK HONEST. WORK TOGETHER"

TO: Blount County Commissioners
FROM: Ed Mitchell, County Mayor
RE: Recommendations for Parks & Recreation Board
DATE: April 30, 2019

For the consideration of the full commission, I am submitting my recommendation for the re-appointment of the following name to serve on the Parks & Recreation Commission:

Nelson Russell

Nelson Russell
3862 Davis Ford Road
Maryville, Tennessee 37804

Education

B.S. Public Recreation Administration; University of Tennessee

Employment

U.S. Bridge – National Sales Manager

Served 22 years Air National Guard -Services Flight Commander of 134th

Worked 22 years as a TSSAA football and basketball official

Worked 10 years as a USA Swimming official

Parks and Recreation Commission

Served on the Maryville-Alcoa-Blount County Parks and Recreation Commission Board as the Blount County at-large representative since 1999.



Legislation Details (With Text)

File #: 19-148 **Version:** 1 **Name:**
Type: Appointment **Status:** Agenda Ready
File created: 5/1/2019 **In control:** Board of Commissioners
On agenda: 5/16/2019 **Final action:**
Title: Public Records Commission - Confirmation of Mayor Appointment - Timothy Claude Walker, Genealogist.

Sponsors:

Indexes:

Code sections:

Attachments: [Public Records Commission](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Commission Workshop		

Public Records Commission - Confirmation of Mayor Appointment - Timothy Claude Walker, Genealogist.



**BLOUNT COUNTY MAYOR
ED MITCHELL**

"LET'S BE BLOUNT...WORK HARD. WORK HONEST. WORK TOGETHER"

TO: Blount County Commissioners
FROM: Ed Mitchell, County Mayor
RE: Recommendations for Public Records Commission
DATE: April 30, 2019

Pursuant to T.C.A. §10-7-401, for the consideration of the full commission, I am submitting my recommendation of the following name to be appointed to serve on the Public Records Commission:

Timothy Claude Walker, Genealogist

Timothy Claude Walker

Born in Knoxville, Tennessee October 2, 1957, son of Claude Eulas Walker and Annis Helen *Christy* Walker.

Graduated from Knoxville Central High School and the University of Tennessee Knoxville with a Bachelor of Science degree in Electrical Engineering.

Worked at Tennessee Valley Authority (TVA) for 36 years, primarily at Watts Bar Nuclear Plant, retiring in 2013.

Continuous resident of Blount County, Tennessee since 1986. Direct ancestral ties to Blount County back to at least 1823.

Married for 36 years to Leslie Anne *Whitehead* Walker, a retired Blount County School teacher. Two children; Jenna Helen *Walker* McLaughlin, an Intensive Care Unit Registered Nurse at Sheppard Center in Atlanta, Georgia, and Micah Timothy Walker, an employee of the Oak Ridge National Laboratory Credit Union in Oak Ridge, Tennessee.

Member of St. Paul Lutheran Church in Maryville. Previously served as President and Vice President of the Men in Mission group and on Church Council as President, Vice President, and Secretary. Currently serve as Church Archivist and along with wife, serve as directors of the senior adult group.

Previous Board Member of the Blount County Genealogical and Historical Society, currently serve as Vice President.

Member/volunteer of the Friends of the Library at the Blount County, Public Library.

Volunteer at the Blount County Archives.

Hobbies; hiking and genealogy.



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: RES 19-131 **Version:** 1 **Name:**
Type: Resolution **Status:** Agenda Ready
File created: 4/3/2019 **In control:** Board of Commissioners
On agenda: 5/16/2019 **Final action:**
Title: Resolution No. 19-04-012, A Resolution of the Blount County Commission Declaring Support of the Second Amendment to the United States Constitution.

Sponsors:

Indexes:

Code sections:

Attachments: [Resolution 19-04-012 2nd Amendment Sanctuary County](#)
[Resolution 13-05-008](#)
[Oath of County Commissioners](#)

Date	Ver.	Action By	Action	Result
4/18/2019	1	Board of Commissioners		
4/9/2019	1	Commission Workshop	forwarded to full commission	Pass

Resolution No. 19-04-012, A Resolution of the Blount County Commission Declaring Support of the Second Amendment to the United States Constitution.

RESOLUTION NO. 19-04-012

Sponsored by Commissioners: Steve Mikels; Nick Bright; Mike Akard; Jared Anderson; Robbie Bennett; Brad Bowers; Mike Caylor; Dodd Crowe; Jim Hammontree; Tom Hood; Jeff Jopling; Scott King; Staci Lawhorn; Joe McCulley; Dawn Reagan; and Brian Robbins

**A RESOLUTION OF THE BLOUNT COUNTY COMMISSION DECLARING
SUPPORT OF THE SECOND AMENDMENT TO THE UNITED STATES
CONSTITUTION**

WHEREAS, the 111th General Assembly has a bill, SB0943, that authorizes the issuance of extreme risk protection order, “Also known as a red flag law” that a law enforcement officer may seek to prevent a restrained person from being able to lawfully possess a firearm when the officer believes that the person is a danger to the person or another.

WHEREAS, the Second Amendment to the United States Constitution, adopted in 1791 as part of the Bill of Rights, protects the inalienable and individual right of the people to keep and bear arms; and

WHEREAS, the United States Supreme Court in District of Columbia v. Heller, 554 U.S. 570 (2008), affirmed an individual's right to possess firearms, unconnected with service in a militia, for traditionally lawful purposes, such as self-defense within the home; and

WHEREAS, the United States Supreme Court in McDonald v. Chicago, 561 U.S. 742 (2010), affirmed that the right of an individual to “keep and bear arms,” as protected under the Second Amendment, is incorporated by the Due Process Clause of the Fourteenth Amendment against the states; and

WHEREAS, the United State Supreme Court in United States v. Miller, 307 U.S. 174 (1939) opined that firearms that are part of ordinary military equipment, or with use that could contribute to the common defense are protected by the Second Amendment; and

WHEREAS, it is the desire of the Blount County Commission to declare its support of the Second Amendment to the United States Constitution and to protect the inalienable and individual right to keep and bear arms; and

WHEREAS, the Blount County Board of Commissioners each took an oath to support and defend the United States Constitution and the laws which are not deemed unconstitutional by a court of competent jurisdiction.

NOW THEREFORE BE IT RESOLVED that the Blount County Board of Commissioners hereby has, declared Blount County to be a “Second Amendment Sanctuary County”.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM
AND AFTER PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved: _____

Vetoed: _____

County Mayor

Date

RESOLUTION NO. 13-05-008

Mark Hasty, Jerome Moon, Peggy Lambert, Mike Caylor, Tonya Burchfield, Tab Burkhalter, Rick Carver, Gary Farmer, Jim Folts, Ron French, Roy Gamble, Tom Greene, Brad Harrison, Scott Helton, Gerald Kirby, Holden Lail, Mike Lewis, Kenneth Melton, Monika Murrell, Steve Samples, and Gordon Wright

**A RESOLUTION TO PROTECT AND DEFEND THE CONSTITUTIONAL RIGHT TO KEEP AND BEAR ARMS;
AND PROVIDING OTHER MATTERS RELATED TO THE SUBJECT**

WHEREAS, a government of, by, and for the people has long been a cherished American value and the foundation of our freedom; and We The People's fundamental and inalienable right to self-govern, and thereby secure rights to life, liberty, property, and the pursuit of happiness is guaranteed in the U.S. Constitution and the Declaration of Independence, and;

WHEREAS, the Second Amendment to the United States Constitution provides: "A well-regulated militia being necessary to the security of a free state, the right of the people to keep and bear arms shall not be infringed."

WHEREAS, the Ninth Amendment to the United States Constitution provides: "The enumeration in the Constitution, of certain rights, shall not be construed to deny or disparage others retained by the people."

WHEREAS, the Tenth Amendment to the United States Constitution provides: "The powers not delegated to the United States by the Constitution, nor prohibited by it to the States, are reserved to the States respectively, or to the people," and;

WHEREAS, the Tennessee Constitution, Article I, Section 26 declares: "That the citizens of this state have a right to keep and to bear arms for their common defense; but the Legislature shall have power, by law, to regulate the wearing of arms with a view to prevent crime." and;

WHEREAS, the citizens of Blount County, Tennessee recognize their duty as law-abiding citizens to act in accordance with the U.S. Constitution and the Tennessee Constitution, and agree that the right to keep and bear arms shall not be infringed upon by any government or organization, political or otherwise.

NOW, THEREFORE, BE IT RESOLVED BY THE BLOUNT COUNTY BOARD OF COMMISSIONERS, as follows:

Section 1. The citizens representatives, the Blount County Board of Commissioners hereby call upon our state legislators and elected officials to join with us in the affirmation of the rights of our citizens under the 2nd Amendment.

Section 2. All federal acts, laws, executive orders, agency orders, and rules or regulations of all kinds with the purpose, intent, or effect of confiscating any legally possessed firearm, banning any firearm,

limiting the size of a magazine or clip for any firearm, imposing any limit on the ammunition that may be purchased for any firearm, excessive taxing of any firearm or ammunition therefore, or requiring the registration of any firearm or ammunition therefore, infringes upon Tennesseans' right to bear arms in direct violation of the Second Amendment to the Constitution of the United States, and therefore, any such law is not made in pursuance of the Constitution, is not authorized by the Constitution, and thus, is not the supreme law of the land, and consequently, is invalid in the State of Tennessee and shall be further considered null and void and of no effect in this County.

Section 3. That all agencies of the Blount County, Tennessee are instructed to refuse requests or directives by federal agencies acting under unconstitutional powers enumerated in Section 2 above that would infringe upon our residents' second, ninth, and tenth amendment rights, or other inalienable rights not here explicitly enumerated.

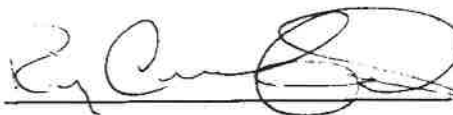
Section 4. The Blount County Board of Commissioners calls on other communities and jurisdictions to join with us in this action by passing similar Resolutions.

