Blount County Government Budget Amendment Request

Department: Records & Archives FY 17-18 Account: Preservation of Records 101 051910 Type of Amendment: (check one) Transfer (no overall change to adopted budget) Decrease (reducing adopted budget due to unforeseen effect on "revenue" or "expense") ✓ Increase (raising adopted budget due to unforeseen effect on "revenue" or "expense") Adjustment (correction to adopted budget due to "grant award" or "budgetary adjustment") ***IF an Increase or Decrease, a memo explaining the need or purpose MUST accompany amendment form*** **Account Number** Description **Amount** 2,900.00 TO 101051910500399 051910 Other Contracted Services **TOTAL** 2,900.00 **Account Number** Description **Amount** FROM 101000000469800 051910 Other State Grants 2,900.00 2,900.00 **TOTAL** Explanation: State Board Programming Grant \$2900.00 awarded to fund digitization of Circuit Court Minute Books

Signature of Official/Department Head/Date

Signature of County Mayor/Date

11-30-17

^{*}All requests requiring committee approval are due to Sr. Financial Analyst's Office by noon on the Tuesday before the Budget Committee Meeting.

Tre Hargett, Secretary of State

State of Tennessee



Tennessee State Library and Archives 403 7th Avenue North Nashville, TN 37243-1409

Charles Sherrill
State Librarian and Archivist

615-741-2764 Chuck.Sherrill@tn.gov

November 15, 2017

The Honorable Ed Mitchell Blount County Mayor 341 Court Street Maryville, TN 37803

Dear Mayor Mitchell,

On behalf of the Tennessee Historical Records Advisory Board (THRAB), it is my pleasure to announce the award of a State Board Programming Grant in the amount of \$2,900 to the Blount County Records Management and Archives. Funding for this grant comes from the National Historical Publications and Records Commission (NHPRC) and is administered through THRAB.

Please complete and submit the enclosed grant acknowledgement form. A grant contract will be mailed to you within the next month. Reimbursements will be made via ACH after approval by the Deputy State Historical Records Coordinator. Reimbursements may not be submitted until after the contract is executed. A copy of the reimbursement claim form is also enclosed.

The grant period runs from November 1, 2017 through May 31, 2018. An interim narrative project report is due on March 15, 2018. You are encouraged to submit your final reimbursement request no later than May 11, 2018. A final report, including a fiscal account of expenditures, is due before July 2, 2018.

Communication about this award and all reports should come to Myers Brown, Deputy State Historical Records Coordinator, 403 7th Avenue North, Nashville, TN 37243; by email at myers.brown@tn.gov or by phone (615) 253-3470.

Sincerely, Wayne C'lloose

Dr. Wayne C. Moore Assistant State Archivist