Meeting Minutes

Commission Workshop

Tuesday, November 12, 20196:30 PM	Blount County Courthouse, Room 430
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ROLL CALL

BE IT REMEMBERED, that a Commission Workshop meeting was held on Tuesday, November 12, 2019, at 6:30 p.m. in the Blount County Courthouse of Maryville, Tennessee. The Blount County Commission Workshop Chairman Tom Stinnett called the meeting to order. An electronic roll call was taken by Blount County Clerk Gaye Hasty. There were 19 present and 2 absent with the late arrival of Commissioner Jeff Jopling. The Chairman declared there to be a quorum. The following proceedings were held, to wit:

- Present: 19 Mike Akard, Jared Anderson, Robbie Bennett, Brad Bowers, Nick Bright, Richard Carver, Mike Caylor, Dodd Crowe, Ron French, Jackie Hill, Tom Hood, Jeff Jopling, Staci Lawhorn, Joe McCulley, Steve Mikels, Dawn Reagan, Brian Robbins, Tom Stinnett and Linda Webb
- Absent: 2 James Hammontree and Scott King

A. SETTING OF AGENDA.

A motion was made by Commissioner Akard, seconded by Commissioner Carver, to set the agenda. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 18 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 3 Commissioner Hammontree, Commissioner Jopling and Commissioner King
- Abstain: 0

B. PUBLIC INPUT ON ITEMS ON THE AGENDA.

C. APPROVAL OF MINUTES.

1. <u>Commission Workshop Meeting Minutes, September 10, 2019.</u>

Attachments: Minutes of Commission Workshop 2019-Sep-10

A motion was made by Commissioner Akard, seconded by Commissioner Lawhorn, that the minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King

Abstain: 0

D. CONSENT CALENDAR.

A motion was made by Commissioner French, seconded by Commissioner Carver, that the consent calendar be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King

Abstain: 0

1. <u>Approval of Bonds and Oaths.</u>

Attachments: OATHS AND BONDS RESOLUTION

Notary Public Bonds Oaths Oaths of Deputy Sheriffs

2. Notaries to be Elected.

Attachments: Notaries to be Elected 2019-Nov-21

3. <u>Receiving of Reports (INFORMATION ONLY).</u>

Attachments: JailFacilityInspectionReport Sept. 16, 2019

Minutes of Audit Committee 2019-Mar-21

Minutes of BZA 2019-Mar-7

Minutes of BZA 2019-May-2

Minutes of BZA 2019-Sep-5

Minutes of Budget Committee Meeting 2019-Aug-15

Minutes of Budget Committee Meeting 2019-Sep-10

Minutes of CARES Committee 2019-Aug-6

Minutes of Education Committee 2019-Oct-1

Minutes of Education Committee 2019-Sep-3

Minutes of IT Committee 2019-Mar-19

Minutes of Planning Commission 2019-Aug-22 Minutes of Planning Commission 2019-Sep-26

Record Requests July - Sept. 2019

Perishables Report -September 2019

Trustee Report September 2019

Trustee Report for October 2019

Greenback VFD Annual Financial Report 2019

Greenback VFD Annual Financial Statements

a. <u>September 2019 Financial Reports (Information Only)</u>

 Attachments:
 September Expenses

 September Revenues
 US Bank Summary Detail & Report - September 2019

b. October 2019 Financial Reports (Information Only)

<u>Attachments:</u> October Expenses October Revenues US Bank Summary Detail & Report - October 2019

4. <u>ATMOS Energy - Acceptance of Franchise Extension (FOR INFORMATION ONLY).</u>

 Attachments:
 Acceptance of Franchise Extension - ATMOS Energy

 ATMOS Energey Acceptance of Franchise Extension

 ATMOS RES 19-09-014

E. UNFINISHED BUSINESS.

F. NEW BUSINESS.

- 1. Budget Transfers, Increases and/or Decreases.
- 1. <u>Resolution No. 19-11-001, Budget Increase BCSO JAG Grant \$24,610.00</u> (Appropriation of awarded JAG Grant funds)

Attachments: JAG Grant Award Letter & Budget Increase

Resolution 19-11-001 BCSO JAG grant

A motion was made by Commissioner Akard, seconded by Commissioner French, that the resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King

Abstain: 0

2. <u>Resolution No. 19-11-002, Budget Increase - Veterans - \$175.00 (Donations for Food</u> Pantry)

