

**WILLIAM R. BREWER, JR.**

JUDGE GENERAL SESSIONS COURT  
BLOUNT COUNTY TENNESSEE  
DIVISION III  
BLOUNT COUNTY JUSTICE CENTER  
934 EAST LAMAR ALEXANDER PARKWAY  
MARYVILLE, TENNESSEE 37804  
(865) 273-5570

March 16, 2018

Gaye Hasty  
County Clerk  
345 Court Street  
Maryville, TN 37804-5906

Re: Blount County Emergency Communications District Budget  
Fiscal year 2018/19

Dear Ms. Hasty:

I writing to you in my capacity as chairman of the Blount County Emergency Communications District, the 911 Board.

TCA 7-86-120 requires each emergency communications district to adopt and operate under an annual budget.

Subsection (a) of TCA 7-86-120 sets out the information to be contained the budget.

Subsection (b) of TCA 7-86-120 provides "Prior to adoption by the district, a copy of the proposed budget shall be filed with the clerk or recorder of the appropriate county or municipality, who shall then distribute copies to members of the appropriate legislative body and to members of municipal legislative bodies participating in the district, at least thirty (30) days before the next scheduled meeting of the legislative body. A copy of the proposed budget shall also be filed with the chief administrative officer of the appropriate county or municipality at the same time the budget is filed with the clerk or recorder..."

In order to comply with the provisions of TCA 7-86-120, enclosed please find a copy of the Blount County Emergency Communications District's proposed budget for fiscal year 2018/19.

If you or any member of your legislative body has any questions, please contact me immediately.

Sincerely,



William R. Brewer, Jr.

WRBjr:spm  
Enclosure  
cc: James Long

Acct #	Account Name	Prior Year FY 2016/2017	Current Year FY 2017/2018	Proposed Year FY 2018/2019	Explanation of departures from the current pattern.
<b>Operating Revenue</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
3010	TECB Distribution of 911 Surcharges (Base Amount)	1,395,630	1,426,740	1,426,740	
3020	TECB Distribution of Excess Revenue	93,018	40,000	50,000	
3040	Other Operating Revenues				
	<b>Total Operating Revenue</b>	1,488,648	1,466,740	1,476,740	

**Operating Expenses****Salaries/Wages and Benefits**

4000	<b>Salaries and Wages:</b>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4001	Director	70,283	90,000	91,800	
4002	Administrative Personnel	60,965	61,880	55,000	
4003	Assistant Director				
4004	Dispatchers/Telecommunicators/Calltakers	700,687	721,438	818,083	Includes 2 New Positions,
4005	Dispatch Supervisor Personnel	159,599	165,061	172,620	2% Pay increase
4006	Mapping /Address Personnel	44,637	45,302	46,208	
4007	Other Personnel				
4008	Overtime Pay	10,000	10,000	15,000	
4009	Part-time Personnel	37,500	37,500	41,000	
4010	Pay Bonuses				
4099	Other Salaries and Wages				
	<b>Subtotal Salaries and Wages</b>	1,083,671	1,131,181	1,239,711	
4100	<b>Employee Benefits:</b>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4101	Social Security	62,300	67,000	76,862	
4102	Medicare	15,400	16,300	17,975	
4103	Life Insurance	2,450	2,450	3,000	
4104	Medical Insurance	200,000	196,764	253,635	
4105	Dental Insurance	16,000	17,067	22,000	
4106	Other Insurance				
4107	Unemployment Compensation	1,200	1,200	3,719	
4108	Pension Expense	114,730	49,662	53,308	
4109	Other Postemployment Benefits				
4199	Other Fringe Benefits				
	<b>Subtotal Employee Benefits</b>	412,080	350,443	430,499	
	<b>Total Salaries, Wages, and Employee Benefits</b>	1,495,751	1,481,624	1,670,210	

