

**Blount County Government
Budget Amendment Request**

FY 18-19

Department: Property Assessor

Account: 52310-531700

Type of Amendment: (check one)

- ☐ **Transfer** (no overall change to adopted budget)
☐ **Decrease** (reducing adopted budget due to unforeseen effect on "revenue" or "expense")
☒ **Increase** (raising adopted budget due to unforeseen effect on "revenue" or "expense")
☐ **Adjustment** (correction to adopted budget due to "grant award" or "budgetary adjustment")

*****IF an Increase or Decrease, a memo explaining the need or purpose MUST accompany amendment form*****

	Account Number	Description	Amount
TO	101-523210-531700	Postage	26,129.79
TOTAL			26,129.79

	Account Number	Description	Amount
FROM	101-0-489900-0	Other/Use of Fund Balance	26,129.79
TOTAL			26,129.79

Explanation:

**see attached memo*

Signature of Official/Department Head/Date

Signature of County Mayor/Date

*All requests requiring committee approval are due to Sr. Financial Analyst's Office by noon on the Tuesday before the Budget Committee Meeting.



Blount County Property Assessor
Tim Helton, Assessor of Property
351 Court Street
Maryville, TN 37804
Ph: (865) 273-5850
Fax: (865) 273-5866

I have requested a budget amendment for account number 101-523210-531700 (postage) due to an oversight on my part. With last year being the first year that postage was not paid out of Central Services, along with this year being our reappraisal year, I failed to budget enough for postage. Since every parcel receives an assessment change notice during the reappraisal (every four years) our postage increases significantly. I apologize for the oversight and ask that you approve the increase as requested.

Thank you,

Tim Helton
Assessor of Property

161-52310-500317-0



Comptroller's Office
INVOICE

Invoice: 0000954866
Invoice Date: 6/18/19
Page: 1 of 1

Customer No: 000000000000075
Payment Terms: Net 30
Due Date: 7/18/19

Bill To:
BLOUNT COUNTY
ATTN: ASSESSOR OF PROPERTY
BLOUNT CO COURTHOUSE
351 COURT ST
MARYVILLE, TN 37804-5906

AMOUNT DUE: \$26,129.79

For billing questions, please call 615-401-7725.

						Original
Line	Item	Description	Quantity	UOM	Unit Amt	Net Amount
1	00081	Billing Postage of Assmt. Chan	68,224.00	EA	0.38	26,129.79

Subtotal: \$26,129.79

Amount Due: **\$26,129.79**

BILLING FOR POSTAGE OF ASSESSMENT CHANGE NOTICES.
ANY QUESTIONS CONTACT GWEN CUFFMAN @ 615-401-7915 OR GWEN.
CUFFMAN@COT.TN.GOV

Detach and Return with Payment

Customer: BLOUNT COUNTY
Customer No: 000000000000075

Comptroller's Office

Invoice: 0000954866
Invoice Date: 6/18/19
Due Date: 7/18/19

Please Remit To:

Tennessee Comptroller of the Treasury
Cordell Hull Building - Management Services
425 Fifth Avenue North
NASHVILLE TN 37243-3400

AMOUNT DUE: \$26,129.79

Amount Remitted

307010000000000000075AR0#I*****0000954866*****00000000000002612979