Attachments: Food Pantry Donation Budget Amendment Request

Veteran Food Pantry Backup

Resolution 19-11-002 Verterans Food Supplies

A motion was made by Commissioner McCulley, seconded by Commissioner Akard, that the resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0

Absent: 2 - Commissioner Hammontree and Commissioner King

Abstain: 0

3. <u>Resolution No. 19-11-003, Budget Increase - Circuit Court Clerk - \$42,647.00 (New computers, monitors, and upgrade for Avigilon camera license)</u>

Attachments: CCC Data Processing Budget Amendment Request

CCC Data Processing Request Backup

Data Processing CCC Memo from Tom Hatcher

Resolution 19-11-003 Circuit Court Clerk

A motion was made by Commissioner Anderson, seconded by Commissioner Carver, that the resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King

Abstain: 0

4. <u>Resolution No. 19-11-004, Budget Increase - Records Management - \$2,000.00</u> (Tennessee State Library and Archives Grant Appropriation)

Attachments: Records Budget Amendment Request

Records Management Memo

Grant Award Acknowledgement

Records Grant Award Letter

Records Grant Worksheet

Resolution 19-11-004 Records Management

A motion was made by Commissioner French, seconded by Commissioner Webb, that the resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote: Yes: 19 - Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb

- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King

Abstain: 0

5. <u>Resolution No. 19-11-005, Budget Increase - Health Department - \$5,000.00 (AC Unit</u> <u>Replacement)</u>

Attachments: Amended Resolution 19-11-005 Health Dept Incr Appropriation

<u>REVISED</u>

AC and Tree Removal Health Department-signed

Health Department AC and Tree FY20 memo-signed

Estimate 2740 from Prees Tree Specialists Inc

Blount County Health Dept#2.8 AC Quote.docx

Resolution 19-11-005 Health Dept Incr Appropriation

A motion was made by Commissioner Anderson, seconded by Commissioner Carver, that the resolution be forwarded to full commission.

A motion was made by Commissioner Caylor, seconded by Commissioner Robbins, that the resolution be amended by deducting the tree removal line for \$4,800. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King
- Abstain: 0

A motion was made by Commissioner Anderson, seconded by Commissioner Carver, that the resolution as amended be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote: Yes: 19 - Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb

- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King
- Abstain: 0

6. <u>Resolution No. 19-11-006, Budget Increase - Health Department - \$104,103.01 (DGA</u> <u>Grant Allocation Adjustment)</u>

Attachments: Resolution 19-11-006 Health Dept DGA Increase

FY20 Health Dept DGA Amendment 1 of 2-signed

FY20 Health Dept DGA Amendment 2 of 2-signed

DGA Budget Amendment FY20 memo-signed

DGA FY20 Amendment Workbook

Budget Pages from Grant GG-20-63873-00

A motion was made by Commissioner Carver, seconded by Commissioner Lawhorn, that the resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King
- Abstain: 0

7. <u>Resolution No. 19-11-007, Budget Increase - Human Resources - \$10,000.00</u> (Re-Appropriation of Unused Human Resource Funds)

Attachments: Resolution 19-11-007 Human Resource Re-Appropriation

HR Budget Amendment Request

HR Memo

A motion was made by Commissioner Lawhorn, seconded by Commissioner Robbins, that the resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King
- Abstain: 0
- 8. <u>Resolution No. 19-11-008, Budget Increase Veterans' Treatment Court \$37,000.00</u> (Appropriation of Non-Recurring Grant from the State of Tennessee)

Attachments: Resolution for VTC Direct Appropriation Funds

Memo and Budget Amendment for Direct Appropriation

NR Notification Blount County

FY 2020 NR Appropriation Grants - Memo

A motion was made by Commissioner McCulley, seconded by Commissioner Akard, that the resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King
- Abstain: 0

9. <u>Resolution No. 19-11-009, Budget Increase - Highway - \$51,672.00 (Increase Head-Count by Two Employees)</u>

Attachments: Resolution 19-11-009 Hwy Head Count Increase

Hwy Head Count Increase Budget Amendment Request Signed Memo for Hwy Head Count Increase

A motion was made by Commissioner French, seconded by Commissioner Anderson, that the resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King
- Abstain: 0
- **10.** <u>Resolution No. 19-11-010, Budget Increase Highway \$50,000.00 (Appropriation of CSX Contribution for Springview Bridge Project)</u>