Section 5. That copies of this Resolution be immediately transmitted to the President of the United States; the President of the United States Senate; the Speaker of the House of Representatives; each member of Congress from the State of Tennessee; the justices of the United States Supreme Court; the Attorney General of the State of Tennessee; the President of the Senate and the Speaker of the House of Representatives of Tennessee's legislature; each individual legislator that represents our district in the State of Tennessee; and the Sheriff of Blount County, Tennessee.

CERTIFICATION OF ACTION

ATTEST


Commission Chairman


County Clerk

Approved: ✓

Vetoed: _____


County Mayor

5-21-13
Date

IN RE: RESOLUTION APPOINTING JASON HOLT AS A JUDICIAL COMMISSIONER FOR BLOUNT COUNTY, TENNESSEE, AND RELIEVING TOM HATCHER, TERI TRAVIS, DAVID FRENCH, AND KENNETH HODSON OF THE DUTIES OF SAME.

Commissioner Burkhalter made a motion to adopt the resolution. Commissioner Lambert seconded the motion.

Commissioner Folts made a motion to table the resolution. Commissioner Murrell seconded the motion.

A vote was taken on the motion to table:

Burchfield - yes	French - no	Kirby - no	Murrell - yes
Burkhalter - no	Gamble - no	Lail - no	Samples - no
Carver - no	Greene - no	Lambert - no	Wright - no
Caylor - no	Harrison - no	Lewis - absent	
Farmer - no	Hasty - no	Melton - no	
Folts - yes	Helton - no	Moon - no	

There were 3 voting yes, 17 voting no, 0 abstaining, and 1 absent. Chairman Moon declared the motion to table to have failed.

Commissioner Caylor requested to read a statement for the record. Hearing no objection, Chairman Moon stated that the request would be granted.

STATE OF TENNESSEE
COUNTY OF BLOUNT



OATH OF OFFICE
COUNTY COMMISSIONER

I, _____, solemnly swear that I will perform with fidelity the duties of the office to which I have been elected, and which I am about to assume. I do solemnly swear to support the constitutions of Tennessee and the United States and to faithfully perform the duties of the office of county commissioner representing the ____ district, seat ____ of Blount County, Tennessee.

County Commissioner District __, Seat __

I, _____, _____, have this day administered the Oath of Office to _____, County Commissioner representing the ____ district, seat __, of Blount County, Tennessee, as prescribed and required by law.

This the ____ day of _____, 20__.



Legislation Details (With Text)

File #: RES 19-178 **Version:** 1 **Name:**

Type: Resolution **Status:** Agenda Ready

File created: 5/2/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:**

Title: Resolution No. 19-05-001, Budget Resolution for Veterans Services \$2,250 (Donations to be used for food pantry and fuel cards).

Sponsors:

Indexes:

Code sections:

Attachments: [Resolution 19-05-001 Veterans Donations.pdf](#)
[Donations.pdf](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Budget Committee	forwarded to full commission	Pass
5/7/2019	1	Commission Workshop		

Resolution No. 19-05-001, Budget Resolution for Veterans Services \$2,250 (Donations to be used for food pantry and fuel cards).

RESOLUTION NO. 19-05-001

Sponsored by: Commissioners Jared Anderson and Tom Stinnett

A RESOLUTION TO AMEND GENERAL COUNTY BUDGET

WHEREAS, Blount County requests to increase the General County Budget to appropriate donation funds given to the Veterans Services department for the food pantry.

WHEREAS, it is deemed to be in the best interest of Blount County, to amend the General County Budget as requested.

NOW THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of Blount County, Tennessee assembled in regular session this 16th day of May, 2019 that the General County Budget shall be amended as follows:

Estimated Revenue:

101-0-486100-000	Donations.....	\$2,250.00
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Appropriation:

101-58300-542200	Food Supplies.....	\$2,250.00
------------------	--------------------	------------

Duly authorized and approved this 16th day of May, 2019.

CERTIFICATION OF ACTION ATTEST

Commission Chairman

County Clerk

Approved: ____

Vetoed: ____

County Mayor

Date

*All requests requiring committee approval are due to Sr. Financial Analyst's Office by noon on the Tuesday before the Budget Committee Meeting.



Professional Project Services, Inc.

1100 Bethel Valley Road
Oak Ridge, TN 37830
(865) 220-4300
Fax: (865) 220-4404
www.p2s.com

April 1, 2019

Blount County Veterans Affairs
Attn: Nathan Weinbaum
305 Court Street
Maryville, TN 37804

Dear Mr. Weinbaum:

Based on the recommendation of Mr. David Evans, Pro2Serve is pleased to donate \$2,000 to support the Blount County Veterans Affairs food pantry and fuel card program.

Pro2Serve and our employees are committed to being actively involved in the communities where we work and live. We hope our contribution will benefit Blount County veterans.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Barry Goss".

L. Barry Goss, Ph.D.
Chairman & CEO

Enclosure

cc: David Evans

"An Employee-Owned Company"

FoodmenLife Donation

message

Nathan Weinbaum <nweinbaum@blounttn.org>
To: Angelie Shankle <ashankle@blounttn.org>

Mon, Apr 29, 2019 at 2:50 P

Angelie,

Our Veterans Affairs office received a check from WoodmenLife Chapter 6246 in the amount of \$250.

The purpose of the check is to help our local Blount County Veterans in need and they want it to go towards our Veterans Food Pantry.

I would greatly appreciate it if we could designate this check to a line in our budget to be able to use for our Veterans Food Pantry.

--
Nathan Weinbaum
Director/Veterans Service Officer
Blount County, TN





Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: RES 19-179 **Version:** 1 **Name:**
Type: Resolution **Status:** Agenda Ready
File created: 5/2/2019 **In control:** Board of Commissioners
On agenda: 5/16/2019 **Final action:**
Title: Resolution No. 19-05-002, Budget Resolution for Purchasing Dept. \$10,610 (Needed funds to cover comp time payouts resulting from Munis implementation).

Sponsors:

Indexes:

Code sections:

Attachments: [Resolution 19-05-002 Purchasing Comp time.pdf](#)
[Memo Budget Increase Munis 4.26.19.pdf](#)
[Increase.pdf](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Budget Committee	forwarded to full commission	Pass
5/7/2019	1	Commission Workshop		

Resolution No. 19-05-002, Budget Resolution for Purchasing Dept. \$10,610 (Needed funds to cover comp time payouts resulting from Munis implementation).

RESOLUTION NO. 19-05-002

Sponsored by: Commissioners Jared Anderson and Tom Stinnett

A RESOLUTION TO AMEND GENERAL COUNTY BUDGET

WHEREAS, Blount County requests to increase the General County Budget to appropriate additional funds to cover the cost of comp time payouts in the Purchasing Dept. due to time spent on the IT modernization project involving the implementation of Munis, our new financial management software.

WHEREAS, it is deemed to be in the best interest of Blount County, to amend the General County Budget as requested.

NOW THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of Blount County, Tennessee assembled in regular session this 16th day of May, 2019 that the General County Budget shall be amended as follows:

Estimated Revenue:

101-0-48900-000	Other/Use of Fund Balance.....	\$10,610.00
-----------------	--------------------------------	-------------

Appropriation:

101-52200-512200	Purchasing Personnel.....	\$8,657.00
101-52200-518700	Overtime Pay.....	\$282.00
101-52200-520400	State Retirement.....	\$988.00
101-52200-520100	Social Security.....	\$553.00
101-52200-521200	Medicare.....	\$130.00
TOTAL		\$10,610.00

Duly authorized and approved this 16th day of May, 2019.

CERTIFICATION OF ACTION ATTEST

Commission Chairman

County Clerk

Approved: ____

Vetoed: ____

County Mayor

Date

MEMORANDUM

To: Blount County Budget Committee

From: Katie Branham Kerr

Date: April 26, 2019

Re: Request for a Budget Increase for Comp Time

I am writing to explain my need to increase the amount of my budget in the overtime pay line and the costs associated with that included for my employees at the Blount County Purchasing Department. This year Blount County Government implemented a financial technology system known as MUNIS by Tyler Technologies. The Blount County Purchasing Department has needed overtime from our employees to turn our vision of successful implementation into a reality.

The reasoning behind the implementation of Tyler MUNIS was to increase employee efficiency and reduce costs to the County. Our Information Technology Consultants and County Employees have been working consistently and diligently to ensure a successful implementation of Tyler MUNIS for the good of the County, our citizens, and our employees.

MUNIS implementation, however, requires human time and effort. Vendor information and other data needed to be added to the software, people trained in the system, legacy purchase information entered, amongst various other tasks. In addition to their regular workload, I needed my employees to carry out these tasks and unfortunately that could not be accomplished in the regular work day alone. I needed extra funds available to compensate employees for their efforts.

I appreciate your time and attention in this matter. If you have any questions, please feel free to call me at 865-273-5745.

Budget Amendment Request

FY 18-19

Department: Purchasing

Account: 52200

Type of Amendment: (check one)

- ☐ **Transfer** (no overall change to adopted budget)
☐ **Decrease** (reducing adopted budget due to unforeseen effect on "revenue" or "expense")
☒ **Increase** (raising adopted budget due to unforeseen effect on "revenue" or "expense")
☐ **Adjustment** (correction to adopted budget due to "grant award" or "budgetary adjustment")

*****IF an Increase or Decrease, a memo explaining the need or purpose MUST accompany amendment form*****

	Account Number	Description	Amount
TO			
	101-52200-512200	Purchasing Personnel	8,657.00
	101-52200-518700	Overtime Pay	282.00
	101-52200-520400	State Retirement	988.00
	101-52200-520100	Social Security	553.00
	101-52200-854500	Employer Medicare Cost	130.00
		TOTAL	10,610.00

	Account Number	Description	Amount
FROM			
	101-0-4899-00	Other Use/Fund Balance	10,610.00
		TOTAL	10,610.00

Explanation: Purchasing staff has accumulated Comp Time due to the IT Modernization

project to implement Tyler technology's product Munis.

