

Tre Hargett, Secretary of State
State of Tennessee



Tennessee State Library and Archives
403 7th Avenue North
Nashville, TN 37243-1409

Charles Sherrill
State Librarian and Archivist

615-741-2764
Chuck.Sherrill@tn.gov

The Honorable Ed Mitchell
Blount County Mayor
341 Court Street
Maryville, TN 37803

November 15, 2017

Dear Mayor Mitchell,

On behalf of the Tennessee Historical Records Advisory Board (THRAB), it is my pleasure to announce the award of a State Board Programming Grant in the amount of \$2,900 to the Blount County Records Management and Archives. Funding for this grant comes from the National Historical Publications and Records Commission (NHPRC) and is administered through THRAB.

Please complete and submit the enclosed grant acknowledgement form. A grant contract will be mailed to you within the next month. Reimbursements will be made via ACH after approval by the Deputy State Historical Records Coordinator. Reimbursements may not be submitted until after the contract is executed. A copy of the reimbursement claim form is also enclosed.

The grant period runs from November 1, 2017 through May 31, 2018. **An interim narrative project report is due on March 15, 2018. You are encouraged to submit your final reimbursement request no later than May 11, 2018. A final report, including a fiscal account of expenditures, is due before July 2, 2018.**

Communication about this award and all reports should come to Myers Brown, Deputy State Historical Records Coordinator, 403 7th Avenue North, Nashville, TN 37243; by email at myers.brown@tn.gov or by phone (615) 253-3470.

Sincerely,

Dr. Wayne C. Moore
Assistant State Archivist