



Blount County Finance Department

To:

Angelie Shankle

From:

Anjanae Brueland

CC:

K.C. Williams

Date:

4/3/2018

RE:

Budget Amendment Request – Staff Restructure

Angelie,

Due to personnel changes and fluctuations over the fiscal year Cost Centers 51800 County Buildings & 56900 Café have funds that we would like to apply to the staff restructure.

We request:

- In Cost Center line item 51800-500169, \$25740.00 remains and is requested to be applied to the staff structure adjustments in Cost Center line item 56500-500105.
- In Cost Center line item 51800-500167, \$10000.00 remains and is requested to be applied to the staff structure adjustments in Cost Center line item 56500-500105.
- In Cost Center line item 56900-500207, \$3000.00 remains and is requested to be applied to the staff structure adjustments in Cost Center line item 56500-500105.
- In Cost Center line item 56900-500169, \$6100.00 remains and is requested to be applied to the staff structure adjustments in Cost Center line item 56500-500189.
- In Cost Center line item 56900-500165, \$1000.00 remains and is requested to be applied to the staff structure adjustments in Cost Center line item 56500-500189.

These funds are a permanent request that will bring the personnel lines for all Cost Centers into line.

Through collaboration with HR & Finance, we have created the FY2018-19 budget to reflect funding amounts more accurately.

Thank you to everyone who has assisted us.

Kindest regards,

Anjanae Brueland Deputy Director

Blount County Government Budget Amendment Request

		FY ÔOFO Department: 115		
T		Account: 56500		
	of Amendment: (check one) unsfer (no overall change to adopted budg	atl		
	Decrease (reducing adopted budget due to unforeseen effect on "revenue" or "expense")			
		preseen effect on "revenue" or "expense")		
Ad	justment (correction to adopted budget due			
A	**IF an Increase or Decrease, a memo explain	ning the need or purpose MUST accompany amendme	nt form***	
	Account Number	Description	Amount	
то	115-056500-500105	Supervisor / Director	\$38740.00	
	115-056500-500189	Other Salaries & Wages	\$7100.00	
		TOTAL	\$45840.00	
	Account Number	Description	Amount	
FROM	115-051800-500169	Part-time Personnel	\$25740.00	
	115-051800-500167	Maintenance Personnel	\$10000.00	
	115-056900-500207	Employee Medical	\$3000.00	
	115-056900-500169	Part-time Personnel	\$6100.00	
	115-056900-500165	Cafeteria Personnel	\$1000.00	
		TOTAL	\$45840.00	
Explana	tion:	_		
Maki	ng adjustment for staff restructure.			
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Kin	1), 1/2			
Signatur	e of Official/Department Head/Date	Signature of County Mayor/Date		

*All requests requiring committee approval are due to Sr. Financial Analyst's Office by noon on the Tuesday before the Budget Committee Meeting.

Signature of County Mayor/Date