 4/29/2019

Signature of Official/Department Head/Date

Signature of County Mayor/Date

***All requests requiring committee approval are due to Sr. Financial Analyst's Office by noon on the Tuesday before the Budget Committee Meeting.**



Legislation Details (With Text)

File #: RES 19-182 **Version:** 1 **Name:**

Type: Resolution **Status:** Agenda Ready

File created: 5/2/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:**

Title: Resolution No. 19-05-003, Resolution to Levy a Tax Rate in Excess of the Certified Tax Rate.

Sponsors:

Indexes:

Code sections:

Attachments: [RESOLUTION TO LEVY A TAX RATE IN EXCESS OF CERTIFIED.pdf](#)
[Preliminary Blount County 04-29-19.pdf](#)
[Property Tax Reappraisal and Certified Tax Rate.pdf](#)
[Reappraisals are intended to be revenue neutral.pdf](#)
[State Certified Rate guidance.pdf](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Budget Committee	forwarded to full commission	Pass
5/7/2019	1	Commission Workshop		

Resolution No. 19-05-003, Resolution to Levy a Tax Rate in Excess of the Certified Tax Rate.

**RESOLUTION TO LEVY A TAX RATE
IN EXCESS OF THE CERTIFIED TAX RATE**

Resolution No 19-05-003

Resolution Sponsors: Commissioners Tom Stinnett and Jared Anderson

WHEREAS, *Tennessee Code Annotated*, Section 67-5-1701(a), requires that, in the event of a general reappraisal in a county, the county legislative body shall determine and certify a tax rate which will provide the same ad valorem revenue for that jurisdiction as was levied during the previous year; and

WHEREAS, *Tennessee Code Annotated*, Section 67-5-1701(b), authorizes the State Board of Equalization to establish policies providing a procedure or formula for calculating the certified tax rate and Blount County followed that procedure after reappraisal in 2019; and,

WHEREAS, *Tennessee Code Annotated*, Section 67-5-1702, authorizes a county legislative body to exceed the certified tax rate set according to *Tennessee Code Annotated*, Section 67-5-1701, by resolution after advertising its intent to exceed the certified tax rate in a newspaper of general circulation in the county (with an affidavit of publication sent within thirty days after publication to the State Board of Equalization) and public hearing; and

WHEREAS, Blount County Property Assessor's Office has provided a preliminary certified tax rate of 2.2537, Blount County desires to levy a tax rate in excess of the certified tax rate;

NOW, THEREFORE, BE IT RESOLVED, by the Blount County Legislative Body, meeting in regular session on this the 16th day of May, 2019, that:

Section 1. It is hereby intended, for Blount County to implement a tax rate, in excess of the certified tax rate;

Section 2. This Resolution shall take effect from and after its passage, the public welfare requiring it. This resolution shall be spread upon the minutes of the county legislative body.

Adopted this 16th day of May, 2019.

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved: ____

Vetoed: ____

County Mayor

Date

**PRELIMINARY REPORT
CALCULATION FORM FOR CERTIFIED TAX RATE**

<u>COUNTY</u>	<u>JURISDICTION</u>	<u>TAX YEAR</u>	
Blount (05)	County Basic (2018 - \$2.47)	2019 (04/15/2019)	
	<u>Current Year</u>	<u>Prior Year</u>	
1. Appraisal Ratio	1.0000	0.9081	
2. Total locally assessed Real Property	\$ 3,526,532,605	\$ 3,107,534,495	
(Less new real)	\$ (37,556,441)	\$ (24,900,052)	
3. Total assessed value of tangible Personal Property	\$ 351,031,115	\$ 359,955,054	
(Less new personal)	\$ (40,418,137)	\$ (40,821,568)	
4. Total locally assessed tax base with adjustments	\$ 3,799,589,142	\$ 3,467,489,549	
5. Estimated public utility assessments	\$ 141,966,189	\$ 128,919,496	
6. Total Tax Base Assessment	\$ 3,941,555,331	\$ 3,596,409,045	
7. Prior year's adjusted tax levy		\$ 88,831,303	
8. Certified Tax Rate	<u>\$ 2.2537 *</u>		

Assessor

Chief Executive

Please Note:

***Rounding up is not permitted.**

Property Tax Reappraisal and Certified Tax Rate

Property tax reappraisal and certified tax rates

The Tennessee Certified Tax Rate process is designed to ensure “truth-in-taxation” following a county-wide reappraisal. The process ensures the amount of total taxes collected for a county remain the same after a reappraisal, even if the combined value of all property in the county rose or fell following the reappraisal.

Property Tax Reappraisal

The largest single source of funding for local governments, property taxes primarily fund public schools. A property’s tax bill is based on a percentage of the fair market value of the property as determined by the assessor of property as of January 1 of the tax year. The law requires land and buildings be revalued for property tax purposes at least every six years (sometimes more often), this process of revaluing property in a county is referred to as the county’s “reappraisal” or “reappraisal year.”

However, a property’s taxable value or “assessed value” is based on a percentage of its market value. The assessed value of a property varies according to whether the property is classified as farm/residential property (25% of fair market value), commercial/industrial property (40%) or public utility property (55%). Taxpayers may appeal their property’s fair market value or assessment classification.

In addition to a property’s assessed value, the other determinant of the total tax bill is the tax rate, expressed as an amount per \$100 of assessed value, which is adopted by county commissions and city councils each year after considering their annual budgets. Taxpayers can discuss or express concern about the tax rate at the office or meetings of their county commissioners or city councilmen or aldermen, beginning usually in July of the year.

Calculating a Certified Tax Rate

Higher values during a reappraisal do not necessarily mean higher taxes. The law requires counties and cities to reexamine property tax rates after a reappraisal to make sure higher taxable values do not automatically result in a tax revenue increase. Known as the certified tax rate law or “truth-in-taxation”, the law requires local governments to conduct public hearings before adopting a property tax rate which would generate more taxes overall than were billed the year before at the previous year’s lower values. If the new tax rate following a reappraisal does not exceed the certified rate, the average tax bill may actually remain the same. If a property’s value increased as the result of the revaluation more than the average, the taxes may be somewhat higher, while if the value increased less than the average, the tax bill may actually be lower in a revaluation year compared to the year before.

Once a certified rate is calculated by the assessor and chief executive of the tax jurisdiction, and reviewed by the State Board of Equalization, it is submitted to the jurisdiction’s governing body for formal determination, usually for consideration with the budget. If the budget will require an increase above the certified rate, the governing body must publish notice of a public hearing on whether to exceed the certified rate and then may proceed to adopt an actual tax rate after the hearing. If the certified tax rate is exceeded, the jurisdiction must send the State Board of Equalization an affidavit of publication for the hearing notice, and a certified copy of the final tax rate ordinance or resolution

Reappraisals are intended to be revenue neutral. When we roll over January 1 the tax rate as we know (2.47) is erased. When we finish the job and all the numbers are reviewed by the Comptroller office then they will issue what's called a "certified rate". The certified rate is the tax rate that equalizes the tax revenue from 2018 to the 2019 reappraisal year. Again, we can't profit from a reappraisal. So, once the certified rate is set and all data entry is completed then we turn over that certified rate to the commission to accept or they can exceed. I will sign off on the certified rate along with the Comptroller office and turn it over to the commission. If they choose to accept then its adopted as our tax rate. If, not adopted then whatever number the commission settles on above the certified rate becomes our new tax rate. The certified rate is called that due to the fact our reappraisal numbers (statistics etc.) must be must be within range for the Comptroller office to "Certify" the reappraisal. We have been certified and accepted by the Comptroller office and now we have a certified rate.



JUSTIN P. WILSON
Comptroller

JASON E. MUMPOWER
Chief of Staff

January 7, 2019

Memorandum

To: County and city mayors in property tax revalue counties

From: Betsy Knotts, Executive Secretary
State Board of Equalization *B. Knotts*

Subject: **Certified tax rate compliance**

Jurisdictions completing reappraisal programs approved by the State Board of Equalization are required by law to calculate a "certified tax rate" based upon the revalued tax base within the jurisdiction. This rate is calculated at a level that produces the same amount of property tax revenue as was billed for the previous year. The following is a brief outline of the process:

1. Calculation. You will be provided a calculation form with our estimate of the certified rate through the assessor's office. Note that the law does not permit the rate to be rounded up. Tax rates may be adopted in fractions of a cent but rounding up the certified rate is not permitted. *The form should be returned to this office with your signature and the signature of the assessor.*
2. Determination. The county commission (or city council or board) must officially determine the certified rate by simple action of the body on motion and second. If the certified rate is sufficient to meet the new budget, the governing body may proceed to adopt the actual tax rate, and no further compliance steps are required. *Please note, some jurisdictions may experience a decline in reappraisal values such that the certified (tax-neutral) rate becomes higher than the year before. This does not change certified rate compliance. If the rate needed for your budget is higher than last year's rate but still lower than the certified (tax-neutral) rate, the city or county may adopt an actual rate higher than last year but lower than the certified rate, without the special newspaper notice and hearing that must normally accompany a levy in excess of the certified rate.*
3. Publication. *If the certified rate will not be sufficient to meet the new budget*, the governing body should direct the clerk to arrange publication of a newspaper notice, "Notice of public hearing to consider whether to exceed the certified tax rate". A sample notice is attached, and should be used.
4. Hearing and adoption of actual tax rate. At the conclusion of the public hearing, the governing body may proceed to adopt the actual tax rate.

Page 2
Memorandum
January 7, 2019

5. Documentation. The county or city should send our office a copy of the newspaper affidavit of publication within 30 days of publication, and if the certified tax rate is exceeded, we should also be sent a certified copy of the tax rate resolution or ordinance.

If you need to contact our office, please call 615.401.7883 or email betsy.knotts@cot.tn.gov. You may also send a response to this letter to the Tennessee Comptroller of the Treasury, State Board of Equalization, Cordell Hull Building, 425 Fifth Avenue North, Nashville, TN 37243.

cc: Assessor of Property

Enc.

