



Blount County

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes

Agenda Committee

Tuesday, July 11, 2017

6:30 PM

Blount County Courthouse, Room 430

ROLL CALL

BE IT REMEMBERED, that a meeting of the Agenda Committee of the Blount County Board of Commissioners was held on Tuesday, July 11, 2017, at 6:30 p.m., at the Blount County Courthouse in Maryville, Tennessee. Agenda Committee Vice Chairman Gary Farmer called the meeting to order. There were 17 present and 4 absent. Chairman Farmer declared a quorum to exist. The following proceedings were held, to-wit:

Present: 17 - Andy Allen, Archie Archer, Brad Bowers, Shawn Carter Sr., Richard Carver, Grady Caskey, Mike Caylor, Thomas Cole, Dodd Crowe, Jamie Daly, Commissioner Gary Farmer, Ron French, Mike Lewis, Kenneth Melton, Karen Miller, Jerome Moon and Tom Stinnett

Absent: 4 - Mike Akard, Dave Bennett, Tona Monroe and Chairperson Steve Samples

A. SETTING OF AGENDA

A motion was made by Commissioner Carver, seconded by Commissioner Lewis, to set the agenda. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Daly, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Miller, Commissioner Moon and Commissioner Stinnett

No: 0

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 0

B. PUBLIC INPUT ON ITEMS ON THE AGENDA.

There was no public input on Items on the Agenda.

C. APPROVAL OF THE AGENDA MINUTES

A motion was made by Commissioner Moon, seconded by Commissioner Carver, that the minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Daly, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Miller, Commissioner Moon and Commissioner Stinnett

No: 0

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 0

1. [June 6, 2017, Agenda Committee Meeting Minutes.](#)

Attachments: [Agenda Committee Meeting Minutes June 6 2017.pdf](#)

The minutes were approved.

D. CONSENT CALENDAR.

A motion was made by Commissioner French, seconded by Commissioner Allen, that the Consent Calendar be forwarded to the full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Daly, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Miller, Commissioner Moon and Commissioner Stinnett

No: 0

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 0

1. MINUTES.

a. [June 15, 2017, Regular Commission Meeting Minutes.](#)

Attachments: [Commission Meeting Minutes Jun-15-2017\(2\).pdf](#)

The Minutes were forwarded to full commission.

2. [Approval of Deputy Sheriff and Notary Public Bonds and Oaths.](#)

Attachments: [OATHS AND BONDS RESOLUTION July 20, 2017\(3\).pdf](#)
[Oaths and Bonds Deputies, Notaries, and BOE.pdf](#)

This Resolution was forwarded to full commission.

3. [Election of Notaries.](#)

Attachments: [Notaries.pdf](#)

This Report was forwarded to full commission.

4. [Receiving Reports for Information Only.](#)

Attachments: [Tuckaleechee Utility District Appointment by the County Mayor.pdf](#)
[Blount Memorial July 2017 report.pdf](#)
[BMH Financial Statements 05-17.pdf](#)
[BMH Statement of Revenues and Expenses - Budget 2018.pdf](#)
[BMH Community Benefits Report 2017.pdf](#)
[AmHeartAssn Quality Gold Award 2017.pdf](#)
[Agenda Committee Meeting Minutes June 6 2017.pdf](#)
[Audit Committee Meeting Minutes April 18, 2017.pdf](#)
[Beer Board Meeting Minutes June 15, 2017.pdf](#)
[Budget Committee Minutes June 5, 2017.pdf](#)
[Education Committee Meeting Minutes May 2, 2017.pdf](#)
[Jail Facility Inspection Report June 29, 2017.pdf](#)
[Jail Facility Inspection Report July 11, 2017.pdf](#)
[VICIOUS DOG HEARING June 14 2017 900am.pdf](#)
[Annual Financial Report - County Clerk Fiscal Year ending June 30, 2017.pdf](#)
[Annual Financial Report - Register of Deeds 7-1-2016 - 6-30-17.pdf](#)
[Perishables Report.pdf](#)
[Trustees Report.pdf](#)
[Paym Auth 17-06-30.pdf](#)
[Travel 17-06-30.pdf](#)

The Reports were forwarded to full commission.

a. [June 2017 Financial Reports.](#)

Attachments: [Year end reports notice.pdf](#)
[Monthly Reports memo.pdf](#)
[Capital Assets.pdf](#)
[YTD Attorney Billing.pdf](#)
[E-Commerce Card Report - June 2017.pdf](#)
[Salary Distribution.pdf](#)
[Utilities.PDF](#)
[Increases-Decreases.PDF](#)
[Revenues.PDF](#)
[Expenditures.PDF](#)
[Transfers.pdf](#)
[PBA.pdf](#)

The Reports were forwarded to full commission.

E. UNFINISHED BUSINESS.

F. NEW BUSINESS.

1. Budget Transfers (1.a.&1.b. forwarded together by Budget Committee)

A motion was made by Commissioner Caylor, seconded by Commissioner Carver, that the items (1.a.transfer &1.b. increase) be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 16 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Miller, Commissioner Moon and Commissioner Stinnett

No: 0

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 1 - Commissioner Daly

- a. [General County - BCSO - \\$23,008 \(establish budget for Victim Service Coordinator grant - 3yr- 80/20\).](#)

Attachments: [Transfer Victim Coord.pdf](#)

This transfer was forwarded to full commission.

