



# Blount County

359 Court Street  
Maryville, TN 37804-5906

## Meeting Minutes

### Human Resources Committee

*Grady Caskey - Chairman, Jim Berrong, Rob Britt, Rick Carver,  
Mike Caylor, Phyllis Crisp, Scott Graves, Jeff Headrick,  
Mike Lewis, Ed Mitchell,  
David Murrell, and Tom Stinnett*

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Tuesday, October 17, 2017

5:00 PM

Blount County Courthouse, Room 430

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#### A. Roll Call

County Clerk Gaye Hasty called the meeting to order after a voice roll call was taken. The following were present or absent:

- Present** 8 - School Representative Rob Britt, Commissioner Richard Carver, Commissioner Grady Caskey, Register of Deeds Phyllis Crisp, Trustee Scott Graves, Commissioner Mike Lewis, School Representative David Murrell, and Commissioner Tom Stinnett
- Absent** 4 - Sheriff Jim Berrong, Commissioner Mike Caylor, Highway Superintendent Jeff Headrick, and Mayor Ed Mitchell

#### B. Emergency Announcement

#### C. Election of Chairman

A motion was made by Commissioner Tom Stinnett, seconded by Commissioner Rick Carver to appoint Commissioner Grady Caskey as Chairman of the Human Resources Committee. A motion to cease nominations was made by Phyllis Crisp and seconded by Commissioner Mike Lewis. A voice vote was taken. County Clerk Gaye Hasty declared the motion passed and nominations ceased. County Clerk Hasty declared Grady Caskey elected as Chairman of the Human Resources Committee by the following vote:

- Yes:** 7 - School Representative Britt, Commissioner Carver, Register of Deeds Crisp, Trustee Graves, Commissioner Lewis, School Representative Murrell, and Commissioner Stinnett
- No:** 0
- Absent:** 4 - Sheriff Berrong, Commissioner Caylor, Highway Superintendent Headrick, and Mayor Mitchell
- Abstain:** 1 - Commissioner Caskey

#### D. Election of Vice Chairman

A motion was made by Commissioner Mike Lewis, seconded by Commissioner Rick Carver to appoint Commissioner Tom Stinnett as Vice Chairman of the Human Resources Committee. A motion to cease nominations was made by Phyllis Crisp and seconded by Commissioner Mike Lewis. A voice vote was taken. Chairman Caskey declared the motion passed and nominations ceased. Chairman Caskey declared Tom Stinnett elected as Vice Chairman by the

**following vote:**

**Yes:** 7 - School Representative Britt, Commissioner Carver, Commissioner Caskey, Register of Deeds Crisp, Trustee Graves, Commissioner Lewis, and School Representative Murrell

**No:** 0

**Absent:** 4 - Sheriff Berrong, Commissioner Caylor, Highway Superintendent Headrick, and Mayor Mitchell

**Abstain:** 1 - Commissioner Stinnett

**E. Setting the Agenda**

**A motion was made by Commissioner Carver, seconded by Commissioner Lewis, to set the agenda. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:**

**Yes:** 8 - School Representative Britt, Commissioner Carver, Commissioner Caskey, Register of Deeds Crisp, Trustee Graves, Commissioner Lewis, School Representative Murrell, and Commissioner Stinnett

**No:** 0

**Absent:** 4 - Sheriff Berrong, Commissioner Caylor, Highway Superintendent Headrick, and Mayor Mitchell

**Abstain:** 0

**F. Public Input on items on the Agenda****G. Approval of May 22, 2017 Minutes**

1.

**Attachments:** [May 22 2017 Minutes.pdf](#)

**A motion was made by Commissioner Carver, seconded by Commissioner Lewis, that the Minutes from May 2017 be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:**

**Yes:** 8 - School Representative Britt, Commissioner Carver, Commissioner Caskey, Register of Deeds Crisp, Trustee Graves, Commissioner Lewis, School Representative Murrell, and Commissioner Stinnett

**No:** 0

**Absent:** 4 - Sheriff Berrong, Commissioner Caylor, Highway Superintendent Headrick, and Mayor Mitchell

**Abstain:** 0

**H. Financial Reports**

1.

**Attachments:** [Revenue and Expenditures \(1\).pdf](#)  
[Member Summary Report 2017-2018.pdf](#)

**A motion was made by the Trustee Graves, seconded by School Representative Murrell, that the Financial Report be accepted. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:**

**Yes:** 8 - School Representative Britt, Commissioner Carver, Commissioner Caskey, Register of Deeds Crisp, Trustee Graves, Commissioner Lewis, School Representative Murrell, and Commissioner Stinnett

**No:** 0

**Absent:** 4 - Sheriff Berrong, Commissioner Caylor, Highway Superintendent Headrick, and Mayor Mitchell

**Abstain:** 0

## **I. Highway Department Employee Supplement Handbook update**

1.

**Attachments:** [Amd to BI Co Employee Handbook.docx](#)

**A motion was made by Commissioner Lewis, seconded by Commissioner Carver, that the update to the Highway Employee Handbook Supplement be approved and forwarded to the full Commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:**

**Yes:** 8 - School Representative Britt, Commissioner Carver, Commissioner Caskey, Register of Deeds Crisp, Trustee Graves, Commissioner Lewis, School Representative Murrell, and Commissioner Stinnett

**No:** 0

**Absent:** 4 - Sheriff Berrong, Commissioner Caylor, Highway Superintendent Headrick, and Mayor Mitchell

**Abstain:** 0

## **J. Open Enrollment Update**

## **K. Set Meeting Schedule for 2018**

**A motion was made by Commissioner Stinnett, seconded by School Representative Britt, that the meetings for 2018, continue as quarterly meetings on the following dates: January 16; April 17; July 17 and October 16, and as needed. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:**

**Yes:** 8 - School Representative Britt, Commissioner Carver, Commissioner Caskey, Register of Deeds Crisp, Trustee Graves, Commissioner Lewis, School Representative Murrell, and Commissioner Stinnett

**No:** 0

**Absent:** 4 - Sheriff Berrong, Commissioner Caylor, Highway Superintendent Headrick, and Mayor Mitchell

**Abstain:** 0

**L. Public Input on Items Not on Agenda**

**M. Adjournment**