Example of newspaper advertisement notifying the public of intent to exceed the certified tax rate:

**NOTICE OF INTENT TO EXCEED
CERTIFIED TAX RATE**

The [County Commission][Board of Mayor and Aldermen] of [county or city] will conduct a public hearing on _____, at _____ p.m., on the [county's][city's] intent to exceed the certified (tax neutral) property tax rate. This public hearing will be held at _____. [Optional: The certified tax rate as defined by T.C.A. §67-5-1701 is \$_____ per \$100 of assessed valuation. The City's proposed FY _____ budget, if adopted, will require a proposed tax levy of \$_____ per \$100 of assessed valuation.]



Legislation Details (With Text)

File #: RES 19-147 **Version:** 1 **Name:**

Type: Resolution **Status:** Agenda Ready

File created: 4/11/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:**

Title: Resolution No. 19-05-012, A Resolution to Approve a Self-Funded Dental Plan with Delta Dental and Adopting of Contribution Rates for the Dental Plan.

Sponsors:

Indexes:

Code sections:

Attachments: [Resolution 19-05-012 Delta Dental Plan](#)
[Business Associate Addendum Delta Dental](#)
[Blount County HR Committee Meeting April \(1\)](#)
[Minutes Insurance Committee 2019-Apr-16](#)
[Minutes Human Resources Committee 2019-Apr-16](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Commission Workshop		
4/16/2019	1	Insurance Committee	approved	Pass
4/16/2019	1	Human Resources Committee	approved	Pass

Resolution No. 19-05-012, A Resolution to Approve a Self-Funded Dental Plan with Delta Dental and Adopting of Contribution Rates for the Dental Plan.

RESOLUTION NO. 19-05-012

SPONSORED BY: Dodd Crowe, Jim Hammontree and Jared Anderson

A RESOLUTION TO APPROVE A SELF-FUNDED DENTAL PLAN WITH DELTA DENTAL AND ADOPTING OF CONTRIBUTION RATES FOR THE DENTAL PLAN

WHEREAS, Blount County Government provides full-time employees and their dependents access to dental insurance benefits; and,

WHEREAS, the renewal rate for the fully insured plan with Delta Dental effective January 1, 2020, would increase the current premium by 5 percent; and,

WHEREAS, the renewal rate of the self-funded plan with Delta Dental effective January 1, 2020, would increase the current premium by 2 percent; and,

WHEREAS, the self-funded plan with Delta Dental effective January 1, 2020, has a plan design change increasing the annual maximum benefit from \$1,000 to \$1,200; and,

WHEREAS, a self-funded plan will keep profit margins with Blount County creating a substantial cost savings; and,

WHEREAS, the Blount County Employee Dental plan has a need for a premium rate structure to be adopted for the plan year effective January 1, 2020; and,

WHEREAS, the recommended premium rate structure for the dental plan design follows:

PLAN COVERAGE:	<u>Employer Premium</u>	<u>Employee Premium</u>	<u>Total Premium</u>
• Employee Only	\$21.57	\$5.00	\$26.57
• Employee + Family	\$21.57	\$61.74	\$83.31

WHEREAS, if both spouses work within the County, the maximum Employee Premium to be paid will be the family premium. The Employer premium will be budgeted for every eligible employee who elects coverage;

WHEREAS, the approval of the recommended monthly premium structure will help to mitigate the risk of double coverage;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Blount County, Tennessee, assembled in regular session this 16th day of May, 2019, approves the recommendation to change the dental insurance coverage from fully insured to self-fund with Delta Dental and the contribution rates set forth herein, effective January 1, 2020; and

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized to execute agreements and contracts as necessary to implement the change in dental care structure.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION TAKE EFFECT FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT; AND THAT ANY PRIOR RESOLUTION TO THE CONTRARY IS HEREBY DECLARED VOID.

CERTIFICATION OF ACTION

ATTEST

Chairman

County Clerk

Approved: _____

Vetoed: _____

County Mayor

Date

BUSINESS ASSOCIATE ADDENDUM

THIS BUSINESS ASSOCIATE ADDENDUM (“the ADDENDUM”) is an addendum to the most recently executed Agreement between Delta Dental of Tennessee (“Business Associate”) and [INSERT Group Name] (“Plan Sponsor”). This Addendum is also entered into by and between Business Associate, the Plan Sponsor, and the [INSERT Plan Name from ERISA plan documents] (the “Plan”). Business Associate, the Plan Sponsor, and the Plan are sometimes collectively referred to herein as the “Parties.” This Addendum is effective [INSERT Contract Effective Date].

I. INTRODUCTION

- A. **WHEREAS**, pursuant to the terms and conditions set forth in the Agreement, Business Associate performs, for or on behalf of the Plan, certain services described in the Agreement (the “Services”); and
- B. **WHEREAS**, in performing the Services, Business Associate will receive, create, or access certain Protected Health Information of Participants or Beneficiaries covered under the Plan, and, accordingly, is a “Business Associate” as defined in the Privacy Rule; and
- C. **WHEREAS**, the Plan is a “Covered Entity” within the meaning of the Privacy Rule; and
- D. **WHEREAS**, the Parties desire to enter into this Addendum to comply with the provisions in the Privacy Rule requiring a Business Associate to provide adequate assurances to a Covered Entity with respect to the confidentiality of PHI.
- E. **NOW, THEREFORE**, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties hereby agree as follows:

II. DEFINITIONS

- A. “Beneficiary” means any Individual entitled to benefits under the Plan by virtue of being a covered dependent of a Participant.
- B. “Business Associate” shall have the same meaning as the term “business associate” in 45 CFR 160.103. Delta Dental is a Business Associate of the Plan.
- C. “Covered Entity” shall have the same meaning as the term “covered entity” in 45 CFR 160.103. The Plan is a Covered Entity.
- D. “Designated Record Set” shall have the same meaning as the term “designated record set” in 45 CFR 164.501 limited to a group of records maintained by or for the Plan that includes (a) enrollment, payment, and claims adjudication record of an Individual

maintained by or for the Plan, (b) other Protected Health Information used, in whole or in part, by or for the Plan to make coverage decisions about an Individual.

- E. “Electronic Protected Health Information” or “EPHI” shall have the same meaning as the term “electronic protected health information,” at 45 CFR 160.103, limited to the electronic protected health information that is created, received, maintained, or transmitted to or on behalf of the Plan.
- F. “ERISA” means the Employee Retirement Income Security Act of 1974, as amended.
- G. “HIPAA” means the Health Insurance Portability and Accountability Act of 1996, as amended.
- H. “HITECH Act” means the Health Information Technology for Economic and Clinical Health Act, found in the American Recovery and Reinvestment Act of 2009 at Division A, title XIII and Division B, Title IV.
- I. “Individual” shall have the same meaning as the term “individual” in 45 CFR 160.103, and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).
- J. “Minimum Necessary” shall have the meaning set forth in the Health Information Technology for Economic and Clinical Health Act, § 13405(b)
- K. “Participant” means any Individual who is an employee of the Plan Sponsor and is entitled to benefits under the Plan.
- L. “Plan” means the [INSERT Plan Name]. Whenever reference is made in this Addendum to actions or undertakings of the Plan, to reports or information provided by the Business Associate to the Plan or to instructions to the Business Associate from the Plan, the reference to the Plan shall be to the person or entity designated in the Plan documents as having responsibility for Plan administration, or, if no designation is made therein, the Plan Sponsor. In short, the reference is to a person or entity with authority to act or speak on behalf of the Plan.
- M. “Plan Sponsor” means [INSERT Group Name]. The Plan Sponsor is neither a Covered Entity nor a Business Associate.
- N. “Privacy Rule” means the “Standards for Privacy of Individually Identifiable Health Information,” at 45 CFR parts 160 and 164, subparts A and E, as promulgated pursuant to HIPAA.
- O. “Protected Health Information” or “PHI” shall have the same meaning as the term “protected health information” in 45 CFR 160.103, limited to the information created, received, or accessed by Business Associate from or on behalf of the Plan.

- P. "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR 164.103.
- Q. "Secretary" shall mean the Secretary of the Department of Health and Human Services, or his designee.
- R. "Security Rule" means the "Standards for the Security of Electronic Protected Health Information," at 45 CFR parts 160, 162 and 164, as promulgated pursuant to HIPAA.

III. AGREEMENTS

A. Obligations of Business Associate.

1. **Application of Security Rule and Privacy Rule to Business Associate.** The administrative, physical and technical safeguards set forth in the HIPAA Security Rule at 45 CFR 164.308, 164.310, 164.312, and 164.316, shall apply to Business Associate in the same manner that such sections apply to a covered entity. The additional requirements of Subtitle D of the HITECH Act (Sections 13400 through 13411) that relate to privacy or security and that are made applicable with respect to covered entities shall also be applicable to Business Associate and are hereby incorporated into this Agreement.
2. **Uses and Disclosures.** Business Associate shall not use or further disclose PHI other than (a) as permitted or required by this Agreement and Addendum, (b) as permitted or required by the Plan documents, (c) as permitted or required by the Privacy Rule, (d) as Required by Law, (e) in a manner that would be permissible if used or disclosed by the Plan, or (f) in a manner that would not violate the Privacy Rule or other applicable federal or state law or regulation. Business Associate may use and disclose PHI that Business Associate obtains or creates only if such use or disclosure, respectively, is in compliance with each applicable requirement of 45 CFR 164.504(e).
3. **Minimum Necessary Standard.** Business Associate shall use and disclose PHI in a manner minimally necessary to accomplish the intended purpose of the use or disclosure. Business Associate shall be responsible for making minimum necessary determinations.
4. **Security.** Business Associate agrees to (a) implement safeguards in accordance with the Security Rule that reasonably and appropriately protect the confidentiality, integrity, and availability of the Electronic Protected Health Information that it creates, receives, maintains, or transmits on behalf of the Plan, (b) ensure that any agent, including subcontractor, to whom Business Associate provides PHI agrees to implement reasonable and appropriate safeguards in accordance with the Security Rule to protect the PHI, and (c) report to the Plan any violation of the Security Rule of which it becomes aware.

