

# Blount County, Tennessee Grant (Contract) Worksheet

(adopted February 21, 2013)

**Please provide the information below for any Grant being applied for or recently awarded.**

Once completed, return the worksheet via e-mail to the Grant Accountant at [accounting@blounttn.org](mailto:accounting@blounttn.org).

Requesting Department: Parks and Recreation Commission  
Contact Person's Name, email, phone # (person applying for grant): Joe Huff, joe Huff@parksrec.com, 983-9244  
Financial Reporting Person's information (if different than contact): Same  
Project/Program Director's Name, email, phone #: Same  
Name of Granting Agency: Tennessee Department Environment & Conservation  
Grant Name: Local Parks and Recreation Fund ( LPRF)  
Is a grant application required? YES  NO   
Is this a one-time grant? YES  NO  If no, is the grant recurring?

**Grant Funds Requested:** \$72,500

**Are County Funds Required (Match)?** If so when approved, a budget amendment for match will need to be included with this form  
Project Cost is \$145,000. Grant is a 50% match

**Total Amount of Grant:** \$ 72,500

Brief Description for Use of Grant Funds:  
(Equipment, Gear, Personnel, etc.)  

Replacement of gym floor and dividing curtain at Everett Recreation Center
--

If the grant is in the application processes, what is the submission deadline?  
18-Apr-18

Worksheet reviewed by -  
Grant Accountant and/or Finance Director: \_\_\_\_\_

Date of Commission approval: \_\_\_\_\_

---

**Please provide the remaining information once the Grant is approved.**

---

Grant CFDA# (Catalog of Federal Domestic Assistance): \_\_\_\_\_

Date of Grant Award: \_\_\_\_\_

Grant Period: (such as: Oct 1 - Sept 30) \_\_\_\_\_

Expiration Date of Grant, as established by the Granting Agency: \_\_\_\_\_

Anticipated Closing Date of Grant Project: \_\_\_\_\_

How will we receive the Grant Funds? (direct deposit, check, other) \_\_\_\_\_

How often will the Grant Funds be sent? (monthly, quarterly, one payment, other) \_\_\_\_\_

**\*\*\*\* Attach Budget Amendment(s) to this form when grant approved \*\*\*\***