Attachments: Resolution 19-11-010 CSX Constribution Appropriation.pdf

CSX Appropriation Budget Amendment Request

CSX Memo

Maryville N Springview AGR

A motion was made by Commissioner Carver, seconded by Commissioner Bright, that the resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King
- Abstain: 0

2. Other Budget Items.

a. <u>Grant Application Request - General Services \$10,000 (Hazard Mitigation Grant, 12%</u> In-Kind)

Attachments: HIZ Grant Work Sheet

A motion was made by Commissioner Carver, seconded by Commissioner Bowers, that the grant application request be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King
- Abstain: 0

3. Appointments.

- a. <u>Planning Commission Reappointment of Bruce McClellan, Term Expires: October</u> 2023.
 - Attachments: Signed reappointment recomm Bruce McClellan

A motion was made by Commissioner Webb, seconded by Commissioner Jopling, that the appointment be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King
- Abstain: 0

b. Public Records Commission Appointment of Jane Jenkins, I.T. Department Director.

Attachments: I T appointment

Rec Comm minutes oct 9

A motion was made by Commissioner Carver, seconded by Commissioner French, that the appointment be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King
- Abstain: 0

4. <u>Resolution No. 19-11-013, A Resolution Changing Rule 4A of the Procedures of the</u> <u>Board of County Commissioners of Blount County, Tennessee.</u>

<u>Attachments:</u> <u>19-11-013 AMENDED RES Comm Rule 4A Public Comment</u> Blount County form Revised

A motion was made by Commissioner Akard, seconded by Commissioner Bright, that the resolution be forwarded to full commission.

A motion was made by Commissioner Anderson, seconded by Commissioner French, that the resolution be amended by striking the word "shall" in the rule and inserting "...will be asked to..." and after the word meeting in the same sentence insert "...but will not be required to."; and in the first "BE IT FURTHER RESOLVED..." strike the words "similar to the attached" and insert the words "designed by the County Clerk". An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 15 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Stinnett and Commissioner Webb
- No: 3 Commissioner Mikels, Commissioner Reagan and Commissioner Robbins
- Absent: 2 Commissioner Hammontree and Commissioner King
- Abstain: 0
- Did Not Vote: 1 Commissioner Hill

A motion was made by Commissioner Akard, seconded by Commissioner Bright, that the resolution as amended be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 16 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner French, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- No: 3 Commissioner Crowe, Commissioner Hill and Commissioner McCulley
- Absent: 2 Commissioner Hammontree and Commissioner King

Abstain: 0

5. Resolution No. 19-11-014, Acceptance of the Proposal of the Tennessee Department of Transportation to Construct a Project Designated as Federal Project No. Stp/Nh-115(26), State Project No. 05005-2241-14, S.R. 115 (Us 129, Alcoa Highway): Pellissippi Parkway to South of Topside Road.

> Attachments: Resolution - Alcoa Highway Project SR 115-TDOT Proposal 10-14-2019 ROW Plats Mayor 11-04-19

> > A motion was made by Commissioner Carver, seconded by Commissioner Bowers, that the resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King

Abstain: 0

6. <u>Resolution No. 19-11-015, Resolution to Approve Agreement Between Blount County,</u> <u>Tennessee and Cades Cove Preservation Association.</u>

Attachments: Resolution (Cades Cove Preservation Association)

EXHIBIT 1 Thompson Brown House Agreement 10-15-19

Thompson Brown House Plans

A motion was made by Commissioner Carver, seconded by Commissioner French, that the resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

- Yes: 19 Commissioner Akard, Commissioner Anderson, Commissioner Bennett, Commissioner Bowers, Commissioner Bright, Commissioner Carver, Commissioner Caylor, Commissioner Crowe, Commissioner French, Commissioner Hill, Commissioner Hood, Commissioner Jopling, Commissioner Lawhorn, Commissioner McCulley, Commissioner Mikels, Commissioner Reagan, Commissioner Robbins, Commissioner Stinnett and Commissioner Webb
- **No:** 0
- Absent: 2 Commissioner Hammontree and Commissioner King
- Abstain: 0

G. ANNOUNCEMENTS AND STATEMENTS.

H. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA.

I. ADJOURNMENT.

At 7:23 p.m. on Tuesday, November 12, 2019, the Chairman declared the Commission Workshop meeting to be adjourned.