



Blount County Government

Human Resources Department

Jaclyn Johnson

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TO: Board of County Commissioners

RE: Dependent Eligibility Verification

DATE: March 6, 2019

A dependent eligibility verification audit identifies ineligible dependents currently covered under our medical insurance plan. CBIZ, our insurance broker, recommends that a dependent audit be performed every five years. Following that guidance, we have chosen Health Management Systems, Inc (HMS) as the vendor for the 2019 dependent eligibility verification.

Both the HR and Insurance Committees have approved the vendor HMS to perform the dependent eligibility verification. Attached to the meeting packet you will find the request for proposal from HMS and the CBIZ presentation on this process. This item is before you as information only.

If you have questions after reviewing the information, please don't hesitate to contact me via email at jjohnson@blounttn.org or via phone at 865-273-5721.

Thank you,

A handwritten signature in blue ink that reads "Jaclyn Johnson".

Jaclyn Johnson