5. **Notification of Unauthorized Access, Use or Disclosure of Unsecured PHI.** Business Associate shall notify Covered Entity in writing of any unauthorized access, use or disclosure of unsecured PHI as soon as reasonably possible but no later than five (5) days following the date of discovery. Such notice shall include:
- (a) a brief description of what happened, including the date of the breach and the date of the discovery,
 - (b) the name(s) of the individual(s) whose PHI was used or disclosed,
 - (c) the identity(ies) of the entity(ies)/person(s) to whom the use or disclosure was made,
 - (d) description of the types of unsecured PHI that were disclosed,
 - (e) the steps taken by Business Associate to discontinue and minimize the impact of any inappropriate use or disclosure.
6. **Reporting.** Business Associate shall report to the Plan any use or disclosure of PHI not provided for under Section III.A.2 of this Addendum of which Business Associate becomes aware. Additionally, Business Associate agrees that, to the extent practicable, it shall mitigate any harmful effect of a use or disclosure of PHI of which it becomes aware that is in violation of the requirements of Section III.A.2 of this Addendum.
7. **Mitigation of Unauthorized Access, Use or Disclosure of Unsecured PHI.** Business Associate agrees that, to the extent practicable, it shall mitigate any harmful effect resulting from any unauthorized acquisition, use or disclosure of unsecured PHI caused by Business Associate's violation of the requirements of this Agreement or its failure to properly secure PHI in accordance with the April 17, 2009 guidelines published by the Department of Health and Human Services.
8. **Agents and Subcontractors.** Business Associate shall ensure that any subcontractors or agents to whom it provides PHI that has been created or received by Business Associate from or on behalf of the Plan agrees to the same restrictions and conditions with respect to such PHI as are applicable to Business Associate as set forth herein. Should Business Associate, at its sole discretion, enter into a written contract with such subcontractors or agents to assure that such subcontractors or agents abide by the same restrictions and conditions that apply to Business Associate with regard to PHI, Business Associate shall, upon request, provide a copy of such contract(s) to the Plan.
9. **Requests for Information or Access.** Business Associate shall process any requests it receives from individuals seeking access to or copies of PHI maintained by Business Associate for or on behalf of the Plan. The Plan hereby expressly delegates its authority regarding requests for access to Business Associate and agrees to abide

by Business Associate's determinations to grant or deny access in accordance with the Privacy Rule.

10. **Requests to Amend.** Business Associate shall make any amendment(s) to PHI in a Designated Record Set that the Plan directs or agrees to pursuant to 45 CFR 164.526 at the request of the Plan or an Individual. The Business Associate shall make amendments as soon as administratively feasible.
11. Business Associate agrees to document disclosures of Protected Health Information, and information related to such disclosures, as would be required for Health Plan Sponsor to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR § 164.528 and any additional regulations promulgated by the Secretary pursuant to HITECH Act § 13405(c). Business Associate agrees to implement an appropriate record keeping process that will track, at a minimum, the following information: (i) the date of the disclosure; (ii) the name of the entity or person who received the Protected Health Information, and if known, the address of such entity or person; (iii) a brief description of the Protected Health Information disclosed; and (iv) a brief statement of the purpose of such disclosure which includes an explanation of the basis for such disclosure.
12. **Requests for Accountings.** With respect to requests for an accounting, Business Associate shall notify the Plan in writing within twenty (20) business days of any requests received by Business Associate from individuals seeking an accounting of disclosures of PHI and respond to such requests only when and as directed by the Plan. Additionally, when and as directed by the Plan, Business Associate shall provide for an accounting to the Plan or the requesting individual (as directed) of any and all disclosures of PHI made by Business Associate on behalf of the Plan during the six years prior to the date of the request. Business Associate shall maintain and make available to the Plan, upon request, a record of all disclosures of PHI made by Business Associate, including, at a minimum, the date of the disclosure, the name and address of the recipient of the PHI, a description of the PHI disclosed, and the purpose of and basis for the disclosure. The accounting obligations of Business Associate hereunder shall not apply to (a) disclosures made for purposes of treatment, payment, or health care operations (as defined in the Privacy Rule), (b) disclosures made to the individual who is requesting the accounting, (c) disclosures made prior to April 14, 2003, (d) disclosures made to law enforcement officers, correctional institutions, or for national security purposes, (e) disclosures incidental to a use or disclosure otherwise permitted or required as provided in 45 CFR 164.502, (f) pursuant to an authorization as provided in 45 CFR 164.508, (g) as part of a limited data set in accordance with 45 CFR 164.514(e).
13. **Books and Records.** Business Associate shall make its internal practices, books, and records relating to the use and disclosure of PHI received from the Plan, or created or received by Business Associate on behalf of the Plan, available to the Secretary and to the Plan for purposes of determining the Plan's compliance with HIPAA, the

Privacy Rule, and other applicable federal and/or state law. Business Associate shall notify the Plan immediately of any such requests and shall provide the Plan with a copy of the request and any documents or information provided in response to such requests.

14. **Termination.** Upon learning of any pattern of improper uses or disclosures by Business Associate that the Plan determines amounts to a material breach of Business Associate's obligations under this Addendum, the Plan shall promptly notify Business Associate in writing as to the nature and extent of such breach, and shall provide Business Associate a reasonable amount of time to cure such breach. A reasonable amount of time shall depend on the nature and extent of the breach, shall be clearly stated in the notice, but in no case shall the period for cure be less than 30 days. Notwithstanding the foregoing, should the Plan determine that the breach is incurable, or that Business Associate has repeatedly engaged in such impermissible uses or disclosures despite prior notice, the Plan may have the Plan Sponsor immediately terminate the Agreement to which this Addendum applies, upon written notice to Business Associate, without damages or liability to the Plan Sponsor or the Plan.

15. **Return of PHI Upon Termination.** At termination of the Agreement, Business Associate shall return or destroy all PHI received from the Plan, or created by Business Associate on behalf of the Plan, that Business Associate maintains in any form. Business Associate shall retain no copies of such PHI. Upon request of the Plan, Business Associate shall provide a written certification of the return and/or destruction of the PHI. If the parties agree that the return or destruction of such PHI by Business Associate is not feasible, then Business Associate shall continue to extend the protections required hereunder to the PHI for as long as it maintains the PHI. Further, Business Associate shall limit any further use or disclosure of the PHI to those purposes that make its return or destruction infeasible. This provision shall survive the termination of this Agreement.

16. **Prohibition against Sale or Marketing of PHI.** Except as otherwise provided in Section 13405 of the HITECH Act, Business Associate shall not (a) directly or indirectly receive remuneration in exchange for any PHI of an individual; or (b) use or disclose PHI for any purpose related directly or indirectly to any marketing or marketing communication.

B. **Additional Permissible Uses and Disclosures of PHI by Business Associate.** Subject to the foregoing provisions, and in addition to the use and disclosure by Business Associate of PHI authorized elsewhere in this Addendum, Business Associate may use and disclose PHI for the following additional purposes:

1. As necessary for data aggregation purposes relating to the health care operations of the Plan, but only as separately authorized by the Plan in writing,
2. As necessary for data aggregation purposes of Business Associate, but only if the PHI is de-identified pursuant to 45 CFR 164.514,

3. For the proper internal management and administration of Business Associate,
4. To carry out the legal responsibilities of Business Associate, and
5. To provide summary health information (as defined in 45 CFR 164.504) to the Plan Sponsor for the purposes of obtaining premium bids for other health insurance coverage or, if needed, to amend or terminate the Plan.

For purposes (3) and (4) above, Business Associate may use or disclose PHI to third parties only if the disclosure is Required by Law, Business Associate obtains reasonable assurances from the person to whom the PHI is disclosed that it will be held confidentially and used or further disclosed only as Required by Law or for the purposes for which it was disclosed to the person, and the person to whom the disclosure is made is obligated to notify Business Associate of any instances of which that person is or becomes aware in which the confidentiality of the information has been breached.

C. Obligations of the Plan.

1. **Comply With the Privacy Rule.** The Plan shall comply with all the obligations imposed on Covered Entities under the Privacy Rule with respect to the permitted and required uses and disclosures of PHI.
2. **Notice of Privacy Practices.** The Plan shall provide Business Associate with a copy of its Notice of Privacy Practices, as well as any changes made to such Notice from time to time.
3. **Communicate Changes in Permitted Uses and Disclosures.** The Plan shall provide Business Associate with any changes in, or revocation of, permission by Participants or Beneficiaries to use or disclose PHI, if such changes affect Business Associate's permitted or required uses and disclosures of PHI.
4. **Communication of Restrictions on Uses and Disclosures.** The Plan shall notify Business Associate of any restriction to the use or disclosure of PHI that the Plan has agreed to.
5. **Prohibition of Employment-Related Disclosures.** The Plan shall not use or disclose the PHI of any Participant or Beneficiary to the Plan Sponsor for any employment-related purposes, or in connection with any other benefit plan of the Plan Sponsor, nor shall it direct Business Associate to do so.
6. **Guarantee of Individual Rights.** The Plan shall ensure that Participants and Beneficiaries have the rights of access, amendment, and accounting with respect to their own PHI as set forth under the Privacy Rule.

7. **Limitation on Access for Administrative Purposes.** The Plan shall ensure that access to the PHI of Participants and Beneficiaries will be limited to those employees or agents of the Plan Sponsor designated in the Plan documents as being entitled to receive and use PHI in connection with the administration of the Plan, and will notify Business Associate in a timely fashion of the identity of such persons, any changes in the persons so designated, and a means for Business Associate to verify that it is in fact communicating with such persons.
8. **Safeguards.** The Plan shall establish or cause to be established adequate administrative, physical, and technical safeguards for protecting PHI and will provide Business Associate with sufficient information about such safeguards as will allow Business Associate to provide the Services while respecting and maintaining the safeguards.
9. **Sponsor Certification.** The Plan will require that the Plan Sponsor certify that it has agreed to the obligations set forth in Section III.D below and that the Plan documents have been amended to incorporate the conditions to which the Plan Sponsor has agreed.
10. **Limitation on Plan Requests of Business Associate.** Except to the extent permitted under Section III.B above, the Plan shall not ask Business Associate to use or disclose PHI in a manner that would not otherwise be permitted under the Privacy Rule if done by the Plan.

