



Blount County

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes

Agenda Committee

Tuesday, December 12, 2017

6:30 PM

Blount County Courthouse, Room 430

ROLL CALL

BE IT REMEMBERED, that a meeting of the Agenda Committee of the Blount County Board of Commissioners was held on Tuesday, December 12, 2017 at 6:30 p.m. at the Blount County Courthouse in Maryville, Tennessee. Agenda Committee Chairman Gary Farmer called the meeting to order. An electronic roll call was taken by Gaye Hasty, Blount County Clerk. There were 19 present and 1 absent. Chairman Farmer declared a quorum to exist. The following proceedings were held, to wit:

Present: 19 - Andy Allen, Archie Archer, Dave Bennett, Brad Bowers, Shawn Carter Sr., Richard Carver, Grady Caskey, Mike Caylor, Thomas Cole, Jamie Daly, Dodd Crowe, Chairperson Gary Farmer, Ron French, Scott King, Mike Lewis, Kenneth Melton, Karen Miller, Tona Monroe and Tom Stinnett

Absent: 1 - Mike Akard

A. SETTING OF AGENDA.

A motion was made by Commissioner Carver, seconded by Commissioner Carter, to set the agenda. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller, Commissioner Monroe and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

B. PUBLIC INPUT ON ITEMS ON THE AGENDA.

C. APPROVAL OF THE AGENDA MINUTES.

1. [November 7, 2017, Agenda Committee Meeting Minutes.](#)

Attachments: [Agenda Committee Meeting Minutes November 7 2017.pdf](#)

A motion was made by Vice Chair Lewis, seconded by Commissioner Carver, that the minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller, Commissioner Monroe and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

D. CONSENT CALENDAR.

A motion was made by Commissioner French, seconded by Commissioner Allen, to forward the Consent Calendar to the full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller, Commissioner Monroe and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

1. [November 16, 2017, Regular Commission Meeting Minutes.](#)

Attachments: [Commission Meeting Minutes Nov-16-2017.pdf](#)

2. [December 1, 2017, Special Called Commission Meeting Minutes.](#)

Attachments: [Special Called Meeting Minutes 01-Dec-2017.pdf](#)

3. [December 12, 2017, Special Called Commission Meeting Minutes.](#)

Attachments: [Special Called Meeting Minutes 12-Dec-2017.pdf](#)

4. [December 12, 2017, Zoning Public Hearing Meeting Minutes.](#)

Attachments: [Zoning Public Hearing Minutes 12-Dec-2017.pdf](#)

5. [Approval of Deputy Sheriff and Notary Public Bonds and Oaths.](#)

Attachments: [OATHS AND BONDS RESOLUTION DECEMBER 1 2017.pdf](#)
[Oaths and Bonds.pdf](#)

6. [Election of Notaries.](#)

Attachments: [Notaries.pdf](#)

7. [Receiving Reports for Information Only.](#)

Attachments: [Animal Center Advisory Board Meeting Minutes May 25 2017.pdf](#)
[Audit Committee Meeting Minutes Sept-21-2017.pdf](#)
[Beer Board Meeting Minutes October 19 2017.pdf](#)
[Budget Committee Meeting November 7 2017 Minutes.pdf](#)
[Education Committee Meeting Minutes October 31 2017.pdf](#)
[Human Resources Committee October 17 2017 Minutes.pdf](#)
[Insurance Committee Meeting Minutes May-22-2017.pdf](#)
[JailFacilityInspectionReportNov16,2017.pdf](#)
[South Blount County Utility District Financial Statement 2016-17.pdf](#)
[Trustee Monthly Report for Nov 2017.pdf](#)

a. [NOVEMBER FINANCIAL REPORTS \(INFORMATION ONLY\)](#)

Attachments: [reports cover.pdf](#)
[Capital Assets.pdf](#)
[Attorney Fees.pdf](#)
[Salary %s.pdf](#)
[E- Commerce Card Summary and Detail Report November 2017.pdf](#)
[Utilities.PDF](#)
[Revenues.PDF](#)
[Expenditures.PDF](#)
[Increases-Decreases.PDF](#)
[Payment Authorizations.pdf](#)
[Travel Expenses.pdf](#)
[Transfers.pdf](#)
[PBA.pdf](#)

E. UNFINISHED BUSINESS.

1. [Blount Memorial Hospital Board of Directors - Appointment - Scott Powell.](#)

Attachments: [Blount Memorial Hospital Board Appointment - 2017.pdf](#)

A motion was made by Commissioner French, seconded by Commissioner Allen, that this Appointment be postponed until the January Agenda Committee meeting. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller, Commissioner Monroe and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

F. NEW BUSINESS.

1. Budget Transfers.

[BCSO - COPS Grant Award - \\$41,451 \(County match - 25%\)](#)

Attachments: [Award letter.docx](#)
[expn_req_101-54113COPS - PRORATED.pdf](#)
[COPS amendment -transfer.pdf](#)

A motion was made by Commissioner Carver, seconded by Commissioner Bennett, that the Budget Transfer be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, and Commissioner Stinnett

No: 2 - Commissioner Miller and Commissioner Monroe

Absent: 1 - Commissioner Akard

Abstain: 0

2. Budget Increases, Decreases, and/or Adjustments.

a. [Resolution 17-12-001 BCSO - \\$124,353 \(Establish budget for COPS grant award - 75%\)](#)

Attachments: [Resolution 17-12-001 COPS.pdf](#)
[COPS amendment-increase.pdf](#)
[COPS Award package.pdf](#)

A motion was made by Commissioner Bennett, seconded by Commissioner Caskey, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 17 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, and Commissioner Stinnett

