

Blount County Government
Budget Amendment Request

FY 16-17

Department: Soil Conservation District

Account: 101-57500

Type of Amendment: (check one)

- ☐ **Transfer** (no overall change to adopted budget)
☐ **Decrease** (reducing adopted budget due to unforeseen effect on "revenue" or "expense")
☐ **Increase** (raising adopted budget due to unforeseen effect on "revenue" or "expense")
☒ **Adjustment** (correction to adopted budget due to "grant award" or "budgetary adjustment")

IF an Increase or Decrease, a memo explaining the need or purpose MUST accompany amendment form

	Account Number	Description	Amount
TO			
	500163	Educational Assistant	6,750.00
	500163	Educational Assistant	8,868.00
TOTAL			15,618.00

	Account Number	Description	Amount
FROM			
	475900	Grant Funding--Other Federal thru State	6,750.00
	47000	Grant Funding--Federal	8,868.00
TOTAL			15,618.00

Explanation:

See attached letter.

 April 4, 2017

Signature of Official/Department Head/Date

Signature of County Mayor/Date

*All requests requiring committee approval are due to Sr. Financial Analyst's Office by noon on the Tuesday before the Budget Committee Meeting.



Blount County Soil Conservation District
221 Court Street; Maryville, TN 37804
Phone: (865) 983-2011 Fax: (865) 982-2027
<http://www.blounttn.org/soil/>

Board of Supervisors:

Albert Coning
Chairman

Dave Fugate
Vice Chairman

Mary Gentry
Ex. Secretary/Treasurer

Lonnie Cooper

Andy Daugherty, DVM

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**Natural Resources
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District Conservationist
Jason.Miller@TN.USDA.gov

April 4, 2017

Mayor Ed Mitchell
Blount County Government
341 Court Street
Maryville, TN 37804

Re: Request for Budget Adjustment:

Dear Mayor Mitchell,

Please find attached a budget amendment document.

The requested adjustment shall provide a means for grant-derived funding in the amount of **\$15,618.00** to be allocated to our educational assistant line item position (500163).

This position is held by Ms. Leah Gardner, Ecological Landscape Consultant. This is a part-time position and our current county budget does not allow for it to be fully funded for the entirety of fiscal year 2017.

Instead, the specified funding shall be supplied via grant funding obtained by the Blount County Soil Conservation District, a body politic of the State of Tennessee. The adjusted dollar amount will not result in a net budgetary increase. All funding and its intended use approved by the District Board of Supervisors.

Thank you for your consideration and contact me with questions.

Sincerely,

Erich Henry
Director of Conservation
Blount County Soil Conservation District