D. Obligations of the Plan Sponsor.

1. **Prohibition on Employment-Related Uses and Disclosures.** The Plan Sponsor shall not use or disclose the PHI of any Participant or Beneficiary for employment-related purposes or in connection with any other benefit plan of the Plan Sponsor.
2. **Permitted Uses and Disclosures.** The Plan Sponsor shall only use or disclose the PHI of any Participant or Beneficiary as permitted or required by the Plan documents, the Privacy Rule, this Addendum, or as Required by Law.
3. **Obligation to Report.** The Plan Sponsor shall report to the Plan and Business Associate any use or disclosure of PHI of which it becomes aware that is inconsistent with the uses and disclosures permitted under Section III.D.2 above.
4. **Cooperation for Plan Compliance.** The Plan Sponsor shall make its internal practices, books, and records relating to the use and disclosure of PHI received from Business Associate or the Plan available to the Secretary for determining the Plan's compliance with the Privacy Rule.
5. **Return of PHI.** The Plan Sponsor shall return, if feasible, all PHI received from the Plan or Business Associate when the PHI is no longer needed for the purpose(s) for which it was disclosed.

6. **Amend Plan Documents.** The Plan Sponsor shall amend or cause to be amended the Plan documents to (a) identify the permitted and required uses and disclosures of PHI by the Plan Sponsor, (b) identify those of its employees or classes of employees to whom PHI may be disclosed for purposes of payment and health care operations in the normal course of Plan operations, (c) restrict the Plan administrative functions performed by the Plan Sponsor to those employees and classes of employees identified in the Plan documents, and (d) establish an effective mechanism for resolving any instances of non-compliance with the permitted uses and disclosures by those employees and classes of employees identified in the Plan documents as being allowed to access PHI.
 7. **Individual Rights.** The Plan Sponsor shall ensure all Participants and Beneficiaries the right to access, request amendments, and receive accountings of disclosure of their own PHI maintained by the Plan.
 8. **Certification.** The Plan Sponsor will certify to the Plan and Business Associate that it has fulfilled all of the obligations set forth in Sections III.D.1-7 above.
- E. **Security.** The Parties shall work together in good faith to cooperate with each other's current and future security policies and procedures to ensure the integrity, confidentiality, and availability of PHI in a manner that complies with HIPAA and the Security Rule, as amended from time to time.
- F. **Record Keeping.** Business Associate agrees to implement an appropriate record keeping process to enable it to comply with the HIPAA requirements applicable to it under this Addendum and the Privacy Rule.
- G. **Confidential and Proprietary Information.** Business Associate may receive, create, or have access to confidential and/or proprietary information of the Plan Sponsor concerning its business affairs, property, products, operations, computer systems, and strategies. Business Associate agrees to hold such confidential and/or proprietary information in strict confidence, to maintain and safeguard the confidentiality of such information, and to use such information solely to perform the Services as required by this Agreement.
- Likewise, the Plan Sponsor or the Plan may receive, create, or have access to confidential and/or proprietary information of Business Associate concerning its business affairs, property, operations, computer systems, dentists, providers, and strategies. The Plan Sponsor and the Plan agree to hold such confidential and/or proprietary information in strict confidence, to maintain and safeguard the confidentiality of such information, and to use such information solely to perform their obligations as required by this Agreement.
- H. **Amendment.** Upon enactment of any law or regulation affecting the use or disclosure of PHI, or the publication of any decision of a court of the State or the United States relating to any such law, or the publication of any interpretative policy or opinion of any

government agency charged with the enforcement of any such law or regulation, Business Associate, by written notice to the Plan and the Plan Sponsor, may amend the Agreement and/or this Addendum in such manner as Business Associate determines necessary to comply with such law or regulation, and the Plan and the Plan Sponsor agree to be bound by such amendment, unless within thirty (30) days of the Plan's and the Plan Sponsor's receipt of notice of such amendment the Plan and the Plan Sponsor notify Business Associate that they reject such amendment. Upon receipt of such notice of rejection, Business Associate may terminate the Agreement immediately upon written notice to the Plan and the Plan Sponsor.

- I. **Binding Effect.** Except as otherwise provided herein, the terms and conditions of the Agreement shall remain in full force and effect. Additionally, the terms and conditions of this Addendum shall remain in full force and effect following termination of the Agreement.
- J. **Indemnification by Plan or Plan Sponsor.** The Plan and Plan Sponsor hereby agree to indemnify, defend, and hold harmless Business Associate, its board of directors, officers, members, agents, employees, subcontractors, and personnel from and against any and all claims, demands, suits, actions, losses, expenses, costs (including reasonable attorney fees), obligations, damages, deficiencies, causes of action, and liabilities (collectively, "Claims") incurred by Business Associate as a result of, or that are proximately caused by, (1) any act or omission of the Plan or Plan Sponsor, their employees, subcontractors, or agents, in carrying out the Plan's or Plan Sponsor's obligations under the Agreement, (2) any breach of the duties and obligations of the Plan Sponsor or the Plan hereunder, including, without limitation, any negligent or intentional acts, errors, or omissions by the Plan Sponsor or the Plan, their employees, subcontractors, or agents, and (3) any act or conduct of the Plan Sponsor and the Plan, their employees, subcontractors, or agents, adjudged to constitute fraud, misrepresentation, or violation of any law, including, without limitation, violation of any statute or regulation applicable to the Plan or Plan Sponsor pursuant to this Agreement.

Business Associate shall provide prompt written notice of relevant information concerning the Claims to the Plan and Plan Sponsor. The Plan and Plan Sponsor shall provide such reasonable assistance (at Plan Sponsor's expense) as may reasonably be requested by Business Associate in connection with the defense of any Claim. Notwithstanding the foregoing: (1) Business Associate shall not settle any such Claim without the consent of the Plan Sponsor or the Plan, which consent shall not be unreasonably withheld, and (2) the indemnification obligations of Plan Sponsor and the Plan hereunder shall not extend to Claims attributable solely to the gross negligence, intentional misconduct, or willful malfeasance of Business Associate.

- K. **Indemnification by Business Associate.** Business Associate hereby agrees to indemnify, defend, and hold harmless the Plan Sponsor or the Plan, their board of directors, officers, members, agents, employees, subcontractors, and personnel (the "Indemnities") from and against any and all claims, demands, suits, actions, losses, expenses, costs (including reasonable attorney fees), obligations, damages, deficiencies,

causes of action, and liabilities (collectively, "Claims") incurred by the Indemnities as a result of, or that are proximately caused by, the gross negligence, intentional misconduct, willful malfeasance, fraud, or misrepresentation of Business Associate, its employees, officers, subcontractors, and agents; provided, however, that nothing in this section shall purport to indemnify or hold harmless a Plan fiduciary for any breach of his or her fiduciary duties under ERISA.

The Plan Sponsor or the Plan shall provide prompt written notice of relevant information concerning the Claims to Business Associate. Business Associate shall provide such reasonable assistance (at Business Associate's expense), as may reasonably be requested by the Plan and Plan Sponsor, in connection with the defense of any Claim. Notwithstanding the foregoing: (1) neither the Plan nor the Plan Sponsor shall settle any such Claim without the consent of Business Associate, which consent shall not be unreasonably withheld, and (2) the indemnification obligations of Business Associate hereunder shall not extend to Claims attributable solely to the negligence, gross negligence, intentional misconduct, or willful malfeasance of the Plan or the Plan Sponsor.

L. **Injunction.** The Parties acknowledge and agree that in the event of a breach or threatened breach by Business Associate, the Plan Sponsor, or the Plan of their duties and obligations hereunder, each of the affected Parties shall be irreparably and substantially harmed, and that remedies at law will not be an adequate remedy for such breach. Accordingly, in such event, Business Associate, the Plan Sponsor, and the Plan shall be entitled to immediate injunctive relief against such breach or threatened breach. Such rights to injunctive relief shall be in addition to, and not in limitation of, any other legal and equitable relief available to Business Associate, the Plan Sponsor, or the Plan under applicable law.

M. **Counterparts.** This Agreement may be executed in the original or by facsimile or other electronic means in any number of counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have signed this Addendum effective as of the above date.

Business Associate

By: _____

Its: _____

Date: _____

Plan Sponsor

By: _____

Its: _____

Date:

Plan

By: _____

Its: _____ Fiduciary

Date:



Blount County Government HR/Insurance Committee

04/16/2019



Presented by:

Cole Harris, RHU

Vice President of Sales & Marketing

CBIZ Benefits & Insurance Services of Tennessee, Inc.

