

# Memo

**To:** Blount County Commission  
**From:** Jeff Headrick  
**CC:** Rhonda Pitts  
**Date:** January 31, 2017  
**Re:** Evergreen Study

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The purpose of these budget amendments is to increase our salary lines by the amount recommended by our recent Evergreen study.

Thank you.

A handwritten signature in cursive script, appearing to read "Jeff Headrick".

<b>Option:</b>	<b>BRING TO MINIMUM</b>		<b>Move to Market</b>			
Total Annualized Cost:	\$ 1,734.40		\$ 15,346.13			
Number of Adjustments:	1		14			
	<b>ANNUALIZED COST BY DEPARTMENT</b>	<b>PERCENTAGE OF TOTAL COST BY DEPARTMENT</b>	<b>ANNUALIZED COST BY DEPARTMENT</b>	<b>PERCENTAGE OF TOTAL COST BY DEPARTMENT</b>	<b># EMPS IN DEPARTMENT</b>	<b>PERCENTAGE OF TOTAL EMPS BY DEPARTMENT</b>
Fleet Maintenance	\$ -	0.0%	\$ 301.60	2.0%	5	10.4%
Highway Administration	\$ -	0.0%	\$ 2,217.41	14.4%	3	6.3%
Road and Bridge Maintenance	\$ 1,734.40	100.0%	\$ 12,827.12	83.6%	40	83.3%

Implemented Over 2 Years	Year 1	\$ 7,673.06
	Year 2	\$ 7,673.07

Grades 101-112 receive increase in Year 1 and 113-120 receive increase in Year 2	Year 1	\$ 15,346.13
	Year 2	\$ -

**Blount County Government  
Budget Amendment Request**

**FY 16-17**

Department: Hwy

Account: 61000

**Type of Amendment: (check one)**

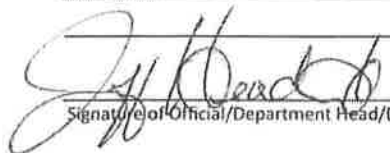
- ☐ **Transfer** (no overall change to adopted budget)  
☐ **Decrease** (reducing adopted budget due to unforeseen effect on "revenue" or "expense")  
☒ **Increase** (raising adopted budget due to unforeseen effect on "revenue" or "expense")  
☐ **Adjustment** (correction to adopted budget due to "grant award" or "budgetary adjustment")

**\*\*\*IF an Increase or Decrease, a memo explaining the need or purpose MUST accompany amendment form\*\*\***

	Account Number	Description	Amount
TO	131-061000-500119	Office Admin	2,217.41
<b>TOTAL</b>			2,217.41

	Account Number	Description	Amount
FROM	131-0-489900	Fund Balance	2,217.41
<b>TOTAL</b>			2,217.41

Explanation: Corrections from Evergreen study.

 1/31/17  
 Signature of Official/Department Head/Date

Signature of County Mayor/Date

\*All requests requiring committee approval are due to Sr. Financial Analyst's Office by noon on the Tuesday before the Budget Committee Meeting.

Blount County Government  
Budget Amendment Request

FY 16-17

Department: Hwy

Account: 062000

Type of Amendment: (check one)

- ☐ **Transfer** (no overall change to adopted budget)  
☐ **Decrease** (reducing adopted budget due to unforeseen effect on "revenue" or "expense")  
☒ **Increase** (raising adopted budget due to unforeseen effect on "revenue" or "expense")  
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\*\*\*IF an Increase or Decrease, a memo explaining the need or purpose MUST accompany amendment form\*\*\*

	Account Number	Description	Amount
TO	131-062000-500143	Equipment Operators	10,669.62
	131-062000-500141	Foreman	521.85
	131-062000-500105	Supervisor	56.93
	131-062000-500189	Other Salaries	1,578.72
TOTAL			12,827.12

	Account Number	Description	Amount
FROM	131-0-489900	Fund Balance	12,827.12
TOTAL			12,827.12

Explanation: Corrections from Evergreen study.

Signature of Official/Department Head/Date

Signature of County Mayor/Date

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**Blount County Government  
Budget Amendment Request**

FY 16-17

Department: Hwy

Account: 063100

**Type of Amendment: (check one)**

- ☐ **Transfer** (no overall change to adopted budget)  
☐ **Decrease** (reducing adopted budget due to unforeseen effect on "revenue" or "expense")  
☒ **Increase** (raising adopted budget due to unforeseen effect on "revenue" or "expense")  
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	Account Number	Description	Amount
TO	131-063100-500142	Materials Supervisor / Mechanic	301.60
TOTAL			301.60

	Account Number	Description	Amount
FROM	131-0-489900	Fund Balance	301.60
TOTAL			301.60

Explanation: Corrections for Evergreen study.

*[Signature]* 1/31/17

Signature of Official/Department Head/Date

Signature of County Mayor/Date

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