



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes

Budget Committee

Commissioner Jared Anderson

Commissioner Mike Caylor

Committee Member Sharon Hannum

Commissioner Tom Stinnett

Mayor Ed Mitchell

Tuesday, November 12, 2019

5:00 PM

Blount County Courthouse, Room 430

A. ROLL CALL

Present 5 - Commissioner Jared Anderson, Commissioner Mike Caylor, Committee Member Sharon Hannum, Chairperson Ed Mitchell, and Commissioner Tom Stinnett

B. EMERGENCY ANNOUNCEMENT

C. INPUT ON ITEMS ON THE AGENDA

None.

D. APPROVAL OF MINUTES

1. August 15, 2019 Minutes

Attachments: [August 15, 2019 Special Called Minutes](#)

A motion was made by Committee Member Hannum, seconded by Commissioner Anderson, that the Minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

2. September 10, 2019 Minutes

Attachments: [September 10, 2019 Minutes](#)

A motion was made by Commissioner Anderson, seconded by Committee Member Hannum, that the Minutes be approved. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

E. FINANCE - TRANSFERS, INCREASES, DECREASES

1. Resolution No. 19-11-001, Budget Increase - BCSO JAG Grant \$24,610.00 (Appropriation of awarded JAG Grant funds)

Attachments: [JAG Grant Award Letter & Budget Increase](#)

[Resolution 19-11-001 BCSO JAG grant](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Caylor, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

2. Resolution No. 19-11-002, Budget Increase - Veterans - \$175.00 (Donations for Food Pantry)

Attachments: [Food Pantry Donation Budget Amendment Request](#)

[Veteran Food Pantry Backup](#)

[Resolution 19-11-002 Veterans Food Supplies](#)

A motion was made by Committee Member Hannum, seconded by Commissioner Anderson, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

3. Resolution No. 19-11-003, Budget Increase - Circuit Court Clerk - \$42,647.00 (New computers, monitors, and upgrade for Avigilon camera license)

Attachments: [CCC Data Processing Budget Amendment Request](#)
[CCC Data Processing Request Backup](#)
[Data Processing CCC Memo from Tom Hatcher](#)
[Resolution 19-11-003 Circuit Court Clerk](#)

A motion was made by Commissioner Caylor, seconded by Commissioner Anderson, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

4. Resolution No. 19-11-004, Budget Increase - Records Management - \$2,000.00 (Tennessee State Library and Archives Grant Appropriation)

Attachments: [Records Budget Amendment Request](#)
[Records Management Memo](#)
[Grant Award Acknowledgement](#)
[Records Grant Award Letter](#)
[Records Grant Worksheet](#)
[Resolution 19-11-004 Records Management](#)

A motion was made by Committee Member Hannum, seconded by Commissioner Anderson, that the Resolution forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

5. Resolution No. 19-11-005, Budget Increase - Health Department - \$9,800.00 (Tree Removal and AC Unit Replacement)

Attachments: [Amended Resolution 19-11-005 Health Dept Incr Appropriation REVISED](#)
[AC and Tree Removal Health Department-signed](#)
[Health Department AC and Tree FY20 memo-signed](#)
[Estimate 2740 from Prees Tree Specialists Inc](#)
[Blount County Health Dept#2.8 AC Quote.docx](#)
[Resolution 19-11-005 Health Dept Incr Appropriation](#)

A motion was made by Commissioner Anderson, seconded by Commissioner Stinnett, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

6. Resolution No. 19-11-006, Budget Increase - Health Department - \$104,103.01 (DGA Grant Allocation Adjustment)

Attachments: [Resolution 19-11-006 Health Dept DGA Increase](#)
[FY20 Health Dept DGA Amendment 1 of 2-signed](#)
[FY20 Health Dept DGA Amendment 2 of 2-signed](#)
[DGA Budget Amendment FY20 memo-signed](#)
[DGA FY20 Amendment Workbook](#)
[Budget Pages from Grant GG-20-63873-00](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Caylor, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

7. Resolution No. 19-11-007, Budget Increase - Human Resources - \$10,000.00
(Re-Appropriation of Unused Human Resource Funds)

Attachments: [Resolution 19-11-007 Human Resource Re-Appropriation](#)
[HR Budget Amendment Request](#)
[HR Memo](#)

A motion was made by Commissioner Anderson, seconded by Committee Member Hannum, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

8. Resolution No. 19-11-008, Budget Increase - Veterans' Treatment Court - \$37,000.00
(Appropriation of Non-Recurring Grant from the State of Tennessee)

Attachments: [Resolution for VTC Direct Appropriation Funds](#)
[Memo and Budget Amendment for Direct Appropriation](#)
[NR Notification Blount County](#)
[FY 2020 NR Appropriation Grants - Memo](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

9. Resolution No. 19-11-009, Budget Increase - Highway - \$51,672.00 (Increase Head-Count by Two Employees)

Attachments: [Resolution 19-11-009 Hwy Head Count Increase](#)
[Hwy Head Count Increase Budget Amendment Request](#)
[Signed Memo for Hwy Head Count Increase](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 4 - Commissioner Anderson, Commissioner Caylor, Chairperson Mitchell, and Commissioner Stinnett

No: 1 - Committee Member Hannum

Abstain: 0

10. Resolution No. 19-11-010, Budget Increase - Highway - \$50,000.00 (Appropriation of CSX Contribution for Springview Bridge Project)

Attachments: [Resolution 19-11-010 CSX Constribution Appropriation.pdf](#)
[CSX Appropriation Budget Amendment Request](#)
[CSX Memo](#)
[Maryville N Springview AGR](#)

A motion was made by Commissioner Stinnett, seconded by Commissioner Anderson, that the Resolution be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

F. DISCUSSION/POSSIBLE ACTION

1. Grant Application Request - General Services \$10,000 (Hazard Mitigation Grant, 12% In-Kind)

Attachments: [HIZ Grant Work Sheet](#)

A motion was made by Commissioner Anderson, seconded by Commissioner Caylor, that the Grant application be forwarded to full commission. An electronic vote was taken. The Chairman declared the motion to have passed by the following vote:

Yes: 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

No: 0

Abstain: 0

G. FINANCIAL REPORTS (INFORMATION ONLY)

1. September 2019 Financial Reports (Information Only)

Attachments: [September Expenses](#)
[September Revenues](#)
[US Bank Summary Detail & Report - September 2019](#)

2. October 2019 Financial Reports (Information Only)

Attachments: [October Expenses](#)
[October Revenues](#)
[US Bank Summary Detail & Report - October 2019](#)

H. ADJOURNMENT

5:15 p.m.