**Other Than Payroll Operating Expenses:**

4200	<b>Contracted Services:</b>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4201	Addressing/Mapping/Database Consultants	400	400	500	
4203	Audit Services	8,500	8,500	8,600	
4204	Accounting / Bookkeeping Services	4,800	4,800	4,800	
4206	Contracts for Language Interpreting	400	800	1,000	
4207	Contracts with Government Agencies				
4208	Contracts with Private Agencies				
4209	Data Processing Services				
4210	Other Professional Services (Engineers, Architects, etc.)				
4212	Fees Paid to Service Providers	77,328	77,328	77,500	
4215	Impact Payments to Government Agencies				
4216	Janitorial Services	10,300	10,300	11,000	
4217	Legal Services	1,500	1,500	1,200	
4218	Maintenance Agreements	31,000	52,000	52,000	
4219	Technology Consultant				
4220	NCIC/TBI/TIES Expenses	2,224	2,224	2,500	
4221	Other Consultants	0	20,000	15,000	
4225	Pest Control	800	800	800	
4227	Lease/Rental-Communications Equipment				
4228	Lease/Rental-Buildings and Facilities				
4229	Lease/Rental-Office Equipment/Furniture/Fixtures				
4231	Lease/Rental-Vehicles				
4299	Other Contracted Services	5,100	5,100	5,100	
4300	<b>Supplies, Materials and Maintenance:</b>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4301	Office Supplies	25,000	26,000	30,000	
4302	Janitorial Supplies	1,700	1,350	1,350	
4303	Mapping / Addressing Supplies	1,200	1,200	1,200	

Acct #	Account Name	Prior Year FY 2016/2017	Current Year FY 2017/2018	Proposed Year FY 2018/2019	Explanation of departures from the current pattern.
4304	Postage	800	800	1,000	
4305	Equipment Purchases Not Capitalized				
4306	Uniforms and Shirts	0	15,000	5,000	
4307	Utilities-Electric	39,000	42,000	42,000	
4308	Utilities - Natural Gas / Propane	2,500	2,500	2,500	
4309	Utilities-Water and Sewer	2,000	2,000	2,000	
4310	Utilities-General Telephone (Administration Lines)	7,000	7,000	7,000	
4311	Utilities-Cell Phones and Pagers	2,700	2,700	3,000	
4312	Utilities-General Telephone (Call Center Lines)	3,000	3,200	3,200	
4313	Cable / Internet Charges	20,050	20,000	20,000	
4332	Maintenance and Repairs-Communications Equipment	32,000	33,000	33,000	
4333	Maintenance and Repairs-Buildings and Facilities	12,000	12,000	15,000	
4334	Maintenance and Repairs-Office Equipment	0	0	0	
4335	Maintenance and Repairs-Vehicles	700	700	700	
4336	Fuel - Gasoline and Diesel	1,500	1,000	3,600	
4399	Other Supplies, Materials and Maintenance	1,300	1,300	1,300	
4400	<b>Other Charges:</b>	XXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX			
4401	Bank Charges				
4402	Board Meeting Expenses				
4403	Claims and Judgments				
4404	Debt Issuance Costs				
4405	Dues and Memberships	3,000	3,000	3,000	
4406	Employee Testing and Exams	700	1,000	1,000	
4407	Insurance-Workers Compensation	3,000	3,100	3,200	
4408	Insurance-Liability	17,000	14,200	15,000	
4409	Insurance-Buildings and Contents	9,500	10,000	10,000	
4410	Insurance-Equipment				
4411	Insurance-Vehicles				
4412	Legal Notices				
4413	Licenses and Fees				
4414	Premiums on Surety Bonds	1,500	1,500	1,500	
4415	Public Education	0	0	1,500	
4417	Service Awards	750	750	750	
4418	Training Expenses	4,500	4,500	5,000	
4419	Travel Expenses	6,000	7,500	20,000	CALEA, APCO, NENA, TENA, Splm
4421	Advertising				
4499	Travel Mileage	250	250	500	
4501	<b>Depreciation:</b>	245,000	241,000	298,854	
4601	<b>Amortization:</b>				
<b>Total Other Than Payroll Operating Expenses</b>		586,002	642,302	712,154	
<b>Total Operating Expenses</b>		2,081,753	2,123,926	2,382,364	

5000	<b>NON-Operating Revenues (Expenses):</b>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
5001	Investment Income				
5002	Interest Income	10,000	10,000	10,000	
5003	Net Increase (Decrease) in the Fair Value of Investments				
5004	Contributions from Primary Government	649,585	661,537	674,767	
5005	Contributions from Other Governments / Agencies	6,562	6,683	6,816	
5006	TECB-Reimbursements and/or Grants	525,913	11,400	20,000	
5007	Grants from Federal Government				
5008	Gain on Disposal of Property				
5009	Miscellaneous Income	6,000	6,000	6,000	
5010	Interest Expense	53,277	48,750	75,941	
5011	Loss on Disposal of Property				
5012	Rental Income	36,000	36,000	36,000	
5013	Insurance Reimbursements				
5014	Revenue from Contracted Services				
5015	Impairment Loss				
5016	Pension Income				
6000	<b>Capital Contributions</b>				
6001	Capital Contributions from Primary Government				
6002	Capital Contributions from Other Governments / Agencies				

