



# Blount County Government

359 Court Street  
Maryville, TN 37804-5906

## Meeting Minutes

### Budget Committee

*Commissioner Jared Anderson*  
*Commissioner Mike Caylor*  
*Committee Member Sharon Hannum*  
*Commissioner Tom Stinnett*  
*Mayor Ed Mitchell*

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Tuesday, July 7, 2020

5:00 PM

Blount County Courthouse, Room 430

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<https://zoom.us/join>  
Meeting ID: 918 1643 9196

#### A. ROLL CALL

**Present** 5 - Commissioner Jared Anderson, Commissioner Mike Caylor, Committee Member Sharon Hannum, Chairperson Ed Mitchell, and Commissioner Tom Stinnett

#### B. INPUT ON ITEMS ON THE AGENDA

#### C. APPROVAL OF MINUTES

1. June 8, 2020 Minutes

**Attachments:** [June 8, 2020 Minutes](#)

A motion was made by Committee Member Hannum, seconded by Commissioner Caylor, that the minutes be approved. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:

**Yes:** 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

**No:** 0

**Abstain:** 0

#### D. FINANCE - TRANSFERS, INCREASES, DECREASES

##### 1. TRANSFERS

- a. Budget Transfer - Highway - \$58,723 (To transfer funds from the Highway & Bridge Maintenance account (62000) to the Operation & Maintenance of Equipment account (63100) to correctly reflect the amendment requested by the Highway Department. Incorrect account was used in June.) Referred to full commission by the Budget Committee with a favorable recommendation (5:0).

**Attachments:** [Highway Transfer Correction Memo](#)  
[Highway Correction Transfer](#)

**A motion was made by Commissioner Stinnett, seconded by Commissioner Caylor, that the transfer be forwarded to the full commission with a recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:**

**Yes:** 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

**No:** 0

**Abstain:** 0

- b. Budget Transfer - General Purpose School Fund - \$2,707,000.00 (To balance the Fund 141 appropriations with the final Adopted Budget of the County Commission as approved by the Blount County School Board.) Referred to full commission by the Budget Committee with a favorable recommendation (5:0).

**Attachments:** [GPSF Budget Transfer Request](#)

**A motion was made by Committee Member Hannum, seconded by Commissioner Anderson, that the transfer be forwarded to the full commission with a recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:**

**Yes:** 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

**No:** 0

**Abstain:** 0

## 2. INCREASES

- a. Resolution No. 20-07-001, Budget Increase - Circuit Court Clerk - \$24,780.00 (To appropriate Data Processing Reserve Funds for the purchase, installation, maintenance and training of a new document storage software system.) Referred to full commission by the Budget Committee with a favorable recommendation (5:0).

**Attachments:** [Resolution No. 20-07-001 CCC Data Processing Reserve](#)  
[CCC Data Processing Budget Amendment Request](#)  
[CCC Data Processing Memo](#)  
[CCC Backup](#)

**A motion was made by Commissioner Caylor, seconded by Commissioner Anderson, that the Resolution be forwarded to the full commission with a recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:**

**Yes:** 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

**No:** 0

**Abstain:** 0

## **E. DISCUSSION/POSSIBLE ACTION**

1. Grant Application Request - Preservation of Records - \$724.00 (CARES Funding for Museums & Archives, No Match).

**Attachments:** [Records Grant Request](#)  
[Blount County Archives Cares grant appl](#)

**A motion was made by Commissioner Stinnett, seconded by Committee Member Hannum, that the grant application be forwarded to the full commission with a recommendation. A roll call vote was taken. The Chairman declared the motion to have passed by the following vote:**

**Yes:** 5 - Commissioner Anderson, Commissioner Caylor, Committee Member Hannum, Chairperson Mitchell, and Commissioner Stinnett

**No:** 0

**Abstain:** 0

2. Interfund Revenue Anticipation Note Information - Previously Approved by Commission with Resolution No. 20-05-010 (Information Only).

**Attachments:** [Interfund Revenue Anticipation Note](#)  
[Blount County TAN 2020 - CT0253](#)  
[Blount County 2020 RAN Resolution](#)

3. FY2020 Sales Tax Update

The finance department gave an update to the Budget Committee on the Sales Tax revenue received in May and June. These payments reflect March and April's economic activity during the shutdown.

## **F. FINANCIAL REPORTS (INFORMATION ONLY)**

1. June 2020 Financial Reports (Information Only).

**Attachments:** [June Expenses](#)  
[June Revenues](#)  
[US Bank Detail & Summary Report - June 2020](#)

## **G. ADJOURNMENT**

5:17 P.M.