

**BLOUNT COUNTY ANIMAL CENTER ADVISORY BOARD MEETING MINUTES**  
**Thursday, February 23, 2017 - 6:00 p.m.**  
**Blount County Animal Center**

**MINUTES**

**Members Present:** Mike Akard, Rick Carver, Carl Koella, III, Chris Protzman, Kenneth Melton, and Steve Samples

**Members Absent:** Archie Archer and Angie Holley

**Others present:** Charles Rafford

Chairman Rick Carver called the meeting to order at 6:00 p.m. The roll was taken by Chairman Rick Carver. Chairman Carver declared there was a quorum.

**Setting of Agenda**

Carl Koella made a motion to set the agenda. Chris Protzman seconded the motion. A voice vote was taken with Chairman Carver declaring the motion approved and the agenda set.

**Public Input on Items on the Agenda**

There was no public input on items on the agenda.

**Approval of Minutes of October 27, 2016**

Chris Protzman made a motion to approve the October 27, 2016, Animal Center Advisory Board meeting minutes. Carl Koella seconded the motion. A voice vote was taken with Chairman Carver declaring the motion approved and the minutes approved.

**Unfinished Business**

There was no Unfinished Business.

**New Business**

**Blount County Animal Center Report**

Director Charles Rafford of the Blount County Animal Center gave the report regarding the Shelter Operations. Mr. Rafford explained the report regarding the year-to-date budget. He said they are about \$37,000.00 ahead. He explained the numbers for the fiscal year-to-date concerning the dogs and cats currently in the system, which included the euthanasia rate. He said they had a 75% adoption rate for cats. Mr. Rafford explained the Blount County Animal Center Projects/Maintenance List. The committee discussed technology issues. Mr. Rafford explained current items being worked on by the staff, such as creation of citations issued control log and a new vicious incident report, replacement of the transport van, hiring of part time employee, etc. There was no action taken in this matter.

### **Other**

Steve Samples made a motion to authorize Mr. Rafford to purchase an automated external defibrillator (AED) for the Animal Center. Carl Koella seconded the motion. A voice vote was taken with all voting aye and none opposed. Chairman Carver declared the motion passed.

### **Next Meeting**

Chairman Carver stated the next meeting is scheduled for Thursday, May 25, 2017.

### **Public Input on Items Not on the Agenda**

There was no public input on items not on the agenda.

### **Adjournment**

Chairman Carver declared the meeting adjourned. The Animal Center Advisory Board meeting adjourned on February 23, 2017, at 6:48 p.m.