

Budget Amendment Request

FY 18-19

Department: Purchasing

Account: 52200

Type of Amendment: (check one)

- ☐ **Transfer** (no overall change to adopted budget)
☐ **Decrease** (reducing adopted budget due to unforeseen effect on "revenue" or "expense")
☒ **Increase** (raising adopted budget due to unforeseen effect on "revenue" or "expense")
☐ **Adjustment** (correction to adopted budget due to "grant award" or "budgetary adjustment")

*****IF an Increase or Decrease, a memo explaining the need or purpose MUST accompany amendment form*****

	Account Number	Description	Amount
TO			
	101-52200-512200	Purchasing Personnel	8,657.00
	101-52200-518700	Overtime Pay	282.00
	101-52200-520400	State Retirement	988.00
	101-52200-520100	Social Security	553.00
	101-52200-854500	Employer Medicare Cost	130.00
		TOTAL	10,610.00

	Account Number	Description	Amount
FROM			
	101-0-4899-00	Other Use/Fund Balance	10,610.00
		TOTAL	10,610.00

Explanation: Purchasing staff has accumulated Comp Time due to the IT Modernization

project to implement Tyler technology's product Munis.

 4/29/2019

Signature of Official/Department Head/Date

Signature of County Mayor/Date

***All requests requiring committee approval are due to Sr. Financial Analyst's Office by noon on the Tuesday before the Budget Committee Meeting.**