No: 2 - Commissioner Miller and Commissioner Monroe

Absent: 1 - Commissioner Akard

Abstain: 0

b. [Resolution 17-12-003 Records Mgmt. - \\$2,900 \(State Board Programming Grant\)](#)

Attachments: [Resolution 17-12-003 Records Mgmt Grant.pdf](#)
 [Records grant.pdf](#)

A motion was made by Commissioner French, seconded by Vice Chair Lewis, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller, Commissioner Monroe and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

3. Other Budget Items.**a. [SMACF/Blount County Animal Center MOU - REVISED](#)**

Attachments: [12.5.17AnimalCenterMemo.pdf](#)
 [Simplified SMACF MOU 2018-orig.pdf](#)
 [SMACF_BC Vehicle Lease Agreement.pdf](#)

A motion was made by Commissioner Carver, seconded by Commissioner King, that the Memorandum of Understanding be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller, Commissioner Monroe and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

b. [Budget Process Calendar FY18-19](#)

Attachments: [Budget Process Calendar.pdf](#)

A motion was made by Vice Chair Lewis, seconded by Commissioner Carver, that the Budget Process Calendar be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 18 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

Did Not Vote: 1 - Commissioner Monroe

c. [Grant Worksheet - Community Development Block Grant \(applying for Tuckaleechee Utility District - TUD, who will be responsible for match\)](#)

Attachments: [Grant Information Worksheet.xls](#)

[Project Description.docx](#)

[Old Chilhowee Waterline - CDBG.pdf](#)

[Old Chilhowee Cost Estimate.xlsx](#)

[Resolution.pdf](#)

[About CDBG.pdf](#)

A motion was made by Commissioner Carver, seconded by Commissioner Bowers, that the Grant Application Request be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller, Commissioner Monroe and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

4. [Resolution Number 17-12-013, A Resolution Approving Stop Loss Insurance Vendor for Blount County Government.](#)

Attachments: [Resolution for Stop Loss Vendor effective 01 01 2018.pdf](#)
[Copy of Blount County Government Proposal Rev 3 FIRM.pdf](#)

A motion was made by Commissioner Carver, seconded by Vice Chair Lewis, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 18 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller and Commissioner Stinnett

No: 1 - Commissioner Monroe

Absent: 1 - Commissioner Akard

Abstain: 0

5. [Resolution Number 17-12-014, A Resolution to Amend the Zoning Map of Blount County Tennessee, from C \(Commercial\) to S \(Suburbanizing\) for an 11.879 Acre Portion of a Tract of Land Located at 120 Eleanor Davis Drive, Maryville. The property is located on tax map 059, parcels 036.00.](#)

Attachments: [Resolution 120 Eleanor Davis Dr.pdf](#)
[NOTICE OF PUBLIC HEARING - Zoning Amendment at 120 Eleanor Davis Drive.pdf](#)
[b - Public Hearing - Rezoning - 120 Eleanor Davis Dr.pdf](#)
[Zoning Public Hearing Eleanor DavisDr_2017_10_CountyRezone_MDL.pdf](#)

A motion was made by Commissioner French, seconded by Commissioner Allen, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller, Commissioner Monroe and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

6. [Resolution Number 17-12-015, Resolution to Approve Memorandums of Understanding Between Blount County Highway Department and Atmos Energy and South Blount Utility.](#)

Attachments: [Resolution 17-12-015 Atmos-South Blount MOU with hwy dept.pdf](#)
[MOU Highway and Atmos Energy.pdf](#)
[MOU Highway and South Blount Utility.pdf](#)

A motion was made by Commissioner Allen, seconded by Commissioner Carver, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller, Commissioner Monroe and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

7. [Resolution Number 17-12-016, Resolution of the Blount County Legislative Body Adopting the Development Plan for the American Disabilities Act \(ADA\) Transition Plan for Blount County, TN.](#)

Attachments: [Resolution of Commission re ADA transition plan.pdf](#)
[Degges Paul TDOT ADA ltr 12-2017.pdf](#)

A motion was made by Commissioner Carver, seconded by Commissioner Carter, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair

Lewis, Commissioner Melton, Commissioner Miller,
Commissioner Monroe and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

8. [Resolution Number 17-12-017, Resolution to Approve Recommendations of the Blount County Audit Committee.](#)

Attachments: [Resolution 17-12-017 re BMH audit committee.pdf](#)
[Audit Committee Meeting Minutes 16-Nov-2017.pdf](#)

A motion was made by Commissioner French, seconded by Commissioner Allen, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller, Commissioner Monroe and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

9. [Resolution Number 17-12-012, A Resolution to Allow Safe Passage in Blount County, Tennessee for a Certain Visitor from the North Pole.](#)

Attachments: [Resolution 17-12-012 Santa Resolution Dec 21 2017.pdf](#)

A motion was made by Commissioner French, seconded by Commissioner King, that this Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 19 - Commissioner Allen, Commissioner Archer, Commissioner Bennett, Commissioner Bowers, Commissioner Carter, Commissioner Carver, Commissioner Caskey, Commissioner Caylor, Commissioner Cole, Commissioner Daly, Commissioner Crowe, Chairperson Farmer, Commissioner French, Commissioner King, Vice Chair Lewis, Commissioner Melton, Commissioner Miller, Commissioner Monroe and Commissioner Stinnett

No: 0

Absent: 1 - Commissioner Akard

Abstain: 0

G. ANNOUNCEMENTS AND STATEMENTS.

H. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA.

I. ADJOURNMENT.

Chairman Farmer declared the meeting adjourned. The Agenda Committee Meeting adjourned on December 12, 2017 at 6:46 p.m.