Office: 865-251-5149; Fax: 865-251-5143



Topics –Employee Benefit Planning

- Current Vendors
- Contribution Strategy
- Dental Recommendation

2019 – Current Vendors

- Allegiance (medical / FSA) – Rate Hold
- Employers Health / CVS Pharmacy (pbm) – Re-negotiated reduced rate
- PartnersRE (stop loss) – Expected in September
- Delta Dental of Tennessee (fully-insured dental) – 5% increase for 2 year rate hold
- Superior Vision (vision) – Rate Hold
- USABLE (term life, STD, LTD) – Rate Hold
- USABLE (voluntary benefits: critical illness, accident, cancer) – Rate Hold
- Convenient Care Plus (telemedicine, Call-a-doc) – Rate Hold

Contribution Strategy

- Resolution to set Medical Contribution Percentages
 - Similar to current percentages paid out in 2019
- Contribution strategy:

Plan Coverage	Employer	Employee
Employee Only	85%	15%
Employee + Spouse	85%	15%
Employee + Child(ren)	87%	13%
Family	84%	16%

Delta Dental – Current Plan

Benefits	Current Plan
Annual Maximum	\$1,000
Deductible (Ind/Fam)	\$50 / \$150
Ortho Lifetime	\$1,000
Preventative/Basic/Major/Ortho	100% / 80% / 50%
Preventative Excluded from Max	No

Current Rates	Blount County	Employee	Total Rate
Employee Only	\$21.04	\$5.00	\$26.04
Family	\$21.04	\$60.64	\$81.68
Renewal Rates	Blount County	Employee	Total Rate
Employee Only	\$22.47	\$5.00	\$27.47
Family	\$22.47	\$63.70	\$86.17



Delta Dental – Self-Funded

- Average previous 12 months
 - Enrollment: 1,726 Subscribers
 - Claims: \$959,279
- Fully Insured Premiums:
 - 2019: \$1,112,209.92
 - 2020: \$1,173,333.84
- Expected Surplus over Fully-Insured
 - 2019: \$60,000
 - 2020: \$120,000
- Increase Annual Maximum benefit by \$200 to member

Current Rates	Blount County	Employee	Total Rate
Employee Only	\$21.04	\$5.00	\$26.04
Family	\$21.04	\$60.64	\$81.68

Self- Funded Rates	Blount County	Employee	Total Rate
Employee Only	\$21.57	\$5.00	\$26.57
Family	\$21.57	\$61.74	\$83.31



Dental Recommendation

- Dental carrier remain with Delta Dental
- Move from Fully-Insured to Self-Funded
- Increase member annual maximum from \$1,000 to \$1,200
- Adopt the following rate structure

Self- Funded Rates	Blount County	Employee	Total Rate
Employee Only	\$21.57	\$5.00	\$26.57
Family	\$21.57	\$61.74	\$83.31



Thank you!



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes - Final

Insurance Committee

Commissioner Jared Anderson - Chair
Commissioner Rick Carver
Commissioner Dodd Crowe - Vice Chair
Commissioner Jim Hammontree
Commissioner Tom Stinnett

Tuesday, April 16, 2019

6:00 PM

Blount County Courthouse, Room 430

ROLL CALL

Rollcall

Present 3 - Chairperson Jared Anderson, Vice Chair Dodd Crowe, and Commissioner Jim Hammontree
Absent 2 - Commissioner Richard Carver, and Commissioner Tom Stinnett

A. SETTING OF AGENDA

By unanimous consent Chairman Anderson declared item D.a. to be remove from the agenda.

B. PUBLIC INPUT ON ITEMS ON THE AGENDA

None

C. APPROVAL OF MINUTES

A motion was made by Commissioner Hammontree, seconded by Vice Chair Crowe, that the March 5, 2019 Minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 3 - Chairperson Anderson, Vice Chair Crowe, and Commissioner Hammontree

No: 0

Absent: 2 - Commissioner Carver, and Commissioner Stinnett

Abstain: 0

a. [March 5, 2019 Minutes Insurance Committee](#)

Attachments: [March 5, 2019 Minutes](#)

D. NEW BUSINESS

a. [Resolution to set the Medical Contribution Percentages 2019](#)

Attachments: [Resolution to set the Medical Contribution Percentages 2019](#)

Item was removed from agenda.

b. [Approval of a Self Funded Dental Plan with Delta Dental , a plan design change, and adoption of contribution rates for the dental plan](#)

Attachments: [A Resolution to approve a self-funded Dental Plan with Delta Dental and Adopting of Contributions Rates for the Dental Plan](#)
[Blount County HR Committee Meeting April](#)
[Business Associate Addendum Delta Dental](#)

A motion was made by Vice Chair Crowe, seconded by Commissioner Hammontree, to approve the Resolution for a self funded dental plan with Delta Dental and adoption of contribution rates to be forwarded to Commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 3 - Chairperson Anderson, Vice Chair Crowe, and Commissioner Hammontree

No: 0

Absent: 2 - Commissioner Carver, and Commissioner Stinnett

Abstain: 0

E. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA

None

F. ANNOUNCEMENTS AND STATEMENTS

G. ADJOURNMENT



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes - Final

Human Resources Committee

Mayor Ed Mitchell
James Berrong, Sheriff
Jeff Headrick, Highway Superintendent
Phyllis Crisp, Register of Deeds
Scott Graves, Trustee
David Murrell, Schools
Rob Britt, Schools
Commissioner Jared Anderson - Chair
Commissioner Rick Carver
Commissioner Dodd Crowe - Vice Chair
Commissioner Jim Hammontree
Commissioner Tom Stinnett

Tuesday, April 16, 2019

5:00 PM

Blount County Courthouse, Room 430

EMERGENCY ANNOUNCEMENT

ROLL CALL

Rollcall

Present 11 - Mayor Ed Mitchell, Highway Superintendent Jeff Headrick, Trustee Scott Graves, School Representative David Murrell, School Representative Rob Britt, Chairperson Jared Anderson, Commissioner Richard Carver, Vice Chair Dodd Crowe, Commissioner Jim Hammontree, Commissioner Tom Stinnett, and Sheriff Jim Berrong

Absent 1 - Register of Deeds Phyllis Crisp

A. SETTING OF AGENDA

A motion was made by Commissioner Stinnett, seconded by School Representative Britt, to set the agenda. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 11 - Mayor Mitchell, Highway Superintendent Headrick, Trustee Graves, School Representative Murrell, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, Commissioner Stinnett, and Sheriff Berrong

No: 0

Absent: 1 - Register of Deeds Crisp

Abstain: 0

B. PUBLIC INPUT ON ITEMS ON THE AGENDA

None

C. APPROVAL OF MINUTES

a. [March 5, 2019 Minutes](#)

Attachments: [March 5, 2019 Minutes](#)

A motion was made by Commissioner Carver, seconded by Sheriff Berrong, that the Minutes be acted on as follows. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 11 - Mayor Mitchell, Highway Superintendent Headrick, Trustee Graves, School Representative Murrell, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, Commissioner Stinnett, and Sheriff Berrong

No: 0

Absent: 1 - Register of Deeds Crisp

Abstain: 0

D. NEW BUSINESS

1. INFORMATION ONLY

a. [Tobacco Cessation Program Flyer and 2018 Summary Report](#)

Attachments: [Tobacco Cessation Program](#)

b. [Employee Communication on Wellness Program](#)

Attachments: [Wellness Information](#)

c. [Revenue and Expenditures Report](#)

Attachments: [HR Revenue and Expenditures](#)

d. [Employee Medical Summary Count 2018-2019 Fiscal Year Reporting](#)

Attachments: [Employee Summary Reports](#)

2. DISCUSSION AND POSSIBLE ACTION

a. [Resolution to set the Medical Contribution Percentages 2019](#)

Attachments: [Resolution to set the Medical Contribution Percentages 2019](#)

A motion was made by Vice Chair Crowe that the Resolution be forwarded to full commission; however, failed for a lack of second.

A motion was made by Trustee Graves, seconded by Mayor Mitchell, that the Resolution be postponed. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 11 - Mayor Mitchell, Highway Superintendent Headrick, Trustee Graves, School Representative Murrell, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, Commissioner Stinnett, and Sheriff Berrong

No: 0

Absent: 1 - Register of Deeds Crisp

Abstain: 0

b. [Approval of a Self Funded Dental Plan with Delta Dental , a plan design change, and adoption of contribution rates for the dental plan](#)

Attachments: [A Resolution to approve a self-funded Dental Plan with Delta Dental and Adopting of Contributions Rates for the Dental Plan](#)
[Blount County HR Committee Meeting April](#)
[Business Associate Addendum Delta Dental](#)

A motion was made by Highway Superintendent Headrick, seconded by Commissioner Hammontree, to approve the Resolution for a self funded dental plan with Delta Dental and adoption of contribution rates be forwarded to the Insurance Committee. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 11 - Mayor Mitchell, Highway Superintendent Headrick, Trustee Graves, School Representative Murrell, School Representative Britt, Chairperson Anderson, Commissioner Carver, Vice Chair Crowe, Commissioner Hammontree, Commissioner Stinnett, and Sheriff Berrong

No: 0

Absent: 1 - Register of Deeds Crisp

Abstain: 0

c. [PBM Vendor and Patient Advocacy Program Discussion](#)

There was no action taken.

E. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA

None

F. ANNOUNCEMENTS AND STATEMENTS

G. ADJOURNMENT



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: RES 19-166 **Version:** 1 **Name:**

Type: Resolution **Status:** Agenda Ready

File created: 4/29/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:**

Title: Resolution No. 19-05-013, A Resolution Naming the Bridge on Lane Drive off US Highway 321 in Blount County, Tennessee, the John Greene Memorial Bridge.

Sponsors:

Indexes:

Code sections:

Attachments: [RES 19-05-013 John Greene Memorial Bridge](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Commission Workshop		

Resolution No. 19-05-013, A Resolution Naming the Bridge on Lane Drive off US Highway 321 in Blount County, Tennessee, the John Greene Memorial Bridge.

