



Blount County Government

359 Court Street
Maryville, TN 37804-5906

Meeting Minutes

Animal Center Advisory Board

Tuesday, November 30, 2021

6:00 PM

Blount County Animal Center

Roll Call

BE IT REMEMBERED, that a meeting of the Blount County Animal Center Advisory Board was held on Tuesday, November 30, 2021, at 6:00 p.m. at the Blount County Animal Center in Maryville, Tennessee. Blount County Animal Center Advisory Board Chairman Rick Carver called the meeting to order. There were 6 members present and 3 absent. The following proceedings were held, to wit:

Present 6 - Commissioner Mike Akard, Chairperson Richard Carver, Commissioner Dodd Crowe, Board Member Carl Koella, Board Member Chris Protzman, and Board Member Pam Ragon

Absent 3 - Commissioner Jackie Hill, Board Member Angie Holley, and Vice Chair Tom Hood

Election of Animal Center Advisory Board Chairperson

Postponed until the next Animal Center Advisory Board meeting.

Election of Animal Center Advisory Board Vice Chair

Postponed until the next Animal Center Advisory Board meeting.

A. Setting of Agenda.

A motion was made by Board Member Koella, seconded by Vice Chair Akard, that the agenda be set. A voice vote was taken with all voting aye, none opposed. The Chairman declared the motion carried and the agenda was set.

B. Public Input on Items on the Agenda.

There was none.

C. Approval of Minutes.

1. [Animal Center Advisory Board Meeting Minutes for August 31, 2021.](#)

Attachments: [1572_M_Animal_Center_Advisory_Board_21-08-31_Meeting_Minutes](#)

A motion was made by Vice Chair Akard, seconded by Board Member Koella, that the minutes be approved. A voice vote was taken with all voting aye, none opposed. The Chairman declared the motion carried and the minutes were approved.

D. Old Business.**E. New Business.****1. Report from the Blount County Animal Center Staff.**

Blount County Animal Center Director Charles Rafford gave a quarterly report that included: budget year-to-date; intake/outcome statistics; paving, striping and signage; request for an additional part time employee; records management and storage; SMACF Expansion Phase 1 - lobby and cattery; kennel painting; relocate vending machine; and early closure on December 4, 2021 for staff Christmas party.

A motion was made by Board Member Koella, seconded by Vice Chair Akard, that the budget amendment for an additional part-time employee be forwarded to full commission with a favorable recommendation. A voice vote was taken with all voting aye, none opposed. The Chairman declared the motion carried.

2. Other.

There was none.

3. 2022 Meeting Schedule (Quarterly on the last Tuesday) February 22, May 31, August 30 and November 29 at 6:00 p.m.

There was no objection to the 2022 scheduled meeting dates for the Animal Center Advisory Board.

F. Public Input on Items Not on the Agenda.

There was none.

G. Adjournment.

A motion was made by Board Member Koella, seconded by Board Member Protzman, that the meeting be adjourned. The Chairman declared the meeting to be adjourned. The Animal Center Advisory Board meeting adjourned on Tuesday, November 30, 2021, at 6:28 p.m.