- b. [Resolution 17-07-002 General County - BCSO - \\$92,032 \(establish budget for Victim Service Coordinator grant - 3yr- 80/20\).](#)

Attachments: [Resolution 17-07-002 Victim Service Coordinator.docx](#)
[Budget amendment Victim Coord-signed.pdf](#)
[BCSO - Victim Service Coord. Grant award.docx](#)
[VSC Contract - Blount New Start Date.pdf](#)

This Resolution was forwarded to full commission.

2. Budget Increases, Decreases, and/or Adjustments.

a. [Resolution 17-07-003 County Buildings - Fund 112 - \\$85,278.25 \(use of Maintenance Fund Balance for much needed Courthouse roof repair\).](#)

Attachments: [Resolution 17-07-003 Fund 112 Courthouse Roof.docx](#)
[courthouse roof amend.pdf](#)

A motion was made by Commissioner Lewis, seconded by Commissioner Carter, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Daly, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Miller, Commissioner Moon and Commissioner Stinnett

No: 0

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 0

b. [Resolution 17-07-001 General County - Recycling Center - \\$148,601 \(establish budget for new recycling center\).](#)

Attachments: [Resolution 17-07-001 Recycling Center.docx](#)
[Mayor's memo.pdf](#)
[Recycling Amendment.pdf](#)
[Recycling Center Estimates Purchase.docx](#)
[Recycling multi-year contract.pdf](#)
[Resolution 17-07-004 WCI.docx](#)

A motion was made by Commissioner Carver, seconded by Commissioner Caskey, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 16 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Miller, Commissioner Moon and Commissioner Stinnett

No: 0

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 1 - Commissioner Daly

3. Other Budget Items.

a. [Resolution 17-07-004 Establishing an Agreement that Extends Beyond the End of the Current Fiscal Year for Recycling Center\(s\) for Blount County, TN.](#)

Attachments: [Resolution 17-07-004 WCI.docx](#)
[Recycling multi-year contract.pdf](#)

A motion was made by Commissioner Caskey, seconded by Commissioner Bowers, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 16 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Daly, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Moon and Commissioner Stinnett

No: 0

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 1 - Commissioner Miller

b. [Animal Center/SMACF FY17-18 MOU.](#)

Attachments: [SMACF County MOU-June 30 2017 Final .pdf](#)
[Animal Ctr 17-18 SMACF budget.pdf](#)

A motion was made by Commissioner Carver, seconded by Commissioner Melton, that this Memorandum Of Understanding be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Daly, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Miller, Commissioner Moon and Commissioner Stinnett

No: 0

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 0

c. [Grant application request - BCSO - COPS.](#)

Attachments: [2017 COPS worksheet.pdf](#)
[COPS app_guide.pdf](#)

A motion was made by Commissioner Moon, seconded by Commissioner Carver, that the grant application be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 16 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Miller, Commissioner Moon and Commissioner Stinnett

No: 0

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 1 - Commissioner Daly

d. [Resolution Number 17-07-006 Capital Outlay Note - sent to State for approval.](#)

Attachments: [CON status memo.pdf](#)
[CON material to the state for approval.pdf](#)
[141 budget reduction.pdf](#)
[177 budget increase.pdf](#)
[151 CON transaction.pdf](#)
[Resolution 17-07-006 CON transactions.docx](#)

A motion was made by Commissioner Lewis, seconded by Commissioner Moon, that the items be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Daly, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Miller, Commissioner Moon and Commissioner Stinnett

No: 0

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 0

e. [Resolution 17-07-005 Establishing an Agreement that Extends Beyond the end of the Current Fiscal Year for Architectural Planning and Design Services for Blount County, TN.](#)

Attachments: [Resolution 17-07-005 MBI.docx](#)
[AIA Contract MBI.pdf](#)

A motion was made by Commissioner Caylor, seconded by Commissioner Carver, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 15 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Moon and Commissioner Stinnett

No: 1 - Commissioner Miller

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 1 - Commissioner Daly

4. [Resolution Number 17-07-012, Resolution of Support for Community Service Block Grant, Low Income Home Energy Assistance and Weatherization in the 2017-18 Federal Budget.](#)

Attachments: [Resolution BCCAA 2017\(2\).pdf](#)

A motion was made by Commissioner Carver, seconded by Commissioner Moon, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 15 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Moon and Commissioner Stinnett

No: 1 - Commissioner Miller

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 1 - Commissioner Daly

5. [Setting of Public Hearing for August 8, 2017, 6:00 p.m., at the Blount County Courthouse, regarding a request to rezone properties located at 10125 Chapman Highway and 302 Pickens Gap Road, from R-1 \(Rural District 1\) to C-](#)

(Commercial), identified on tax map 004, parcels 037.02 and 038, respectively.

Attachments: [Public Hearing - Rezoning 10125 Chapman Hwy.pdf](#)

A motion was made by Commissioner French, seconded by Commissioner Allen, that the Setting of Public Hearing for August 8, 6:00 p.m., in Room 430, at the Blount County Courthouse, be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Commissioner Allen, Commissioner Archer, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Crowe, Commissioner Daly, Commissioner Farmer, Commissioner French, Commissioner Lewis, Commissioner Melton, Commissioner Miller, Commissioner Moon and Commissioner Stinnett

No: 0

Absent: 4 - Commissioner Akard, Commissioner Bennett, Commissioner Monroe and Chairperson Samples

Abstain: 0

G. ANNOUNCEMENTS AND STATEMENTS.

H. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA.

There was no public input on Items not on the Agenda.

I. ADJOURNMENT.

Chairman Farmer declared the meeting adjourned. The Agenda Committee meeting adjourned on July 11, 2017, at 6:52 p.m.