Acct #	Account Name	Prior Year FY 2016/2017	Current Year FY 2017/2018	Proposed Year FY 2018/2019	Explanation of departures from the current pattern.
6003	Capital Contributions from TECB				
<b>Total NON-Operating Revenues and Losses</b>		1,287,337	780,370	829,524	
<b>Total Revenues and Losses</b>		2,775,985	2,247,110	2,306,264	
<b>Total Operating Expenses</b>		2,081,753	2,123,926	2,382,364	
<b>Change in Net Position</b>		694,232	123,184	(76,100)	
<b>Additional Funding Source:</b>					XXXXXXXXXX
Reserve Balance Beginning of Prior Year					
Reserve Balance Beginning of Current Year			694,232		
Reserve Balance Beginning of Proposed Year				817,416	
Ending Reserve Balance		694,232	817,416	741,316	
<b>Amount of Reserve Used to Balance Budget</b>					123,184 (76,100)

**Statement of Capital Projects:**

<b>Capital Assets Not Being Depreciated (In Process)</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1351	Land	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1352	Construction in Progress			
1353	Other Capital Assets			
<b>Capital Assets Being Depreciated (In Process)</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1302	Buildings and Improvements			
1304	Furniture and Fixtures			
1306	Office Equipment			
1308	Communications Equipment			
1310	Vehicles			
1312	Leasehold Improvements			
1320	Other Capital Assets			
<b>Capital Assets (In Process)</b>		0	0	0
<b>Capital Assets Not Being Depreciated (Planned)</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1351	Land	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1352	Construction in Progress			
1353	Other Capital Assets			
<b>Capital Assets Being Depreciated (Planned)</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1302	Buildings and Improvements			
1304	Furniture and Fixtures			
1306	Office Equipment			
1308	Communications Equipment			
1310	Vehicles			
1312	Leasehold Improvements			
1320	Other Capital Assets			
<b>Capital Assets (Planned)</b>		0	0	0
<b>Total Capital Projects Budget</b>		0	0	0

**Statement of Bonded and Other Indebtedness:**

2203	Notes Payable--Long-term			
2210	Other Long-term Liabilities			
<b>Total Cost of Liabilities</b>		0	0	0

Debt Type	Debt Owed To:	Amount
	<b>Total Debt</b>	0

**Employee Positions Schedule**

Employees of the ECD by position and the numbers of positions.

Count vacant positions, as well as people, but only include positions for which the ECD is the employer.

Use tenths of a full number to indicate a part-time or shared positions, i.e., half time director would be .5 position.

Acct #	Account Name	Prior Year FY 2016/2017	Current Year FY 2017/2018	Proposed Year FY 2018/2019	Explanation of departures from the current pattern.
	Number of Positions			Subtotals	
	Director			0	
XXXXXXXXXXXX	Administrative Personnel			0	
	Administrative Assistant Staff			XXXXXXXX	
	Office Staff			XXXXXXXX	
	Accounting/Bookkeeping Staff			XXXXXXXX	
	Mapping Staff			XXXXXXXX	
	Technology Staff			XXXXXXXX	
	Other			XXXXXXXX	
				XXXXXXXXXXXX	
XXXXXXXXXXXX	Dispatchers/Telecommunicators/Calltakers			0	
	Shift/Lead Supervisors			XXXXXXXX	
	Full-time			XXXXXXXX	
	Part-time			XXXXXXXX	
	Other			XXXXXXXX	
XXXXXXXXXXXX				XXXXXXXXXXXX	
	Data Processing Personnel			0	
	Custodial Personnel			0	
	Maintenance Personnel			0	
XXXXXXXXXXXX	List Other position titles below			0	
				XXXXXXXX	
				XXXXXXXX	
				XXXXXXXX	
				XXXXXXXX	
				XXXXXXXX	
				XXXXXXXX	
				XXXXXXXX	
				XXXXXXXX	
				XXXXXXXX	
				XXXXXXXX	
0	Total Employees		Total Employees	0	