RESOLUTION 19-05-013

Sponsored by Commissioners: Tom Stinnett, and Staci Lawhorn

A RESOLUTION NAMING THE BRIDGE ON LANE DRIVE OFF US HIGHWAY 321 IN BLOUNT COUNTY, TENNESSEE, THE JOHN GREENE MEMORIAL BRIDGE

BE IT RESOLVED, by the Board of Commissioners of Blount County, Tennessee, in general session assembled this 16th day of May, 2019:

WHEREAS, John Greene was born in Blount County, Tennessee, on July 3, 1957; and

WHEREAS, John Greene, the son of Mary Evelyn and Hugh Greene, grew up in Blount County, Tennessee; and

WHEREAS, during his life, John Greene, an avid motorcyclist, was a devoted son, husband, father, grandfather, brother, uncle, and member of the First Baptist Church of Friendsville where he served as a deacon for twenty-five years; and

WHEREAS, John Greene was a member of the 25-Year Club at Alcoa/Arconic, and owner of John Greene Builders; and

WHEREAS, John Greene epitomizes the word servant as he was known for sacrificing his own time to help others in need not only within his church body but people within his community; and

WHEREAS, John Greene touched the lives of many but had a special place in his heart for elderly people and widows and gave selflessly to those in need by providing assistance and repair work to their homes at very little to no cost; and

WHEREAS, John Greene was tragically killed in a motorcycle accident on May 4, 2018 while he and his wife were travelling on US Highway 321 near Lane Drive; and

WHEREAS, this memorial bridge would serve as a reminder to be observant of motorcycle traffic; and

WHEREAS, the selfless service of John Greene to his fellowman should be memorialized; and

WHEREAS, it would be appropriate to name the bridge intersecting Lane Drive and US Highway 321 in Blount County, Tennessee, the John Greene Memorial Bridge.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Blount County, Tennessee, that:

1. Henceforth the aforementioned bridge on Lane Drive off US Highway 321 in Blount County, Tennessee, shall be named the John Greene Memorial Bridge; and
2. A plaque so stating shall be attached to the bridge.

BE IT FURTHER RESOLVED that this resolution take effect from and after passage, the Public Welfare requiring it.

BE IT FURTHER RESOLVED that this resolution be made a part of the official records of the Board of County Commissioners of Blount County, Tennessee.

Duly authorized and approved the 16th day of May, 2019.

CERTIFICATION OF ACTION:

ATTEST:

Commission Chairman

County Clerk

Approved: _____

Vetoed: _____

County Mayor

Date



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: RES 19-167 **Version:** 1 **Name:**
Type: Resolution **Status:** Agenda Ready
File created: 4/29/2019 **In control:** Board of Commissioners
On agenda: 5/16/2019 **Final action:**
Title: Resolution No. 19-05-015, A Resolution Permitting the Tennessee Wildlife Resource Agency Access to Work Within the Blount County, Tennessee, Right-Of-Way on Old Walland Highway near Coulter Bridge.

Sponsors:

Indexes:

Code sections:

Attachments: [Resolution 19-05-015 Hwy Dept-TWRA Agreement](#)
[Exhibit 1 Memo of Understanding \(Hwy Dept - TWRA\)](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Commission Workshop		

Resolution No. 19-05-015, A Resolution Permitting the Tennessee Wildlife Resource Agency Access to Work Within the Blount County, Tennessee, Right-Of-Way on Old Walland Highway near Coulter Bridge.

RESOLUTION NO. 19-05-015

SPONSORED BY: Commissioners Jeff Jopling, Brad Bowers, Ron French, and Tom Stinnett

**A RESOLUTION PERMITTING THE TENNESSEE WILDLIFE RESOURCE AGENCY ACCESS TO WORK
WITHIN THE BLOUNT COUNTY, TENNESSEE, RIGHT-OF-WAY ON OLD WALLAND HIGHWAY NEAR
COULTER BRIDGE**

BE IT RESOLVED by the Board of Commissioner of Blount County, Tennessee, in regular session assembled on the 16th day of May, 2019:

WHEREAS, the Blount County Highway Superintendent Jeff Headrick has had communications with the Tennessee Wildlife Resource Agency (TWRA); and

WHEREAS, TWRA does desire to create an environmentally safe entrance for swimmers and small boats (e.g., canoes, and kayaks) to access the Little River at the public parking area; and

WHEREAS, it would be in the best interest of Blount County and its citizens to allow TWRA to work within the County's right-of-way on Old Walland Highway near Coulter Bridge; and

WHEREAS, TWRA would be responsible for all costs and liabilities associated with the river access project; and

WHEREAS, The Blount County Highway Department and TWRA desire to enter into a Memorandum of Understanding to facilitate the above-described project and allow mutual cooperation and aid between the agencies. A copy of said agreement is attached hereto as Exhibit 1.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Blount County, Tennessee, to grant TWRA permission to work, at their expense and liability, within the County's right-of-way on Old Walland Highway near Coulter Bridge for the purpose of creating an environmentally safe entrance for swimmers and small boats to access the Little River at the public parking area. The Memorandum of Understanding with TWRA (attached hereto as Exhibit 1) is hereby approved and the Highway Superintendent is authorized to sign said Memorandum of Understanding.

Duly authorized and approved the 16th of May, 2019.

CERTIFICATION OF ACTION

ATTEST

Commission Chairman

County Clerk

Approved:____

Vetoed:____

County Mayor

Date



Tel: 865-982-4652

Blount County Highway Department

Blount County Operations Center

1227 McArthur Rd. Maryville, Tn. 37804



Fax: 865-681-8928

From: Jeff Headrick, Superintendent, Blount County Highway Department

To: Bart Carter, Tennessee Wildlife Resources Agency

Subject: **MEMORANDUM OF UNDERSTANDING BETWEEN THE BLOUNT COUNTY HIGHWAY DEPARTMENT AND TENNESSEE WILDLIFE RESOURCES AGENCY.**

This document establishes a Memorandum of Understanding (MOU) between Tennessee Wildlife Resources Agency, government entity, hereafter referred to as TWRA, and the Blount County Highway Department, hereafter referred to as BCHD.

PURPOSE: This MOU establishes the conditions and responsibilities of the signatories to the agreement under which TWRA may acquire certain materials and services from BCHD or BCHD may acquire certain materials and services from TWRA and the parties are agreeing for the TWRA and its agents to come onto the County right-of-way on Old Walland Highway near Coulter Bridge for the purpose of creating an environmentally safe entrance for swimmers and small boats to access the Little River at the public parking area.

SCOPE AND CONDITIONS: The scope and conditions under which support will be rendered are contained in this memorandum. This MOU has been coordinated between TWRA and the BCHD Official and Blount County Government.

GENERAL AGREEMENT: TWRA and the BCHD agree that reevaluation and renegotiation of the provisions of this MOU may be initiated and will be effective upon request of either party concerned.

DURATION, CANCELLATION, AMENDMENT: This memorandum is effective on the date that the memorandum is signed by the last signatory. This agreement will expire immediately upon written request by either party.

SCOPE OF SERVICE AND RESPONSIBILITIES:

(1) BCHD may:

(a) Provide TWRA with equipment, labor and or materials for the purposes of maintaining, repairing or constructing infrastructure owned or operated by TWRA. This provision will / could normally be described as construction equipment, vegetation control equipment, or like services designated or mutually agreed by BCHD and TWRA.

(b) TWRA will compensate BCHD for any and all expenses related to the provisions of equipment, material or services at a rate at least equal to the actual cost of provision plus any administrative or processing costs. All estimated costs will be coordinated and agreed to by agency representatives prior to delivery of any services.

(2) TWRA may:

(a) Provide BCHD with equipment, labor and or materials for the purposes of maintaining, repairing or constructing infrastructure owned or operated by BCHD. This provision will / could normally be described as construction equipment, vegetation control equipment, or like services as designated or mutually agreed by BCHD and TWRA.

(b) BCHD will compensate TWRA for any and all expenses related to the provisions of equipment, material or services at a rate at least equal to the actual cost of provision plus any administrative or processing costs. All estimated costs will be coordinated and agreed to by agency representatives prior to delivery of any services.

- (3) The parties agree that Blount County will, upon approval of its legislative body, grant to TWRA permission to work within the County's right-of-way on Old Walland Highway near Coulter Bridge for the purposes of creating an environmentally safe entrance for swimmers and small boats to access the Little River at the public parking area. TWRA will be responsible for the expense of the project and will also accept liability for the work to be done in constructing the environmentally safe entrance.

Jeff Headrick, Superintendent

Blount County Highway Department
Blount County Operations Center
1227 McArthur Rd.
Maryville, Tn. 37804

Date

Bart Carter, Fisheries Program Manager

Tennessee Wildlife Resources Agency
3030 Wildlife Way
Morristown, TN 37814

Date



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Legislation Details (With Text)

File #: RES 19-185 **Version:** 1 **Name:**

Type: Resolution **Status:** Agenda Ready

File created: 5/7/2019 **In control:** Board of Commissioners

On agenda: 5/16/2019 **Final action:**

Title: Resolution No. 19-05-020, A Resolution to Restructure the Blount County Education Committee.

Sponsors:

Indexes:

Code sections:

Attachments: [resolution restructuring the Education Committee](#)

Date	Ver.	Action By	Action	Result
5/7/2019	1	Commission Workshop		

Resolution No. 19-05-020, A Resolution to Restructure the Blount County Education Committee.

RESOLUTION NO. 19-05-020

SPONSORED BY COMMISSIONERS MIKE AKARD, BRAD BOWERS, DODD CROWE, STACI LAWHORN, JOE MCCULLEY, STEVE MIKELS, DAWN REAGAN, AND TOM STINNETT

A RESOLUTION TO RESTRUCTURE THE BLOUNT COUNTY EDUCATION COMMITTEE

WHEREAS, the Blount County Education Committee currently consists of nine (9) Blount County Commissioners; and

WHEREAS, the Blount County Legislative Body desires to restructure the composition of the membership of the Education Committee in order to insure sufficient knowledge and experience concerning the Blount County School system; and

WHEREAS, it would be beneficial to Blount County citizens and Blount County Government to restructure the composition of the Education Committee to include two (2) Blount County School Board members as ex officio non-voting members recommended by the School Board, confirmed by the Blount County Commission; and

WHEREAS, the members of the Education Committee shall be appointed annually in September.

NOW, THEREFORE, BE IT RESOLVED by the Blount County Board of Commissioners meeting in regular session on this the 16th day of May, 2019, that the Blount County Education Committee shall be comprised of two (2) Blount County School Board members as ex officio non-voting members recommended by the School Board, confirmed by the Blount County Commission, and no less than five (5) but no more than nine (9) Blount County Commissioners, and the members shall be appointed annually in September by the Blount County Legislative Body.

Duly authorized and approved the 16th day of May, 2019.

CERTIFICATION OF ACTION:

ATTEST:

Commission Chairman

County Clerk

Approved: _____

Vetoed: _____

County Mayor

Date