



# Blount County

359 Court Street  
Maryville, TN 37804-5906

## Meeting Minutes - Final

### Human Resources Committee

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Tuesday, October 16, 2018

5:00 PM

Blount County Courthouse, Room 430

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#### Emergency Announcement

#### A. Roll Call

##### Roll Call was taken

**Present** 10 - Mayor Ed Mitchell, Register of Deeds Phyllis Crisp, Trustee Scott Graves, School Representative David Murrell, School Representative Rob Britt, Commissioner Jared Anderson, Commissioner Dodd Crowe, Commissioner Jim Hammontree, Commissioner Tom Stinnett, and Sheriff Jim Berrong

**Absent** 2 - Highway Superintendent Jeff Headrick, and Commissioner Richard Carver

#### B. Election of Chairman

Commissioner Ron French called the meeting to order. Commissioner French made the request for any nominations for Chairman. Motion was made by Commissioner Stinnett to nominate Commissioner Anderson. A second was made by Trustee Graves. Register of Deeds Crisp made the motion to cease nominations and seconded by Commissioner Crowe. A voice vote was taken, all was in favor. Commissioner French stated motion carries as Commissioner Anderson is the HR Committee Chairman.

#### C. Election of Vice Chairman

A motion was made by Commissioner Stinnett, seconded by School Representative Britt, for the nomination of Commissioner Crowe as Vice Chairman. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 9 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Murrell, School Representative Britt, Commissioner Anderson, Commissioner Hammontree, Commissioner Stinnett, and Sheriff Berrong

**No:** 0

**Absent:** 2 - Highway Superintendent Headrick, and Commissioner Carver

**Abstain:** 1 - Commissioner Crowe

## D. Setting of Agenda

A motion was made by Sheriff Berrong, seconded by Commissioner Hammontree, for setting of the agenda. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 10 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Murrell, School Representative Britt, Commissioner Anderson, Commissioner Crowe, Commissioner Hammontree, Commissioner Stinnett, and Sheriff Berrong

**No:** 0

**Absent:** 2 - Highway Superintendent Headrick, and Commissioner Carver

**Abstain:** 0

## E. Public Input on Items on the Agenda

## F. Approval of Minutes.

A motion was made by School Representative Britt, seconded by Commissioner Stinnett, to approve the June 4, 2018 HR Committee Minutes. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 10 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Murrell, School Representative Britt, Commissioner Anderson, Commissioner Crowe, Commissioner Hammontree, Commissioner Stinnett, and Sheriff Berrong

**No:** 0

**Absent:** 2 - Highway Superintendent Headrick, and Commissioner Carver

**Abstain:** 0

1.

**Attachments:** [MeetingMinutes12-Jun-2018-08-25-46](#)

## G. Financial Reports

1.

**Attachments:** [Revenue and Expenditures FY 2018-2019.xlsx](#)

## H. Discussion and possible action

## 1. Vacation Policy

The Vacation Policy update was given out at the meeting for the committee to discuss and make a recommendation. A motion was made by Mayor Mitchell, seconded by Register of Deeds Crisp, the recommendation regarding the Vacation Policy that has been updated be forwarded to the Agenda Committee. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 10 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Murrell, School Representative Britt, Commissioner Anderson, Commissioner Crowe, Commissioner Hammontree, Commissioner Stinnett, and Sheriff Berrong

**No:** 0

**Absent:** 2 - Highway Superintendent Headrick, and Commissioner Carver

**Abstain:** 0

## 2. Stoploss Carrier Renewal

Cole Harris with CBIZ Benefits presented a powerpoint presentation to the committee regarding stoploss recommendations. A motion was made by Commissioner Stinnett, seconded by Commissioner Hammontree, that this information be forwarded to the Insurance Committee. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 10 - Mayor Mitchell, Register of Deeds Crisp, Trustee Graves, School Representative Murrell, School Representative Britt, Commissioner Anderson, Commissioner Crowe, Commissioner Hammontree, Commissioner Stinnett, and Sheriff Berrong

**No:** 0

**Absent:** 2 - Highway Superintendent Headrick, and Commissioner Carver

**Abstain:** 0

## I. Announcements /Next Meeting

HR Committee will continue to meet quarterly or as on a as needed basis. The request was made to have the Insurance Committee meet the same days and right after the HR Committee meets. The request was made to have a Special Called Meeting for the Insurance Committee for November 13, 2018 at 5 pm in the Commission Room. This will be to set the Chairman and the Vice Chairman along with the Stoploss Carrier Renewal information.

## J. Public Input on items not on the Agenda

## K. Adjournment