

MEMORANDUM

To: Blount County Budget Committee

From: Katie Branham Kerr

Date: April 26, 2019

Re: Request for a Budget Increase for Comp Time

I am writing to explain my need to increase the amount of my budget in the overtime pay line and the costs associated with that included for my employees at the Blount County Purchasing Department. This year Blount County Government implemented a financial technology system known as MUNIS by Tyler Technologies. The Blount County Purchasing Department has needed overtime from our employees to turn our vision of successful implementation into a reality.

The reasoning behind the implementation of Tyler MUNIS was to increase employee efficiency and reduce costs to the County. Our Information Technology Consultants and County Employees have been working consistently and diligently to ensure a successful implementation of Tyler MUNIS for the good of the County, our citizens, and our employees.

MUNIS implementation, however, requires human time and effort. Vendor information and other data needed to be added to the software, people trained in the system, legacy purchase information entered, amongst various other tasks. In addition to their regular workload, I needed my employees to carry out these tasks and unfortunately that could not be accomplished in the regular work day alone. I needed extra funds available to compensate employees for their efforts.

I appreciate your time and attention in this matter. If you have any questions, please feel free to call me at 865-273-5745.